

COMMON COUNCIL MEETING

JULY 1, 1997

Meeting to be called to order at 7:30 P.M. by Mayor Eriquez

PLEDGE OF ALLEGIANCE
PRAYER

ROLL CALL

Scalzo, Abrantes, McAllister, Arconti, Coladarci, Boynton, ✓
Buzaid, Valeri, Machado, Shuler, Setaro, Esposito, Levy, Charles,
Gomez, Basso, Butera, Fox, Gallagher, Mead, Nolan

18 Present 3 Absent

PUBLIC SPEAKING

MINUTES - Minutes of the Common Council Meeting held June 3, 1997

CONSENT CALENDAR

- 1 RESOLUTION - Local Law Enforcement Block Grant
- 2 RESOLUTION - Victims of Crime Act
- 3 RESOLUTION - COPS More '96
- 4 RESOLUTION - Safe Summer Youth Recreation Program
- 5 RESOLUTION - Assignment of Real Property Tax Liens
- 6 RESOLUTION - Connecticut Halfway Houses
- 7 RESOLUTION - America the Beautiful Urban and Community Forestry Initiative
- 8 COMMUNICATION - Appointment as Police Chief
- 9 COMMUNICATION - Promotion to Lieutenant in the Police Department
- 10 COMMUNICATION - Appointment to the Planning Commission as Alternate
- 11 COMMUNICATION - Reappointment to the Parking Authority
- 12 COMMUNICATION - Appointment as Alternate to the Zoning Board of Appeals
- 13 COMMUNICATION - Reappointments to the Board of Assessment Appeals
- 14 COMMUNICATION - Appointments as Alternates to the Environmental Impact Commission

- 15 COMMUNICATION - Appointment to the Tarrywile Park Authority

- 16 COMMUNICATION - Reappointments to the Fair Rent Commission

- 17 COMMUNICATION - Reappointments to the Aviation Commission

- 18 COMMUNICATION - Donations to the Library

- 19 COMMUNICATION - Reappropriation of Library Funds

- 20 COMMUNICATION - Donation to the Health Department

- 21 COMMUNICATION - Donation to the Fire Department

- 22 COMMUNICATION - Donation to the Social Service Agencies

- 23 COMMUNICATION - Donation from the Rotary Club for dredging of Rogers Park Pond

- 24 COMMUNICATION - Campaign Finance Reform - Danbury Code of Ordinances

- 25 COMMUNICATION - Request for a \$10,000 Grant for the Charles Ives Center

- 26 COMMUNICATION - Request to Waive Bids

- 27 COMMUNICATION - Fire Department Special Services Account

- 28 COMMUNICATION - Disposal of Surplus Equipment for the Landfill

- 29 COMMUNICATION - Disposal of Surplus Equipment - Fire Department

- 30 COMMUNICATION - Approval of Lease/Purchase Agreement - Board of Education

- 31 COMMUNICATION - Lease at 403 Main Street

- 32 COMMUNICATION - Request for Subordination Agreement

- 33 COMMUNICATION - Discontinuance of Ye Old Road

- 34 COMMUNICATION - Mayfair Estates

- 35 COMMUNICATION - Purchase of City Property off Ives Street

- 36 COMMUNICATION - Offer to sell property on Scuppo Road to the City

- 37 COMMUNICATION - Offer to sell property abutting Tarrywile Park to the City

- 38 COMMUNICATION - Request for Water Extension - Kevin Drive

- 39 COMMUNICATION - Request for Sanitary Sewers on East Pembroke Road

- 40 COMMUNICATION - Request for Extension of Time for Sewer and Water Extensions on Broad Street

- 41 COMMUNICATION - Report regarding Renumbering of Ford Avenue

- 42 COMMUNICATION - Street Renaming: Lake Shore Drive to Lower Lake Drive; Street Renumbering: Lower Lake Drive

- 43 COMMUNICATION - Reports regarding request to Purchase City Property on Virginia Avenue

- 44 DEPARTMENT REPORTS - Engineering, Public Works, Public Buildings, Public Utilities, Welfare, Fire Chief, Fire Marshall, Health and Housing, Elderly Services, Housing

- 45 REPORT - Bluebird Aviation Lease

- 46 REPORT - Renaming a portion of Old Brookfield Road and Starr Road

- 47 REPORT - DiMauro Claim

There being no further business to come before the Common Council a motion was made at _____ by _____ for the meeting to be adjourned.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 30, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the appointment of Robert L. Paquette to the position of Chief of Police of the Danbury Police Department.

Mr. Paquette is a native of Danbury and has resided here virtually all his life. He attended local schools and is a graduate of Providence College where he earned his Bachelor of Science Degree. Additionally, he is a graduate of Long Island University having earned a Master of Science Degree in Public Administration and is a graduate of the Federal Bureau of Investigation Academy.

Prior to joining the FBI, he served five years in the United States Air Force attaining the rank of Captain. He was awarded the Air Force Commendation Medal in 1971 and 1974 and the Bronze Star in 1973.

He is married with no children.

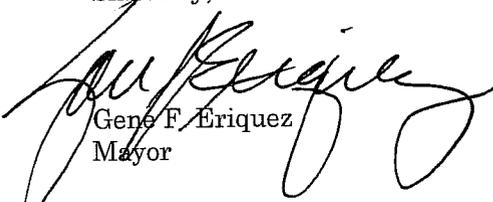
Mr. Paquette has been employed by the Federal Bureau of Investigation for twenty-three years. For over the past ten years, he has served as the Senior Supervisory Resident Agent in charge of all FBI operations in Fairfield County.

He is a member of the Federal Bureau of Investigation Special Agents Association, the Fairfield County Association of Chiefs of Police and the Connecticut Police Chiefs Law Enforcement Foundation.

Mr. Paquette possesses the skills, education, training, background and experience necessary for this position. I am confident that his successful and extensive public administration and law enforcement career and background will serve him and our city well in this capacity.

Thank you.

Sincerely,



Gene F. Eriquez
Mayor



RECYCLED
PAPER

Robert L. Paquette
Watson Drive
Danbury, Connecticut 06811
Home: 203-743-3065
Office: 203-333-3512

March 10, 1997

Mr. Emanuel Merullo
Personnel Director
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

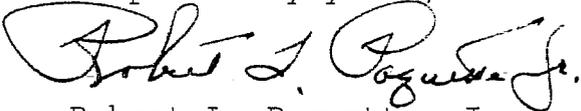
Dear Mr. Merullo:

In response to the March 9, 1997, announcement in the Danbury News Times seeking applicants for the position of Police Chief, City of Danbury, I respectfully submit my resume.

For the past ten years, I have served as the Senior Supervisory Resident Agent in charge of all Federal Bureau of Investigation (FBI) operations in Fairfield County, Connecticut. In total I have been employed by the FBI for over 22 years in a variety of capacities and with varying degrees of responsibility. I believe that my background, education and work responsibilities all comply with the published requirements.

I believe the professional and executive skills and experiences developed and nurtured over the past 22 years can be of significant value to the City of Danbury.

Respectfully yours,



Robert L. Paquette, Jr.

ROBERT L. PAQUETTE
Watson Drive
Danbury, Connecticut 06811
(203) 743-3065

**SUMMARY OF
EXPERIENCE:**

Over 22 years of investigative and supervisory experience with the Federal Bureau of Investigation. Conducted an array of complicated domestic and international criminal investigations. Extensive management experience in the allocation of resources, prioritization of investigations and the maximization and supervision of manpower.

**PROFESSIONAL
EXPERIENCE:**

Federal Bureau of Investigation

1987-Present

Assigned to the New Haven Division, Bridgeport Resident Agency as the Senior Supervisory Resident Agent in Charge of all criminal investigations in Fairfield County, Connecticut. Responsibilities include the supervision and management of the Multi-Agency Gang/Violent Crime Task Force. Served as instructor before agents and other law enforcement officials on narcotics/money laundering/undercover matters. Member of the Director's Mid-Management Advisory Committee.

1984-1987:

Assigned to the Bridgeport Resident Agency as a Special Agent investigating organized crime and narcotics matters. Served as primary undercover agent in one of the Federal Bureau of Investigation's most nationally recognized and extensive narcotics/money laundering investigations, "Cashweb-Expressway." The investigation was operationally responsible for over \$150 million in cash, the arrest nationally of over 160 individuals belonging to several Colombian cartels and the seizure of over \$25 million in cash for the U. S. Government.

1974-1984:

Assigned to the New York Office of the Federal Bureau of Investigation investigating general criminal, foreign counterintelligence, organized crime and narcotics matters. Had primary responsibility in the development, initiation,

and investigation of the "Pizza Connection Case" from 1980-1984. This matter has been recognized as one of the earliest and most significant international heroin distribution networks organized and controlled by the Sicilian Mafia. This investigation resulted in the termination of an organization that distributed over two tons of heroin in the United States and the arrest of 46 individuals including the head of the Sicilian Mafia. Also served as the lead investigator of the CBS Murders investigation. Assignments necessitated extensive foreign law enforcement liaison with prominent officials in Italy, Switzerland, Bermuda, Canada, France, and England. Served as Special Weapons and Tactics Team Leader.

AWARDS AND
COMMENDATIONS:

Received numerous letters of commendation from the Director, Federal Bureau of Investigation, Special Agents in Charge and non-Bureau personnel, recognized by the Bureau for Exceptional sustained performance from 1984 to present. Recipient of the Investigative Excellence Award from the Federal Law Enforcement Officers Association (1988). Recipient of the Financial Investigator of the Year Award from the Association of Federal Investigators (1989). Recipient of the Narcotics Enforcement Officers Association Award for Outstanding Service to Law Enforcement (1989).

PROFESSIONAL
AFFILIATION:

Federal Bureau of Investigation Special Agents Association, Fairfield County Police Chief's Association, Connecticut Police Chief's Law Enforcement Foundation.

EDUCATION:

1969 - Providence College - Bachelor of Science in Business Administration

1979 - Long Island University - Master of Science in Public Administration

1974 - Federal Bureau of Investigation Academy

MILITARY
SERVICE:

1969-1974 - United States Air Force - Captain, Awarded Air Force Commendation Medal 1971 and 1974, Bronze Star 1973.

PERSONAL:

Married, no children

REFERENCES:

Available upon request.

CONSENT CALENDAR

JULY 1, 1997

- 1 - Approve Resolution and Application for 1997-98 U. S. Department of Justice Local Law Enforcement Block Grant - \$45,791
- 2 - Approve Resolution and Application for Connecticut Judicial Branch Victims of Crime Act Grant - \$67,589.19
- 6 - Approve Resolution and Application for Connecticut Office of Alternative Sanctions Drug Control and System Improvements Funds to benefit Connecticut Halfway Houses, Inc. in an amount not exceeding \$75,000
- 7 - Approve Resolution and Application for Connecticut Department of Environmental Protection America the Beautiful Grant - \$3,000
- 10 - Confirm appointment of Edward Manuel as an alternate member of the Planning Commission
- 11 - Confirm reappointment of Peter Damia as a member of the Parking Authority
- 12 - Confirm appointment of David Sessa as an alternate member of the Zoning Board of Appeals
- 13 - Confirm reappointment of John Scozzafava, Thomas Saadi and Marion Smith as members of the Board of Assessment Appeals
- 14 - Confirm appointment of Michael Steinerd and Manny Lopes as alternate members of the Environmental Impact Commission
- 15 - Confirm appointment of David Cook as a regular member of the Tarrywile Park Authority
- 16 - Confirm reappointment of Steve Gillotti, Barbara Case and Sylvia Esposito as members of the Fair Rent Commission
- 17 - Confirm reappointment of Roy Platt and Robert Williams as members of the Aviation Commission
- 19 - Approve reappropriation of \$10,120 donations to the Danbury Library for library equipment, furnishings and Technology Center
- 21 - Approve donation to the Fire Department in the amount of \$20.00 and appropriate the funds to account number 0202-110-049500 for Fire Prevention Materials
- 27 - Approve appropriation of \$25,000 to the Fire Department Special Services Account retroactive to May 9, 1997
- 29 - Approve disposal of surplus Fire Department equipment by offering 1975 FMC Pumping Engine for sale through the sealed bid process
- 40 - Approve request for sewer and water extension on Broad Street for a period of an additional eighteen months

- 43 - Receive Planning Commission report of April 7, 1997, declare surplus Tax Assessor's lot #J11093 and approve request by Mr. and Mrs. Cyr to purchase same at a price to be determined by the Assessor
- 45 - Receive report and approve recommendations regarding reassignment of Bluebird Aviation lease to Curtiss Aero
- 46 - Receive report and approve recommendations regarding renaming a portion of Old Brookfield Road and Starr Road
- 47 - Receive report and approve recommendations regarding settlement of motor vehicle accident claim of Stephen DiMauro



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

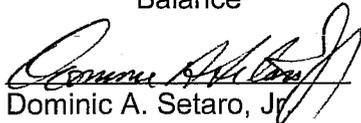
M E M O R A N D U M

DATE: June 25, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Local Law Enforcement Block Grant
CC: Noreen Buzerak

CERTIFICATION #2

As required by the Local Law Enforcement Block Grant, a local cash match of \$5,088 will be required by the City. I, therefore, certify the availability of \$5,088 to be transferred from the Contingency into the Police Department Contributions and Grants line item, Account #02-02-100-728000.

Balance of Contingency	\$820,940
Less pending requests	22,489
Less this request	<u>5,088</u>
Balance	\$793,363


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: June 24, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - Local Law Enforcement Block Grant

Attached is a resolution for your consideration that will enable the City of Danbury Police Department to accept funds from the U. S. Department of Justice for the 1997-1998 Local Law Enforcement Block Grant Program. Funds will be applied for in the amount of \$45,791 with a local cash match of \$5,088 required.

These funds will be utilized to purchase equipment for the Police Department. As in the prior year, an advisory panel will be established and a public hearing will be held to determine the type of equipment to be purchased. Attached is a copy of the impact statement and budget for your review.

I request the attached resolution be put on the next Common Council Agenda.

