

**COMMON COUNCIL MEETING – February 6, 2001**

Mayor Enriquez will call the meeting to order at 7:30 P.M.

**PLEDGE OF ALLEGIANCE AND PRAYER**

**ROLL CALL**

Levy, Scalzo, McAllister, Smith, Saadi, Buzaid, Dean Esposito, Machado, Shuler,  
David Furtado, Arconti, John Esposito, Abrantes, Pascuzzi, Basso, Manny Furtado,  
Gallagher, Gogliettino, Michael Moore, Martin Moore, Saracino

19 PRESENT 2 ABSENT

**PUBLIC SPEAKING**

---

**MINUTES** – Minutes of the Common Council Meeting held January 3, 2001

---

**CONSENT CALENDAR**

---

1 – ORDINANCES – Fire Department

---

2 – RESOLUTION – Homeless Shelter

---

3 – RESOLUTION – Before & After School Program

---

4 – RESOLUTION – TEA 21 Grant

---

5 – RESOLUTION – Lake Kenosia Stormwater Study Grant

---

6 – RESOLUTION – Danbury Children First Collaborative

---

7 – RESOLUTION – Assignment of Real Property Tax Liens

---

8 – COMMUNICATION – Appointments as Police Officers

---

9 – COMMUNICATION – Promotion within the Police Department

---

10 – COMMUNICATION – Reappointment to the Parks and Recreation Commission

---

11 – COMMUNICATION – Reappointments to the Danbury Library Board

---

12 – COMMUNICATION – Appointment to the Commission on Aging

---

13 – COMMUNICATION – Appointment to the Commission on Persons with Disabilities

---

14 – COMMUNICATION – Appointment to the Board of Ethics

---

15 – COMMUNICATION – Appointment to the Parks and Recreation

---

16 – COMMUNICATION – Reappointments to the Cultural Commission

---

17 – COMMUNICATION – Reappointment as Towing Hearing Officer

---

18 – COMMUNICATION – Donation from Exchange Club

---

19 – COMMUNICATION – Donations from Boehringer Ingelheim Pharmaceuticals

---

20 – COMMUNICATION – Donation to the Police Department

---

21 – COMMUNICATION – Donations to the Department of Elderly Services

---

22 – COMMUNICATION – LOCIP Revisions

---

23 – COMMUNICATION – Fire Department Special Services Account

---

24 – COMMUNICATION – Request for Permission to attend Workshop

---

25 – COMMUNICATION – Donation to the Library

---

26 – COMMUNICATION – Donation – Still River Greenway

---

27 – COMMUNICATION – Donations – Still River Project

---

28 – COMMUNICATION – Millennium Project

---

- 29 – COMMUNICATION – Welfare Donation and Reappropriation
- 
- 30 – COMMUNICATION – Donation to the Welfare Department
- 
- 31 – COMMUNICATION – Labor Negotiations
- 
- 32 – COMMUNICATION – Reappropriation – Ambulance Funds
- 
- 33 – COMMUNICATION – Reappropriation of Donated Funds
- 
- 34 – COMMUNICATION – Airport – Maintenance of Building Account
- 
- 35 – COMMUNICATION – Airport – Overtime Account
- 
- 36 – COMMUNICATION – Request for Ad Hoc Committee – Façade Improvement Program
- 
- 37 – COMMUNICATION – Request for Ad Hoc Committee to review Traffic Congestion and related problems at the Intersection of Triangle, Cross and White Streets
- 
- 38 – COMMUNICATION – Request for Ad Hoc Committee to review the possibility of requiring annual reports documenting spending of grant funds
- 
- 39 – COMMUNICATION – Request for Extension of Time – Sewer and Water Extension Oil Mill Road
- 
- 40 – COMMUNICATION – Report from Planning Commission regarding East Lake Estates – Road Widening Parcel
- 
- 41 – COMMUNICATION – Report from Planning Commission regarding 303-307 White Street – Road Widening Parcel
- 
- 42 – COMMUNICATION – Report regarding Taxicabs
- 
- 43 – COMMUNICATION – Reports regarding Request to Purchase Property on Palmer Road and Royal Pine Drive
- 
- 44 – COMMUNICATION – Report regarding East Ditch Storm Sewer Line
-

45 – COMMUNICATION – Report regarding Old Farm Road Sewer Problems

---

46 – COMMUNICATION – Great Plain Road – Road Widening Parcel

47 – COMMUNICATION – Southwinds Commons Condominiums – Special Exception  
539

---

48 – COMMUNICATION – Request to Convey City Property on Osborne Street to the  
Housing Site Development Authority

---

49 – COMMUNICATION – Shelter Rock and Plumtrees Road – Road Widening Parcel

---

50 – REPORT – Executive Air

---

51 – REPORT – Request for Sewer and Water Extensions – East Hayestown Road

---

52 – REPORT – Request for Water Extension – 19 & 21 Cedar Street

---

53 – REPORT & CERTIFICATION – Request for Funds for Voter Canvass

---

54 – REPORT – King Street Volunteer Fire Company – Reimbursement

---

55 – DEPARTMENT REPORTS – Public Works, Police Chief, Fire Chief, Fire Marshall,  
Welfare and Social Services, Department of Elderly Services, Health and Housing

---

56 – COMMUNICATION – Neri Sand and Gravel Claim

---

57 – COMMUNICATION – U. S. Filter/Flow Adjustment

---

There being no further business to come before the Common Council a motion  
was made by \_\_\_\_\_ at \_\_\_\_\_ P.M. for the meeting to be adjourned.

## CONSENT CALENDAR – February 6, 2001

- 2 - Adopt the Resolution to apply for and accept grant funding in the amount of \$1,000 for the City's Emergency Homeless Shelter
- 3 - Adopt the Resolution to apply for and accept grant funding in the amount of \$26,368 for the Board of Education Before and After School Program
- 4 - Adopt the Resolution to apply for and accept grant funding in the amount of \$20,000 for the Rogers Park Pond, Ives Trail
- 5 - Adopt the Resolution to renew the application for grant funding in the amount of \$20,000 for the Lake Kenosia Stormwater Study
- 6 - Adopt the resolution to authorize the Mayor to execute a Memorandum of Agreement between the William Caspar Graustein Memorial Fund and the Danbury Childrens First Collaborative
- 10 – Approve the reappointment of Carol Smith to the Parks and Recreation Commission
- 11 – Approve the reappointment of John Hoffer and Edward Moore to the Danbury Library Board of Directors
- 12 – Approve the appointment of Charlotte Barrows to the Commission on Aging
- 13 – Approve the appointment of Debra Lajoie to the Commission on Persons with Disabilities
- 14 – Approve the appointment of Kathy Gleason to the Board of Ethics
- 15 – Approve the appointment of Charles Williams to the Parks and Recreation Commission
- 16 – Approve the reappointment of Evelyn Durgy, Helen Masterson, Ada Humpreville, and Mel Schwartz to the Cultural Commission
- 17 – Approve the reappointment of Paul Estefan as the Towing Hearing Officer
- 22 – Approve the transfer of unused LOCiP funds as described
- 23 – Approve the transfer of \$10,000 into the Fire Department Special Services Account
- 33 – Approve the transfer of \$1,865 from the Elderly Services Donations Revenue Account to the Commission on Aging budget as described
- 34 – Approve the transfer of \$825 from the Contingency Fund to the Airport Maintain Buildings and Structures account
- 35 – Approve the transfer of \$4,058 from the Contingency Account to the Airport Overtime Salaries Account

- 39 – Approve the request for an extension of time for a water and sewer extension application for a period not to exceed eighteen months
- 40 – Receive the Planning Commission report
- 41 – Receive the Planning Commission report
- 42 – Receive the report regarding Taxicabs
- 43 – Receive the reports regarding the request to purchase City land on Palmer and Royal Pine Drive and deny the request to declare the parcel surplus as it was dedicated open space as part of the original subdivision
- 44 – Receive the report regarding East Ditch Storm Sewer Line
- 47 – Approve the Affordable Housing Contract for Southwinds Commons Condominiums
- 50 – Receive the report regarding Executive Air and approve the recommendations to take no action at this time
- 51 – Receive the report regarding a request for sewer and water extensions on East Hayestown Road and approve the recommendations
- 52 – Receive the report regarding a request for a water extension at 19 & 21 Cedar Street and approve the recommendation inclusive of the normal eight steps
- 53 – Receive the report regarding funds for the Registrars of Voters and approve the recommendation



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

**Fire Department  
19 New Street**

**Carmen J. Oliver, Chief  
(203) 796-1550  
Fax (203) 796-1533**

Honorable Mayor Gene F. Eriquez  
Honorable Members of the Common Council  
City Hall  
155 Deer Hill Avenue  
Danbury, CT. 06810

January 10, 2001

**RE: City of Danbury Ordinances  
Duties of the Assistant Chiefs (Sec.8-14)  
Duties of the Fire Marshal (Sec. 8-15)  
Fire lanes and fire zones (Sec. 19-62)**

Dear Mayor and Council:

Enclosed please find proposed ordinance revisions that would amend our existing City ordinances (sec. 8-14; 8-15; 19-62) pertaining to the Duties of the Assistant Chiefs, Duties of the Fire Marshal and Fire lanes and fire zones.

Please consider the adoption of this amendment in the usual fashion and in the event you have any questions, please do not hesitate to contact me.

Respectfully,

Carmen J. Oliver  
Fire Chief

CJO/ft  
encls.

cc: Eric L. Gottschalk, Corporation Counsel  
Barry W. Rickert, Fire Marshal

**COPY SHOWING DELETIONS AND NEW LANGUAGE**

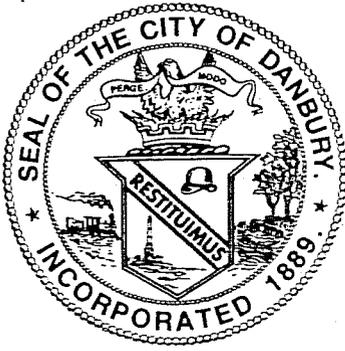
THAT Subsection 8-14 of the Code of Ordinances of Danbury, Connecticut is hereby amended by the deletion of subsection (c) thereof, which said subsection formerly read as follows:

**Sec. 8-14. Duties of assistant chiefs and others.**

~~(c) In addition to his regular duties as assistant chief, he shall also be a deputy fire marshal, and when the fire marshal is lawfully absent and he is assigned by the fire chief he shall assume all the duties and responsibilities of the fire marshal.~~

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for letters in parentheses which indicate subsections.

Deleted language is indicated by strikeouts.



# ORDINANCE

## CITY OF DANBURY, STATE OF CONNECTICUT

### COMMON COUNCIL

---

Be it ordained by the Common Council of the City of Danbury:

THAT Subsection 8-15(b) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

**Sec. 8-15. Duties of the fire marshal.**

- (b) When the fire marshal is lawfully absent from duty, the senior deputy fire marshal assigned by the fire chief shall assume all the duties and responsibilities of the fire marshal.

**COPY SHOWING DELETIONS AND NEW LANGUAGE**

THAT Subsection 8-15(b) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

**Sec. 8-15. Duties of the fire marshal.**

(b) When the fire marshal is lawfully absent from duty, the ~~assistant chief~~ SENIOR DEPUTY FIRE MARSHAL assigned by the fire chief shall assume all the duties and responsibilities of the fire marshal.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts~~.



# ORDINANCE

## CITY OF DANBURY, STATE OF CONNECTICUT

### COMMON COUNCIL

---

Be it ordained by the Common Council of the City of Danbury:

THAT Subsection 19-62(c) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

**Sec. 19-62. Fire lanes and fire zones.**

- (c) The fire marshal, any deputy fire marshal, assistant chief or fire inspector and any police officer of the city shall be and hereby are authorized and empowered to issue summonses for violations of this section.

**COPY SHOWING DELETIONS AND NEW LANGUAGE**

THAT Subsection 19-62(c) of the Code of Ordinances of Danbury, Connecticut is hereby amended to read as follows:

**Sec. 19-62. Fire lanes and fire zones.**

- (c) The fire marshal, any deputy fire marshal, ASSISTANT CHIEF or fire inspector and any police officer of the city shall be and hereby are authorized and empowered to issue summonses for violations of this section.

Note: New language is indicated by CAPITALIZATION COMBINED WITH UNDERLINING except that capitalization is not utilized for letters in parentheses which indicate subsections.

Deleted language is indicated by ~~strikeouts~~.



2

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

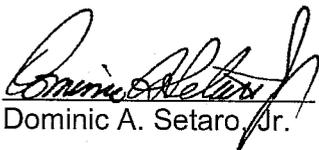
## M E M O R A N D U M

---

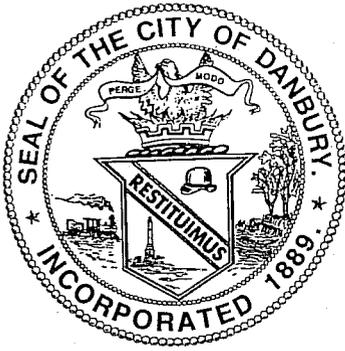
**DATE:** January 22, 2001  
**TO:** Hon Gene F. Eriquez,  
via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **RESOLUTION – HOMELESS SHELTER**  
**CC:** K. G. Redenz, D. MacKenzie

Attached for your review is a resolution which would allow the City of Danbury's Emergency Homeless Shelter to accept a \$1,000.00 award from FEMA for the purchase of supplies. No local match is required.

The Common Council is requested to consider this resolution at its next meeting.

  
Dominic A. Setaro, Jr.

Attach.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the Federal Emergency Management Agency (FEMA), has awarded \$1,000.00 to Danbury's Homeless Shelter for the purchase of supplies: and

**WHEREAS**, the Homeless Shelter is desirous of accepting these funds and using them for these purposes;

**NOW, THEREFORE, BE IT RESOLVED THAT** Mayor Gene F. Eriquez is hereby authorized to accept said funds and to execute any agreements or other documents necessary to effectuate the purposes of this award.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the Federal Emergency Management Agency (FEMA), has awarded \$1,000.00 to Danbury's Homeless Shelter for the purchase of supplies: and

**WHEREAS**, the Homeless Shelter is desirous of accepting these funds and using them for these purposes;

**NOW, THEREFORE, BE IT RESOLVED THAT** Mayor Gene F. Eriquez is hereby authorized to accept said funds and to execute any agreements or other documents necessary to effectuate the purposes of this award.



3

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

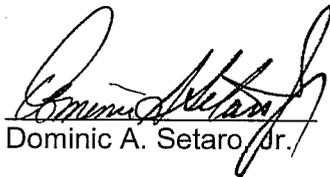
## M E M O R A N D U M

---

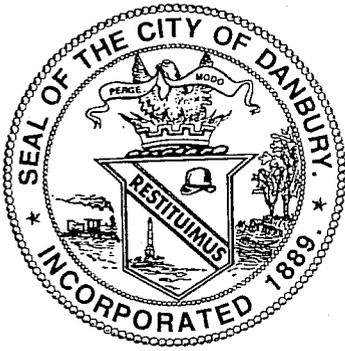
**DATE:** January 26, 2001  
**TO:** Hon Gene F. Eriquez,  
via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **Resolution – Before & After School Program**  
**CC:** K. G. Redenz

Attached for your review is a resolution that will allow the City of Danbury's Board of Education to apply for and accept funding from the State of Connecticut Department of Social Services for the Before and After School Grant. This grant in the amount of \$26,368 will be used for the time period July 1, 2000 through June 30, 2001. No local match is required. A copy of the paperwork received by this office is attached.

The Common Council is requested to consider this resolution at its next meeting.

  
Dominic A. Setaro, Jr.

Attach.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Department of Social Services has made a grant available in the amount of \$26,368.00; and

**WHEREAS**, these funds, if awarded, would be used for the Before and After School Program for the 2000-01 school year; and

**WHEREAS**, no local cash match is required.

**NOW, THEREFORE, BE IT RESOLVED THAT** Gene F. Eriquez as Mayor of the City of Danbury is hereby authorized to apply for said grant funds and to sign all documents necessary and do all things necessary to effectuate the purposes of said program.

**PART III DEPARTMENT OF SOCIAL SERVICES  
BEFORE & AFTER SCHOOL CHILD CARE PROGRAM - C.G.S. § 8-210(b) and § 17b-737, as amended by the Public Act No. 00-2 of the June 2000 Special Session**

**Contract Number 034-BAS-11**

1. **Description of Service** – The contractor agrees to:
  - a. provide services to children of school age with activities as described in the Department of Public Health (hereinafter “DPH”) regulations 19a-79-11 as amended in [a school building] or [school buildings]. Such activities shall include, but not be limited to, physical activities, creative activities, quiet activities, indoor and outdoor play, nutritional snacks, large and small group activities and opportunities for homework.
  - b. provide school age child day care services to approximately 520 families and approximately 560 children.
  
2. **Program Administration** – The contractor agrees to:
  - a. provide services at the following site(s):

Mill Ridge Primary, Mill Ridge Intermediate, King Street Primary, King Street Intermediate, South Street Elementary School, Roberts Avenue Elementary School, Pembroke Elementary School, Hayestown Avenue Elementary School, Shelter Rock Elementary School, Park Avenue Elementary School, Stadley Rough Elementary School, Morris Street Elementary School, and Great Plain Elementary School.
  - b. provide services at the above site(s) during the hours of:

7:00 AM to 8:30 AM and/or  
3:00 PM to 6:00 PM Mondays through Fridays when school is in session and/or  
7:00 AM to 6:00 PM during school holidays and vacations
  - c. assure that the site(s) has/have personnel sufficient to meet the requirements of DPH regulation 19a-79-11.
  - d. list it’s supported vacant, eligible and appropriate child care slots with the resource and referral services to Connecticut families requiring child care.

**3. Program Review and Evaluation** – The contractor agrees to:

- a. annually conduct a self-assessment and report the findings as a part of the final report required by PART 111, section , and
- b. at least annually, be reviewed by the department, which may include examination of documents and reports, visits to funded sites, visits to sites administered by the contractor but not funded by the department, or by a combination any of these activities.

**4. Quality Assurance/License Compliance**

- a. The contractor shall, as required by law, maintain a valid Child Day Care Center license.
- b. Unless accredited by a national accreditation program approved by the department, the contractor agrees to participate in events to determine the appropriateness of accreditation by such accreditation services, including, but not limited to the National Association for the education of Young Children, the National School Age Child Care Alliance or such other accreditation service as may from time to time be authorized by the department.

**5. Outcomes and Measures** – The contractor agrees to the following outcomes and measures:

**Outcome:** Children generally interact with each other in positive ways:

**Measure:** At least 90% of the participating children are relaxed and involved with each other.

At least 90% of the participating children show respect for each other (do not ridicule, fear, or reject others.)

At least 90% of the participating children usually cooperates and works well together.

At least 90% of the participating children usually discuss their differences and work toward a solution when problems arise without arguing, fighting, or physical aggression.

**Outcome:** Children make their own choices and become more responsible.

**Measure:** At least 80% of the participating children does as much as possible for themselves.

At least 80% of the participating children choose what they will do, how they will do it, and with whom.

At least 80% of the participating children make informed and responsible Choices.

**Outcome:** Families are involved in the program.

**Measure:** At least 90% of the participating families visits the program.

At least 80% of the participating family members is oriented to the program.

At least 100% of the participating families is informed about the program.

At least 100% of the participating families are encouraged to give input and be involved in the program activities.

**Outcome:** The parent/guardian maintains or accesses training, education, or employment.

**Measures:** At least 90% of the parent/guardian maintained employment or participated in training/educational programs.

**6. Programmatic and Statistical Reporting** – The contractor shall submit:

- a. a program narrative (*DSS-2042S, pages 1 and 2, and*)
- b. a statistical report (*DSS-2042S, Program Statistical Report*)

to the department's regional office, that services the contract, by January 2001. The contractor also shall submit a final program narrative and statistical report by August 30, 2001 to the same department regional office.

**7. Financial Reporting**

- a. The contractor agrees to submit, the department's regional office, quarterly financial reports (*DSS-304/305*) for the periods July through September and October through December and January through March within thirty (30) calendar days of the end of each of the aforementioned quarters.
- b. The contractor agrees to submit, to the department's regional office, a final quarterly financial report (*DSS-304/305*) for the period April through June within sixty (60) calendar days of the end of the aforementioned quarter.

**8. Grant-in-aid and Program Budget**

- a. The Department shall provide \$26,368 as a grant-in-aid to the contractor for the contract period July 1, 2000 through June 30, 2001.
- b. The contractor agrees to use its grant-in-aid in accordance with the budget on page 22 of 25.

**9. Payment**

- a. payments shall be made to the contractor at the address identified on page 1 of this contract unless a different address appears below:

55 Deer Hill Road  
*Contractor Payment Street Address 1*

Danbury, CT 06810  
*Contractor Payment City, State and Zip Code*

- b. The contractor agrees that to receive payment, it shall submit a written request. Said request shall be submitted on a Payment Requisition (W-1270).
- c. The contractor agrees that, as a part of its contract submission, it shall submit a Payment Requisition for one quarter ( $\frac{1}{4}$ ) of the amount set forth in PART III, Section 8.a.
- d. The contractor agrees that all subsequent payment requests shall be submitted on the required form within twenty (20) days of the date the payment is to be received.
- e. The department agrees that payment requisitions will be honored and funds released based on its review and acceptance of financial reports, the availability of funds, and the contractor compliance with the terms of the contract.
- f. If the department, upon review of any part or upon examination of any financial record, determines that under-expenditure or under-utilization of the grant-in-aid is possible, with advance notice to the contractor, it may reduce payments.

