

COMMON COUNCIL MEETING - AUGUST 7, 2001

The meeting will be called to order at 7:30 P.M.

PLEDGE OF ALLEGIANCE AND PRAYER

ROLL CALL

Levy, Scalzo, McAllister, Smith, Saadi, Buzaid, Dean Esposito, Machado, Shuler
David Furtado, Arconti, John Esposito, Abrantes, Pascuzzi, Basso, Manny
Furtado, Gallagher, Gogliettino, Michael Moore, Martin Moore, Saracino

_____PRESENT _____ABSENT

PUBLIC SPEAKING

MINUTES - Minutes of the Common Council Meeting held July 3, 2001

CONSENT CALENDAR

- 1 - ORDINANCE - Deferral of Assessment increases attributable to Rehabilitation of Real Property under the Connecticut Urban Rehabilitation Homeownership Program

- 2 - ORDINANCE - An Ordinance Appropriating \$500,000 for Public Improvements in the 2001-2002 Capital Budget and Authorizing the Issuance of \$500,000 Bonds of the City to Meet Said Appropriations and Pending the Issuance Thereof The Making of Temporary Borrowings for such Purpose

- 3 - ORDINANCE - Vision 21² Bond Package

- 4 - RESOLUTION - Local Law Enforcement Grant

- 5 - RESOLUTION - Children in Poverty Grant

- 6 - RESOLUTION - Evidential Breath Analysis Equipment Grant

- 7 - RESOLUTION - Beaver Street Apartments - Abatement

- 8 - COMMUNICATION - Reappointment to the Aviation Commission

- 9 - COMMUNICATION - Appointment as Alternate to the Environmental Impact Commission

- 10 - COMMUNICATION - Appointment to the Parking Authority

- 11 - COMMUNICATION - Appointments to the Conservation Commission

- 12 - COMMUNICATION - Donation to the Department of Elderly Services

- 13 – COMMUNICATION – Donations to the Library
-
- 14 – COMMUNICATION – Request to Accept Donated Services – Still River Greenway Project
-
- 15 – COMMUNICATION – Still River Revitalization
-
- 16 – COMMUNICATION – Reappropriation of Donated Funds
-
- 17 – COMMUNICATION – Reappropriation of Funds – Police Department
-
- 18 – COMMUNICATION – Farioly Fund Appropriation
-
- 19 – COMMUNICATION – Learmont Estate Gift
-
- 20 – COMMUNICATION – After School Program
-
- 21 – COMMUNICATION – Insurance Shortfalls
-
- 22 – COMMUNICATION – Internal Service Fund Reappropriation
-
- 23 – COMMUNICATION – Ancient Order of Hibernians – Land at Lake Kenosia
-
- 24 – COMMUNICATION – Plan of Conservation & Development
-
- 25 – COMMUNICATION – Barnum Road Drainage Easement
-
- 26 – COMMUNICATION – Sewer Line on Farview Avenue
-
- 27 – COMMUNICATION – Acceptance of Chelsea Drive as a City Road
-
- 28 – COMMUNICATION – Acceptance of Josh Lane as a City Road
-
- 29 – COMMUNICATION – St. Joseph’s Readiness Center
-
- 30 – COMMUNICATION – Request for Sewer Extension – 15 Lakeside Road
-
- 31 – COMMUNICATION – Request for Water Extension – 7 & 9 Moody Lane
-
- 32 – COMMUNICATION – Request to Purchase or Lease City Property adjacent to 126 South Street
-
- 33 – COMMUNICATION – Request for Sewers – Royal Pine Drive, Fairway Drive, and Country Way

34 – COMMUNICATION – Request for Sewer and Water Extensions – Industrial Plaza Road

35 – COMMUNICATION – Request for Sewer Extension on Moran Avenue

36 – COMMUNICATION – Plumtrees Road – Ginsburg Development Landscape Improvements

37 – COMMUNICATION – Stream on 4 Glen Road

38 – COMMUNICATION – Reports regarding 7 Germantown Road

39 – COMMUNICATION – Reports regarding 1 Great Pasture Road

40 – COMMUNICATION – East Ditch Storm Sewer

41 – REPORT & RESOLUTION – Construction of New Elementary School

42 – REPORT & ORDINANCE – Schedule of Termination of Government Entities

43 – REPORT – Pending Sewer and Water Projects

44 – REPORT – Request for Funds for the Hispanic Center

45 – REPORT – Erosion and Flooding Problems at 20 Caye Road

46 – REPORT – Request for Sewer Extension – Hobson Street

47 –DEPARTMENT REPORTS – Police Chief, Fire Chief, Fire Marshall, Department of Elderly Services, Public Works, Engineering, Health & Housing

There being no further business to come before the Common Council a motion was made by _____ at _____ P.M. for the meeting to be adjourned.

CONSENT CALENDAR – August 7, 2001

- 2 - Approve the Ordinance as presented
- 4 - Adopt the Resolution to apply for and accept grant funding in the amount of \$29,911 for local law enforcement improvements
- 6 - Adopt the Resolution to apply for and accept grant funding in the amount of \$8,750 for Evidential Breath Analysis Equipment
- 7 - Adopt the Resolution regarding the abatement of real property taxes for Beaver Street Apartments, Inc.
- 8 - Approve the reappointment of Frederick Visconti to the Aviation Commission
- 9 - Approve the appointment of Thomas Grace as an alternate member of the Environmental Impact Commission
- 10 – Approve the appointment of Bianca Rullo to the Parking Authority
- 11 – Approve the appointments of Misti Pechaski and Roland Kinney to the Conservation Commission
- 16 – Approve the transfer of \$655 as described
- 17 – Approve the budget adjustment in the amount of \$800 as described
- 38 – Receive the report and approve the acceptance and granting of easements as recommended and described, subject to the submittal of legal documents satisfactory to the City Corporation Counsel
- 39 – Receive the report and approve the acceptance of land subject to the approval of legal documents by Corporation Counsel
- 40 – Receive the report regarding the East Ditch Storm Sewer
- 42 – Approve the report regarding Governmental Entities and adopt the Ordinance
- 43 – Approve the report and recommendation regarding pending sewer and water projects
- 44 – Approve the report and recommendation regarding funds for the Hispanic Center
- 45 – Approve the report and recommendation regarding 20 Caye Road
- 46 – Approve the report and recommendation regarding a sewer extension on Hobson Street



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

July 30, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

During the Special Session of the General Assembly last June, the legislature adopted P.A. 01-9, Sec. 81, which authorized sixteen targeted municipalities to offer five year tax deferrals to eligible Connecticut Housing Finance Authority borrowers who agree to purchase and rehabilitate residential structures within designated census tracts. In Danbury, eligible borrowers include state employees working in Danbury, Danbury city employees (but only if the city elects to adopt the five year tax deferral ordinance presented to you today) and private sector employees working for employers located in the city (but only if the employer agrees to provide a financial contribution of at least \$2,500 for their eligible employees to be applied toward down-payment or related closing costs). The CHFA has identified three census tracts in Danbury, 2101, 2102 and 2107, as areas qualifying under the Urban Rehabilitation Homeownership (URHome) Program.

Because the URHome Program promotes the rehabilitation of residential properties and the stabilization of neighborhoods and also encourages employees to live where they work and because homeownership contributes to the continued economic vitality of the city, I am pleased to offer the attached tax deferral ordinance to you for your review and consideration. If you have any questions regarding this proposal, the corporation counsel is ready to assist you.

Sincerely,

Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

August 7, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

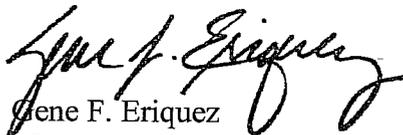
Dear Council Members:

The City of Danbury Bond Counsel, Robinson and Cole, is finalizing in ordinance form a bond package called *VISION 21*². I will have this available for your review and referral to a Public Hearing by Tuesday, August 7, 2001.

Included in this package are a number of items that will greatly improve the quality of life in our city. With your approval, this proposal can be presented to the voters on Election Day, November 6, 2001.

Thank you for your consideration of this item.

Sincerely,


Gene F. Eriquez
Mayor

GFE:sr



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

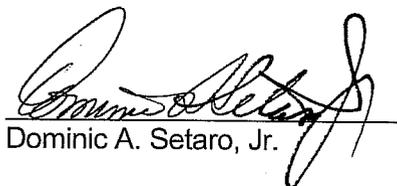
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

To: Hon. Gene F. Eriquez via the Common Council
From: Dominic A. Setaro, Jr., Director of Finance
Date: July 26, 2001
Re: **RESOLUTION – LOCAL LAW ENFORCEMENT GRANT**
CC: R. L. Paquette, K. Barry

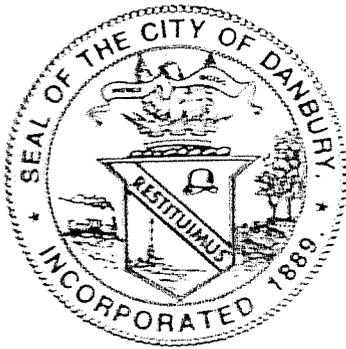
Attached for your review is a resolution that allows the City of Danbury Police Department to apply for and accept grant funding from the U.S. Department of Justice Assistance (BJA). This grant in the amount of \$29,911 requires a local match of \$3,323. The funding for the local match is available in the Police Department Budget.

Attached is a copy of the paperwork received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.


Dominic A. Setaro, Jr.

DAS/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance (BJA) under the Fiscal Year 2000 Omnibus Appropriations Act (Pub. L. 104 208) has advised the City of Danbury of its eligibility to apply to BJA for a direct award of \$29,911.00 under this program with a local cash match of \$3,323.00 required; and

WHEREAS, the funding under this new program will be used by the Danbury Police Department to purchase various items of equipment to enhance effective law enforcement within the City of Danbury; and

WHEREAS, the grant period will run for 24 months from the date of the initial payment received.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to apply for and accept such grant award and the Mayor is authorized to sign any contracts/documents in connection therewith and do all things necessary to effectuate the purposes of said grant.

Impact Statement
U.S. Department of Justice
Office of Justice Programs
Local Law Enforcement Block Grant

This grant will enable the Danbury Police Department to purchase law enforcement and crime prevention equipment. This will be the sixth year the City of Danbury has participated in this program.

This program allows the Danbury Police Department to more greatly impact the delivery of services to our city's residents. Past purchases under this program have included an unmarked car for the traffic unit, a radar speed advisory unit to advise motorists of their speed, crime prevention equipment and other items.

Equipment to be purchased can not be identified at this time inasmuch as the grant requires input from an advisory committee to be appointed by the Mayor. Additionally, a public hearing must be held following the advisory committee process.

This grant, in the amount of \$29,911, has a match requirement of \$3,323.

July 11, 2001
Kevin N. Barry

LLEBG FY 2001 Application

Date Certified : 10-JUL-01		Date Submitted : 10-JUL-01	
Jurisdiction Information			
Jurisdiction: Danbury City	County:	State: CONNECTICUT	CDFA Number: 16.592
Budget Information			
Eligible Award Amount: \$29,911	Final Award Amount: \$29,911	Match Amount: \$3,323	Matching Funds Description: State and Local Government Units
CEO Information			
Title: Mayor	Name Prefix: Mr.	Last Name : Eriquez	First Name : Gene
Address: 155 Deer Hill Avenue Danbury, CT 06810-7726	Telephone: 203-797-4511	Fax: 203-796-1666	Email: g.eriquez@ctconnect.com
Program Contact Information			
Title: Asst. for Public Safety	Name Prefix: Mr.	Last Name : Barry	First Name : Kevin
Address: 155 Deer Hill Avenue Danbury, CT 06810-7726	Telephone: 203-797-4591	Fax: 203-796-1666	Email: k.barry@ctconnect.com
Application Details			
Date Agreed to Trust Fund Requirement: 10-JUL-01		Applicant is PSOHB Compliant: Yes	
Date Agreed to SPOC Requirement: 10-JUL-01		Date Agreed to SAA Review Requirement: 10-JUL-01	
Date Agreed to Certifications: 10-JUL-01		Date Agreed to Assurances: 10-JUL-01	

CTO/SIC - In Progress



FY 2001 Local Law Enforcement Block Grants Program Danbury City, CT



[Application](#) [Award](#) [RFD](#) [Grant Changes](#) [Reports](#) [Correspondence](#)

Switch to ...

Grant Handbook

[Trust Fund Requirement](#) [PSOHB Requirement](#) [SPOC Review](#) [SAA Review](#)

[Overview](#)

The LLEBG Trust Fund Requirement

[CEO Information](#)

All direct LLEBG recipients and State subrecipients must establish a **trust fund** in which to deposit LLEBG Program funding. The trust fund may or may not be an interest bearing account. Regardless of the type of account selected, the trust fund must protect the principal. The trust fund must be established by the the recipient jurisdiction, not by the implementing agency/ies. For example, in the case of a city award, the city manager or mayor's office must establish the trust fund, not the police department. In some jurisdictions, the term "Special Revenue Fund" may denote the same attributes as the definition for trust fund under the LLEBG Program.

[Program Contact Information](#)

[Certifications](#)

[Award and Match](#)

An LLEBG recipient's trust fund must include the following four features:

[Submit Application](#)

1. The fund may earn interest, but any earned interest must be used for program purposes. The trust fund does not have to be an interest bearing fund.
2. The recipient must be able to account for the Federal award amount.
3. The recipient must be able to account for the local match amount.
4. The recipient must be able to account for any interest earned.

[Decline Funds](#)

[Help/Frequently Asked Questions](#)

I have read the above requirement.

[LLEBG Home](#)

[Log-Off](#)

Save and Continue

Go Back



**FY 2001 Local Law Enforcement Block Grants Program
Danbury City, CT**



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[Switch to ...](#)

Grant Handbook

Award and Match

Overview

The following is the summary information for the total amount of LLEBG funds for which you are applying:

CEO Information

Eligible Award Amount

Your jurisdiction's Eligible Award Amount, **not** including PSOHB compliance status, is reflected in this figure.

\$29,911

Program Contact Information

Certifications

Final Award Amount

The Final Award Amount shown below includes the adjustments to your eligible award amount due to the PSOHB compliance status of your jurisdiction.

\$29,911

Award and Match

Submit Application

Match Amount

The LLEBG Program requires a 10 percent cash match, calculated as one-ninth of the Final Award Amount, with no waiver provision (except for American Samoa, Guam, Northern Mariana Islands, and U.S. Virgin Islands). Federal funds may not exceed 90 percent of total program costs. Your match amount has been automatically calculated based on the Final Award Amount.

\$3,323

Decline Funds

Help/Frequently Asked Questions

LLEBG Home

Matching Funds Code

Log-Off

Please select from codes below

[Save and Continue](#)

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

ASSURANCES

The Applicant hereby assures and certifies compliance with all Federal statutes, regulations, policies, guidelines and requirements, including OMB Circulars No. A-21, A-110, A-122, A-128, A-87; E.O. 12372 and Uniform Administrative Requirements for Grants and Cooperative Agreements 28 CFR, Part 66, Common rule, that govern the application, acceptance and use of Federal funds for this federally-assisted project. Also the Applicant assures and certifies that:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information may be required.

2. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.

3. It will comply with provisions of Federal law which limit certain political activities of employees of a State or local unit of government whose principal employment is in connection with an activity financed in whole or in part by Federal grants. (5 USC 1501, et seq.)

4. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act if applicable.

5. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.

6. It will give the sponsoring agency or the Comptroller General, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant.

7. It will comply with all requirements imposed by the Federal sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.

8. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of Violating Facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.

9. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Public Law 93-234, 87 Stat. 975, approved December 31, 1976, Section 102(a) requires, on and after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.

10. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 USC 470), Executive Order 11593, and the Archeological and Historical Preservation Act of 1966 (16 USC 569a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary, to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

11. It will comply, and assure the compliance of all its subgrantees and contractors, with the applicable provisions of Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, the Juvenile Justice and Delinquency Prevention Act, or the Victims of Crime Act, as appropriate; the provisions of the current edition of the Office of Justice Programs Financial and Administrative Guide for Grants, M7100.1; and all other applicable Federal laws, orders, circulars, or regulations.

12. It will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including Part 18, Administrative Review Procedure; Part 20, Criminal Justice Information Systems; Part 22, Confidentiality of Identifiable Research and Statistical Information; Part 23, Criminal Intelligence Systems Operating Policies; Part 30, Intergovernmental Review of Department of Justice Programs and Activities; Part 42, Nondiscrimination/Equal Employment Opportunity Policies and Procedures; Part 61, Procedures for Implementing the National Environmental Policy Act; Part 63, Floodplain Management and Wetland Protection Procedures; and Federal laws or regulations applicable to Federal Assistance Programs.

13. It will comply, and all its contractors will comply, with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, 42 USC 3789(d), or Victims of Crime Act (as appropriate); Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972; the Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 CFR Part 42, Subparts C,D,E, and G; and Department of Justice regulations on disability discrimination, 28 CFR Part 35 and Part 39.

14. In the event a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against a recipient of funds, the recipient will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

15. It will provide an Equal Employment Opportunity Program if required to maintain one, where the application is for \$500,000 or more.

16. It will comply with the provisions of the Coastal Barrier Resources Act (P.L. 97-348) dated October 19, 1982 (16 USC 3501 et seq.) which prohibits the expenditure of most new Federal funds within the units of the Coastal Barrier Resources System.

OJP Form 4000/3 (Rev. 7-00)

I Accept

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER**

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

OJP Form 4061/7 (Rev. 7-00)

Accept



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the U.S. Department of Justice, Bureau of Justice Assistance (BJA) under the Fiscal Year 2000 Omnibus Appropriations Act (Pub. L. 104 208) has advised the City of Danbury of its eligibility to apply to BJA for a direct award of \$29,911.00 under this program with a local cash match of \$3,323.00 required; and

WHEREAS, the funding under this new program will be used by the Danbury Police Department to purchase various items of equipment to enhance effective law enforcement within the City of Danbury; and

WHEREAS, the grant period will run for 24 months from the date of the initial payment received.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to apply for and accept such grant award and the Mayor is authorized to sign any contracts/documents in connection therewith and do all things necessary to effectuate the purposes of said grant.