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
K. Barry



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

Impact Statement

The U.S. Department of Justice has set aside \$45,791.00 for the City of Danbury. These funds are available as second-year funding under the Local Law Enforcement Block Grant for 1997/98. The local match to obtain these funds is \$5,088.00

Kevin N. Barry 6/24/97
Kevin N. Barry
Special Assistant

Local Law Enforcement Block Grant
1997/98 Budget

Total Federal Funds	45,791.00
Total City of Danbury Match	5,088.00
Total Budget	<u>\$50,879.00</u>

All funds have been designated for equipment under the grant application. The grant requires both an Advisory Board and a Public Hearing to determine what equipment to be purchased under the grant. Therefore, the actual equipment to be obtained has not yet been identified.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance (BJA) under the Fiscal Year 1997 Omnibus Appropriations Act (Pub. L. 104 208) has advised the City of Danbury of its eligibility to apply to BJA for a direct award of \$45,791 under this program with a local cash match of \$10,000 required, and

WHEREAS, the funding under this new program will be used by the Danbury Police Department to purchase various items of equipment to enhance effective law enforcement within the City of Danbury, and

WHEREAS, the grant period will run for 24 months from the date of the initial payment received.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, and his designee within the Danbury Police Department are hereby authorized to apply for and accept such grant award and the Mayor is authorized to sign any contracts/documents in connection therewith and do all things necessary to effectuate the purposes of said grant.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: June 4, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - Victims of Crime Act (VOCA)

Attached is a revised resolution for your consideration that will allow the City of Danbury Police Department to apply for and accept a Victims of Crime Act Grant from the State of Connecticut, Judicial Branch in the amount of \$67,589.19 for the period July 1, 1997 through June 30, 1998, with renewal options for the periods July 1, 1998 through June 30, 1999, and from July 1, 1999 through June 30, 2000. For the first year, a local match of \$10,353.04 may be necessary, if the State of Connecticut does not grant permission to Danbury to use State revenue to offset this match. In subsequent years, funding will be in-kind. This grant has been revised at the request of the State of Connecticut to bring the Victims Assistance Advocate position to full-time.

I request that the Common Council consider this resolution at the July meeting.

Noreen C. Buzarak

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
Kevin Barry

Budget

Victims of Crime Act (VOCA) Proposed Budget

Salary	\$	43,784.00	
Benefits	\$	<u>7,981.19</u>	
Total Salary & Benefits			\$ 51,765.19
Other:			
Training	\$	5,000.00	
Travel reimbursement for Victims	\$	1,000.00	
Travel for City Employees	\$	500.00	
Telephone	\$	500.00	
Office Rent	\$	2,400.00	
Postage	\$	100.00	
Printing	\$	500.00	
Audit	\$	40.00	
Supplies	\$	750.00	
Miscellaneous **	\$	<u>5,034.00</u>	
			\$ <u>15,824.00</u>
TOTAL PROPOSED BUDGET			\$ <u>67,589.19</u>

** Cost of Malpractice Insurance, computer rental, books videos



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the federal Victims of Crime Act (VOCA) assistance program has made funding available to states for purposes of providing services to victims of crime; and

WHEREAS, the State of Connecticut, through the Judicial Branch office of Victim Services (OVS) is making available grant funds to Danbury in the amount of \$67,589.19 to be used for such services; and

WHEREAS, pursuant to this program, twenty percent (20%) local, non federal matching funds, either in cash or in kind services may be necessary in the event the State of Connecticut, through the OVS, does not grant permission to Danbury to use State revenue to offset such twenty percent match; and

WHEREAS, in order to obtain such a State match the City of Danbury will be required to submit budget(s) and budget narrative(s) seeking the match reimbursement; and

WHEREAS, the City of Danbury is desirous of utilizing these funds for the period from July 1, 1997 through June 30, 1998, with application renewal options for the periods from July 1, 1998 through June 30, 1999 and from July 1, 1999 through June 30, 2000;

NOW, THEREFORE, BE IT RESOLVED THAT Mayor Gene F. Enriquez is hereby authorized to make application for the VOCA funding and make such other and further applications and submittals as may be necessary for the period(s) referenced and in order to accomplish to purposes hereof.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: June 25, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - COPS More '96

Attached is a resolution for your consideration that will allow the City of Danbury Police Department to accept a grant from the U. S. Department of Justice in the amount of \$67,465 for the period June 1, 1997 through May 31, 1998. This grant is designed to expand the time available for community policing by current law officers by providing laptop computer in patrol cars on which the police can do their daily reports. A local cash match of \$22,489 is required. A copy of the budget and program description is attached.

I request that the Common Council consider this resolution at its July meeting.

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
A. Sullo



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

DATE: June 24, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: COPS MORE
CC: Noreen Buzerak

CERTIFICATION #1

As required by the COPS MORE grant, a local cash match of \$22,489 will be required by the City. I, therefore, certify the availability of \$22,489 to be transferred from the Contingency into the Police Department Contributions and Grants line item, Account #02-02-100-728000.

Balance of Contingency	\$820,940
Less this request	<u>22,489</u>
Balance	\$798,451

Dominic A. Setaro, Jr.

DAS/jgb



U.S. Department of Justice

Office of Justice Programs

Washington, D.C. 20531

DATE: May 16, 1997 Grant Award # 97-CM-WX-0252

TO: Christine Schneider, Grant Monitor, COPS Office

FROM: *Alisha M. Holman*
Holman, Alisha M., Financial Analyst, COPS Branch,
Office of the Comptroller

SUBJECT: Financial Clearance: Application # 7-1775-CT-CM, for the
Danbury Police Department.

A financial analysis of budgeted costs has been completed. Costs appear reasonable, allowable and consistent with existing guidelines. Exceptions/Disallowed Costs are noted below.

<u>Cost Category</u>	<u>Equipment</u>
Equipment:	86,504
Supplies:	1,890
Contractual:	<u>1,560</u>
Total Costs:	89,954

***Disallowed Costs: 0

Grand Totals:

Federal Share: 67,465

Local Share: 22,489

Total Project Cost: 89,954

COMMENTS: Prior to the obligation, expenditure or drawdown of grant funds for consultant fees in excess of \$450 per day, approval must be obtained from the COPS Office.

/AMH/0

Name: City of Danbury Danbury Police Department
ORI: CT 00034A

Section II - Part B

Item # 1

Demonstration of Time Savings

Describe how this item, system, or group of like items will result in officer time savings. Please use the space provided. For large jurisdictions or complex projects, please attach additional sheets. Sample redeployment summaries can be found in the beginning of this section. The actual redeployment that you calculate in this section is what the COPS Office assumes that you will achieve as a result of this grant.

Things you may want to include:

- Number of hours saved per day per officer
- The number of days these officers will actually work in a one-year period
- How many officers will realize this savings
- How time will be saved (on what activities)
- If the actual redeployment that is calculated in this section is substantially greater than the required amount of redeployment you must achieve for this item (line 8 of the CEW), please indicate that your agency understands that it will be expected to attain this redeployment if funded for this item.

The Danbury Police Department has a total 149 sworn personnel. Eighty-five police officers and patrol sergeants are assigned to the Uniform Patrol Division. Each of these 85 officers spend an average of approximately three hours each per shift typing or writing reports by hand at the station. That based on research, if all of the patrol vehicles are equipped with laptop computers, reports writing will be reduced to approximately two hours per day per shift, per officer, a time saving of one hour per officer, per shift.

On an given day, thirty-seven or more officers in the Danbury Police Department will use the the proposed laptop computers on different shifts to complete paperwork in their patrol cars. Since each officer is expected to save an hour of time each day as a result of using the computers, a minimum of 37 hours of sworn officers time will be saved by the department each day, which would equal approximately 7.4 FTEs (full-time equivalents) of redeploment over the course of one year, using a standard of 1,824 hours (228 days) for an FTE.

Danbury Police will require twenty-five (25) ^{officers} not currently working or funded for community policing to be assigned to such. They will be required to each give back Five (5) hours weekly from their tour of duty to the COPPS philosophy or Community Oriented Policing and Problem Solving Methodology for fifty-two weeks. Five HRS of redeployment weekly for 25 officers for 52 weeks equates to 6,500 hours or 3.56 FTE officers

Agency Name and State: City of Danbury Danbury Police Department
 ORI # (FBI ID Number): CT 00034A

C. Travel

Itemize travel expenses of project personnel by purpose (e.g. staff to training, field interviews, advisory group meetings). Show the basis of computation (e.g. six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known.

Purpose of Travel	Location	Item	Computation	Costs
N/A				
				Total: \$ <u>0</u>

D. Equipment

List nonexpendable items that are to be purchased. Nonexpendable equipment is tangible property having a useful life of more than two years and an acquisition cost of \$5,000 or more per unit. Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially for high-cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Item	Computation	Cost
30 laptop computers	@ \$2657.47 ea.	\$79,724
30 laptop computer protective hardcases with office manager	@ 179.00 ea.	5,370
3 HP Laser Computer Printers	@ 470.00	1,410
		Total: \$ <u>86,504</u>

Agency Name and State: City of Danbury Danbury Police Department
ORI # (FBI ID Number): CT 00034A

E. Supplies

List items by type (office supplies; postage; training materials; copying paper; and expendable equipment items costing less than \$5,000, such as books, hand-held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supply Items	Computation	Cost
30 HP-5-L toner replacement cartridges	@ \$63.00ea.	\$1,890.

These printer cartridges will be needed as most cartridges are only good for approximately 5,000 computer printed pages.

Total: \$ 1,890

Agency Name and State: City of Danbury Danbury Police Department
 ORI # (FBI ID Number): CT 00034A

F. Consultants/Contracts

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$250 per day require additional justification.

Name of Consultant	Service Provided	Computation	Cost
Computer training for 85 police officers.	Training will consist of three (3) eight (8) hours training sessions relating to micro laptop computers. The projected cost for this training is \$65.00 @ hour. Training is a very important part of this computerization plan.		
Outside Vendor	Computer Training @ 65.00 @ HR x 24 HRS = \$1,560		Subtotal: \$ _____

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (e.g. travel, meals, lodging).

Item	Location	Computation	Cost
	N/A		
			Subtotal: \$ <u>0</u>

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000.

Item	N/A	Cost
		Subtotal: \$ <u>0</u>
		Total: \$ <u>1,560</u>



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the United States Department of Justice Office of Community Oriented Policing Services (COPS) will be making available funds in the amount of \$67,465.00 for the purchase of Technology and equipment and to procure support resources (including civilian personnel); and

WHEREAS, this program called COPS MORE '96 is designed to expand the time available for community policing by current law enforcement officers and to provide laptop computers in the patrol cars on which the police can do their daily reports; and

WHEREAS, a local cash match in the amount of \$22,489 will be required; and

WHEREAS, the grant period is June 1, 1997 through May 31, 1998.

NOW, THEREFORE, BE IT RESOLVED THAT, Gene F. Eriquez, Mayor of the City of Danbury is hereby authorized to apply for the said grant and to sign such documents as are necessary to effectuate the purposes hereof.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 24, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

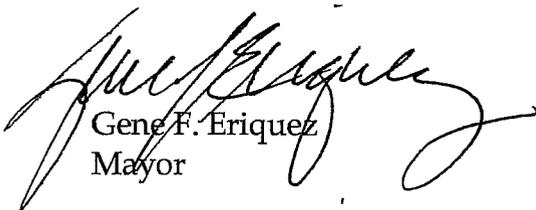
On Monday, June 16, 1997, I was informed that the State of Connecticut Office of Policy and Management was placing on reserve a total of \$45,000 to help support our City's *Safe Summer Youth Recreation Program* for Fiscal Year 1997-1998. We are utilizing these funds to provide prevention oriented summer programs for school age children and youth in our community.

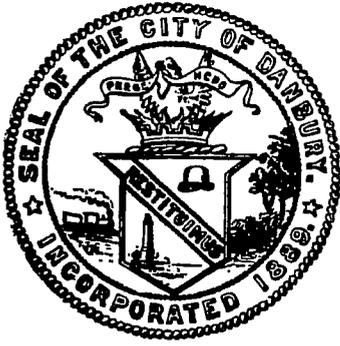
As you know, the variety of programs and activities offered through our *Safe Summer Initiative* of the past three years have been well received and have worked in achieving a safe and healthy environment for our young people during the summer months.

As it is necessary to complete the application and return it to the State as soon as possible, I respectfully request your favorable action on the accompanying Resolution.

Thank you for your cooperation.

Sincerely,


Gene F. Eriquez
Mayor



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Office of Policy and Management will be providing funds for a Summer Youth Recreation program for at-risk youth; and

WHEREAS, the purpose of the Summer Youth Recreation Program is to provide structured recreational activities directed toward youth which will combat idleness and promote positive development, self esteem and social skills; and

WHEREAS, the City of Danbury is eligible to receive a maximum grant of \$45,000 for expanded or new summer youth recreation programs for the period of July 1, 1997 through the start of the school year, and

WHEREAS, the acceptance of said funds is deemed to be in the best interest of the City of Danbury and no local match is required.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez be and hereby is authorized to apply for said grant and to execute any necessary contracts or amendments thereto should said grant be awarded to the City, and to execute any other required documents or take any other action to effectuate the purposes hereof.



5

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

DANBURY, CT 06810

April 1, 1997

Hon. Gene F. Eriquez, Mayor
Hon. Members of the Common Council
City of Danbury, Connecticut

Re: Assignment of Real Property Tax Liens
Proposed Resolution

Dear Mayor and Council Members:

As the next step in our ongoing effort, begun over four years ago to reduce existing tax delinquencies, we intend, with your approval, to assign the city's tax liens to a private enterprise. Such an assignment is authorized by state law and is now being done by many communities across the state of Connecticut and the country.

The assignment of these liens has several benefits, including increased speed and efficiency in dealing with existing delinquencies, improved ability of the Tax Collector's Office to deal with new delinquencies as they arise in the future, and a significant up-front payment representing the value of our existing liens and charges.

Please consider the adoption of the attached resolution in the usual manner. If you have any questions, we will be available to discuss this matter with you in greater detail.

Sincerely,

Eric L. Gottschalk
Acting Corporation Counsel



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Connecticut General Statutes §12-195h authorizes any municipality to assign, for consideration, any and all liens filed by the tax collector to secure unpaid taxes on real property; and,

WHEREAS, the assignment of tax liens filed by the Danbury Tax Collector for all grand list years up through and including the list of October 1, 1995 is in the best interests of the City of Danbury;

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY that, Mayor Gene F. Eriquez be and hereby is authorized to assign any and all liens filed by the tax collector to secure unpaid taxes on real property appearing on any grand lists up to and including the grand list of October 1, 1995. In order to accomplish the purposes hereof, Mayor Eriquez is further authorized to execute any agreements and amendments thereto with the assignee, which assignee shall be selected through the Purchasing Department by the Board of Awards.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: June 10, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - **Connecticut Halfway Houses**

Attached is a resolution for your consideration that will allow the Connecticut Halfway Houses, Inc. to receive funds directly from the State of Connecticut, Office of Alternative Sanctions. The Office of Alternative Sanctions (OAS) intends to award up to \$75,000 in Drug Control and System Improvement (DCSI) Funds to the Connecticut Halfway Houses, Inc. In order for OAS to expend local DCSI funds a waiver from the City is necessary to pass the funds through to Connecticut Halfway Houses, Inc. directly.