**10. Budget Revision**

- a. The contractor may transfer, within the single program component, funds from one budget category to another with the exception of equipment, without prior notification to or approval of the department so long as:
1. the amount of which a single category is increased, does not exceed 15% of the approved amount or \$1,500, whichever is greater.
  2. the transfer applies only to category amounts in the formally approved budget and subsequently approved budget revisions. This flexibility applies separately to each component and is not computed on the composite budget.
  3. the number of people or the percentage of time charged to a job classification is not increased beyond that provided for in Section 10.a.1.
  4. the transfer is not for categories or kinds of expenditures listed in Section 10.b., and,

5. all transfers made pursuant to this section are reflected on the next submitted financial report.
- b. The department requires that it's prior written approval by a formal budget revision be requested and provided if:
    1. the purchase is of an item of equipment not approved in the original budget,
    2. the transfer is one that involves an increase of an approved category amount by more than 15% or \$1,500, which is greater,
    3. the transfer is for an increase in compensation for services under a subcontract, including third party contracts,.
    4. the request is to transfer funds from one component to another,
    5. the request is to transfer budgeted program or food reimbursement income
  - c. The department will respond, within thirty (30) days, to a properly executed budget revision request.
  - d. No contractor proposed budget revision shall be submitted more than thirty (30) calendar days after the contract end date. The department, however, may entertain, at any time, a budget revision to increase funding for an audit of the program.
  - e. The final financial report will show all category overruns. Costs incurred after the end of The contract period shall be disallowed, except where the department has expressly provided written approval in advance.

**BEFORE AND AFTER SCHOOL – C.G.S. §§8-210(B) AND 17B-737, AS AMENDED – PART 111**

<i>Line</i>	Cost Item	(a) Subcategory	(b) Line Total
<b>1</b>	<b>UNIT RATE</b>		
	1a. Bed Days		
	1b. Client Advocate		
	1c. Security Deposit		
	1d. Other Unit Rate Costs		
	<b>TOTAL UNIT RATE</b>		
<b>2</b>	<b>CONTRACTUAL SERVICES</b>		
	2a. Accounting		
	2b. Legal		
	2c. Independent Audits		
	2d. Other Contractual Services		
	<b>TOTAL CONTRACTUAL SERVICES</b>		
<b>3</b>	<b>ADMINISTRATION</b>		
	3a. Admin. Services	9,500	
	3b. Admin. Fringe Benefits	3,000	
	3c. Admin. Overhead		
	<b>TOTAL ADMINISTRATION</b>	12,500	
<b>4.</b>	<b>DIRECT PROGRAM STAFF</b>		
	4a. Program Salaries	7,200	
	4b. Program Fringe Benefits	668	
	<b>TOTAL DIRECT PROGRAM</b>	7,868	
<b>5</b>	<b>OTHER COSTS</b>		
	5a. Program Rent		
	5b. Consumable Supplies		
	5c. Travel & Transportation	1,000	
	5d. Utilities		
	5e. Repairs & Maintenance		
	5f. Insurance		
	5g. Food & Related Costs		
	5h. Other Project Expenses	5,000	
	<b>TOTAL OTHER COSTS</b>	6,000	
<b>6</b>	<b>EQUIPMENT</b>		
<b>7</b>	<b>PROGRAM INCOME</b>		
	7a. Fees		
	7b. Other Income		
	<b>TOTAL PROGRAM INCOME</b>		
<b>8</b>	<b>TOTAL NET PROGRAM COST</b> (SUM OF Line 1 through 6 minus line 7)	26,368	



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Department of Social Services has made a grant available in the amount of \$26,368.00; and

**WHEREAS**, these funds, if awarded, would be used for the Before and After School Program for the 2000-01 school year; and

**WHEREAS**, no local cash match is required.

**NOW, THEREFORE, BE IT RESOLVED THAT** Gene F. Eriquez as Mayor of the City of Danbury is hereby authorized to apply for said grant funds and to sign all documents necessary and do all things necessary to effectuate the purposes of said program.



4

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## M E M O R A N D U M

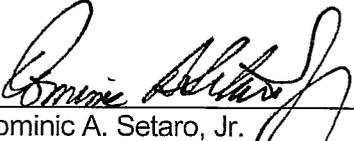
---

**To:** Hon. Gene F. Eriquez via the Common Council  
**From:** Dominic A. Setaro, Jr., Director of Finance  
**Date:** January 31, 2001  
**Re:** RESOLUTION – TEA 21 GRANT  
**CC:** K. G. Redenz, J. Kozuchowski

---

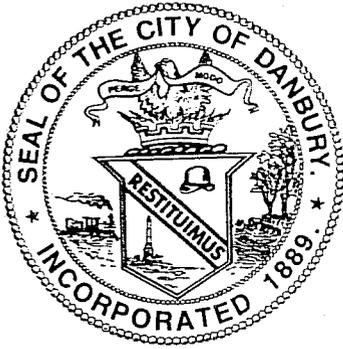
Attached for your review is a resolution that allows the City of Danbury Health and Housing Department to apply for and accept grant funding from the State of Connecticut Department of Environmental Protection for the Recreational Trails Program of TEA 21 for the Rogers Park Pond, Ives Trail. This grant in an amount of up to \$20,000 requires a local match of 20%. The funding for the local match is available in the current Capital Budget.

Attached is a copy of the paperwork received by this office for your review. The Common Council is requested to consider this resolution at its next meeting.

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jgb

Attach.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Environmental Protection has made available a grant in an amount up to twenty thousand (\$20,000.00) dollars for the Recreational Trails Program of TEA 21 for the Rogers Park Pond, Ives Trail; and

WHEREAS, the funding would be in the form of a pass through under the Transportation Efficiency Act for the 21<sup>st</sup> (TEA 21) century; and

WHEREAS, a local cash match of 20% is required;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez be and hereby is authorized to sign any documents necessary to effectuate the purposes of said grant application and the receipt of said grant.

Llp/trailsgrant

## **Impact Statement**

### ***Tea 21 Recreational Trails Grant for the Rogers Park Pond Ives Trail***

This grant application is being submitted to the Connecticut Department of Environmental Protection (DEP) for funding through the federal "Tea 21" National Recreational Trail Act program. The request is for a budget not to exceed \$20,000 for the construction of additional work to install an educational trail around the Rogers Park Pond. This grant application is specifically for the construction costs of a short span pedestrian bridge over the Pond spillway, a gate, and educational signage.

***Financial Reporting Requirements.*** The grant manager from the DEP has indicated that there will be no financial reporting requirements for this grant.

***Financial Impact.*** There is a 20% local matching share for this project. There is currently a Capital Budget appropriation and Rotary Club donations for the construction of this trail system, which more than matches the local share. The only financial impact for this project is the time required of the Coordinator of Environmental & Occupational Health Services to manage this project with the Rotary Club. It should be recognized that the City committed a portion of the time of this position in 1996 to work with the Rotary Club and the impact of the Tea 21 funding would not precipitate additional involvement.

***Budget.*** The \$20,000 budget estimate, stated above is broken out as follows:

Pedestrian bridge construction:	\$10,000.
Gate at pond Outlet:	\$ 5,000
Education signs	\$ 5,000

***Grant Administration / Audit Fees.*** The grant manager from the DEP has indicated that internal administrative costs, such as the Audit and Grant Administration Fees are ineligible expenses for this grant program.

***Council Resolution.*** A resolution from the Common Council, authorizing our application for this grant and the execution of a Service Agreement with DEP is needed. Since the grant application is due February 16, a Resolution for the February meeting of the Council is requested. A sample resolution is attached.

***Project Benefits.*** This grant application will help to bring the Rogers Park Pond project to completion. The Pond Restoration and the associated Ives Trail will provide recreational access to elderly and inner City populations to this site. The educational access to the trail will benefit students at the primary and secondary schools of the City and Western Connecticut State University for environmental education and research.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the State of Connecticut Department of Environmental Protection has made available a grant in an amount up to twenty thousand (\$20,000.00) dollars for the Recreational Trails Program of TEA 21 for the Rogers Park Pond, Ives Trail; and

WHEREAS, the funding would be in the form of a pass through under the Transportation Efficiency Act for the 21<sup>st</sup> (TEA 21) century; and

WHEREAS, a local cash match of 20% is required;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez be and hereby is authorized to sign any documents necessary to effectuate the purposes of said grant application and the receipt of said grant.

Llp/trailsgrant



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518

PLEASE REPLY TO:

DANBURY, CT 06810

February 6, 2001

Hon. Mayor Gene F. Eriquez  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Lake Kenosia Stormwater Study Grant (revised correspondence)

Dear Mayor and Council:

The attached resolution would approve a personal service agreement between the City of Danbury and the State of Connecticut Department of Environmental Protection which reimburses the City for the costs of a Lake Kenosia Stormwater Study. The amount of the reimbursement would be \$20,000.00.

An earlier resolution for this amount for related purposes was approved by this Council in April 1999, but due to some changes in circumstances and need, the State will be requiring an updated or new resolution to allow for the execution of this personal service agreement. Again, your approval of this resolution will allow the Mayor to execute a Personal Services Agreement with the State to get the study done.

In the event you have any questions, please do not hesitate to call me or Jack Kozuchowski, Coordinator of Environmental Services.

Very truly yours,

Laszlo L. Pinter  
Assistant Corporation Counsel

Attachment

cc: Jack Kozuchowski, Coordinator of Environmental Services  
Dominic A. Setaro, Jr., Director of Finance

Llp/lakeK

5





# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Department of Environmental Services has made available a grant for the purposes of Stormwater Management; and

**WHEREAS**, the Health and Housing Department of the City of Danbury would like to renew its application for a grant to utilize these funds for conducting a mapping and analysis of drainage discharging to Lake Kenosia; and

**WHEREAS**, this grant would provide \$20,000.00 and no local match is required.

**NOW, THEREFORE, BE IT RESOLVED THAT**, Gene F. Eriquez as Mayor of the City of Danbury is hereby authorized to sign all documents, including a Personal Services Agreement, necessary to effectuate the purposes of this grant.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

(203) 797-4518

PLEASE REPLY TO:

DANBURY, CT 06810

January 10, 2001

Hon. Mayor Gene F. Eriquez  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Lake Kenosia Stormwater Study Grant

Dear Mayor and Council:

The attached resolution would approve a personal service agreement between the City of Danbury and the State of Connecticut Department of Environmental Protection which reimburses the City for the costs of a Lake Kenosia Stormwater Study. The amount of the reimbursement would be \$20,000.00.

An earlier resolution for this amount for the same purposes was approved by this Council in April 1999, but due to the passage of time, the State will be requiring an updated or new resolution to allow for the execution of this personal service agreement. Again, this is not a new allocation, but simply a renewal of one earlier approved but not consummated.

In the event you have any questions, please do not hesitate to call me or Jack Kozuchowski, Coordinator of Environmental Services.

Very truly yours,

Laszlo L. Pinter  
Assistant Corporation Counsel

Attachment

cc: Jack Kozuchowski, Coordinator of Environmental Services  
Dominic A. Setaro, Jr., Director of Finance

Llp/lakeK



# RESOLUTION

CITY OF DANBURY. STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Department of Environmental Services has made available a grant for the purposes of Stormwater Management; and

**WHEREAS**, the Health and Housing Department of the City of Danbury would like to renew its application for a grant to utilize these funds for conducting a mapping and analysis of drainage discharging to Lake Kenosia; and

**WHEREAS**, this grant would provide \$20,000.00 and no local match is required.

**NOW, THEREFORE, BE IT RESOLVED THAT**, Gene F. Eriquez as Mayor of the City of Danbury is hereby authorized to sign all documents necessary to effectuate the purposes of this grant.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

**RESOLVED** by the Common Council of the City of Danbury:

**WHEREAS**, the State of Connecticut Department of Environmental Services has made available a grant for the purposes of Stormwater Management; and

**WHEREAS**, the Health and Housing Department of the City of Danbury would like to renew its application for a grant to utilize these funds for conducting a mapping and analysis of drainage discharging to Lake Kenosia; and

**WHEREAS**, this grant would provide \$20,000.00 and no local match is required.

**NOW, THEREFORE, BE IT RESOLVED THAT**, Gene F. Eriquez as Mayor of the City of Danbury is hereby authorized to sign all documents necessary to effectuate the purposes of this grant.



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the William Caspar Graustein Memorial Fund has made available a grant in the amount of \$56,250.00 for the purposes of implementing initiatives for children from birth through eight years; and

WHEREAS, said funds would be utilized as part of a collaborative effort among individuals and institutions set forth in the Children First Collaborative Membership Roster; and

WHEREAS, the grant award represents the second and final year of Legacy Planning and Implementation funding to the City of Danbury; and

WHEREAS, the Implementation Grant period is January 1, 2001 to December 31, 2001; and

WHEREAS, the United Way will serve as the Collaborative Agent for Danbury;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, be and hereby is authorized to execute a Memorandum of Agreement Between The William Caspar Graustein Memorial Fund and The Danbury Children First Collaborative and such other documents as may be necessary to effectuate the purposes hereof.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

PLEASE REPLY TO:

January 31, 2001

DANBURY, CT 06810

Hon. Mayor Gene F. Enriquez  
Hon. Members of the Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: Danbury Children First Collaborative  
Grant Proposal (\$56,250.00)

Dear Mayor and Council:

The attached Memorandum Agreement represents a collaborative effort by various parties to assist in the implementation of the Children First Initiative for young children aged birth through eight years. The Agreement is intended to be supported by a grant in the amount of \$56,250.00 from the William Caspar Graustein Memorial Fund, and the United Way will serve as the Collaborative Agent. The Danbury Children First Initiative is required to match the grant or such part as is used for this program.

Your approval and adoption of the attached resolution will authorize the Mayor, on behalf of the City of Danbury as a participant in this effort, to execute the Memorandum Agreement and support the receipt and use of the Graustein grant for these purposes.

The Danbury Public Schools, by its superintendent, is also a signed participant in this program. Thank you for your attention to this matter.

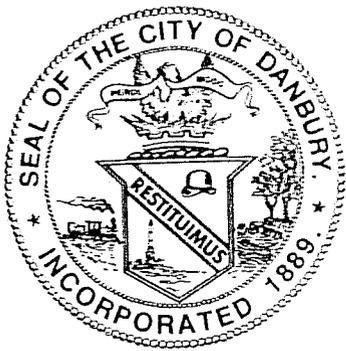
Very Truly Yours,

Laszlo L. Pinter  
Assistant Corporation Counsel

Encl.

Cc: Dominic A. Setaro, Jr., Director of Finance  
Timothy Connors, Superintendent of Schools

Llp/children2



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, the William Caspar Graustein Memorial Fund has made available a grant in the amount of \$56,250.00 for the purposes of implementing initiatives for children from birth through eight years; and

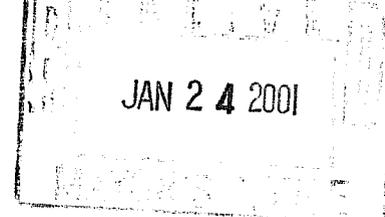
WHEREAS, said funds would be utilized as part of a collaborative effort among individuals and institutions set forth in the Children First Collaborative Membership Roster; and

WHEREAS, the grant award represents the second and final year of Legacy Planning and Implementation funding to the City of Danbury; and

WHEREAS, the Implementation Grant period is January 1, 2001 to December 31, 2001; and

WHEREAS, the United Way will serve as the Collaborative Agent for Danbury;

NOW, THEREFORE, BE IT RESOLVED THAT Gene F. Eriquez, Mayor of the City of Danbury, be and hereby is authorized to execute a Memorandum of Agreement Between The William Caspar Graustein Memorial Fund and The Danbury Children First Collaborative and such other documents as may be necessary to effectuate the purposes hereof.



2 Crosby Street, Danbury, CT 06810

Phone: (203) 797-8088 Fax: 792-7626

Visit us on the internet at <http://www.danburychildrenfirst.org>

---

January 23, 2001

Mayor Gene F. Eriquez  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

**RE: Memorandum of Agreement between The William Caspar Graustein Memorial Fund  
and Danbury Children First**

Dear Mayor Eriquez,

Attached are two original copies of the Memorandum of Agreement, with the attachments, that require your signature, in order for Danbury Children First to receive Graustein funds in the amount of \$56,250 for our calendar year 2001. All other partners have signed and Danbury Children First needs both original copies back after the agreements are fully executed. I understand that the Common Council must approve this and if you believe that they may have questions, please let me know so that I may come to the meeting.

This is the Agreement that has been signed in previous years by yourself as the representative of the City as a Danbury Children First collaborative partner.

Please do not hesitate to contact me with any questions, or if you would like additional information.

Thank you.

Sincerely,

Linda A. Kosko  
Collaborative Director

## **Memorandum of Agreement**

*Between*

The William Caspar Graustein Memorial Fund

*and*

The Danbury Children First Collaborative

**Implementation Grant Period:** January 1 to December 31, 2001

**Total Grant Award:** \$56,250

It is required that the grant award be maintained in an interest bearing account. Such accounts must be insured and consistent with accepted accounting requirements for non-profit institutions. Any interest generated from said account is to be used in support of the local Children First Initiative in a manner consistent with the project's goals and objectives as outlined in this Memorandum, detailed in the Legacy 2000 work plans and in any future revisions approved by the Memorial Fund.

### **Project Participants:**

The Danbury Children First Collaborative will consist of the individuals and institutions as detailed in ATTACHMENT A, the Children First Collaborative Membership Roster. The Collaborative chairpersons are recognized as the duly appointed spokespersons for the Initiative.

The United Way will serve in the capacity of Collaborative Agent for the Danbury Children First Initiative. As Collaborative Agent the United Way will be responsible for items as detailed in the agreement between Danbury Children First Collaborative and the United Way, ATTACHMENT B -- Memorandum of Agreement between the Children First Collaborative and the United Way

### **Project Description and Measures of Success:**

The community of Danbury commits to the continued implementation of the Children First Initiative for young children (birth to eight) and their families as detailed in the Legacy Planning and Implementation application and work plans received by the Memorial Fund (October 2000). These documents were subsequently reviewed and approved by the Memorial Fund Board of Trustees.

### **Time Table:**

This grant award represents the second and final year of Legacy Planning and Implementation funding to Danbury. Any balances remaining at the end of 2001 can be reprogrammed with the review and approval of the Memorial Fund in the form of a no-cost

extension. The no-cost extension is to be made in writing to the Memorial Fund. If a no-cost extension is not requested, all unspent grant funds are to be returned to the Memorial Fund no later than April 15, 2002, with the final narrative and financial reports.

**Budget:**

ATTACHMENT C to this Agreement includes Budgets and Narratives for 2001.

**Conditions of the Grant Award**

Program and Fiscal Accountability. The Children First Collaborative and the Collaborative Agent, the United Way are responsible for the accomplishment of goals, objectives and implementation of the Initiative as described in this Memorandum and accompanying Attachments C and D (Legacy Planning and Implementation Document, 2000 to 2001). All funds received from the Memorial Fund will be subject to a certified audit, either separately or displayed as a distinct program within the audit of the Collaborative agent.

Reporting and Funds Disbursements. The Children First Collaborative and the Collaborative Agent, the United Way , will submit reports as follows:

Report 1—Narrative (January to June)	July 31, 2001
Financial Report 1 (January to June)	July 31, 2001
Report 2 –Narrative (June to December)	January 31, 2002
Financial Report 2 (July to December )	January 31, 2002
Final Report –Narrative (format to be provided)	April 15, 2002
Final Financial Report (format to be provided)	April 15, 2002

Funds will be disbursed according to the following payment schedule contained in this Memorandum, and are to be used for items as described in Attachment D:

Payment One	\$28,125	At acceptance of Memorandum of Agreement
Payment Two	\$28,125	July 16, 2001

Cross-site Committee. The Danbury Children First Initiative will participate in a Cross-site Committee as convened by the Memorial Fund, or by Cornerstone Consulting acting as its agent. The Danbury Children First Initiative Collaborative and staff will work with the Memorial Fund and its evaluators (Center for Assessment and Policy Development),

technical assistance broker (Cornerstone Consulting), and other consultants as needed to help support and guide the work of the Children First Initiative.

Technical Assistance. The Memorial Fund will provide opportunities for the Danbury Children First Initiative to participate in technical assistance sessions and access consultation support during the Legacy period. Cornerstone Incorporated will be the technical assistance coordinator and broker for the Memorial Fund. Appropriate representatives must attend sessions on behalf of the Danbury Children First Initiative. The Memorial Fund will make recommendations as to potential attendees.

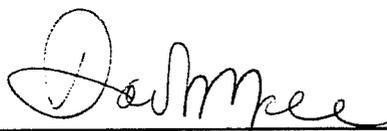
Community Outcomes. Danbury Children First will participate fully in all technical assistance support provided by Cornerstone Consulting and CAPD in support of the development of a comprehensive set of community outcomes for children. Danbury Children First will provide the Memorial with baseline data collection; identification of additional data to be collected and related timetable; a process for annual assessment; dates for community reporting on progress against the outcomes; and other products identified by the local communities.