5

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

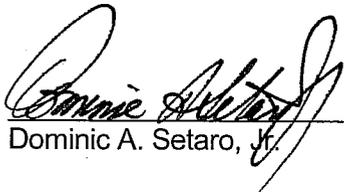
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

To: Hon. Gene F. Eriquez via the Common Council
From: Dominic A. Setaro, Jr., Director of Finance
Date: July 26, 2001
Re: **RESOLUTION – CHILDREN IN POVERTY GRANT**
CC: Elizabeth McDonough

Attached for your review is a resolution that allows the City of Danbury Public Library to apply for and accept grant funding from the Connecticut State Library. This grant in the amount of \$7,410 requires a local cash match of \$750 and an in-kind match of \$2,520. The funding for the local match is available in the Library operating budget.

Attached is a copy of the paperwork received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing outreach programs for children in poverty; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of \$7,410.00, which requires a local cash match of \$750.00 and an in-kind match of \$2,520.00; and

WHEREAS, promoting family reading with preschool children is a goal in the library's long range plan; and

WHEREAS, exposing preschool children to books and reading develops school readiness, the love of reading and life long learning.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

- (1) That in accordance with the requirements of the Grant Award, the City of Danbury will provide a local cash match of \$750.00 and an in-kind match of \$2,520.00, the sum of which totals at least 25% of the amount of the grant.
- (2) That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of \$7,410.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.

July 18, 2001

Dear Honorable Council Members,

Danbury Public Library respectfully requests your support for the attached resolution. The resolution calls for the authorization for the library to apply for a \$7,410 grant from the Connecticut State Library.

The grant requires a cash match of \$750. These funds are available in the library's current budget. It also requires an in-kind match of \$2,520 which will be met by the time librarians currently on staff will devote to this project.

The purpose of this grant is to provide on-site monthly storytime programs to preschool children at Danbury's three federally funded Housing Authority complexes. In addition, the library will provide bi-monthly on-site programs for parents and caregivers on family literacy, such as "How to Raise a Reader".

Thank you for your consideration.

Sincerely,



Elizabeth McDonough
Library Director

cc: Mayor Gene F. Eriquez
City Clerk

A. ABSTRACT

In one paragraph, please provide a brief description of your project.

In collaboration with the City of Danbury's Housing Authority and Drug Elimination Department, The Junior Services Department of The Danbury Library will provide monthly on-site library storytime programs to preschool aged children and provide community experts to address family literacy programs on How to use Bilingual Books to Read to Your Child, How to Raise a Reader, How to Incorporate Books, Music and Puppetry in your Storytimes, How to Conduct a Lapsit Storytime with your Baby, and How to Do Storyhour for your Special Needs Child. Storytimes and literacy development programs will be provided to the preschool aged children and to the parents/caregivers who are current residents of the City of Danbury's three [3] federally funded Housing Authority complexes, formally referred to as Eden Drive, Highridge Gardens and Laural Gardens. Programs and services will assist to encourage a love of reading for the preschool aged children in these families, while assisting parents and caregivers with valuable information regarding available library services, in developing literacy skills and in encouraging reading readiness skills.

B. ADA REQUIREMENTS

1. Will your grant program be in a handicapped accessible area? (Please note that all programs, meetings, and group activities must be handicapped accessible.) Yes No

If no, please explain how will you make the program accessible to handicapped individuals.

2. Is there equal access to information, programs, and resources? (A sign language interpreter must be provided, if needed. If your LSTA grant includes purchasing library materials, you must include a variety of formats and range of reading levels to assist people with hearing, sight, and cognitive disabilities.) Yes No

If no, your application will not be considered for funding.

3. If yes, please explain how you will provide equal access to this grant funded program.

Providing equal access to the services, materials purchased and scheduled programs is a highly important focus of this project. Fundamental to this success of this project is the on-site Community Rooms that are available at each Housing Complex for scheduled programs and workshops. Offering programs and workshops in the Community Rooms of each complex provides, physically and theoretically, all resident children and their families with on-site access which increases the probability of attendance. Additionally, the breadth and scope of the materials purchased will provide a plethora of access vehicles for our target population, which incorporates visual and audible learners. We will purchase materials in both non-print and print to assist our targeted population on a range of interest levels for preschool aged children. Materials to be purchased include; books-on-tape, large print books for children, book and tape read-along packs, beginner reader books, and CD-ROM based programs. Additionally, where available, materials will be purchased to address the non-english speaking/reading children of our target population. Equal access will also be available via our website and monthly calendars which are created and printed both in Spanish and Portuguese.

C. PROGRAM PLAN

1. STATEMENT OF NEED

Describe proposed service/equipment purchase and provide documentation that supports the need for the service/equipment. Describe the compelling community need that this project will address. Identify target population. You may get advice from relevant groups/organizations in your community, from clients and from

professionals in the field. Include statistics whenever possible i.e., the elderly comprise 20% of the town's population, only 40% (200) of the city's 4th graders hold library cards, etc.

In accordance with The City of Danbury's Housing Authority Department, there are 155 families, inclusive of 189 preschool aged children, currently residing in Danbury's three [3] federally funded housing complexes. As defined by the Federal Government, the children and families residing in these stated housing complexes meet all federal poverty definitions. Additionally, 75% or more of the residents are non-english or bilingual speaking. Through the Danbury Library's Junior Services Department's Library Card Sign-up Campaign and our city wide Second Grade visits and orientations held yearly, approximately 89% of the children in our targeted population are library card holders. However, due to disenfranchisement and/or the lack of knowledge regarding the available benefits and services one can obtain with a library card and/or transportation issues, these children and their families rarely visit the library to attend programs or to borrow materials. Such statistical numbers imply that families are not taking advantage of the numerous services, including Storyhours, that the library offers that would assist their preschool aged children in literacy development and school readiness skills. Subsequently, the need is that we bring our programs and workshops to the families within our target population.

2. PROJECT OBJECTIVES

Cite objectives in clear, measurable, and specific terms. The objectives should state what the project will do for the target population. Be sure the objectives are written with action verbs (e.g., to increase, to improve, etc.) and are realistic. Specify the single key result to be accomplished and include measures such as the anticipated improvement in the quality of service, the number of people to be served, and the expected % increase in usage.

-Of the 155 families that are residents in the complexes, at least 20 adults will attend the provided bi-monthly literacy development programs targeted towards parents and caregivers; and by the end of the 6th -program, at least 50% of the parents/caregivers within our targeted population will have attended at least one of these literacy development programs.

-Of the 189 preschool aged children of the three complexes, at least 35 children will attend the bi-monthly storyhour programs; and by the end of the 6th program, at least 60% of all preschool aged children will have attended at least one on-site storyhour program.

-By January 2002 all Danbury Library Junior Services staff will have participated in at least one training workshop on providing library services to the poor.

-By August 2002 at least 50% of the preschool aged children within our targeted population will have participated in The Danbury Library's 2002 Summer Reading Program.

-By the end of the program, Junior Services will have added 250 new books [including large print for the visually impaired and bilingual titles] for preschool aged children within our targeted population; 50 new read-along packs for preschool aged children, and 10 new CD-ROM programs on reading development.

-By March 2002 [halfway through project], 20% of the parents/caregivers who attended the literacy development programs will have indicated that they have read at least one book to their child[ren]; and by the end of the program, at least 35% of the parents/caregivers who attended the literacy development and storytime programs will have indicated that they have read at least one book to their child[ren].

3. PROJECT ACTIVITIES

Describe the activities that will be undertaken to accomplish each objective. Indicate project publicity activities, recruitment of participants, time frames, etc.

-Literacy Development Programs and Storyhour Programs will be conducted "on-site" on a monthly basis at the three [3] identified Housing Authority Complexes.

-The Junior Services Department will contract community experts to facilitate the Literacy Development Programs by November 1st 2001. All programs will range between 60 and 90 minutes in duration.

-The Junior Services Department will work monthly in collaboration with the City of Danbury's Housing Authority Drug Elimination Coordinator and the Building Managers to schedule all storyhours and all programs; as well as in publicizing all scheduled events.

-By the 1st of each month, The Junior Services Department will create flyers highlighting the scheduled events, inclusive of theme, presenter, date, time and location for the program occurring that month.

-By January 2002, The Junior Services Department will have located, contracted and received sensitivity training on library services to the poor from a community expert.

-Beginning November 2001, The Junior Services Department will work with community experts and specialized book and audio publishers to purchase 250 new books [including large print for the visually impaired and bilingual titles], 50 new read-along packs, and 10 new CD-ROM programs on literacy development. All materials will be purchased and added to the Junior Library's Collection by September 2002.

-By January 2002, The Junior Services Department will have purchased toddler books, picture books, and bilingual books to use as "give-away" books to all 189 preschool aged children within the targeted population.

4. PROJECT EVALUATION

Cite how the success of each objective will be measured. Describe the evaluation method and timetable. Attach data collection forms to be used. Provide information on project continuation and follow-up. Describe the resources you will need to continue this project next year, and indicate how you intend to fund it (list resources and how you will obtain them.)

Methods of evaluation will be accomplished using our stated objectives and through brief surveys after each contractual presentation, photographs documenting attendance and a year-end survey measuring the success of the program as a whole. After each contractual presentation, parents/caregivers will be presented with a brief bilingual survey which asks them to evaluate the usefulness of the program. Questions will include: 1. Was the topic of the presentation informative?; 2. Would you like to see more programs of this nature?; 3. What other types of programs would you like to see? Additionally, our stated objectives will provide additional sources of measurement regarding the success of the program:

1. Of the 155 families that are residents in the complexes, did at least 20 adults attend the provided bi-monthly literacy development programs targeted towards parents and caregivers; and did at least 50% of the parents/caregivers within our targeted population will have attended at least one of these literacy development programs within the scope of the program?
2. By March 2002, did at least 20% of the parents/caregivers who attended the literacy development programs indicate that they have read at least one book to their child[ren]; and did at least 35% of the parents/caregivers who attended the literacy development and storytime programs indicate that they have read at least one book to their child[ren] by the end of the program?
3. Did at least 50% of the preschool aged children within our targeted population participated in The Danbury Library's 2002 Summer Reading Program?
4. Of the 189 preschool aged children within the three complexes, did at least 35 children attend the bi-monthly storyhour programs; and did at least 60% of all preschool aged children attend at least one on-site storyhour program?

Photos will be taken of each program as attendance is an excellent indicator of a successful program.

To continue project objectives beyond the 2001-2002 grant funding year, The Danbury Library and the City of Danbury Housing Authority and Drug Elimination Department would need to seek additional grants that would allow for the continued "on-site" contractual programs where community professionals present timely and topical information to the target audience. Additionally, as a 2001-2002 year-end evaluation would have been done, project directors will be armed with valuable information as to how to proceed with addressing the stated needs and concerns of the parents/caregivers of our target audience as they seek assistance with their children's educational and developmental needs. Potential grant applications will be filed with The Grants and Contracts Department of the Connecticut State Library, the United States Housing Authority Department, and the United States Department of Health.

D. PROJECT BUDGET

Funding Category: Children In Poverty

Amount Requested: \$7,410.00

		A. LSTA Funds Requested	B. Local Match Cash	C. Local Match In-kind	D. Total Project A+B+C
1.	Personnel	2,090.00	0	2,520.00	4,610.00
a.	salary				
b.	fringe	0	0	0	0
2.	Travel	0	50.00	0	50.00
3.	Supplies	590.00	0	0	590.00
4.	Equipment	0	0	0	0
5.	Rental*	0	0	0	0
6.	Postage	0	0	0	0
7.	Phone	0	0	0	0
8.	Contractual	1,800.00	200.00	0	2,000.00
9.	Printing	400.00	0	0	400.00
10.	Library Materials	2,000.00	500.00	0	2,500.00
11.	Other (Specify)	450.00	0	0	450.00
	Refreshments				
	City of Danbury				
	Audit Fee	80.00	0	0	80.00
12.	TOTAL	7,410.00	750.00	2,520.00	10,680.00

- In-kind only

Signature Elizabeth McDonough
Library Director

Date 7/12/01

E. BUDGET NARRATIVE

Please **explain** briefly how proposed grant and matching funds will be expended. Refer to Instructions for Project Budget for amount and type of detail required.

	LSTA FUNDS	During the hours when the Junior Services staff members are visiting the complexes within our target population, coverage of the Junior Services Reference Desk will be needed by scheduling a part-time librarian at the City of Danbury's current hourly rate of \$19.40 per hour x 9 hours per month x 12 months.
1. Personnel	LOCAL MATCH	Three Junior Services staff personnel will donate 3-hours each per institution for 12-months at \$21.00; \$23.00; and \$26.00 per hour to execute storyhour and craft programs for this Project's target audienc. Three Junior Services staff will visit each facility every month to both perform storyhour and craft programs and to assist the contracted speaker for literacy development programs.
	LSTA FUNDS	0
2. Travel	LOCAL MATCH	Travel expenditure of \$50.00 is compiled using approximately 10-miles [inclusive of roundtrip mileage to all three Housing Authority complexes] per month for 12-months at 0.345 cents per mile. Cost per mile are current reimbursement amounts employed by The City of Danbury.
	LSTA FUNDS	0
3. Supplies	LOCAL MATCH	Arts and crafts materials are factored at approximately \$35.00 per complex per visit for 6-months and provides for materials such as, tape, construction paper, ribbon, crayons, markers, cotton balls, and glue.
	LSTA FUNDS	0
4. Equipment	LOCAL MATCH	0
	LSTA FUNDS	0
5. Rental (in-kind)	LOCAL MATCH	0
	LSTA FUNDS	0
6. Postage	LOCAL MATCH	0
	LSTA FUNDS	0
7. Phone	LOCAL MATCH	0
	LSTA FUNDS	An honorarium of \$100.00 will be given to contracted professionals to present workshops f our target audience at 3 facilities for 6-months.
8. Contractual	LOCAL MATCH	Monies will be targeted to contract a community professional[s] to present a workshop to the staff at The Danbury Library Junior Services Department on sensitivity issues when dealing with children and families who are federally defined as living within or below the poverty levels.
	LSTA FUNDS	0
9. Printing	LOCAL MATCH	Publication of upcoming programs and informative bibliographies for all families within our target population is a major factor of this project. Publishing costs are factored at approximately 0.50 per doublesided colored copy for approximately 155 families within our target population for an approximate cumulative total of 800 copies within the grant year.
	LSTA FUNDS	0
10. Library Materials	LOCAL MATCH	Funds factored include ongoing collection development of materials in a variety of formats and on a variety of reading levels that will be specifically purchased for our target population. Materials purchased will include give-away books [1 for each child] for our target population, as well as for materials to be added to the library's collection.
	LSTA FUNDS	0
11. Other (specify)	LOCAL MATCH	Funds factored include the provisions of consumable goods; i.e. refreshments, to be provide at each facility in conjunction with the Storyhour and craft activities at approximately \$25.00 for three [3] complexes each month for 6-months. The Audit Fee is comprised of 1% of requested funds as required by the City of Danbury Finance Department.

2/20/01

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
INELIGIBILITY, AND VOLUNTARY EXCLUSION –
LOWER-TIER COVERED TRANSACTIONS**

This certification is required by Executive Order 12549, Debarment and Suspension, 34 CFR, Part 85, for all lower-tier transactions meeting the threshold and tier requirements stated at Section 85.110

Instructions for Certification

1. By signing and submitting this proposal, the prospective lower-tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower-tier participant shall provide immediate written notice to the person to whom this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower-tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntarily excluded,” as used in this clause, have the meaning set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower-tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower-tier participant further agrees by submitting this proposal that it will include the clause titled “Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower-tier Covered Transactions”, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless that participant knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is debarred, suspended, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification

- (1) The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

DANBURY PUBLIC LIBRARY
Organization Name
GENE F. ERIQUEZ
Printed Name of Authorized Representative

CHILDREN IN POVERTY
Grant Category
MAYOR
Title

Signature

Date



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the Connecticut State Library has made funds for competitive grants available to public libraries within Connecticut for the purpose of assisting Connecticut libraries in providing outreach programs for children in poverty; and

WHEREAS, the Danbury Public Library has made application to the Connecticut State Library for a grant of \$7,410.00, which requires a local cash match of \$750.00 and an in-kind match of \$2,520.00; and

WHEREAS, promoting family reading with preschool children is a goal in the library's long range plan; and

WHEREAS, exposing preschool children to books and reading develops school readiness, the love of reading and life long learning.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

- (1) That in accordance with the requirements of the Grant Award, the City of Danbury will provide a local cash match of \$750.00 and an in-kind match of \$2,520.00, the sum of which totals at least 25% of the amount of the grant.
- (2) That all prior acts of authorized personnel of the Danbury Public Library and the Mayor of the City of Danbury in making application for said grant are hereby ratified and that the Mayor of the City of Danbury and the Director of the Danbury Public Library are hereby authorized to accept grant funds in the amount of \$7,410.00 upon approval of the City's application and to do any and all things necessary to effectuate the purposes thereof, provided, however, that any amendments to said application requiring expenditure of City of Danbury funds must receive prior approval by the Common Council.



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

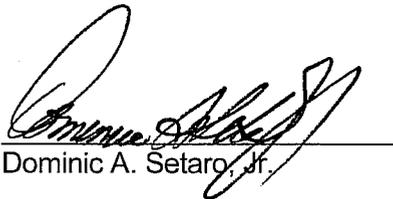
(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

To: Hon. Gene F. Eriquez via the Common Council
From: Dominic A. Setaro, Jr., Director of Finance
Date: July 20, 2001
Re: **RESOLUTION – EVIDENTIAL BREATH ANALYSIS EQUIPMENT GRANT**
CC: R. L. Paquette, P. Gantert

Attached for your review is a resolution that allows the City of Danbury Police Department to apply for and accept grant funding from the Connecticut Department of Transportation to purchase breath analysis equipment. This grant in the amount of \$8,750 requires no local match.

Attached is a copy of the paperwork received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

July 11, 2001

To: Robert L. Paquette, Chief of Police
From: Lieutenant Peter F. Gantert
RE: CT-DOT department of Highway Safety
Evidential Breath Analysis Equipment Grant

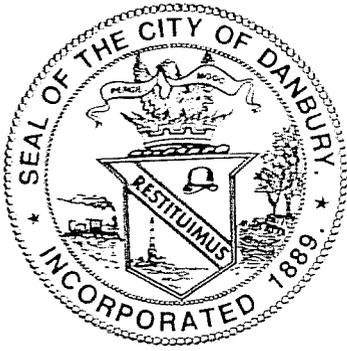
Chief Robert L. Paquette,

Attached is an impact statement and application for the CT-DOT Department of Highway Safety's '*Evidential Breath Analysis Equipment Grant*'. Due to time restraints I am requesting that the City act on this application as soon as possible so funding for this equipment is not lost.