I request that the Common Council consider this resolution at its next meeting.

Noreen C. Buzarak
Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Office of Alternative Sanctions (OAS) has received Federal Funds through the State's Office of Policy and Management (OPM) under the Drug Control and System Improvement (DCSI) Program, and

WHEREAS, the Office of Alternative Sanctions intends to spend up to \$75,000 in DCSI funds in the City of Danbury during the State Fiscal Year 1997-98 for community based services, and

WHEREAS, these funds will be awarded by contract to the Connecticut Halfway Houses, Inc. for educational services to youthful offenders at the Danbury Alternative Incarceration Center, and

WHEREAS, in order for OAS to expend local DCSI funds a waiver from the City of Danbury is necessary. This waiver prevents the need to pass the funds through the City's administrative mechanism and yet maintains the benefit of having the program services delivered in Danbury.

NOW, THEREFORE, BE IT RESOLVED THAT, Gene F. Eriquez, Mayor of the City of Danbury is hereby authorized to sign the attached waiver in order to effectuate the purposes herein contained.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

Date: June 24, 1997

To: Hon. Gene F. Eriquez
via the Common Council

From: Noreen C. Buzarak, Grants Administrator/Internal Auditor

Re: Resolution - America the Beautiful Urban and Community Forestry Initiative

Attached is a resolution for your consideration that will enable the City of Danbury Forestry Department to apply for and accept funds for the 1997-1998 America the Beautiful Urban and Community Forestry Initiative. Funds will be applied for in the amount of \$3,000 with a local match of 50% required. The grant requires that care be provided for these trees for a period of five years, and as such, the City's match will be more than the 50% required. The total match will be In-Kind Service. Attached is a copy of the impact statement and budget for your review.

I request the attached resolution be put on the next Common Council Agenda.

Noreen C. Buzarak
Attach.

cc: Dominic A. Setaro, Jr.
Kimberly G. Redenz
R. Smith



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

FORESTRY DEPARTMENT
(203) 797-4536

RICHARD K. SMITH
TREE SUPERVISOR

Memorandum

DATE: June 23, 1997
TO: Noreen C. Buzarak, Grant Administrator
FROM: Richard Smith, Tree Supervisor *RS*
RE: America The Beautiful Urban and Community
Forestry Initiative

This grant will allow the City to plant replacement trees that were fallen in last seasons storms. Rogers Park, Kenosia Park and Candlewood Town Park are the locations a site plan will follow. Cost for purchase of 15 2-2½ DBH trees would be approximately \$200.00 each or \$3,000.00. The planting and care of these trees for 5 years would be the in kind match.

D.J. Frinder, Auto Equipment Operator	\$16.20 hr. - 100 hrs.	1,620.00
D.M. Mille, Tree Worker Climber	\$15.63 hr. - 100 hrs.	1,563.00
R. Swensen, Bucket Operator	\$15.63 hr. - 100 hrs.	1,563.00
R. Smith, Tree Supervisor	\$25.00 hr. - 20 hrs.	500.00
Water Wagon #70	\$15.00 hr. - 100 hrs.	1,500.00

Total Match \$6,746.00

*The pruning and mulching of these trees will be done on semi annual basis. Watering will be done as necessary.

RS/mg



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Environmental Protection is holding available an America the Beautiful grant in the amount of \$3,000, and

WHEREAS, the grant will be used to encourage citizen involvement in creating and supporting long term and sustained urban and community forest programs throughout the State and including municipal property, and

WHEREAS, a 50% local match is required and will be provided by in-kind services.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez, be and hereby is authorized to apply for said grant and to execute any necessary contracts or amendments thereto should said grant be awarded to the City, and to execute any other required documents or take any other action to effectuate the purposes hereof.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 25, 1997

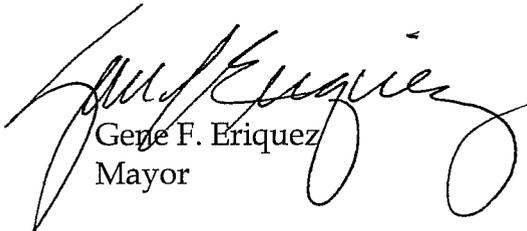
Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

As it is my intention to announce the appointment of a Chief of Police on Monday, June 30, 1997, I will forward the letter of appointment and supporting information at that time so you may consider the confirmation of such appointment at the July 1, 1997 regular Council meeting.

Thank you for your cooperation.

Sincerely,


Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the appointment of Sergeant Terrence Shanahan to the position of Lieutenant with the Danbury Police Department.

Sgt. Shanahan is a ten year veteran of the department. He has served as a Patrol Officer prior to being appointed as a Sergeant three years ago. Mr. Shanahan has also served as a D.A.R.E. officer assigned to our City's schools for two years and is trained as a hostage negotiator.

He possesses a B.S. degree in Criminal Justice and Law Administration from Western Connecticut State University and has furthered his studies at the post-graduate level at the University of New Haven.

Sgt. Shanahan is the recipient of numerous letters of commendation for exemplary performance.

He currently ranks first on the Civil Service list for this position.

Thank you for your consideration.

Sincerely,


Gene F. Eriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

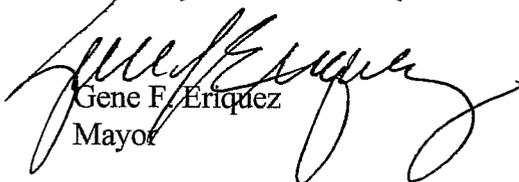
I hereby submit for your confirmation the following individual for appointment to the Planning Commission as an alternate filling an unexpired term:

Edward Manuel (D)
138 Long Ridge Road
Danbury, CT 06810
Term to Expire: January 1, 2000

Mr. Manuel had served on the Planning and Zoning Board of Appeals for the Town of Greenwich when he resided there. Mr. Manuel is an attorney practicing in New York City where he is Of Counsel to a corporate general practice firm.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Enriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

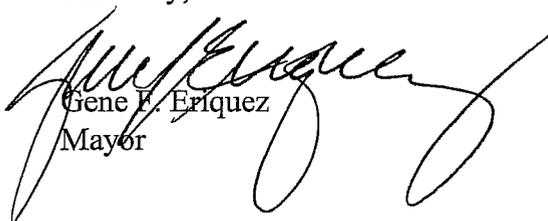
I hereby submit for your confirmation the following individual for reappointment to the Parking Authority:

Mr. Peter Damia (R)
113 Clapboard Ridge Road
Danbury, CT 06810
Term to Expire: July 1, 2002

Mr. Damia is a present member of the Authority in good standing and serves as its Chairperson. He is anxious to serve another term.

Thank you for your consideration of this reappointment.

Sincerely,


Gene F. Enriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the following individual for appointment to the Zoning Board of Appeals as an Alternate filling an unexpired term:

David Sessa (D)
480 Cowperthwaite Street
Danbury, CT 06811
Term to Expire: November 1, 1999

Mr. Sessa is a graduate of Western Connecticut State University and is employed as an Administrative Assistant in Hartford. He previously served as an Intern in the Office of the Mayor.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Enriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the following individuals for reappointment to the Board of Assessment Appeals:

John Scozzafava (R)
Apple Blossom Lane
Danbury, CT 06810
Term to Expire: June 30, 2002

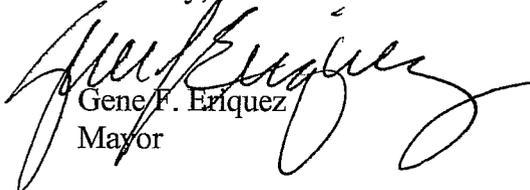
Thomas Saadi (D)
141 Shelter Rock Road
Danbury, CT 06810
Term to Expire: June 30, 2002

Marion Smith (D)
11 Mary Ann Drive
Danbury, CT 06811
Term to Expire: June 30, 2002

The above people are presently serving on the Board of Assessment Appeals and all are willing to serve another term.

Thank you for your consideration of these reappointments.

Sincerely,


Gene F. Enriquez
Mayor





CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individuals to the Environmental Impact Commission as Alternates:

Michael Steinerd (U)
5 Abbott Street
Danbury, CT 06810
Term to Expire: December 1, 1999

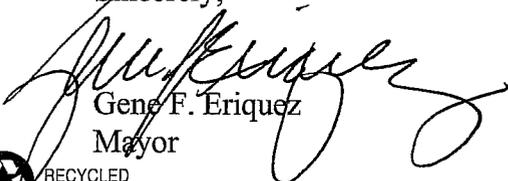
Mr. Steinerd is a lifelong Danbury resident and a graduate of the University of Connecticut. He has earned his MBA at Sacred Heart University and is employed as a Marketing Manager at McIntyre Associates in Stamford.

Manny Lopes (D)
12 Monarch Road
Danbury, CT 06811
Term to Expire: December 1, 2000

Mr. Lopes is a lifelong resident of Danbury and a graduate of the University of Connecticut. He is employed in a security capacity at the Nestle Company in New Milford. He has also worked as a translator in the court system in New York City.

Thank you for your consideration of these appointments.

Sincerely,


Gene F. Eriquez
Mayor





CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

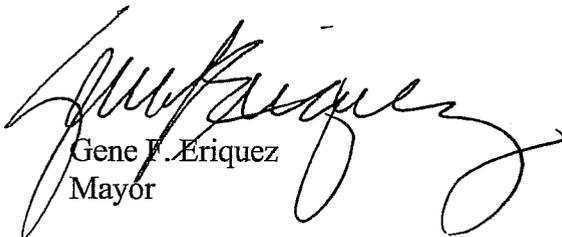
I hereby submit for your confirmation the following individual for appointment to the Tarrywile Park Authority as a regular member:

David Cook (D)
32 High Street
Danbury, CT 06810
Term to Expire: May 1, 2000

Mr. Cook is a lifelong resident of Danbury and his interests include fishing, photography, and hiking. He is active in the D.S.A.B.C. Mentor Program and the National Arbor Day Foundation.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your approval the following individuals for reappointment to the Fair Rent Commission:

Mr. Steve Gillotti (R)
96 East Liberty Street
Danbury, CT 06810
Term to Expire: July 1, 2000

Mr. Gillotti is a present member of the commission in good standing and currently serves as its Chairperson.

Ms. Barbara Case (R)
7 Whitney Avenue
Danbury, CT 06810
Term to Expire: July 1, 2000

Ms. Sylvia Esposito (D)
6 South Meadow Street
Danbury, CT 06810
Term to Expire: July 1, 2000

All members are currently serving on the commission and are anxious to serve another term. All have maintained an excellent attendance record.

Thank you for your consideration of these reappointments.

Sincerely,


Gene F. Eriquez
Mayor



RECYCLED
PAPER



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 1, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the following individuals for reappointment to the Aviation Commission:

Mr. Roy Platt (D)
15 Autumn Drive
Danbury, CT 06811
Term To Expire: July 1, 2000

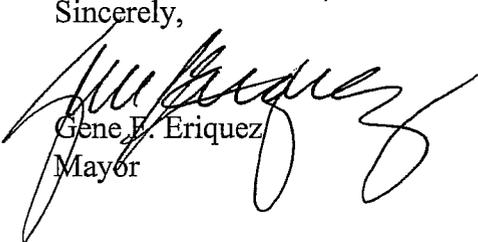
Mr. Platt is a present member of the commission in good standing and currently serves as its chairperson.

Mr. Robert Williams (D)
11 Frandon Drive
Danbury, CT 06811
Term To Expire: July 1, 2000

Mr. Williams is currently serving on the commission and is anxious to serve another term. He also has maintained an excellent attendance record.

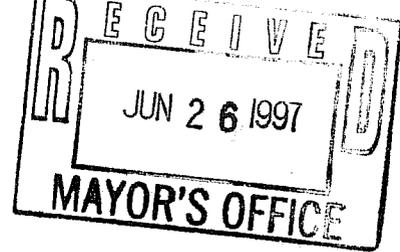
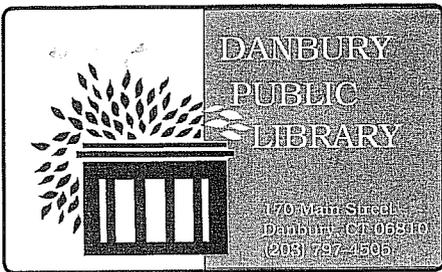
Thank you for your consideration of these appointments.

Sincerely,


Gene F. Eriquez
Mayor



RECYCLED
PAPER



June 25, 1997

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

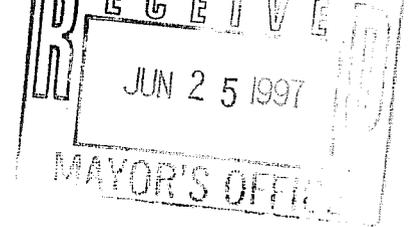
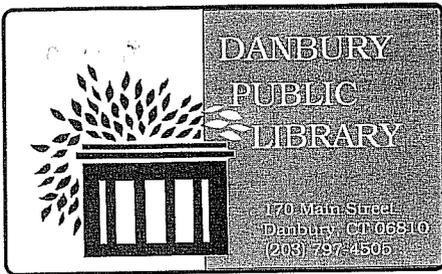
List below are the donations made for the past month to the Danbury Library Restoration Fund. These need to be on the agenda for the July Common Council meeting.

<u>Donor</u>	<u>Amount</u>
1. Margaret Drapeau, The Friends of the Brookfield Library, 182 Whisconier Rd., Brookfield 06804	\$ 100.00
2. Mr. & Mrs. Harvey E. Peet, 170 Apple Lane, Roxbury 06788	20.00
3. Progressive Lodge #18, I.O.O.F., Danbury	10,000.00

Sincerely,

E. McDonough
Director

c: D. Setaro - Director of Finance



June 24, 1997

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

We have received the following donations:

<u>DONOR</u>	<u>AMOUNT</u>
1. Rebecca T. Donaldson, 515 Lakeview Dr. #202, Alliance, OH 44601	\$ 17.50
2. Danbury Cultural Commission	800.00

These need to be credited into the BOOKS line-item #02-07-101-061201 (1) and the FILMS line-item #02-07-101-061204 (2). Please place these items on the agenda for the July Common Council meeting.

