

COMMON COUNCIL MEETING – OCTOBER 2, 2001

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE AND PRAYER

ROLL CALL

✓ ✓
Levy, Scalzo, McAllister, Smith, Saadi, Buzaid, Dean Esposito, Machado,
Shuler, David Furtado, Arconti, John Esposito, Abrantes, Pascuzzi, Basso,
Manny Furtado, Gallagher, Gogliettino, Michael Moore, Martin Moore,
✓
Saracino

18 PRESENT 3 ABSENT

PUBLIC SPEAKING

MINUTES – Minutes of the Common Council Meeting held September 5, 2001

CONSENT CALENDAR

- 1 – ORDINANCE – Tax Credit for Elderly Homeowners

- 2 – RESOLUTION – Driving Under the Influence Safety Grant

- 3 – RESOLUTION – Driving Under the Influence Safety Grant

- 4 – RESOLUTION – Taxiway A Improvements

- 5 – COMMUNICATION – Appointments to the Police Department

- 6 – COMMUNICATION – Reappointments to Richter Park Authority

- 7 – COMMUNICATION – Military Leave Policy

- 8 – COMMUNICATION – Request for Funds – Registrars of Voters

- 9 – COMMUNICATION – Tree Clearing – Runway 8

- 10 – COMMUNICATION – Removal & Replacement of Diesel Tank

- 11 – COMMUNICATION – AC Unit – Senior Center

- 12 – COMMUNICATION – Request for Funds – City Clerk’s Office

- 13 – COMMUNICATION – Highway State Aid

- 14 – COMMUNICATION – Donation to the Department of Elderly Services

- 15 – COMMUNICATION – Donation – Regional MIT
-
- 16 – COMMUNICATION – Donation to the Police Department – Fair Honda
-
- 17 – COMMUNICATION – Donation to the Library
-
- 18 – COMMUNICATION – Request for Funding – Water Department
-
- 19 – COMMUNICATION – Request for Funding – Library
-
- 20 – COMMUNICATION – Land adjacent to Lake Kenosia Recreational Complex
-
- 21 – COMMUNICATION – Kenosia Service Center Sewer Line
-
- 22 – COMMUNICATION – Toll Land XVIII – Ridgebury Hills, Briar Ridge Road
-
- 23 – COMMUNICATION – Request for Committee – Office of Civil Preparedness
-
- 24 – COMMUNICATION – Acceptance of Logans Way as a City Road
-
- 25 – COMMUNICATION – Miry Brook LLC – Request for Water Main Extension
-
- 26 – COMMUNICATION – Snow Plowing Problem on Grace Street
-
- 27 – COMMUNICATION – Road Maintenance – Marjorie Manor
-
- 28 – COMMUNICATION – Petition for Sewers – Shannon Ridge, Fairlawn and Edgewood Street
-
- 29 – COMMUNICATION – Installation of Lights at Caye Road
-
- 30 – COMMUNICATION – Request for Sewer and Water – Duck Street
-
- 31 – COMMUNICATION – Petition for Renumber of Victor Street
-
- 32 – COMMUNICATION – WITHDRAWN
-
- 33 – COMMUNICATION – Reports regarding Storm Drainage Easement – Barnum Road
-
- 34 – COMMUNICATION – Reports regarding Acceptance of Chelsea Drive
-
- 35 – COMMUNICATION – Reports regarding Request for Road Acceptance – Josh Lane

36 – COMMUNICATION – Reports regarding Request to Purchase Property on South Street

37 – REPORT – Plan of Conservation and Development

38 – REPORT – Request for Sewer Extension – 83 Newtown Road

39 – REPORT – Common Council Parliamentarian

40 – REPORT – Request for Sewer and Water Extension – Industrial Plaza Road

41 – REPORT – Stream at 4 Glen Road

42 – REPORT – Request for Sewer and Water Extensions – Hillcroft

43 – REPORT – SNET Easement Request – Aunt Hack Road

44 – REPORT – St. James Church Water and Sewer Charges

45 – REPORT – Offer to sell Colla Property to the City

46 – REPORT – Traffic Concerns on Wooster Heights

47 – REPORT – Sewer Problems on Old Farm Road

48 – REPORT – Sewer Line on Farview Avenue

49 – DEPARTMENT REPORTS – Health Department, Public Works, Police Chief, Fire Chief, Fire Marshall, Department of Elderly Services

50 – COMMUNICATION – Report regarding St. Joseph’s Readiness Center

There being no further business to come before the Common Council a motion was made at _____ by _____ for the meeting to be adjourned.

CONSENT CALENDAR – October 2, 2001

- 2 - Adopt the Resolution to apply for and accept grant funding in the amount of \$6,700 for the “2001 Thanksgiving/Christmas/New Year’s Driving Under the Influence Enforcement Program”
- 3 - Adopt the Resolution to apply for and accept grant funding in the amount of \$36,375 for the Expanded Driving Under the Influence Enforcement Program
- 4 - Adopt the revised Resolution and approve the transfer of \$3,802 for Taxiway A improvements at the Airport
- 6 - Confirm the reappointment of Felix Bonacci and Robert Eberhard to the Richter Park Authority
- 8 - Approve the transfer of funds for the registrars of Voters as requested
- 9 - Approve the transfer of funds for airport tree clearing as requested.
- 10 – Approve the transfer of funds for the airport diesel tank removal and replacement as requested.
- 11 – Approve the transfer of funds for the Senior Center AC unit as requested.
- 12 – Approve the transfer of funds for the City Clerk’s Office as requested.
- 13 – Approve the request to amend the Highway Department budget as described.
- 34 – Receive the reports and take no action at this time
- 35 – Receive the reports and take no action at this time.
- 36 – Receive the reports and deny the request to purchase City property
- 40 – Receive the report and approve the recommendation for sewer and water extensions at Industrial Plaza Road
- 41 – Receive the report and approve the recommendations
- 42 – Receive the report and approve the recommendation for sewer and water extensions at Hillcroft Apartments, noting that the City is not taking over the existing lines at this time
- 44 – Receive the report and approve the recommendation.
- 45 – Receive the report and approve the recommendation to take no action at this time
- 46 – Receive the report and approve the recommendation

47 – Receive the report and approve the recommendation to proceed with a preliminary survey for the sewer project on Old Farm Road

48 – Receive the report and approve the recommendation to take no action at this time

50 – Receive the report and take no action at this time.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

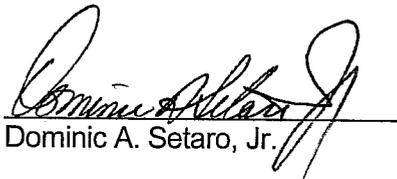
M E M O R A N D U M

To: Hon. Gene F. Eriquez via the Common Council
From: Dominic A. Setaro, Jr., Director of Finance
Date: September 26, 2001
Re: RESOLUTION – DRIVING UNDER THE INFLUENCE SAFETY GRANT
CC: R. L. Paquette

Attached for your review is a resolution that allows the City of Danbury Police Department to apply for and accept grant funding from the State of Connecticut, Department of Transportation for the "2001 Thanksgiving/Christmas/New Year's Driving Under the Influence Enforcement Program". This grant in the amount of \$6,700 requires a local match of \$6,700. The funding for the local match is available in the Police Department Budget.

Attached is a copy of the budget received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

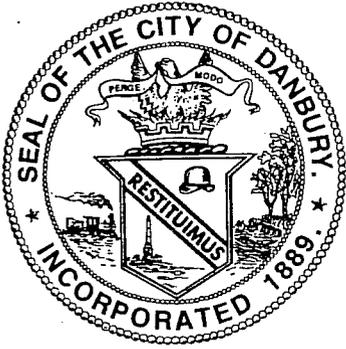
If you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation, Division of Highway Safety has made a grant available in the amount of \$6,700.00 for the 2001 Thanksgiving/Christmas/New Year's Driving Under the Influence Enforcement Program; and

WHEREAS, an equal local cash match is required in order to reach the total cost of the program, which is \$13,400.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.

STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION

DIVISION OF HIGHWAY SAFETY

PROJECT NO.		
PROGRAM DESCRIPTION Alcohol	PROGRAM AREA 02-AL-164	
DATE RECEIVED	DATE APPROVED	

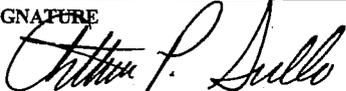
HIGHWAY SAFETY PROJECT APPLICATION

ACCEPTANCE—IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH DHS POLICY. COPY OF POLICY OBTAINED UPON REQUEST.

1. PROJECT TITLE 2001 THANKSGIVING/CHRISTMAS/NEW YEAR'S DUI ENFORCEMENT PROGRAM - CITY/TOWN OF:	
2. GOVERNMENTAL UNIT Danbury - City of Danbury	3. ADDRESS OF GOVERNMENTAL UNIT (W/ZIP CODE) 155 Deerhill Ave. Danbury, CT 06810
4. APPLICANT Danbury Police Department	5. ADDRESS OF APPLICANT (W/ZIP CODE) 120 Main Street, Danbury, CT 06810
6. FEDERAL IDENTIFICATION NO. 06-600-1868	7. ANTICIPATED PROJECT START-UP DATE Nov. 21, 2001

APPROVED PROJECT PERIOD (MO./DAY/YR.) FOR DHS USE ONLY

FROM: November 21, 2001	THROUGH: January 31, 2002
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A. PROJECT DIRECTOR		
(1) NAME (FIRST, MIDDLE INITIAL, LAST) Arthur P. Sullo	(2) TITLE Captain, Admin.Cmdr.	(3) TELEPHONE NO. 203-797-4538
(4) SIGNATURE 	(5) ADDRESS AND ZIP CODE Danbury Police Department 120 Main Street, Danbury, CT 06810	

B. FINANCIAL OFFICER		
(1) NAME (FIRST, MIDDLE INITIAL, LAST) Dominic A. Setaro	(2) TITLE Director of Finance	(3) TELEPHONE NO. 203-797-4652
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE City of Danbury 155 Deerhill Ave., Danbury, CT 06810	

C. AUTHORIZING OFFICIAL OF GOVERNMENTAL UNIT		
(1) NAME (FIRST, MIDDLE INITIAL, LAST) Gene F. Eriquez	(2) TITLE Mayor	(3) TELEPHONE NO. 203-7974511
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE City of Danbury 155 Deerhill Ave., Danbury, CT 06810	

APPROVAL -- (FOR DHS USE ONLY)

RECOMMEND APPROVAL _____	B. FISCAL REVIEW COMPLETED BY:	C. DATE
RECOMMEND DENIAL _____	D. PROGRAM REVIEW COMPLETE BY:	E. DATE
F. OBLIGATED FEDERAL FUNDS FY: _____	G. NAME SUSAN C. MALONEY	H. TITLE Governor's Highway Safety Representative
	I. SIGNATURE	J. DATE

THIS ACTION:

PREVIOUS:

TOTAL:

TOWN/CITY OF: DANBURY

FRINGE BENEFIT CERTIFICATION STATEMENT

I hereby certify that the fringe benefit rate of _____ %
is the rate authorized by the Town/City of Danbury
For application against all OVERTIME hours worked by the
sworn police agency personnel for the following time
period: From 11/21/01 To 12/31/01
(Date) (Date)

The category/percentage breakdown of this rate is as follows:

<u>Cost Category</u>	<u>Percentage</u>
1. <u>Workmans Comp. Net %</u>	<u>3.78</u> %
2. _____	_____ %
3. _____	_____ %
4. _____	_____ %
5. _____	_____ %
6. _____	_____ %
7. _____	_____ %
8. _____	_____ %
TOTAL OVERTIME FRINGE RATE	<u>3.78</u> %

I further certify that this statement is correct in all respects and that the OVERTIME fringe benefit rate identified above accurately represents the OVERTIME fringe benefit costs to the municipality for the individuals employed under this project.

TOWN/CITY'S CHIEF FINANCIAL OFFICER

Name: Dominic A. Setaro

Title: Director of Finance

Ink Signature: _____

PROJECT TITLE	APPLICANT
2001 THANKSGIVING/CHRISTMAS/N.YR. DUI ENF.	Danbury Police Department

9. STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

In the United States during 1999, 15,786 or 38% of all traffic fatalities were alcohol related. This compares with 49.2% in 1989, 50.2% in 1988 and 57.2% in 1982. This downward trend is the result of a number of factors: legislation, public information and education, selective law enforcement, etc. National statistics also reveal a consistent day of week and time of day occurrence trend. Almost 60% of all such crashes occurred from Friday at 6:00pm to Monday at 6:00am.

Connecticut trends are similar. During 1999, 110 out of 301 traffic fatalities (36.5%) were alcohol related. This compares with 203 in 1989, 234 in 1988, and 292 in 1982. Day of the week and time of day analysis reveals trends similar to national data.

About 3 in every 10 Americans will be involved in an alcohol-related crash at some time in their lives.

Holiday periods result in an increase in travel and impaired driving.

10. OBJECTIVES

--To increase enforcement and media relations related to operating a motor vehicle while under the influence of intoxicating liquor and or drugs during the Thanksgiving, Christmas/New Year's holiday period.

--To reduce both the number of DUI-related motor vehicle crashes which occur during the period and the number of people killed and injured in such crashes.

PROJECT TITLE	APPLICANT
2001 THANKSGIVING, CHRISTMAS/N.YR.. DUI ENF.	Danbury Police Department

11. ACTIVITIES AND PROCEDURES

DUI selective enforcement will be conducted during the Thanksgiving, Christmas/New Year's holiday period per the following operational schedule. Enforcement techniques to be employed include extra DUI patrol activities, and may include weekend field sobriety checkpoints. Note: For DUI patrol activities, the number of enforcement officers allowed per vehicle at any one time is one, however, daily shifts may be split by more than one officer. It is recommended that all officers assigned to DUI enforcement activities be trained in DUI law enforcement techniques.

NOTE: The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled for the dates and time frames listed below.

Period : Thanksgiving, Christmas/New Year's Holiday Period

(fill in below)

	Defined Program Parameters	Planned Project Operations
	-----	-----
Dates/	11/21 > 03:00pm - 04:00am	04:00pm - 04:00am
Times	11/22 > 03:00pm - 04:00am	04:00pm - 04:00am
	11/23 > 03:00pm - 04:00am	04:00pm - 04:00am
	11/24 > 03:00pm - 04:00am	04:00pm - 04:00am
	11/25 > 03:00pm - 11:00pm	03:00pm - 11:00pm
	12/06 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/07 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/08 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/13 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/14 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/15 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/20 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/21 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/22 > 03:00pm - 04:00am	04:00pm - 04:00am
	12/31 > 03:00pm - 04:00am	04:00pm - 04:00am

Hours of operation must fall within the above defined program parameters. Adjustments may be made based on unique local circumstances.

Primary enforcement locations are as follows:

Main Street, RT 39

North Street, RT 37 Padanaram & Pembroke Roads

White Street, RT 6 Danbury Newtown Road, Federal RD RT 7

South St, RT 7 Sugar Hollow Road, West St. & Millplain Road

This operational plan will be supported through statewide and regional/local media coverage.

PROJECT TITLE	APPLICANT
2001 THANKSGIVING, CHRISTMAS/N.YR. DUI ENF.	Danbury Police Department

12. BUDGET DETAIL

PLEASE FILL OUT PROJECT COST WORKSHEET PRIOR TO COMPLETING THIS PAGE.

(A)	PERSONNEL SERVICES	\$13,400 .00
	Overtime wages plus fringe benefits	
(B)	CONTRACTUAL SERVICES	0.00
(C)	OPERATING COSTS	0.00
(D)	EQUIPMENT	0.00
(E)	INDIRECT COSTS	0.00
(F)	TOTAL	\$ 13,400.00

The Applicant understands that it benefits from the administration of this project by the Department of Transportation's Division of Highway Safety (DHS) and agrees that the costs incurred by DHS related to such administration will be credited towards the federal requirement that a minimum of 40% of a State's annual highway safety funding be provided for the benefit of its local political subdivisions.

PROJECT TITLE	APPLICANT
2001 THANKSGIVING, CHRISTMAS/N.YR. DUI ENF.	Danbury Police Department

13. PROJECT EVALUATION AND MILESTONES

An administrative evaluation of this project will be conducted which will consider:

- (a) Schedule/number of DUI overtime hours;
- (b) Total number of DUI citations issued;
- (c) Total number of other motor vehicle citations issued.

An effectiveness evaluation will be conducted which will measure:

- (a) The change in the number of persons killed in motor vehicle crashes in which drugs or alcohol was identified as a contributing factor, which occurred during project dates/times vs. base period.
- (b) The change in the number of persons injured in motor vehicle crashes in which alcohol or drugs was a contributing factor which occurred during project dates/times vs. base period.
- (c) The change in the number of motor vehicle crashes in which alcohol or drugs was identified as a contributing factor which occurred during project dates/times vs. base period.

PROJECT MILESTONES	<u>Thanksgiving</u>	<u>Christmas/New Year's</u>
* Project announcement date	09/11/01	09/11/01
* Project application due date	10/25/01	10/25/01
* Participating communities selected	11/01/01	11/01/01
* Project award date	11/15/01	11/15/01
* Publicity related to statewide enforcement	11/19/01	12/03/01
* Publicity related to selected community enforcement	11/19/01	12/03/01
* Conduct DUI enforcement program	11/21 - 11/25/01	12/06 - 01/01/02
* Enforcement summaries/expense claims submitted to Division of Highway Safety	01/31/02	01/31/02

PROJECT TITLE	APPLICANT
2001 THANKSGIVING, CHRISTMAS/N.YR. DUI ENF.	Danbury Police Department

14. BUDGET SUMMARY

COST CATEGORY	Amount	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$ 13,400.00	FEDERAL FUNDS 50%	\$ 6,700.00
CONTRACTUAL SERVICES	\$ XXXXXXXXX	NON-FEDERAL Local 50%	\$ 6,700.00
OPERATING COSTS	\$ XXXXXXXXX	TOTAL FUNDS 100%	\$ 13,400.00
EQUIPMENT	\$ XXXXXXXXX		
INDIRECT COSTS	\$ XXXXXXXXX		
TOTAL BUDGETED	\$ 13,400.00		

BUDGET SUMMARY APPROVAL (DHS USE ONLY)

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$	FEDERAL FUNDS 50%	\$
CONTRACTUAL SERVICES	\$ XXXXXXXXX	NON-FEDERAL 50%	\$
OPERATING COSTS	\$ XXXXXXXXX	TOTAL FUNDS 100%	\$
EQUIPMENT	\$ XXXXXXXXX		
INDIRECT COSTS	\$ XXXXXXXXX		
TOTAL APPROVED	\$		

TOWN/CITY OF Danbury

THANKSGIVING, CHRISTMAS/NEW YEAR'S DUI ENFORCEMENT

PROJECT COST WORKSHEET

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: November 21, 2001

Vehicle #1

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Vehicle #2

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Date: November 22, 2001

Vehicle #1

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Date: November 23, 2001

Vehicle #1)

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$ 36 . 50 =	\$ 438 . 00
#2:	hrs.	@ \$. =	\$.
#3:	hrs.	@ \$. =	\$.
#4:	hrs.	@ \$. =	\$.