Sincerely,



Lieutenant Peter F. Gantert
Commanding Officer – Community Services Division



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation will make grant funds available to municipalities; and

WHEREAS, the State of Connecticut Department of Transportation will award these funds to the City of Danbury Police Department for the purchase of Evidential Breath Analysis Equipment; and

WHEREAS, the City of Danbury Police Department is eligible to receive funds of \$8,750.00; and

WHEREAS, no local cash match is required.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to sign any documents necessary to effectuate the purposes of said grant application and receipt of such grant.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

IMPACT STATEMENT

July 11, 2001

To: Robert L. Paquette, Chief of Police
From: Lieutenant Peter F. Gantert
RE: Department of Highway Safety / CT-DOT
Evidential Breath Analysis Equipment Grant

Chief Robert L. Paquette,

Application and acceptance of the '**Evidential Breath Analysis Equipment Grant**' will have no impact on the City of Danbury's fiscal year 2001 budget. The award will be for \$8750.00 for the purchase of a new Intoxilyzer 5000EN from CMI, Inc. and no matching funds are required.

Sincerely,


Lieutenant Peter F. Gantert
Commanding Officer – Community Services Division



DHS
STATE OF CONNECTICUT
DEPARTMENT OF TRANSPORTATION

DIVISION OF HIGHWAY SAFETY

PROJECT NO. 183-5187
PROGRAM DESCRIPTION Alcohol
DATE RECEIVED

Original:
Need All original
Signatures by
Mr. Setaro & the
Mayor.

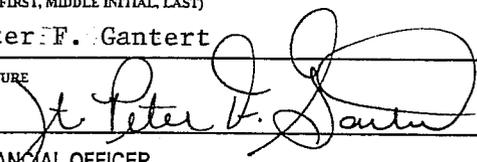
HIGHWAY SAFETY PROJECT APPLICATION
ACCEPTANCE—IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THE
HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH I

1. PROJECT TITLE EVIDENTIAL BREATH ANALYSIS EQUIPMENT— City/Town of: City of Danbury	
2. GOVERNMENTAL UNIT City of Danbury	3. ADDRESS OF GOVERNMENTAL UNIT 155 Deer Hill Av
4. APPLICANT Danbury Police Department	5. ADDRESS OF APPLICANT (W/ZIP CO 120 Main Street ;
6. FEDERAL IDENTIFICATION NO. 06-600-1868	7. ANTICIPATED PROJECT START-UP DATE March 1, 2001

APPROVED PROJECT PERIOD (MO./DAY/YR.) FOR DHS USE ONLY

FROM: 03/01/01	THROUGH: 09/30/01
----------------	-------------------

8A. PROJECT DIRECTOR

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Peter F. Gantert	(2) TITLE Lieutenant	(3) TELEPHONE NO. 203 797 4577
(4) SIGNATURE 	(5) ADDRESS AND ZIP CODE 120 MAIN Street Danbury, CT 06810	

8B. FINANCIAL OFFICER

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Dominic A. Setaro, Jr.	(2) TITLE Director of Finance	(3) TELEPHONE NO. 203 797 4538
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE 155 Deer Hill Ave Danbury, CT 06810	

8C. AUTHORIZING OFFICIAL OF GOVERNMENTAL UNIT

(1) NAME (FIRST, MIDDLE INITIAL, LAST) Gene F. Eriquez	(2) TITLE Mayor	(3) TELEPHONE NO. 203 797 4511
(4) SIGNATURE	(5) ADDRESS AND ZIP CODE 155 Deer Hill Ave. Danbury, CT 06810	

APPROVAL—(FOR DHS USE ONLY)

A. DHS STAFF EVALUATION RECOMMEND APPROVAL _____ RECOMMEND DENIAL _____	B. FISCAL REVIEW COMPLETED BY:	C. DATE
	D. PROGRAM REVIEW COMPLETE BY:	E. DATE
F. OBLIGATED FEDERAL FUNDS FY: 2001	G. NAME Susan C. Maloney	H. TITLE Governor's Highway Safety Representative
	I. SIGNATURE	J. DATE

THIS ACTION: \$ 8,750.00
PREVIOUS: \$ -0-
TOTAL: \$ 8,750.00

PROJECT TITLE	APPLICANT
EVIDENTIAL BREATH ANALYSIS EQUIPMENT	<i>City of Danbury</i>

9. STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

A previous problem that existed within the DUI breath-testing system was the method employed in the collection of DUI breath test results used for data analysis. The test results of those charged with violating DUI laws, together with related arrest information from each police agency, to the Division of Highway Safety. The information was manually entered into a DUI arrest file established at DHS, which was both time consuming and expensive. The data was then sent to the Toxicology Lab and manually entered into their system --- necessitating duplicate entry.

In recent years, major technological improvements have been made to Connecticut's DUI breath testing system: new, advanced electronics; the ability to calibrate each unit utilizing through-the-line software; and the ability to diagnose equipment problems from the Toxicology Laboratory through a telecommunications line. The final step in the automation of the DUI breath testing collection process has resulted in the ability to capture, store, and electronically transmit DUI arrest data to the DUI arrest file at DHS. The instrument used for this process for the last seven years has been the Intoxilyzer 5000. Increased DUI enforcement levels in the State have brought about a need to upgrade its alcohol breath testing equipment to the Intoxilyzer 6000EN.

There are many benefits that are specific to the Intoxilyzer 5000EN. Some of them are: three times faster printing, increased life of key components, fewer cables, greater integration, less parts, more reliability, fast heating (better temperature regulation), and increased life. This upgrade will contribute to the overall effectiveness in dealing with the impaired driving problem in Connecticut, by ensuring the efficiency of the "Data Link" used in the collection, storage, and analysis of DUI arrest data.

10. OBJECTIVES

--To maximize the efficient transmission of DUI data from its source (Breath Testing Device), to its destination (Division of Highway Safety's arrest file) by providing each police agency in Connecticut with a state-of-the-art (upgraded) Breath Testing Device.

--To ensure the DUI arrest data is current, accurate, and readily available to DHS when needed to support the overall DUI effort in the State of Connecticut.

--To provide state-of-the-art equipment; thus offering the probability of increased DUI arrests.

PROJECT TITLE

APPLICANT

EVIDENTIAL BREATH ANALYSIS EQUIPMENT

City of Danbury

11. ACTIVITIES AND PROCEDURES

--A highway safety application will be sent to each municipality/agency for required signatures and returned to the Division of Highway Safety.

--Upon receiving formal written approval, the purchase of one (1) breath-testing device can be initiated.

--The municipality/agency will bear the responsibility of ordering the equipment and assuring delivery.

--As grants are reimbursable, the municipality/agency will pay for the instrument, and subsequently be reimbursed by the Division of Highway Safety. Documentation of proof of payment will be provided to the Division of Highway Safety by the vendor, CMI Inc. Upon receiving this documentation, reimbursement in the grant amount of \$ 8,750 will be made to the municipality/agency.

PROJECT TITLE	APPLICANT
EVIDENTIAL BREATH ANALYSIS EQUIPMENT	City of Danbury

2. BUDGET DETAIL

A.	PERSONNEL SERVICES	\$ -0-
B.	CONTRACTUAL SERVICES	\$ -0-
C.	OPERATING COSTS	\$ -0-
D.	EQUIPMENT*	\$ 8,750.00
	Intoxilyzer 5000EN from CMI, Inc. Includes: Keyboard, mouthpieces, Evidence cards, organizer stand, carrying case, surge protector, gas delivery system including one .100 Scotty V gas standard, operating operator manual, and a seven year limited factory warranty.	
E.	INDIRECT COSTS	\$ -0-
	TOTAL	\$ 8,750.00

PROJECT TITLE	APPLICANT
EVIDENTIAL BREATH ANALYSIS EQUIPMENT	City of Danbury

13. CONTINUATION AND COST ASSUMPTION

1. Each Municipality/agency upon receiving a breath testing instrument under this project will maintain such equipment in good working order for the useful life (five years from the date of receipt) of the instrument.

2. Equipment purchased under this highway safety project is bound to continued use in a highway safety related capacity by federal regulation. If highway safety use of this equipment is discontinued at any time, the National Highway Traffic Safety Administration (NHTSA) requires a refund of the equipment's residual value.

3. The Division of Highway Safety reserves the right to request a refund of the instrument's residual value or take possession of the instrument at any time if the terms and conditions of this Highway Safety Grant are not met.

FEDERAL PROGRAM REQUIREMENTS stipulate that CONNDOT/DHS monitor and inventory this equipment for a period of five years. Upon five years of receipt, unless otherwise notified, all federal requirements will have been met, and complete title of this equipment transfers to the municipality/agency.

PROJECT TITLE

APPLICANT

EVIDENTIAL BREATH ANALYSIS EQUIPMENT

City of Danbury

14. BUDGET SUMMARY

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$ -0-	FEDERAL FUNDS	\$ 8,750.00
CONTRACTUAL SERVICES	\$ -0-	NON-FEDERAL	\$ -0-
OPERATING COSTS	\$ -0-	TOTAL FUNDS	\$ 8,750.00
EQUIPMENT	\$ 8,750.00		
INDIRECT COSTS	\$ -0-		
TOTAL BUDGETED	\$ 8,750.00		

BUDGET SUMMARY APPROVAL (DHS USE ONLY)

COST CATEGORY	AMOUNT	SOURCE OF FUNDS	TOTAL
PERSONNEL SERVICES	\$ -0-	FEDERAL FUNDS	\$ 8,750.00
CONTRACTUAL SERVICES	\$ -0-	NON-FEDERAL	\$ -0-
OPERATING COSTS	\$ -0-	TOTAL FUNDS	\$ 8,750.00
EQUIPMENT	\$ 8,750.00		
INDIRECT COSTS	\$ -0-		
TOTAL APPROVED	\$ 8,750.00		



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Transportation will make grant funds available to municipalities; and

WHEREAS, the State of Connecticut Department of Transportation will award these funds to the City of Danbury Police Department for the purchase of Evidential Breath Analysis Equipment; and

WHEREAS, the City of Danbury Police Department is eligible to receive funds of \$8,750.00; and

WHEREAS, no local cash match is required.

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, is hereby authorized to sign any documents necessary to effectuate the purposes of said grant application and receipt of such grant.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

RESOLVED, that the Common Council authorizes the Danbury, Connecticut Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the new construction of a school to replace Roberts Avenue School.

RESOLVED, that the building committee is hereby established consisting of the following persons: William J. Buckley, Jr., Patricia A. Ellsworth, Farid Khouri, Richard Palanzo, Eric L. Gottschalk, Anthony Paivo, Bobby Poole, George O'Loughlin and John R. Mitchell, as the building committee with regard to the new construction of a school to replace Roberts Avenue School.

RESOLVED, that the Common Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the new construction of a school to replace Roberts Avenue School.

Schools

COMMON COUNCIL ROLL CALL

<u>NAME</u>	<u>YES</u>	<u>NO</u>
WARREN LEVY		✓
HARRY SCALZO		✓
PAUL McALLISTER		✓
MARY SMITH		
THOMAS SAADI	✓	
EMILE BUZAID		✓
DEAN ESPOSITO	✓	
VALDEMIRO MACHADO	✓	
CONNIE SHULER	✓	
DAVID FURTADO		✓
THOMAS ARCONTI	✓	
JOHN ESPOSITO	✓	
HELENA ABRANTES		✓
MICHAEL PASCUZZI		✓
PAULINE BASSO		✓
MANNY FURTADO		✓
MATTHEW GALLAGHER		
JOHN GOGLIETTINO	✓	
MICHAEL MOORE	✓	
MARTIN MOORE		✓
MARY SARACINO	✓	
	9	10



7

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

OFFICE OF THE TAX COLLECTOR
(203) 797-4541
FAX: (203) 796-1547

CATHERINE A. SKURAT, C.C.M.C.
TAX COLLECTOR

MEMORANDUM

DATE: July 24, 2001
TO: The Honorable Gene F. Eriquez, Mayor
And Common Council Members
FROM: Catherine A. Skurat, Tax Collector
RE: Beaver Street Apartments Cooperative, Inc.
Abatement from the State of Connecticut

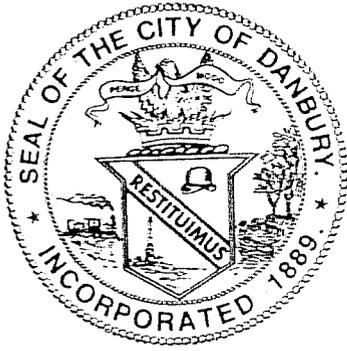
Attached please find a resolution for your approval. This is project number 017-44083, and the abatement will be in the amount not to exceed \$28,500.00. This abatement is however subject to State approval of funds for fiscal year 2002-2002.

Upon approval of this resolution, I will need the Mayor's signature on the application for reimbursement. I will keep the original application on file in my office until the resolution has been accepted.

Thank you for your attention to this matter, and if I can be of any further assistance, please do not hesitate to contact me.


Catherine A. Skurat, CCMC

Cc: Dominic A. Setaro Jr., Director of Finance
Eric L. Gottschalk, Corporation Counsel



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, it is desirable and in the public interest that the City of Danbury abate taxes under §8-215 of the Connecticut General Statutes, as amended, on the property owned by Beaver Street Apartments, Inc. located at Beaver Street and Rose Street in Danbury, known as Beaver Street Apartments; and

WHEREAS, the City of Danbury has approved abatement of up to 100% of the real property taxes on the subject property by resolution of the Common Council of the City of Danbury, adopted on October 3, 1973, and has executed a Tax Abatement Assistance Agreement with the State of Connecticut on September 30, 1973; and

WHEREAS, it is necessary to modify the aforesaid Tax Abatement Agreement with the State of Connecticut to reflect a revised tax assessment on the subject property of \$1,856,300; and

WHEREAS, it has been determined that the amount of taxes to be abated on the subject property is not to exceed \$28,500 for the Grand List of October 1, 2000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That the City of Danbury hereby abates up to one hundred percent of the ad valorem taxes applicable to the property described above for a period of not more than forty (40) consecutive years;

2. That the Mayor of the City of Danbury is hereby authorized, directed and empowered in the name of and on behalf of the City of Danbury to execute the Tax Abatement Contract described above and to execute any amendments, revisions and rescissions of said contract in the name of and on behalf of the City of Danbury;

3. That the real property taxes abated on the subject property are not to exceed \$28,500 for the Grand List of October 1, 2000;

4. That the Tax Collector of the City of Danbury is hereby directed and empowered to list the total amount of the said lawful abatement into the Rate Book and other records and files, together with the name of the owner against whom such tax so abated was levied and the reason for such abatement, and the Tax Collector is further directed to record these facts in her Annual Report in accordance with the provisions of §12-167 of the Connecticut General Statutes as amended;

5. That the Tax Collector of the City of Danbury is also directed to immediately file a certified statement as evidence of said abatement with the Commissioner of the Department of Housing;

6. That the Tax Collector of the City of Danbury is also directed to refund all tax payments received from Beaver Street Apartments, Inc. or its representatives in connection herewith to the extent that said funds are reimbursable by the State of Connecticut through its Department of Economic and Community Development.



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, it is desirable and in the public interest that the City of Danbury abate taxes under §8-215 of the Connecticut General Statutes, as amended, on the property owned by Beaver Street Apartments, Inc. located at Beaver Street and Rose Street in Danbury, known as Beaver Street Apartments; and

WHEREAS, the City of Danbury has approved abatement of up to 100% of the real property taxes on the subject property by resolution of the Common Council of the City of Danbury, adopted on October 3, 1973, and has executed a Tax Abatement Assistance Agreement with the State of Connecticut on September 30, 1973; and

WHEREAS, it is necessary to modify the aforesaid Tax Abatement Agreement with the State of Connecticut to reflect a revised tax assessment on the subject property of \$1,856,300; and

WHEREAS, it has been determined that the amount of taxes to be abated on the subject property is not to exceed \$28,500 for the Grand List of October 1, 2000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY:

1. That the City of Danbury hereby abates up to one hundred percent of the ad valorem taxes applicable to the property described above for a period of not more than forty (40) consecutive years;
2. That the Mayor of the City of Danbury is hereby authorized, directed and empowered in the name of and on behalf of the City of Danbury to execute the Tax Abatement Contract described above and to execute any amendments, revisions and rescissions of said contract in the name of and on behalf of the City of Danbury;
3. That the real property taxes abated on the subject property are not to exceed \$28,500 for the Grand List of October 1, 2000;
4. That the Tax Collector of the City of Danbury is hereby directed and empowered to list the total amount of the said lawful abatement into the Rate Book and other records and files, together with the name of the owner against whom such tax so abated was levied and the reason for such abatement, and the Tax Collector is further directed to record these facts in her Annual Report in accordance with the provisions of §12-167 of the Connecticut General Statutes as amended;
5. That the Tax Collector of the City of Danbury is also directed to immediately file a certified statement as evidence of said abatement with the Commissioner of the Department of Housing;
6. That the Tax Collector of the City of Danbury is also directed to refund all tax payments received from Beaver Street Apartments, Inc. or its representatives in connection herewith to the extent that said funds are reimbursable by the State of Connecticut through its Department of Economic and Community Development.



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

August 1, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

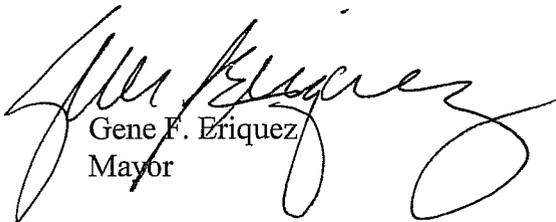
I hereby submit for your confirmation the reappointment of the following individual to the Aviation Commission with a term to expire July 1, 2004:

Frederick Visconti (D)
31 Mountainville Ave.
Danbury, CT 06810

Mr. Visconti is an active member of the Aviation Commission and regularly attends meetings.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

August 7, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

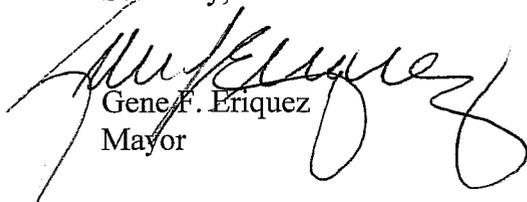
I hereby submit for your confirmation the following appointment as an alternate member of the Environmental Impact Commission with a term to expire December 1, 2002:

Thomas P. Grace III (D)
42 Smoke Hill Drive
Danbury, CT 06811

Mr. Grace is a middle school biology teacher in the Town of Weston and has been a resident of Danbury for several years.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez
Mayor



RECYCLED
PAPER



10

CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

August 7, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

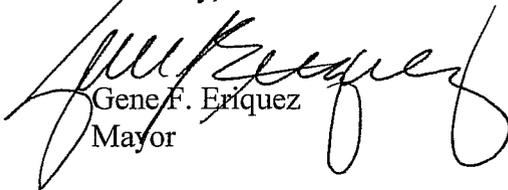
I hereby submit for your confirmation the following individual to be appointed to the Parking Authority of the City of Danbury, with a term to expire July 1, 2006:

Bianca Rullo (U)
20 Raymond Place
Danbury, CT 06810

Ms. Rullo is the proprietor of Nico's Pizza and Pasta Restaurant on Main Street and has an interest in the continued success of CityCenter Danbury.