Sincerely,

E. McDonough
Director

c: D. Setaro - Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

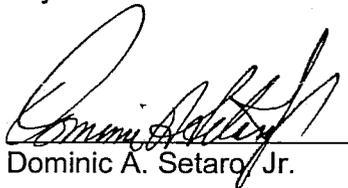
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 25, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Reappropriation of Library Donations

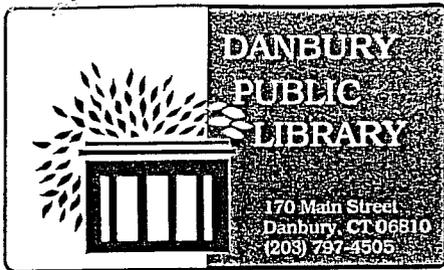
Attached you will find a request from Library Director Elizabeth McDonough in reference to the reappropriation of the funds that have been donated to the Library as a result of last year's fire. As we indicated to you in previous correspondence, at various times, the Library would come back to the Common Council to seek authorization to expend these moneys. I would, therefore, ask that at its May meeting, the Common Council approve the reappropriation of \$10,120 as requested by Ms. McDonough.

In the future, we will seek approval for the remaining unused funds. Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jg



INTEROFFICE MEMORANDUM

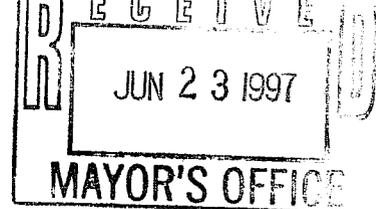
TO: DOM SETARO - DIRECTOR OF FINANCE

FROM: BETSY MCDONOUGH - LIBRARY DIRECTOR *Betsy McDonough*

SUBJECT: DONATIONS TO THE DANBURY PUBLIC LIBRARY

DATE: JUNE 25, 1997

I request authorization to use \$100.00 of general donation funds for library equipment, \$20.00 for library furnishings and \$10,000.00 for the Library Technology Center.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625

June 23, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members Danbury Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

The Danbury Visiting Nurse Association has offered to donate \$3,700 toward the cost of refurbishing the Health and Housing Department's Needle Exchange Van. Once refurbished, the van will serve to provide mobile health care and outreach to the community.

The department would like to accept this offer. If this request is approved, it will enable the department, in cooperation with the Danbury Visiting Nurse Association and Danbury Hospital, to provide a medical office on wheels to underserved areas of our community.

Thank you for your consideration of this matter.

Sincerely,

William Campbell
Director of Health

Opinion

The News-Times

Commitment to Excellence...Every Day

Published daily since 1883

Wayne J. Shepperd
President and Publisher
Robert W. Parks
General Manager
Edward W. Frede
Executive Editor
Mary T. Connolly
Editorial Page Editor

Health outreach van to visit communities

I read with interest and pleasure the article, "In New York City, doctors on wheels make house calls to the homeless," which was published in The News-Times on June 2.

The service of the Children's Health Project, through mobile medical units to homeless children in shelters, is laudable. These children are in need of medical services more than any others in our society. Your paper should be congratulated for sharing this information on how children of the destitute are helped, at least in part, by empathetic and devoted professionals.

The apparent affluence of greater Danbury is in contrast with the presence of poverty. There are census tracts with documented large shares of medical morbidity secondary to its citizens not accessing primary-care medical services.

Through the hard work and collaboration of the city of Danbury, the Danbury Health Systems, the Danbury VNA and the Immunization Action Program, a mobile health outreach van will soon roam the streets of the greater Danbury area.

This mobile outreach van, equipped as a medical office on wheels, will make scheduled visits to underserved areas of our community. The service goal is to provide health education and prevention services, to triage patients to primary-care services, case management services and social services and to improve the overall health status of our citizens.

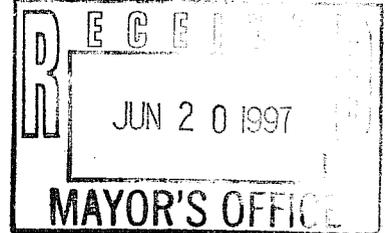
The success of this service on wheels will be reflected by the health of our community. The critical element determining its success rests on the broad base support of each one of us. For your information, interest to support or suggestion of a visit site, please call Pat Reape, BSN, at the Danbury VNA at 203-792-4120.

We can all be proud of the service which answers the call for help by the most needy sector of our community.

Jack S.C. Fong, M.D.
Chairman
Department of Pediatrics
Danbury Hospital
DANBURY

DANBURY FIRE DEPARTMENT

19 New Street
Danbury, Ct. 06810



MEMORANDUM

DATE: June 20, 1997
TO: Gene F. Eriquez, Mayor
FROM: Carmen J. Oliver, Fire Chief
RE: Donation
CC: Dominic A. Setaro Jr., Director of Finance

I am requesting approval of the Mayor and Common Council to accept the attached Court ordered donation of \$ 20.00. These funds if accepted should be placed into account 0202110-049500 - Materials and Supplies not listed and will be used for Fire Prevention Material.

If additional information is needed, please contact.

A handwritten signature in cursive script, appearing to read "C. Oliver", written over a horizontal line.

Carmen J. Oliver
Fire Chief

c:\msoffice\winword\city.out\mayor.out\ambdonat.doc

original
check Finance
6/20/97
CO

NILSON B. ALMEIDA
Ph 203-792-5910
288 Main St Apt 302
Danbury, CT 06810

0137

51-7224/2211

6-13 19 97

PAY TO THE
ORDER OF

City of Danbury Fire Dept.

\$ 20.00

Twenty

~~00~~
100

DOLLARS

Security features
included.
Details on back.



UNION SAVINGS BANK

BETHEL OFFICE
24 Grassy Plain Street Bethel, CT 06801

FOR

Donation

Almeida

⑆ 221172241⑆ 608 011 066⑆ 0137

CHARLAND



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

Welfare Department
797-4569

TO: Mayor Eriquez and Members of the Common Council
FR: Deborah MacKenzie *DM*
RE: Tyson Foods
date: 6/6/97

Tyson Foods donated 11 cases of prepared chicken to the City via Paul Estefan. Those cases of chicken were in turn distributed to 3 local social service entities: Dorothy Day Hospitality House, Amos House and the Community Action Neighborhood Services Program. Omaha Beef agreed to store the food products until they could be distributed.

Please accept the donation of food from Tyson Foods and the donation of temporary storage from Omaha Beef. Paul Estefan should be recognized for his concern for the local agencies that feed our community's hungry citizens.



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
20 WEST STREET

(203) 797-4625

June 18, 1997

Mayor Gene F. Eriquez and Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Members of the Common Council :

As you know, the Rotary Club has recently donated \$60,000. for the dredging of the Rogers Park Pond. After the Council accepted this donation at their May meeting, I developed a *Request for Quotes (RFQ)*, which was submitted to prospective dredging contractors.

Unfortunately, the quotes, which were received in early June, were considerably higher than the funds that were donated by the Rotary Club. Therefore, we modified the scope of the project, included some cost saving measures and submitted an amendment to the original RFQ. The re-quotes which were received from the contractors for the amended RFQ were considerably lower. However, the dredging quote from the contractor who was selected is in the \$67,000. - \$ 70,000. range.¹

Fortunately, the Rotary Club has agreed to donate an additional \$10,000. to this project for the purpose of covering this shortfall. I, therefore, respectfully request the Common Council's authorization to accept this additional donation for the Rogers Park Pond project on behalf of the City. I would greatly appreciate the Council's expedient action on this request at your July meeting, so that we can initiate construction work by mid July. Thank you for your consideration of this request.

Respectfully Yours,

Jack S. Kozuchowski
Coordinator of Environmental &
Occupational Health Services

¹ Depending on whether the Project provides or eliminates the boulder edge to the pond along Memorial Drive. This decision will be made at a pre-construction meeting in July.

Vincent P. Nolan, Jr.
Councilman-At-Large
Danbury Common Council

12 Hillandale Road
Danbury, CT 06811
(203) 744 - 4918

June 23, 1997

Mayor Gene F. Eriquez
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Campaign Finance Reform
Danbury Code of Ordinances

Dear Mayor Eriquez
and Fellow Members of the Common Council:

There has been a great deal of recent conversation and controversy at every level of government, over the topic of campaign finance reform. The public has grown increasingly cynical with regard to the influence apparently exerted by contributors to the campaigns of elected officials. Many types of reform have been proposed, with a relatively small number successfully enacted at the state and federal levels.

The desire for ethical campaign financing is not exclusive to those levels of government, however, and I believe it is incumbent upon us to do something constructive in our own municipal environment. Nearly two years ago, I requested that the Common Council review the existing Code of Ethics within our City Code of Ordinances, for the purpose of considering an amendment to the Code of Ethics (copy attached). Sadly, no action was taken on that request at the time. Perhaps it was deemed to be a low priority, with the municipal election being concluded shortly thereafter.

The current municipal election cycle is rapidly approaching, and the citizens of Danbury need to know that their local officials are as eager to eliminate questions of unethical campaign financing as are representatives at the other levels of government. I therefore request that an ad hoc committee of the Common Council be appointed to review the Code of Ethics, and the amendment which I had previously proposed. By copy of this letter, I ask that the City Clerk include this item on the agenda for the regular Common Council meeting scheduled for July 1, 1997.

Sincerely,



Vincent P. Nolan, Jr.

cc: Elizabeth Crudgington, City Clerk

Vincent P. Nolan, Jr.
12 Hillandale Road
Danbury, CT 06811

Councilman At Large
Danbury Common Council
(203) 744-4918

October 30, 1995

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury
Danbury, CT

RE: Campaign Finance Reform
Proposed Change to Danbury Code of Ordinances

Dear Mayor Eriquez
and Fellow Members of the Common Council:

Due to recent reports regarding campaign contributions made in our local municipal election, I have received much feedback from concerned constituents with regard to the appearance of impropriety. Some of this concern was expressed to me by citizens who called directly, and who were quite enraged by these appearances. Other input I received while walking through several neighborhoods in Danbury. Some of these citizens were equally incensed, while others simply thought that it did not speak well for city government. On this final point, I concur wholeheartedly.

Municipal officials who must campaign for office certainly require a reasonable amount of financial resource to conduct such campaigns. It is the nature of the political process. The source of such funds, however, must not cast any doubts in the minds of the electorate as to the ability of their elected officials to make decisions in a fair and unbiased manner. There already exists far too much cynicism toward government amongst our citizens, and we must do everything in our power to eliminate any factors which would create doubt and concern about our ethics and integrity. I am sure that all can agree on this.

To further the open discussion of this matter, as it specifically relates to the City of Danbury, I request that the Mayor bring a specific initiative before the Common Council for deliberation. I propose that the Code of Ordinances of the City of Danbury, Part II, Chapter 2, Article VII, Code of Ethics, Sec. 2-166, Actions constituting unfaithfulness to public office, be amended to include the following:

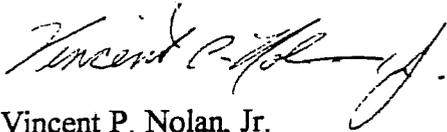
- 1) No elected official or candidate for public office shall solicit or accept political contributions from any persons or businesses conducting business with city.

- 2) Persons or businesses having made political contributions to candidates for public office shall be ineligible for contracts with the city, in the ensuing municipal term of office of said candidates.

Such a change in ordinance will, I believe, facilitate a stronger sense of confidence in the actions of our local elected officials. A similar law was recently enacted by the State of Connecticut, with regard to the office of Treasurer of the State of Connecticut. This highly acclaimed legislation is a model that we should be prepared to adopt without hesitation. It has brought a higher standard of ethical accountability to the office of Treasurer, and such a change locally would do as well for our elected officials.

I ask that you bring this proposal before the next regularly scheduled meeting of the Common Council for consideration and subsequent action.

Respectfully yours,



Vincent P. Nolan, Jr.
Councilman At Large

PA 95-188—sSB 1059

Government Administration and Elections Committee

The act also adds to the law on disclosure for political advertising the requirement that committees formed for candidates for the office of treasurer must include on their printed fund-raising communications a statement describing the prohibitions that apply to contributors to candidates for this office.

EFFECTIVE DATE: October 1, 1995

FURTHER EXPLANATION

Restricted Contributors and Contributions

The act's prohibitions apply to business PACs that are formed by investment services firms as well as to individuals who either own or are employed by such firms in certain positions. The act defines these firms as any brokerage or business that provides legal, investment banking, investment advisory, underwriting, or financial advisory services. The restricted individuals are the managers, officers, directors, partners, or employees with managerial or discretionary investment or money management responsibilities connected with the brokerage, underwriting, or financial advisory services provided to the treasurer.

It covers contributions to an exploratory committee and a candidate committee established by a candidate seeking the office of treasurer, but not to an incumbent treasurer's candidate committee for another office. The law's limits on campaign contributions to candidates for the treasurer's office are (1) \$250 to an exploratory committee from a PAC or an individual, (2) \$3,000 to a candidate committee from a PAC, and (3) \$1,500 to a candidate committee from an individual.

Treasurer's Restrictions

The act prohibits the treasurer from paying any compensation, expenses, or fees or issuing any contract for official brokerage, underwriting, legal, or financial advisory activities to an investment services firm whose PAC, owner, or certain employees have contributed to, or solicited contributions for, his exploratory or candidate committee for a campaign for the office of treasurer. The prohibition applies during the term of office for which the candidate is campaigning as well as for the remainder of an incumbent treasurer's term.

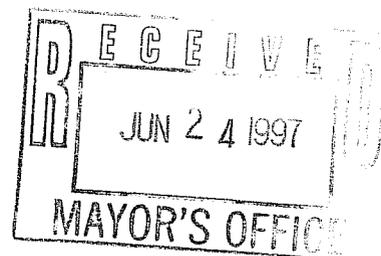
BACKGROUND

Treasurer's Powers and Duties

Under Article Fourth, Section 22 of the State Constitution and Title 3, Chapter 32 of the General Statutes, the treasurer is responsible for the safe custody of the money belonging to the state. He is trustee of state accounts and funds; invests state funds, subject to the review of the Investment Advisory Council; and, when authorized, issues state bonds.