Date: November 24, 2001

Vehicle #1)

Enforcement Officer #1: 12 hrs. @ \$ 36.50 = \$ 438.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2

Enforcement Officer #1: 12 hrs. @ \$ 36.50 = \$ 438.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

Date: November 25, 2001

Vehicle #1)

Enforcement Officer #1: 8 hrs. @ \$ 36.50 = \$ 292.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2

Enforcement Officer #1: 8 hrs. @ \$ 36.50 = \$ 292.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

SOBRIETY CHECKPOINT

N/A

<u>DATE:</u>	<u>Hours:</u>	<u>:00 m -</u>	<u>:00 m</u>		
Enforcement Officer	#1:	hrs.	@ \$.	= \$
	#2:	hrs.	@ \$.	= \$
	#3:	hrs.	@ \$.	= \$
	#4:	hrs.	@ \$.	= \$
	#5:	hrs.	@ \$.	= \$
	#6:	hrs.	@ \$.	= \$
	#7:	hrs.	@ \$.	= \$

Date: December 06, 2001

Vehicle #1

Enforcement Officer #1: 12 hrs. @ \$ 36.50 = \$ 438.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2)

Enforcement Officer #1: 12 hrs. @ \$ 36.50 = \$ 438.00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

Date: December 07, 2001

Vehicle #1

Enforcement Officer	#1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer	#1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4 :	hrs.	@ \$.	= \$.

Date: December 08, 2001

Vehicle #1

Enforcement Officer	#1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer	#1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4 :	hrs.	@ \$.	= \$.

SOBRIETY CHECKPOINT

N/A

<u>DATE:</u>	<u>Hours:</u>	<u>:00 m -</u>	<u>:00 m</u>			
Enforcement Officer	#1:	hrs.	@ \$.	= \$.
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4:	hrs.	@ \$.	= \$.
	#5:	hrs.	@ \$.	= \$.
	#6:	hrs.	@ \$.	= \$.
	#7:	hrs.	@ \$.	= \$.

Date: December 13, 2001

Vehicle #1

Enforcement Officer	#1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
	#2:	hrs.	@ \$.	= \$.
	#3:	hrs.	@ \$.	= \$.
	#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4 :	hrs.	@ \$.	= \$.

Date: December 14, 2001

Vehicle #1

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4 :	hrs.	@ \$.	= \$.

Date: December 15, 2001

Vehicle #1

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4 :	hrs.	@ \$.	= \$.

SOBRIETY CHECKPOINT N/A

DATE:	Hours:	:00 m -	:00 m		
Enforcement Officer #1:	hrs.	@ \$.	= \$.
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4:	hrs.	@ \$.	= \$.
#5:	hrs.	@ \$.	= \$.
#6:	hrs.	@ \$.	= \$.
#7:	hrs.	@ \$.	= \$.

Date: December 20, 2001

Vehicle #1

Enforcement Officer #1:	12 hrs.	@ \$	36 . 50	= \$	438 . 00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4:	hrs.	@ \$.	= \$.

Vehicle #2)

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

Date: December 21, 2001

Vehicle #1

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2)

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

Date: December 22, 2001

Vehicle #1

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2)

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4 : hrs. @ \$. = \$.

SOBRIETY CHECKPOINT

N/A

DATE: Hours: :00 m - :00 m

Enforcement Officer #1: hrs. @ \$. = \$.
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.
 #5: hrs. @ \$. = \$.
 #6: hrs. @ \$. = \$.
 #7: hrs. @ \$. = \$.

Date: December 31, 2001

Vehicle #1

Enforcement Officer #1: 12 hrs. @ \$ 36 . 50 = \$ 438 . 00
 #2: hrs. @ \$. = \$.
 #3: hrs. @ \$. = \$.
 #4: hrs. @ \$. = \$.

Vehicle #2)

Enforcement Officer #1:	12 hrs.	@ \$	36.50	= \$	438.00
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4 :	hrs.	@ \$.	= \$.

SOBRIETY CHECKPOINT N/A

DATE:	Hours:	:00 m -	:00 m		
Enforcement Officer #1:	hrs.	@ \$.	= \$.
#2:	hrs.	@ \$.	= \$.
#3:	hrs.	@ \$.	= \$.
#4:	hrs.	@ \$.	= \$.
#5:	hrs.	@ \$.	= \$.
#6:	hrs.	@ \$.	= \$.
#7:	hrs.	@ \$.	= \$.
TOTAL ESTIMATED WAGES				= \$	12,848.00
(Sum total of worksheet)					

2. OVERTIME FRINGE BENEFIT RATE @ 3.78%.
 Multiply this rate (if applicable)
 times the TOTAL ESTIMATED WAGES (from
 the above worksheet) to get the :

TOTAL ESTIMATED FRINGE BENEFITS = \$ 485.66

* If overtime fringe benefits are being
 claimed, please have the municipality's
 chief financial officer complete and
 sign the FRINGE BENEFIT CERTIFICATION
 STATEMENT (Last page of grant application).

Add the TOTAL ESTIMATED WAGES to the
 TOTAL ESTIMATED FRINGE BENEFITS
 (if applicable) to get the :

GRAND TOTAL = \$ 13,333.66

Please round up the above GRAND TOTAL
 amount to the next highest \$100.00
 (i.e. \$1,842.11 to \$1900.00).

ROUND UP AMOUNT = \$ 13,400.00



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation, Division of Highway Safety has made a grant available in the amount of \$6,700.00 for the 2001 Thanksgiving/Christmas/New Year's Driving Under the Influence Enforcement Program; and

WHEREAS, an equal local cash match is required in order to reach the total cost of the program, which is \$13,400.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.



3

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

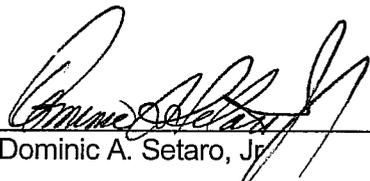
M E M O R A N D U M

To: Hon. Gene F. Eriquez via the Common Council
From: Dominic A. Setaro, Jr., Director of Finance
Date: September 26, 2001
Re: **RESOLUTION – DRIVING UNDER THE INFLUENCE ENFORCEMENT GRANT**
CC: R. L. Paquette

Attached for your review is a resolution that allows the City of Danbury Police Department to apply for and accept grant funding from the State of Connecticut, Department of Transportation for the "Expanded Driving Under the Influence Enforcement Program". This grant in the amount of \$36,375 requires local match of \$12,125. The funding for the local match is available in the Police Department Budget.

Attached is a copy of the budget received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

If you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation, Division of Highway Safety has made a grant available in the amount of \$36,375.00 for the 2002 Expanded Driving Under the Influence Enforcement Program; and

WHEREAS, a 25% local cash match in the amount of \$12,125.00 is required in order to reach the total cost of the program, which is \$48,500.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200_

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation, Division of Highway Safety has made a grant available in the amount of \$36,375.00 for the 2002 Expanded Driving Under the Influence Enforcement Program; and

WHEREAS, a 25% local cash match in the amount of \$12,125.00 is required in order to reach the total cost of the program, which is \$48,500.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.

STATE OF CONNECTICUT

DEPARTMENT OF TRANSPORTATION

DIVISION OF HIGHWAY SAFETY

PROJECT NO. 0183-	
PROGRAM DESCRIPTION Alcohol	PROGRAM AREA 02-AL-164
DATE RECEIVED	DATE APPROVED

HIGHWAY SAFETY PROJECT APPLICATION

ACCEPTANCE—IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH DHS POLICY. COPY OF POLICY OBTAINED UPON REQUEST.

1. PROJECT TITLE
2002 EXPANDED DUI ENFORCEMENT PROGRAM - CITY/TOWN OF:

2. GOVERNMENTAL UNIT
Danbury - City of Danbury

3. ADDRESS OF GOVERNMENTAL UNIT (W/ZIP CODE)
155 Deerhill Ave., Danbury, CT 06810

4. APPLICANT
Danbury Police Department

5. ADDRESS OF APPLICANT (W/ZIP CODE)
120 Main Street, Danbury, CT 06810

6. FEDERAL IDENTIFICATION NO.
06-600-1868

7. ANTICIPATED PROJECT START-UP DATE
November 02, 2001

APPROVED PROJECT PERIOD (MO./DAY/YR.) FOR DHS USE ONLY

FROM: THROUGH: September 30, 2002

A. PROJECT DIRECTOR

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Arthur P. Sullo	(2) TITLE Captain, Admin. Cmdr.	(3) TELEPHONE NO. 203-797-4538
(4) SIGNATURE 	(5) ADDRESS AND ZIP CODE 120 Main Street Danbury, Connecticut 06810	

B. FINANCIAL OFFICER

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Dominic A Setaro	(2) TITLE Finance Director	(3) TELEPHONE NO. 203-797-4652
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE 155 Deer Hill Ave. Danbury, CT 06810	

C. AUTHORIZING OFFICIAL OF GOVERNMENTAL UNIT

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Gene F. Eriquez	(2) TITLE Mayor	(3) TELEPHONE NO. 203-797-4652
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE 155 Deer Hill Ave. Danbury, Connecticut 06810	

APPROVAL-- (FOR DHS USE ONLY)

RECOMMEND APPROVAL _____	B. FISCAL REVIEW COMPLETED BY:	C. DATE
	D. PROGRAM REVIEW COMPLETE BY:	E. DATE
RECOMMEND DENIAL _____	G. NAME SUSAN C. MALONEY	H. TITLE Governor's Highway Safety Representative
	I. SIGNATURE	J. DATE

THIS ACTION: \$

PREVIOUS: \$

TOTAL: \$

TOWN/CITY OF: . DANBURY

FRINGE BENEFIT CERTIFICATION STATEMENT

I hereby certify that the fringe benefit rate of 3.78 % is the rate authorized by the Town/City of Danbury For application against all OVERTIME hours worked by the sworn police agency personnel for the following time period: From 11/02/01 To 09/14/02
(Date) (Date)

The category/percentage breakdown of this rate is as follows:

<u>Cost Category</u>	<u>Percentage</u>
1. <u>Workmans Comp. net %</u>	<u>3.78</u> %
2. _____	_____ %
3. _____	_____ %
4. _____	_____ %
5. _____	_____ %
6. _____	_____ %
7. _____	_____ %
8. _____	_____ %
TOTAL OVERTIME FRINGE RATE	<u>3.78</u> %

I further certify that this statement is correct in all respects and that the OVERTIME fringe benefit rate identified above accurately represents the OVERTIME fringe benefit costs to the municipality for the individuals employed under this project.

TOWN/CITY'S CHIEF FINANCIAL OFFICER

Name: Dominic A. Setaro, Jr.

Title: Director of Finance

Ink Signature: _____

PROJECT TITLE	APPLICANT
2002 EXPANDED DUI ENFORCEMENT PROGRAM	Danbury Police Department

9. STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

In the United States during 1999, 15,786 or 38% of all traffic fatalities were alcohol related. This compares with 49.2% in 1989, 50.2% in 1988 and 57.2% in 1982. This downward trend is the result of a number of factors: legislation, public information and education, selective law enforcement, etc. National statistics also reveal a consistent day of week and time of day occurrence trend. Almost 60% of all such crashes occurred from Friday at 6:00pm to Monday at 6:00am.

Connecticut trends are similar. During 1999, 110 out of 301 traffic fatalities (36.5%) were alcohol related. This compares with 203 in 1989, 234 in 1988, and 292 in 1982. Day of the week and time of day analysis reveals trends similar to national data.

About 3 in every 10 Americans will be involved in an alcohol-related crash at some time in their lives.

10. OBJECTIVES

--To increase enforcement and media relations related to operating a motor vehicle while under the influence of intoxicating liquor and or drugs during the grant period.

--To reduce both the number of DUI-related motor vehicle crashes which occur during the period and the number of people killed and injured in such crashes.

PROJECT TITLE	APPLICANT
2002 EXPANDED DUI ENFORCEMENT PROGRAM	Danbury Police Department

11. ACTIVITIES AND PROCEDURES

Since 1990, the Division of Highway Safety has co-funded DUI overtime enforcement programs with state and local police agencies during the holiday periods. These efforts are designed to increase police presence above and beyond normal patrols in order to address the increased incidence of drinking and driving in and around these periods. The program continues to this day and has been highly successful. This program is being offered on an expanded year-round basis in order to address various circumstances in which increased drinking and driving is expected to take place. In the course of discussion with police agencies, it is evident that the incidence of impaired driving increases at certain times of the year other than holiday periods; for example, shoreline towns in the summer months have dramatic increases in population, and therefore increases in impaired driving. Events such as summer festivals, country fairs, music concerts, sporting events, etc. all represent a potential for a higher incidence of impaired driving. Cities and towns will be asked to submit a project cost worksheet (included with the grant application) for the grant period* indicating the number and type of deployments (roving patrol or checkpoint) and estimated number and cost of man-hours. The total of overtime wages plus fringe benefits (if applicable), are entered in sections 12 and 14 of the highway safety grant application. (SEE PROJECT APPLICATION INSTRUCTIONS)

Enforcement techniques to be employed include extra DUI patrol activities, and may include field sobriety checkpoints. Note: For DUI patrol activities, the number of enforcement officers allowed per vehicle at any one time is one, however, daily shifts may be split by more than one officer. It is recommended that all officers assigned to DUI enforcement activities be trained in DUI law enforcement techniques.

*NOTE: The grant period is initiated by the date of grant approval, and runs until September 30, 2002. The operation of this selective enforcement program shall be above and beyond the normal/special patrol activities scheduled.

PROJECT TITLE	APPLICANT
2002 EXPANDED DUI ENFORCEMENT PROGRAM	Danbury Police Department

12. BUDGET DETAIL

PLEASE COMPLETE PROJECT COST WORKSHEET(S) PRIOR TO COMPLETING THIS PAGE.

(A)	PERSONNEL SERVICES	\$48,500.00
	Overtime wages plus fringe benefits	
(B)	CONTRACTUAL SERVICES	0.00
(C)	OPERATING COSTS	0.00
(D)	EQUIPMENT	0.00
(E)	INDIRECT COSTS	0.00
(F)	TOTAL	\$48,500.00

The Applicant understands that it benefits from the administration of this project by the Department of Transportation's Division of Highway Safety (DHS) and agrees that the costs incurred by DHS related to such administration will be credited towards the federal requirement that a minimum of 40% of a State's annual highway safety funding be provided for the benefit of its local political subdivisions.

13. PROJECT EVALUATION AND MILESTONES

An administrative evaluation of this project will be conducted which will consider:

- (a) Schedule/number of DUI overtime hours;
- (b) Total number of DUI citations issued;
- (c) Total number of other motor vehicle citations issued.

An effectiveness evaluation will be conducted which will measure:

- (a) The change in the number of persons killed in motor vehicle crashes in which drugs or alcohol was identified as a contributing factor, which occurred during project dates/times vs. base period.
- (b) The change in the number of persons injured in motor vehicle crashes in which alcohol or drugs was a contributing factor which occurred during project dates/times vs. base period.
- (c) The change in the number of motor vehicle crashes in which alcohol or drugs was identified as a contributing factor which occurred during project dates/times vs. base period.

PROJECT TITLE	APPLICANT
2002 EXPANDED DUI ENFORCEMENT PROGRAM	Danbury Police Department

14. BUDGET SUMMARY

COST CATEGORY	Amount	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$ 48,500.00	FEDERAL FUNDS 75%	\$ 36,375.00
CONTRACTUAL SERVICES	\$ XXXXXXXXX	NON-FEDERAL 25%	\$ 12,125.00
OPERATING COSTS	\$ XXXXXXXXX	TOTAL FUNDS	\$ 48,500.00
EQUIPMENT	\$ XXXXXXXXX		
INDIRECT COSTS	\$ XXXXXXXXX		
TOTAL BUDGETED	\$		

BUDGET SUMMARY APPROVAL (DHS USE ONLY)

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$	FEDERAL FUNDS 75%	\$
CONTRACTUAL SERVICES	\$ XXXXXXXXX	NON-FEDERAL 25%	\$
OPERATING COSTS	\$ XXXXXXXXX	TOTAL FUNDS	\$
EQUIPMENT	\$ XXXXXXXXX		
INDIRECT COSTS	\$ XXXXXXXXX		
TOTAL APPROVED	\$		

TOTAL ESTIMATED WAGES
[Sum total of worksheet(s)] = \$ 46,710.44

2. OVERTIME FRINGE BENEFIT RATE @ 3.78%.

Multiply this rate (if applicable)
times the TOTAL ESTIMATED WAGES (from
the above worksheet) to get the :

TOTAL ESTIMATED FRINGE BENEFITS = \$ 1,765.66

- * If overtime fringe benefits are being
claimed, please have the municipality's
chief financial officer complete and
sign the FRINGE BENEFIT CERTIFICATION
STATEMENT (Last page of grant application).

Add the TOTAL ESTIMATED WAGES to the
TOTAL ESTIMATED FRINGE BENEFITS
(if applicable) to get the :

GRAND TOTAL = \$ 48,476.10

Please round up the above GRAND TOTAL
amount to the next highest \$100.00
(i.e. \$1,842.11 to \$1900.00).