Thank you for your consideration of this appointment.

Sincerely,


Gene F. Eriquez
Mayor



CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ
MAYOR

(203) 797-4511
FAX (203) 796-1666

August 7, 2001

Honorable Members of the Common Council
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the appointment of the following individuals to the Conservation Commission of the City of Danbury, to fill vacancies. Both terms will expire July 1, 2004.

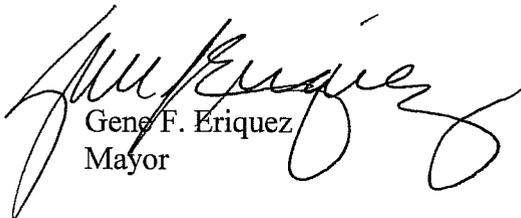
Misti L. Pechaski (R)
21 Blackberry Rd.
Danbury, CT 06811

Roland N. Kinney (D)
15 Topstone Drive.
Danbury, CT 06810

Ms. Pechaski is an office manager for an area real estate office and Mr. Kinney is a retired accountant. Both have expressed a desire to serve.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez
Mayor



12

CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

Danbury Senior Center

80 Main Street
(203) 797-4686

Municipal Agent

80 Main Street
(203) 797-4687

Mayor Gene F. Eriquez and
Members of the Common Council
City of Danbury
Danbury, CT 06810

July 25, 2001

The following donations of \$ 25.00 have been sent to the Department of Elderly Services for the use of the Danbury Senior Center. Kindly approve of this donation and transfer it into the line item indicated on the accompanying form:

Brookfield Commons Assistive Living 25.00

Respectfully,

Leo McIlrath

REC'D
JUL 25 2001
MAYOR'S OFFICE

July 24, 2001

13

Mayor Gene F. Eriquez
Danbury City Hall

Dear Mayor Eriquez:

We have received the following donations:

<u>DONOR</u>	<u>AMOUNT</u>
1. Mr. Dennis H. Reilley, Chairman, Praxair, Inc., 39 Old Ridgebury Road, Danbury 06810-5113	\$35,000.00
2. Danbury Garden Club, c/o Evelyn E. Nipper, 10 Hayestown Road, Danbury 06811	116.19

These need to be credited into (1) OFFICE EQUIPMENT line-item #7000.5701 and BOOKS line-item #7000.5661. Please place these items on the agenda for the August Common Council meeting.

Sincerely,


E. McDonough
Director

c: D. Setaro - Director of Finance



14

CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

July 31, 2001

To: Danbury Common Council

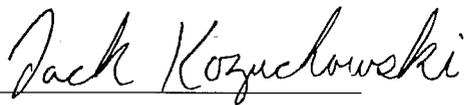
From: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

Re: Request to accept donated services

We have recently completed a bid process for the construction of the pedestrian bridge over the Still River in Commerce Park for the completion of the Greenway. The low bid was considerably higher than the funds that we had raised during last summer's "Bridging the Gaps" fund-raiser. However, we have over the past several weeks received several additional donations that has brought us close to the point of an award.

We met with the contractor who had the low bid, Hudson Machine Works, to determine legitimate ways of reducing their costs, which brought us very close to the amount needed to award the bid. Hudson Machine Works has now offered to donate \$10,000. of their services as a contribution to the project. I have attached their letter offering the reduction in their construction services, which would reduce their bid price by \$10,000.

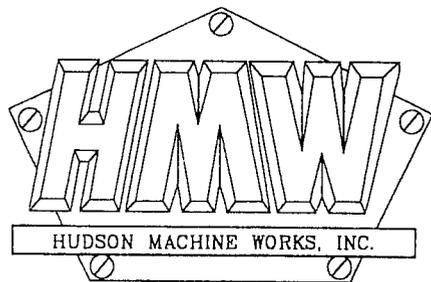
I respectfully request the Common Council to accept this donation for the project, so that we can initiate construction in the fall of 2001.



Jack Kozuchowski

cc: Mayor Gene Eriquez
Dominic Setaro, Director of Finance

07/30/01



July 24, 2001

City of Danbury Health Department
Jack Kozuchowski
155 Deer Hill Ave.
Danbury, CT. 06810

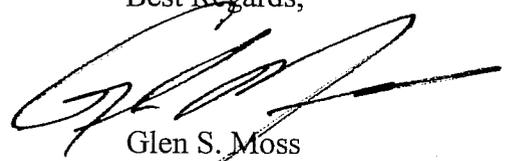
Dear Jack,

It was a pleasure meeting with you and Peter Scott the other day. As we discussed in the meeting we would like to do our part for the city of Danbury by donating \$10,000.00 of the job to help the city move forward with this project. It is truly exciting for us to be involved in an historic event that will provide great pleasure for people to enjoy for many years to come. This Donation will be made in the following names

- Mr. & Mrs. Daniel Ferguson and Family
- Mr. & Mrs. Glen S. Moss and Family
- Hudson Machine Works, Inc.

Please know that we are very happy to be included in this event. Thank you for the opportunity.

Best Regards,



Glen S. Moss
Hudson Machine Works, Inc.



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

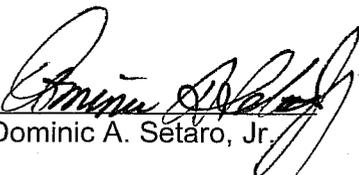
(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: DONATION – STILL RIVER
DATE: August 6, 2001
CC: Jack Kozuchowski

Attached you will find a request from Jack Kozuchowski to accept two donations totaling \$4,235; \$4,200 from Powers Industries and \$35 from Jack Kozuchowski. I would ask that the Common Council accept these donations, and we will establish a line item in the Capital Budget entitled, "Still River Revitalization".

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb

Attach.



15

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

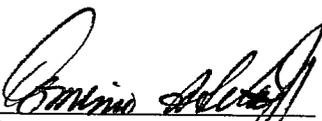
(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: DONATION – STILL RIVER
DATE: August 1, 2001
CC: Jack Kozuchowski

Attached you will find a request from Jack Kozuchowski to accept two donations totaling \$11,000. I would ask that the Common Council accept these donations, and we will establish a line item in the Capital Budget entitled, "Still River Revitalization".

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

July 30, 2001

To: Dominic Setaro, Director of Finance
From: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services
Re: Donations for the Still River Pedestrian Bridge

As I mentioned to you in my correspondence, last week, we have received three pledges for the construction of the Commerce Park pedestrian bridge on the Still River Greenway. I have now received the written offers of donations from the following companies:

Powers Industries:	\$10,000.
US Filter :	\$ 1,000.

As I indicated in my memo to you last week, we are now very close to having sufficient funds to award the contract and initiate construction this year. I realize that before this can happen, the Council needs to accept these donations and that we need to meet to ascertain that sufficient funds are available, prior to convening a Board of Awards.

I have attached the letters, which offer these donations, for acceptance by the Common Council. I would appreciate it if these donation offers could be submitted for the agenda of the August meeting, so that we have some hope at initiating construction in the fall and completing the bridge by November, prior to the close of the concrete plants.

Let me know if you have any questions regarding these donations.

Jack Kozuchowski

RECEIVED
FINANCE DEPT.

JUL 31 2001

Cc: Mayor Gene Eriquez



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

(203) 797-4625
FAX (203) 796-1596

August 3, 2001

The Honorable Mayor Gene Eriquez and Members of the Danbury Common Council
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez and Members of the Danbury Common Council:

The City has received two additional offers of donations for the construction of the Still River pedestrian bridge in Commerce Park. The two offers of donations, amounting to \$4235 will put us over the top in terms of our funding available to award the contract for the construction of the first pedestrian bridge for the Still River Greenway.

After several years of fundraising, project design and permitting, we are finally ready to proceed to construction. The contractor who is the low bidder advises me that if we are able to award the project by next week, the bridge will be able to be constructed in the fall, prior to the close of the concrete plants.

I therefore request your expedient acceptance of these donations along with the prior donation offers from Powers Industries, US Filter and Hudson Machine Works. Thank you.

Respectfully Yours,

A handwritten signature in cursive script that reads "Jack Kozuchowski".

Jack Kozuchowski

Coordinator of Environmental &
Occupational Health Services

Cc: Dominic Setaro, Director of Finance

Powers Industries

Commerce Park Realty, LLC
M & M Powers
MMP Realty, LLC
The Powers Construction Co.

P.O. Box 581
Danbury, Connecticut 06813
Tel: (203) 744-5436
Fax: (203) 744-5276

Mel J. Powers
President

August 3, 2001

Mr. Jack Kozuchowski
Housing & Health
20 West Street
Danbury, CT 06810

Dear Mr. Kozuchowski:

Please be advised that Powers Industries will contribute forty-two hundred dollars (\$4,200.00), so that the bridge can be finally built in Commerce Park.

These monies will be paid on November 1, 2001.

Very truly yours,



Melvyn J. Powers

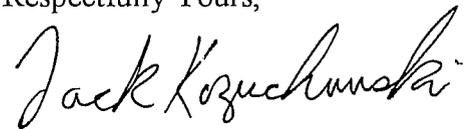
11 Mountainville Road
Danbury, Connecticut
August 3, 2001

Mayor Gene Eriquez
155 Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez:

I would like to offer a charitable donation of \$35,000 for the construction of the first pedestrian bridge for the Still River Greenway. It is my hope that the construction of this bridge will enhance the public's access to the Greenway, which provides opportunities for educating citizens of the environmental and historical heritage of the Still River.

Respectfully Yours,

A handwritten signature in black ink that reads "Jack Kozuchowski". The signature is written in a cursive style with a large, sweeping initial "J".

Jack Kozuchowski

cc: Dominic Setaro, Director of Finance



16

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

M E M O R A N D U M

DATE: July 30, 2001
TO: Hon. Gene F. Eriquez via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: Commission on Aging **CERTIFICATION**

I hereby certify the availability of \$655.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following account:

Professional Services/Fees	5002.5331	\$655.00
----------------------------	-----------	----------

Dominic A. Setaro, Jr.

/jgb



CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

RECEIVED
FINANCE DEPT.

JUL 30 2001

Danbury Senior Center
80 Main Street
(203) 797-4686

Municipal Agent
80 Main Street
(203) 797-4687

Date:07/25/01

MEMO TO: Hon. Gene F. Eriquez
via the Common Council

FROM: Leo McIlrath, Director
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$655.00 from the Elderly Services donations account to the Commission on Aging budget for the following account:

Professional Service Fees – 5002.5331	655.00
---------------------------------------	--------

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.

Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.
Director of Finance



17

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

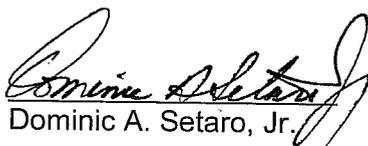
(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: REAPPROPRIATION OF FUNDS
DATE: June 26, 2001
CC: Robert Paquette

CERTIFICATION

The Danbury Police Department has received \$800 from the Stamford District Court for its share of a joint investigation. As per the attached request, I would ask that the Common Council increase the Police Department's Public Safety Equipment line item, Account #2000.5713. I will amend the City's revenue in a like amount.


Dominic A. Setaro, Jr.

DAS/jgb



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE
120 MAIN STREET

ROBERT L. PAQUETTE, CHIEF
(203) 797-4614

July 24, 2001

RECEIVED
FINANCE DEPT.

JUL 25 2001

MEMORANDUM

To: Dominic A. Setaro, Jr., Director of Finance
From: Chief Robert L. Paquette
Subject: **Nuisance Abatement Reimbursement**

Per your E-mail request, I would suggest that the funds received by order of the Stamford Superior Court be placed in the Danbury Police Department's Public Safety Equipment account #2000.5713.

Robert L. Paquette
Chief of Police

RLP:ks



RECYCLED
PAPER



18

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **FARIOLY FUND APPROPRIATION**
DATE: August 1, 2001
CC: Elizabeth McDonough

CERTIFICATION

On July 5, 2001, the Library Board of Directors voted to expend \$30,000 from the Farioly Fund to be used for architectural plans to renovate the Library Plaza. Per the resolution adopted by the Common Council in September 1998, expenditures of funds from the Farioly Fund must first be approved by the Library Board and then the Common Council.

I would, therefore, recommend that the Common Council authorize the reappropriation of \$30,000 from the Farioly Fund to a special revenue account to be established for the renovation of the Library Plaza. I have attached a copy of the request from the Library Board and the minutes approving the expenditure.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.

JUL 30 2001

Date: 07/30/2001

To: Dominic Setaro

From: Betsy McDonough *Betsy*

RE: FARIOLY FUNDS

At the July 2001 Library Board of Directors meeting, members approved the expenditure of \$30,000 from the Farioly Family Fund for architectural plans to renovate the library plaza. Enclosed is a copy of the minutes of this meeting.

If possible, please place appropriation of the funds on the August Common Council agenda. Thank you.

THE DANBURY PUBLIC LIBRARY
CITY BOARD OF DIRECTORS
REGULAR MEETING – JULY 5, 2001

The President, John W. Hoffer, called the meeting to order at 4:00 PM.

PRESENT: John W. Hoffer, President; Joan Damia, Secretary; William Goodman, Paul McIlvaine, FRIENDS, and Elizabeth McDonough, Director

1. Minutes – June 7, 2001

- * **Motion made by Mr. Goodman to approve the minutes of the June 7, 2001 meeting. It was seconded by Mrs. Damia and approved unanimously.**

2. Financial Report – Elizabeth McDonough

- This month's expenditures include lodging for a staff member attending American Library Association's annual conference in San Francisco, annual dues for the Rotary Club and full staff meeting refreshments.
- * **Motion made by Mr. Goodman to approve the financial report as presented. It was seconded by Mrs. Damia and approved unanimously.** Ms. McDonough presented the proposed Board designated fund's budget for the new fiscal year.
 - * **Motion made by Mr. Goodman to approve the proposed budget for Board designated funds as presented. It was seconded by Mrs. Damia and approved unanimously.**

3. FRIENDS of the Library – Paul McIlvaine

Mr. McIlvaine, President of the FRIENDS, summarized the past fiscal year. Mr. Goodman agreed to be the Board's liaison to the FRIENDS. Their next meeting will be the third Monday in August. The FRIENDS are not accepting outside donations for the book sale as they ran out of storage space. To help alleviate this situation, they are planning 2 mini book sales in the library plaza on July 10 and August 14.

4. Director's Report - Elizabeth McDonough

Long Range Plan Status: Mrs. Nelson will meet with the Management Team next Tuesday to explain the next steps in the planning process. Ms. McDonough believes that the November deadline to present the final version is doable.

Praxair Pledge: We have received a \$35,000 pledge from Praxair restricted to open the second lab in the Technology Center. The original request was for \$53,000. Ms. McDonough pointed out that there is a line item in the new designated board funds budget in the amount of \$5,500 for the second lab. She will ask the FRIENDS for a matching amount to supplement the Praxair pledge at their next meeting.

* people for which English is a second language. **Motion made by Mr. Goodman to:**

accept \$120,000 bequest from the estate of Carol Learmont and deposit it into the Farioly Family Fund. The use of the funds to be restricted, in compliance with the terms of the will, to expanding and supporting a service program for English learning and literacy for the public and that the entire amount of these funds be available for this purpose. These funds shall be available and used at the discretion of the library director, with approval from the Library Board of Directors. This gift is to supplement existing funding from the City of Danbury's budget for the Danbury Public Library. The fund shall be maintained as a separate and segregated account so that all transactions are traceable. It was seconded by Mrs. Damia and approved unanimously by those present and 5 proxy votes.

A copy of the minutes will be sent to Mr. Setaro who will submit this action to the Common Council.

Personnel: We have been very successful in advertising for persons who speak Spanish or Portuguese for several part-time vacancies. The vacancies will be filled shortly.

* **Services/Programs:** The Library has received a Certificate of Merit for production of last year's summer reading program brochures. It will be posted in the staff lounge and a news release is being sent to the New-Times. **Motion made by Mr. Goodman to write a letter to the Common Council stating that the library has been awarded this certificate. It was seconded by Mrs. Damia and approved.**

Next month e-books will make their debut. This collection consists of non-fiction books on health, business and self-help. This collection ties in with our new web site promotion "Visit us in your pajamas". Mrs. Dejong and Mrs. Greenwald both did a program on the Pete Summers show in their pajamas and rollers detailing all the library services people can access through their computers at home. This is a very attention getting slogan, which will be displayed on HART bus signs as well as with a button on the New-Times web site. The Junior Library staff and Mrs. Stevenson-Moudaname deserve kudos for registering 489 children into the summer reading program to date. Their goal is an increase of 30% over last year. The Ellis Island bus trip is so successful that a second bus has been contracted. Starting tomorrow, the Technology Center will be open Friday afternoons.

5. President's Report:

1. Farioly Funds – Ms. McDonough has received the final distribution check in the amount of \$282,000 that was sent to Mr. Setaro. The next step is to set up a meeting with Mr. Setaro to discuss investment planning.
2. Meeting with the Mayor – Mr. Hoffer and Ms. McDonough met with the Mayor and found him very receptive about things we wanted to do. He agreed with the Board's recommendations for the City to buy back the Union Savings Bank lease and to purchase the house on Bank Street. Mr. Hoffer advised the Mayor that the Board will fund up to \$30,000 for architect plans to renovate the plaza and the Mayor affirmed that \$250,000 would be included in the bond issue for renovations of the library plaza.