AN ACT CONCERNING THE INTEGRITY OF THE OFFICE OF THE TREASURER

SUMMARY: This act prohibits an investment services firm doing business with the State Treasurer's Office from soliciting or making campaign contributions to candidates for the office of treasurer and prohibits the treasurer from doing business with any investment firm whose political committee (known as a PAC), owner, or certain type of employee has contributed to his exploratory or campaign committee.



at Western Connecticut
State University, Westside Campus

Board of Directors

Michael B. Osborne
Chairman

Dr. Donald L. Schober
Vice Chairman

Daniel E. Casagrande
Secretary

Bob Parker, Jr.
Treasurer

Skitch Henderson
Ch. Advisory Committee

★ ★ ★

Priscilla Beaulieu
Dr. Walter B. Bernstein
Diana Carlisle-Inman
Dante Cirilli
Geoffrey N. Dent
Keir H. Donaldson
Mayor Gene Eriquez
ex officio
Kenneth A. Fricker
Paul E. Gibson
June K. Goodman
Michael W. Goodman
Samuel R. Hyman
Anne R. Lichtblau
Robert J. McNiff
Mary D. Nahley
Barbara Phillips
Wayne J. Shepperd
Martin Stein
RoseMarie Wallace
Joan V. Ward
Theora (Bunny) Webb
Donald E. Weeden
Honorary

★ ★ ★

Staff

Michele H. James
Executive Director

Kenneth A. Fricker
Artistic Director

Cynthia B. DuJack
Director of Operations

P. Rachel Campas
Bookkeeper

Contributions to The Charles Ives
Center for the Arts, Inc.
are tax deductible.

June 24, 1997

Honorable Gene F. Eriquez, Mayor
and Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor and Members of the Common Council:

The Charles Ives Center for the Arts, Inc. ("Ives Center") respectfully requests the City to consider a grant to us of \$10,000. The grant would help defray the cost of the Ives Center's proposed purchase of a one-acre parcel of undeveloped land adjacent to the Ives Concert Park on Western Connecticut State University's westside campus. I attach a copy of a map which shows the property as "Parcel B2".

The owners of the one-acre parcel have informed the Ives Center that, unless we purchase the property from them, they intend to develop and sell the property for residential purchases. This would be a substantial loss for the Ives Center. A house on this adjacent parcel would be only a few hundred feet from the stage, and would be visible from several locations in the park. A structure this close would severely detract from the aesthetic integrity of this venue. Moreover, the lot is the only viable location for a septic system that we need to serve the potential permanent toilet facilities to be located at the rear of the site for our patrons. It also can serve as an additional parking area.

For these reasons, the Ives Center Executive Committee believes that this parcel is essential to both our immediate and long-term needs, and has recommended that our Board of Directors vote to purchase the parcel. (The Board of Directors is meeting on June 26 to vote on the proposal and on the offering price.)

The purchase would be financed by a mortgage from Union Savings Bank. Our goal will be to pay off the mortgage through an intense capital fund raising campaign. Dr. James Roach, the President of Western Connecticut State University, has pledged to have the University work hand in hand with the Ives Center in this fund raising campaign. This parcel

Honorable Gene F. Eriquez, Mayor
and Members of the Common Council
June 24, 1997
Page 2

obviously is as valuable to the University as it is to the Ives Center, but Dr. Roach has confirmed that a proposed purchase by the State would take up to two years to clear through the State review process. The Ives Center is stepping up to the plate as the purchaser because we need to act now.

While the partnership of the Ives Center and the University will be critical to the success of our fund-raising efforts, we also need the City's help. The grant we request from the City not only will help us with the debt service on the mortgage during the start-up phase of the capital campaign. It also will send an important message to potential donors about the City of Danbury's commitment to the preservation and success of the Ives Center and thus the enhancement of the quality of life in our region.

I and Michelle James, our Executive Director, will be present at the July 1 meeting of the Common Council to elaborate on this proposal and to answer any questions you may have.

Thank you for your consideration of this request.

Very truly yours,

Michael B. Osborne/ckd

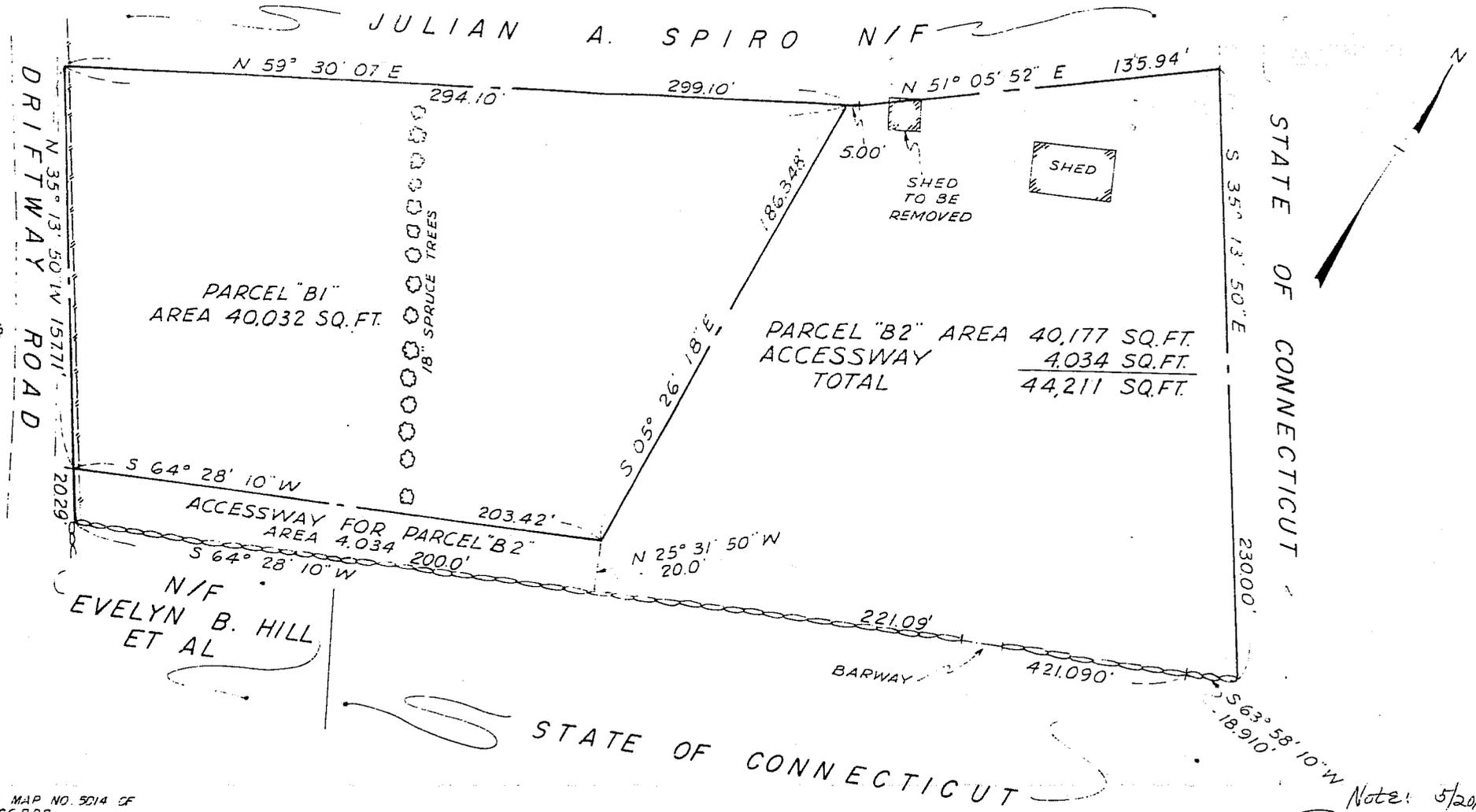
Michael B. Osborne
Chairman

MBO/ckd

cc: Dr. James Roach

Attachment

dec\bds\0623ives.ltr



REFERENCE MADE TO MAP NO. 5014 OF THE DANBURY LAND RECORDS

Note: 5/20/97
PRESENT TITLE HOLDER:
CHARLES E. WILLIAMS JR.

I HEREBY CERTIFY THIS MAP TO BE SUBSTANTIALLY CORRECT AND IN ACCORDANCE WITH THE CLASSES OF CODE OF CONN. TECHNICAL SURVEYING

Sydney A. Rapp Jr.
REGISTERED LAND SURVEYOR
No. 7400

SYDNEY A. RAPP JR. P.L.S. NO. 7400
4 HARMONY STREET
DANBURY, CONNECTICUT

MAP PREPARED FOR
FIRST CONNECTICUT SMALL BUSINESS
INVESTMENT CO.

SHOWING PROPOSED DIVISION OF LAND
DRIFTWAY ROAD
DANBURY, CONNECTICUT
SCALE 1" = 40'
JAN. 22, 1976



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

WARREN W. PLATZ
PURCHASING AGENT

(203) 797-4571

M E M O R A N D U M

DATE: June 24, 1997
TO: Mayor Gene F. Eriquez and Members of the Common Council
FROM: Warren W. Platz, Purchasing Agent *WP*
RE: Request for Waiver of Bid: Provision of Planimetric and Topographic Mapping Services by James W. Sewall Company

I received a memo from the Planning and Zoning Department (copy attached) requesting that a waiver of bid be granted so that we can enter into an agreement with the Sewall Company for the provision of planimetric and topographic maps.

Since the Sewall Company is already under contract with Yankee Gas to provide this service to meet their needs, we would realize a significant savings by hiring Sewall to provide this service to us.

The attached memo from Planning and Zoning outlines the scope of the project, the total cost to the City and the savings that would be realized.

I respectfully request that you grant a waiver of bid so that we can enter into an agreement with the Sewall Company to provide this service.

Thank you for your consideration of this request.

enc:

cc: E.L. Gottschalk, Acting Corporation Counsel
D.A. Setaro, Jr., Director of Finance
J.A. Schweitzer, Jr., City Engineer



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Warren Platz, Purchasing Agent

FROM: Department of Planning and Zoning

DATE: June 24, 1997

RE: Request to Waive Bids: Provision of Planimetric and Topographic Mapping Services by James W. Sewall Company

The budget for FY 97/98 includes a capital expense line item for mapping. The services associated with this line item include the preparation of Planimetric and Topographic Maps for the entire City of Danbury by the James W. Sewall Company. The James W. Sewall Company has submitted a written proposal to the City, dated March 31, 1997, outlining its services and fees. These maps would be used to replace the Assessor's maps completed in 1965.

The total cost estimate for the provision of planimetric and topographic maps for Danbury as outlined in the Sewall proposal is \$454,280. However, since the Sewall Company is already under contract with Yankee Gas to provide planimetric maps for the portion of Danbury within their respective service area, the discounted cost to the City is \$333,880. Under this proposal, the City would contract with Sewall for the entire project at a total cost of \$333,880. Of this amount, \$145,000 would be paid to Sewall during FY 97/98 as provided for in the FY 97/98 Capital Budget. The balance, or \$188,880, would be paid during FY 98/99.

We ask that you request that Common Council waive the bidding procedure for such services. The justification for such a waiver is the cost savings realized by Sewall's existing contract with Yankee Gas Company. The City Engineer has confirmed that it is not likely that the cost savings could be duplicated were the City to contract with an independent mapping company for the entire project.

SBC

cc: Mayor Gene F. Eriquez
Elizabeth Crudginton, City Clerk
Eric Gottschalk, Assistant Corporation Counsel
Dominic A. Setaro, Jr., Director of Finance
John A. Schweitzer, P.E., City Engineer

sewal624.doc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Warren Platz, Purchasing Agent

FROM: Department of Planning and Zoning

DATE: June 24, 1997

RE: Request to Waive Bids: Provision of Planimetric and Topographic Mapping Services by James W. Sewall Company

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We ask that you request that Common Council waive the bidding procedure for such services. The justification for such a waiver is the cost savings realized by Sewall's existing contract with Yankee Gas Company. The City Engineer has confirmed that it is not likely that the cost savings could be duplicated were the City to contract with an independent mapping company for the entire project.

SBC

cc: Mayor Gene F. Eriquez
Elizabeth Crudginton, City Clerk
Eric Gottschalk, Assistant Corporation Counsel
Dominic A. Setaro, Jr., Director of Finance
John A. Schweitzer, P.E., City Engineer

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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT
(203) 797-4525

MEMORANDUM

TO: Warren Platz, Purchasing Agent

FROM: Department of Planning and Zoning

DATE: June 17, 1997

RE: Request to Waive Bids: Provision of Planimetric and Topographic Mapping Services by James W. Sewall Company

The budget for FY 97/98 includes a capital expense line item for mapping. The services associated with this line item include the preparation of Planimetric and Topographic Maps for the entire City of Danbury by the James W. Sewall Company. The James W. Sewall Company has submitted a written proposal to the City, dated March 31, 1997, outlining its services and fees. These maps would be used to replace the Assessor's maps completed in 1965.

Yankee Gas Company will also contract with the James W. Sewall Company to provide planimetric maps for the portion of Danbury within their respective service area. Their service area comprises approximately 43% of the entire City. The City's benefits from Sewall's contract with Yankee Gas Company are threefold: (1) while Yankee Gas does not require the level of detail the City desires on such maps (i.e., they only require planimetric information not topographic detail), they have agreed to split the cost of the aerial photography which would cover the entire City, (2) the City will get full field edits on more than 300 maps which cover the service area of Yankee Gas including house and utility pole numbers, and (3) the maps delivered to the City will provide a relational database of water, sewer and gas lines which serve a multitude of planning and engineering functions.

The total cost estimate for the provision of planimetric and topographic maps for Danbury as outlined in the Sewall proposal is \$454,280. The financial contribution from Yankee Gas Company is identified as \$120,400. Therefore, the cost to the City of Danbury would be \$333,880. A portion of this cost estimate, or \$145,000, is reflected in the FY 97/98 Capital Budget.

Under this proposal, the City would contract with Sewall for the entire project at the total cost of \$333,880. Of this amount, \$145,000 would be paid to Sewall during FY 97/98 with the balance, \$188,880, paid during FY 98/99.

Warren Platz, Purchasing Agent

June 17, 1997

Page 2

We ask that you request that Common Council waive the bidding procedure for such services. The justification for such a waiver is the cost savings realized by the contribution of Yankee Gas Company to the project. The City Engineer has confirmed that it is not likely that the cost savings could be duplicated were the City to contract with an independent mapping company without the participation of Yankee Gas. In addition, we ask that Common Council accept the donation of the final mapping products, a portion of which would be funded by Yankee Gas Company.