ROUND UP AMOUNT = \$ 48,500.00

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 11/02/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 11/03/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 11/09/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 11/10/01 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 11/16/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 11/17/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 11/30/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 12/01/01 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/04/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/05/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 01/11/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/12/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/18/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/19/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 01/25/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 01/26/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/01/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/02/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/08/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/09/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 02/15/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/16/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/22/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 02/23/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/01/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 03/02/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/08/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/09/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/15/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/16/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 03/17/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/22/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/23/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/29/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 03/30/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 04/05/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/06/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/12/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/13/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/19/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 04/20/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/26/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 04/27/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 05/03/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 05/04/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 05/10/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 05/11/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 05/17/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 05/31/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/01/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 06/07/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/08/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/14/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/15/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/21/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 06/22/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 06/28/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$36.50 = \$292.50

Date: 07/12/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 07/13/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 07/19/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 07/20/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 07/26/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.76 = \$303.76

Date: 07/27/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/02/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/03/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY
2002 EXPANDED DUI ENFORCEMENT
PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 08/09/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/10/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.76 = \$303.76

Date: 08/16/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/17/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/23/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

* PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 08/24/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 08/30/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.76 = \$303.76

Date: 08/31/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 09/01/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 09/02/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

*- PLEASE DO NOT SCHEDULE ENFORCEMENT BEYOND SEPTEMBER 15, 2002

CITY OF DANBURY

2002 EXPANDED DUI ENFORCEMENT

PROJECT COST WORKSHEET*

1. OVERTIME WAGES: (Only 1 officer allowed per vehicle at any one time).

Date: 09/06/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 09/07/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.76 = \$303.76

Date: 09/13/02 Time: 18:00 PM – 02:00 AM

Vehicle # 1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Date: 09/14/02 Time: 18:00 PM – 02:00 AM

Vehicle #1

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Vehicle # 2

Enforcement Officer: 8 hrs. @ \$37.97 = \$303.76

Total Preliminary Projected Wages = \$46,710.44



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation, Division of Highway Safety has made a grant available in the amount of \$36,375.00 for the 2002 Expanded Driving Under the Influence Enforcement Program; and

WHEREAS, a 25% local cash match in the amount of \$12,125.00 is required in order to reach the total cost of the program, which is \$48,500.00.

NOW, THEREFORE, BE IT RESOLVED THAT, Mayor Gene F. Eriquez is hereby authorized to apply for said grant and to accept grant funds if approved, and Mayor Gene F. Eriquez is authorized to sign all contracts necessary to effectuate the purposes of said grant. Any prior acts of the Mayor in applying for such grant funds are hereby ratified.



4

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: TAXIWAY A IMPROVEMENTS
DATE: September 25, 2001
CC: Paul Estefan

CERTIFICATION #11

As per the attached request from Airport Administrator Paul Estefan, I hereby certify the availability of \$3,802 to be transferred from the Contingency Fund to a new Capital line item entitled, "Taxiway A Improvements". The Special Revenue Fund will be amended to increase the Federal and State share by an additional \$152,000 for which no certification is necessary.

Also attached is a revised resolution that we would ask be approved at the same time action is taken on the request for funding.

Balance of Contingency	\$368,745
Less pending requests	-158,327
Less this request	<u>-3,802</u>
Balance	\$206,616

Should you have any questions, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, The Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make funds available through the Airport Improvement Act of 1987; and

WHEREAS, the City of Danbury intends to reconstruct, mark and light taxiway "A" at the Danbury Municipal Airport which will improve the safety and efficiency of airport operations; and

WHEREAS, the City of Danbury will make an amended application for a federal and state grant in an amount not to exceed \$2,761,176.00 with a local match of two and one-half percent (2 1/2%) equaling an amount not to exceed \$70,801.00.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury, Gene F. Eriquez, is hereby authorized to make application for said grant, and that any and all additional acts necessary to effectuate said program be and hereby are authorized.



RECEIVED
FINANCE DEPT.

SEP 24 2001

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

September 24, 2001

Mayor Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez & Council Members;

Currently the airport has a federal and State Grant to reconstruct, mark and light taxiway "A". The Resolution that was adopted by the Common Council on June 05, 2001 authorized us to not exceed a total amount of \$2,679,975.00 for the Federal, State and Local share.

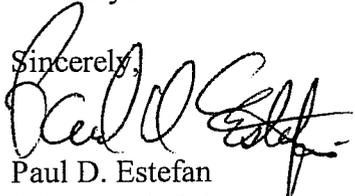
I am requesting that the resolution be amended by \$152,000.00 bringing the Federal and State share to \$2,761,176.00 and the City of Danbury share to \$70,801.00.

I am requesting an additional \$3,802.00 for the Cities share on this project.

These request are being made as we need an additional 30 days of resident inspection to complete the project, we needed an additional 12,500 square yards of soil stabilization fabric and we found that two additional areas in the construction need to rehabilitated due to poor drainage and soils.

I thank you in advance for considering this request.

Sincerely,



Paul D. Estefan
Airport Administrator



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 200__

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, The Federal Aviation Administration of the United States Department of Transportation and the Bureau of Aeronautics of the Connecticut Department of Transportation make funds available through the Airport Improvement Act of 1987; and

WHEREAS, the City of Danbury intends to reconstruct, mark and light taxiway "A" at the Danbury Municipal Airport which will improve the safety and efficiency of airport operations; and

WHEREAS, the City of Danbury will make an amended application for a federal and state grant in an amount not to exceed \$2,761,176.00 with a local match of two and one-half percent (2 1/2%) equaling an amount not to exceed \$70,801.00.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor of the City of Danbury, Gene F. Eriquez, is hereby authorized to make application for said grant, and that any and all additional acts necessary to effectuate said program be and hereby are authorized.



5

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 2, 2001

Honorable Members of the Common Council
City of Danbury, State of Connecticut

Dear Council Members:

I hereby submit, for your confirmation, the appointment of the following four individuals to the position of Police Officer in the Danbury Police Department. Each has satisfactorily completed the requirements of the Civil Service process.

David J. Cooney
12 Madison Avenue, Apt. #6
Danbury, CT 06810

Mr. Cooney is a 1991 graduate of Immaculate High School. He received a Bachelor of Science degree in Psychology and Sociology from Springfield College, Springfield, MA, and is working on his Masters Degree in Forensic Psychology at John Jay College in New York City.

Thomas N. Collins
124 Coalpit Hill Road
Danbury, CT 06810

Mr. Collins is a graduate of Franklin D. Roosevelt High School in Hyde Park, NY and received a Bachelor of Science Degree in Criminal Justice from Marist College in Poughkeepsie, NY. He is a Connecticut State Trooper assigned to Troop A, Southbury.

David G. Williams
28 Saddlerock Road
Danbury, CT 06810

Mr. Williams is a 1991 graduate of Brewster High School. He is employed as a Union Carpenter.

Isaiah D. Pitts
6 Benedict Avenue
Danbury, CT 06810

Mr. Pitts is a graduate of Egg Harbor Township High School in Pleasantville, NJ. He is presently employed in Loss Prevention with TJ Maxx in Brookfield and worked as a security officer at the Danbury Fair Mall.

These appointments shall become effective upon the administration of the oath for this position.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Gene F. Eriquez". The signature is written in a cursive style with a large, looping flourish at the end.

Gene F. Eriquez
Mayor



6

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

May 1, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the reappointment of the following individuals to the Richter Park Authority:

Felix Bonacci (R)
243 White Street
Danbury, CT 06810

Robert Eberhard (U)
6 Royal Road
Danbury, CT 06811

Mr. Bonacci and Mr. Eberhard are regular members of the Richter Park Authority and regularly attend meetings.

Thank you for your consideration of these appointments.

Sincerely,

Gene F. Eriquez
Mayor



7

CITY OF DANBURY

PERSONNEL/CIVIL SERVICE
DANBURY, CONNECTICUT 06810

LYNNE A. BEARDSLEY
PERSONNEL DIRECTOR

(203) 797-4598
FAX (203) 796-1611

TO: The Honorable Members of the Common Council
FROM: Lynne A. Beardsley, Personnel Director
DATE: 9/26/01
RE: Military Leave Policy

Dear Honorable Members of the Common Council:

The City of Danbury has always supported and encouraged employees in their military service in the Armed Forces of the United States. The City of Danbury is proud to have a number of employees who are currently serving in Reserve Units of the United States Military. However, as we are all painfully aware, in response to the recent terrorist attacks upon the United States, a number of Reserve Units have been called to Active Duty, and it is likely that many more Reserve Units will continue to be called upon to Active Duty.

City employees have been called to report to Active Duty as early as October 18, 2001. In an effort to support our employees called to Active Duty by the United States Government, to eradicate terrorism, in response to the tragic events of September 11, 2001, I present for your consideration the attached "Military Leave Policy".

Before Mayor Enriquez approves and signs this "Military Leave Policy", the approval of the Common Council is necessary. Much of the Policy is similar to the "old" Military Leave Policy of 12/2/90 (written to address the Persian Gulf War). However, since that time, a number of State and Federal Laws pertaining to Military Leave have changed, and this policy is reflective of those changes. The "revised" Policy is also responsive to the fact that there is an expected longer duration of this War/Conflict, then of the Persian Gulf War.

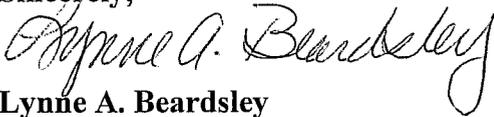
The "Military Leave Policy" if approved, will be using some of the funding allocated for full time salaries for employees in FY 2001-2002, to make up the difference between Military Pay and what an employee would have received as base pay, for those employees called to Active Duty. This is not a change in the previous policy, except for the fact that you would be approving this practice for a longer period of time.

Again, given the emergency nature of this situation, and the fact that some of our employees will be leaving in 2 weeks, I ask that you give the attached "Military Leave Policy" your immediate consideration.

Please do not hesitate to contact me at: 797-4598, should you have any questions regarding the attached Policy.

I thank you in advance, for your continued support of the employees of the City of Danbury; and in this case, for your support of the employees who are serving the Armed Forces of the United States.

Sincerely,



**Lynne A. Beardsley
Personnel Director**

cc.

Mayor Eriquez

Karl Murphy, Police Union President

Louis DeMici, Fire Union President

Joanne Lynch, DMEA Union President

Cliff Soquet, Teamsters Business Agent



**CITY OF DANBURY
POLICY ON MILITARY LEAVE**

DISTRIBUTION: All Employees

SUBJECT: Military Leave

DATE: _____

APPROVED BY: _____
Gene F. Eriquez, Mayor

Resolution of the Common Council of the City of Danbury Regular Meeting of 10/2/01

PURPOSE:

The purpose of this policy is to ensure that all City employees who volunteer or are called to serve in the armed forces of the United States are accorded the rights and benefits of State law and the federal Uniformed Services Employment and Reemployment Rights Act (USERRA). In addition, this policy grants additional supplemental pay and health insurance benefits from the City to those who volunteer or are called to active duty in the armed forces as part of the United States' effort to eradicate terrorism in response to the tragic events of September 11, 2001.

POLICY:

General Provisions

The City of Danbury supports and encourages service in the Armed Forces of the United States. Therefore, the City shall grant a leave of absence to perform such service in accordance with State and Federal law. There shall be no discrimination or reprisals against an employee who takes leave for this purpose.

Notice of Leave

An employee who volunteers to serve in the armed forces or who is called to active duty shall give as much notice as possible to the employee's department head and the City's Personnel Director. If feasible, this notice should be in writing and accompanied by any military orders that the employee has received.

Pay and Benefits During Military Leave

1. An employee of the City who is a member of the reserve corps of any branch of the armed forces of the United States, shall be entitled to leave while engaged in required field training in such reserve corps. While engaged in such training, the employee shall receive the difference between the compensation for military activities and his or her base pay as an employee of the City, for up to thirty (30) calendar days in any calendar year. If the compensation for military activities exceeds the employee's base pay, the military compensation shall prevail. The employee must provide evidence to the City as to the amount of military pay received.
2. An employee who volunteers for or is called to active duty in the armed forces of the United States as part of the United States' effort to eradicate terrorism shall receive the difference between the compensation for military activities and his or her base pay as an employee of the City, for up to one hundred eighty (180) days. If the compensation for military service exceeds the employee's base pay, the military compensation shall prevail. The employee must provide evidence to the City as to the amount of military pay received.
3. For a period of two (2) full calendar months following the date that military service under item 2 above begins, the City shall maintain health insurance coverage at no cost for an employee and any eligible dependents enrolled in the health benefit plan at the time the employee goes on active duty.

Following the expiration of City provided health insurance coverage, an employee in active military service should have health benefits provided through the armed forces. However, in addition, the employee has the right to continue participation in the health benefit plan at his or her own expense for up to eighteen (18) months.

4. An employee who takes military leave for more than thirty (30) days may request and shall be granted pay for any accrued and unused vacation at the time the leave started. The request shall be in writing and sent to the City's Personnel Director. The request may be made at any time during the leave.
5. A police officer or fire fighter who is entitled to a lump sum payment in lieu of holidays shall receive such payments during the period of active duty in the armed forces of the United States as part of the United States' effort to eradicate terrorism.

Reinstatement from Leave

1. Any employee (probationary or permanent) who takes military leave is entitled to reinstatement provided that the employee returns or applies for reinstatement within the time allowed by USERRA. The key time limits are as follows:
 - For military service of less than 31 days, the employee must return to work at the start of the first scheduled work day in the first full work week following his service and a break of at least eight hours.
 - For military service of more than 30 days but less than 181 days, the employee must apply for reinstatement within 14 days of completing the military service.
 - For military service of more than 180 days, the employee must apply for reinstatement within 90 days of completing the military service.

Further detail and exceptions to the above requirements are contained in USERRA. A copy of USERRA is available in the Personnel Department.

2. Under USERRA, an employee who timely returns or applies for reinstatement from a military leave of absence must be returned to work. The type of position to which the employee must be returned varies with the length of the leave. The most common situations are as follows:
 - For military service of less than 91 days, the employee must be placed in the position he or she would have been in if the leave had not occurred.
 - For military service of more than 90 days, the employee must be placed in the position he or she would have been in if the leave had not occurred or in a position with the same status and pay.

Further detail and exceptions to the above requirements are contained in USERRA. A copy of USERRA is available in the Personnel Department.

3. Upon reinstatement, the employee's seniority, as well as any benefits based on length of service (e.g., longevity, vacation accrual) shall be determined as if the employee had been working continuously during the military leave.

4. Upon return to work, an employee who has been on military leave may be discharged only for cause:
 - For one year following the military leave if the military service was more than 180 days
 - For 180 days following the military leave if the military service was more than 30 but less than 181 days.
5. Upon return to work, the employee's insurance coverage shall be reinstated with no waiting period and no conditions.
6. The period of leave for military service shall be treated as credited service under the pension plan in which the employee was enrolled prior to the military leave.

Additional Information

Questions concerning this policy or military leave in general should be directed to the Personnel Department.



8

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: REGISTRARS OF VOTERS – SEPTEMBER PRIMARY
DATE: September 20, 2001
CC: Marge Gallo/Jean Natale

CERTIFICATION #7

As per the attached request from Registrars of Voters, Marge Gallo and Jean Natale, I hereby certify the availability of \$11,445 to be transferred from the Contingency to the following line items in the Registrars of Voters budget.

<u>Line Item</u>	<u>Account #</u>	<u>Amount</u>
Part-time Salaries	1060.5040	\$ 7,100
Communication Services	1060.5315	805
Postage	1060.5318	75
Outside Services	1060.5334	3,440
Office Supplies	1060.5601	25
Total		<u>\$11,445</u>
Balance of Contingency		\$368,745
Less this request		<u>11,445</u>
Balance		<u>\$357,300</u>

Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

REGISTRAR OF VOTERS
(203) 797-4550

DATE: September 17, 2001

TO: The Honorable Mayor Eriquez and members of the Common Council

FROM: Marge Gallo/Jean Natale
Registrars of Voters

RE: Request for expenditures for September 11, 2001 Primary

We, the undersigned, respectfully request \$11,445.00 to cover the cost of the September 11, 2001 primary. Our original budget request covered funding for the November 6TH election with a notation that additional funds would be requested if a primary was held.

The breakdown for reimbursement is as follows:

1060.5334...Outside Services	\$ 3,440.00
1060.5040...Part time salaries	7,100.00
1060.5315...Communications	805.00
1060.5318...Postage	75.00
1060.5601...Supplies	<u>25.00</u>
Total	11,445.00

Respectfully submitted,

Margaret Gallo
Registrar of Voters

Jean Natale
Registrar of Voters

Cc: D. Setaro



9

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

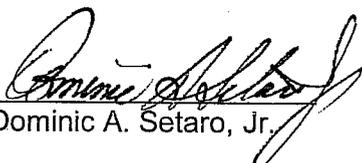
TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: TREE CLEARING – RUNWAY 8
DATE: September 24, 2001
CC: Paul Estefan

CERTIFICATION #8

As per the attached request from Airport Administrator Paul Estefan, I hereby certify the availability of \$134,000 to be transferred from the Contingency Fund to the Airport's Outside Services line item, Account #9200.5334.

Balance of Contingency	\$368,745
Less pending request	-11,445
Less this request	<u>-134,000</u>
Balance	\$223,300

Should you have any questions, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

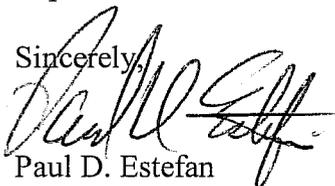
September 20, 2001

Mayor Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez & Council Members;

I am requesting that you and the Common Council release the \$134,000.00 that was set-aside for the tree clearing to runway 8 here at the airport. This tree trimming and clearing is needed to keep our approaches safe for arriving and departing aircraft here at Danbury Municipal Airport. Currently the trees are penetrating our arrival and departure paths to the airport and from a safety standpoint they need to be trimmed now. I can not emphasize it enough that these trees are compromising the safety and security of the airport

Sincerely,



Paul D. Estefan
Airport Administrator

9200.5334

Mayor17

RECEIVED
FINANCE DEPT.

SEP 21 2001



10

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

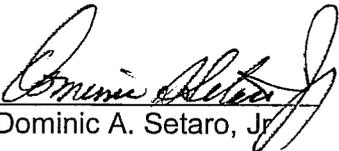
TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: REMOVAL & REPLACEMENT OF DIESEL TANK
DATE: September 24, 2001
CC: Paul Estefan

CERTIFICATION #9

As per the attached request from Airport Administrator Paul Estefan, I hereby certify the availability of \$2,382 to be transferred from the Contingency Fund to a new line item in the Airport budget, "Equipment Other", Acct. #9200.5715.

Balance of Contingency	\$368,745
Less pending requests	-145,445
Less this request	<u>-2,382</u>
Balance	\$220,918

Should you have any questions, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT
P.O. BOX 2299
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR
PAUL D. ESTEFAN
(203) 797-4624

September 20, 2001

Mayor Gene F. Eriquez
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut

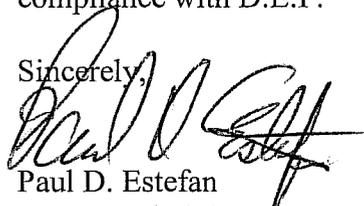
Dear Mayor Eriquez & Council Members;

In this years budget \$5,000.00 was set aside for the removal and replacement of the Diesel tank located here at the airport.