Evaluation. The Danbury Children First Collaborative agrees to participate in the comprehensive evaluation of the Children First Initiative. Participation will include, but is not limited to interviews, provision of quantitative data and process information (minutes and other documentation of planning and implementation activities). Danbury agrees to cooperate fully with the evaluation team (Center for Assessment and Policy Development).

Matching Requirement. The Danbury Children First Initiative will match (at minimum dollar for dollar) or exceed the grant as received from the Memorial Fund in the amount of \$56,250. Danbury Children First Initiative will submit memoranda of agreements detailing all financial and resource commitments for 2001. Payment number two will not be issued until all documentation is received by the Memorial Fund.

Communications. The Memorial Fund will be acknowledged as a funder in all press communications and written materials. The Memorial Fund will be provided with the opportunity to review and comment on written communications that contain references to the Memorial Fund. The Memorial Fund will be provided with adequate notice of press conferences and other media events related to the Danbury Children First Initiative.

The terms of this agreement cannot be changed or modified without discussion and the written consent of the Memorial Fund and duly appointed representatives of the Danbury Children First Initiative Collaborative. The signatures of the individuals below constitute acceptance of the terms and conditions of this Memorandum of Agreement.



---

David M. Nee  
Executive Director  
William Caspar Graustein Memorial Fund

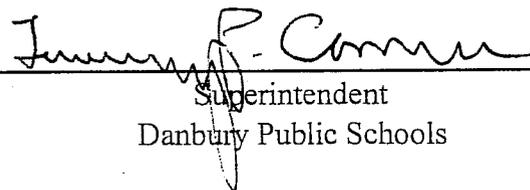
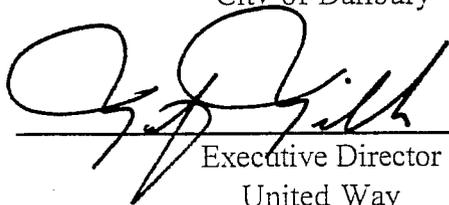


---

Chair  
Danbury Children First Initiative

---

Mayor  
City of Danbury

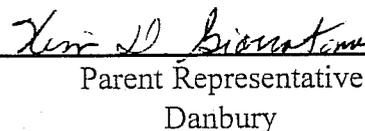


---

Superintendent  
Danbury Public Schools

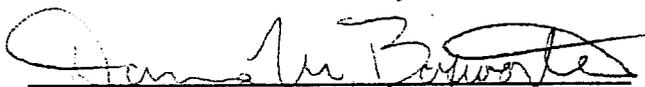
---

Executive Director  
United Way



---

Parent Representative  
Danbury



---

Parent Representative  
Danbury



**Attachment A**

**Collaborative Roster**

## 2001 Governance Committee

Timothy P. Connors, Danbury Public School District  
Alexandra Edwards, Vice Chair  
Maureen Garry\*, Communications Committee  
Kim Giarratana  
Matthew Greger\*, Parent Leadership Training Institute Alumni  
Tanya Kelley \*, Early Childhood Task Force  
Caroline LaFleur, Secretary  
Debbie MacKenzie, City of Danbury  
Marty Milkovic, United Way of Northern Fairfield County  
Susan Nolan, Treasurer, School Readiness Council, and Finance Committees  
Thai Nyugen \*  
Pinakin Patel, Chair  
Dorothy Scott\*, Multi-Cultural Committee  
Ferris White, Multi-Cultural Committee

*\* New members in 2001. PLTI Alumni Chair to be added in 2001.*

## 1999 - 2000 Governance Committee Retiring Members

Nair DaSilva  
Lilly Evans  
Diane Hnat-Blain  
Marlene Ho-Yen  
Barbara Joseph  
Patti Keckeisen  
Bea Shilstone  
Stacy Thomas  
Juana Villavicencio  
Janice Walker  
Maria Watson

## Communications Committee

Elizabeth Bacelar \*  
Donna Bosworth  
Eileen Byrne \*  
Nair DaSilva \*  
Jose Espinosa\*  
Seneca Esposti \*  
Maureen G. Garry \*  
Anne Krieg  
Caroline LaFleur \*  
Donna Waltzer \*  
Maria Watson \*  
Ferris White

*\*Parent-to-Parent Newsletter Subcommittee & Newsletter Volunteer Translators.*

**Community Outcomes (Facilitated through United Way of Northern  
Fairfield County)**

Marcie Albanesi, Danbury Hospital  
Peggy Allen, State Dept of Children and Families  
Alecia Andrews, United Way, Facilitator  
Bill Campbell, City of Danbury Health Dept  
Timothy P. Connors, Danbury Public Schools  
Eileen Costello, Education Connection and School Readiness Council  
Juleen Flanigan, Education Connection and School Readiness Council  
Kim Giarratana, Chair, Danbury Children First  
Susan Giglio, VNA, Healthy Families  
Debbie MacKenzie, City of Danbury  
Marty Milkovic, United Way  
Susan Nolan, Danbury Children First  
Susan Thomas, Commission On Childcare Rights and Abuse

**Parent Leadership Training Institute Design Team 2000 - 2001**

Judy Bolt  
Donna Bosworth  
Mark Boughton  
Diana Burgos  
Samuel Deibler  
Richard DeJohn  
Daryle J. Dennis  
Jeannine Dickinson  
Cylotte P. Dorcumus  
Dr. Robert Dylewski  
Barry Finch  
Debbie Hollrah  
Marlene Ho-Yen  
Jeff Jurgensmier  
Patti Keckeisen  
Edward Lopes  
Maria-Cinta Lowe  
Debbie MacKenzie  
Charles Manos  
Martin Moore  
Anne Nguyen  
Thai Nguyen  
Nilima Parchure  
Steve Pichiarallo  
Carolyn Keenan Smith  
Reverend Dan Wehmeier  
Dianne E. Yamin

## **Finance Committee**

Susan Nolan  
June Renzulli, United Way of Northern Fairfield County

## **Fundraising Committee**

Donna Bosworth  
Eileen Bryne  
Alexandra Edwards  
Maureen Garry  
Kim Giarratana  
Diane Hnat-Blain  
Barbara Joseph  
Caroline Keenan-Smith  
Anne Kreig  
Caroline LaFleur  
Susan Nolan  
Pinakin Patel  
Dorothy Scott  
Bea Shilstone  
Ferris White

## **Parent Net**

Peggy Allen, State Department of Children and Families  
Consuelo Brown, Midwestern Connecticut Council on Alcoholism  
Donna Delohery, Education Connection  
Sharon Dornfield  
Patricia Doyle, Danbury Public Schools  
Dr. Robert Joy  
Kim Karl, Peoples Bank  
Patti Keckeisen  
Cathy Malley, UConn Extension System  
Sue Peters, Danbury Youth Services  
Fran Rosato  
Bea Shilstone  
Dr. Sue Tenorio, Community Resource Center  
Sue Thomas, Danbury Regional Commission on Child Care Rights and Abuse  
Maria Vargas, Danbury Regional Commission on Child Care Rights and Abuse

**Mrs. Donna Bosworth**18 Skyedge Drive  
Bethel, CT 06801Phone: 203-748-5926  
Home Phone: 203  
Fax: 435-407-8640

Danbury, CT

Alt Contact1: e-mail cdbosworth@aol.com

**Timothy P. Connors**Superintendent  
Danbury Public Schools  
Administrative Center  
63 Beaver Brook Road  
Danbury, CT 06810Phone: 203-797-4701  
Fax: 203-790-2875

10650 Campshire Avenue Apartment 2-10 Bloomington, MN 55438

Alt Contact1: Debbie  
Alt Contact2: Flo**Alexandra Edwards**9 Bullet Hill Rd.  
Danbury, CT 06811Phone: 203-486-5809\*  
Home Phone: 203-778-5939  
Fax: 203-486-3749

Danbury, CT

Alt Contact1: 837-8291

**Kim Giarratana**16 East Pembroke Road  
Danbury, CT 06811Phone: 203-743-1750  
Home Phone: 203

Danbury, CT

**Matthew Greger**Mr. & Mrs.  
25 Wooster Heights Rd  
Danbury, CT 06810Phone: 203-748-2919  
Home Phone: 203-748-6811  
Fax: 203-743-7915

Danbury, CT

**Tanya Kelley**15 Westview Drive  
Danbury, CT 06810Phone: 914-937-1200  
Ext: 225  
Home Phone: 203-792-3556  
Fax: 203

15 Westview Drive Danbury, CT 06810

Alt Contact1: 914-937-1200

**Mrs. Caroline LaFleur**26 Whipperwill Road  
Bethel, CT 06801Phone: 203-743-5599  
Home Phone: 203  
Fax: 203

Danbury, CT

**Ms. Debbie MacKenzie**Director of Welfare & Human ...  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810Phone: 203-796-1580  
Home Phone: 203-797-9217  
Fax: 203-797-4566**Mr. Marty Milkovic**Executive Director  
United Way of Northern Fairfi...  
85 West Street  
Danbury, CT 06810Phone: 203-792-5330  
Ext: 22  
Home Phone: 203  
Fax: 203-790-5182**Thai Nguyen**Senior Principle Engineer  
General DataComm, Inc.  
Park Road Extension  
PO Box 1299  
Middlebury, CT 06762-1299Phone: 203-758-1811  
Home Phone: 203-778-4982  
Fax: 203-755-0896

48 Golden Hill Rd Danbury, CT 06810

**Mrs. Susan Nolan**8 Southern Boulevard  
Danbury, CT 06810Phone: 203-792-8686  
Ext: 115  
Home Phone: 203-748-7977  
Fax: 203-743-2051

Alt Contact1: PMC - Her Office

**Pinakin S. Patel**Fuel Cell Energy  
24 Maplecrest Drive  
Danbury, CT 06811Phone: 203-825-6072  
Home Phone: 203-797-1677  
Fax: 203-798-2945

Danbury, CT

Alt Contact1: FAX #798-2945

**Dorothy Scott**Landmark Mortgage  
7 Sherry Lane  
Danbury, CT 06811Phone: 203-743-7042  
Ext: 16  
Home Phone: 203-794-1771  
Fax: 203

7 Sherry Lane Danbury, CT 06811

Alt Contact1: Home Fax #743-2574

**Ferris White**10 Liberty Street  
Unit 23  
Danbury, CT 06810Phone: 203-797-9246  
Home Phone: 203-797-9246  
Fax: 203-830-6520

10 Liberty Street Danbury, CT 06810

**Mrs. Donna Bosworth**

18 Skyedge Drive  
Bethel, CT 06801

Phone: 203-748-5926  
Home Phone: 203  
Fax: 435-407-8640

Danbury, CT

Alt Contact1: e-mail cdbosworth@aol.com

**Ms. Eileen Byrne**

Five Little John Lane  
Danbury, CT 06811

Phone: 203-743-3714  
Home Phone: 203

Danbury, CT

**Maureen G. Garry**

175 Westville Ave. Ext.  
Danbury, CT 06811

Phone: 203-792-0303  
Home Phone: 203  
Fax: 203

Danbury, CT

**Ms. Linda A. Kosko**

Danbury Children First  
2 Crosby Street  
Danbury, CT 06810

Phone: 203-797-8088  
Home Phone: 120-392-41316  
Fax: 203-792-7626

20 Fairmont Place Shelton, CT 06484

**Anne Krieg**

work #355-3793  
55 Garfield Avenue  
Danbury, CT 06810

Phone: 203-792-3246  
Home Phone: 203-792-3246  
Fax: 860-355-9023

55 Garfield Avenue Danbury, CT 06810

Alt Contact1: 860-354-4041

**Mrs. Caroline LaFleur**

26 Whipperwill Road  
Bethel, CT 06801

Phone: 203-743-5599  
Home Phone: 203  
Fax: 203

Danbury, CT

**Mrs. Donna Waltzer**

34 Ta'agan Point Road  
Danbury, CT 06811

Phone: 203-778-2918  
Home Phone: 203-797-9801  
Fax: 203-778-3428

Danbury, CT

**Ferris White**

10 Liberty Street  
Unit 23  
Danbury, CT 06810

Phone: 203-797-9246  
Home Phone: 203-797-9246  
Fax: 203-830-6520

10 Liberty Street Danbury, CT 06810

**Lilly Evans**

14 Varian Drive  
Danbury, CT 06811

Phone: 203-744-2942  
Fax: 203

Danbury, CT

**Mrs. Patti Keckeisen**

One Seminole Road  
Danbury, CT 06811

Phone: 203-798-4292  
Home Phone: 203-797-1484  
Fax: 203-798-4282

Alt Contact1: fax# 203-791-6651

**Tanya Kelley**

15 Westview Drive  
Danbury, CT 06810

Phone: 914-937-1200  
Ext: 225  
Home Phone: 203-792-3556  
Fax: 203

15 Westview Drive Danbury, CT 06810

Alt Contact1: 914-937-1200

**Kristen Kennen**

Infoline  
24 Leavenworth Street  
Waterbury, CT 06702

CC:  
Phone: 203-759-2014  
Fax: 203-759-2005

**Ms. Bea Shilstone**

42 Picketts Ridge Road  
West Redding, CT 06896-1011

Phone: 203-438-2727  
Home Phone: 203-438-2727

42 Picketts Ridge Rd. Redding, Ct 06896

**Margot Clarke**  
19 Somers Street  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-791-2964  
Home Phone: 203  
Fax: 203

**Ms. Nair DaSilva**  
9 Perkins Street  
Danbury, CT 06810  
Phone: 203-748-5689  
Ext: 108  
Home Phone: 203-744-3601  
Fax: 203-790-2809

**Mr. Daryle J. Dennis**  
Director, Minority Affairs  
Western Connecticut State Un...  
Office of Minority Affairs  
181 White Street  
Danbury, CT 06810  
14 Apple Blossom Lane Danbury, 06811  
Phone: 203-837-8549  
Fax: 203-837-8213  
Alt Contact1: Todd Jarvis 203-380-3927

**Cylotte P. Dorceus**  
7 Coach Road  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-744-5809  
Home Phone: 203  
Fax: 203

**Alexandra & Rod Edwards**  
9 Bullet Hill Rd.  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-486-5809  
Home Phone: 203-778-5939  
Fax: 203-486-3749  
Alt Contact1: 837-8291 203-778-6410  
Alt Contact2: FAX: 778-6410

**Jackie Ford**  
Girl Scout Council of SW CT  
529 Danbury Road  
Wilton, CT 06897  
Danbury, CT  
Phone: 800-882-5561  
Ext: 16  
Home Phone: 203-794-1750  
Fax: 203-762-0688  
Alt Contact1: 203-794-9123

**Ms. Barbara Joseph**  
5 Patricia Lane  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-743-6453  
Home Phone: 203  
Fax: 203

**Sai Katikaneni**  
Fuel Cell Energy  
28 Rose Lane, Unit 24  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-825-6067  
Home Phone: 203-825-6067  
Fax: 203-825-6273

**Patricia Keith-Johnson**  
Family Services Manager  
Head Start  
7 Old Sherman Turnpike  
Suite 206  
Danbury, CT 06810  
450 Candlewood Lake Rd N New Milford, CT 06776  
Phone: 203-743-3993  
Home Phone: 860-355-8402  
Fax: 203-792-9387

**Phyllis Kinlow**  
1 Farview Ave - Unit 1  
Danbury, CT 06810  
1 Farview Ave Danbury, CT 06810  
Phone: 203-797-0301  
Home Phone: 203-743-0870  
Fax: 203-797-1864

**Anne Nguyen**  
48 Golden Hill Rd  
Danbury, CT 06810  
48 Golden Hill Rd Danbury, CT 06810  
Phone: 203-778-4982  
Home Phone: 203-778-4982  
Fax: 203

**Mrs. Susan Nolan**  
8 Southern Boulevard  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-792-8686  
Ext: 115  
Home Phone: 203-748-7977  
Fax: 203-743-2051  
Alt Contact1: PMC - Her Office

**Shirley Nwachukwu**  
Moffett Electric  
19 Sunset Hill Road  
Brookfield, CT 06804  
Danbury, CT  
Phone: 203-731-2893  
Home Phone: 203  
Fax: 203-731-2854

**Nilima Parchure**  
28 Rose Lane #40  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-798-6021  
Home Phone: 203  
Fax: 203

**Pinakin S. Patel**  
Fuel Cell Energy  
24 Maplecrest Drive  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-825-6072  
Home Phone: 203-797-1677  
Fax: 203-798-2945  
Alt Contact1: FAX #798-2945

**Prim & Margaret Ramgolam**  
7 Terrace Street  
Danbury, CT 06811  
7 Terrace Street Danbury, CT 06811  
Phone: 203-748-3376  
Home Phone: 203-748-3376  
Fax: 203

**Dorothy Scott**  
Landmark Mortgage  
7 Sherry Lane  
Danbury, CT 06811  
7 Sherry Lane Danbury, CT 06811  
Phone: 203-743-7042  
Ext: 16  
Home Phone: 203-794-1771  
Fax: 203  
Alt Contact1: Home Fax #743-2574

**Stacy & Edie Thomas**  
55 Cross Street, Unit C-4  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-778-3587  
Home Phone: 203  
Fax: 203-790-2856  
Car Phone: 470-3101  
Alt Contact1: 203-470-3101

**Ms. Chineta White**  
34 Boulevard Dr.  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-792-4953  
Home Phone: 203  
Fax: 203

**Ferris White**  
10 Liberty Street  
Unit 23  
Danbury, CT 06810  
10 Liberty Street Danbury, CT 06810  
Phone: 203-797-9246  
Home Phone: 203-797-9246  
Fax: 203-830-6520

**Alba Wong**  
13 Shannon Ridge Rd  
Danbury, CT 06810  
Danbury, CT  
Phone: 203  
Home Phone: 203-796-5497  
Fax: 203

**Ms. Peggy Allen**

Children's Services Consultant  
Department of Children & Fa...  
131 West Street  
Danbury, CT 06810

Phone: 203-207-5163  
Home Phone: 203-744-2979  
Fax: 203

8 Jeannette Street Danbury, CT 06811

**Ms. Eileen Costello**

Education Connection  
345 Main Street  
Danbury, CT 06810

Phone: 203-791-1904  
Fax: 203-778-8076

Grassy Plain Street Bethel, CT 06801

Alt Contact1: 203-775-4432

**Lilly Evans**

14 Varian Drive  
Danbury, CT 06811

Phone: 203-744-2942  
Fax: 203

Danbury, CT

**Ms. Barbara Joseph**

5 Patricia Lane  
Danbury, CT 06811

Phone: 203-743-6453  
Home Phone: 203  
Fax: 203

Danbury, CT

**Patricia Keith-Johnson**

Family Services Manager  
Head Start  
7 Old Sherman Turnpike  
Suite 206  
Danbury, CT 06810

Phone: 203-743-3993  
Home Phone: 860-355-8402  
Fax: 203-792-9387

450 Candlewood Lake Rd N New Milford, CT 06776

**Ms. Nair DaSilva**  
9 Perkins Street  
Danbury, CT 06810

Phone: 203-748-5689  
Ext: 108  
Home Phone: 203-744-3601  
Fax: 203-790-2809

**Cylotte P. Dorceus**  
7 Coach Road  
Danbury, CT 06811

Phone: 203-744-5809  
Home Phone: 203  
Fax: 203

Danbury, CT

**Sai Katikaneni**  
Fuel Cell Energy  
28 Rose Lane, Unit 24  
Danbury, CT 06811

Phone: 203-825-6067  
Home Phone: 203-825-6067  
Fax: 203-825-6273

Danbury, CT

**Maria A. Koschel**  
192 Great Plain Rd  
Danbury, CT 06811

Phone: 203-792-3643  
Home Phone: 203  
Fax: 203

Danbury, CT

**Maria Fatima Laque**  
12 Elgin Ave  
Bethel, CT 06801

Phone: 203-794-0661  
Home Phone: 203  
Fax: 203

Danbury, CT

**Thai Nguyen**  
Senior Principle Engineer  
General DataComm, Inc.  
Park Road Extension  
PO Box 1299  
Middlebury, CT 06762-1299

Phone: 203-758-1811  
Home Phone: 203-778-4982  
Fax: 203-755-0896

48 Golden Hill Rd Danbury, CT 06810

**Pinakin S. Patel**  
Fuel Cell Energy  
24 Maplecrest Drive  
Danbury, CT 06811

Phone: 203-825-6072  
Home Phone: 203-797-1677  
Fax: 203-798-2945

Danbury, CT

Alt Contact1: FAX #798-2945

**Marilyn Rios**  
PO Box 426  
New Fairfield, CT 06812

Phone: 203-746-6644  
Home Phone: 203  
Fax: 203

Danbury, CT

**Marcie Albanesi**  
Danbury Hospital  
24 Hospital Avenue  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-797-7919  
Home Phone: 203  
Fax: 203-797-7663

**Ms. Peggy Allen**  
Children's Services Consultant  
Department of Children & Fa...  
131 West Street  
Danbury, CT 06810  
8 Jeannette Street Danbury, CT 06811  
Phone: 203-207-5163  
Home Phone: 203-744-2979  
Fax: 203

**Ms. Alecia Andrews**  
United Way of Northern Fairfi...  
85 West Street.  
Danbury, CT 06810  
Phone: 203-792-5330  
Home Phone: 203-  
Fax: 203-790-5182

**Bill Campbell**  
Director of Health  
City of Danbury Health Dept  
155 Deer Hill Avenue  
Danbury, CT 06810  
Phone: 203-797-4625  
Fax: 203-796-1596