* **Motion made by Mr. Goodman to fund up to \$30,000 from the Farioly Family Fund for architectural plans to renovate the library plaza. It was seconded by Mrs. Damia and approved unanimously by those present and 5 proxy votes.**

6. Other Business:

Ms. McDonough has received the report from Robert Noce on the buy back of Union Savings Bank lease and a copy has been sent to the Mayor.

We have an estimate from Didona and Associates for renovations of the library plaza and will obtain additional quotes for the Board's review. Ms. McDonough thanked the FRIENDS for their cooperation in once again giving up their space in the library so we can meet our expansion needs. Before the fire, they gave up their office in the lower level so that we could create an English as a second language room. Now they are giving up their office in the Technology Center so we can open the second lab. A grant application is being submitted by Mrs. Horton to hire a part-time coordinator for our English as a second language materials and services. Mrs. Stevenson-Moudamane is submitting another grant application to bring monthly story times to the 3 public housing complexes in Danbury.

* **Motion made by Mr. Goodman to adjourn at 4:35 PM. It was seconded by Mrs. Damia and approved unanimously.**

The next meeting date will be Tuesday, September 6, 2001, at 4:00 PM.

Respectfully submitted,

Eileen McCormack

James. Antler, Pres

Date: July 18, 2001



19

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

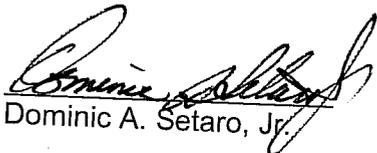
MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **LEARMONT ESTATE GIFT**
DATE: July 23, 2001
CC: Elizabeth McDonough

On July 5, 2001, the Library Board of Directors accepted a donation of \$120,000 from the estate of Carol Learmont and requested these funds be deposited into the Farioly Fund. As part of the resolution that was adopted by the Common Council in September 1998, funds of this nature can be placed in the Farioly Fund and must be accepted by the Library Board of Directors. Any funds which need to be reappropriated requires both the approval of the Board and the Common Council.

Attached you will find a request from Library Director Elizabeth McDonough indicating that the \$120,000 should be reappropriated to be used strictly for English language and literacy for the public. I would, therefore, recommend that the Common Council authorize the reappropriation of \$120,000 to a new special revenue account to be established for English language and literacy.

Should you need any additional information, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb

Attach.

LearmontEstage

Date: 07/18/2001

To: Dominic Setaro

From: Betsy McDonough *Betsy*

RE: LEARMONT ESTATE GIFT

The library has received a gift of \$120,000 from the estate of Carol Learmont. Enclosed is the letter from the estate's executrix, which stipulates how the gift may be used and requesting that the gift be added to the library's Farioly Family Fund.

Abiding by the Farioly Family Fund resolution accepted by the Common Council and the Library Board of Directors, the Library Board has voted to accept these funds into the Farioly Family Fund for use restricted to supporting programs supporting English learning and literacy for the public and that these funds be maintained as a separate account. Enclosed is a copy of the minutes from the July 5th Library Board meeting.

If you need any additional information, please let me know.

RECEIVED
FINANCE DEPT.

JUL 20 2001

ESTATE OF CAROL LEARMONT

Eileen F. King, Executrix
c/o 45 Park Place #307
New Britain, CT 06052

June 8, 2001

Elizabeth McDonough, Director
Danbury Public Library
170 Main Street
Danbury, CT 06810

Dear Betsy,

On behalf of the Estate of Carol Learmont, we are pleased to make the enclosed gift of \$120,000 to the Danbury Public Library Farioly Family Fund for the purpose of expanding and supporting a service program for English learning and literacy for the public. The gift is to supplement existing funding from the City of Danbury's budget for the Danbury Public Library.

Carol Louise Learmont, 1927-2000, served as the Associate Dean of the School of Library Service, Columbia University. During her professional career, Ms. Learmont promoted English literacy around the world through various programs and as a teacher and librarian. Her provision of this gift continues her vision that learning English assists individuals in becoming full participants in community life.

If you should wish to announce the Learmont gift, perhaps you might keep in mind that Ms. Learmont preferred little fanfare in these matters. In this regard, I will be happy to assist in any manner that might be helpful.

Wishing you every success in continuing a tradition of serving the people in the Danbury Public Library community in their pursuit of life's enrichments.

With best regards,



Eileen F. King, Executrix
Estate of Carol Learmont

THE DANBURY PUBLIC LIBRARY
CITY BOARD OF DIRECTORS
REGULAR MEETING – JULY 5, 2001

The President, John W. Hoffer, called the meeting to order at 4:00 PM.

PRESENT: John W. Hoffer, President; Joan Damia, Secretary; William Goodman, Paul McIlvaine, FRIENDS, and Elizabeth McDonough, Director

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- * McDonough presented the proposed Board designated fund's budget for the new fiscal year. **Motion made by Mr. Goodman to approve the proposed budget for Board designated funds as presented. It was seconded by Mrs. Damia and approved unanimously.**

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- * **Motion made by Mr. Goodman to adjourn at 4:35 PM. It was seconded by Mrs. Damia and approved unanimously.**

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Respectfully submitted,

Eileen McCormack

James. Anfer, Pres

Date: July 18, 2001



20

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **AFTER SCHOOL PROGRAM**
DATE: August 1, 2001
CC: Timothy P. Connors

CERTIFICATION

Attached you will find a request from Superintendent of Schools Timothy P. Connors regarding the After School Program. You may recall during your budget deliberations that the Common Council indicated that it would fund the After School Program in the event that grant moneys were not received from the State of Connecticut. Also attached is a memo indicating that the application for the two middle schools was denied.

Therefore, I would request that the Common Council authorize the appropriation of \$150,000 to the Board of Education's budget, Account #6000.5852, and I hereby certify the availability of \$150,000 to be transferred from excess State revenues. Attached is a copy of the budget for your information.

Excess State Revenue	\$844,855
Less pending requests (insurance shortfall and ice rink)	-529,957
Less this request	-150,000
Balance	\$164,898

If you have any questions, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb

Attach.

DANBURY PUBLIC SCHOOLS

Administrative Center
63 Beaver Brook Road
Danbury, Connecticut 06810-6211
(203) 797-4701
FAX (203) 790-2875
FAX (203) 830-6560

Timothy P. Connors
Superintendent of Schools

July 10, 2001

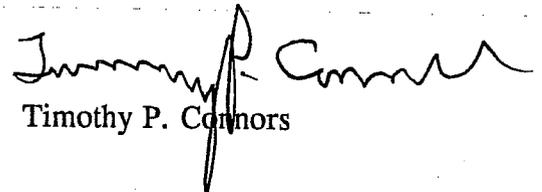
MAYOR GENE ERIQUEZ

Dear Mayor Eriquez:

As you know, the grant for After School Programs for the middle schools was not funded, therefore, I am requesting that you or Mr. Setaro instruct me on how we can access the \$150,000 the Common Council appropriated for the After School Programs at the middle schools. We understand that these funds can only be used for this program.

Your attention to this request is appreciated.

Sincerely,



Timothy P. Connors

TPC/fm

Attachment: Letter from Dr. Tenorio

Cc: Board of Education
Tom Arconti
Dom Setaro
Melanie Schroeder

RECEIVED
FINANCE DEPT.

JUL 11 2001

COMMUNITY RESOURCE CENTER

Danbury Public Schools
1 School Ridge Road
Danbury, CT. 06810
203-797-4897

Sue C. Tenorio, Ed. D.
Administrator

MEMO

To: Superintendent Connors

From: Sue Tenorio

Subject: FY 02 After School Program Monies (Middle School)

Date: 21 June 01

Superintendent Connors,

I recently learned that our federal grant application for FY02 after school programming at the two middle schools was *not* funded. As per the attached, competition was exceedingly tight this year and only two awards were made in the State of CT.

As per your request, I am copying appropriate individuals regarding the same so that we may complete whatever steps are necessary to access the city's special budget allocation for programming. Please advise if there is anything else I need to do at this time. Thank you.

ATTACHMENT

cc: Bobby Poole, Chair, Board of Education
Gene Enriquez, Mayor
Dom Setaro, Director of Finance
Tom Arconti, Common Council Chair
m. Schroder

6/27/01
cc: BOARDS OF Education

Danbury Public Schools
21st Century Community Learning Centers

"SAFE & COOL" AFTER SCHOOL PROGRAM
FY 02 BUDGET PAGE

LOCATION: Rogers Park and Broadview Middle schools

Category	Amount	Description
Personnel	30,470	Grant coordinator (30 hrs. wkly, 48 wks.) 2 site facilitators (8 hrs. wkly., 34 wks.)
Benefits	2,331	FICA @ .0765
Subtotal	32,801	21% of total
Travel	3,000	Local mileage (coordinator), required training workshops
Supplies	6,250	Office and art supplies, postage, copier, student tracking software
Contractual	90,814	12 subgrantee contracts (range: \$1,329 - \$ 18,865)
Others	17,135	Transportation (2 late buses, 4 days; 20 field trips); Off site busing (321), Brochure printing (2x,2 schools), subgrantee equipment
Subtotal	117,199	79% of total
TOTAL	150,000	

"Safe and Cool" After School Program
21st Century Community Learning Centers Grant/Extended Day
Danbury Board of Education/Community Resource Center

Superintendent; Tim Connors
Grant Director; Sue Tenorio

Broadview Middle School
Principal; Ed Robbs
Site Facilitator, Simone Simon

Rogers Park Middle School
Principal; Bill Spielberg
Site Facilitator, John Mackiewicz

Participating Agencies

WERACE

University of Connecticut Cooperative Extension
Regional YMCA

Danbury Parks and Recreation

Girl Scout Council of South Western CT

Danbury Youth Services

Danbury Public Schools Music Dept.

Danbury Public Schools Art Dept.

Danbury Public Library Technology Dept.

A.A.C.A.A.; Inc. Sounds of Afrika

Connecticut Yankee Council; Boys Scouts of America

Sons of Portugal Folklore

Danbury High School; PTO

Sonia Reyes; Parent Workshops

Juana Villavicencio; Parent Workshops

Gaynell Cooper; Quilting

Dolores Kelsey; Math

01:01 10:37A

00:12

203 830 6560

P.0
P.03

Aug-01-01 10:37A

City: Danbury Public Schools
Name of Program: "Safe and Cool"
Number of schools: 2 Middle Schools
Project Director: Sue Tenorio
Phone: (203) 797-4897

Students Served: Average 150 daily
1285 Yearly
Adults Served: Average Weekly 25

Program Components:

Academic Support, Technology, Drama, Art, Dance, Recreation, Parent Workshops, ESI., Service Learning, Outdoor Adventure, Enrichment

Success Stories:**Statistical Data: Program Highlights****Highlights of Student Survey**

- 98% of the students surveyed respond they like the program
- 40% of the students respond that their attendance in school has improved since attending the afterschool program.
- 79% of student report having learned a new skill
- 100% feel they are doing better in school since attending the afterschool activities
- 98% feel safer after school

Highlights of Teacher surveyed

- 73% students turn in homework on time
- 76% complete homework to their satisfaction
- 70% students participate in class
- 78% came to school prepared to learn



21

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **INSURANCE SHORTFALLS**
DATE: July 23, 2001
CC: Thomas Fabiano

CERTIFICATION

Recently, bids were opened for our Worker's Compensation, Automobile, Public Liability and Fire Insurance. As is the case with many municipalities throughout the State, the bid results reflected substantial increases in prior years' cost and a decline in the number of companies who have participated in the bid process. In addition, some of our deductibles were increased by the low bidder (CIRMA) thus requiring the need for more funds in the Uninsured Loss budget line item.

I have attached a spreadsheet which shows the prior year actual expenditures for these various lines of coverage compared to this year's bid. Funds will also be needed in the Employee Group Life Insurance and the Union Welfare line items of the budget as a result of the now revised self-insurance projections by our consultant, which reflect updated information and a recent worker's compensation award.

We would hereby request that the Common Council appropriate \$373,511 to the various accounts listed on the spreadsheet. It would be my recommendation that these funds come from excess State revenues approved by the Legislature over and above the Governor's budget, since the City will receive an additional \$844,885 (see attached spreadsheet).

Therefore, I hereby certify the availability of these funds from the Revenue line item, Mashantucket Pequot Fund, Account #1000.4522.

Should you need any additional information, feel free to give me a call.

Dominic A. Setaro, Jr.

DAS/jgb

Attach.

InsCert

**INSURANCE SHORTFALL
PER BIDS AND NEW ESTIMATES ON SELF INSURED**

7/20/01

ACCOUNT #	NAME	2001-02 BUDGET	ACTUAL BID	DIFFERENCE	
8006.5233	EMPLOYEE GROUP HEALTH	5,861,292	5,933,824	72,532	
8007.5231	UNION WELFARE	564,408	569,982	5,574	
8008.5243	WORKERS COMPENSATION	952,956	1,063,969	111,013	
8008.5808	AUTOMOBILE INSURANCE	256,331	314,312	57,981	
8008.5810	PUBLIC LIABILITY	405,707	449,754	44,047	
8008.5811	FIRE INSURANCE	20,547	30,911	10,364	
8008.5812	UNINSURED LOSSES	28,000	100,000	72,000	
	TOTAL SHORTFALL			373,511	
FISCAL YEAR COMPARISON					
ACCOUNT #	NAME	2000-01 ACTUAL EXPENDITURES	2001-02 BIDS	DIFFERENCE	%
8006.5233	EMPLOYEE GROUP HEALTH	5,086,104	5,933,824	847,720	16.67%
8007.5231	UNION WELFARE	514,297	569,982	55,685	10.83%
8008.5243	WORKERS COMPENSATION	861,202	1,063,969	202,767	23.54%
8008.5808	AUTOMOBILE INSURANCE	236,726	314,312	77,586	32.77%
8008.5810	PUBLIC LIABILITY	375,733	449,754	74,021	19.70%
8008.5811	FIRE INSURANCE	19,412	30,911	11,499	59.24%
8008.5812	UNINSURED LOSSES	20,600	100,000	79,400	385.44%
REVENUE					
ACCOUNT #	NAME	APPROVED BUDGET 2001-02	REVISED STATE	INCREASE	
1000.4519	State Prop in Lieu of Tax	1,580,954	1,585,784	4,830	
1000.4520	In Lieu Tax - Hosp&College	1,325,745	1,377,166	51,421	
1000.4522	Mashantucket Pequot Fund	1,981,206	2,432,506	451,300	
1000.4536	State Revenue Sharing	0	337,334	337,334	
	TOTAL INCREASE			844,885	



22

CITY OF DANBURY

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DANBURY, CONNECTICUT 06810

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DIRECTOR OF FINANCE

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MEMORANDUM

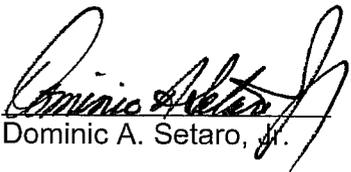
TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **INTERNAL SERVICE FUND REAPPROPRIATION**
DATE: August 1, 2001
CC: Timothy P. Connors

CERTIFICATION

The Board of Education has changed its health insurance plan from a form of self-insurance to a normal fully funded plan. You may recall that during budget deliberations, the Board of Education was in the process of negotiating with CIGNA to pay them an agreed upon amount for claims run out. It would be a maximum amount and CIGNA would be liable for anything over the negotiated amount. The agreed upon figure is \$1,984,000.

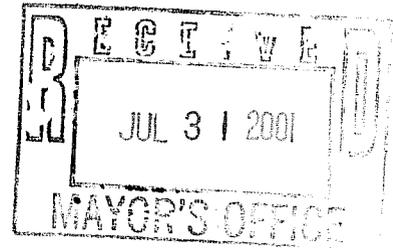
As you know, the City has established an Internal Service Fund, which is to be used to cover incurred but not reported claims. As of July 31, 2001, there is a balance of \$1,970,476.95 in this fund, plus additional interest earnings that will be credited to the City prior to the disbursement of funds. I would ask that the Common Council approve the appropriation in the Internal Service Fund in an amount equal to the current value, plus interest earned to be credited to this fund. The Board of Education has agreed to pay the difference between the \$1,984,000 and what will be the final balance in the Internal Service Fund. It is my opinion that this agreement is a fair agreement and will eliminate the prior year problems associated with self-insurance and budget overruns.

Should you have any questions, feel free to give me a call.


Dominic A. Setaro, Jr.

DAS/jgb

Ancient Order of Hibernians
John A. Gildea Division
Mary McWhorter Division
Danbury, Connecticut
July 30, 2001



23

Honorable Gene Eriquez
City Hall
Deer Hill Avenue
Danbury, Connecticut

Dear Mayor Eriquez,

We are writing to confirm the discussions which we have had concerning the parcel of land which you have offered to us at Lake Kenosia and formally request that you place our proposal before the Common Council at its regular meeting on August 7 of this year.

As you know the Ancient Order of Hibernians has been a member of the community since 1873 and has been a positive member of the cultural community since that time. We have sponsored scholarships and supported several other local organizations such as the veterans community and local churches during our long history in Danbury. Recently we have donated in support of the Korean War and the Vietnam War memorials at Rogers Park. Our annual Irish Festival at the Ives Center brings thousands of visitors to Danbury in September of each year.

In consideration of a 99 year lease to the Order we propose to do the following:

We are willing to contribute our fair proportionate share of the cost of a city sewer along the frontage of our property which will allow the city to provide sewer service to the adjacent beach, soccer fields and Jensen's Trailer Park. Also, we understand that the land is currently being used by a group of scouts for a summer camp and we are willing to make the land available to them Monday to Friday for a period of time until we are prepared to erect a building on the site.

We appreciate your offer and trust that we along with the Common Council can reach an agreement that will be acceptable to everyone.

Very truly yours

Peter Hearty
President
John A. Gildea Division

Maura Melody
President
Mary McWhorter Division



24

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENNIS I. ELPERN
DIRECTOR OF PLANNING

(203) 797-4525
(203) 797-4586 (FAX)

July 19, 2001

To: Mayor Gene F. Eriquez
From: Dennis I. Elpern
Re: **August Common Council Agenda**
Plan of Conservation & Development
Public Act 1-197: Referral to Common Council

Up until several weeks ago, the C.G.S. only required that the Planning Commission hold at least one public hearing prior to adopting a Plan of Conservation and Development.

Public Act 1-197, just recently signed by the Governor, now requires that the Commission submit a copy of the proposed Plan to Common Council, as follows:

At least sixty-five days prior to the public hearing on adoption, the commission shall submit a copy of such plan...for review and comment to the legislative body. Such body may hold one or more hearings on the proposed plan and shall submit any comments to the commission prior to the public hearing on adoption. The failure of such body to report prior to or at the public hearing shall be taken as approval of the plan.