The purchasing Department put out to bid the tank removal and replacement The lowest bid was from Norbert E. Mitchell Co., Inc for \$7,382.00. *\$2,382 only*

I am requesting an additional \$2,400.00 so that we can award to the project and be in compliance with D.E.P.

Sincerely,



Paul D. Estefan
Airport Administrator

Mayor16

RECEIVED
FINANCE DEPT.
SEP 21 2001





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: AC UNIT – SENIOR CENTER
DATE: September 25, 2001
CC: William Buckley, Rick Palanzo **CERTIFICATION #10**

As per the attached request from Director of Public Works William J. Buckley, Jr., I hereby certify the availability of \$10,500 to be transferred from the Contingency Fund to a new Capital line item entitled, "AC Unit – Senior Center".

Balance of Contingency	\$368,745
Less pending requests	-147,827
Less this request	<u>-10,500</u>
Balance	\$210,418

Should you have any questions, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

September 24, 2001

Honorable Mayor Gene F. Eriquez and
Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

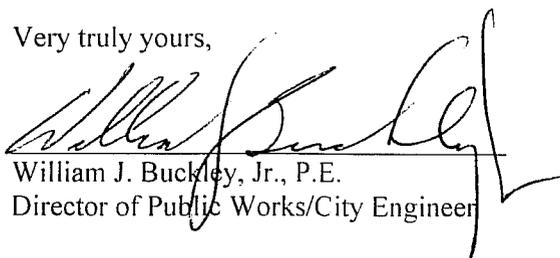
Dear Mayor Eriquez and Members of the Common Council:

Replacement of the AC Unit at the Senior Center

Attached you will find an inter office memo from Mr. Palanzo regarding the air conditioning unit from the Senior Center which has unexpectedly broken down and is not repairable. Mr. Palanzo estimates that the cost of replacing this unit is \$10,500. These monies did not exist in our operating budget and I respectfully request that you appropriate this amount to the account listed in Mr. Palanzo's memo contingent upon certification of available funds from Mr. Dominic Setaro, the Director of Finance.

Thank you for your consideration.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/sd

Enclosure

C: Dominic A. Setaro ✓

RECEIVED
FINANCE DEPT.

SEP 25 2001



Interoffice Memo

Date: September 18, 2001
To: William J. Buckley Jr., Director of Public Works
Cc: Hon. Gene F. Eriquez, Mayor, Dominic A. Setaro Jr., Director of Finance
From: Richard M. Palanzo, Superintendent of Public Buildings
RE: Replacement of AC Unit at the Senior Center

Bill:

As you know, there is no air conditioning in the large room of the senior center. The condensing portion of this split-system unit that serves that area gave out quite unexpectedly on August 9, 2001 and, in spite of our best efforts, is not reparable. We sought to use the surplus HVAC units from the ice rink that we have in storage, but they are the incorrect size and configuration for this application. We need to purchase a new, compatible 10-ton condensing unit.

The cost for a new 10-ton condensing unit is approximately \$10,500.00. These funds are not available within this fiscal year's building operating budget. I suggest that we ask the Mayor and members of the Common Council to transfer the funds from the contingency account to the Senior Center building account {1380-5502} to cover this work.

Until this condensing unit is replaced, the Senior Center programs, scheduled for the large room, are essentially out of business on warm summer days. Please let me know how you would like me to proceed.



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

TO: Members of the Common Council
FROM: City Clerk's Office
RE: Funds for Legal Notices Account
DATE: October 2, 2001

The Legal Notices Account for the 2001-2002 budget year is depleted. I request that the sum of \$5,000 be appropriated to that line item. This sum will cover the next 3-4 months depending on the number of new ordinances and/or public hearings that are held.

Thank you.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

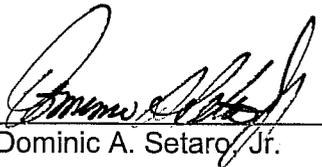
TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: LEGAL NOTICES
DATE: September 4, 2001
CC: Elizabeth Crudginton

CERTIFICATION #12

As per the request of City Clerk Elizabeth Crudginton, I hereby certify the availability of \$5,000 to be transferred from the Contingency Fund to the Ordinances budget line item, "Legal & Public Notices", Account #1030.5325.

Balance of Contingency	\$368,745
Less pending requests	-162,129
Less this request	<u>-5,000</u>
Balance	\$201,616

Should you have any questions, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb



13

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

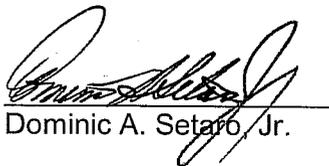
MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **HIGHWAY STATE AID**
DATE: September 4, 2001
CC: Frank Cavagna

CERTIFICATION

Recently, we received notification from the State of Connecticut that our 2000-2001 Highway State Aid allocation will be \$480,905. This represents an increase of \$5,777 from the original adopted budget of \$475,128. I would request that the Common Council at its October meeting approve the amendment to the Highway State Aid budget in the amount of \$5,777 to the "Maintenance of Highways, Curbs and Walks", Account #3002.5509. We will adjust the Highway State Aid Revenue to offset this increase.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

DANBURY, CONNECTICUT 06810
DEPARTMENT OF ELDERLY SERVICES
COMMISSION ON AGING

14

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

September 24, 2001

Mayor Eriquez and Members of the Common Council:

The Department of Elderly Services is the recipient of 15 new chairs for the SeniorNet Center from the Prime Timers: Friends of Danbury Seniors. The value of this donation is \$1470.00

The Prime Timers applied for and received a grant from the Meserve Fund.

Kindly approve of this donation.

Respectfully,

Leo McIlrath



15

CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

September 7, 2001

MEMORANDUM

To: Elizabeth Crudginton, City Clerk
Members of the Common Council

From: Chief Robert L. Paquette

Subject: **Donation – Regional MIT**

Permission is requested to accept the donation of \$100.00 from the Danbury Regional MIT (Multi Interdisciplinary Team).

This contribution will be made because of the attendance of Det. Sgt. Mark Williams at the New England Conference on Child Sexual Abuse, which will be beneficial to the City of Danbury and MIT.

Robert L. Paquette
Chief of Police

RLP:ks



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

September 4, 2001

MEMO

To: Chief Robert L. Paquette

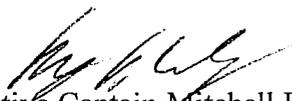
From: Detective Captain Mitchell B. Weston

Subject: Training Request of Detective Sergeant Mark Williams

I would like to send D/Sgt. Williams, supervisor of the Danbury Police Detective Division's Youth Bureau, to the New England Conference on Child Sexual Abuse, October 22 to 23, 2001, at the Sheraton Hotel and Conference Center, Burlington, Vermont. As D/Sgt. Williams attached letter is self-explanatory, I would like to add that the workshops and training programs would be a benefit to our department, the City of Danbury and the Danbury Regional MIT.

The cost of the program is approximately \$600.00 (conference fee and hotel), plus reimbursement for meals, gas and tolls. The Danbury Regional MIT stated that they would contribute One Hundred Dollars (\$100.00) for each person who attends the conference.

It should be noted that there is a \$50.00 late fee if the \$210.00 registration fee is received after October 1, 2001. My recommendation would be to pay for the conference as soon as possible prior to October 1, 2001 and then get any approvals, etc. for the Danbury Regional MIT.


Detective Captain Mitchell B. Weston

Attachment



REGISTRATION FORM

FIFTH ANNUAL NEW ENGLAND CONFERENCE ON CHILD SEXUAL ABUSE
A Community Response to Prevention, Investigation, Prosecution & Treatment
 October 22 - 23, 2001
 Sheraton Hotel & Conference Center, Burlington, Vermont

Save with our Special Group Rate!
 Register 5 at full price, and register the 6th for \$60*
 * All six registrations must be submitted together and paid for with one invoice.

Return by October 1 to obtain the the best rate. One form per person, please (photocopies welcome).

NAME _____

TITLE _____

ORGANIZATION _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE: DAY _____ FAX _____

EMAIL ADDRESS _____

Please check options:

- Registration Fee (\$210 per person if received prior to October 1, 2001) \$210.00
- Late Fee - if received after October 1, 2001 - Add \$50 50.00
- Student Fee* (\$125 per person if received prior to September 20, 2001) 125.00
- Group Rate \$60 (6th attendee on one invoice at \$60) 60.00
- Continuing Education Credit (CEU) 20.00
- Continuing Legal Education Credit (CLE) Vermont 20.00
- Total Amount to be paid \$ _____

* Students must include written verification from registrar's office of full-time student status.

- Payment Method**
- Check enclosed (made payable to UVM Continuing Education)
 - Purchase Order
 - Please charge my credit card:
 - MasterCard VISA American Express

CREDIT CARD # _____ EXPIRATION DATE _____

CARDHOLDER SIGNATURE _____

Workshop Choices:

- ___ A1 & B1 (limit 24 participants) ___ A2 ___ A3 ___ A4 ___ A5 ___ A6 ___ A7
- ___ B2 ___ B3 ___ B4 ___ B5 ___ B6 ___ B7
- ___ C1 ___ C2 ___ C3 ___ C4 ___ C5 ___ C6
- ___ D1 & E1 (limit 24 participants) ___ D2 ___ D3 ___ D4 ___ D5 ___ D6 ___ D7
- ___ E2 ___ E3 ___ E4 ___ E5 ___ E6 ___ E7

AVOID THE LATE FEE - Return registration form by October 1, 2001 to:
 UVM Continuing Education, Attn: CSA Conference, 245 South Park Drive, Suite 7, Colchester, VT 05446-2501, Fax (802) 656-3891
 For more information, please call UVM Continuing Education at (800) 639-3188 or (802) 656-2088.

For questions relating to the programmatic content, please contact Elizabeth Eddy, Executive Director, O.U.R. House at (802) 476-8825.

- If you require special accommodations or have additional needs in order to participate in this conference, please check this box. Indicate your requests in writing and include with your conference registration.

Conference Agenda — Day 1

MONDAY, OCTOBER 22, 2001

- 7:30 - 8:30 am** Registration & Continental Breakfast
- 8:30 - 8:45 am** Welcome & Introductory Remarks
Don Mandelkorn, Director, Social Services Division
- 8:45 - 9:15 am** Opening Remarks
Howard Dean, MD, Governor, State of Vermont
- 9:15 - 10:15 am** Plenary Address
Domestic Abuse and Child Welfare Issues
Kathleen Coulborn Faller, Ph.D, ACSW
Professor of Social Work, University of Michigan

What is the impact on a child when their caretaker is the victim of domestic violence? What is the potential for sexual abuse in this situation? This session will present data on the correlation between battering and child maltreatment and explore the following categories of risk:

1. How pregnancy may increase the risk of serious abuse.
2. How leaving the battering relationship may increase the risk of serious harm.
3. The impact of domestic violence on children's view of the world and relationships.
4. Parental absence associated with domestic violence and child welfare issues.

10:15 - 10:30 am Break

10:30 am - 12:00 pm Concurrent Sessions A

- A1** The Developmental Life of the Trauma Therapist - Part I (must attend B1)
S. Auguste Elliott, MA
- A2** Child Abuse Investigations - Off to a Good Start
Trevor Whipple, BS
- A3** What DBT Can Do For You
Barry Sparkes, Ed.D
- A4** Empowering Non-Offending Parents; A Group Model
Betty Lamb, M.Ed & Ann Marie Tucker, JD
- A5** Fund Raising and Public Relations for CACs
Chris Kirchner, LSW
- A6** Where We've Been and Where We Ought To Go
Carol Plummer, MSW, ACSW
- A7** Engaging Families in Treatment with Sexually Aggressive Youth
Joann Schladale, MS, LMFT

12:00 - 1:00 pm Lunch

1:00 - 2:30 pm Concurrent Sessions B

- B1** The Developmental Life of the Trauma Therapist - Part II (must attend A1)
S. Auguste Elliott, MA
- B2** What to do in the Absence of Objective Medical Evidence and its Presentation in Court Testimony
Jack F. Coyne, MD & Robert Zucco, JD
- B3** Crime Scene Management: Abduction, Sexual Abuse and Physical Abuse
Susan Kreston, JD/LLM
- B4** Beyond Stranger Danger
Sandy O'Sullivan, BA
- B5** Understanding Ritualized Sadistic Abuse and Its Victims
Bobbi Gagne, BA
- B6** Teaching People with MR/DD about Social/Sexual Relationships
Babra Fyne, MSW
- B7** Mental Health Problems (of Parents) and Child Maltreatment
Kathleen Coulborn Faller, Ph.D, ACSW

2:30 - 2:45 pm Break

2:45 - 4:15 pm Concurrent Sessions C

- C1** Child Exploitation and the Internet
Paul C. Graf, MS
- C2** Innovative Prevention Programs
Carol Plummer, MSW, ACSW
- C3** Skill Building in Group Problem-Solving
M. Christine Kenty, Ph.D
- C4** Prostituted Children: Not an Innocent Image
Susan Kreston, JD/LLM
- C5** Addressing the Mental Health and Emotional Adjustment Needs of Refugee Children and Families in Linguistically and Culturally Appropriate Ways
Charles Shipman, Amila Begovic, Cathleen Kelly, LICSW, Hong Nguyen
- C6** Reaching Out to Men - Men Healing Together
Ronald Shepard, BA & David Connor, M.Div.

Conference Agenda — Day 2

TUESDAY, OCTOBER 23, 2001

7:30 - 8:30 am Continental Breakfast
8:30 - 8:45 am Introductory Remarks
Don Mandelkorn, Director,
Social Services Division

8:45 - 9:45 am Plenary Address
The National Call to Action to End Child Maltreatment
Nancy A. Chandler, ACSW
Executive Director, National Children's Alliance

The National Call to Action: An Effort to End Child Abuse. This coalition of 30 national and grassroots organizations, as well as individual citizens and professionals, is dedicated to eliminating child abuse and neglect in the United States through the promotion of research based policy. Our vision is a nation where children flourish free from abuse and neglect. Our mission is to forge new partnerships, public and private, that will raise the level of urgency to protect children and strengthen families and communities.

9:45 - 10:45 am Kids Can Say "No!"
Kids on the Block - Vermont

10:45 - 11:00 am Break

11:00 am - 12:30 pm Concurrent Sessions D

1 Considering the Possibilities: An Introduction to Sand Tray - WorldPlay™ - Part I (must attend E1)
S. Auguste Elliott, MA

2 Therapeutic Considerations for Family Reconciliation with Violent Adolescents
Joann Schladale, MS, LMFT

EMDR - What It Is and How It Can Help Child Victims of Abuse
David Fentress, Ed.D

The Vermont Treatment Program for Sexual Aggressors: Therapeutic Modalities and Community Resource Building
Douglas Flint, MS

The Effects of Early Trauma on Brain Development
Kathleen J. Moroz, DSW, LICSW

Cyber-Case Study: Undercover Operation Stings an International Child Sex Tourist
Paul C. Graf, MS

D7 Sibling Sexual Abuse: Forensic Interviewing in a Child Advocacy Center
Helen Swan, MSW

12:30 - 1:30 pm Lunch

1:30 - 3:00 Concurrent Sessions E

E1 Considering the Possibilities: An Introduction to Sand Tray - WorldPlay™ - Part II (must attend D1)
S. Auguste Elliott, MA

E2 Investigation and Prosecution of the Multi-Victim Pedophile Case
Mary A. Felasco, JD

E3 Rethinking Juvenile Sexual Behavior Problems Utilizing Trauma and Attachment Theory
Kevin Creeden, MA, LMHC

E4 Addressing Child Abuse and Domestic Violence
Ann Marie Tucker, JD

E5 Recovery from Victimization - Treatment of Developmentally Delayed Adolescent Survivors of Abuse
David Fentress, Ed.D & Donna Kowalczyk, M.Ed

E6 Inner Child Work and Adult Survivors of Childhood Sexual Abuse
Bobbi Cagne, BA

E7 Children's Advocacy Center Directors' Forum
Anne Lynn, ACSW & Chris Kirchner, LSW

CALL FOR EXHIBITORS

Present your services, products or programs to professionals from all over the United States. Exhibition space can be reserved at a cost of \$225 per table. Call Donna O'Brien at (800) 639-3188 now to reserve your table. Space is limited and will be allocated on a first-come, first-served basis.

CONFERENCE FINANCIAL SUPPORTERS

- Vermont Center for Prevention and Treatment of Sexual Abuse
- Vermont Department of Social and Rehabilitation Services
- Casey Family Services
- Vermont Center for Crime Victim Services
- Ben and Jerry's Foundation
- Northfield Savings Bank
- Vermont Criminal Justice Training Council
- U.S. AIRWAYS
- Rock of Ages Corporation



16

CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

September 13, 2001

MEMORANDUM

To: Elizabeth Crudginton, City Clerk
Members of the Common Council

From: Chief Robert L. Paquette

Subject: **Acceptance of Donation**

Fair Honda of Danbury has offered the Danbury Police Department a two-year lease of a 2001 Honda Odyssey Van to be used by our Community Services Division for the Outreach Program.

The approximate value of this two-year lease donation will be approximately \$7,500.00 per year for a total of \$15,000.00. I have attached a copy of the letter from Fair Honda offering this donation.

I am requesting the approval of the Common Council to accept this donation.

Robert L. Paquette
Chief of Police

RLP:ks
Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

Wednesday, September 12, 2001

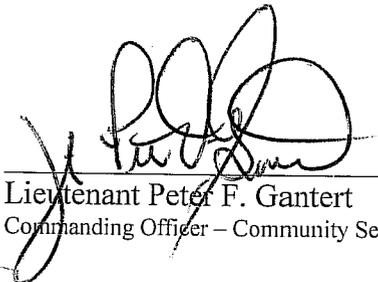
To; Chief Robert L. Paquette
Chief of Police
From: Lieutenant Peter F. Gantert
Community Services Division

RE: Donation: Fair Honda 2001 Honda Odyssey Van

Chief Robert Paquette,

A "Partnership in Safety" has been formed between Fair Honda (of Danbury), State of Connecticut DOT and the Danbury Police Department in the area of Occupant Passenger Safety. Due to Officer Edward Lopes facilitating this partnership, Fair Honda of Danbury has offered to donate a 2001 Honda Odyssey Van to aid the Community Services Division with this outreach program. My division has been in partnership with Fair Honda for the last two years bring occupant safety programs not only to the residents of Danbury but also to the Greater Danbury area.