SBC

cc: Mayor Gene F. Eriquez
Elizabeth Crudginton, City Clerk
Eric Gottschalk, Assistant Corporation Counsel
Dominic A. Setaro, Jr., Director of Finance
John A. Schweitzer, P.E., City Engineer

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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

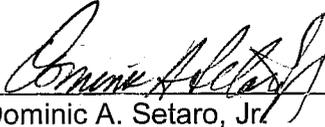
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: June 24, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Fire Department Special Services Account
CC: Carmen Oliver

On May 9, 1997 Fire Chief Carmen Oliver requested his Special Services Account be increased by \$25,000. This item never made the June Common Council meeting. Therefore, I request that at its July meeting, the Common Council approve the amendment to the Fire Department Special Services Account retroactively so that we may increase the line item and prevent the department from having a shortfall in the Special Services Account. We will adjust the revenue account in a like amount.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

WARREN W. PLATZ
PURCHASING AGENT

(203) 797-4571

M E M O R A N D U M

DATE: June 23, 1997
TO: Mayor Gene F. Eriquez and Members of the Common Council
FROM: Warren W. Platz, Purchasing Agent 
RE: Disposal of Surplus Equipment for the Landfill Department

The Landfill Department has notified me that they have two (2) pieces of equipment which are no longer of any use to them. The equipment consists of a 1992 "Haybuster" tub grinder and a 1985 "Rex" trash compactor. The estimated combined value of this equipment is \$53,000.00.

I have declared this equipment surplus. Pursuant to Section 2-153 of the Danbury Code, this equipment may be disposed of by the Purchasing Agent, and, since the value exceeds \$2,500.00, permission of the Common Council is required.

Therefore, I respectfully request permission to dispose of this surplus equipment by offering it for sale through the sealed bid process.

Thank you for your consideration of this request.

cc: D.A. Setaro, Jr., Director of Finance

W.J. Buckley, Jr., Superintendent of Public Utilities



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

WARREN W. PLATZ
PURCHASING AGENT

(203) 797-4571

June 10, 1997

To: Mayor Gene F. Eriquez and Members of the Common Council

From: Warren W. Platz, Purchasing Agent

Re: Disposal of Surplus Equipment

The Fire Department has a 1975 FMC Pumping Engine which is no longer of any use to them. The estimated value of this equipment is \$4,500.00.

I have declared this equipment surplus. Pursuant to Section 2-153 of the Danbury Code, this equipment may be disposed of by the Purchasing Agent, and since the value exceeds \$2,500.00 permission of the Common Council is required.

Therefore, I respectfully request permission to dispose of this surplus pumper through sale after obtaining competitive offers through the sealed bid process.

Thank you for your consideration of this request.

WWP/jr

*cc: D.A. Setaro, Jr. Director of Finance
C.J. Oliver, Fire Chief*

DANBURY PUBLIC SCHOOLS

Administrative Center
63 Beaver Brook Road
Danbury, Connecticut 06810-6211
(203) 797-4710
FAX (203) 790-2875

June 13, 1997

Robert F. Dylewski, Ed.D.

Assistant Superintendent
Elementary Education and
Pupil Personnel Services

Mayor Gene Eriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT. 06810

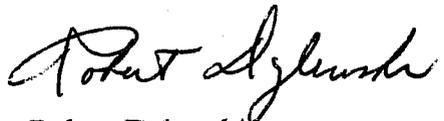
Dear Mayor Eriquez,

The Board of Education voted at their June 11 meeting to approve the purchase of \$235,000 of Apple instructional computers/software for Broadview and Rogers Park Middle Schools and Danbury High School. This will include 64 computers at the Middle Schools and 26 computers at Danbury High. The Middle School computers will put 3 computers and a color printer in each cluster and implement technology enhanced classrooms at each school, similar to Danbury High. These computers will complement the wiring infrastructure work which will be completed this fall at the Middle Schools and is being funded by City Works 2000. The Danbury High acquisition will be for a networked research lab in the Media Center. This will ensure the implementation of the Guaranteed Research Curriculum Component at the high school.

The Board of Education will exercise our rollover option with Apple Leasing/GE Capital to extend our current lease/purchases with them into a new three year lease/purchase agreement. We are using education prices from Apple for these purchases.

Please place this item on the next Common Council meeting, as we must get approval of all lease/purchase agreements from the Common Council.

Sincerely,



Robert Dylewski

C: G. O'Loughlin
D. Setaro, Jr.
E. Crudginton ✓



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

Welfare Department
797-4569

TO: Mayor Eriquez
FR: Deborah MacKenzie
RE: Lease for 403 Main Street
date: 6/23/97

The City's Department of Welfare is seeking Common Council approval to continue the rental agreement at 403 Main Street. The proposed lease is attached, and has been reviewed by the Office of Corporation Counsel.

The Department will be occupying less space than it had been as of 10/1/97. Only the first floor will be necessary once financial and client case files have been microfilmed.

Please place this item on the agenda for the July meeting of the Common Council.

c.c. Les Pinter, Assistant Corporation Counsel
Dominic Setaro, Director of Finance
Jimetta Samaha, Assistant City Clerk ✓

P.O. Box 324
Armonk NY 10504
June 13, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of Common Council
City Hall
155 Deer Hill Avenue
Danbury CT 01810

Gentlemen;

I am negotiating to sell my property located at 10 Foster Street, Danbury CT 06810.

I am writing to request a written statement from the city that the city's mortgage will be subordinated to the buyer's lender.

When I received the grant to improve the low-income housing unit, I had an existing loan from the mortgage lender.

The city's interest will be maintained until the contract agreement is satisfied.

Thank you.



Sidney Groves

**DANBURY RENTAL REHABILITATION PROGRAM
AGREEMENT**

THIS AGREEMENT is entered into this 4th 16th day of May 1991, by and between the CITY OF DANBURY, acting herein through Gene F. Eriquez, its Mayor, hereunto duly authorized, (hereinafter called the "GRANTOR") and Sidney Groves of the Town of Armonk, County of Westchester and State of New York, (hereinafter called the "GRANTEE").

WITNESSETH THAT:

WHEREAS, the Danbury Rental Rehabilitation Program was designed to facilitate moderate rehabilitation of existing housing stock through provision of rehab loans, grants and technical assistance; and

WHEREAS, the Danbury Rental Rehabilitation Program is funded by Rental Rehabilitation Program monies administered by the Connecticut Department of Housing; and

WHEREAS, the GRANTOR has determined the GRANTEE eligible for assistance under the program guidelines; and

WHEREAS, Federal regulations require conformance with the Uniform Relocation Act, compliance with State and local Health and Housing Codes; and

WHEREAS, the GRANTEE desires to participate in the Rehabilitation Program;

THEREFORE, the parties hereto do mutually agree as follows:

1. The GRANTOR shall provide the GRANTEE a rehabilitation grant, or deferred payment loan, in the total principal amount of SEVENTEEN THOUSAND Dollars (\$17,000.00). The GRANTEE agrees that this loan shall be secured by a promissory note and a mortgage in favor of the GRANTOR which shall be recorded on the Danbury Land Records. The GRANTEE certifies that these funds will be used solely for the purpose of

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE - P.O. BOX 440, DANBURY, CONNECTICUT 06810

LLOYD CUTSUMPAS
FRANCIS J. COLLINS
EDWARD J. HANNAFIN
JACK D. GARAMELLA
PAUL N. JABER
JOHN J. TUOZZOLO
ROBERT M. OPOTZNER*
THOMAS W. BEECHER
EVA M. DEFranco
CHRISTOPHER K. LEONARD
THOMAS J. MONKS
LAURA A. GOLDSTEIN
PETER A. SCALZO

AREA CODE 203
744-2150
EXTENSION:
FACSIMILE (203) 791-1126

June 13, 1997

OF COUNSEL
MARK D. NIELSEN

*ADMITTED IN CONN. & N.Y.

Honorable Christopher Setaro,
President - Common Council
City Clerk's Office
CITY OF DANBURY
155 Deer Hill Avenue
Danbury, CT 06810

RE: Discontinuance of Ye Old Road
Melvyn Powers, et al
Our File No. 97-13583-1-P

Dear Mr. Setaro:

Please be advised that I represent Melvyn J. Powers, et al, owners of parcels B and C, Orchard Park, off Kenosia Avenue, Danbury, Connecticut. The premises which the Powers own has been developed into an industrial office park and currently is leased to PHH Homequity. Mr. Powers wishes to construct a 135,000 square foot addition to the PHH Homequity Building. The office park is bounded on the west by Ye Old Road, which has been abandoned and in non-use for a substantial number of years. The property on the other side of Ye Old Road is owned by the Wooster School Corporation.

My clients hereby petition the Common Council to formally discontinue that portion of Ye Old Road which adjoins Apple Orchard Office Park, Wooster School, and property of Trex Medical Corp. I am enclosing herewith several copies of the map which indicates the portion we are petitioning for discontinuance. The discontinuance would ultimately allow my client to expand the office park by allowing parking on a portion of the Wooster School property which will be purchased by Mr. Powers.

Enclosed please find several maps which will aid you in your deliberation.

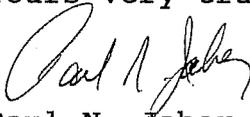
CUTSUMPAS, COLLINS, HANNAFIN,
GARAMELLA, JABER & TUOZZOLO

Honorable Christopher Setaro
Page 2

Please advise me of any hearings on this matter.

Thank you for your consideration.

Yours very truly,

A handwritten signature in cursive script, appearing to read "Paul N. Jaber".

Paul N. Jaber

PNJ/dbr
Enc.

CC: Melvyn J. Powers



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

May 22, 1997

PLEASE REPLY TO:

DANBURY, CT 06810

To: Councilwoman Eileen S. Coladarci

From: Eric L. Gottschalk, Acting Corporation Counsel

Re: Mayfair Estates

Enclosed you will find a letter I received recently from attorney Gerald Daly concerning ongoing negotiations with the original subdivision developers. You will recall that I had indicated to attorney Daly that if the developers, Mr. Dalessio and Mr. Novella, agreed to pay the City \$10,000.00 and transfer ownership of their interest in the roadways to the City, I would recommend the settlement to the Common Council. Recall also that this amount should more than cover our costs in acquiring all necessary drainage easements.

Please schedule one more, and hopefully a final, meeting of your committee in order to consider and make a recommendation to the Council.

ELG/msm

MAY 19 1997

GEMZA & DALY

ATTORNEYS AT LAW
DANBURY EXECUTIVE TOWER
30 MAIN STREET - SUITE 502
P.O. BOX 348
DANBURY, CONNECTICUT 06813-0348

GERALD J. DALY

THEODORE A. GEMZA
OF COUNSEL

TELEPHONE
(203) 744-3334

FACSIMILE
(203) 791-1870

May 15, 1997

Eric L. Gottschalk
Acting Corporation Counsel
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: **Mayfair Estates/Novella/Dalessio**

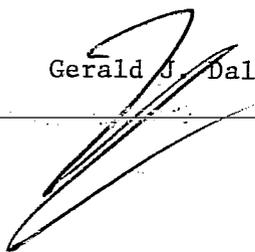
Dear Rick:

In connection with the above matter, I have confirmed with my client and Attorney Burrell that both Mr. Dalessio and Mr. Novella in consideration of the City accepting the roadways will agree to compensating the City of Danbury by contributing to the cost in an amount not to exceed \$10,000.00 and would execute any and all documentation reasonably required to transfer these roadways to the City.

Would you please keep me apprised as to the next step on this matter.

Yours very truly,

Gerald J. Daly



GJD/kcc

cc: Mr. Russell J. Dalessio
Attorney Hugh A. Burrell

CUTSUMPAS, COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO
PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE - P.O. BOX 440, DANBURY, CONNECTICUT 06810

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OF COUNSEL
MARK D. NIELSEN

*ADMITTED IN CONN. & N.Y.

AREA CODE 203
744-2150

EXTENSION:

FACSIMILE (203) 791-1126

June 23, 1997

HAND DELIVERED

Honorable Christopher Setaro
President - Common Council
City Clerk's Office
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Purchase of City Property Off Ives Street
Our File Number: 97-10828-10-P

Dear Mr. Setaro:

Please be advised that I represent City Center Developers, Inc. who own a building located at 1 Ives Street, formerly known as the Omaha Building. The owners have prepared plans for the remodeling of the building and for the main entrance of the building to be off of the City Center Green. In order to accomplish this, they would need to purchase a portion of the property from the City to erect a handicapped ramp.

Therefore, please accept this letter as my client's petition to the City to purchase approximately 15' x 120' strip of property located on the south side of City Center Developers, Inc.'s property and immediately adjoining the same. I am enclosing herewith several maps of the plot plan of the property and a map of the proposed first floor plan and site plan of the property for your review.

CUTSUMPAS, COLLINS, HANNAFIN,
GARAMELLA, JABER & TUOZZOLO

Honorable Christopher Setaro

June 23, 1997
Page 2.

Please advise me of the date of the Committee hearing at
your convenience.

Yours very truly,



Paul J. Jaber

PNJ/man

Enclosures

cc: Jack Stetson

Eric L. Gottschalk, Esq. (w/enc.)

Joseph DaSilva

**H & B Associates
6 Mill Plain Road
Danbury, CT 06811
797-8156
744-7912=FAX**

June 5, 1997

Mayor Gene Eriquez
City of Danbury
City Hall
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez:

Subject: Scuppo Road, Danbury

We own a parcel of vacant land on Scuppo Road, consisting of almost 6 acres with approximately 1,100 ft. of road frontage.

The zoning on this property was recently changed to accommodate "affordable housing" with up to 31 units.

Please advise if the City of Danbury has any interest in purchasing our Scuppo Road property.

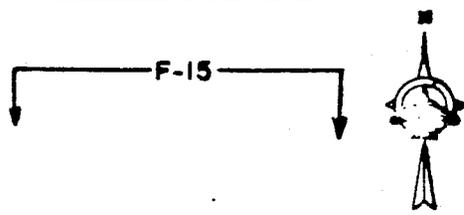
We look forward to your response.