I am proposing that the Planning Commission refer the proposed Plan to Common Council at their August 7, 2001 meeting for a report back within 65 days (Oct. 11).

Please bear in mind that Council does not have to hold a public hearing and does not have to take the entire 65 days.

Please let me know if you wish to place this item on the August 7, 2001 agenda.

c: Joseph Justino, Chairman
Planning Commission



CHIPMAN, MAZZUCCO,
LAND & PENNAROLA, LLC
ATTORNEYS AT LAW

25

DAVID R. CHIPMAN
RICHARD S. LAND
WARD J. MAZZUCCO
FRANCIS G. PENNAROLA

30 MAIN STREET, SUITE 204
DANBURY, CT 06810-3043

TEL. (203) 744-1929
FAX (203) 790-5954
WWW.DANBURYLAW.COM

July 26, 2001

Common Council
c/o City Clerk
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

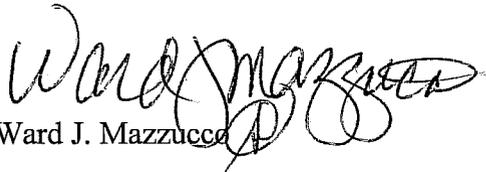
Re: **Barnum Road Drainage Easement**

Honorable Council Members:

We represent Wayden Builders, Inc., the owner of a building lot on Barnum Road in Danbury. We understand that the Highway Department seeks rights to drain, which we are willing to grant. Accordingly, I write to request you to accept the proposed drainage rights if they meet the approval of the City Engineer and the Corporation Counsel.

Thank you.

Very truly yours,


Ward J. Mazzucco

WJM:sm

cc: Eric L. Gottschalk, Esq.
Patricia A. Ellsworth, P.E.

Kristen G. Schretzenmayer
32 Farview Avenue
Danbury, CT 06810

July 5, 2001

Mr. Thomas Arconti
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mr. Arconti,

I am writing you this letter to formally request a hearing with the Town Council regarding the sewer line on Farview Avenue.

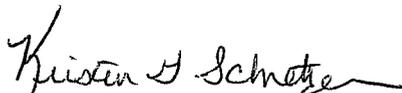
On March 30th, I received a letter from the Health and Housing Department notifying me that the sewer line under Downs Street was broken and that I, along with two of my neighbors, was responsible for the repair of the pipe. I was told that this pipe was a common line for which the City does not take responsibility. After many phone calls, I am still not satisfied that I should be held responsible for a sewer line that was installed in the late 1800's. No one in the City (including William Campbell and Mario Ricoszi) has been able to tell me where it says that I am responsible for the maintenance of this line. This is not acceptable. In fact, the research I have done through city records and maps indicates that it is a City owned line. Therefore the City should assume the responsibility for its maintenance and repair and thus reimburse our costs since we repaired the line.

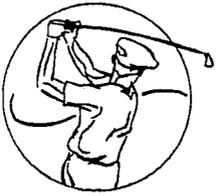
I ask that you schedule this hearing for the soonest possible date, as this matter has been open for over three months and we would like it resolved as soon as possible.

If you have any questions, I can be reached during the day at 791-1999 or in the evenings at 748-4226.

Thank you for your quick attention to this matter.

Sincerely,





Westville Associates LLC

46 North Street
Danbury, CT 06810

27

July 17, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Acceptance of Chelsea Drive as a city road

Dear Common Council,

Westville Associates LLC, hereby requests for the City of Danbury to accept Chelsea Drive (the road network for Westville Estates) as a city approved and maintained road. We also request the City of Danbury take ownership of Chelsea Drive.

Respectfully,

Sal Pandolfi
Westville Associates, LLC

Pandolfi Brothers LLC

46 North Street
Danbury, CT 06810
Phone (203) 743-4688
Fax (203) 798-8124

July 17, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

RE: Acceptance of Josh Lane as a city road

Dear Common Council,

Pandolfi Brothers LLC, hereby requests for the City of Danbury to accept Josh Lane (the road network for Troy Estates) as a city approved and maintained road. We also request the City of Danbury take ownership of Josh Lane.

Respectfully,



Sal Pandolfi
Pandolfi Brothers, LLC

29
June 29, 2001

Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Re: St. Joseph's Readiness Center

Dear Council Members:

I represent St. Joseph's Readiness Center at 370 Main Street, Danbury. Recently, the Grant Review Committee for the School Readiness Council (a council appointed by the Mayor), which I believe functions under your aegis denied a \$84,000 grant that my client had requested. Although some reasons were given for the denial, it is my client's position that they were specious and inaccurate. This is compounded by the fact that the relationship between some of the personnel of the School Readiness Council and St. Joseph's Readiness Center is not a good one and animosity and resentment exists on both sides. I am writing as an Attorney, however, because, in my opinion, my client has been denied the basic due process, which the law affords. No Hearing was provided to them during which they would have had the opportunity to rebut the allegations made by the Readiness Council prior to the decision making of the grant review process. That might well have resulted in a different outcome. Therefore, in order to avoid any further legal proceedings, I am requesting that the council provide a forum for this purpose or at least appoint a Committee of the Common Council for that purpose.

I will also point out that there are several hundred residents of Danbury, both parents and children, who are affected either directly or indirectly and who are looking forward to having this situation corrected. I can assure you that any Hearing will produce a large number of attendees.

If I can provide you with any additional information, please feel more that free to call me.

Very truly yours,


William W. Sullivan

COMMON COUNCIL - CITY OF DANBURY

30

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer

Water

Name of Applicant: PATRICIA E Deer + James A. Bassett

Address: 15 Lakeside Road

Telephone: 743 0506

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: 15 Lakeside Road

Assessors's Lot No. _____

Zone: RA-20

Intended Use: Retail _____ Single Family Residential

 Office _____ Multiple Family Development _____

 Mixed Use _____

 Industrial _____

Number of Efficiency Units _____

Number of 1 Bedroom Units _____

Number of 2 Bedroom Units _____

Number of 3 Bedroom Units _____

Total Number of Units _____

Patricia E. Deer
SIGNATURE

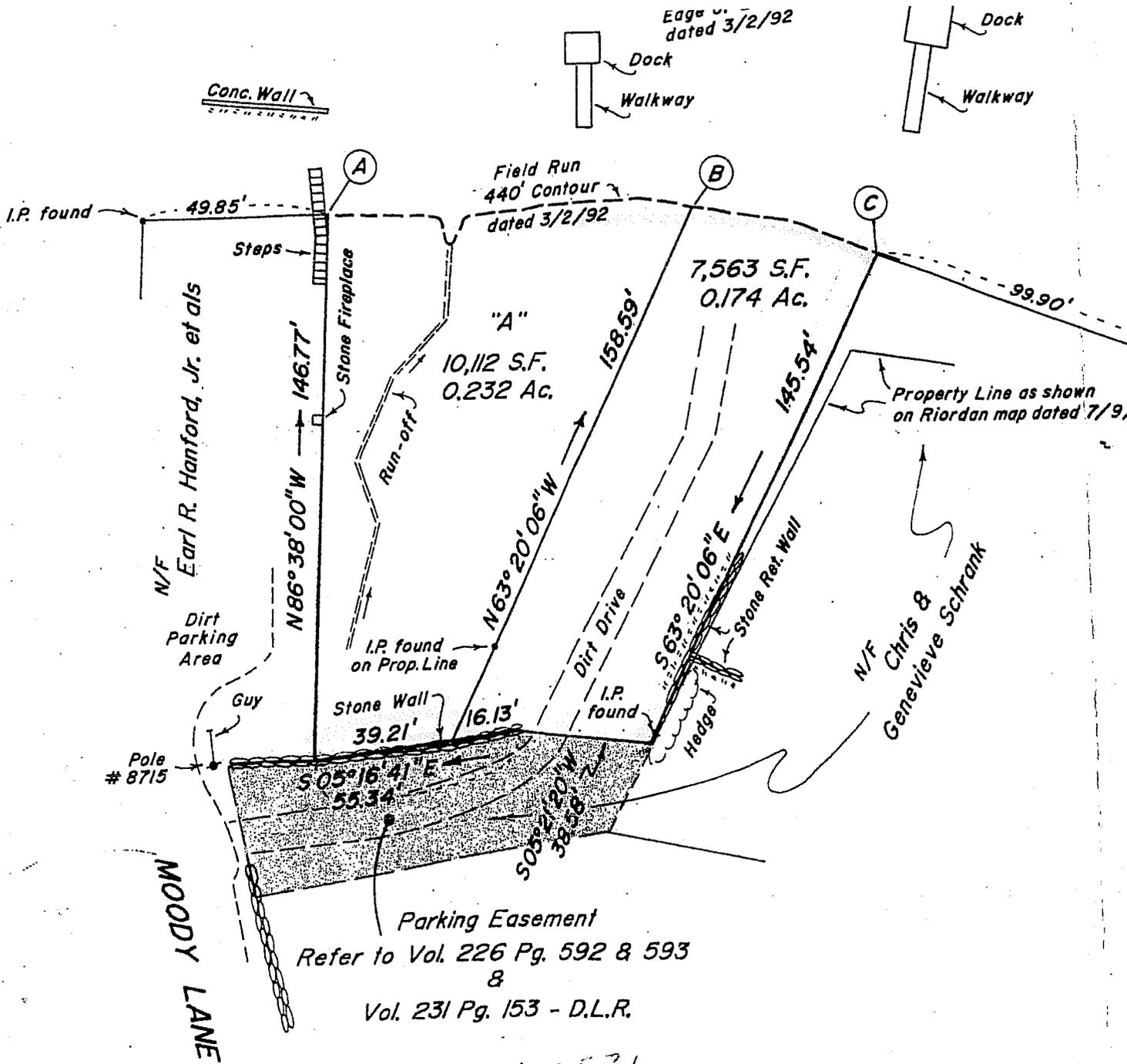
August 1, 2001
DATE

To Whom It May Concern:

I recently purchased property, tax assessor lot #'s 106011 & 106012, on 7 & 9 Moody Lane in Danbury. I plan to build a 2 bedroom house very soon. I want to hook up to the public water supply that will be passing through the easement in front of my property.

Thank you,

Mark Edwards
10 Johnny Appleseed Drive
Sandy Hook, CT 06482
203.426.4796



Map 531

672



JK'S RESTAURANT

June 27, 2001

Common Council
155 Deer Hill Avenue
Danbury, CT 06810

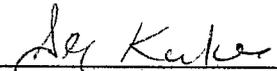
RE: Review of lease or purchase of city owned land.

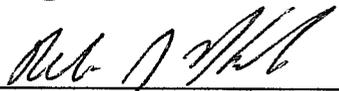
To Whom It May Concern :

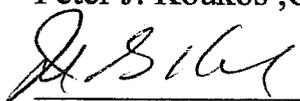
We are writing to request that a council committee is formed to review our request to purchase or lease, City owned property. This parcel is adjacent to our property at 126 South Street. Please see attached map. It is our intention to utilize this parcel for the enhancement of parking lot, to better serve our customers.

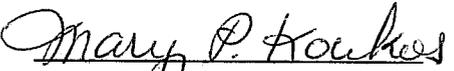
We appreciate your review of this request, and ask that it be placed on the Common Council's July schedule.

Sincerely,


George J. Koukos ,Co-Owner/Operator


Peter J. Koukos ,Co-Owner/Operator


John G. Koukos, Property Owner


Mary P. Koukos, Property Owner

J.K.'S Restaurant
126 South Street
Danbury , CT 06810
(203) 743 - 4004

July 12, 2001

City Clerk
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Madam:

Per my conversation with your office, enclosed please find signatures from residents of Royal Pine Drive, Fairway Drive and Country Way. We realize that this is the first step in having the City do a study to determine the feasibility of having sewers installed in our area.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Ann Marie Lamp". The signature is written in a cursive, flowing style.

Ann Marie Lamp
6 Fairway Drive
Danbury, CT 06811

WE, THE UNDERSIGNED, HEREBY PETITION THE COMMON COUNCIL FOR CITY SEWER HOOKUP. (FAIRWAY DRIVE, COUNTRY WAY AND ROYAL PINE ROAD)

NAME (PRINT)	SIGNATURE	ADDRESS
Mr + Mrs David Kamp	Mr + Mrs David Kamp	6 Fairway Dr.
Mr + Mrs Mack Mack	Mr + Mrs Mack Mack	22 Royal Pine Dr.
Mr. + Mrs. Frank Tomaino	Frank Tomaino	20 Royal Pine Dr.
Mr. + Mrs. JOZEF DUL	Jozef Dul	8 ROYAL PINE DR 0681
ALBERT YALDEH	Albert Yaldch	4 ROYAL PINE DR
ROBERT E. RICHARDS	Robert E. Richards	1 ROYAL PINE DR.
Joseph Krenicki	Joseph Krenicki	3 Royal Pine Drive
John Conoscenti	John Conoscenti	5 Royal Pine Drive
LINO RODRIGUEZ	Lino Rodriguez	15 Royal Pine
Mr + Mrs Jorge Nunes	Jorge Nunes	11 Royal Pine Dr
Karen Bogartz	Karen Bogartz	4 Fairway Dr.
JOE COWELL	Joe Cowell	3 FAIRWAY DR
John Karz	John Karz	5 Fairway DR.
Jeff Stewart	Jeff Stewart	7 Fairway Dr.
Russell Barbara Novella	Russell Novella	15 Fairway Dr
Blase V Carucci	Blase Carucci	17 Fairway Dr.
GREG. CERMIGNARA	Greg Cermignara	30 FAIRWAY
Dawn + David Schultz	Dawn Schultz	28 fairway dr

WE, THE UNDERSIGNED, HEREBY PETITION THE COMMON COUNCIL FOR CITY SEWER HOOKUP. (FAIRWAY DRIVE, COUNTRY WAY AND ROYAL PINE ROAD)

NAME (PRINT)	SIGNATURE	ADDRESS
ISABELLE DETTE	Isabelle Dette	20 FAIRWAY WAY
Michael R. Toscano	Michael R. Toscano	12 FAIRWAY WAY
Robert P. Buono	Robert P. Buono	9 FAIRWAY WAY
Joanne Nazzaio	Joanne Nazzaio	14 FAIRWAY DR
ED & NANCY MARTIN	Ed & Nancy Martin	18 FAIRWAY DR.
Steve Coelho	Steve Coelho	13 FAIRWAY DR
ADRIAN Coelho	Adriano Coelho	13 FAIRWAY DR
Ray Smith	Ray Smith	5 COUNTRY WAY
Robert R. Hall	Robert R. Hall	4 COUNTRY WAY
THOMAS F BINTY	Thomas F Binty	3 COUNTRY WAY
THOMAS V. CASARELLA	Thomas V. Casarella	17 ROYAL PINE DR
ARNOLD FINALDI	Arnold Finaldi	7 ROYAL PINE DR.
Asim Ceylan	Asim Ceylan	10. Royal Pine Dr.
Linda Mammola	Linda Mammola	14 ROYAL PINE DR
TERESA SILVERIO	Teresa Silverio	9 ROYAL PINE DR.
Fil Cermignara	Fil Cermignara	2A Country way Rd.
Mary Saracino	Mary Saracino	10 FAIRWAY DR
HEMLATA DADLANI	Hemlata Dadlani	8 FAIRWAY DR.

COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO 34

PROFESSIONAL CORPORATION

ATTORNEYS AT LAW

148 DEER HILL AVENUE, POST OFFICE BOX 440, DANBURY, CONNECTICUT 06813-0440

FRANCIS J. COLLINS
EDWARD J. HANNAFIN
JACK D. GARAMELLA
PAUL N. JABER
JOHN J. TUOZZOLO*
ROBERT M. OPOTZNER**
E. O'MALLEY SMITH
THOMAS W. BEECHER
EVA M. DEFRANCO
CHRISTOPHER K. LEONARD
GAIL HAMATY MATTHEWS***
LAURA A. GOLDSTEIN
GREGG A. BRAUNEISEN**

TELEPHONE (203)744-2150

EXTENSION: 3305

FACSIMILE (203)791-1126

RIDGEFIELD OFFICE:

24 BAILEY AVENUE

RIDGEFIELD, CONNECTICUT 06877

TELEPHONE (203)438-7403

FACSIMILE (203)438-7425

INTERNET ADDRESS:

HTTP://WWW.CHGJTLAW.COM

PLEASE RESPOND TO DANBURY OFFICE

*OF COUNSEL

**ALSO ADMITTED IN NEW YORK

***ALSO ADMITTED IN PENNSYLVANIA

July 13, 2001

HAND DELIVERED

Honorable Thomas Arconti
President, Common Council
City of Danbury
City Hall
155 Deer Hill Avenue
Danbury, CT 06810

Re: Request to Extend Sewer and Water Line
to Industrial Plaza Road, Danbury, CT
Assessor's Lot No. M11007
Our File Number: 01-13583-25-P

Dear Mr. Arconti:

Please be advised that I represent Powers Construction Company, developer of the above-referenced site. I am enclosing herewith an Application for Extension of Sewer/Water to said site. I am also enclosing herewith four copies of the sanitary sewer and water plan and profile. Please advise me of any committee meetings in connection with the site.

Yours very truly,



Paul N. Jaber

PNJ/man

Enclosures

cc: Melvyn Powers

COMMON COUNCIL - CITY OF DANBURY

APPLICATION FOR EXTENSION OF SEWER/WATER

Sewer x

Water x

Name of Applicant: POWERS CONSTRUCTION COMPANY

Address: 6 Finance Drive
 Danbury, CT 06810

Telephone: (203) 744-5436

The undersigned submits for consideration an application for extension of sewer and/or water facilities for property

Located at: Industrial Plaza Road

Assessors's Lot No. M11007

Zone: IG-80

Intended Use: Retail Single Family Residential
 Office Multiple Family Development
 Mixed Use
 Industrial x

Number of Efficiency Units

Number of 1 Bedroom Units

Number of 2 Bedroom Units

Number of 3 Bedroom Units

Total Number of Units

 Paul M. Juby agent
SIGNATURE
 7/9/01
DATE



35

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

July 13, 2001

MEMO TO: Mayor Gene Eriquez
Honorable members of the Common Council

FROM: William J. Buckley Jr. P.E.
Director of Public Works/City Engineer

SUBJECT: Request for sewer extension on Moran Ave.