The approximate value of this two-year lease donation will be approximately \$7500.00 per year or \$15000.00 for two years. I am requesting that the department support this donation and bring it before the Common Council at its next regularly scheduled meeting in October for approval.



Lieutenant Peter F. Gantert
Commanding Officer - Community Services Division

FAIR

Fair Honda
A United Dealership
102 A&D Federal Rd.
Danbury, CT 06810
Tel. 203-730-5699
Fax 203-730-5708
www.fairhonda.com

September 10, 2001

Chief of Police
Danbury Police Department
Main Street
Danbury, CT 06810

Dear Chief:

This letter is to inform you that Fair Honda would like to offer you a two year lease on a new 2001 Honda Odyssey at no charge for your department to use to pull your child seat trailer.

Your department would be liable for registration, and insurance as well as normal maintenance. The normal warranty repairs would be covered under the factory warranty. Any parts used by your department to perform repairs could be purchased from our dealership at a substantial discount.

This offer is valued at approximately 7500.00 dollars per year.

If you would like to accept this offer please let me know at your earliest convenience.

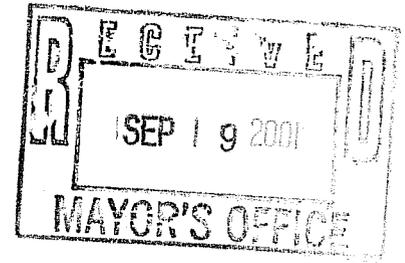


Joe Thompson
General Manager

 **HONDA**

17

September 19, 2001



Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

We have received a donation from Ms. Edyce D. Hornig, 6 Hillandale Road, 06811 in the amount of \$35.00.

This needs to be credited into BOOKS, line-item 7000.5661. Please place this item on the agenda for the October Common Council meeting.

Sincerely,

Elizabeth McDonough
E. McDonough
Director

c: D. Setaro - Director of Finance



18

CITY OF DANBURY
DEPARTMENT OF PUBLIC UTILITIES
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

MARIO RICOZZI, P.E., F.ASCE
SUPERINTENDENT OF PUBLIC UTILITIES

(203) 797-4539
FAX: (203) 796-1590
E-mail: m.ricozzi@ctconnect.com

September 26, 2001

Hon. Gene F. Eriquez
Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, CT 06810

RE: Request For Additional Funding
Water Department

Dear Mayor Eriquez and Members of the Common Council:

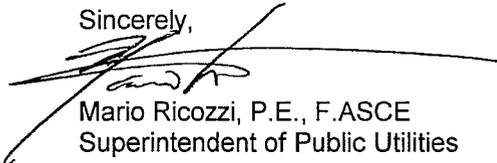
Please accept this request for additional funding for the repairs and replacements to existing hydrants. The requested amount is \$100,000.00. This will allow us to purchase new hydrants and repair kits as well as bring on board some contractors to assist our crews in the replacement of hydrants.

There are currently over 70 hydrants out of service and an additional 200 hydrants requiring some repairs. The replacement of each hydrant is unique. Until we get a track record for using outside contractors to replace hydrants, we cannot estimate how many hydrants will be repaired and replaced for the requested amount. I will continue to report the status of hydrants in my monthly reports and review whether additional funds may be needed in the spring. During the budget process for the next fiscal year, we should be able to better estimate how long it takes an outside contractor to replace a hydrant versus the time it takes for our crews to do the same amount of work.

It is important to remember this is an investment in the city's water infrastructure, which also aids in fire protection. The hydrant-testing program started with the fire department has been successful at identifying the needs. We must now continue to apply the resources to bring our system into top condition.

I will be happy to review the information with you should you have questions.

Sincerely,



Mario Ricozzi, P.E., F.ASCE
Superintendent of Public Utilities

Enclosures:

C: William J. Buckley, Jr. P.E.
Dominic A. Setaro



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

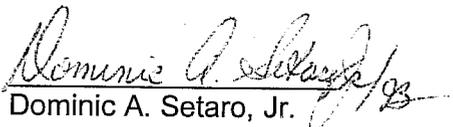
MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **WATER DEPARTMENT - HYDRANTS**
DATE: September 27, 2001
CC: William Buckley, Mario Ricozzi

CERTIFICATION

As per the request of Superintendent of Public Utilities Mario Ricozzi regarding the request for additional funding for repairs and replacements to existing hydrants, I hereby certify the availability of \$100,000 to be transferred from the Water Fund, Fund Balance to the Water Department's Utility Plant budget line item, "Hydrants", Account #9802.8017.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb

September 20, 2001

Dear Council President Arconti and Honorable Council Members:

The insurance monies the City received to replace library materials lost in the 1996 fire will soon be exhausted. For the past five years the City has been most fortunate to benefit from the generous insurance settlement negotiated by Mayor Eriquez and Dominic Setaro following the fire. Each year a significant portion of the library materials budget has come from that fund, saving the City that cost. This year however, there is no longer enough money in that account to support our 2001-2002 fiscal year needs. This possibility was discussed with the Common Council Budget Committee during their review of the library's budget request and reported to the full Common Council by the Committee.

Below is a table detailing the gap in the budget for these materials. The additional funds needed totals \$83,600. Due to the fact that this request comes before you in the middle of the fiscal year when you are faced with other funding requests, I have reduced the amount requested in the library's 2001-2002 budget request by 10% bringing the total down to \$75,240. An additional \$8,574 can be saved by not filling a full time vacancy until December 3, 2001.

Materials	Amount Needed	City Budget	Fire \$	Difference	Less 10%	Less Vacancy
Adult Books	\$135,000	\$0	\$67,000	\$68,000	\$61,200	
Films	\$17,347	\$11,747	\$0	\$5,600	\$5,040	
Audiobooks	\$22,838	\$12,838	\$0	\$10,000	\$9,000	
TOTAL	\$175,185	\$24,585	\$67,000	\$83,600	\$75,240	\$66,666

Will you please consider this request for \$66,666 additional funding and place this request on the agenda for the October 2nd, 2001 Common Council meeting. Thank you for your consideration. If you have any questions or need additional information, please contact me. I will be at the October meeting to answer any questions that may arise at that time.

Sincerely,

Elizabeth McDonough
Director

C: Mayor Gene F. Eriquez
City Clerk
Dominic Setaro



26

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

October 2, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

Regarding the item that you referred to me pertaining to the request for City land adjacent to the Lake Kenosia Recreational Complex by the Ancient Order of Hibernians for the development of their hall, I respectfully ask that an Ad Hoc Committee be established to review that proposal.

The proposed lease of land and all related details will be available to you as of Thursday, September 27, 2001 for your review and consideration.

Thank you for your attention to this matter.

Sincerely,

Gene F. Eriquez
Mayor



21

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

September 20, 2001

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

Mayor Gene F. Eriquez and Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Kenosia Service Center Sewer Line

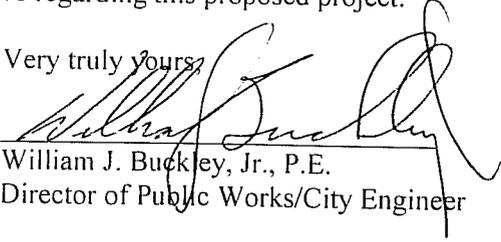
Dear Mayor Eriquez and Members of the Common Council:

Please accept this letter as a request for a sanitary sewer extension to the proposed Kenosia Service Center utilizing the assessment methodology. Please be advised that in the City Works 2000 Bond Package funds were appropriated for the construction of an upgraded and renovated service center at Lake Kenosia. We recognized at that time that we would need to put in a sanitary sewer for this proposed service center and at that time a developer was working on a pump station at a site on Kenosia Avenue from which sewage could be pumped from the service center into our collection system. That pump station is now complete and this extension would run from that pump station to the proposed Kenosia Service Center.

We would traverse three properties with this sewer line, the first being the City of Danbury's property, the second being Vespucci Lodge property and the third being a private landowner. I have had preliminary discussions with all people involved and all are interested in getting sewer service to their parcel of land. I believe it would be appropriate, in this instance, to pass over the survey portion of our procedure and proceed to a design and preliminary public hearing once the design is complete and the calculations are reported back to you.

Please advise how you would like me to proceed and as always I would make myself available to you to answer any questions you may have regarding this proposed project.

Very truly yours,


William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/sd

CC: Dominic A. Setaro, Jr.
Eric L. Gottschalk, Esq.
Robert Ryerson
Patricia A. Ellsworth, P.E.



22

COHEN AND WOLF, P. C.
ATTORNEYS AT LAW

HERBERT L. COHEN
(1928-1983)

AUSTIN K. WOLF
MARTIN F. WOLF
RICHARD L. ALBRECHT
JONATHAN S. BOWMAN
IRVING J. KERN
MARTIN J. ALBERT
STEWART I. EDELSTEIN
NEIL R. MARCUS
G. KENNETH BERNHARD
DAVID L. GROGINS
GRETA E. SOLOMON
ROBIN A. KAHN
RICHARD G. KENT
RICHARD SLAVIN
DANIEL S. NAGEL
RICHARD J. Di MARCO

DAVID B. ZABEL
MARK A. KIRSCH
DAVID M. LEVINE
JOSEPH G. WALSH
DAVID A. BALL
JOCELYN B. HURWITZ
STUART M. KATZ
MONTE E. FRANK
PATRICIA C. SULLIVAN
VINCENT M. MARINO
ANN B. MULCAHY
MARNIE J. RUBIN
ARI J. HOFFMAN
BARBARA M. SCHELLENBERG
FREDERIC B. EISMAN

OF COUNSEL
ROBERT J. ASHKINS
STUART A. EPSTEIN
JACK E. MCGREGOR

1115 BROAD STREET
P. O. BOX 1821
BRIDGEPORT, CONNECTICUT 06601-1821
TELEPHONE (203) 368-0211
FACSIMILE (203) 394-9901

158 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810
TELEPHONE (203) 792-2771
FACSIMILE (203) 791-8149

190 MAIN STREET
WESTPORT, CONNECTICUT 06880
TELEPHONE (203) 222-1034

112 PROSPECT STREET
STAMFORD, CONNECTICUT 06904
TELEPHONE (203) 964-9907
FACSIMILE (203) 576-8504

September 19, 2001

PLEASE REPLY TO _____ Danbury
WRITERS DIRECT DIAL: (203) _____

By Hand

Common Council of the City of Danbury
155 Deer Hill Avenue
Danbury, Connecticut 06810

**Re: Toll Land XVIII, Limited Partnership
Ridgebury Hills
Briar Ridge Road**

Gentlemen/Mesdames:

This letter is to request approval by the Common Council of the acceptance by the City of Danbury of the following:

1. Roads known as Orchid Drive, Lilac Lane, Aster Drive and Ashley Court located in the Ridgebury Hills development. A copy of the proposed Deed conveying these roads is enclosed.

2. A parcel, for highway purposes, more particularly described in the enclosed Deed.

Copies of these documents have been delivered to the Office of the Corporation Counsel and the Engineering Department for review.

I would appreciate it if you would place this request on the agenda for the October 2, 2001, meeting of the Council for consideration.

If you have any questions, or require any further information, please feel free to contact me.

Very truly yours,


Robin A. Kahn

RAK:mml - Encls.

cc: Office of the Corporation Counsel
Patricia Ellsworth, Engineering Department
Toll Land XVIII, Limited Partnership



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

23

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: Office of Civil Preparedness

Dear Mayor and Council Members:

I request that a Common Council committee be appointed to review and reassess the Office of Civil Preparedness. Thank you for your consideration.

Sincerely yours,

John Esposito
John J. Esposito
Majority Leader *jes*

Westville Associates LLC.

46 North Street

Danbury, CT, 06810

24

August 31, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Acceptance of Logans Way as a city road

Dear Common Council,

Westville Associates LLC, hereby requests for the City of Danbury to accept Logans Way (the road network for Westville Estates Phase II) as a city approved and maintained road. We also request the City of Danbury take ownership of Logans Way.

Respectfully,



Sal Pandolfi
Westville Associates, LLC

Richard W. Howard, Jr., P.E.
Russell T. Posthauer, Jr., P.E.
Michael J. Lillis, P.E.
Richard A. Bunnell, R.L.S.

Ralph A. Klass, P.E., L.E.P.
Kenneth S. Hrica, P.E., R.L.S.
Ronald J. George, P.E.



40 Old New Milford Road
Brookfield, CT 06804
(203) 775-6207
Fax (203) 775-3628

25
33 Village Green Drive
Litchfield, CT 06759
(860) 567-3179
Fax (860) 567-1716

September 26, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Attention: City Clerk

RE: Miry Brook LLC
Assessor's Lot Number F19059

To whom it may concern:

On behalf of our client, we hereby make a request for a water main extension for the above referenced project which is located at 45B Miry brook Road. The purpose of this extension is to supply water for the proposed building and possible connection into a future building. Please place us on the agenda for the next regular scheduled meeting. Also we have enclosed a reduced copy of our plan.

Please feel free to contact Attorney Neil Marcus or myself should you have any questions or require additional information.

Very truly yours,

Ronald J. George, P.E.
Project Engineer

RJG/ra

cc: Attorney Neil Marcus
Miry Brook LLC

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer _____

Water X

Name of Applicant: MIRY BROOK LLC

Address: 45B MIRY BROOK ROAD
DANBURY, CT

Telephone: 203-207-0255

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 45B MIRY BROOK ROAD

Assessors's Lot No. F19059

Zone: IL-40

Intended Use: Retail _____ Single Family Residential _____
Office _____ Multiple Family Development _____
Mixed Use _____
Industrial X

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

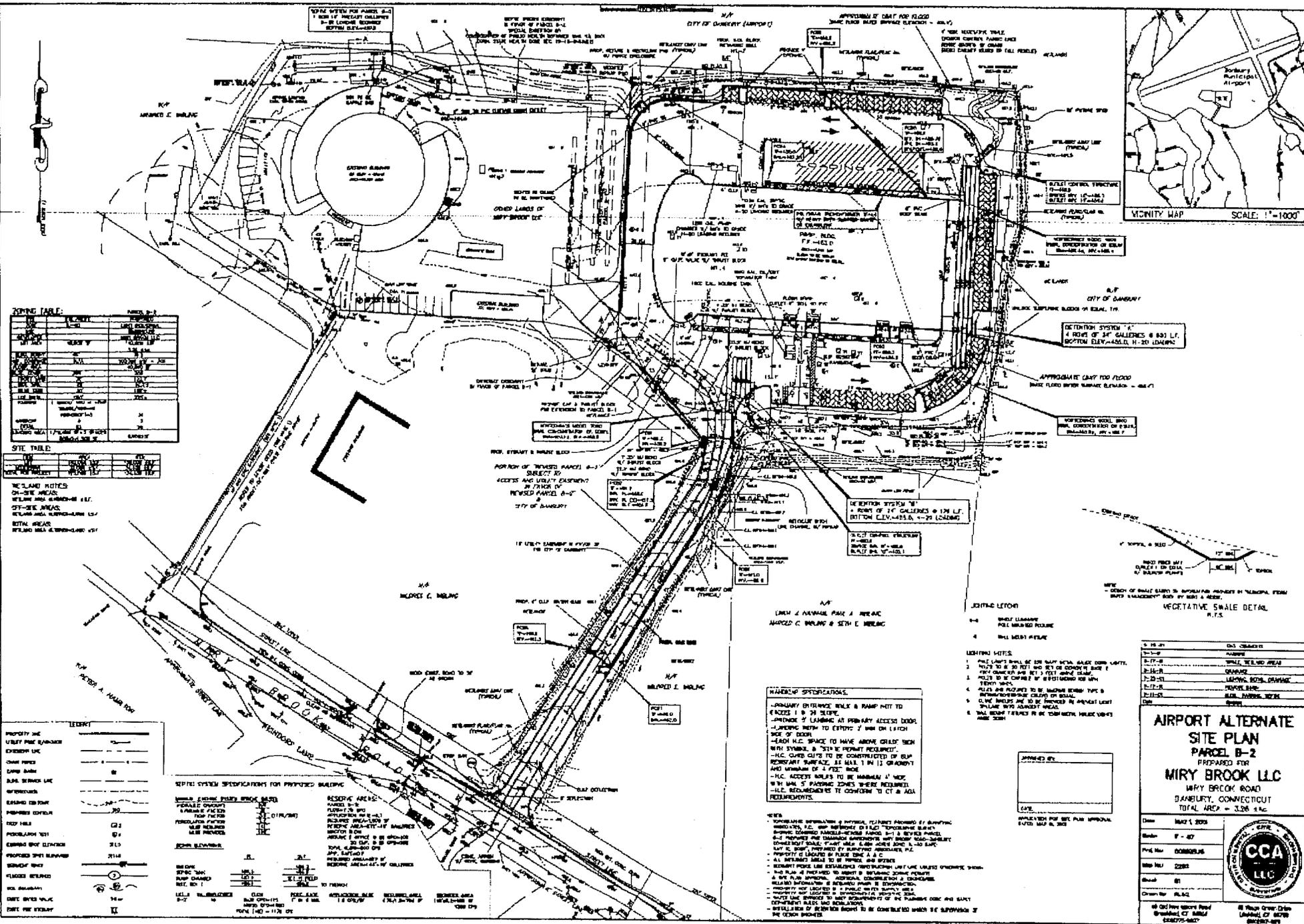
Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

Rachel J. F.
SIGNATURE (AGENT)

9-26-01
DATE



ADJACENT AREAS

ADJACENT AREA	OWNER	ADDRESS	PERMITS
...

SITE TABLE

NO.	DESCRIPTION	AREA (SQ. FT.)
1

RELAND NOTES
 ON-SITE AREAS:
 RETAIN WALLS AND CURBSHOTS E.I.T.
 OFF-SITE AREAS:
 RETAIN WALLS AND CURBSHOTS E.I.T.
 RETAIN WALLS AND CURBSHOTS E.I.T.

LEGEND

PROPERTY LINE	---
UTILITY LINE	---
...	---

SEWER SYSTEM SPECIFICATIONS FOR PROPOSED BUILDING

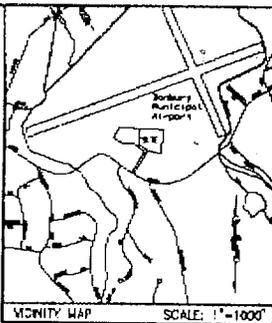
ITEM	REQUIREMENT
...	...