**Timothy P. Connors**  
Superintendent  
Danbury Public Schools  
Administrative Center  
63 Beaver Brook Road  
Danbury, CT 06810  
10650 Campshire Avenue Apartment 2-10 Bloomington, MN 55438  
Phone: 203-797-4701  
Fax: 203-790-2875

Alt Contact1: Debbie  
Alt Contact2: Flo

**Ms. Eileen Costello**  
Education Connection  
345 Main Street  
Danbury, CT 06810  
Phone: 203-791-1904  
Fax: 203-778-8076

Grassy Plain Street Bethel, CT 06801

Alt Contact1: 203-775-4432

**Ms. Laura Downs**  
Cornerstone Consulting Group  
79 Maple Street  
Milford, CT 06460  
Phone: 203-874-3505  
Home Phone: 203-874-3505  
Fax: 203-882-8386

**Ingrid A. Espinosa**  
Danbury Children First  
13 Crown Street, Unit 2  
Danbury, CT 06810  
Phone: 203-797-8088  
Home Phone: 203-748-3450

Alt Contact1: 203-733-1821

**Juleen Flanigan**  
Education Connection  
P.O. Box 909  
Litchfield, CT 06759  
Phone: 860-567-0863  
Fax: 860-567-3381

Alt Contact1: Fax# 860-567-3381 203-791-1904

**Kim Giarratana**  
16 East Pembroke Road  
Danbury, CT 06811  
Danbury, CT  
Phone: 203-743-1750  
Home Phone: 203

**Susan Giglio**  
Director  
VNA - Healthy Families of Gre...  
4 Liberty Street  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-792-4121  
Home Phone: 203  
Fax: 203

**Dianne Jenkins**  
24 Blue Hills Road  
Monroe, CT 06468  
Danbury, CT  
Phone: 203-452-8399  
Home Phone: 203  
Fax: 203

**Ms. Linda A. Kosko**  
Danbury Children First  
2 Crosby Street  
Danbury, CT 06810  
20 Fairmont Place Shelton, CT 06484  
Phone: 203-797-8088  
Home Phone: 120-392-41316  
Fax: 203-792-7626

**Ms. Debbie MacKenzie**  
Director of Welfare & Human ...  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810  
Phone: 203-796-1580  
Home Phone: 203-797-9217  
Fax: 203-797-4566

**Mr. Marty Milkovic**  
Executive Director  
United Way of Northern Fairfi...  
85 West Street  
Danbury, CT 06810  
Phone: 203-792-5330  
Ext: 22  
Home Phone: 203  
Fax: 203-790-5182

**Mrs. Susan Nolan**  
8 Southern Boulevard  
Danbury, CT 06810  
Phone: 203-792-8686  
Ext: 115  
Home Phone: 203-748-7977  
Fax: 203-743-2051

Alt Contact1: PMC - Her Office

**Sam Stevens**  
CAPD  
111 Presidential Boulevard  
Suite 234  
Bala Cynwyd, PA 19004  
Danbury, CT  
Phone: 610-664-4540  
Home Phone: 203  
Fax: 610-664-6099

Alt Contact1: 203-791-9763

**Susan Thomas**  
Director  
Commission On Childcare Rig...  
268 Main St.  
Danbury, CT 06810  
Danbury, CT  
Phone: 203-748-4542  
Home Phone: 203  
Fax: 203-797-0847

Alt Contact1: FAX # 797-0847

**Judy Bolt**

Administrative Assistant  
Danbury Children First  
2 Crosby Street  
Danbury, CT 06810

Phone: 203-797-8088  
Home Phone: 203-755-6420

32 Fort Hill Ave Apt 6 Waterbury, CT 06704

**Mrs. Donna Bosworth**

18 Skyedge Drive  
Bethel, CT 06801

Phone: 203-748-5926  
Home Phone: 203  
Fax: 435-407-8640

Danbury, CT

Alt Contact1: e-mail cdbosworth@aol.com

**Mark Boughton**

State Representative  
Legislative Office Build, Room...  
Capitol Ave  
Hartford, CT 06106-1591

Phone: 800-842-1423  
Home Phone: 203  
Fax: 203

23 Allan Avenue Danbury, CT 06811

**Diana Burgos**

Deputy Director  
Danbury Housing Authority  
2 Mill Ridge Road  
Danbury, CT 06810

Phone: 203-744-2500  
Home Phone: 203  
Fax: 203-797-1864

Danbury, CT

**Mr. Samuel Deibler**

Executive Director  
ARC/Assoc of Religious Com...  
325 Main Street  
Danbury, CT 06810

Phone: 203-792-9450  
Home Phone: 203-748-5408  
Fax: 203-792-9452

**Richard DeJohn**

25 Padanaram Rd #85  
Danbury, CT 06811

Phone: 203-791-3234  
Home Phone: 203-797-1050  
Fax: 203-207-7159

Danbury, CT

**Mr. Daryle J. Dennis**

Director, Minority Affairs  
Western Connecticut State Un...  
Office of Minority Affairs  
181 White Street  
Danbury, CT 06810

Phone: 203-837-8549  
Fax: 203-837-8213

14 Apple Blossom Lane Danbury, 06811

Alt Contact1: Todd Jarvis 203-380-3927

**Ms. Jeannine Dickinson**

2 East Lake Road  
Danbury, CT 06811

Phone: 203-791-8337  
Home Phone: 203  
Fax: 203

Danbury, CT

**Cylotte P. Dorcemus**

7 Coach Road  
Danbury, CT 06811

Phone: 203-744-5809  
Home Phone: 203  
Fax: 203

Danbury, CT

**Dr. Robert Dylewski**

Danbury Public Schools  
Administrative Center  
63 Beaver Brook Road  
Danbury, CT 06810

Phone: 203-797-4710  
Fax: 203-790-2875

Alt Contact1: Kathy Buccellato 203-797-4709

**Barry Finch**

Greater Danbury Coalition for ...  
426 Main St  
Ridgefield, CT 06877

Phone: 203-438-6575  
Home Phone: 203  
Fax: 203-431-4471

Danbury, CT

**Debbie Hollrah**

19 Beechwood Dr  
Danbury, CT 06810

Phone: 203-798-9426  
Home Phone: 203-798-9426

19 Beechwood Drive Danbury, CT 06810

**Marlene Ho-Yen**

6 Deerhill Road  
Redding, CT 06896

Phone: 203-798-2855  
Home Phone: 203-938-2590  
Fax: 203

Danbury, CT

**Jeff Jurgensmier**

Boehringer Ingelheim  
900 Ridgebury Road  
P.O. Box 368  
Ridgefield, CT 06877

Phone: 203-798-4725  
Home Phone: 203  
Fax: 203

Danbury, CT

**Mrs. Patti Keckeisen**

One Seminole Road  
Danbury, CT 06811

Phone: 203-798-4292  
Home Phone: 203-797-1484  
Fax: 203-798-4282

Alt Contact1: fax# 203-791-6651

**Edward Lopes**

Danbury Police Department  
116 Main Street  
Danbury, CT 06810

Phone: 203-797-4644  
Home Phone: 203  
Fax: 203-796-8018

Danbury, CT

**Maria-Cinta Lowe**

Executive Director  
Hispanic Cultural Society  
87 West Street  
Danbury, CT 06810

Phone: 203-798-2855  
Home Phone: 203  
Fax: 203-798-6337

Danbury, CT

**Ms. Debbie MacKenzie**

Director of Welfare & Human ...  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Phone: 203-796-1580  
Home Phone: 203-797-9217  
Fax: 203-797-4566

**Mr. Charles Manos**

Psychologist  
King Street Intermediate School  
South King Street  
Danbury, CT 06811

Phone: 203-797-4761  
Fax: 203

Alt Contact1: Pat

**Martin Moore**

Dining Express  
P.O. Box 2812  
Danbury, CT 06813

Phone: 203-778-3463  
Home Phone: 203  
Fax: 203-748-8018

Danbury, CT

**Anne Nguyen**

48 Golden Hill Rd  
Danbury, CT 06810

Phone: 203-778-4982  
Home Phone: 203-778-4982  
Fax: 203

48 Golden Hill Rd Danbury, CT 06810

**Thai Nguyen**

Senior Principle Engineer  
General DataComm, Inc.  
Park Road Extension  
PO Box 1299  
Middlebury, CT 06762-1299

Phone: 203-758-1811  
Home Phone: 203-778-4982  
Fax: 203-755-0896

48 Golden Hill Rd Danbury, CT 06810

**Nilima Parchure**

28 Rose Lane #40  
Danbury, CT 06811

Phone: 203-798-6021  
Home Phone: 203  
Fax: 203

Danbury, CT

**Steve Pichiarallo**

Danbury Jaycees  
PO Box 3351  
Danbury, CT 06813

Phone: 203-792-5234  
Home Phone: 203  
Fax: 203

Danbury, CT

**Mrs. Carolyn Keenan Smith**

18 Skyline Terrace  
Danbury, CT 06810

Phone: 203-794-0292  
Home Phone: 203  
Fax: 203

Danbury, CT

**Reverend Dan Wehmeier**

Pastor  
Immanuel Luthern Church  
26 West Street  
Danbury, CT 06810

Phone: 203-748-3320  
Home Phone: 203  
Fax: 203

Danbury, CT

**Ms. Dianne E. Yamin**

4 Moss Avenue  
Danbury, CT 06810

Phone: 203-744-7090  
Fax: 203

4 Moss Ave Danbury, CT 06810

**Judy Bolt**

Administrative Assistant  
 Danbury Children First  
 2 Crosby Street  
 Danbury, CT 06810

Phone: 203-797-8088  
 Home Phone: 203-755-6420

32 Fort Hill Ave Apt 6 Waterbury, CT 06704

**Mrs. Donna Bosworth**

18 Skyedge Drive  
 Bethel, CT 06801

Phone: 203-748-5926  
 Home Phone: 203  
 Fax: 435-407-8640

Danbury, CT

Alt Contact1: e-mail cdbosworth@aol.com

**Rena Bunns**

404 Alice Dr #B  
 Greenville, NC 27834-8561

Phone: 203-207-4626  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Ms. Evelyn Charon**

51 High Ridge Road  
 Danbury, CT 06811

Phone: 203-748-5175  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Daphne Clarke-Hudson**

Parent-Schools Coordinator  
 C.H.A. Dynamic Motivational ...  
 13R Sherry Lane Ext.  
 New Milford, CT 06776

Phone: 744-2143  
 Home Phone: 860-355-9838

13 Sherry Lane Ext. NewMilford, CT 06776

**Ms. Nair DaSilva**

9 Perkins Street  
 Danbury, CT 06810

Phone: 203-748-5689  
 Ext: 108  
 Home Phone: 203-744-3601  
 Fax: 203-790-2809

**Jagruti Dave**

41 Brookside  
 Danbury, CT 06811

Phone: 203-778-3310  
 Home Phone: 203-778-3310  
 Fax: 203

Danbury, CT

**Richard DeJohn**

25 Padanaram Rd #85  
 Danbury, CT 06811

Phone: 203-791-3234  
 Home Phone: 203-797-1050  
 Fax: 203-207-7159

Danbury, CT

**Rhonda DeLetis**

37 Whipoorwill Rd  
 Bethel, CT 06801

Phone: 203-388-0189  
 Home Phone: 203-730-2365  
 Fax: 203-964-1503

Danbury, CT

**Cylotte P. Dorcemus**

7 Coach Road  
 Danbury, CT 06811

Phone: 203-744-5809  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Suely Ferreira**

CT

Phone: 203  
 Fax: 203

CT

**Margaret Gavlik**

4 Briar Patch Lane  
 Danbury, CT 06810

Phone: 203-791-2178  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Dolores Greenfield**

10 Ashe Place  
 Danbury, CT 06810

Phone: 203  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Matthew Greger**

Mr. & Mrs.  
 25 Wooster Heights Rd  
 Danbury, CT 06810

Phone: 203-748-2919  
 Home Phone: 203-748-6811  
 Fax: 203-743-7915

Danbury, CT

**Debbie Hollrah**

19 Beechwood Dr  
 Danbury, CT 06810

Phone: 203-798-9426  
 Home Phone: 203-798-9426

19 Beechwood Drive Danbury, CT 06810

**Marlene Ho-Yen**

6 Deerhill Road  
 Redding, CT 06896

Phone: 203-798-2855  
 Home Phone: 203-938-2590  
 Fax: 203

Danbury, CT

**Sai Katikaneni**

Fuel Cell Energy  
 28 Rose Lane , Unit 24  
 Danbury, CT 06811

Phone: 203-825-6067  
 Home Phone: 203-825-6067  
 Fax: 203-825-6273

Danbury, CT

**Sudha Katikaneni**

28 Rose Lane Unit 24  
 Danbury, CT 06811

Phone: 203-825-6067  
 Home Phone: 203-791-0322  
 Fax: 203-825-6273

Work 825-6067 Danbury, CT

**Mrs. Patti Keckeisen**

One Seminole Road  
 Danbury, CT 06811

Phone: 203-798-4292  
 Home Phone: 203-797-1484  
 Fax: 203-798-4282

Alt Contact1: fax# 203-791-6651

**Tanya Kelley**

15 Westview Drive  
 Danbury, CT 06810

Phone: 914-937-1200  
 Ext: 225  
 Home Phone: 203-792-3556  
 Fax: 203

15 Westview Drive Danbury, CT 06810

Alt Contact1: 914-937-1200

**Anne Krieg**

work #355-3793  
 55 Garfield Avenue  
 Danbury, CT 06810

Phone: 203-792-3246  
 Home Phone: 203-792-3246  
 Fax: 860-355-9023

55 Garfield Avenue Danbury, CT 06810

Alt Contact1: 860-354-4041

**Judith McAfee**

130 Old Brookfield Road  
 Danbury, CT 06811

Phone: 203-798-6432  
 Fax: 203

**Loretta Mygan**

13 Starr Ave  
 Danbury, CT 06810

Phone: 914-737-3300  
 Ext: 301  
 Home Phone: 203-778-8722  
 Fax: 203

Danbury, CT

**Anne Nguyen**

48 Golden Hill Rd  
 Danbury, CT 06810

Phone: 203-778-4982  
 Home Phone: 203-778-4982  
 Fax: 203

48 Golden Hill Rd Danbury, CT 06810

**Thai Nguyen**

Senior Principle Engineer  
 General DataComm, Inc.  
 Park Road Extension  
 PO Box 1299  
 Middlebury, CT 06762-1299

Phone: 203-758-1811  
 Home Phone: 203-778-4982  
 Fax: 203-755-0896

48 Golden Hill Rd Danbury, CT 06810

**Nilima Parchure**

28 Rose Lane #40  
 Danbury, CT 06811

Phone: 203-798-6021  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Ilgia A. Parris**

2 Kingswood Rd  
 Danbury, CT 06811

Phone: 203-746-4733  
 Home Phone: 203  
 Fax: 203

Danbury, CT

Alt Contact1: Hubert Parris 203-798-7303

**Pinakin S. Patel**

Fuel Cell Energy  
 24 Maplecrest Drive  
 Danbury, CT 06811

Phone: 203-825-6072  
 Home Phone: 203-797-1677  
 Fax: 203-798-2945

Danbury, CT

Alt Contact1: FAX #798-2945

**Gysselle Perez**

205 Main Street, Apt 7  
 Danbury, CT 06810

Phone: 203-778-2061  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Jose & Clementina Lunar Perez**

22 Pahquioque Apt 3  
 Danbury, CT 06810

Phone: 203-798-2378  
 Home Phone: 203-791-9043  
 Fax: 203

22 Pahquioque Danbury, CT 06810

**Susan Poulin**

12 James Street  
 Danbury, CT 06810

Phone: 203-796-7936  
 Home Phone: 203-798-1216  
 Fax: 203

Danbury, CT

Alt Contact1: 203-743-8088

**Shashi Purohit**

23 Jeanette Rd  
 Danbury, CT 06810

Phone: 203-778-4257  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Mrs. Lilia Santana**

12 Country Ridge Road  
 Danbury, CT 06811

Phone: 203-731-0844  
 Home Phone: 203-778-6501  
 Fax: 203-792-6259

12 Country Ridge Road Danbury, CT 06811

Alt Contact1: Beeper

**Dorothy Scott**

Landmark Mortgage  
 7 Sherry Lane  
 Danbury, CT 06811

Phone: 203-743-7042  
 Ext: 16  
 Home Phone: 203-794-1771  
 Fax: 203

7 Sherry Lane Danbury, CT 06811

Alt Contact1: Home Fax #743-2574

**Renee & Ray Sherwood**

30 Spruce Mt. Rd.  
 Danbury, CT 06810

Phone: 203-744-3579  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Christine Sigillo**

1 Grenier Dr  
 Danbury, CT 06810

Phone: 203-744-1805  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Gail Sirko**

40 Jackson Drive  
 Danbury, CT 06811

Phone: 203-744-6925  
 Home Phone: 203-744-6925  
 Fax: 203

40 Jackson Drive Danbury, CT 06811

**Mrs. Carolyn Keenan Smith**

18 Skyline Terrace  
 Danbury, CT 06810

Phone: 203-794-0292  
 Home Phone: 203  
 Fax: 203

Danbury, CT

**Alba Wong**

13 Shannon Ridge Rd  
 Danbury, CT 06810

Phone: 203  
 Home Phone: 203-796-5497  
 Fax: 203

Danbury, CT

**Mrs. Susan Nolan**

8 Southern Boulevard  
Danbury, CT 06810

Phone: 203-792-8686  
Ext: 115  
Home Phone: 203-748-7977  
Fax: 203-743-2051

Alt Contact1: PMC - Her Office

---

**June Renzulli**

Director of Finance & Adminis...  
United Way of Northern Fairfi...  
85 West Street  
Danbury, CT 06810

Phone: 203-792-5330  
Home Phone: 203-  
Fax: 203-790-5182

Alt Contact1: 203-355-1531

**Mrs. Donna Bosworth**18 Skyedge Drive  
Bethel, CT 06801Phone: 203-748-5926  
Home Phone: 203  
Fax: 435-407-8640

Danbury, CT

Alt Contact1: e-mail cdbosworth@aol.com

**Ms. Eileen Byrne**Five Little John Lane  
Danbury, CT 06811Phone: 203-743-3714  
Home Phone: 203

Danbury, CT

**Alexandra Edwards**9 Bullet Hill Rd.  
Danbury, CT 06811Phone: 203-486-5809\*  
Home Phone: 203-778-5939  
Fax: 203-486-3749

Danbury, CT

Alt Contact1: 837-8291

**Maureen G. Garry**175 Westville Ave. Ext.  
Danbury, CT 06811Phone: 203-792-0303  
Home Phone: 203  
Fax: 203

Danbury, CT

**Kim Giarratana**16 East Pembroke Road  
Danbury, CT 06811Phone: 203-743-1750  
Home Phone: 203

Danbury, CT

**Addie Gillich**Citywide PTO  
22 Gregory Street  
Danbury, CT 06811Phone: 203-797-4809  
Home Phone: 203-796-7413  
Fax: 203

Alt Contact1: 203-748-7809

**Mrs. Diane Hnat-Blain**18 Padanaram Avenue  
Danbury, CT 06810Phone: 203-744-3465  
Ext: 103  
Home Phone: 203-744-3465  
Fax: 800-467-3700

Alt Contact1: 973-284-5980

**Ms. Barbara Joseph**5 Patricia Lane  
Danbury, CT 06811Phone: 203-743-6453  
Home Phone: 203  
Fax: 203

Danbury, CT

**Anne Krieg**work #355-3793  
55 Garfield Avenue  
Danbury, CT 06810Phone: 203-792-3246  
Home Phone: 203-792-3246  
Fax: 860-355-9023

55 Garfield Avenue Danbury, CT 06810

Alt Contact1: 860-354-4041

**Mrs. Caroline LaFleur**26 Whipperwill Road  
Bethel, CT 06801Phone: 203-743-5599  
Home Phone: 203  
Fax: 203

Danbury, CT

**Mrs. Susan Nolan**8 Southern Boulevard  
Danbury, CT 06810Phone: 203-792-8686  
Ext: 115  
Home Phone: 203-748-7977  
Fax: 203-743-2051

Alt Contact1: PMC - Her Office

**Pinakin S. Patel**Fuel Cell Energy  
24 Maplecrest Drive  
Danbury, CT 06811Phone: 203-825-6072  
Home Phone: 203-797-1677  
Fax: 203-798-2945

Danbury, CT

Alt Contact1: FAX #798-2945

**Dorothy Scott**Landmark Mortgage  
7 Sherry Lane  
Danbury, CT 06811Phone: 203-743-7042  
Ext: 16  
Home Phone: 203-794-1771  
Fax: 203

7 Sherry Lane Danbury, CT 06811

Alt Contact1: Home Fax #743-2574

**Ms. Bea Shilstone**42 Picketts Ridge Road  
West Redding, CT 06896-1011Phone: 203-438-2727  
Home Phone: 203-438-2727

42 Picketts Ridge Rd. Redding, Ct 06896

**Mrs. Carolyn Keenan Smith**18 Skyline Terrace  
Danbury, CT 06810Phone: 203-794-0292  
Home Phone: 203  
Fax: 203

Danbury, CT

**Ferris White**10 Liberty Street  
Unit 23  
Danbury, CT 06810Phone: 203-797-9246  
Home Phone: 203-797-9246  
Fax: 203-830-6520

10 Liberty Street Danbury, CT 06810



**Attachment B**

**Collaborative Agreement**

**Memorandum of Agreement**  
between  
The Danbury Children First Initiative  
and  
The United Way of Northern Fairfield County

The Danbury Children First Initiative (CF) and the United Way of Northern Fairfield County (UW) agree to work together under the terms of the Graustein Memorial Fund (GMF) grant to the Danbury community.