Dear Council Members,

Please accept this letter as a request for sewer extension for Mr. Otto Muehlfeld on Morgan Ave. Mr. Muehlfeld came to our office and requested information on how the sewer could be extended to his property. I thought I was clear on asking him to send the letter to the Council but perhaps I wasn't and his letter was forwarded to me. I believe the letter should have come to you and I would ask that you kindly add this item to the Council agenda on his behalf as a request for sewer extension to his property. Thank you for your consideration.

Sincerely Yours,

William J. Buckley Jr., P.E.
Director of Public Works/City Engineer

C: Patricia A. Ellsworth, P.E.
Mario Rizzozi, P.E.

WJB/tlm

Encl.



Letter to CC

RECEIVED
MAY 10 2001
ENGINEERING DEPT.

Dear Sir

I would like to have a sewer because I am having a problem with my septic system.

I would like to run it on my property because it will be less trouble then digging up the road.

but they say it must go in the road so they can unplug it if it gets plugged up.

But if I run it on my property it is my responsibility if something happens it is on my property.

I only have to go 75 feet to the sewer on Morgan Ave that saves a lot of road digging. everyone has a sewer on the street but me, so I can't see digging up the road.

P.S. Please let me run it on my property.

100 FT on my property 75 FT Moran Ave,

Thank You

Old Muehlfeld.

I Have to go 175 FT to get the sewer



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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

July 19, 2001

MEMO TO: Mayor Gene F. Eriquez
Common Council

FROM: William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

SUBJECT: Plumtrees Road Ginsburg Development Landscape Improvements

Dear Mayor Eriquez and Members of the Common Council,

Please add the above referenced item to the agenda of the next Common Council meeting. The Ginsburg Development Corporation (GDC) is proposing to donate landscaping improvements along Plumtrees Road. in the estimated amount of \$43,000.00. These improvements will be made within the City right of way and on City property along the stretch of roadway between. I have reviewed the tentative plan and am of the opinion that it will be a tremendous aesthetic improvement to that area of the City.

Be advised that should the Common Council choose to accept this donation, we will make sure that proper City permits are secured and approvals received before work begins. At this time I request that you approve this proposed donation in order to allow GDC to begin the work during this planting season.

Sincerely Yours,

William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

Encl.

C: Thomas Gissen
Eric L. Gottschalk, Esq.
Robert Ryerson
Dennis Elpern
Frank Cavagna

WJB/tlm



3/27/01

CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

May 24, 2001

Mayor Gene F. Eriquez
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

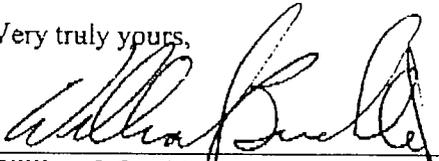
Dear Mayor Eriquez:

**Plumtrees Road
Ginsburg Development
Landscape Improvements**

Attached you will find a letter from Mr. Thomas Gissen, Executive Vice President of GDC. They are the developers of the housing community at the intersection of Shelter Rock Road and Plumtrees Road in Danbury, CT. GDC is proposing to donate landscaping improvements along Plumtrees Road in the amount of approximately \$43,000. These improvements would be made in the City right of way and on City property along that stretch of roadway. I have reviewed the tentative plan and think it will be a tremendous improvement to that area.

Be advised that should the Council accept this donation, we will make certain that the proper City permits are secured and approvals received before any work begins. At this time I respectfully request that you forward this proposed donation to the Common Council for their approval so that we can have GDC begin this work during this planting season.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/ City Engineer

WJB/sd

Enclosure

- C: Thomas Gissen ✓
- Eric L. Gottschalk, Esq.
- Robert Ryerson
- Dennis Elpern



Common Council
City Hall
Danbury, CT 06810

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To Whom It May Concern:

Attached find a copy of my letter to Mayor Enriquez which I deposited in his office during the morning of 28 June . I believe that this letter is self-explanatory.

This past Thursday evening while attending an ad hoc committee meeting at city hall I spoke with two common council members who suggested that I type this brief note requesting that my problem be placed on the agenda for the next meeting.

Since my letter to Mayor Enriquez I have had the following medical visits as a result of my injury:

- A-Four(4) visits to a local doctor--Dr. Kathy Mauks, MD
- B-Two(2) intravenous transfusions of antibiotics (with 4 more scheduled for this week) at the Danbury Hospital
- C-I have been on oral antibiotics for the past 22 days

Your attention to this matter will be greatly appreciated.

Respectfully,

Harry F. Russell
Harry F. Russell
4 Glen Road
Danbury, CT 06811

The Honorable Gene Eriquez
Mayor of Danbury
Deer Hill Avenue
Danbury, CT

Dear Mayor Eriquez:

This letter is being written to you to bring to your attention a situation which concerns my property and which has existed for the past several years.

Flowing through my property on 4 Glen Road here in Danbury is a stream which normally is approximately 15 feet wide and 1 to 2 feet deep. After a heavy rainfall this stream rises some 3 to 5 feet and overflows the normal boundaries which encompass it, prior to the rainfall.

During the past 2 years I have had to seek assistance in REMOVING ALL MANNER OF DEBRIS WHICH COLLECTS AND BUILDS UP A BERM WHICH ACTUALLY FORMS A DAM. During the recent heavy rains which this area has experienced an obstruction was formed which measured approximately 12 feet across and 4 to 5 feet in height effectively blocking the flow of the stream.

On Sunday June 24, myself and three other men worked over 4 hours to tear down this dam and remove the debris from the stream. The debris which was removed consisted of the following materials which came from further up the stream:

- 1-A 4 by 4 foot wooden pallet
- 2-A 6 foot section of 4 inch plastic drain pipe
- 3-At least a half dozen large black garbage bags some partially filled
- 4-Articles of cloth or clothing
- 5-Several small sections of white plastic covering as well as one length approximately 16 feet long --all 4 feet wide
- 6-6 lengths of nail studded 2 x 4 inch building material approximately 5 feet long
- 7-One section of wooden plank: 2 by 10 inch approximately 6 foot in length
- 8-One section of tree approximately 30 inches long and 15 inches in diameter
- 9-Many lengths of tree limbs varying from 2 inches in width to 6 inches in width as well as innumerable parts/branches of trees; especially weeping willows
- 10-One plastic lawn chair
- 11-One prefabricated wooden block 15 x 15 x 8 inches in size
- 12-One five gallon pail and a beach ball
- 13-One very large tree trunk 10 inches in diameter and 6 feet in length

All of the above items were "cemented" together with leaves and sand and had to be broken down by hand and or cut up with a chainsaw which was used by one of the men for over 2 hours. During the course of removing or breaking this "beaver dam" I fell into a 2 foot hole and cut my left leg. This laceration necessitated a visit to the office of Dr. Kathy Mauks, MD during the evening of 25 June. A follow-up visit is scheduled for Monday 2 July due to the possibility of infection.

I have taken this opportunity to inform you of the situation which has occurred through no fault of mine. The careless disregard of some members of our community of the responsibility of citizenship is not only polluting our stream but causing undue hardship on myself.

I have discussed this situation with my lawyer a Mr. George C. Heck III who advised me to bring the matter to your attention in the hope that you can in some way help to prevent this from continuing. Certainly the least I expect from the City of Danbury is that I am relieved of the responsibility and expense of cleaning up this stream because of the stupidity of some people as well as their lack of concern for others.

Your attention to this matter as well as a reply to my letter is expected.

Sincerely,


Harry F. Russell
4 Glen Road
Danbury, CT 06811-4013

203-748-5737

Copy: Mr. George C. Heck III Esquire
City Fire Marshall
Mr. Mario Ricozzi,
Supt. of Public Works



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

37
38

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

July 23, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Request for Easements and Road Widening Parcel
7 Germantown Road, L.L.C.

At the April 3, 2001 Common Council meeting, the March 7, 2001 letter from Attorney Paul N. Jaber requesting that the City of Danbury accept certain easements from 7 Germantown Road, L.L.C. (developer) and convey to the developer other easements was forwarded to this office for a report (reference Item 37 of the Common Council meeting minutes).

As stated in my April 23, 2001 letter to you, on April 3, 2001 and on April 9, 2001 this office received revised proposed easement maps that carry two revisions dates since the Proposed Easement Map submitted to you by Attorney Jaber.

We have reviewed the latest easement maps and the most recently revised site plan and offer the following comments with respect to the proposed easements:

A. Easements/Road Widening Parcel - 7 Germantown L.L.C. to City of Danbury

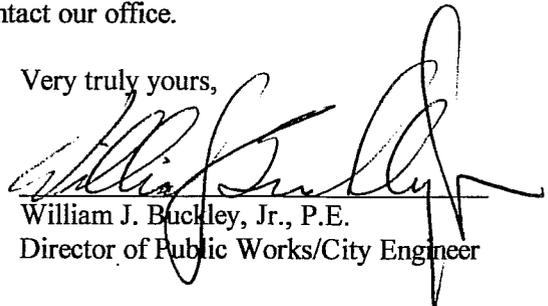
1. Drainage Easement A. This easement provides the City with an official easement for an existing storm drain that runs from an existing catch basin in Germantown Road through the 7 Germantown Road site to a drain on the City firehouse property. We recommend that the City accept this easement.
2. Drainage Easement B. This easement relates to a proposed storm drain to be installed by the developer across a corner of the 7 Germantown Road site eliminating an open ditch that presently carries water from the Tilden Road drainage system to the Germantown Road drainage system. We recommend that the City accept this easement.
3. Roadway Parcel C. This parcel of land is to be conveyed to the City to provide an adequate right of way (for sidewalk and snow storage) at the corner of Tilden Road and Germantown Road. We recommend that the City accept title to this parcel of land.

4. Sidewalk Easement D. This easement is provided to allow public access to the sidewalk being constructed along the site's Germantown Road street frontage partially on the 7 Germantown Road site. We recommend that the City accept this easement.
 5. Easement E. This easement is provided along the site's Germantown Road street frontage for snow storage purposes and to allow the installation of traffic/highway devices. We recommend that the City accept this easement.
- B. Easement and Rights – City of Danbury to 7 Germantown Road L.L.C.
1. Utility easement across the City firehouse property to allow CL&P to connect off street utility lines to a transformer. We recommend that the City grant this easement.
 2. 10' Permanent Drainage Easement "F". This easement will allow the drainage of runoff from the 7 Germantown Road site to be piped across the City firehouse property to connect to the existing storm drainage system on the firehouse property. We recommend that this easement be granted.
 3. 15' Temporary Construction Easement. This easement is required for the installation of the storm drain noted in comment B.2 above. It will cease to exist once all storm drainage work on the firehouse site is completed. We recommend that this easement be granted.
 4. The developer requests construction and grading rights to connect into the City storm drainage system within Easement A as described in comment A.1 above as well as to the manhole on City of Danbury property adjacent to said Easement A. We recommend that these rights be granted.

All of the above positive recommendations are subject to the submittal of legal documents satisfactory to the Corporation Counsel's office.

If you have any questions, please feel free to contact our office.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe

C: Frank Cavagna
Dennis Elpern
Eric L. Gottschalk, Esq.
Lazslo L. Pinter, Esq.
Carmen Oliver
Paul N. Jaber, Esq.



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

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ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

July 9, 2001

Gene F. Eriquez, Mayor
Common Council
City of Danbury
155 Deer Hill Avenue
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Fuel Cell Energy, Inc. - 1 Great Pasture Road
Road Widening Parcel of Land

At the July 3, 2001 Common Council meeting, the June 4, 2001 letter from Attorney Robin A. Kahn requesting that the City accept a parcel of land for highway purposes was forwarded to this office for a thirty day report (reference item 27 of the meeting minutes).

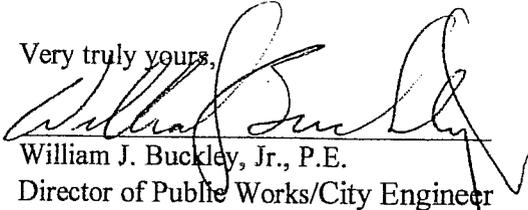
The proposed transfer of title to the road widening parcel was requested of the developer during the Planning Commission approval process.

The proposed warranty deed has been reviewed by our office and found to be acceptable. Enclosed please find a copy of the June 14, 2001 memo sent to Corporation Counsel Eric L. Gottschalk on this issue.

We recommend that the Common Council accept this parcel of land subject to the approval of the proposed legal documents by the Corporation Counsel.

If you have any questions, please feel free to contact this office.

Very truly yours,



William J. Buckley, Jr., P.E.
Director of Public Works/City Engineer

WJB/PAE/pe
Encl.

C: Eric L. Gottschalk, Esq., with encl.
Dennis Elpern, with encl.
Robin A. Kahn, Esq.





CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

June 14, 2001

MEMO TO: Eric L. Gottschalk, Esq.
Corporation Counsel

FROM: Patricia A. Ellsworth, P.E.
Assistant City Engineer

SUBJECT: Fuel Energy, Inc. – 1 Great Pasture Road
Road Widening Parcel

The proposed warranty deed submitted to the Common Council under cover of the June 4, 2001 letter from Attorney Robin A. Kahn has been reviewed.

The proposed document is acceptable.

If you have any questions, please give me a call.

Very truly yours,

Patricia A. Ellsworth, P.E.
Assistant City Engineer

C: William J. Buckley, Jr., P.E.
Robin A. Kahn, Esq.





27-July

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DENNIS I. ELPERN
DIRECTOR OF PLANNING

(203) 797-4525
(203) 797-4586 (FAX)

July 17, 2001

To: Mayor Gene F. Eriquez
Members of Common Council

From: Dennis I. Elpern

Re: FuelCell Energy, Inc.
Request for Acceptance of a Parcel for Road Widening, 1 Great Pasture Road

The Planning Commission has received an 8-24 referral regarding a request by FuelCell Energy, Inc. for the City to accept a parcel of land at 1 Great Pasture Road for road widening purposes.

The Engineering Department has expressed interest in accepting this parcel. Consequently, we support their positive recommendation.

c: Planning Commission



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

July 23, 2001

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez Mayor
Honorable Members of the Common Council
155 Deer Hill Avenue
Danbury, Connecticut 06810

Re: July Agenda Item #27
FuelCell Energy, Inc. - Road Widening Parcel
Conveyance to City

Dear Mayor and Common Council Members:

Please accept this letter in response to your request for a report concerning the above-referenced item. This matter comes before the Common Council in the form of a request for City acceptance of a road-widening parcel submitted by the petitioner, FuelCell Energy, Inc., the owner of the above-referenced premises. The parcel is offered to the City in accordance with a requirement of planning commission site plan approval.

I note that you have obtained a report from the City Engineer recommending that you vote to accept this parcel of land. The decision to accept or reject the offer is, of course, within the discretion of the Common Council. However acceptance of these parcels, when offered, has been the general rule to be followed unless some unusual condition exists.

If you have any additional questions, please feel free to contact me.

Sincerely,



Eric L. Gottschalk
Corporation Counsel

cc: William J. Buckley, Jr., Director of Public Works



36-July

CITY OF DANBURY
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

46

ENGINEERING DEPARTMENT
(203) 797-4641
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

July 18, 2001

MEMO TO: Common Council

FROM: William J. Buckley Jr., P.E.
Director of Public Works/City Engineer

SUBJECT: East Ditch Storm Sewer, Item #36 of the July 3, 2001 Common Council Meeting Minutes.

Dear Common Council Members,

In reference to the requested status report, you specifically referred to me a letter dated June 24, 2001 from Margaret Mitchell regarding "the old East Ditch flooding". Margaret Mitchell raised 4 questions in her letter and I will respond to them as follows:

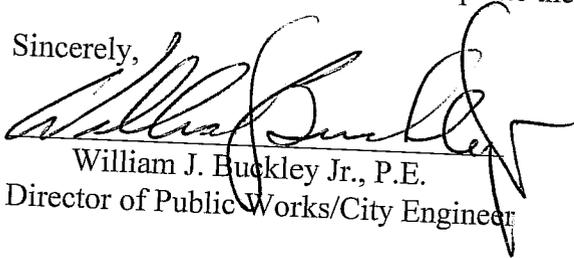
- 1) Mrs. Mitchell questions whether an increased level of maintenance is being done on the East Ditch drainage system.
 - We do not believe that a lack of maintenance is causing the flooding problems. The flooding problems are the direct result of the undersized capacity of the existing lines. We have run engineering calculations on the capacities of these lines, and have found that the area should flood as frequently as it does. There simply is not enough capacity in the line to handle rainstorms of any significant magnitude. The Public Utilities Dept. has repaired two water service line leaks on Park Place recently and will be billing the two customers for that work as it is their responsibility by ordinance and they have ignored our directives to fix those leaking service lines.
- 2) Regarding the smoke testing.
 - Funding for this work was included in our 2001/2002 budget requests and funds were appropriated. Please keep in mind that the smoke testing is going to be done on the sanitary sewer line, not on the East Ditch storm drainage line. The reason we are smoke testing the sanitary sewer line is because at one of the Common Council sub-committee meetings, we were informed by homeowners that there were drains (floor drains) that backed up in a storm event. The person at the meeting informed us that sewage backed up into their basement through that floor drain. The only way sewage could back up in a

rainstorm is if there are sources of storm drainage coming directly into the sanitary sewer causing it to surcharge in a storm and back up into the basements. It is our intent to smoke test the sanitary sewer and determine if we have sources of clean storm water discharging directly into the sanitary sewer. If we find this is the case, we will work with the homeowners to remove those discharges into the sanitary sewer as they are inconsistent with code of ordinance regulations. This work is being organized at this time and it is our anticipation that the smoke testing will occur during the later half of August and the beginning of September.

- 3) Mrs. Mitchell asks about our progress with securing federal funds.
- I believe this is being coordinated through the Mayor's Office and I am not certain as to what progress is being made. I do know that we submitted a request for funding of a solution to the East Ditch drainage system in the Public Works Dept. 2001/2002 capital budget request. We did indicate that we were trying to secure federal money to off set that expense.
- 4) Lastly, Mrs. Mitchell asks if any "real progress" has been made in the last 10 months.
- Unfortunately, the answer to this question is no. There are no "band-aid" solutions to this problem. This problem has existed for quite some time as Mrs. Mitchell accurately points out to you in her many pieces of correspondences. It is not something that has just occurred in the last year or two, nor is it the result of collapsed pipe or other system failures. It is simply a capacity problem and we need to acquire land and/or easements and lay a parallel line of greater capacity to alleviate the flooding from this neighborhood area and pipe the water directly to the Still River. Again, unfortunately this cannot be done for a small amount of money.