Sincerely,


Tamas Biro


Vilmos Havasi

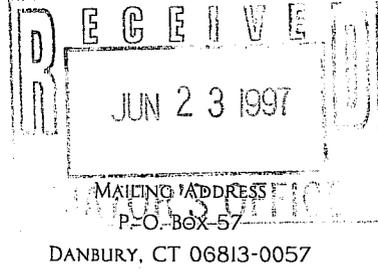
Attachment: Map
c: ~~Common Council~~
Housing Authority



TAX ASSESSOR'S MAP
CITY OF DANBURY, CONNECTICUT

COMPILED 1975 - 1976
 INFORMATION SHOWN HEREON COMPILED FROM:
 A. PLANNIMETRIC MAPS SUPPLIED BY THE
 ENGINEERING DEPARTMENT OF THE CITY
 OF DANBURY.
 B. RECORDS AND MAPS OF RECORD.

PREPARED BY
LAND PLANNING ASSOCIATION
 NEWTOWN, CONNECTICUT



WANDERER, HANNA & TALARICO
ATTORNEYS AND COUNSELORS AT LAW
142 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810-7727
(203) 792-8333
TELECOPIER (203) 778-9570

RICHARD HANNA
ROBERT N. TALARICO
HERBERT B. WANDERER
(1902-1979)

June 19, 1997

The Honorable Gene F. Eriquez
Mayor, City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Lot #I20003

Dear Mayor Eriquez:

This office represents Ms. Maureen Wagher, one of the owners of a parcel of land consisting of 12 acres more or less, which abuts the Tarrywile Park. The tax designation for the premises is Lot I20003.

This property is more or less land locked as the only access to it is over what is know as the "Old Boston Post Road".

I am writing this letter on behalf of Ms. Wagher to see whether the City of Danbury might be interested in acquiring this property since it is adjacent to Tarrywile Park.

Thank you for your attention and concern. With kindest personal regards.

Sincerely yours,

Robert N. Talarico

RNT/tg

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF ~~SEWER~~/WATER

Sewer _____

Water xx

Name of Applicant: Traditional Homes Inc. (Charles E. Williams)

Address: 65 North Street

Danbury, Conn. 06810

Telephone: 748-5514

The undersigned submits for consideration an application for extension of ~~sewer and/or~~ water facilities for property

Located at: Lot #12 Kevin Drive

Assessors's Lot No. G05074

Zone: RA-20

Intended Use: Retail _____ Single Family Residential x
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial _____

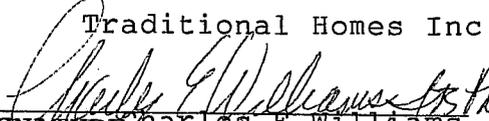
Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

Traditional Homes Inc.

SIGNATURE Charles E. Williams,
Its Pres

DATE June 10, 1997

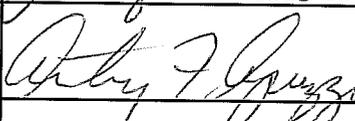
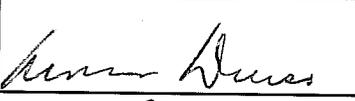
June
~~16~~ 16, 1997

Common Council - City of Danbury
Mayor Enriquez
Mr. Christopher Setaro

We, the undersigned, are petitioning for the City of Danbury Sanitary Sewer to be extended in such a manner as to complete the service of Wood Street and include the residences of East Pembroke Road enroute to the existing sewer line.

We have been instructed to submit this petition on the advice of Councilwoman Basso.

Thank you.

PRINT NAME	SIGNATURE	ADDRESS
JAMES HEIMBUCHER		2 Wood St. Danbury Ct.
ANTHONY F. APUZZO		5 Wood St. Danbury
NANETTE CORRIERE		Pending cost est. 1 Wood St. Danbury Ct.
ANN DORSA		26 E. PEMBROKE RD. DANBURY
JOSE H. PEREIRA		17E PEMBROKE RD DANBURY
Deborah H. Baldwin		34A E Pembroke Rd.
MARCEL STPIERRE		19 E PEMBROKE RD
JOSEPH J. BURNS		34 E. PEMBROKE RD.

If a contact person is needed use J. Heimbuecher tel# 744-4966

CHIPMAN, MAZZUCCO,
LAND & PENNAROLA, LLC

ATTORNEYS AT LAW

DAVID R. CHIPMAN
RICHARD S. LAND
WARD J. MAZZUCCO
FRANCIS G. PENNAROLA

CHRISTINE L. CHIPMAN

DANBURY EXECUTIVE TOWER
30 MAIN STREET, SUITE 204
DANBURY, CT 06810-3005

TELEPHONE (203) 744-1929
TELECOPIER (203) 790-5954

June 18, 1997

Common Council
City of Danbury
c/o City Clerk's office
155 Deer Hill Avenue
Danbury, CT 06810

Re: Sewer and Water Extension - Broad Street

Dear Council Members:

In July of 1994, the Common Council approved a request for sewer and water extension on Broad Street in Danbury. A copy of report is enclosed for your reference. This approval has apparently expired, so I respectfully request an extension for an additional eighteen months.

Thank you.

Very truly yours,



Ward J. Mazzucco

WJM:sm

Enclosure

cc: John A. Schweitzer, Jr., P.E.
William J. Buckley, Jr., P.E.
Jeanne L. Williamson, P.E.

July 1994
18 - REPORT - Request for Sewer and Water Extension on Broad Street

Mr. Falzone submitted the following report:

The Common Council Committee appointed to review the request for sewer and water extension on Broad Street met at 7:00 P.M. in the Fourth Floor Lobby in City Hall on June 22, 1994. In attendance were committee members Falzone and Scozzafava. Also in attendance was City Engineer Jack Schweitzer.

Mr. Falzone read the positive recommendation of the Planning Commission for the record. Mr. Schweitzer explained the proposal as outlined in the maps given to the committee for the sewer and water extensions.

Mr. Scozzafava made a motion to approve the extension of sewer and water extensions subject to the usual eight steps and that the petitioner provide all legal documents, ownership, acceptance and title to the water mains that exist at Still River Associates. Seconded by Mr. Falzone and passed unanimously.

The report was adopted on the Consent Calendar.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Honorable Gene F. Eriquez and Members of Common Council

FROM: Department of Planning and Zoning

DATE: June 16, 1997

RE: Street Renumbering: Ford Avenue

In February, 1997, a request was made to Common Council by this Department to consider the renumbering of Ford Avenue. Subsequent thereto, Council requested that this Department send a survey to the eight property owners on Ford Avenue. Such survey was sent out on May 20, 1997 (a copy of which is enclosed).

One-half of the property owners responded to the survey. It should be noted however, that the City of Danbury owns a pump station at the end of Ford Avenue and jointly owns one additional piece of property with the Housing Authority. The results of the survey are as follows: 1 responded in favor of the renumbering, 1 responded in opposition to the renumbering, and two responded that they "didn't care" as long as they kept their present numbers (which these property owners would under the proposed scenario).

Additional comments were included on two of the responses. These comments pertained to the road surface and drainage and have been forwarded to the City Engineer.

Given that the City is using the E911 Emergency number system, it is critical to assign street addresses in a logical sequence to ensure appropriate emergency services response as well as improved delivery services.

Please notify the Department when the Council or a committee will be meeting to discuss this issue so that a representative may be present to answer any questions.

SBC
enclosures

cc: Lazlo Pinter, Assistant Corporation Counsel
✓ Elizabeth Crudginton, City Clerk
Chief Carmen Oliver, Fire Department
Pat Sniffen, Communications Coordinator, Fire Department
Coleen Velez, Acting Assistant Tax Assessor
George Fisher, Postmaster



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

FILE COPY

PLANNING & ZONING DEPARTMENT
(203) 797-4525

May 20, 1997

Dear Property Owner:

In response to a request for a new house number on Ford Avenue, it has come to our attention that the present numbering of properties along Ford Avenue does not follow logical sequence. Duplicate numbers are being used, odd numbers are being used on both the left and right hand sides of the street, and some lots are not identified by any number. This numbering situation creates confusion for anyone attempting to locate a particular residence. More importantly, it is potentially dangerous as emergency personnel may have difficulty locating the site of an emergency.

We have asked Common Council to approve the renumbering of Ford Avenue. In response to this request, an ad hoc committee of Common Council wants to know the feelings of the property owners on this issue. The attached table indicates the existing and proposed numbering along Ford Avenue. Please review the table and complete the bottom portion of this letter and return it in the enclosed envelope no later than June 12, 1997. Please feel free to add any comments regarding this matter on the back of this sheet. Thank you for your cooperation.

Sincerely,

Sharon B. Calitro
Assistant Planning Director

Please print your name and the address you are currently using.

If you are a non-resident property owner, print your tenant's name.

If you are a tenant, please print the property owner's name.

Please check one of the statement below:

- I am in favor of renumbering the street addresses on Ford Avenue.
- I am not in favor of renumbering the street addresses on Ford Avenue.



PROPOSED RENUMBERING

**FORD AVENUE
DANBURY, CONNECTICUT**

Assessor's Lot Number	Property Owner	Existing Ford Avenue Property Location	Existing Mailing Address	Proposed Ford Avenue Property Location
I11130	Housing Authority City of Danbury	-	2 Mill Ridge Road, Danbury, CT 06811	2
I11131	Peck, Christopher	-	6 Nutmeg Lane Brookfield, CT 06804	4
I11133	Beardsley, Michael L	9	9 Ford Avenue Danbury, CT 06810	6
I11120	Oakland Glen LLC	Oakland Avenue	969 North Street Greenwich, CT 06831	--
I11120-100	City of Danbury	-	155 Deer Hill Avenue Danbury, CT 06810	--
I11142	Clark, Esther May	7	7 Ford Avenue Danbury, CT 06810	7
I11144	Remond, Pauline J	5	5 Ford Avenue Danbury, CT 06810	5
I11146	Porter, Eva T	3	Ford Avenue Danbury, CT 06810	3



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

MEMORANDUM

TO: Mayor Gene F. Eriquez and Members of Common Council

FROM: Department of Planning and Zoning

DATE: June 10, 1997

RE: Street Renaming: Lake Shore Drive to Lower Lake Drive
Street Renumbering: Lower Lake Drive

In response to a request by the US Postal Service, we have researched the street names and properties along Lower Lake Drive and Lake Shore Drive. Lake Shore Drive is the road name for the roadway extending south from the intersection of Lower Lake Drive and Colonial Drive (see attached map). It appears however, to constitute an extension of Lower Lake Drive.

We have found that 5 of the 10 property owners with lots located on Lake Shore Drive are actually using Lower Lake Drive mailing addresses. This leads to confusion for both the delivery of postal services as well as the provision of emergency services.

To rectify the road name confusion, we recommend Common Council consider renaming Lake Shore Drive to Lower Lake Drive. In conjunction with the renaming, we propose that Council consider the renumbering Lower Lake Drive as indicated on the attached table. It should be noted that 7 of the 18 property owners listed would not have to change their property location nor mailing address.

Please notify the Department when a public hearing has been scheduled on this matter and a representative of the Department will be available to answer any questions.

SBC
attachment

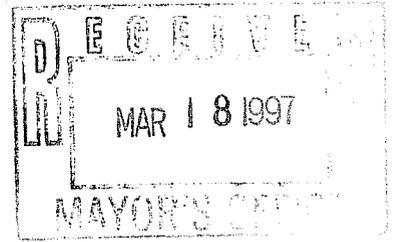
cc: Lazlo Pinter, Assistant Corporation Counsel
Elizabeth Crudginton, City Clerk
Chief Carmen Oliver, Fire Department
Pat Sniffen, Communications Coordinator, Fire Department
Coleen Velez, Acting Assistant Tax Assessor
George Fisher, Postmaster

**Proposed Renaming of Lake Shore Drive to Lower Lake Drive
Proposed Renumbering of Lower Lake Drive**

Assessor's Lot Number	Property Owner *	Existing Mailing Address *	Existing Property Location *	Proposed Mailing Address	Proposed Lower Lake Drive Property Location
F09062	Feli, Frances Jr.	1 Lower Lake Drive	1 Lower Lake Drive	2 Lower Lake Drive	2
F09063	Galstaun, Lionel Kaufman, Effie	4 Lower Lake Drive	4 Lower Lake Drive	4 Lower Lake Drive	4
F10013	Orticelli, O Lawrence Mary Della	6 Lower Lake Drive	6 Lower Lake Drive	6 Lower Lake Drive	6
F10014	Whalon, Gordon & Janet	8 Lower Lake Drive	8 Lower Lake Drive	8 Lower Lake Drive	8
F10015	Kellnhauser, Robert Helen M Trustees	10 Lower Lake Drive	10 Lower Lake Drive	10 Lower Lake Drive	10
F10016	Swistowich, Eugene & Deana	435 Windham Back Road N. Windham, CT 06256	Lake Shore Drive	435 Windham Back Road N. Windham, CT 06256	12
F10017	Swistowich, Eugene & Deana	435 Windham Back Road N. Windham, CT 06256	Lake Shore Drive	435 Windham Back Road N. Windham, CT 06256	14
F10018	O'Boyle, Carolyn & Charles	16 Lower Lake Drive	Lake Shore Drive	16 Lower Lake Drive	16
F10019	Robertson, James III & Eileen	12 Lake Shore Drive	Lake Shore Drive	18 Lower Lake Drive	18
F10020	Roig, Pat Jr. & Kathleen	13 Lower Lake Drive	Lake Shore Drive	20 Lower Lake Drive	20
F10046	Santore, D. Earl	10 Kenosia Trail Danbury CT 06810	Lake Shore Drive	10 Kenosia Trail Danbury CT 06810	22
F10004	Kornhaas, Helen K.	3 Lower Lake Drive	3 Lower Lake Drive	3 Lower Lake Drive	3
F10005	Russell, Aaron & Louise	5 Lower Lake Drive	5 Lower Lake Drive	5 Lower Lake Drive	5
F10006	Ray, Frederick & Linda	7 Lower Lake Drive	7 Lower Lake Drive	7 Lower Lake Drive	7
F10008	Kowalski, Edward & Irene	11 Lower Lake Drive	Lake Shore Drive	9 Lower Lake Drive	9
F10009	Sabo, James & Barbara	15 Lake Shore Drive	15 Lake Shore Drive	11 Lower Lake Drive	11
F10010	Efthimiatos, Gerasimos & Petronella	Lower Lake Drive	Lake Shore Drive	13 Lower Lake Drive	13
F10011	Maslow, Joel & Elena	18 Lower Lake Drive	Lake Shore Drive	15 Lower Lake Drive	15

* As indicated in City of Danbury Tax Assessor Records

Tax Assessor Lot F10007 derives access from Colonial Drive and Lot F09051 derives access from South Meadow Drive and therefore these lots were not included in this action.



CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641

March 14, 1997

JOHN A. SCHWEITZER, JR., P.E.
CITY ENGINEER

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request to Purchase City Property
Virginia Avenue - Cyr

At the March 4, 1997 Common Council meeting, the February 6, 1997 request from Richard W. and Mary Ann Cyr to purchase a portion of City owned land at the rear of their property at 43 Virginia Avenue was forwarded to our office for a thirty day report. (Reference is made to Item 24 of the February 4, 1997 meeting minutes.)

The property the Cyr's would like to purchase is a portion of Tax Assessor's Lot J11093 which was acquired by the City through a tax foreclosure in 1981.

In 1990 the City sold a portion of what was Lot # J11093 to Andrew D. and Christine R. Gibbs (area transferred shown in green on enclosed map). In October of 1996 Andrew Gibbs' request to purchase a second piece of land broken out of Tax Assessor's Lot # J11093 was approved by the Common Council (approximate area shown in blue on the enclosed map). This second transfer has not yet been finalized.

Our office sees no benefit to the City from its continued ownership of what remains of Tax Assessor's Lot # J11093. We recommend that consideration be given to offering all that is left of Tax Assessor's Lot # J11093 (approximate area shown in yellow on the enclosed map) to either the Cyrs or to all of the adjacent property owners. Drainage rights should be retained by the City over any portion of this lot where warranted.

If you have any questions or require additional information, please contact our office.

Very truly yours,


John A. Schweitzer, Jr., P.E.,
Director of Public Works

JAS/PAE/pe

encl.

c: Eric L. Gottshalk, Esq., with encl.
Dennis Elpern, with encl.
Robert Coyne, with encl.



24-manch

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION
(203) 797-4525

April 7, 1997

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

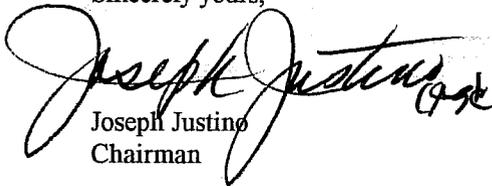
Re: 8-24 Referral - 24 - Request to purchase City owned property on Virginia Avenue

Dear Council Members:

The Planning Commission at its meeting April 2, 1997 motioned for a positive recommendation for the sale of the entire Virginia Avenue site to Mr. & Mrs. Cyr. If this is not possible, then sell portions of the site to each adjoining neighbor, so that the City is not left with a site too small for any use.

The motion was made by Mr. Malone, seconded by Mr. Deeb, and passed with "ayes" from Commissioners Malone, Deeb, and Justino.

Sincerely yours,



Joseph Justino
Chairman

JJ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT

(203) 797-4525

May 23, 1997

To: Mayor Gene F. Eriquez
Members of Common Council ✓

From: Dennis Elpern,
Director of Planning

Re: 41 Virginia Avenue
Transfer of Property

We have received a referral from Common Council for review of a request from Richard and Mary Ann Cyr of 41 Virginia Avenue to purchase a portion of City land lying to the rear of their property.

The City owned parcel is landlocked. We understand that the only use the City makes of the parcel is a fifteen foot water easement.

Since we know of no other possible use for the parcel, we have no objection to the proposed sale.

Unless others in the City have any future plans for the remainder of the parcel, we suggest the City consider offering the rest of this landlocked parcel to the abutting landowners along Virginia Avenue.

C: Eric L Gottschalk



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF ASSESSOR
(203) 797-4556

ROBERT F. COYNE
ASSESSOR

May 29, 1997

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Ave
Danbury, Ct 06810

Ref: Request to purchase City Property (J11093)
Rear of Virginia Ave by

Richard W. and Mary Ann Cyr
41 Virginia Ave

Andrew D. Gibbs
37 Virginia Ave

I apologize for not reporting back sooner on Item #24 (Common Council Meeting-
March 4, 1997) request to purchase land on Virginia Ave.

The letter dated March 14, 1997 to the Mayor and the Common Council explains
the present request and the past history except for the parcel to the rear of Lot #4 on Map
City of Danbury - Engineering Dept dated September 6, 1990 as the City sold 2900 square
feet for \$900 dollars to Guy and Sara Cormier, June 6, 1996 and recorded in Volume
1118/Page 386.

The parcel of land Mr. Gibbs is requesting is to the rear of Lot #185 aka J11095
and to the west of the parcel of land Mr. Gibbs purchased from the City on December 4,
1990. The subject area is 50x70 resulting in 3500 square feet.

It is my opinion a reasonable market value today is \$900 (nine hundred dollars)
understanding the City would retain a 15 (fifteen) foot wide proposed drainage easement.
See Attached Map.

The parcel of land Richard and Mary Ann Cyr is requesting is the remaining land
area of J11093.

cont...

The Cyr family holds title to Lot #186 aka J11096 and Lot #187 and a portion of Lot 188 aka J11097. the deed recorded in Volume 318, Page 97, dated February 26, 1957 for Lot #186 aka J11096 " Said premises being 50 feet in front on Virginia Ave; 53 feet in rear; 270 feet in depth on the east line and 250 feet in depth on the west line thereof".

In other words the Cyr/King owners hold ownership to the rear land. Therefore, the Assessor's records (maps and cards) may have been wrong as I will be correcting parcels J11096 and J11093.

Again the Cyr owners will be purchasing the balance of rear land (J11093) consisting of approximately .32 acres or 14000 square feet more or less with the understanding the City will retain a 15 (fifteen) foot wide drainage easement.

It is my opinion a reasonable value allowing for adjustments would be \$1800 (one thousand eight hundred dollars).

Sincerely,

A handwritten signature in black ink, appearing to read "Robert F. Coyne", written over a horizontal line.

Robert F. Coyne
Assessor

cmv/rfc

Enclosure

cc Dominic A. Setaro
Director of Finance



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

July 1, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: Bluebird Aviation Lease

The Common Council Committee appointed to reassign the lease of Bluebird Aviation to Curtiss Aero met on June 24, 1997 at 7:30 P.M. in Room 432 in City Hall. In attendance were committee members Scalzo, Arconti and Nolan. Also in attendance were Airport Administrator Paul Estefan, Raymon and Pat Florczak of Curtiss Aero and their attorney Anthony Messina, Council Members Levy and Basso, ex-officio and members of the public.

A report from the Planning Commission was read into the record. Mr. Estefan gave a detailed report of the Airport's experience over the years with Bluebird Aviation and the new owners, Curtiss Aero, since they purchased the business. Attorney Messina explained the reasons for assignment of this lease as required by the financing institution for Curtiss Aero. Mr. Arconti and Mr. Nolan questioned the terms of the lease with regards to the current amount and future dollar amount when the lease expires in four years. Mr. Estefan reassured the committee that the current amount is a fair price for the parcel of land and in addition to the lease money Curtiss Aero will be responsible to pay the City permit fees and all other fees set forth by the Airport Commission. He also stated that the current Minimum Standards for Lease and Use of the Airport would be updated before a new lease is negotiated. Some minor changes in the lease have been drafted by City attorney Pinter as directed by the Airport Administrator and the Airport Commission. These changes are benefits to the City.

Mr. Arcotni made a motion to approve the assignment of the lease to Curtiss Aero with the necessary changes drafted by Corporation Counsel Pinter. Seconded by Mr. Nolan and passed unanimously.

Respectfully submitted,

HARRY W. SCALZO

THOMAS ARCONTI

VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

July 1, 1997

REPORT

To: The Honorable Mayor Eriquez
The Honorable Members of the Common Council

Re: Renaming a portion of Old Brookfield Road and Starr Road

The subcommittee to review the renaming a portion of Old Brookfield Road and Starr Road met at 7:30 PM in Room 432 of Danbury City Hall on June 17, 1997. In attendance were Eileen Coladarci, Tom Arconti and Vincent Nolan. Also in attendance was Sharon Calitro, Assistant Planner of the Danbury Planning Department.

Ms. Calitro provided a brief history of the request. The Post Office notified the Planning Department that a piece of property in the area was using two addresses. The owners of the property were notified that the correct address should be Old Brookfield Road, according to the Danbury Assessor's map. The property owner said they preferred Starr Road, but were also identified as Beaver Brook Road. The Planning Department reviewed the area and found some confusion with the use of Old Brookfield Road as the correct name of the street in this area. Before Interstate 84 was built in Danbury, Old Brookfield Road continued to a connecting point on Beaver Brook Road.

It was suggested that a survey be performed by the Planning Department to assess who is using what address. Mr. Nolan asked about potential changes of address numbers on Beaver Brook Road and Starr Road. Discussions revealed that the occupant in question will remain as 30 Starr Road, one of the addresses being used at this time. Many addresses in the area are still using Old Brookfield Road as a mailing address. The existing Old Brookfield Road, located off Federal Road and ending in a cul de sac, will remain as is, with no number changes. The numbers on Beaver Brook Road, starting at White Street will be reviewed, along with those on Starr Street. A motion was made by Mr. Arconti to recommend that the renumbering of this area be reviewed, that a survey is done and that a Public Hearing on the results be held. The motion was seconded by Mr. Nolan and passed unanimously. The meeting was adjourned at 7:40 PM.

Respectfully submitted.

Eileen S. Coladarci, Chair

Thomas Arconti



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

July 1, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

Re: DiMauro Claim

The Common Council Committee appointed to review the request to settle Stephen DiMauro's motor vehicle accident claim met in City Hall on June 17, 1997 at 5:00 P.M. in Room 432. In attendance were committee members Arconti, Fox and Mead. Also in attendance were Corporation Counsel Eric Gottschalk, Risk Manager Tom Fabiano, the claimant Stephen DiMauro and Council Member Pauline Basso, ex-officio.

Mr. Gottschalk and Mr. Fabiano reviewed the history of the claim in which Mr. DiMauro believes his truck, while parked in the highway department parking lot, was damaged by a City plow. A police report and statement by the Superintendent of Highways did not support this claim, so the City's insurance provider denied payment on this loss.

Mr. DiMauro, who has been persistent and patient in seeking a remedy to this claim for fifteen months now, explained his side of the story. Considering that the police were not called to the scene until several hours later and that two City employees supported Mr. DiMauro's claim in discussions with Corporation Counsel, the committee reached the consensus that Mr. DiMauro, a City employee who was called into duty on the night of this incident, deserves the benefit of the doubt.

Ms. Fox moved to recommend that the Common Council authorize the settlement of this claim in the amount of \$1,904.87, to be handled as an uninsured claim by the City's Risk Management Department. Mr. Mead seconded the motion and it passed unanimously.

Respectfully submitted,

THOMAS ARCONTI, Chairman

MARCIA FOX

ALBERT MEAD, JR.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

June 30, 1997

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

Attached is a letter from Superintendent of Schools Timothy P. Connors and a copy of the Executive Summary of the Honeywell School Services Program.

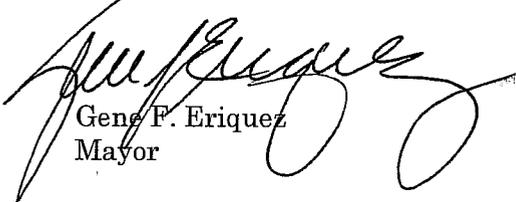
As our City Administration and Schools Committee has just completed its review of this program, I respectfully request your approval to add this item to the July 1, 1997 Council Agenda so it can be referred to an Ad Hoc Committee for review.

Please note that time is of the essence. This program implementation could begin as early as July 21, 1997 so important construction activities can occur during the summer months when school is recessed.

Capital improvements totaling \$1,481,000 will be made through this program to reduce energy and operational costs, improve HVAC systems at the Danbury High School, Broadview and Rogers Park Middle Schools, and improve the overall environment and comfort conditions in these buildings to enhance learning.

Thank you for your cooperation.

Sincerely,



Gene F. Eriquez
Mayor

GFE:sr

Enclosure



RECYCLED
PAPER



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

July 1, 1997

REPORT

To: The Honorable Mayor Eriquez
The Honorable Members of the Common Council

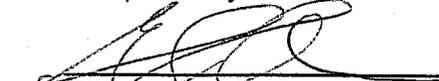
Re: Renaming a portion of Old Brookfield Road and Starr Road

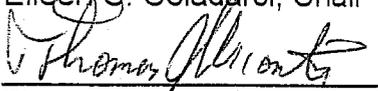
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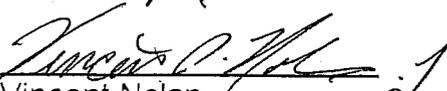
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Respectfully submitted,


Eileen S. Coladarci, Chair


Thomas Arconti


Vincent Nolan



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

July 1, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

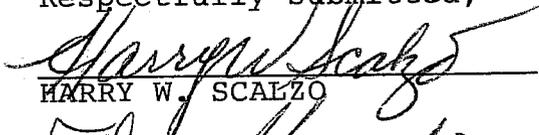
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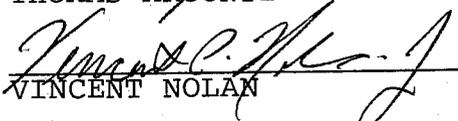
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Respectfully submitted,


HARRY W. SCALZO


THOMAS ARCONTI


VINCENT NOLAN



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

July 1, 1997

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

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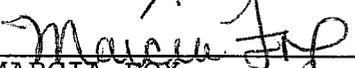
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Respectfully submitted,


THOMAS ARCONTI, Chairman


MARCIA FOX


ALBERT MEAD, JR.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

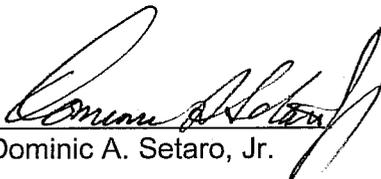
MEMORANDUM

DATE: July 3, 1997
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Charles Ives Center Land

CERTIFICATION #3

Per Common Council approval at its July 1, 1997 meeting, I hereby certify the availability of \$10,000 to be transferred from the Contingency Fund to a new account in the Grants section of the budget for a grant to be made to the Charles Ives Center for the purchase of land.

Balance of Contingency	\$793,363
Less this request	<u>10,000</u>
Balance	\$783,363


Dominic A. Setaro, Jr.

DAS/jgb