UW agrees to:

- ◆ Act as the Fiscal Agent for the grant.
- ◆ Hold the grant funds received in a FDIC insured, interest-bearing account, crediting it at least quarterly for earned interest.
- ◆ Maintain the books of CF according to general accepted accounting principles for non-profit organizations.
- ◆ Return any unused funds from the grant after its completion to the GMF at its request.
- ◆ Maintain the personnel system for CF. Hire CF employees and perform all CF personnel functions in consultation with the CF Steering Committee. Employees hired with grant funds will be employees of UW.
- ◆ Ensure that grant funds are used in a manner consistent with the project goals and objectives as defined by the GMF.
- ◆ Provide reasonable financial reporting to the GMF as requested.
- ◆ Conduct an annual audit to CF and the GMF, by an independent Certified Public Accountant, which will identify CF funds as a separate program.
- ◆ To appoint a representative to serve as a member of the Steering Committee of CF.
- ◆ To work with the Steering Committee to accomplish the goals, objectives and implementation of then initiative as defined by the GMF.
- ◆ To work with the Steering Committee to prepare reasonable narrative reports to the GM.

CF agrees to:

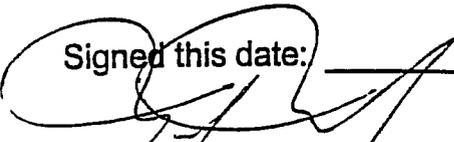
- ◆ Provide UW with the information needed to meet its responsibilities described above.
- ◆ Provide UW with all appropriate information from the GMF needed to meet its responsibilities described above.
- ◆ Recognize UW's responsibilities for maintaining appropriate fiscal and personnel standards.

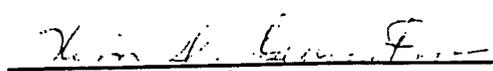
Both UW and CF agree:

- ◆ That the term of this agreement is January 1, 2000 to December 31, 2001.
- ◆ To work together to meet the terms of the grant from GMF.
- ◆ To provide 90 days notice if they wish this agreement to be terminated.

Signed this date: \_\_\_\_\_

8/30/99

  
Marty Milkovic, President & CPO  
United Way of Northern Fairfield County

  
Kim Giarratana, Chairman  
Danbury Children First Initiative



**Attachment C**

**2001 Budget  
2001 Narrative**

Graustein	56,250	
City of Danbury	75,000	
United Way	10,000	
Foundations	100,000	Lucent - \$75,000; Fairfield County Foundation - \$20,000; Union Savings - \$5,000
State	20,000	Working with legislators to include funds for parent leadership development in State budget plus potential applications to State.
CT Campus Compact-VISTA Inkind	30,000	
Donations- members & staff	2,500	
Donations- corporate/business	12,232	Could be a combination of inkind and funding.
Membershihp fees-individual	600	
Membership fees-organization/business	1,250	
Inkind WESCONN	1,413	
Multicultural Day Fundraising	2,535	
SR Aide/ CACD (Inkind)	5,600	
Interest	2,000	
<b>Total Sources</b>	<b>319,380</b>	<b>\$37,013 or 12% of this is inkind support</b>
Collaborative Director	70,106	
Community Organizer/ Researcher	48,932	
Parent Training Coordinator	30,000	
Office Coordinator	30,939	
Clerical Support	5,600	
<i>Subtotal Salaries and Benefits</i>	<i>185,577</i>	<i>Reflects an estimated 10% increase in the cost of benefits</i>
Printing	22,000	\$12,000 for Newsletter; \$6,000 for Directory; \$4,000 for PLTI, flyers, stationary, etc.
Postage	6,000	
Child Care	6,600	
Food	16,000	
Telephone & Internet	5,500	
Supplies	7,000	
Rent, Utils., Clean., Security	15,000	
Equip. Maint.	4,000	
Mini-Grants	5,000	
Consultants-Training	12,000	\$7,000 for PLTI instructors; \$5,000 for facilitators of other parent leadership training programs.
Travel	5,000	
Facilities-Training	3,000	Facilities at WESCONN mainly for PLTI
Translation/ Interpretation	4,000	\$1,000 for Newsletter; \$2,500 for Directory; \$500 for other.
Conferences-Parent Leaders	6,000	
Multi-Cultural Parents Day-direct exp	5,000	
Staff Training	2,000	
Advertising	2,000	
Fees/ Dues	500	
Recognition	1,000	
Depreciation	4,500	\$375 per month
Insurance and Audit	1,700	\$700 insurance; \$1,000 audit
<i>Subtotal Expenses</i>	<i>133,800</i>	
<b>Total Expenses</b>	<b>\$319,380</b>	
<b>Revenue less Expenses</b>	<b>0</b>	

**Salaries & Benefits:**

- Collaborative Director
- Community Researcher/ Organizer
- Office Coordinator
- Clerical Support
- Subtotal Personnel**

**Goal 1A Budget Narrative**

- 17,527 25% x \$70,106: support to early childhood work, Communications, School Readiness
- 24,466 50% x 48,932: responsible for staffing 3 Task forces, including identifying, analyzing and compiling data.
- 6,188 20% x 30,939: office/ administrative support- including mailings, data base, telephone/reception
- 1,120 20% x \$5,600: clerical support - inkind from local community action agency- CACD
- \$49,301**

**Other Expenses:**

- Printing
- Postage
- Child Care
- Food
- Telephone & Internet
- Supplies
- Rent, Utils., Clean., Security
- Equip. Maint.
- Travel
- Translation/ Interpretation
- Staff Training
- Advertising
- Fees/ Dues
- Cognition
- Depreciation
- Insurance and Audit
- Subtotal Expenses**

- 13,000 \$12,000 for newsletter(\$3,000 x 4 times per year); \$1,000 for fact sheets, presentation materials.
- 2,700 \$300 x 4 issues for newsletter=\$1,200; \$125/mo. x 12= \$1,500: distribution of materials, correspondence.
- 1,200 3 Task Forces x 8 meetings each x \$50= \$1,200
- 3,600 3 Task Forces x 8 meetings x 80=\$1,920; Communications 12 meetings x 75=\$900; 2-3 forums = \$780.
- 1,375 \$115 per month allocation x 12 months.
- 2,000 \$167 per month x 12 months for consumable supplies like copy paper, office items and supplies for office equipment.
- 4,000 Prorated share of total facilities cost: 27% x 15,000.
- 900 Prorated share of equipment maintenance costs for computers and office equipment: 23% x \$4,000.
- 1,800 \$150 per month x 12 months
- 1,000 Average of \$20 per translation of informational materials x 10 = \$200; newsletter x 4 x \$200 = \$800.
- 400
- 400
- 100
- 200
- 900
- 400
- \$33,975**

**TOTAL EXPENSES**

**\$83,276**

**Essential Sources of Support:**

- Trust
- City of Danbury
- Red Way
- Advanced Technologies Foundation
- CACD Inkind
- Government Printing or Corporate Donations

- 8,000
- 4,000
- 0
- 65,000
- 1,120
- 5,156

**TOTAL REVENUE & INKIND**

**\$83,276**

Salaries & Benefits:  
 Collaborative Director  
 Community Researcher/ Organizer  
 Parent Training Coordinator  
 Office Coordinator  
 Clerical Support  
**Subtotal Personnel**

Goal 2A Budget Narrative  
 7,011 10% x \$70,106: support to parent training work, supervision/management, and training of VISTA worker  
 3,670 7.5% x 48,932: support and coordination related to Task Force priorities and training topics  
 24,000 80% x \$30,000 (estimated inkind value of VISTA worker) to implement parent leader training  
 6,188 20% x 30,939: office/ administrative support- including mailings, data base, telephone/reception  
 1,120 20% x \$5,600: clerical support - inkind from local community action agency- CACD  
**\$41,989**

Other Expenses:  
 Printing  
 Postage  
 Child Care  
 Food  
 Telephone & Internet  
 Supplies  
 Rent, Utils., Clean., Security  
 Equip. Maint.  
 Consultants-Training

2,000 Includes training handouts and materials, applications, brochures, graduation related materials for training programs.  
 1,200 \$100 per month x 12 months.  
 4,000 PLTI classes-21 weeks x \$110=\$2,310; PLTI Alumni-9 meetings x \$40=\$360; PLTI Design Team-12 meetings x \$30=\$360  
 Parent training-6 programs x 2 sessions x \$60=\$720; \$250 childcare other reimbursement.  
 7,700 PLTI classes-\$225 per class x 20 classes+ day retreat(\$500)+ PLTI graduation(\$700);  
 PLTI Alumni & Design Team meetings(21+) and meetings with parents regarding training outreach and design=\$1,300  
 1,375 \$115 per month allocation x 12 months.  
 1,600 \$133 per month x 12 months for consumable supplies for classes, graduation, child care and office.  
 3,000 Prorated share of total facilities cost: 20% x 15,000.  
 900 Prorated share of equipment maintenance costs for computers and office equipment: 23% x \$4,000.  
 12,000 PLTI-8 x \$50 x @ instructors for one day retreat; 11 weeks x 4 hrs x \$50/hr x 2 instructors; 10 weeks x 4hrs x \$50/hr  
 for one instructor = \$7,000. Parent Training Program- 4 training @ \$1,250 average cost per training=\$5,000.  
 2,000 Average of \$167/ month x 12 months for travel to Hartford for State PLTI meetings & for training program  
 3,000 Mainly facilities for PLTI.  
 250 Estimated cost of translating training program information and materials.

Travel  
 Facilities-Training  
 Translation/ Interpretation  
 Staff Training  
 Advertising  
 Fees/ Dues  
 Recognition  
 Depreciation  
 Insurance and Audit  
**Total Expenses**  
**TOTAL**

400  
 400  
 100  
 200  
 900  
 400  
 \$41,425  
**\$83,414**

Potential Sources of Revenue:  
 Sustein  
 of Danbury  
 Field County Foundation  
 n. Campus Compact-VISTA Inkind  
 e  
 d PIP, WESCONN  
 n Savings  
 CD  
**TOTAL REVENUE AND INKIND**

881  
 33,000  
 10,000  
 24,000  
 8,000  
 1,413  
 5,000  
 1,120  
**\$83,414**

**Goal 3 Budget Narrative**

**Salaries & Benefits:**

Collaborative Director  
Office Coordinator  
Clerical Support  
**Subtotal Personnel**

21,032 30% x \$70,106: Development & maintenance of membership, partnerships, evaluation and annual report.  
6,188 20% x 30,939: office/ administrative support- including mailings, data base, telephone/reception  
1,120 20% x \$5,600: clerical support - in kind from local community action agency- CACD  
**\$28,340**

**Other Expenses:**

Printing  
Postage  
Child Care  
Food  
Telephone & Internet  
Supplies  
Rent, Utils., Clean., Security  
Equip. Maint.  
Travel  
Translation/ Interpretation  
Staff Training  
Advertising  
Fees/ Dues  
Recognition  
Depreciation  
Insurance and Audit  
**Subtotal Expenses**

500 Costs of printing Annual Report.  
900 \$75 per month x 12 months.  
300 6 meetings at an average of \$50 per meeting for child care  
2,000 4 Resource Plan + 4 Evaluation Plan meetings x \$50 each; Annual recognition/membership at \$1,700.  
1,100 \$92 per month allocation x 12 months.  
1,800 \$150. per month x 12 months for consumable supplies.  
3,000 Prorated share of total facilities cost: 20% x 15,000.  
650 Prorated share of equipment maintenance costs for computers and office equipment: 16% x \$4,000.  
300 Travel within the State 10 times during the year at \$30 each.  
250 Estimated cost of translating Annual Report.  
400  
400  
100  
200  
900  
300  
**\$13,100**

**TOTAL**

**\$41,440**

**Potential Sources of Revenue:**

Fraustein  
City of Danbury  
Donations- members & staff  
Donations- corporate/business  
Membership fees - individuals  
Membership fees - organizations/business  
Interest  
CACD  
**TOTAL REVENUE AND INKIND**

28,119  
3,000  
2,500  
2,851  
600  
1,250  
2,000  
1,120  
**\$41,440**



**Attachment D**  
**Legacy Plan**

# Legacy Work Plan

(August 31, 1999)

**I. GOAL:**

To develop partnerships to increase community awareness of children's issues and the capacity of parents and systems to advocate for programs improvements.

**OUTCOME MEASURES:**

- A parent-driven advocacy agenda is firmly established on issues of concern, with flexibility built into the agenda-setting process so that advocates can support a new priority if a crisis emerges.
- Supply of early childhood education and care, for ages birth to four, is equal to demand based on parent preferences.
- Danbury Children First communicates clear consistent messages about what's good for children and families.
- Danbury Children First is recognized in the community as a resource for those concerned with children and family issues and services, locally and at the State level.
- Program and /or service improvement for children and their families are begun community-wide

**A. OBJECTIVES:**

- 1) Develop an advocacy agenda, both State and local, clearly stated, and the agenda is supported by parents and others in the community and through analysis of data.
- 2) Develop advocacy teams, or enhance the work of existing groups of informed parents and others concerned with improving life outcomes for children.
- 3) Heighten community awareness by developing regular, consistent means of communicating on important issues.

**MARKERS OF PROGRESS:**

- 1) An advocacy agenda is firmly established on issues of concern and advocates are able to respond if new priorities emerge during the year, as evidenced by at least 150 informed citizens are supported and have skills to advocate within the community and at the State level.
- 2) Informed citizens are supported and have the skills to advocate within the community and at the State level.
- 3) Data collection and analysis has been completed for use to support the advocacy agenda.
- 4) Clear, consistent messages have been developed about children's issues and what we want for children in Danbury.
- 5) Parent to Parent Newsletters are available on a regular basis with a distribution of at least 5,000.
- 6) Consistent, clear messages about Danbury Children First's role in the community are developed and disseminated through a variety of means quarterly.
- 7) Danbury Children First membership expands to include more representation from the business, faith and human service communities and increased diversity of families.

Activities/ Tasks	Responsible	Timeline
1. Hire and orient staff –Community Researcher/ Organizer.	CFI Collaborative Director with Steering Committee and partners	January 15, 2000
2. Set the issue areas for the year's advocacy work. These will include 4-5 from the following list: (3-4 local and 1-2 state issue areas) <ul style="list-style-type: none"> <li>• children birth to 3, (playgroups, Healthy Families, ParentNet)</li> <li>• School Readiness,</li> <li>• parent leadership,</li> <li>• recreation,</li> <li>• parent involvement in schools,</li> <li>• multicultural awareness and understanding, and</li> <li>• information and technology.</li> </ul>	CFI Steering Committee.	January 15, 2000 and January 15, 2001
3. Organize, outreach and set up teams (4-5) for the selected issue areas.	Community Researcher/ Organizer	February 15, 2000 and Feb. 2001

<p>information and data will be collected in support of the advocacy agenda. Determine gaps, based on information. Respond to Mayor's call for legislative agenda.</p> <p><u>As part of the local and/or state agenda:</u>  ⇒ Advocate for supply of early childhood education and care services based on parent preference.  ⇒ Advocate for development of infrastructure to support the collection of child and system community outcomes' indicators. (For example, regarding the School District.)</p>	<p>Community Researcher/Organizer with the team.  Approval by the Steering Committee.</p> <p>All of the above in partnership with such as the School Readiness Council and interested parents</p>	<p>State agenda: Mar. 5, 2000 and Feb. 15, 2001  Local agenda: Apr. 5, 2000 and Mar. 5, 2001</p> <p>Spring and Fall 2000  Spring and Fall 2001</p>
<p>5. Training on advocacy and the legislative process is offered to parents and others concerned with children's issues who want to use these skills for their benefit. (See Goal II for parent training.)</p>	<p>Parent Training Coordinator in partnership with others locally and at the state level, including Conn. Voices for Children, Conn. Commission on Children, and others.</p>	<p>January – February 2000 and January – February 2001</p>
<p>6. Collect and analyze data, including drawing on the community for input and advice.</p>	<p>Community Research/ Organizer and advocacy team members, as appropriate</p>	<p>By March 15, 2000 for statewide agenda  By May 15, 2001 for local agenda</p>
<p>7. Final report of State agenda is reviewed and approved by Steering Committee.</p>	<p>Community Researcher/ Organizer, CFI Steering Committee, Collaborative Director</p>	<p>March 30, 2000 and Feb. 2001</p>
<p>8. Fine tune messages put out in the community regarding State advocacy and develop public awareness campaign.</p>	<p>Communications Committee and Collaborative Director.</p>	<p>March 30, 2000 and Feb. 2001</p>
<p>9. Implement public awareness campaign regarding State issues, using various vehicles including engaging the media to communicate messages.</p>	<p>Communications Committee and Collaborative Director as well as other committed partners and parent volunteers</p>	<p>April– May 31, 2000 and Mar. – May 2001</p>
<p>10. Advocate with State legislators.</p> <ul style="list-style-type: none"> <li>• One to one, including visits to the Capitol, calls and letters</li> <li>• Plan such as breakfast meetings or other opportunities to meet.</li> <li>• CFI agenda statement with data analysis</li> <li>• Coordinate with others with similar agendas in the State and locally, like the School Readiness Council</li> </ul>	<p>Members who worked on advocacy agenda with Community Researcher/ Organizer, Collaborative Director and other support from those in the community.</p>	<p>March – May 31, 2000 and Mar. – May 2001</p>
<p>11. Final report of local agenda and reviewed by Steering Committee.</p>	<p>Community Researcher/ Organizer, CFI Steering Committee, Collaborative Director</p>	<p>May 31, 2000 and April 2001</p>
<p>12. Fine tune messages put out in the community regarding local advocacy and develop public awareness strategies.</p>	<p>Communications Committee and Collaborative Director</p>	<p>May 31, 2000 and April 2001</p>
<p>13. Publish the Parent to Parent Newsletter on a regular basis.</p>	<p>Communications Committee and Collaborative Director.</p>	<p>Spring, Summer, Fall and Winter 2000 and Spring, Summer, Fall and Winter 2001</p>
<p>14. Implement public awareness strategies regarding local issues, using various vehicles including the media.</p> <ul style="list-style-type: none"> <li>• Brochures</li> <li>• Press Releases</li> <li>• Media</li> <li>• Newsletters and fact sheets</li> </ul>	<p>Communications Committee and Collaborative Director as well as other committed partners and parent volunteers</p>	<p>June 1, 2000 – December 31, 2000 and June 2001- Dec. 2001</p>

<p>in community, outreach and increase membership both in diversity and by increasing the number of fathers and others who may not have been represented prior.</p>	<p>Steering Committee, Collaborative Director, parent volunteers, Community Organizer. Also others in community.</p>	<p>Meet with at least 12 groups during each year, in 2000 and 2001.</p>
<p>16. Advocate with local leaders, organizational board members and common Council members.</p> <ul style="list-style-type: none"> <li>• One to one, including meetings, calls and letters</li> <li>• Plan such as breakfast meetings or other opportunities to meet.</li> <li>• CFI agenda statement with data analysis</li> <li>• Coordinate with others with similar agendas in the State and locally, like the School Readiness Council</li> </ul>	<p>Members who worked on advocacy agenda with Community Researcher/ Organizer, Collaborative Director and other support from those in the community.</p>	<p>June 1, 2000 – December 31, 2000 and June 2001- Dec. 2001</p>

**Legacy Work Plan**

**I. GOAL:**

To develop partnerships to increase community awareness of children's issues and the capacity of parents and systems to advocate for programs improvements.

**OUTCOME MEASURE:**

A compilation of resources in Danbury for children and families is developed and distributed to the community on a regular basis.

**B. OBJECTIVE:**

1. Collect and compile information on community resources that exist for children and families in Danbury, including:
  - Programs, services and other resources available
  - Program and child outcomes
2. Continue to build partnerships in the community to heighten awareness of children's issues.

**MARKERS OF PROGRESS:**

- 1) Comprehensive information has been collected on community resources for children and families.
- 2) Annual reports are compiled and distributed to the community, including information on program availability in the community.
- 3) Consistent, clear messages about children's issues are developed and disseminated through a variety of means annually. Community-wide information has been collected on children, 0-8.
- 4) Development of additional markers of progress regarding early school success, including those generated from the work of the Community Outcomes Teams.