WORKSHOP SPECIFICATIONS

- PRIMARY ENTRANCE WALK & RAMP PUT TO EXIST 1.0 IN. TO EXIST.
- ENTRANCE TO BE COMPLETED BY RAMP WALKING SURFACE, AS MAX. 1 IN. IS GRADIENT AND MINIMUM OF 2 FEET WIDE.
- ACCESSIBLE TO BE MAINTAINED BY THE CITY OF DANBURY.
- REQUIREMENTS TO CONFORM TO CT & ADA REQUIREMENTS.

NOTES

- ...
- ...
- ...
- ...
- ...
- ...



MIRY BROOK ROAD NEIGHBORHOOD MAP SCALE: 1"=1000'

AIRPORT ALTERNATE SITE PLAN PARCEL B-2
 PREPARED FOR
MIRY BROOK LLC
 MIRY BROOK ROAD
 DANBURY, CONNECTICUT
 TOTAL AREA = 3.26 AC.

Date: May 1, 2005
 Project No.: 020805-01
 Scale: 1"=200'

Prepared by: [Signature]
 Checked by: [Signature]
 Drawn by: [Signature]

18 Danbury Avenue Road
 Danbury, CT 06810
 (860) 795-6677

18 Main Street
 Danbury, CT 06810
 (860) 795-6677

Sept 3 2001

26

Dear Mr Levy & Common Council Members,

I would like to address a problem we had all last winter with the snowplowing of the cut-de-sac on Grace St, where we were targeted & harassed ALL winter by Mr Cavagna & his associates/contractors Tony Aichei, and Mr Lollie who sent us three registered letters about our mailbox being on city property, which was deemed meaningless. Not only was the whole street plowed up on our planted bank, but while doing so our bank, plants & curbing were destroyed, even to the extent we could not get our mail delivered. We were told our curb and bank would be fixed in the spring of 2001. (which has come & gone) when they were out repairing roads and plow damage. Nothing was repaired nor addressed. My husband and family repaired the bank and replaced the plants but the curbing remains unfixed, "what a surprise", after the problems we had with Mr Cavagna & associates. We feel they caused the damage, they should fix it. Also for your knowledge, we paid for the curbing now broken, not the city, as the dirt from the bank was washing down on to the road and causing quite a mess.

I know the Council & Mr Levy are quite aware of this serious problem, all documented with letters and photos last winter. I call this

Manuel Machado, Jr.
Chestnut Trail - c/o D. Couillard
Danbury, Connecticut 06811
(203) 746-1363

27

August 31, 2001

Honorable Members of the Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Proposal; Road Maintenance; Marjorie Manor

Dear Honorable Members of the Council:

I have been residing in Marjorie Manor for slightly over one year. During this period the only road maintenance completed was accomplished through the efforts of just a few of the residents (namely two other residents and myself). It has come to my attention that the original property owners are very few today, which has resulted in the lack of adequate road maintenance in this private community. The new property owners are either unaware or are indifferent to their responsibility for road maintenance; and, at this particular time in history, the majority of the populous would consider road maintenance the responsibility of city government.

In order to properly maintain the subject roads I have conferred with a number of residents and we have devised a means to resolve the issue, which requires approval from the Council, as follows:

1) Residents wish to maintain the private community status without dedicating the roads to the city.

Road dedication would significantly reduce property size, and frontages, for a number of homes due to existing minimum requirements.

2) Residents wish to have the roads maintained by the city, which would include paving, repaving, snow removal and sanding.

Request paving and repaving be completed over a three year period from the effective date of the ordinance; in the interim the city would provide and apply the necessary process material.

3) Residents would agree to a special property tax levy to cover the cost of the road maintenance.

Considering the number of property owners in this community, the cost associated with this request should not exceed \$125.00 per annum per property.

4) In order to accomplish this end the residents are requesting a special ordinance be promulgated to initiate the road maintenance, as described above.

August 31, 2001

Honorable Members of the Common Council
Proposal; Road Maintenance; Marjorie Manor
Page 2.

The Council may consider this ordinance as a "Pilot Program" where if successful it could be applied to other similar communities.

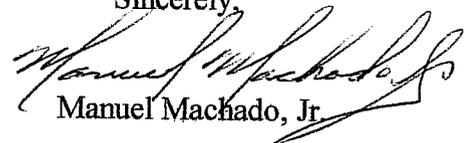
- 5) Residents would consider providing insurance, if deemed necessary, to alleviate any liability of the city while maintaining the roads.

The cost of any insurance would be added to the special property tax levy.

The residents believe this request is the best means to remedy the road problems in this community. If this request is granted, and a special ordinance promulgated, the road improvements over the next three years would greatly enhance property values and allow senior citizens to obtain reverse mortgages. At present, since there is no road maintenance agreement or association on file with the city, approvals for reverse mortgages have been denied. We expect in the near future that further mortgage denials will become the norm, if the roads are not properly maintained.

The resident wish to thank Helena Abrantes, Councilwoman, Second Ward, for her input and assistance in this matter, without which this matter would have died on the vine. We are hopeful the Honorable Council Members will understand the needs of the citizens of Marjorie Manor, and act in accordance with this request. If I may be of further assistance, please feel free to contact me at your convenience.

Sincerely,



Manuel Machado, Jr.

Cc: Helena Abrantes, Councilwoman
Mr. & Mrs. Markus
Mr. & Mrs. Hamilton

We the undersigned petition the Common Council for City Sewers
 AT: Shannon Ridge Rd. ~~Shannon Ridge Rd.~~ Fairlawn & Edgewood Ave

Name	Address	Signature Ave.
Kathy Clinch	11 Shannon Ridge Rd	<i>Kathy Clinch</i>
14-7464 SYED APIL HUSAIN	14 - Shannon Ridge Road.	<i>Syed Apil Husain</i>
14-7464 14-5865 198-9203 Mr. Mrs. Helena Casimir	10 - Shannon Ridge Road	<i>Mr. Mrs. Helena Casimir</i>
14-5865 Mr. Mrs. Helena Casimir	8 Shannon Ridge Rd.	<i>Helena Casimir</i>
198-9203 Mr. Mrs. Abdul Rehman	7 Shannon Ridge RD.	<i>A. Rehman</i>
Mary Mouning	5 Shannon Ridge Rd	<i>Mary Mouning</i>
Jeremiah Lombardi	2 Shannon Ridge Rd.	<i>Jeremiah Lombardi</i>
Mr & Mrs. Lee Teicholz	6 Shannon Ridge Rd.	<i>Mary Teicholz</i>
FM MANGI	12 SHANNON RIDGE RD	<i>James F. Mangi</i>
Flo Sauta	9 Shannon Ridge RD	<i>Flo Sauta</i>
JANULE BARRETT	10 Shannon Ridge Rd	<i>Janule Barrett</i>
Sharon Murray	21 Fairlawn Ave	<i>Sharon Murray</i>
Warren E Marble	25 Fairlawn Ave	<i>Warren E. Marble</i>
Nancy Leuzak	27 Fairlawn Ave	<i>Nancy Leuzak</i>
Najlah Antous	20 Fairlawn Ave	<i>Najlah Antous</i>
Raymond Antous	20 Fairlawn Ave	<i>Raymond Antous</i>
Richard A. Baldwin	29 Fairlawn Ave	<i>Richard A. Baldwin</i>
Kame Belle	22 FAIRLAWN AVE	<i>Kame Belle</i>
MIRATIP ILGAZI	7 FAIRLAWN AV	<i>Miratif Ilgazi</i>
RICHARD WONG	13 SHANNON RIDGE RD	<i>Richard Wong</i>
Linda Simon	17 Shannon Ridge Rd	<i>Linda Simon</i>
Gilles Brendin	19 Edgewood St.	<i>Gilles Brendin</i>
Mtina Shroy	10 Fairlawn ave	<i>Mtina Shroy</i>
Ted Tercano	15 Shannon Ridge	<i>Ted Tercano</i>

Bob. Herbst - 19-5 HANNON RIDGE

R. F. Herbst

29

August 28, 2001

Common Council Members
Danbury City Hall
155 Deer Hill Avenue
Danbury, CT 06810

Re: Installation of lights in the vicinity of Caye Road

Dear Common Council Members:

The residents of Caye Road and the surrounding area as you can see below would like the City to consider installing one, possibly two lights on the corners of the roadway. Recently the neighborhoods have increased in size and many families have many concerns regarding the safety of children and adults due to the lack of lighting in the area. Many children are out playing and others walking and traffic has increased in the area and for purposes of safety we the residents would like you to possibly consider the installation of lights in the area. Thank you for your consideration.

The residents,

NAME	ADDRESS of Caye Rd Danbury Ct.
Rosa Abres	
Margaret Fitzgerald	11 Caye Rd Danbury Ct
Sharon Sumner	18 Caye Rd Danbury Ct.
Barbara Saunders	13 Caye Rd Danbury Ct.
Marsha Piela	15 Caye Rd Danbury Ct
Amanda dos Santos	20 Caye Rd Danbury Ct.

John Colalalanti	22 CAYE DANBURY. CT.
Catherine Larson	26 Caye Rd Danbury
Eric Larson	26 Caye Road, Danbury
Glenn W. MORRIS	14 caye Rd, Danbury
DOUG EVERETT	10 CAYE RD. DANBURY
M. + M. [unclear]	8 Caye Rd. Danbury
The Goularts	6 Caye Rd Danbury
Mary Theledrik	4 Caye Rd. Danbury
Carmen Sclene	
Omer Motagi	1 [unclear]
Juana Mikelic	3 CAYE Rd Danbury
The Lofinto's	16 CAYE Rd DANBURY
Sandra Rodrigues	24 Caye Rd. Danbury
Ken Kshov	12 Caye Rd. Danbury
[unclear]	17 CAYE RD DANBURY

BENJAMIN V. DOTO, III, P.E.
CONSULTING CIVIL ENGINEER

30

131 DEER HILL AVENUE
DANBURY, CT 06810

PHONE: 203/743-3424
FAX: 203/743-3588

September 21, 2001

Honorable Thomas Arconti
Chairman, Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: Application for Extension of Sewer and Water Mains
Duck Street, Danbury, CT

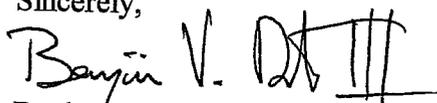
Dear Council Members:

Please find enclosed Mr. Cesar Lope's application for the extension of water and sewer mains on Duck Street in Danbury, Connecticut. A map of the proposed extensions is attached for your information.

A Common Council Committee previously met on August 22, 2001 to review a similar request, however, the previous buyer was no longer interested in purchasing the property at that time. Please find enclosed a copy of the Common Council Committee report dated September 5, 2001.

If you have any questions please do not hesitate to contact me.

Sincerely,


Benjamin V. Doto, III, P.E.

Attachments

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer x

Water x

Name of Applicant: Mr. Cesar Lopes

1 Edgewood Street

Address: Danbury, CT 06810

Telephone: (203) 744-4919 (h), (203) 948-1418 (c)

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: Duck Street, Danbury, CT 06810

Assessors's Lot No. H14058

Zone: R-3

Intended Use: Retail _____ Single Family Residential _____
 Office _____ Multiple Family Development x
 Mixed Use _____
 Industrial _____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

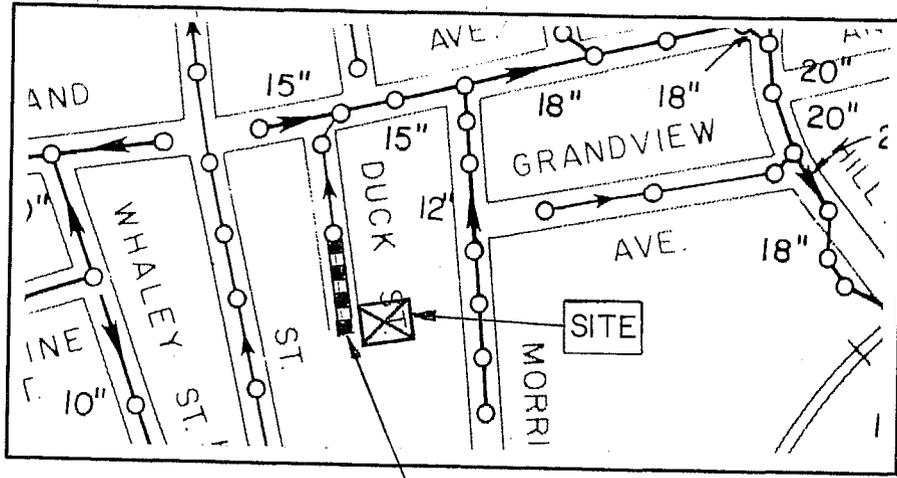
Number of 3 Bedroom Units 3

Total Number of Units 3

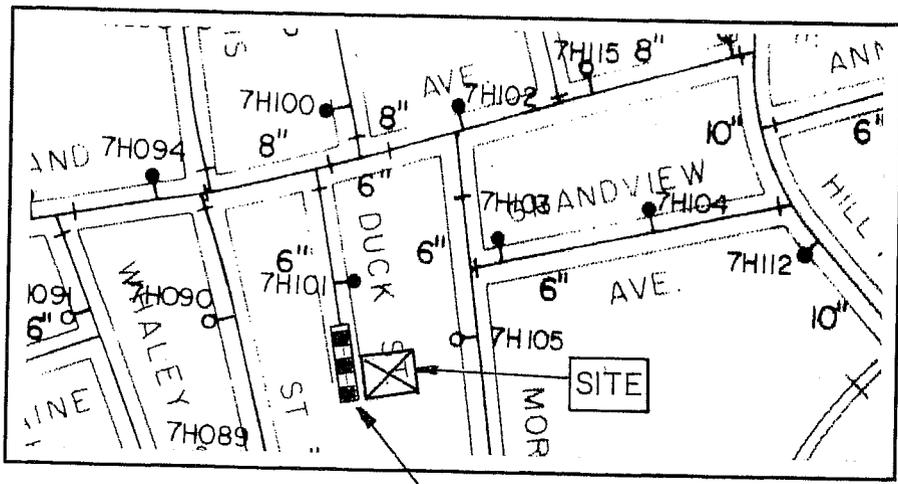
Cesar M. Lopes
SIGNATURE

9-11-01
DATE

NORTH



PROPOSED ~150 L.F. 8" SEWER MAIN EXTENSION AND MANHOLE



PROPOSED ~150 L.F. 8" WATER MAIN EXTENSION WITH FIRE HYDRANT

MR. CESAR LOPES
DUCK STREET
DANBURY, CONNECTICUT

SCALE: 1" ~ 400'	DRAWN BY: bvd
DATE: September 19, 2001	APPROVED BY: bvd

PROPOSED WATER & SEWER MAINS

Benjamin V. Doto, III, P.E. 131 Deer Hill Avenue, Danbury, CT	DRAWING NUMBER: WS-01
--	--------------------------



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

September 5, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **Request for Sewer and Water Extension on Duck Street**

The Common Council Committee appointed to review the request for sewer and water extension on Duck Street met on August 22, 2001 at 6:45 P.M. in City Hall. In attendance were committee members Manny Furtado, Michael Pascuzzi and Martin Moore.

Mr. Furtado stated that the petitioner has withdrawn the application because she is no longer interested in purchasing the property.

Mr. Pascuzzi made a motion to take no action at this time. Seconded by Mr. Moore. Motion carried unanimously.

Respectfully submitted,

MANNY FURTADO

MICHAEL PASCUZZI

MARTIN MOORE



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

31

September 21, 2001

Common Council Members
City Hall
155 Deer Hill Avenue
Danbury, Connecticut 06810

Dear Council Members:

We the undersigned residents request that Victor Street renumbered for safety reasons.

18 E. H. Chudy Green House

18 Concetta J. Chudy
Della LaBarbera

Shirley Andrews - #1

Abilio Monteiro - #2 (bighouse)

Carlos Caramelo - #4

Wanderlei Soares. #3

Ray Johnson #11

Lois P. Toledo 75 1/2

Timothy #26

Danbury, Ct. 06810
June 19, 2000

Dear Val Machado -

As one of the Counsel members, representing our district, I have a very serious problem and Complaint, Concerning our street.

The city has granted so many building permits, that the houses are going up so fast, there soon will be no more room. I know this is a City wide problem. What I am angry about is no one seems Concerned about proper numbering on the street. It's time the City faced up to this ~~new~~ ^{problem} we have always had but it has gotten much worse. Mailed 6-19-2000
house and slap on

Val Machado
3 Spruce St
06810
748-5342

The other problem is the city care nothing about the problems needing Emergency

Connie Shuler
12 Bell Place
06810
792-8526

2
they'd never find the proper house
(because of the numbers) and the parking on
our narrow street.

When the Census was being taken, I
had ^{two} of the Census takers come to my house
to see if I could help them find the number
they were looking for.

This is a problem that faces the
whole City and I think the "City Fathers" had
better face up to it pretty quick. It is
serious!!!

Before Closing I'd like you to know
our house is one of 2-18 Victor St. (See the
problem???)

I feel that when a building permit is
granted, the City should follow through and
make sure the builder is allowing enough
space for parking (You know most families
have more than 2 Cars today) and see

3//
that the property is properly numbered,
even if it means Canvassing and renumbering
the street. Oh, and Changing records at City
Hall, a big job yes, but we tax payers
and voters did not create the problem,
but we are suffering because of it

I would very much like to ~~to~~
talk to you. Please stop by, any
time after 4 P.M.

Thank You
Concetta J. Chudy



25-0004

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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

August 27, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Storm Drainage Easement
Barnum Road (Wayden Builders, Inc.)

At the August 7, 2001 Common Council meeting, the July 26, 2001 letter from Attorney Ward J. Mazzucco relative to the transfer of a storm drainage easement on Barnum Road to the City of Danbury was forwarded to this office for a thirty day report (reference Item 25 of the meeting minutes).

A drainage "leak off" presently exists on Barnum Road in front of this parcel of land. In order to develop this lot, the builder has proposed the installation of a catch basin at the edge of Barnum Road in the location of the existing leak off and the installation of pipe to carry stormwater from said catch basin to a point behind the proposed house.

Highway Superintendent Frank Cavagna has met with the City's Permit Inspector at the site. Mr. Cavagna requested that the property owner grant the City rights to drain roadway runoff to the catch basin and through the pipe proposed to be installed on private property. He did not request that the City be provided a drainage easement. Acquisition of a drainage easement would require that the City be responsible for maintenance of and liability relative to the pipe within the easement.

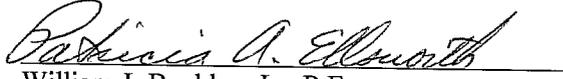
The Public Works Department does not want to be responsible for the proposed storm drain on this piece of private property for several reasons. The grading of the lot is fairly severe - access to the pipe would be difficult. Also, the proposed pipe is to be installed only 7.5 feet from the corner of the proposed dwelling and a small portion of the proposed septic system is located within the proposed easement.