We are aware of potential additional development which will be coming before the Planning Commission/Planning Dept. for this particular basin. We will look at each development with a critical eye towards not increasing any discharge beyond what already occurs for each of the parcels under consideration. If we can work with the developers of these parcels to reduce the discharge from their properties as they develop them, we will do so. As always, I would be more than happy to attend a meeting where we could update the public regarding this matter.

Sincerely,



William J. Buckley Jr., P.E.
Director of Public Works/City Engineer

C: Mayor Gene F. Eriquez
Patricia A. Ellsworth, P.E.
Mario Ricozzi, P.E.
Margaret Mitchell

WJB/tlm



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 8, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: Construction of New Elementary School

The Common Council met as a committee of the whole to review the resolution concerning construction of a new elementary school on July 24, 2001 at 7:15 P.M. in the Common Council Chambers in City Hall. In attendance were Common Council Members Levy, Scalzo, McAllister, Smith, Saadi, Buzaid, Dean Esposito, Shuler, David Furtado, Arconti, John Esposito, Abrantes, Pascuzzi, Basso, Manny Furtado, Gallagher, Gogliettino, Michael Moore, Martin Moore. Absent were Council Members Machado, Pascuzzi and Saracino. Also in attendance were Director of Finance Dominic Setaro, Corporation Counsel Eric Gottschalk and Superintendent of Schools Tim Connors.

Mr. Arconti asked Mr. Connors to give an overview of the project. He stated that the school system now has 9,367 pupils. They do not have full time kindergarten due to lack of space. He would also like to have more room for Headstart. Roberts Avenue School should be closed since the University surrounds it. Roberts Avenue School will be purchased at market value. This resolution is needed because the State requires particular language that was not in the first resolution.

Mr. Gogliettino stated that he estimates the cost of the project will be between 14 and 16 million dollars. Mr. Connors concurred. Mr. Levy stated that the overcrowding in the elementary schools should level out with the magnet school and the new elementary school. Mr. Connors also stated that there are 2,600 students at Danbury High School and there are 13 computer labs and other programs that take up space. Mr. Levy asked how the 250 seats in the magnet school would be allocated. Mr. Connors stated that each school would get a percentage and the higher the racial balance each school has, the more seats they will get. Mr. Levy asked if we use the Broadview property, will we still be able to put an addition on that school. Mr. Connors said we would. He stated that the new school does not have to be at Broadview.

Mr. Saadi stated that he has a problem approving the Resolution because the words "at least" in the third paragraph concern him. Mr. Connors stated that the wording shows the State that the Common Council is serious about the project. Mr. Saadi asked if there would be a stopgap for this project. Mr. Setaro stated that the project goes through the process of the school construction grant list. The City has to provide assurances about how the City would pay. We would have to bond for the net amount. This cost is approximately 14 million dollars, with 50% reimbursable. That is what we

would bond. Previously we had to bond the gross amount which would be paid back over twenty years. Now we are paid after each construction phase. Regarding the third component of the Resolution, sometimes the City has put the money up because it gives you a better idea of what the cost will be. The Common Council has the final say.

Mr. McAllister stated that he has a problem with the second paragraph of the Resolution. There are no members of the public or the Common Council on the building committee. It should be all encompassing. He also has a problem with the words "at least". Mr. Arconti asked if those words could be struck. Attorney Gottschalk said they could and should be eliminated. He said that the Common Council could expand the membership of the building committee.

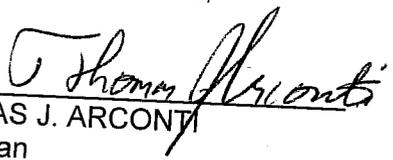
Mr. Gallagher made a motion to approve the Resolution as written, excluding the words "at least" in the third paragraph. Seconded by Mr. Buzaid.

Mr. Saadi offered an amendment that in the second paragraph after the words "George O'Loughlin and John R. Mitchell, the wording " a member of the Common Council, an elementary school teacher, a member of the Citywide PTO and a Danbury School Administrator to be appointed by the Common Council" be added. Seconded by Manny Furtado. Motion to amend carried unanimously.

Mr. Gallagher made a motion to move the question. Seconded by Dean Esposito. Motion carried with 12 yes – 6 no.

Main motion, as amended, carried with Council Members Levy, Scalzo, McAllister, Basso and Martin Moore voting in the negative.

Respectfully submitted,


THOMAS J. ARCONTI
Chairman



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 7, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: Schedule of Termination of Government Entities

The Common Council met as a committee of the whole immediately following a public hearing on July 24, 2001 at 7:05 P.M. in the Common Council Chambers in City Hall.

Mr. McAllister made a motion to adopt the Ordinance. Seconded by Mr. Gallagher. Motion carried unanimously.

Respectfully submitted,

THOMAS J. ARCONTI
Chairman

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ORDINANCE

CITY OF DANBURY, STATE OF CONNECTICUT

COMMON COUNCIL

August 7, 2001

Be it ordained by the Common Council of the City of Danbury:

THAT Section 2-176 of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

Sec. 2-176. Schedule of termination of government entities.

(a) The following governmental entities are terminated, effective June 30, 2002, unless re-established in accordance with the provisions of section 2-184:

- (1) The Commission for Persons with Disabilities.
- (2) The Danbury Aquifer Protection Agency.
- (3) The Fair Rent Commission.
- (4) The Board of Ethics.

(b) The following governmental entities are terminated, effective June 30, 2003, unless re-established in accordance with the provisions of section 2-184:

- (1) The Stanley Lasker Richter Memorial Park Authority.
- (2) The Conservation Commission.
- (3) The Environmental Impact Commission.
- (4) The Tree Advisory Commission.
- (5) The Lake Kenosia Commission.
- (6) The Economic Development Commission.
- (7) The Youth Commission.

(c) The following governmental entities are terminated, effective June 30, 2004, unless re-established in accordance with the provisions of section 2-184:

- (1) The City of Danbury Cultural Commission.
- (2) The Commission on Aging.
- (3) The Parking Authority of the City of Danbury.

(d) The following governmental entities are terminated, effective June 30, 2005, unless re-established in accordance with the provisions of Section 2-184:

- (1) The Redevelopment Agency of the City of Danbury.
- (2) The Housing Site Development Agency.
- (3) The Flood and Erosion Control Board of the City of Danbury.
- (4) The Tarrywile Park Authority.



ORDINANCE
CITY OF DANBURY, STATE OF CONNECTICUT
COMMON COUNCIL

Be it ordained by the Common Council of the City of Danbury:

(e) The following governmental entities are terminated, effective June 30, 2006, unless re-established in accordance with the provisions of Section 2-184:

- (1) The Danbury Parks and Recreation Commission.
- (2) The Danbury Housing Partnership.
- (3) The Aviation Commission.
- (4) The Commission on the Status of Women.

EFFECTIVE DATE: This Ordinance shall take effect thirty (30) days after adoption and publication, as provided by law and section 3-10 of the Charter of the City of Danbury.

Adopted by the Common Council - August 7, 2001
Approved by Mayor Gene F. Eriquez - August 7, 2001

ATTEST: Jimmetta L. Samaha
JIMMETTA L. SAMAHA
Assistant City Clerk



CITY OF DANBURY

43

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 7, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: Pending Sewer and Water Projects

The Common Council Committee appointed to review pending sewer and water projects met on July 17, 2001 at 7:05 P. M. in Conference Room 3C in City Hall. In attendance were committee members Arconti and McAllister. Mary Saracino was absent. Also in attendance were Director of Public Works William Buckley, Director of Finance Dominic Setaro, Council Members Levy and Abrantes, ex-officio and several members of the public.

Mr. Arconti asked Mr. Buckley for an overview of the situation. Mr. Buckley submitted an updated list of outstanding projects, as well as a departmental list outlining duties of each employee. There is a vacant engineering position that he had been unable to fill. He is working with the personnel department trying to lower qualifications so he can bring in someone with a construction background rather than a PE license.

Mr. McAllister asked if a situation becomes an emergency is it moved to the top of the list? Mr. Buckley stated that if there is a water outage, or if the Director of Health determines there is a health hazard, then it would be a priority. He also stated that after some neighborhoods received preliminary costs, they decide they do not want to proceed with the project.

Mr. Buckley was asked if outsourcing would be possible. He stated that he proposed this option to the Mayor last year. The decision was made to add an additional position. He stated that outside agencies would have many questions, but the more you work with a firm, the more familiar it becomes with the Code of Ordinances. He is willing to do it. There are two engineering firms with whom we have contracts that have done assessed projects. If given x amount of dollars, he would start at the top of the list and continue in order.

Mr. McAllister made the following motion:

"Due to the backlog of referrals and assessment projects, I move that in order to eliminate, clear or end the current backlog in the order such surveys and assessments were approved by the Common Council, that the City outsource the pending projects to

private engineering firm or firms; and that the following terms and conditions are to apply:

That same firm(s) conform to the same specifications as the Engineering Department of the City; that said firm(s) be bonded in the appropriate amount on or before their submissions or plans, projects and/or surveys to indemnify the City; that the City begin outsourcing these surveys and assessments upon Common Council approval; that this outsourcing is to remain in effect until such backlog has been eliminated.

Also, for the backlog to be considered eliminated, a project on the list less than four (4) months will be considered normal; and the Common Council is to be apprised that the outsourcing has accomplished what it was intended to do.

Seconded by Mr. Arconti. Mr. Arconti stated that the committee would have to set a dollar amount. Mr. Buckley stated that he could not complete this list in any one calendar year. He could handle five projects at once. Mr. McAllister stated that it is not his intention to do the list all at once. Mr. Arconti stated that we still need to proceed in hiring full-time staff. He does not want to put money in place then have the work stop when it runs out.

Mr. Arconti asked Mr. Setaro what financial options are available. Mr. Setaro stated that the best way to start out is with seed money. The cost is charged to the project if it goes through. However, if the project goes down we do not recover any costs. Select an amount begin with and then let him develop a revolving fund. Mr. McAllister asked if the Contingency Account could handle \$70,000. Mr. Setaro stated that the contingency is tight, but you have to prioritize what you do with it.

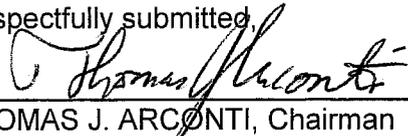
Mr. McAllister offered an amendment to the main motion to include appropriating the sum of \$50,000 pending certification by the Director of Finance. Seconded by Mr. Arconti.

Mr. Arconti then asked Mr. Setaro about other sources of funding. Mr. Setaro outlined some insurance problems that are accounted for in contingency. Granting this money could curb the Council's desire to grant money to others. Mr. Arconti stated that he wants to attack the projects in the most efficient way possible. He asked Mr. Buckley if his department would look at the list in total. Mr. Buckley stated that he would contact Mr. Campbell to have him identify any health hazards. Mr. Buckley stated that not all projects on this list are sewer and water. Some are road projects. He asked if it is the intent of the committee to address all projects. Mr. McAllister said that it is.

The motion to amend passed unanimously.

Main motion, as amended, passed unanimously.

Respectfully submitted,


THOMAS J. ARCONTI, Chairman

PAUL McALLISTER

MARY SARACINO



43

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: **AGENDA #43 – AUGUST AGENDA**
DATE: August 6, 2001

CERTIFICATION #4

As per the Committee report regarding pending water and sewer projects, I have discussed the proposal with our auditors. They are in agreement that a separate fund can be established for pending water and sewer projects for which funds can be replenished upon approval of a water or sewer extension. The \$50,000 will provide the City seed money to establish this program.

I hereby certify the availability of \$50,000 from the Contingency Fund to be established in a separate special revenue fund entitled, "Sewer Assessment Projects". Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$470,745
Less this request	<u>-50,000</u>
Balance	\$420,745


Dominic A. Setaro, Jr.

DAS/jgb



44

CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 7, 2001

Mayor Gene F. Eriquez
Members of the Common Council

Re: Request for Funds for the Hispanic Center

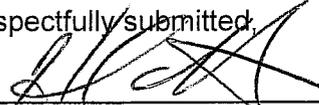
The Common Council Committee appointed to review the request for funds for the Hispanic Center met on July 19, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Abrantes and Manny Furtado. Also in attendance were Director of Finance Dominic Setaro, Executive Director of the Hispanic Center Maria-Cinta Lowe, President of the Board of Directors of the Hispanic Center William Spielberg, Council Members John Esposito, Paul McAllister, John Gogliettino, Tom Arconti and Pauline Basso, ex-officio, as well as several members of the community.

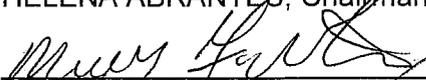
Mrs. Lowe stated that funding for the Center comes for State and City grants, fundraisers, donations and a small amount from the United Way, which requires an expensive auditor's evaluation. She stated that Mayor Eriquez told her that additional funding should not be a problem and to send a request to the Common Council. The money she receives from the City pays the rent for the Center. Mr. Spielberg stated that the Board has brought on more individuals to aid Mrs. Lowe in running the Center.

John Gogliettino spoke regarding the social problems created due to the exploitation and injuries of non-English speaking immigrants. Pauline Basso stated that the ESL program offered at the Center is also offered by many other agencies. Harry Russell stated that the Center should look for more volunteers. Manny Furtado stated that his concern with this request is that it is being made just as the new budget is taking effect.

Manny Furtado made a motion to approve the sum of \$2,000 for the Hispanic Cultural Center, with the option that the Center can reapply for additional funding in the future. Seconded by Mrs. Abrantes. Motion carried unanimously.

Respectfully submitted,


HELENA ABRANTES, Chairman


MANNY FURTADO


MARTIN MOORE



CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DOMINIC A. SETARO, JR.
DIRECTOR OF FINANCE

(203) 797-4652
FAX: (203) 796-1526

MEMORANDUM

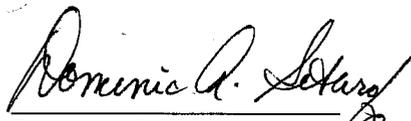
TO: Hon. Gene F. Eriquez, via the Common Council
FROM: Dominic A. Setaro, Jr., Director of Finance
RE: HISPANIC CENTER
DATE: August 7, 2001

CERTIFICATION #5

As per the Committee report regarding a request for additional funds for the Hispanic Center, I hereby certify the availability of \$2,000 to be transferred from the Contingency Fund to the Grant section of the budget, Hispanic Center, Acct. #5010.6003.

Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$470,745
Less pending requests	-50,000
Less this request	<u>-2,000</u>
Balance	\$418,745


Dominic A. Setaro, Jr. *DAS*

DAS/jgb

5,000
amendment

COMMON COUNCIL ROLL CALL

<u>NAME</u>	<u>YES</u>	<u>NO</u>
WARREN LEVY	✓	
HARRY SCALZO	✓	
PAUL McALLISTER		✓
MARY SMITH		
THOMAS SAADI		✓
EMILE BUZAID	✓	
DEAN ESPOSITO		✓
VALDEMIRO MACHADO		✓
CONNIE SHULER	✓	
DAVID FURTADO		✓
THOMAS ARCONTI	✓	
JOHN ESPOSITO		✓
HELENA ABRANTES	✓	
MICHAEL PASCUZZI		✓
PAULINE BASSO		✓
MANNY FURTADO		✓
MATTHEW GALLAGHER		
JOHN GOGLIETTINO	✓	
MICHAEL MOORE	✓	
MARTIN MOORE		✓
MARY SARACINO	8	✓

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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 8, 2001

Gene F. Eriquez, Mayor
Members of the Common Council

Re: **Erosion and Flooding Problems at 20 Caye Road**

The Common Council Committee appointed to review the erosion and flooding problems at 20 Caye Road met on July 19, 2001 at 6:08 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Abrantes and McAllister. Also in attendance were Superintendent of Public Works William Buckley, the petitioners, Amandio and Jackie dosSantos, and Sharon Simon and Gene McNamara.

Mrs. Abrantes read the letter submitted to the Common Council for the record. Mr. dosSantos spoke regarding the problem. He has lived there for eleven years and approximately two years ago began having problems. Mr. Buckley stated that the problems are caused by a road be built on Denver Terrace. The catch basins are 13" higher than the road. The catch basins need to be level with the road. He stated that this is not a City matter as this portion of Denver Terrace is not a city owned road.

Mr. McAllister made a motion to take no action at this time. Seconded by Mrs. Abrantes. Motion carried unanimously.

Respectfully submitted,


HELENA ABRANTES, Chairman


PAUL McALLISTER


MARTIN MOORE



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CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

REPORT

August 7, 2001

Mayor Gene F. Eriquez
Members of the Common Council

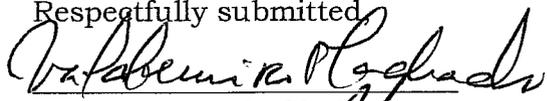
Re: **Request for Sewer Extension - Hobson Street**

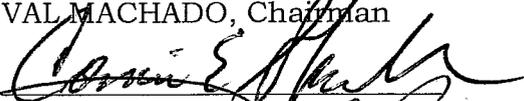
The Common Council Committee appointed to review the request for sewer extension on Hobson Street met on July 31, 2001 at 7:30 P.M. in City Hall. In attendance were committee members Machado and Shuler. Also in attendance were Christopher Leonard and Nick Zotos representing the petitioner. City Engineer William Buckley was unable to attend due to a prior commitment.

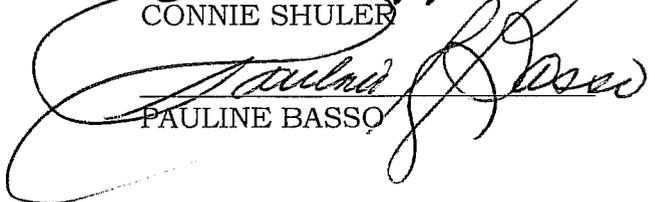
Mr. Machado noted the positive recommendation from the Planning Commission and the fact that the street lies within the existing sewer area. Mr. Leonard, using a map, explained the location of the extension, which is an 8" line about 100 feet long.

Mr. Shuler made a motion to recommend approval of the sewer extension pending approval by the Engineering Department and subject to the normal eight steps. Seconded by Mr. Machado and passed unanimously.

Respectfully submitted,


VAL MACHADO, Chairman


CONNIE SHULER


PAULINE BASSO