Activities/ Tasks	Responsible	Timeline
<ol style="list-style-type: none"> <li>1. Identify, collect and coordinate collection of information and data,               <ul style="list-style-type: none"> <li>• for children 0-4 and</li> <li>• for children 5-8.</li> </ul> </li> </ol>	<p>Community Researcher/ Organizer , Collaborative Director and School Readiness Council and United Way for 0-4; School District Staff for 5-8; and concerned, interested agencies, organizations &amp; parents.</p>	<p>February 1, 2000 – March 31, 2000 and Feb – Mar 2001</p>
<ol style="list-style-type: none"> <li>2. Integrate Systems and Child Community Outcomes work. This includes identifying Child Outcomes and Systems Outcomes and working with health systems and school district to develop and track outcomes.</li> </ol>	<p>Community Researcher/ Organizer and Collaborative Director, Cross-Site/Community Outcomes Teams Representatives, School Readiness Council, United Way, and School District Staff, health system/s, interested parents</p>	<p>March 2000 Meet at least 6 times a year in 2000 and 2001 with appropriate partners on each outcome area.</p>

Coordinate with the advocacy teams. Look for information and program data that can be collected on a regular basis or ways that new data could be collected on a regular basis in the future.	Community Researcher/ Organizer	January – May 2000 and January – May 2001
4. Analyze data, including drawing on the community for input and advice.	Community Researcher/ Organizer, with interested parent volunteers, and WESCONN.	April 2000 April 2001
5. Compile draft for review by CFI.	Community Researcher/ Organizer with oversight by Collaborative Director.	May 2000 May 2001
6. Review of draft and edit.	CFI Steering Committee, Communications Committee, Collaborative Director	June 2000 June 2001
7. Final reports and materials are prepared, printed and distributed community-wide.	Community Researcher/ Organizer	August 2000 August 2001
8. Maintain and build partnerships, identify information and methods to allow for regular, updating of the information.	Community Researcher/ Organizer advocacy teams, Collaborative Director and partners engaged in the work.	May 2000 – December 2001

### *Legacy Work Plan*

**II. GOAL:**

Develop parents as leaders at policy-making levels.

**OUTCOME MEASURE:**

Families exercise their voices in community and state decision-making forums.  
Parents are in positions to make policy decisions within the community.

**A. OBJECTIVE:**

Identify, develop, and coordinate issue-specific training for parents.

**MARKERS OF PROGRESS:**

- 1) PLTI is offered once a year.
- 2) The PLTI Design Team includes at least 3 new “stakeholders” or partners.
- 3) Training areas are identified.
- 4) Training is offered on topics in 3 specific areas:
  - Advocacy and understanding the legislative and public budget processes.
  - Building skills to do community work, such as conflict resolution, negotiation and public speaking skills.
  - Best practices in content areas such as parenting, child development, education and human services.
- 5) 85% of the parents who start all multi-session training program complete it.

**Activities/ Tasks**

**Responsible**

**Timeline**

1. Hire, orient and train staff – Parent Training Coordinator.

CFI Collaborative Director with Steering Committee and partners

January 1, 2000

	Parent Training Coordinator and the PLTI Design Team	3rd annual 20 week program completed by June 10, 2000
3. PLTI Design Team meets at least 10 times per year to help plan and implement.	Parent Training Coordinator	4 <sup>th</sup> annual by June 10, 2001
4. Danbury PLTI Alumni group meets regularly and is supported.	Parent Training Coordinator	Monthly meetings, Jan. 2000 — Dec. 2001
5. Outreach and engage additional members to the PLTI Design Team, including: <ul style="list-style-type: none"> <li>• Latino,</li> <li>• faith,</li> <li>• business,</li> <li>• organizational partners,</li> <li>• Adult Education.</li> </ul>	Parent Training Coordinator and PLTI Design Team.	Monthly or quarterly regular meetings, Jan. 2000 — Dec. 2001 By Fall of each year.
6. With input from parents, staff and CFI committees, additional training areas are identified.	Parent Training Coordinator	April 2000  and February 2001
7. Research appropriate, responsive training models and develop training based on best practices.	Parent Training Coordinator with agencies in the community that have expertise in this area such as the Community Resource Centers, Comm. on Child Care, Rights, and Abuse, Adult Education, WESCONN, WeCahr, Head Start, School District, UCONN	May 2000  and March 2001
8. Identify and locate appropriate training resources, building on what already exists in the community and region.	Parent Training Coordinator, with interested parent volunteers, as appropriate.	June 2000  and April 2001
9. Training is available in at least three additional areas: <ul style="list-style-type: none"> <li>• Advocacy and understanding the legislative and public budget processes.</li> <li>• Building skills to do community work, such as conflict resolution, negotiation and public speaking skills.</li> <li>• Best practices in content areas such as parenting, child development, education and human services.</li> </ul>	Parent Training Coordinator in partnership with parent training providers.	September 2000  and April 2001
10. Support parent leaders who graduated from PLIT and other training classes, including with technical assistance.	Parent Training Coordinator	Jan. 2000 — Dec. 2001

**II. GOALS:**

Develop parents as leaders at policy-making levels.

**OUTCOME MEASURE:**

Families exercise their voices in community and state decision-making forums.  
Parents are in positions to make policy decisions within the community.

**B. OBJECTIVES:**

Provide consultation to organizations to support the inclusion of parents as decision-makers.  
Provide a regular way of gauging the community support of and use of parents in a decision-making role.

**MARKERS OF PROGRESS:**

- 1) At least 8 organizations receive consultation each year by DCFI staff and trained parent leaders.
- 2) Parent leadership organizational surveys are completed each year (2000 and 2001).
- 3) Progress is made toward an increase in the involvement of parents in decision-making roles in the community.
- 4) Number of partnerships or PTO/As that submit proposals to mini-grants program.

Activities/ Tasks	Responsible	Timeline
1. Work with agencies and schools to complete the surveys regarding parent leadership decision-making roles and discuss parent leadership issues with each.	Collaborative Director with support from Parent Training Coordinator	February 29, 2000 and February 2001, 2002
2. Compile and analyze survey information.	Collaborative Director with staff support.	March 31, 2000
3. Review survey instrument annually.	Steering Committee and Collaborative Director	and March 2001
4. Consultation and support to organizations regarding parents on their boards.	Collaborative Director	July 2000
<ul style="list-style-type: none"> <li>• Focus on organizations wanting parents on their boards.</li> <li>• Board development and training, including for parents.</li> <li>• Mini-grant program for those enhancing parental leadership/involvement, including to fund Buddy System, K-3.</li> </ul>	training consultant and/or community resources	and July 2001
5. Support to parents regarding advocating and their participation on local and state boards.	Parent Training Coordinator, Collaborative Director, training consultant and/or community resources	April – November 2000 and April – November 2001
6. Multi-cultural parent day committee develop new partnerships to continue to sponsor/ co-sponsor the annual multi-cultural event and the committee is supported as a parent-driven collaborative.	Parent Training Coordinator, Collaborative Director, training consultant and/or community resources	Jan. 2000 – Dec. 2001
7. Support to the ParentNet Advisory Board , and to its parents members, and full transition of the ParentNet parenting skills program is completed.	Multi-cultural Parents Day Committee members, agencies with similar goals and other parent volunteers, and Collaborative Director as support to parent leaders	February 2000
8. Provide opportunities for parent leaders, and in particular, Steering Committee members to gain increasingly broader opportunities for leadership, including participation and/or attendance at national conferences, workshops and symposiums.	Collaborative Director in partnership with ParentNet collaborative.	June 2000
9. Support the Steering Committee with appropriate information and technical assistance in order to sustain Danbury Children First as a parent-driven organization, including reviewing and revising board governance structure and bylaws.	Collaborative Director and Chair	At least one opportunity for 4-6 in 2000 and at least two opportunities for 6-8 in 2001
10. Plan and hold an annual event that recognizes the contributions of members and partners as well as an annual meeting or forum for all members and partners.	Collaborative Director with staff support and technical assistance consultants.	Weekly and monthly, as appropriate, January 2000 – December 2001
	Collaborative Director	Spring 2000 and Fall 2000
		Spring 2001 and Fall 2001

**III. Goals:**

Danbury Children First's management resources are sufficient to carry out its role as a child-family focused organization in Danbury.

**OUTCOME MEASURE:**

Danbury Children First has developed internal and external resources and controls to ensure its sustainability.

**OBJECTIVES:**

Develop annual resource plans with partners and other community stakeholders, including businesses.  
 Develop annual ways to reflect and evaluate direction and progress.

**MARKERS OF PROGRESS:**

- 1) Danbury Children First is able to garner resources to fully implement its annual work plans.
- 2) Evaluation results are used to develop the annual work plan and longer range plans.

Activities/ Tasks	Responsible	Timeline
1. Draft Resource Development Plan.	Collaborative Director and interested volunteers.	Annually by July 1999, July 2000 and July 2001
2. Review and approval of Resource Development Plan.	Steering Committee	Annually by August 1999, August 2000, and August 2001
3. Implement Resource Development Plan.	Collaborative Director with staff and Steering Committee support and possibly new Fundraising Committee and/or parent volunteers, with community partners including the City, the School District and United Way.	Monthly throughout the 2-year legacy period.
4. Implement quarterly budget reports to the Steering Committee.	Collaborative Director and United Way of Northern Fairfield County staff	April 2000 – December 2001
5. Draft a Self- Evaluation Plan. This will include components that ask partners and parent members to provide feedback.	Collaborative Director with staff support and technical assistance.	July 2000
6. Review and approval of Self-Evaluation Plan.	Steering Committee	August 2000
7. Implement Self-Evaluation and reflection of the year 2000. Use information from this to modify work plan.	Collaborative Director and Steering Committee	March 2001
8. Prepare an Annual Report	Collaborative Director, Steering Committee and possibly communications Committee.	February 2001 and February 2002



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

February 2, 2001

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor  
Honorable Members of the Common Council  
City of Danbury, Connecticut

Re: Assignment of Real Property Tax Liens

Dear Mayor and Council Members:

Last month American Tax Funding, LLC ("ATF") received its first assignment of a set of tax liens from the city. As you know, beginning in July of 1997 and periodically since then the Common Council has authorized the assignment of real property tax liens to Transamerica Business Credit Corporation or its subsidiary TBC Tax IX ("Transamerica"). Those assignments have returned several million dollars in delinquent real property taxes to the city. We have just been advised that ATF is prepared to accept an assignment of an additional grouping of tax liens from the city.

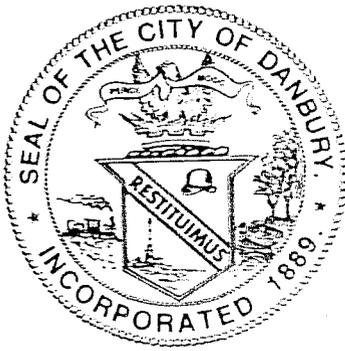
After discussion with ATF, the tax collector is prepared to recommend the assignment of this new set of real estate tax liens on the Grand Lists of 1998 and 1999, relating to properties that had previously been liened and with respect to which liens were formerly assigned to Transamerica. Given the success of the previous assignments, it is our recommendation that the Common Council consider the adoption of the attached resolution permitting the assignment of this next grouping of liens having a value of \$452,425.23.

If you have any questions, please feel free to contact me.

Sincerely,

Eric L. Gottschalk  
Corporation Counsel

cc: Dominic A. Setaro, Jr., Director of Finance  
Catherine A. Skurat, Tax Collector



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Connecticut General Statutes §12-195h authorizes any municipality to assign, for consideration, any and all liens filed by the tax collector to secure unpaid taxes on real property; and,

WHEREAS, on January 22, 2001 the City of Danbury assigned certain real estate tax liens appearing on the grand lists of October 1, 1998 and October 1, 1999 to American Tax Funding, LLC; and,

WHEREAS, the assignment of additional tax liens on said grand lists to ATF would further reduce the administrative burden upon the Danbury Tax Collector for the benefit of the city; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY that, Mayor Gene F. Eriquez be and hereby is authorized to accomplish the assignment to ATF of additional liens filed by the tax collector to secure unpaid taxes on real property appearing on the grand lists of October 1, 1998 and October 1, 1999 and having a value of \$452,425.23. Mayor Eriquez is further authorized to execute any agreements or amendments thereto as may be required to accomplish the purposes hereof.

## ASSIGNMENT OF MUNICIPAL TAX LIENS

This Assignment of Municipal Tax Liens (referred herein as this "Assignment") is made as of the \_\_\_ day of February by and between the City of Danbury, a municipal corporation having its territorial limits within the County of Fairfield and the state of Connecticut (referred to herein as the "City") and American Tax Funding, LLC; Foothill Capital Corp as secured party, a Florida limited liability company with offices at 630 US Highway 1, Suite 300, North Palm Beach, Florida 33408 (referred to herein as the "Assignee"), both being referred to herein as the "Parties".

### WITNESSETH THAT:

WHEREAS, the City is the owner and holder of certain tax liens filed pursuant to the provisions of Section 12-173 of the Connecticut General Statutes by its Tax Collector to secure unpaid taxes on real property, which liens (referred to herein as the "Tax Liens") are more particularly described in Schedule A attached hereto and hereby made a part hereof, and,

WHEREAS, pursuant to the provisions of Section 12-195h of the Connecticut General Status, as amended from time to time, and pursuant to the provisions of that certain agreement between the Parties entitled Agreement For The Assignment Of Certain Real Property Tax Liens Of the City Of Danbury dated August 15, 1997, as modified and amended pursuant to that certain Amendment To Agreement For The Assignment of Certain Real Property Tax Liens of the City Of Danbury dated September 28, 1998, and to that certain Assignment, Assumption and Consent Agreement of even date herewith (hereinafter collectively referred to as "the Agreements"), copies of which are on file in the office of the corporation counsel of the City of Danbury, 155 Deer Hill Avenue, Danbury CT. 06810, the City seeks to assign said Tax Liens to the Assignee, and,

WHEREAS, The Common Counsel of the City of Danbury has, by resolution dated February \_\_\_, 2001 authorized this Assignment and authorized the Mayor to execute any and all documents necessary to effectuate this Assignment.

NOW, THEREFORE, in consideration of Ten Dollars, other consideration and the mutual promise contained herein:

1. The City does hereby assign, grant, bargain, set over and transfer to the Assignee all of its rights, title, and interest in and to the Tax Liens identified in Schedule A. The Assignee hereby accepts this Assignment and agrees to assume all obligations and duties set forth herein, in the Agreement, and those imposed by law. This Assignment is absolute, irrevocable and without recourse by the Assignee as against the City, except as otherwise provided in the Agreements.
2. All costs, expenses and fees which shall be incurred in any way with regard to the collection of amounts secured by the Tax Liens, including any such costs, expenses

and fees associated with prospective actions to foreclosure the Tax Liens shall be the sole responsibility of and at the sole expense of the Assignee.

3. The Assignee shall hold harmless and indemnify the City from and against any and all claims, liabilities, actions, costs and expenses whatsoever, including without limitation, all legal costs, expenses, fines and penalties arising out of or related in any way to the Assignee's actions to collect or foreclose the Tax Liens.
4. All the representations, warranties, covenants and agreements contained in this Assignment and the Agreements by or on behalf of the Parties shall bind and inure to the benefit of their respective successors and assigns.
5. This Assignment and all questions relating to its validity, interpretation, performance and enforcement shall be governed by and construed, interpreted, and enforced in accordance with the laws of the state of Connecticut.

IN WITNESS WHEREOF, the Parties have hereunto set their hands and seals this \_\_\_\_\_ day of February 2001.

Signed, Sealed and Delivered  
In the presence of:

City of Danbury

\_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_  
Gene F. Eriquez  
Its Mayor, Duly Authorized

\_\_\_\_\_

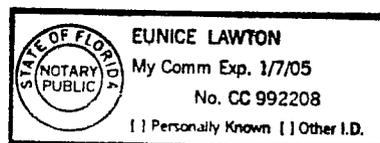
American Tax Funding, LLC

*Michelle Conti*  
\_\_\_\_\_

By: \_\_\_\_\_  
Its: President

Sworn and subscribed before me, a Notary Public, in and for the State of Florida this 1 day of February, 2001.

*Eunice Lawton*  
\_\_\_\_\_  
Notary Public  
My commission expires:





YR	LIST	TAXPAYER	ADDRESS	LOT NO.	TAX	INT FEB.01	LIEN	PAYUP	VOL	PAGE
98	112297	LEONARD RONALD S & MARY A	244 MIDDLE RIVER	B07048	2420.88	562.86	24.00	3007.74	147	456
99	1511	LEONARD RONALD S & MARY A	244 MIDDLE RIVER	B07048	2755.00	154.97	24.00	2933.97	149	99
				<b>B07048 TOTAL</b>	<b>5175.88</b>	<b>717.83</b>	<b>48.00</b>	<b>5941.71</b>		
98	108916	HADDAD TRACY	70 JUDITH DR	C09052	4733.68	1100.58	24.00	5858.26	147	461
99	8301	HADDAD TRACY	70 JUDITH DR	C09052	5669.96	318.93	24.00	6012.89	149	104
				<b>C09052 TOTAL</b>	<b>10403.64</b>	<b>1419.51</b>	<b>48.00</b>	<b>11871.15</b>		
98	121351	STRYCHALSKY CLAUDIA	MAPLE GLEN PARK	C16004-1	856.16	199.06	24.00	1079.22	147	466
99	12521	STRYCHALSKY CLAUDIA	MAPLE GLEN PARK	C16004-1	535.72	30.13	24.00	589.85	149	108
				<b>C16004-1 TOTAL</b>	<b>1391.88</b>	<b>229.19</b>	<b>48.00</b>	<b>1669.07</b>		
98	121022	STANZIALE JANET	14 BENSON DR	C17032	2969.48	690.40	24.00	3683.88	147	468
99	13211	STANZIALE JANET	14 BENSON DR	C17032	3448.36	193.97	24.00	3666.33	149	110
				<b>C17032 TOTAL</b>	<b>6417.84</b>	<b>884.37</b>	<b>48.00</b>	<b>7350.21</b>		
98	104259	CORDEIRO JOSE	20 CLAIRANN DR	D06090	7414.32	1723.82	24.00	9162.14	147	471
99	15061	CORDEIRO JOSE	20 CLAIRANN DR	D06090	7464.88	419.91	24.00	7908.79	149	113
				<b>D06090 TOTAL</b>	<b>14879.20</b>	<b>2143.73</b>	<b>48.00</b>	<b>17070.93</b>		
98	113538	MASI MICHELE M	CLAPBOARD RIDGE RD	E07097	1026.56	238.67	24.00	1289.23	147	478
99	31621	MASI MICHELE M	CLAPBOARD RIDGE RD	E07097	1312.56	73.83	24.00	1410.39	149	120
				<b>E07097 TOTAL</b>	<b>2339.12</b>	<b>312.50</b>	<b>48.00</b>	<b>2699.62</b>		
98	115263	MUSSO LEONARD F	17-21 DRIFTWAY RD	E14012	4613.16	1072.56	24.00	5709.72	147	480
99	35401	MUSSO LEONARD F	17-21 DRIFTWAY RD	E14012	4178.84	235.06	24.00	4437.90	149	122
				<b>E14012 TOTAL</b>	<b>8792.00</b>	<b>1307.62</b>	<b>48.00</b>	<b>10147.62</b>		
98	112246	LEILI PAUL & ELINOR	54 LAKE AVE EXT	E15091	13415.60	3119.12	24.00	16558.72	147	487
99	36821	LEILI PAUL & ELINOR	54 LAKE AVE EXT	E15091	15952.40	897.32	24.00	16873.72	149	126
				<b>E15091 TOTAL</b>	<b>29368.00</b>	<b>4016.44</b>	<b>48.00</b>	<b>33432.44</b>		
98	119519	SCASCITELLI LUIGI & PALMIRA	5 CHARCOAL RID	F04008	2925.84	680.26	24.00	3630.10	147	801
99	41521	SCASCITELLI LUIGI & PALMIRA	5 CHARCOAL RID	F04008	2947.48	165.80	24.00	3137.28	149	128
				<b>F04008 TOTAL</b>	<b>5873.32</b>	<b>846.06</b>	<b>48.00</b>	<b>6767.38</b>		
98	104821	DAHILL BEATRICE A ESTATE O	58 E LAKE RD	F05010	1147.08	266.70	24.00	1437.78	147	490
99	42191	DAHILL BEATRICE A ESTATE O	58 E LAKE RD	F05010	398.88	22.44	24.00	445.32	149	129
				<b>F05010 TOTAL</b>	<b>1545.96</b>	<b>289.14</b>	<b>48.00</b>	<b>1883.10</b>		
98	111186	KING EDWARD E	56 BARNUM RD	F05011	2651.56	616.50	24.00	3292.06	147	491
99	42201	KING EDWARD E	56 BARNUM RD	F05011	2652.96	149.23	24.00	2826.19	149	130
				<b>F05011 TOTAL</b>	<b>5304.52</b>	<b>765.73</b>	<b>48.00</b>	<b>6118.25</b>		
98	122486	UNDERHILL PHYLISS J	CHAMBERS RD	F08004	4947.72	1150.35	24.00	6122.07	147	506
99	44501	FIFTH THIRD BANK KENTUCKY	CHAMBERS RD	F08004	4911.64	276.28	24.00	5211.92	149	132
				<b>F08004 TOTAL</b>	<b>9859.36</b>	<b>1426.63</b>	<b>48.00</b>	<b>11333.99</b>		
98	123165	WASLEAN MICHAEL J & MARY J	191 FRANKLIN ST	F11021	2240.08	520.82	24.00	2784.90	147	528
99	47711	WASLEAN MICHAEL J & MARY J	191 FRANKLIN ST	F11021	2453.52	138.01	24.00	2615.53	149	138
				<b>F11021 TOTAL</b>	<b>4693.60</b>	<b>658.83</b>	<b>48.00</b>	<b>5400.43</b>		
98	115320	NAHLEY JOHN J & NANCY W	19 TOPFIELD RD W	F12052	3306.12	768.68	24.00	4098.80	147	531
99	48661	NAHLEY JOHN J & NANCY W	19 TOPFIELD RD W	F12052	3784.64	212.88	24.00	4021.52	149	141
				<b>F12052 TOTAL</b>	<b>7090.76</b>	<b>981.56</b>	<b>48.00</b>	<b>8120.32</b>		
98	101803	BLANKENSHIP RICHARD	13-15 FARM STREET	G10151	2520.64	586.05	24.00	3130.69	147	630
99	66671	BLANKENSHIP RICHARD	13-15 FARM STREET	G10151	2383.96	134.10	24.00	2542.06	149	156
				<b>G10151 TOTAL</b>	<b>4904.60</b>	<b>720.15</b>	<b>48.00</b>	<b>5672.75</b>		
98	101187	BARRY JANA TRUSTEE	32 CLAPBOARD RI	G11067	7115.08	1654.26	24.00	8793.34	147	631
99	67361	BARRY JANA TRUSTEE	32 CLAPBOARD RI	G11067	6419.00	361.07	24.00	6804.07	149	157
				<b>G11067 TOTAL</b>	<b>13534.08</b>	<b>2015.33</b>	<b>48.00</b>	<b>15597.41</b>		
98	117665	PUDELKA JOHN PAUL & EILEEN	12 EDGEWOOD ST	G14309	2009.44	467.20	24.00	2500.64	147	633
99	73111	PUDELKA JOHN PAUL & EILEEN	12 EDGEWOOD ST	G14309	2068.56	116.36	24.00	2208.92	149	159