The Public Works Department recommends that rights to drain be granted to the City instead of an easement and that the portion of the storm drain on private property remain private.



If you have any questions or require additional information, please feel free to contact this office.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe

C: Dennis Elpern
Eric L. Gottschalk, Esq.
Frank Cavagna



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

September 18, 2001

DANBURY, CT 06810

Honorable Mayor Gene F. Eriquez
Honorable Common Council Members
City of Danbury, Connecticut 06810

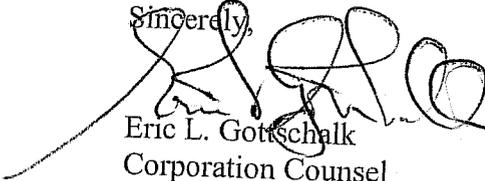
Re: August agenda item #25

Dear Mayor and Council Members:

The item referenced above was referred to the Director of Public Works and this office for a report. The matter concerns the need of the highway department for rights to drain water across property owned by the petitioner Wayden Builders, Inc. The petitioner is willing to grant these rights to the city and in order to accomplish this he has submitted this letter to you. If you are inclined to grant this request, subject to a favorable report from the planning commission, this office will work with the public works department to finalize the transfer.

If you have any legal questions regarding this matter, please contact me.

Sincerely,


Eric L. Gottschalk
Corporation Counsel



27-Aug

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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

August 27, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request for Road Acceptance
Chelsea Drive

At the August 7, 2001 Common Council meeting, the July 17, 2001 letter from Sal Pandolfi, Westville Associates, LLC requesting that the City accept Chelsea Drive as a City road was forwarded to this office for a thirty day report (reference Item 27 of the meeting minutes).

On August 10, 2001 this office received draft copies of the as-built plans and profiles (dated November 16, 2000). These as-built drawings have been reviewed. In an August 24, 2001 letter to Mr. Pandolfi, we offered a number of comments relative to additional information required to be provided on the as-built drawings. When the revised as-built drawings are submitted to our office, we will arrange a field inspection with the Highway Department. Mr. Pandolfi will be advised of any field conditions requiring correction.

When the mapping and road construction are acceptable to the Public Works Department, we will notify the Common Council that the road is ready to be accepted by the City.

If you have any questions or require additional information, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr.
William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe

- C: Dennis Elpern
- Eric L. Gottschalk, Esq.
- Frank Cavagna
- Mark Massoud





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

September 21, 2001

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Mayor Gene F. Eriquez
Hon. Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Acceptance of Chelsea Drive

Dear Mayor and Council:

Please accept this letter in response to your request for a report on the matter referred to above. The request comes to you from Sal Pandolfi, on behalf of Westville Associates, LLC, seeking to have the City of Danbury accept Chelsea Drive as a City road, together with any easements as necessary. As a general matter, state law and the Danbury Charter authorize the Common Council to grant requests of this kind following referral of the issue to the Danbury Planning Commission for a report.

In addition, a report from the City Engineer (which has been requested) will assist in your consideration of this request. Given favorable reports from the above parties, if you are so inclined to grant this request, we will work with the petitioner to complete the necessary paperwork associated with the transfer(s).

As always, we are ready to make ourselves available to answer any questions that you may have.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

cc: William J. Buckley, Jr., Dir. Public Works/ City Engineer
Dennis I. Elpern, Planning Director

Llp/Chelsea



28-Aug

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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

August 27, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request for Road Acceptance
Josh Lane

At the August 7, 2001 Common Council meeting, the July 17, 2001 letter from Sal Pandolfi, Westville Associates, LLC requesting that the City accept Josh Lane as a City road was forwarded to this office for a thirty day report (reference Item 28 of the meeting minutes).

To date this office has not received a copy of the as-built drawing for this roadway. When the as-built drawing is received, it will be reviewed. If enough information is provided on this drawing to do a field inspection, we will arrange said field inspection with the Highway Department. Mr. Pandolfi will be advised of any mapping and/or field conditions requiring correction.

When the mapping and road construction are acceptable to the Public Works Department, we will notify the Common Council that the road is ready to be accepted by the City.

If you have any questions or require additional information, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe

C: Dennis Elpern
Eric L. Gottschalk, Esq.
Frank Cavagna
Mark Massoud





CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

September 21, 2001

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Mayor Gene F. Eriquez
Hon. Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: Acceptance of Josh Lane

Dear Mayor and Council:

Please accept this letter in response to your request for a report on the matter referred to above. The request comes to you from Sal Pandolfi, on behalf of Pandolfi Brothers, LLC, seeking to have the City of Danbury accept Josh Lane as a City road, together with any easements as necessary. As a general matter, state law and the Danbury Charter authorize the Common Council to grant requests of this kind following referral of the issue to the Danbury Planning Commission for a report.

In addition, a report from the City Engineer (which has been requested) will assist in your consideration of this request. Given favorable reports from the above parties, if you are so inclined to grant this request, we will work with the petitioner to complete the necessary paperwork associated with the transfer(s).

As always, we are ready to make ourselves available to answer any questions that you may have.

Very truly yours,

Laszlo L. Pinter
Assistant Corporation Counsel

cc: William J. Buckley, Jr., Dir. Public Works/ City Engineer
Dennis I. Elpern, Planning Director

Llp/Josh

Aug 32



36

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

August 27, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request to Purchase Property
South Street (Koukos)

At the August 7, 2001 Common Council meeting, the July 27, 2001 letter from George J. Kuokos, Peter J. Koukos, John G. Koukos and Mary P. Koukos requesting that they be allowed to purchase a parcel of City owned land at the rear of their South Street property was forwarded to this office for a thirty day report (reference Item 32 of the meeting minutes).

The parcel of land in question is approximately 13,500 square feet in area. It is presently part of the City's Rogers Park property.

This office contacted Parks and Recreation Director Robert Ryerson relative to this request. Mr. Ryerson is not in favor of the City transferring this property to the adjacent property owner. Transfer of this property would infringe on use of the ball field in this area of the park.

We are in agreement with Mr. Ryerson and do not recommend that this piece of property be sold.

If you have any questions or require additional information, please feel free to contact this office.

Very truly yours,

William J. Buckley, Jr.
William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe

C: Dennis Elpern
Eric L. Gottschalk, Esq.
Robert Ryerson





32-aug

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

PLANNING COMMISSION

(203) 797-4525

(203) 797-4586 (FAX)

August 27, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

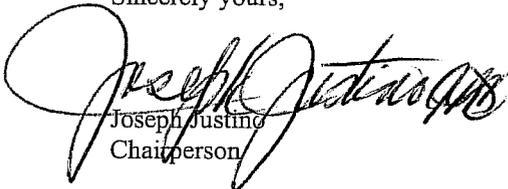
Re: 8-24 Referral – 32 – Request to Purchase or Lease City Land adjacent to 126 South Street

Dear Council Members:

The Planning Commission at its meeting August 15, 2001, motioned for a negative recommendation for the request to purchase or lease City Land adjacent to 126 South Street for the reason that it is part of Rogers Park, we also recommend contacting Bob Ryerson, Director of Parks and Recreation for his opinion. This Commission opposes the lease or sale as proposed.

The motion was made by Mr. Manuel, seconded by Mr. Deeb, and passed with “ayes” from Commissioners Manuel, Deeb, Zaleta, and Justino.

Sincerely yours,


Joseph Justino
Chairperson

JJ/jlc



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

September 18, 2001

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor
Honorable Members of the Common Council
City of Danbury, Connecticut

Re: August agenda item #32 - JK's Restaurant
Request for lease or purchase of city owned land

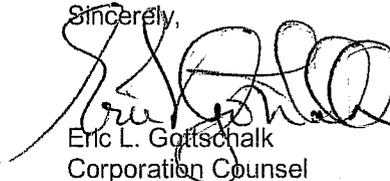
Dear Mayor and Council Members:

Please accept this letter in response to your request for a report concerning the matter referenced above. At the August Common Council meeting this inquiry was also referred to the Director of Public Works, the Director of Planning, the Director of Finance and the Planning Commission for review. Assuming that other reports are favorable, and assuming further that you are interested in granting a lease or transferring title to this property to the petitioner, you may wish to forward this matter to the Tax Assessor with a request that she report to you on the value of the property or leasehold. At the same time, the Council could authorize this office to negotiate either the sale or lease of the property.

If you elect to pursue such an approach it would be my intention to advise you of the results of any negotiation and present a completed proposal to you for final approval. Please bear in mind that in order to convey city property, it must first be declared surplus. In addition, any proposal to convey an interest in municipally owned property requires a two-thirds vote of all of the members of the Common Council (See §3-17 of the Danbury Municipal Charter).

If you have any questions, please feel free to contact me.

Sincerely,



Eric L. Gottschalk
Corporation Counsel

cc: William J. Buckley, Jr. P.E., Dir. Of Public Works
Dominic A. Setaro, Jr., Director of Finance
Dennis I. Elpern, Director of Planning

ccouncil\surplus13



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **AUGUST AGENDA ITEM #32 – JK'S RESTAURANT**
DATE: September 20, 2001

With regard to the above reference, I concur with Corporation Counsel Eric L.

Gottschalk's letter of September 18, 2001.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

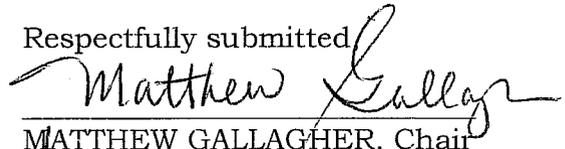
Re: **Request for Sewer Extension – 83 Newtown Road**

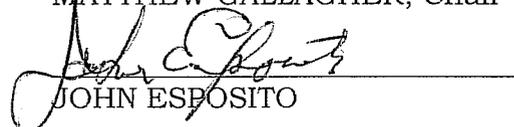
The Common Council Committee appointed to review the request for sewer extension at 83 Newtown Road met on September 10, 2001 at 7:45 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Gallagher and Saracino. Also in attendance were Director of Public Works William Buckley and Mark Kornhaas representing the petitioner.

Mr. Gallagher began the meeting by stating that the Planning Commission had made a positive recommendation regarding this project. Mr. Buckley stated that this project would be for a new building on Industrial Plaza Road just off Newtown Road. He also recommended approval of this project as it is within the existing service area.

Mrs. Saracino moved to recommend approval of this project subject to the standard eight steps. Mr. Gallagher seconded the motion. The motion was approved unanimously.

Respectfully submitted


MATTHEW GALLAGHER, Chair


JOHN ESPOSITO

MARY SARACINO

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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

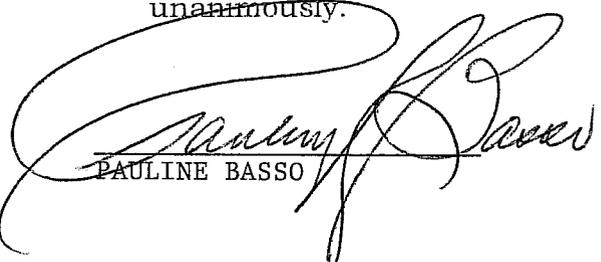
Re: Common Council Parliamentarian

The Common Council Committee appointed to review the request for a Common Council Parliamentarian met on September 10, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Gallagher, Shuler and Basso. Also in attendance were Corporation Counsel Eric Gottschalk, Common Council Members John Gogliettino, ex-officio and Lynn Waller.

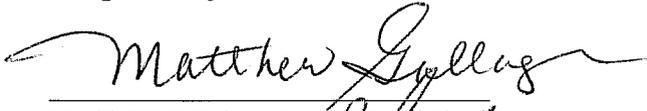
Mr. Gallagher began the meeting by having Mrs. Basso explain her request. Mrs. Basso stated that a parliamentarian might assist the Common Council with properly following Robert's Rules of Order, answer questions regarding the rules and ultimately having better meetings as a result. Her request would be to have a Common Council Member appointed parliamentarian. Mr. Gogliettino and Mr. Shuler both voiced agreement, but felt perhaps someone from outside the Common Council might better serve the role. Mr. Gallagher stated that providing Common Council members with a concise reference of Robert's Rules of Order and better educating members as to the rules might be a better path to resolving the aforementioned problems.

Mrs. Basso moved to recommend appointment of a Common Council parliamentarian, either from the Common Council or an outside party. Mr. Shuler seconded the motion. The motion failed two to one with Mr. Gallagher and Mr. Shuler voting in the negative.

Mr. Shuler moved to recommend that the Common Council purchase concise, usable versions of Robert's Rules of Order for each member of the Common Council. Mrs. Basso seconded the motion and it was passed unanimously.


PAULINE BASSO

Respectfully submitted,


MATTHEW GALLAGHER, Chair


CONNIE SHULER



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Honorable Mayor Gene F. Eriquez
Honorable Members of the Common Council

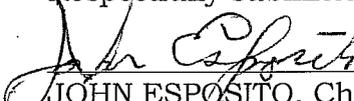
Re: **Request for Sewer and Water Extensions - Industrial Plaza Road**

The Common Council Committee appointed to review the request for sewer and water extensions on Industrial Plaza Road met on September 18, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members John Esposito, Saadi and Basso. Also in attendance were Director of Public Works William Buckley, Attorney Paul Jaber and Mark Kornhaas.

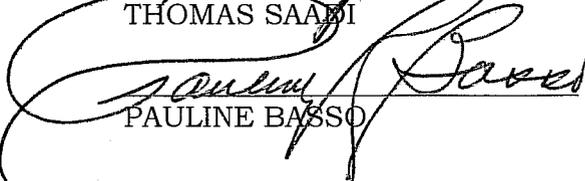
Mr. Esposito noted the positive recommendation of the Planning Commission. Mr. Buckley gave an overview of the project. The extensions to the Best Photo Building were approved last week. That line will run through this site. The water line comes down Industrial Plaza Road and the extension for this project will be a couple of hundred feet. There will be a fire hydrant at the end.

Mr. Saadi made a motion to approve the request for sewer and water extensions to Industrial Plaza Road subject to the standard eight steps. Seconded by Mrs. Basso. Mr. Buckley noted that one easement is being exchanged for another easement. Motion carried unanimously.

Respectfully submitted,


JOHN ESPOSITO, Chairman


THOMAS SAADI


PAULINE BASSO



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

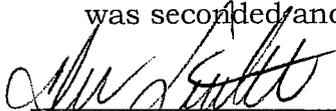
Re: Stream at 4 Glen Road

The Common Council Committee appointed to review the stream at 4 Glen Road met on September 6, 2001 at 7:45 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Smith, David Furtado and Saracino. Also in attendance were Director of Public Works William Buckley, Corporation Counsel Eric Gottschalk, Council Member Pauline Basso, ex-officio, the petitioner, Harry Russell and several members of the public.

Mrs. Smith asked Mr. Russell to give a synopsis of his problem. Mr. Russell cited the problems he had with the stream on his property. Mr. Furtado had visited Mr. Russell's home to observe the situation. Mr. Russell stated that the stream has clogged over the past forty years. However, in the past two years the problem has become more difficult to correct. On June 24th Mr. Russell and three other people cleaned out the stream and Mr. Russell was injured. Mr. Russell wrote to the Mayor and received no response. He was then advised to write to the Common Council.

Corporation Counsel Eric Gottschalk explained that the City has no responsibility for cleaning the stream on his property. Mr. Buckley stated the areas that the City monitors as far as the maintenance of streets and bridges. Again, the City has no duty to remove obstructions. There was further discussion regarding residents' rights and responsibilities, especially those who live upstream from Mr. Russell.

Mrs. Smith made a motion to take no action at this time. The motion was seconded and passed unanimously.



DAVID FURTADO

Respectfully submitted,

MARY SMITH, Chairman

MARY SARACINO



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

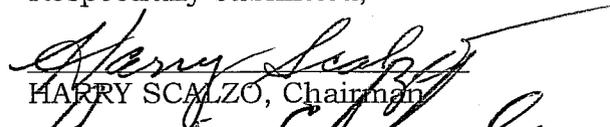
Re: **Request for Sewer and Water Extensions - Hillcroft**

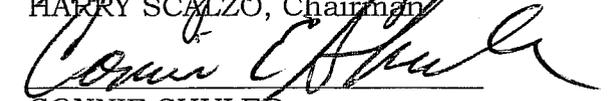
The Common Council Committee appointed to review the request for sewer and water extensions for Hillcroft Apartments met on September 25, 2001 at 8:40 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Scalzo and Martin Moore. Mr. Shuler was absent. Also in attendance were Director of Public Works William Buckley, Attorney for the petitioner, Ward Mazzucco and Council Member Warren Levy, ex-officio.

Mr. Scalzo read the negative recommendation of the Planning Commission due to lack of information. Attorney Mazzucco stated that things have changed since this report. He has received direction from Mr. Buckley. The request has two parts, the approval to turn over the existing lines to the City and extension of sewer and water lines to the adjacent site upon which apartments are to be built. Mr. Buckley is still in discussions with the petitioner's engineer because he has some concerns about the City taking over the existing lines. Mr. Buckley is not ready to say the lines are acceptable.

Martin Moore made a motion to approve the extension of sewer and water to the adjacent lot subject to the standard eight steps. Seconded by Mr. Scalzo. Mr. Buckley pointed out that the City is not taking over the sewer and water lines. If the petitioner determines that he still wants this, he will petition the Common Council at a later date. Motion carried unanimously.

Respectfully submitted,


HARRY SCALZO, Chairman


CONNIE SHULER

MARTIN MOORE



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

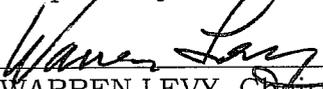
Re: **SNET Easement Request - Aunt Hack Road**

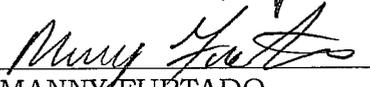
The Common Council Committee appointed to review an SNET Easement Request on Aunt Hack Road met on September 24, 2001 at 7:55 P.M. in Conference Room 3C in City Hall. In attendance were committee members Levy and Manny Furtado, Martin Moore was absent. Also in attendance were Amy Louen of SNET, Corporation Counsel Eric Gottschalk, Director of Public Works Bill Buckley and Council Member Harry Scalzo, ex-officio.

The committee received a positive recommendation, with conditions, from the Planning Commission. A letter from the Engineering Department outlined the conditions for granting the easement. Ms. Louen showed the committee the site plan with the proposed telephone equipment and the landscaping plan. She stated that if they do not get sites like this for their equipment, they would have to use pole-mounted boxes to meet customer needs. The committee discussed the value of the easement.