				<b>G14309 TOTAL</b>	<b>4078.00</b>	<b>583.56</b>	<b>48.00</b>	<b>4709.56</b>		
98	106632	ESPOSITO JAMES V & LAURA M	27 LAWNCREST ST	G15044	2603.76	605.38	24.00	3233.14	147	634
99	74471	ESPOSITO JAMES V & LAURA M	27 LAWNCREST ST	G15044	2504.52	140.88	24.00	2669.40	149	160
				<b>G15044 TOTAL</b>	<b>5108.28</b>	<b>746.26</b>	<b>48.00</b>	<b>5902.54</b>		
98	104084	CONICELLI GERALD A & CATHE	12 ALBERT RD	H09141	935.12	217.40	24.00	1176.52	147	636
99	85771	CONICELLI GERALD A & CATHE	12 ALBERT RD	H09141	1266.20	71.23	24.00	1361.43	149	161
				<b>H09141 TOTAL</b>	<b>2201.32</b>	<b>288.63</b>	<b>48.00</b>	<b>2537.95</b>		
98	110284	JACOBSON ALLAN C JR & BEVE	GOLDEN HILL	H10005	2815.72	654.66	24.00	3494.38	147	638
99	86301	JACOBSON ALLAN C JR & BEVE	GOLDEN HILL	H10005	2761.96	155.36	24.00	2941.32	149	162
				<b>H10005 TOTAL</b>	<b>5577.68</b>	<b>810.02</b>	<b>48.00</b>	<b>6435.70</b>		
98	112048	LASKOWSKI JOSEPH A	3A CLAPBOARD R	H11070	2780.36	646.44	24.00	3450.80	147	639
99	93281	LASKOWSKI JOSEPH A	3A CLAPBOARD R	H11070	2492.96	140.23	24.00	2657.19	149	163
				<b>H11070 TOTAL</b>	<b>5273.32</b>	<b>786.67</b>	<b>48.00</b>	<b>6107.99</b>		
98	121012	STANLEY ANTHONY L	412 MAIN ST	H12162	2456.20	571.07	24.00	3051.27	147	642
99	97651	STANLEY ANTHONY L	412 MAIN ST	H12162	2912.68	163.84	24.00	3100.52	149	165
				<b>H12162 TOTAL</b>	<b>5368.88</b>	<b>734.91</b>	<b>48.00</b>	<b>6151.79</b>		
98	112663	LOPES MARIA C	23 WESTVILLE AVE	H14029	3372.60	784.13	24.00	4180.73	147	649
99	103601	LOPES MARIA C	23 WESTVILLE AVE	H14029	2629.76	147.92	24.00	2801.68	149	168
				<b>H14029 TOTAL</b>	<b>6002.36</b>	<b>932.05</b>	<b>48.00</b>	<b>6982.41</b>		
98	114634	MJA REALTY ASSOC. LIMITED	39 SPRING ST	H14323	2323.20	540.14	24.00	2887.34	147	656
99	107011	MJA REALTY ASSOC. LIMITED	39 SPRING ST	H14323	2237.84	125.88	24.00	2387.72	149	171
				<b>H14323 TOTAL</b>	<b>4561.04</b>	<b>666.02</b>	<b>48.00</b>	<b>5275.06</b>		
98	123034	WALKER BERNHARD & ANNE	THADDEUS AVE	I05163	2817.80	655.13	24.00	3496.93	147	671
99	126411	WALKER BERNHARD & ANNE	THADDEUS AVE	I05163	2745.72	154.44	24.00	2924.16	149	183
				<b>I05163 TOTAL</b>	<b>5563.52</b>	<b>809.57</b>	<b>48.00</b>	<b>6421.09</b>		
98	119077	SABBAGH NABEEL & MARY	5 MOODY LA	I06031	1036.92	241.08	24.00	1302.00	147	672
99	126911	SABBAGH NABEEL & MARY	5 MOODY LA	I06031	997.20	56.10	24.00	1077.30	149	184
				<b>I06031 TOTAL</b>	<b>2034.12</b>	<b>297.18</b>	<b>48.00</b>	<b>2379.30</b>		
98	113374	MARINO JAMES V & JENINE A	30 MIRIJO RD	I07172	3279.08	762.38	24.00	4065.46	147	681
99	130281	MARINO JAMES V & JENINE A	30 MIRIJO RD	I07172	3167.76	178.19	24.00	3369.95	149	193
				<b>I07172 TOTAL</b>	<b>6446.84</b>	<b>940.57</b>	<b>48.00</b>	<b>7435.41</b>		
98	103122	CARNEY GAIL	7 OAK LA	I08034	2666.08	619.87	24.00	3309.95	147	684
99	131461	CARNEY GAIL	7 OAK LA	I08034	3652.44	205.44	24.00	3881.88	149	196
				<b>I08034 TOTAL</b>	<b>6318.52</b>	<b>825.31</b>	<b>48.00</b>	<b>7191.83</b>		
98	119842	SEAMAN MICHAEL A & MARY L	40 VALERIE LA	I09199	3187.68	741.13	24.00	3952.81	147	687
99	136301	SEAMAN MICHAEL A & MARY L	40 VALERIE LA	I09199	3237.32	182.10	24.00	3443.42	149	199
				<b>I09199 TOTAL</b>	<b>6425.00</b>	<b>923.23</b>	<b>48.00</b>	<b>7396.23</b>		
98	119396	SAUNDERS PAUL J & DORINE	4A OAK LANE	I10098	2905.04	675.42	24.00	3604.46	147	689
99	139131	AMERIQUEST MORTGAGE CO	4A OAK LANE	I10098	2917.32	164.10	24.00	3105.42	149	201
				<b>I10098 TOTAL</b>	<b>5822.36</b>	<b>839.52</b>	<b>48.00</b>	<b>6709.88</b>		
98	110992	KELLEY ARTHUR & MARIE E	74-76 ROWAN ST	I11079	2670.24	620.84	24.00	3315.08	147	692
99	140851	KELLEY ARTHUR & MARIE E	74-76 ROWAN ST	I11079	2989.20	168.15	24.00	3181.35	149	202
				<b>I11079 TOTAL</b>	<b>5659.44</b>	<b>788.99</b>	<b>48.00</b>	<b>6496.43</b>		
98	116105	OLSEN GARY F	3/30 GASLIGHT VILLAGE	I11244-24	2042.68	474.92	24.00	2541.60	147	695
99	143011	OLSEN GARY F	3/30 GASLIGHT VILLAGE	I11244-24	1358.96	76.44	24.00	1459.40	149	203
				<b>I11244-24 TOTAL</b>	<b>3401.64</b>	<b>551.36</b>	<b>48.00</b>	<b>4001.00</b>		
98	102322	BRNO DEVELOPMENT GROUP	64 NORTH ST	I12018	4498.88	1045.99	24.00	5568.87	147	696
99	144471	BRNO DEVELOPMENT GROUP	64 NORTH ST	I12018	4338.88	244.06	24.00	4606.94	149	204
				<b>I12018 TOTAL</b>	<b>8837.76</b>	<b>1290.05</b>	<b>48.00</b>	<b>10175.81</b>		
98	102011	BOOKER CONNECTICUT CORP	21 GRIFFING AVE	I12132	2526.88	587.50	24.00	3138.38	147	699

99	145611	IMC MORTGAGE CO	21 GRIFFING AVE	I12132	2247.12	126.39	24.00	2397.51	149	206
				<b>I12132 TOTAL</b>	<b>4774.00</b>	<b>713.89</b>	<b>48.00</b>	<b>5535.89</b>		
98	105103	DASILVA MARIA & JOSEPH	48 MAPLE AVE	I13012	2620.36	609.24	24.00	3253.60	147	700
99	146671	DASILVA MARIA & JOSEPH	48 MAPLE AVE	I13012	2819.92	158.62	24.00	3002.54	149	207
				<b>I13012 TOTAL</b>	<b>5440.28</b>	<b>767.86</b>	<b>48.00</b>	<b>6256.14</b>		
98	112244	LEILI PAUL	41 BALMFORTH AVE	I13145	4099.92	953.23	24.00	5077.15	147	702
99	148221	LEILI PAUL	41 BALMFORTH AVE	I13145	3629.24	204.15	24.00	3857.39	149	209
				<b>I13145 TOTAL</b>	<b>7729.16</b>	<b>1157.38</b>	<b>48.00</b>	<b>8934.54</b>		
98	114620	MJA REALTY ASSOC LIMITED	20 MOSS AVE	I13202	3054.68	710.22	24.00	3788.90	147	706
99	148871	MJA REALTY ASSOC LIMITED	20 MOSS AVE	I13202	4549.88	255.93	24.00	4829.81	149	213
				<b>I13202 TOTAL</b>	<b>7604.56</b>	<b>966.15</b>	<b>48.00</b>	<b>8618.71</b>		
98	105093	DASILVA JOSEPH ESTATE & MA	12 TERRACE PL	I14035	3833.92	891.38	24.00	4749.30	147	711
99	150121	DASILVA JOSEPH ESTATE & MA	12 TERRACE PL	I14035	3441.40	193.58	24.00	3658.98	149	217
				<b>I14035 TOTAL</b>	<b>7275.32</b>	<b>1084.96</b>	<b>48.00</b>	<b>8408.28</b>		
98	105072	DASILVA JOSEPH ESTATE & MA	16 LIBRARY PL	I14161	4463.56	1037.78	24.00	5525.34	147	713
99	151491	DASILVA JOSEPH ESTATE & MA	16 LIBRARY PL	I14161	4556.84	256.33	24.00	4837.17	149	219
				<b>I14161 TOTAL</b>	<b>9020.40</b>	<b>1294.11</b>	<b>48.00</b>	<b>10362.51</b>		
98	114597	MJA REALTY ASSOC LIMITED	12 CENTER ST	I14405	2691.04	625.67	24.00	3340.71	147	719
99	154291	MJA REALTY ASSOC LIMITED	12 CENTER ST	I14405	2629.76	147.92	24.00	2801.68	149	223
				<b>I14405 TOTAL</b>	<b>5320.80</b>	<b>773.59</b>	<b>48.00</b>	<b>6142.39</b>		
98	105285	DEER HILL ARMS II LIMITED	205 DEER HILL ARMS II	I15341-15	1888.92	439.18	24.00	2352.10	147	724
99	158451	DEER HILL ARMS II LIMITED	205 DEER HILL ARMS II	I15341-15	1080.68	60.79	24.00	1165.47	149	227
				<b>I15341-15 TOTAL</b>	<b>2969.60</b>	<b>499.97</b>	<b>48.00</b>	<b>3517.57</b>		
98	108435	GOODRICH SUSAN & DAVID	20C OLD NEVERSI	J03016	3950.28	918.44	24.00	4892.72	147	730
99	164721	GOODRICH SUSAN & DAVID	20C OLD NEVERSI	J03016	6038.68	339.68	24.00	6402.36	149	231
				<b>J03016 TOTAL</b>	<b>9988.96</b>	<b>1258.12</b>	<b>48.00</b>	<b>11295.08</b>		
98	119779	SCIUTO ANTHONY I & CATHERI	30 JACKSON DR	J07123	2240.08	520.82	24.00	2784.90	147	742
99	171131	SCIUTO ANTHONY I & CATHERI	30 JACKSON DR	J07123	2383.96	134.10	24.00	2542.06	149	242
				<b>J07123 TOTAL</b>	<b>4624.04</b>	<b>654.92</b>	<b>48.00</b>	<b>5326.96</b>		
98	122590	VALENTINO FRED J	24 JACKSON DR	J07126	1487.43	345.83	24.00	1857.26	147	743
99	171161	VALENTINO FRED J	24 JACKSON DR	J07126	2502.20	140.76	24.00	2666.96	149	243
				<b>J07126 TOTAL</b>	<b>3989.63</b>	<b>486.59</b>	<b>48.00</b>	<b>4524.22</b>		
98	111480	KOVACS JULIA	33 VALERIE LA	J09015	4006.40	931.49	24.00	4961.89	147	745
99	173651	KOVACS JULIA	33 VALERIE LA	J09015	3327.80	187.19	24.00	3538.99	149	245
				<b>J09015 TOTAL</b>	<b>7334.20</b>	<b>1118.68</b>	<b>48.00</b>	<b>8500.88</b>		
98	105949	DONNELLY JOYCE E	12 FOREST AVE	J11105	2036.44	473.46	24.00	2533.90	147	751
99	178211	DONNELLY JOYCE E	12 FOREST AVE	J11105	1975.80	111.14	24.00	2110.94	149	252
				<b>J11105 TOTAL</b>	<b>4012.24</b>	<b>584.60</b>	<b>48.00</b>	<b>4644.84</b>		
98	104790	DACOSTA JOSE VAZ & MARIA T	8 CROWN ST	J13238	4191.36	974.49	24.00	5189.85	147	791
99	186441	DACOSTA JOSE VAZ & MARIA T	8 CROWN ST	J13238	3323.16	186.92	24.00	3534.08	149	253
				<b>J13238 TOTAL</b>	<b>7514.52</b>	<b>1161.41</b>	<b>48.00</b>	<b>8723.93</b>		
98	122702	VAZ MARIA & COSTA JOSE	5 CROWN ST	J13245	2587.12	601.50	24.00	3212.62	147	755
99	186511	VAZ MARIA & COSTA JOSE	5 CROWN ST	J13245	2344.52	131.88	24.00	2500.40	149	254
				<b>J13245 TOTAL</b>	<b>4931.64</b>	<b>733.38</b>	<b>48.00</b>	<b>5713.02</b>		
98	119841	SEAMAN MICHAEL A & MARY L	52 CHESTNUT ST	J13316	3210.52	746.44	24.00	3980.96	147	757
99	187221	SEAMAN MICHAEL A & MARY L	52 CHESTNUT ST	J13316	2850.08	160.32	24.00	3034.40	149	256
				<b>J13316 TOTAL</b>	<b>6060.60</b>	<b>906.76</b>	<b>48.00</b>	<b>7015.36</b>		
98	104787	DACOSTA JOSE A V	13 HOME PL	J14160	3015.20	701.04	24.00	3740.24	147	761
99	189141	DACOSTA JOSE A V	13 HOME PL	J14160	2713.24	152.62	24.00	2889.86	149	258
				<b>J14160 TOTAL</b>	<b>5728.44</b>	<b>853.66</b>	<b>48.00</b>	<b>6630.10</b>		
98	102966	CAPITAL PROPERTY ENTERPR	306 COLONIAL	J14247-26	916.40	213.06	24.00	1153.46	147	762

99	190191	CAPITAL PROPERTY ENTERPR	306 COLONIAL	J14247-26	468.44	26.34	24.00	518.78	149	259
				<b>J14247-26 TOTAL</b>	<b>1384.84</b>	<b>239.40</b>	<b>48.00</b>	<b>1672.24</b>		
98	100907	BADILLO ERNEST C	78 TRIANGLE ST	J14280	14408.88	3350.08	24.00	17782.96	147	763
99	192061	BADILLO ERNEST C	78 TRIANGLE ST	J14280	12364.92	695.53	24.00	13084.45	149	260
				<b>J14280 TOTAL</b>	<b>26773.80</b>	<b>4045.61</b>	<b>48.00</b>	<b>30867.41</b>		
98	118787	ROTELLO GREGORY	17 MAIN ST	J15036	5263.60	1223.78	24.00	6511.38	147	764
99	192461	ROTELLO GREGORY	17 MAIN ST	J15036	5748.80	323.37	24.00	6096.17	149	261
				<b>J15036 TOTAL</b>	<b>11012.40</b>	<b>1547.15</b>	<b>48.00</b>	<b>12607.55</b>		
98	119076	SABBAGH MARY	SOUTH AVE	J15078	3511.84	816.50	24.00	4352.34	147	767
99	193221	SABBAGH NABEEL	SOUTH AVE	J15078	3703.44	208.32	24.00	3935.76	149	262
				<b>J15078 TOTAL</b>	<b>7215.28</b>	<b>1024.82</b>	<b>48.00</b>	<b>8288.10</b>		
98	106463	ELLIOT ELEANOR	CANDLEWOOD PK POCONO RD	K05120-3	648.36	150.74	24.00	823.10	147	778
99	208181	ELLIOT ELEANOR	CANDLEWOOD PK POCONO RD	K05120-3	456.84	25.71	24.00	506.55	149	271
				<b>K05120-3 TOTAL</b>	<b>1105.20</b>	<b>176.45</b>	<b>48.00</b>	<b>1329.65</b>		
98	119313	SANTORO MATTHEW L	CANDLEWOOD PARK	K05120-32	881.08	204.85	24.00	1109.93	147	779
99	208201	SANTORO MATTHEW L	CANDLEWOOD PARK	K05120-32	598.32	33.66	24.00	655.98	149	272
				<b>K05120-32 TOTAL</b>	<b>1479.40</b>	<b>238.51</b>	<b>48.00</b>	<b>1765.91</b>		
98	104510	CRITELLI MARGARET	1 MICHAUD RD	K10032	2223.48	516.96	24.00	2764.44	147	783
99	216731	CRITELLI MARGARET	1 MICHAUD RD	K10032	2203.08	123.92	24.00	2351.00	149	275
				<b>K10032 TOTAL</b>	<b>4426.56</b>	<b>640.88</b>	<b>48.00</b>	<b>5115.44</b>		
98	120835	SOUSA MARIA J & JOANNA M	42 FEDERAL RD	K12145	2861.44	665.29	24.00	3550.73	147	784
99	219681	SOUSA MARIA J & JOANNA M	42 FEDERAL RD	K12145	3378.80	190.05	24.00	3592.85	149	276
				<b>K12145 TOTAL</b>	<b>6240.24</b>	<b>855.34</b>	<b>48.00</b>	<b>7143.58</b>		
98	113166	MAJESTIC DEVELOPMENT CORP	B-12 EAST RIDGE CONDOS	L08018-125	1163.68	270.55	24.00	1458.23	147	794
99	234961	MAJESTIC DEVELOPMENT CORP	B-12 EAST RIDGE CONDOS	L08018-125	436.00	24.53	24.00	484.53	149	285
				<b>L08018-125 TOTAL</b>	<b>1599.68</b>	<b>295.08</b>	<b>48.00</b>	<b>1942.76</b>		
98	109532	HERON BRIAN	A/1 WINDSOR GARDENS	L13046-13	1454.60	338.20	24.00	1816.80	147	797
99	241021	HERON BRIAN	A/1 WINDSOR GARDENS	L13046-13	681.80	38.34	24.00	744.14	149	288
				<b>L13046-13 TOTAL</b>	<b>2136.40</b>	<b>376.54</b>	<b>48.00</b>	<b>2560.94</b>		
98	111488	KOVACS PAUL & ROBERT	5 MOUNTAINVIEW RD	M10028	2439.60	567.20	24.00	3030.80	147	800
99	248961	KOVACS PAUL & ROBERT	5 MOUNTAINVIEW RD	M10028	2404.80	135.27	24.00	2564.07	149	292
				<b>M10028 TOTAL</b>	<b>4844.40</b>	<b>702.47</b>	<b>48.00</b>	<b>5594.87</b>		
				<b>GRAND TOTAL</b>	<b>392790.43</b>	<b>56706.80</b>	<b>2928.00</b>	<b>452425.23</b>		



# RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_ A. D., 19

RESOLVED by the Common Council of the City of Danbury:

WHEREAS, Connecticut General Statutes §12-195h authorizes any municipality to assign, for consideration, any and all liens filed by the tax collector to secure unpaid taxes on real property; and,

WHEREAS, on January 22, 2001 the City of Danbury assigned certain real estate tax liens appearing on the grand lists of October 1, 1998 and October 1, 1999 to American Tax Funding, LLC; and,

WHEREAS, the assignment of additional tax liens on said grand lists to ATF would further reduce the administrative burden upon the Danbury Tax Collector for the benefit of the city; and,

NOW THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DANBURY that, Mayor Gene F. Eriquez be and hereby is authorized to accomplish the assignment to ATF of additional liens filed by the tax collector to secure unpaid taxes on real property appearing on the grand lists of October 1, 1998 and October 1, 1999 and having a value of \$452,425.23. Mayor Eriquez is further authorized to execute any agreements or amendments thereto as may be required to accomplish the purposes hereof.