Manny Furtado made a motion to approve the request subject to the terms and conditions required by the City Engineer and the Corporation Counsel, at a sale price of Five Thousand (\$5,000.00) Dollars. Seconded by Mr. Levy and passed unanimously.

Respectfully submitted,


WARREN LEVY, Chairman


MANNY FURTADO

MARTIN MOORE



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **St. James Church Water and Sewer Charges**

The Common Council Committee appointed to review water and sewer charges of St. James Church met on September 24, 2001 at 7:00 P.M. in Conference Room 3C in City Hall. In attendance were committee members Levy, Gogliettino and Saracino. Also in attendance were representatives of the Church, Ed Lagarto, Carolyn Flynn and Linda Spaziani, Director of the Finance Dominic Setaro, Corporation Counsel Eric Gottschalk, Director of Public Works William Buckley and Council Members Harry Scalzo and Manny Furtado, ex-officio.

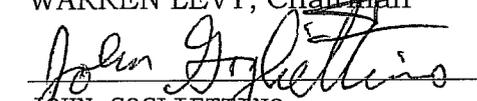
Mr. Levy asked Mr. Gottschalk to explain what authority the Common Council would have in this matter. Mr. Gottschalk explained that the City Code of Ordinances does not authorize the Common Council to abate utility bills. Mr. Buckley said it was the responsibility of the property owners to monitor the water usage and repair any leaks. Mr. Lagarto said he thought the high usage in the fourth quarter of 2000 was from a leaking service line that they had repaired. They did not realize they had a leak inside the building until the first quarter of 2001 when they received the bill.

The committee explored possible ways they could minimize the impact to the Church budget. Church members pointed out all they good they do for the community at no cost. As the ordinance is now written, the committee was unable to find any options to help the Church.

Ms. Saracino made a motion to take no action on this request. Seconded by Mr. Levy. Motion carried unanimously.

Respectfully submitted,


WARREN LEVY, Chairman


JOHN GOGLIETTINO

MARY SARACINO



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **Offer to Sell Colla Property to the City**

The Common Council Committee appointed to review the offer to sell the Colla Property on Mountainville Avenue to the City met on September 24, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Dean Esposito, Machado and Saracino. Also in attendance were Jack Kozuchowski of the Health Department, Director of Finance Dominic Setaro and Fran Pandolfi representing the petitioner.

Mr. Esposito asked Mr. Pandolfi for an overview of the offer. Mr. Pandolfi said that Mr. and Mrs. Colla have owned this property for many years. They sold a small parcel with a house on it and still have this 2.3 acre parcel. He evaluated it at \$10,000 per acre. The parcel adjoins Rogers Park.

Mr. Kozuchowski said the parcel is valuable if it is looked at as open space. However, it is not valuable to the City because it is landlocked and isolated. There may be some value to it because of its proximity to Rogers Park Pond. The City would have to build a bridge and a boardwalk or just a boardwalk. This would make a nice addition to the Ives Trail, but it would be very costly. If the City has no intention of connecting it to Rogers Park Pond, then there would be no value in purchasing it.

Mr. Esposito asked Mr. Setaro if there would be tax relief if the parcel were donated to the City. Mr. Pandolfi stated that it is not the intention of the owners to donate the parcel, as a finished lot would be worth between \$65,000 and \$75,000. He feels there is some value to open space. Mr. Kozuchowski stated that unless the regulations are changed, the property would be open space no matter who owns it.

Mr. Esposito asked if grant money would be available. Mr. Kozuchowski said there might be and he could look for federal or state money, but he does not see this happening in the near future. Mr. Esposito asked if Mr. Kozuchowski could make a professional guess as to the cost. Mr. Kozuchowski said the City would have to hire an engineer to determine the cost.

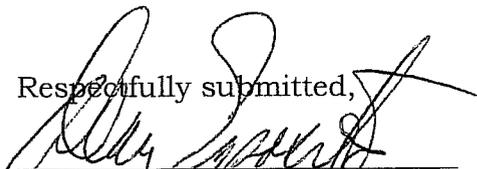
Mr. Machado asked Mr. Kozuchowski if there were any other reason the City would want this property. Mr. Kozuchowski stated that if the City wants to appropriate funds to connect it to the Rogers Park Pond, then purchase it. If the City does not want to appropriate funds for the project, then do not purchase it. Mr. Machado asked if it would difficult to appropriate funds at this time. Mr. Setaro stated that the contingency fund is tight. Mrs. Saracino stated that they could not make a positive recommendation without knowing the total cost.

Mrs. Saracino made a motion to take no action at this time. Seconded by Dean Esposito.

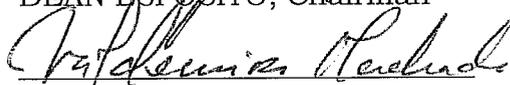
Mr. Pandolfi stated that the City had the chance to purchase this property for \$3,500 some years ago. The City should buy it now for dirt. The City has to look long term. Mr. Esposito said that it is the responsibility of the Common Council to evaluate the worth to the taxpayers.

Motion carried unanimously.

Respectfully submitted,



DEAN ESPOSITO, Chairman



VAL MACHADO

MARY SARACINO



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **Traffic Concerns on Wooster Heights**

The Common Council Committee appointed to review traffic concerns on Wooster Heights met on September 24, 2001 at 7:45 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Dean Esposito, Val Machado and Martin Moore. Also in attendance were Ed Lopes of the Police Department, Director of Public Works William Buckley, Council Member Michael Moore, ex-officio, as well as several residents of the neighborhood.

Mr. Esposito asked for an overview of the request. Isadore Beresin gave a history of the neighborhood. The road is used as a shortcut to Route 7. They want stop signs put in on Harvard Road and Wooster Heights. Mr. Esposito asked Officer Lopes to outline a solution.

Officer Lopes stated that he had gone to the area to check sight lines. He had spoken with Mr. Beresin who explained his concerns. He forwarded the traffic survey to the Traffic Engineer to find out what could be done. There are three components to the problems: engineering, education and enforcement. A new traffic division was recently set up. However, there are only two officers assigned to the unit and one is also the training officer. Once the traffic officer leaves an area, the problem returns. He looked into stop signs. This would cause a problem in the winter months, since once cars stopped on the hill they would be able to get sufficient traction to continue up the hill.

Mr. Esposito asked Mr. Buckley for his views. Mr. Buckley stated that he did a field look. The light at Lee Farms was installed when the company was built. The road was going to be widened, but there was neighborhood opposition. The City would need to obtain grading rights and would have to have a survey crew to determine City property and private property. He would recommend having a survey done. The major issue is property lines. This would give better sight lines.

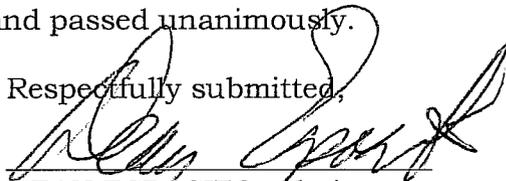
Mr. Beresin said trees are not the problem, speeders are. Mr. Machado asked if a stop sign could be installed and then removed for the winter months. Mr. Buckley said that this is not a good idea. Either install it full time or not at all.

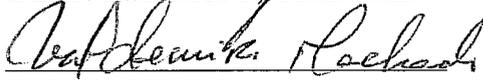
Martin Moore asked if caution or slow signs are still used. Mr. Buckley stated that warning signs are used when a stop sign is not visible. A study was done in 1992, but another one might be warranted. Martin Moore asked if the study shows a stop sign is still not feasible, could we remedy the situation with a blinking light and sight lines. Mr. Esposito asked what the procedure would be to put a traffic light on the other side of the hill. Officer Lopes stated that the police department is assigned to count cars. If the sign is necessary, the appropriate forms are filled out and the Police Department consults with the traffic engineer. The Chief of Police would then sign the order. Mr. Esposito asked if the Common Council determines it wants a sign, would one be installed. Mr. Buckley stated that the Chief of Police is the traffic authority by State law. Recommendations can only be made. If the Police Chief authorizes the installation, the public works would install the sign.

Martin Moore asked if the Common Council requests a stop sign, would the Police Department have the authority to do everything else to make the stop sign safe. Officer Lopes stated that he thinks the Chief would want to see an updated report. Martin Moore asked if the Police Department could go through the process without the Public Works Department. Mr. Buckley said that the referral would come to him for study. He said that the Chief likes to have supporting documentation. Officer Lopes said that the Chief has the authority to put slow signs, caution signs, etc.

Mr. Esposito made a motion to request that the Chief of Police as the Traffic Authority install stop signs in two locations, at Harvard Road and at Wooster Heights. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,


DEAN ESPOSITO, Chairman


VAL MACHADO

MARTIN MOORE



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **Sewer Problems on Old Farm Road**

The Common Council Committee appointed to review sewer problems on Old Farm Road met on September 25, 2001 at 7:55 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Scalzo and Buzaid. Mrs. Basso was absent. Also in attendance were Director of Public Works William Buckley, Assistant Corporation Counsel Les Pinter, Council Members Warren Levy and Martin Moore, ex-officio, the petitioner, Sally Roscoe and several residents of the neighborhood.

Mr. Scalzo went over the findings in Mr. Buckley's report. The original agreement showed that the City has no responsibility since this is a private line installed by the Norwin Housing Corporation that developed the houses.

Mr. Buckley stated that this has been a continuing problem. The line was not put in correctly. There is a multitude of reasons for the problem, but the major reason is because the line runs through backyards. He has come up with two solutions. After discussions about health hazards and why the problems occur, Mr. Buckley stated that the solution he prefers is to have the least amount of easements. A new line running from Southern Boulevard to the backside of Old Farm Road would require three easements. He would like to use the assessment methodology. The other solution is keeping the line where it is. The total easements needed would be fourteen. Mr. Buckley explained the assessment methodology. The City would come in with a design, secure the easement and build a new line. The cost would be assessed to the 14 homeowners that would benefit

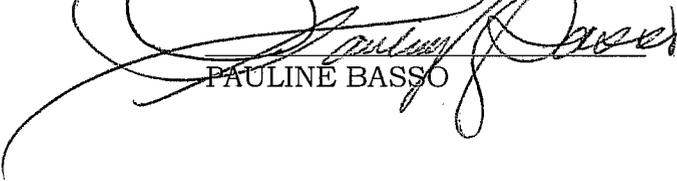
Mr. Buckley stated that due to the backup of assessment, this project would not be started quickly. Mr. Buzaid asked if the Health Department declares it a health hazard would it be moved to the top of the list. Mr. Buckley said it would and the project could be completed by next summer.

Mr. Buzaid made a motion to proceed with a preliminary survey of the residents of Old Farm Road to determine whether to proceed with the installation. Seconded by Mr. Scalzo. Motion carried unanimously.

Respectfully submitted,


HARRY SCALZO, Chairman


EMILE BUZAI


PAULINE BASSO



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

October 2, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: **Sewer Line on Farview Avenue**

The Common Council Committee appointed to review the sewer line on Farview Avenue met on September 25, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Scalzo, Levy and Martin Moore. Also in attendance Assistant Corporation Counsel Les Pinter, Director of Public Works William Buckley, the petitioners Kristin and Peter Schretzenmayor and Lynn Waller.

Mr. Scalzo read the letter from the Schretzenmayors for the record. The petitioners stated that their share of the repairs was \$1,060.00. There were three homeowners involved 32, 34 and 36 Farview Avenue. Mr. Buckley explained the history of the ownership. He said that the manhole in the island at the top of the exit belongs to the City. The portion of the line in question is privately owned. Mr. Scalzo asked the petitioners if there is anything in their deed. Mrs. Schretzenmayor said there was not. She researched records back to 1885. Mr. Levy noted that the City rebuilt the sewer in 1911.

Mr. Scalzo asked what the problem was. Mrs. Schretzenmayor stated that the sewer line under Down Street backed up. There was sewage in their neighbor's basement. The pipe was broken. Attorney Pinter noted that the question is whether the line is privately owned. Mr. Buckley stated that there are many sewer and water lines in the City that are not owned by the City. We have a record of what we own. If we put it in for us, we would have a record of it. Mr. Schretzenmayor asked if homeowner have the option of putting in septic. Mr. Buckley said that State regulations do not allow this if sewer and water are available.

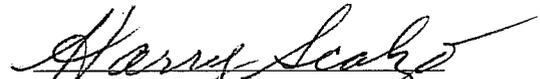
Mr. Buckley said a new line would cost \$100 per lineal foot. He stated that the City could do an assessment project and the homeowners would have 20 years to pay it off. Mrs. Schretzenmayor noted that they are in for a large expense without any options. Mr. Levy asked if we have any definite information that says we do not own this line. Mr. Pinter said we could ask it

the other way. There is no record that it is municipally owned. Mr. Levy asked what is fair to do. Mr. Buckley said private lines are the responsibility of the owners. Mr. Schretzenmayor said that they would like the money back that they paid for the repairs and that the City take responsibility for that section of the line under Down Street.

Mr. Scalzo asked if the cost of installing a new line would be less than going in where no line exists. Mr. Buckley said it is still \$100 per lineal foot.

Mr. Levy made a motion to take no action at this time and have Mr. Buckley do a cost survey for an assessed line. Seconded by Martin Moore. Motion carried unanimously.

Respectfully submitted,


HARRY SCALZO, Chairman


WARREN LEVY

MARTIN MOORE



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

September 26, 2001

PLEASE REPLY TO:

DANBURY, CT 06810

Hon. Mayor Gene F. Eriquez
Hon. Members of the Common Council
155 Deer Hill Avenue
Danbury, CT 06810

Re: St. Joseph's Readiness Center
Request for Opinion/August Agenda item No. 29

Dear Mayor and Council:

This is in response to your request for a report regarding the above item. The item was a letter from Attorney William W. Sullivan in which it is claimed that the St. Joseph's Readiness Center was improperly denied its request for grant funds in the amount of \$84,000 to service one of St. Joseph's school programs for children. In addition to seeking some general form of reconsideration, the letter also asks for a Council committee or some other forum in order that St. Joseph's Readiness center can be heard on this denial.

By way of brief background, the funds at issue are part of an almost \$1.5 million dollar school readiness and child day care grant (program) from the Connecticut Department of Education and Department of Social Services to Danbury, as one of 17 priority school districts in the State. Prior to the actual confirmation of state funds available for this program, usually by March, sub-grantees (applicants for portions of this money) submit their requests on application forms to the School Readiness Council, an independent group of community individuals appointed by the Mayor and by the schools superintendent. That Council has a fairly good idea of need and availability based on prior years' applications and approval, even before the state sets the final, available amount for distribution.

The application(s) by sub-grantees are reviewed and approved by a grant review committee (of the School Readiness Council) comprised of six individuals having no stake in any of the applications before them. The Committee reviews the applications using objective and needs criteria consistent with each prior annual review and consistent with sub-grantee ratings components approved by the State Department of Education and its consultant overseeing the process. Recognized measures of eligibility include "ECERS" the Early Childhood Environmental Rating Scale and the Arnett Scale of Caregiver Behavior. While the details of the

criteria can be examined on paper more closely than is explained here, each sub-grantee is evaluated using three numerical ratings components (based in large part on ECERS and Arnett) with each component being scored on a point scale, with a perfect combined score being 100. A printed report (attached hereto as "Exhibit A") is then generated outlining the ratings results and the positive or negative features of the sub-grantee activity.

Attorney Sullivan asserts that the reasons for denial were "specious and inaccurate". This is not evident from our review of the process used for this grant. He also states that St. Josephs Readiness Center "...has been denied the basic due process, which the law affords". Each sub-grantee has a number of opportunities to present its case for funds; initially at the time of application, then at the six member Grant Review Committee, then at the time the Mayor and Superintendent review the Committee's findings, and again at the full School Readiness Council's, at which stage discussion takes place publicly on the allotments. So while there is, technically, no actual venue for an "appeal" as is commonly known, each sub-grantee is able to make its case for funding at several stages of the process, and is free to be heard. Further, there is neither entitlement nor property right to any funding or allocation on the part of any sub-grantee, so that due process becomes an academic question. Of course, each sub-grantee is free to re-apply in any ensuing grant year, so everyone has an opportunity for annual reconsideration.

At this point, several other facts should be noted: first, that out of approximately 25 sub-grantees, at least 3 others were also denied (St. Joseph's was denied only in part, since they were given funds for the summer months, and the part time program was fully funded), so that there is no singular discrimination; second, the reasons for not fully funding this program included their failure to comply with previous program improvement requirements (they had been given the chance to correct prior technical deficiencies, but failed to do so); third, the State Department of Education has supported the denial decision(s) in these cases.

Consequently, we can find no basis or support for the claims set forth in Attorney Sullivan's June 29, 2001 letter and while this Council acts once a year by resolution to apply for the \$1.5M in general funding from the State, it is doubtful that the Common Council has or should have any further "hearing" authority in matters which involve the particulars of applications where specific procedures and/or guidelines are well established.

Should you have any further questions with regard to this matter, please do not hesitate to call on us.

Very truly yours,



Laszlo L. Pinter,
Assistant Corporation Counsel

Attachments

cc: Eric L. Gottschalk, Corporation Counsel
Dominic A. Setaro, Jr., Director of Finance
William W. Sullivan, Esquire

Llp/sjrc

**Danbury School Readiness
Grant Review Committee
Spring 2001**

EXHIBIT A

Summary Form

Applicant Program: St. Joseph's Full Day program
Classrooms/# Children 1 classroom, 12 children
S.R. Funds Approved \$14,000 (7/1/01-8/31/01)

Criteria	Score
1. Application (25 points)	19.33
2. Compliance and Annual Report (25 points)	17
3. ECERS and ARNET (50 points)	22.0
<u>Total Score Given</u>	58.33

<p>Review Team Members: Alecia Andrews Al Matheson Sue Nolan Debbie Pietras Nolan Jane Ryan Judy Sims</p>	<p>United Way CT Dept. Social Services Parent Local Interagency Coordinating Council Member at Large Village Preschool, Bethel</p>
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Full Day

<u>Strengths</u>	<u>Improvement</u>
<ul style="list-style-type: none"> • Variety of activities for children • Great area for blocks, support materials • Parent support group • Social worker • Initial home visit 	<ul style="list-style-type: none"> • "poor environment", not clean • need better personal care, hygiene practices • no CDA from 3:30-5:30 • corrective action plans need to be followed • accessibility of consultant • staff interactions • NAEYC – not yet and still not a quality program, even after self study • Marked difference between 2 programs • Broken toilet tank • Teacher showing preference to own child