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, State of Connecticut

Dear Council Members:

I hereby submit for your confirmation, the appointments of the following four individuals to the position of Police Officer in the Danbury Police Department. These candidates are being considered for appointment as a result of the lateral entry program. All are presently certified police officers in Connecticut. Each has satisfactorily completed the requirements of the Civil Service process.

Michael J. Pederson  
57-5 Shelter Rock Road  
Danbury, CT 06810

Mr. Pederson is an officer in the New Fairfield Police Department. He served in the U.S. Marine Corps and is a Certified Paramedic. In 1998, he was the recipient of a National Star of Life Award in Washington, DC, which honors outstanding performance as a Paramedic.

Douglas Clark  
621 East Street  
Middletown, CT 06457

Mr. Clark is an officer with the Granby Police Department. He also served as an Inspector with the Connecticut Department of Motor Vehicles. He is a 1998 graduate of the Connecticut Police Academy and is pursuing a degree in criminal justice at Middlesex Community College.

Robert Perun  
5 Twin Rocks Drive  
New Fairfield, CT 06812

Mr. Perun is an officer with in the New Fairfield Police Department and a former Corrections Officer at the Garner Correctional Institution in Newtown. He is a 1987 graduate of New Fairfield High School, attended Western Connecticut State University and received an Associates Degree from Sullivan County Community College.



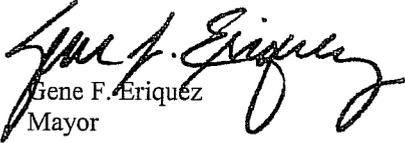
RECYCLED  
PAPER

Joseph E. Norkus, Jr.  
P.O. Box 244  
New Milford, CT 06776

Mr. Norkus is a member of the Connecticut State Police Department and previously served with distinction in the Danbury Police Department. He served in the Marine Corps and is a graduate of Western Connecticut State University with a Bachelors Degree in Justice and Law Administration.

These appointments shall become effective upon the administration of the oath for this position.

Sincerely,

  
Gene F. Enriquez  
Mayor



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the promotion of the following individual within the Danbury Police Department.

Officer John B. Murphy is promoted to the position of Sergeant in the Patrol Division.

Officer Murphy occupies the second position on the existing Civil Service promotional list and is a dedicated and competent employee of the department. He is filling a vacancy for this position within the department. The first ranking candidate has declined the promotion at this time.

Officer Murphy will begin his eleventh year of service with the Police Department this month. He is the recipient of numerous department awards and commendations including two Life Saving Awards; one for saving the life of a person trapped in an overturned motor vehicle and the other as a result of his successful CPR performance at the Danbury Fair Mall.

He graduated Cum Laude from Western Connecticut State University with a Bachelor's degree in Justice and Law Administration.

Thank you for your consideration of this promotion.

Sincerely,

  
Gene F. Enriquez  
Mayor



RECYCLED  
PAPER



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

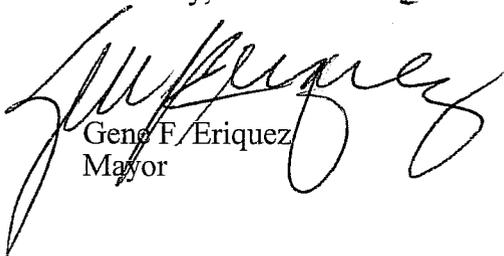
I hereby submit for your confirmation the reappointment of the following individual as a member of the Parks and Recreation Commission with a term to expire December 1, 2003:

Carol Smith (R)  
106 Deer Hill Avenue  
Danbury, CT 06810

Ms. Smith serves as a representative of the Tarrywile Park Authority to the commission and has been active in commission activities.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Enriquez  
Mayor



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the reappointment of the following individuals as members of the Danbury Library Board of Directors with terms to expire January 1, 2004:

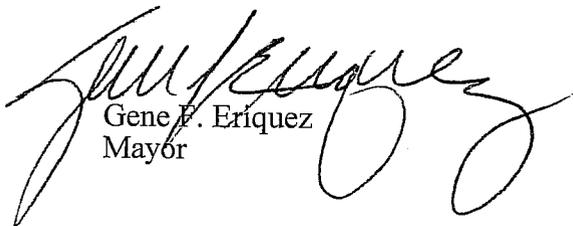
John Hoffer (R)  
10 Oak Ridge Avenue  
Danbury, CT 06810

Edward Moore, Sr. (D)  
3 Ezra Road  
Danbury, CT 06811

Mr. Hoffer and Mr. Moore have served faithfully on the Library Board of Directors. Additionally, Mr. Hoffer is presently Board Chairman.

Thank you for your consideration of these appointments.

Sincerely,



Gene F. Eriquez  
Mayor





# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

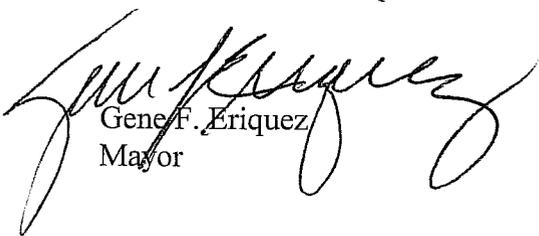
I hereby submit for your confirmation the appointment of the following individual to the Commission on Aging as an alternate member, term to expire January 1, 2003.

Ms. Charlotte Barrows (U)  
55 Hospital Avenue  
Danbury, CT 06810

Ms. Barrows has attended numerous meetings of the commission, is a native Danburian, and is a volunteer coach for the Senior Net computer classes at the Senior Center.

Thank you for your consideration of this appointment.

Sincerely,

  
Gene F. Eriquez  
Mayor



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

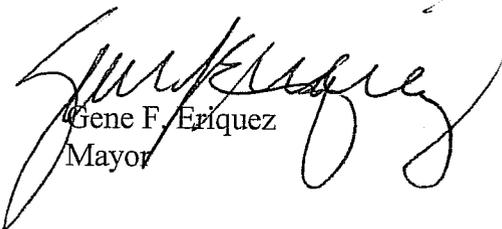
I hereby submit for your confirmation the appointment of the following individual to the Commission on Persons with Disabilities as an alternate member with a term to expire March 1, 2003.

Ms. Debra L. Lajoie (R)  
124 Chambers Road  
Danbury, CT 06811

Ms. Lajoie is a Registered Nurse and a Professor of Nursing at Western Connecticut State University. She is active in the community.

Thank you for your consideration of this appointment.

Sincerely,

  
Gene F. Enriquez  
Mayor



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

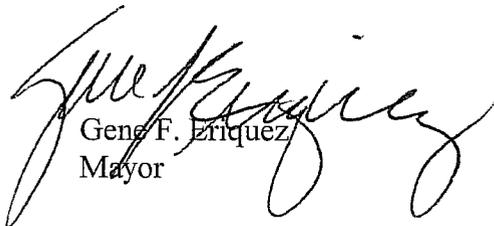
I hereby submit for your confirmation the appointment of the following individual to the Board of Ethics of the City of Danbury, to fill an unexpired term ending August 1, 2002.

Ms. Kathy Gleason (D)  
13 Weindorf Lane  
Danbury, CT 06811

Ms. Gleason has served on the Zoning Board of Appeals and has been active in various City and community activities.

Thank you for your consideration of this appointment.

Sincerely,

  
Gene F. Enriquez  
Mayor



15

# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

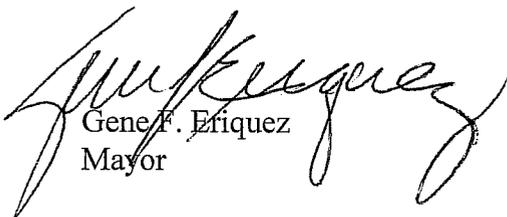
I hereby submit for your confirmation the appointment of the following individual to the Parks and Recreation Commission of the City of Danbury for a term to expire December 1, 2002

Charles Williams (U)  
52 Shady Lane  
Danbury, CT 06811

Mr. Williams has been active in recreational events throughout the City. He is an Assistant Vice President with the Savings Bank of Danbury.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Enriquez  
Mayor



# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

I hereby submit for your confirmation the reappointment of the following individuals to the Cultural Commission with terms to expire February 1, 2004:

Evelyn Durgy (R)  
41 Fairview Drive  
Danbury, CT 06811

Ada Humphreville (D)  
4 Cedar Crest Drive  
Danbury, CT 06811

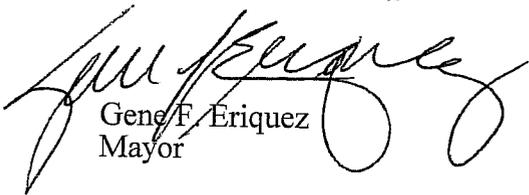
Helen Masterson (D)  
3 Harbor Ridge Road  
Danbury, CT 06811

Mel Schwartz (D)  
38 Dana Road  
Danbury, CT 06811

Ms. Durgy, Ms. Humphreville, Ms. Masterson and Mr. Schwartz are active members of the Commission and regularly attend meetings

Thank you for your consideration of these appointments.

Sincerely,



Gene F. Eriquez  
Mayor



17

# CITY OF DANBURY

OFFICE OF THE MAYOR

DANBURY, CONNECTICUT 06810

GENE F. ERIQUEZ  
MAYOR

(203) 797-4511  
FAX (203) 796-1666

February 6, 2001

Honorable Members of the Common Council  
City of Danbury, Connecticut

Dear Council Members:

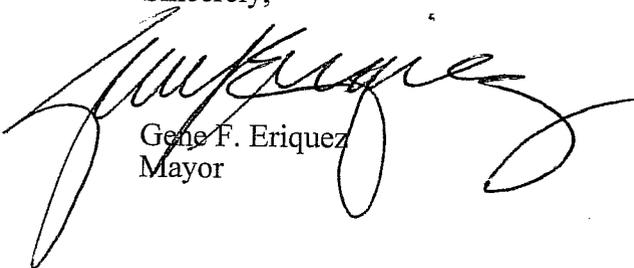
I hereby submit for your confirmation the reappointment of the following individual to as Towing Hearing Officer with term to expire December 1, 2002:

Paul Estefan (D)  
156 Triangle Street  
Danbury, CT 06810

Mr. Estefan has served diligently as a Towing Hearing Officer for several terms.

Thank you for your consideration of this appointment.

Sincerely,



Gene F. Eriquez  
Mayor



18

**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ROBERT L. PAQUETTE, CHIEF**  
**(203) 797-4614**

January 30, 2001

To: Members of the Common Council  
From: Robert L. Paquette

RE: Accept donation from Exchange Club  
Complete set of Fatal Vision Goggles

Members of the Common Council,

I am requesting that the City of Danbury accept a donation from the Exchange Club consisting of a complete set of Fatal Vision Goggles. This equipment will allow the Danbury Police Department to inform and educate the youth and resident of our city of the effects and dangers of drinking and driving. Currently this piece of educational equipment is considered the premier DUI training/education aid in the country and would be a great asset to add to our community outreach programs. The estimated value of this donation is \$1100.00.

Respectfully Submitted,

Robert L. Paquette  
Chief of Police



19

**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**HEALTH AND HOUSING DEPARTMENT**  
**155 DEER HILL AVENUE**

**(203) 797-4625**  
**FAX (203) 796-1596**

January 26, 2001

Honorable Mayor Gene F. Eriquez  
Honorable Members Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

Boehringer Ingelheim Pharmaceuticals, Inc. has offered to donate panels with transaction tops, a bookcase, a file cabinet, a sorter bin for forms and two chairs to the Danbury Health and Housing Department. The estimated value of these items is \$450.00.

These items will be used to serve grant funded programs and/or ongoing city programs. Their availability will relieve shortages and avoid department expenditures.

The department would like to accept this offer.

Thank you for your consideration of this matter.

Sincerely,

William Campbell  
Director of Health



20

**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**DEPARTMENT OF POLICE**  
**120 MAIN STREET**

**ROBERT L. PAQUETTE, CHIEF**  
**(203) 797-4614**

January 8, 2001

MEMORANDUM

To: Elizabeth Crudginton, City Clerk  
Members of the Common Council

From: Chief Robert L. Paquette

Subject: Acceptance of Donation

Permission is requested to accept the donation of a 9mm, Intratech pistol, Model AB-10, Serial #A025616, with 5 magazines from Mr. Jesus Tevino, 27 Drummers Lane, Bethel, Connecticut. The approximate value at time of purchase was \$212.00. The pistol will be used as a training aid.

A handwritten signature in black ink, appearing to read "Robert L. Paquette", written over a horizontal line.

Robert L. Paquette  
Chief of Police

RLP:ks



21

# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES

COMMISSION ON AGING

**Danbury Senior Center**  
80 Main Street  
(203) 797-4686

**Municipal Agent**  
80 Main Street  
(203) 797-4687

Mayor Gene F. Eriquez and  
Members of the Common Council  
City of Danbury  
Danbury, CT

January 19, 2001

Mayor Eriquez and Members of the Common Council:

The following donations of \$1,279.00 were sent to the Department of Elderly Services for the use of the Danbury Senior Center. We would ask that you approve these and transfer them into the appropriate line items, as requested on the accompanying form.

James & Virginia Ogle	1,000.00
Perritt Laboratories	74.00
The Senior Network	45.00
Dorothy Boyer	25.00
Filosa Care Center	25.00
Jayne Curran	10.00
Paul & Elaine Dinto	<u>100.00</u>
Total	1,279.00

Thank you

Leo McIlrath



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **LOCIP REVISIONS**  
**DATE:** January 25, 2001  
**CC:** William Buckley, Paul Estefan, Carmen Oliver, Rick Palanzo

---

In 1999, the State of Connecticut granted municipalities a one-time grant for LOCIP funds. The Common Council had approved the allocation of funds to be used for the Children's Garden at Tarrywile Park, Year 2K upgrades, vehicles for the Health Department, etc. We are now nearing the end of this grant, and the State is anxious for the City to close this out. In order to do so, we are asking that \$13,212.93 be transferred from unused funds.

We would request that \$6,125 be allocated for the City Hall basement card access system. The basement card access system funds are needed to complete the project that previously was funded under the City's regular LOCIP program, and these moneys will be used to increase the security in the area.

We would also request that \$7,087.93 be transferred to be used for the purchase of an Assistant Chief's vehicle in the Fire Department. Bids are in , and the line item is short by \$7,087.93. This would allow the City to order this vehicle before the bid price expires.

Therefore, at its February meeting, I would ask that the Common Council grant the transfer of these funds. Should you need any additional information, feel free to give me a call.



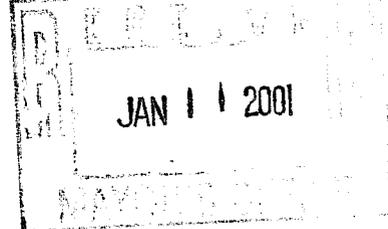
Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810



23

Fire Department  
19 New Street

Carmen J. Oliver, Chief  
(203) 796-1550  
Fax (203) 796-1533

**DATE:** JANUARY 11, 2001

**TO:** GENE F. ERIQUEZ, MAYOR  
& COMMON COUNCIL MEMBERS

**FROM:** CARMEN J. OLIVER, FIRE CHIEF

**RE:** SPECIAL SERVICE ACCOUNT #2010.5052

**CC:** DOMINIC A. SETARO, JR., DIRECTOR OF FINANCE

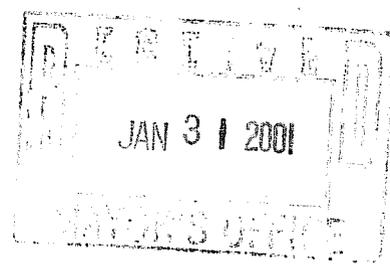
---

I am requesting \$10,000 be transferred into the Special Services Account #2010.5052 since the unencumbered balance as of January 6, 2001 is \$ 7,150.

Due to the continuous Fire Watch at the Mall, this transfer will allow funding for the upcoming months. If further information is needed, please contact.

*Carmen J. Oliver, Fire Chief*

CJO/ft  
SpecialServsTrans



24

January 29, 2001

Mayor Gene F. Eriquez  
City of Danbury

Dear Mayor Eriquez,

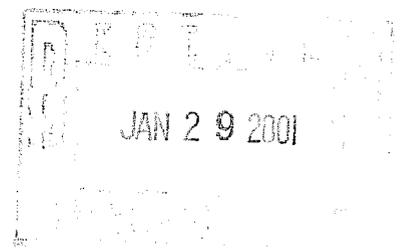
We need your authorization for Linda Westfall to attend a workshop entitled "The Best Children's Books of the Decade & How to Use them in Your Program" in Fishkill, New York on March 30, 2001.

Total estimated cost to the City would be \$160 and is available in our budget. Thank you very much.

Sincerely,

Laura d. McLaughlin  
Assistant Director

C: Elizabeth McDonough, Director



January 24, 2001

25

Mayor Gene F. Eriquez

Danbury City Hall

Dear Mayor Eriquez:

We have received a donation from Mr. and Mrs. Michael Safko, Middlebrook Farm, 274 Ridgefield Road, Wilton 06897-2329 in the amount of \$100.00.

This needs to be credited into BOOKS, line-item 7000.5661. Please place this item on the agenda for the February Common Council meeting.

Sincerely,

E. McDonough  
Director

c: D. Setaro - Director of Finance



26

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

---

## MEMORANDUM

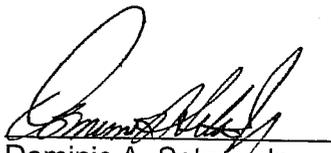
---

---

**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **DONATION – STILL RIVER GREENWAY**  
**DATE:** January 12, 2001  
**CC:** Jack Kozuchowski

---

As per the attached request to accept the donation from Paul L. Newman in the amount of \$10,000 for the Still River Greenway Project, please be advised that we will amend the City's Capital Budget to reflect the reappropriation of these funds after Common Council approval is granted.



\_\_\_\_\_  
Dominic A. Setaro, Jr.

DAS/jgb

Attach.



27

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** DONATION  
**DATE:** December 29, 2000  
**CC:** Jack Kozuchowski

---

Attached you will find a letter and a check in the amount of \$5,000 from Branson for the City Still River project. I would request at its February meeting that the Common Council accept this donation and authorize the funds to be reappropriated to a new Capital line item entitled, "Still River Revitalization".

  
Dominic A. Setaro, Jr.

DAS/jgb

December 20, 2000

Mr. Dominic Setaro  
City of Danbury  
Financial Department  
155 Deerhill Avenue  
Danbury, CT 06810

Dear Dominic,

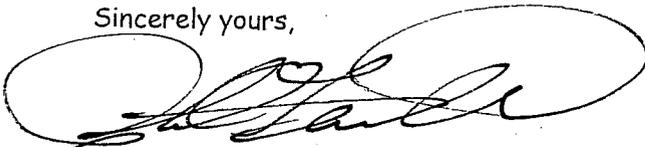
It has been our pleasure working with Jack Kozuchowski on the Still River Alliance Organization. Jack's leadership and dedication have been instrumental in bringing this project to where it is today.

The people at Branson believe it is our responsibility to give back to the community. We enjoy working as participants in transforming the Still River into a magnet for fun and education.

In addition, we at Branson would like to donate another \$5,000 (\$5,000 donated 1999) to be used on focused projects for the Still River.

Jack and I will be meeting to define those tasks.

Sincerely yours,



Peter E. Feisthamel  
Director Worldwide Quality & Manufacturing Engineering

PEF/dc

Enclosure: Check

cc: Jack Kozuchowski  
Tony Pajk - President, Branson

DEC 27 2000

# The Northern Trust Company

50 South La Salle Street, Chicago, Illinois 60675 (312) 630-6000

1-3044547

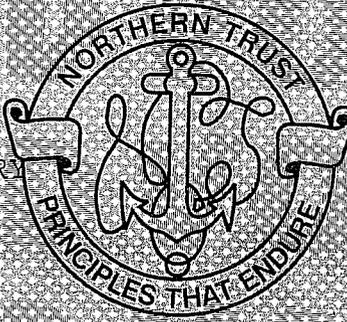
2-15  
710

EMERSON CHARITABLE TRUST

NOVEMBER 10, 2000

Pay \$\*\*\*\*\*5,000.00

To The  
Order Of  
CITY OF DANBURY  
DANBURY, CT



The Northern Trust Company  
As Fiduciary and Not Individually

A stylized handwritten signature in black ink.

Authorized Signature

0121511224598225KMS1

⑆3044547⑆ ⑆071000152⑆ 0030132123⑆



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

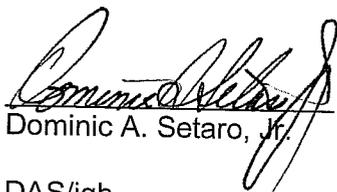
## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** DONATION  
**DATE:** January 2, 2001  
**CC:** Jack Kozuchowski

---

Attached you will find a letter from Jack Kozuchowski and a check in the amount of \$10,000 from Mel Powers for the City Still River project. I would request at its February meeting that the Common Council accept this donation and authorize the funds to be reappropriated to a new Capital line item entitled, "Still River Revitalization".

  
Dominic A. Setaro, Jr.

DAS/jgb



**CITY OF DANBURY**  
**DANBURY, CONNECTICUT 06810**

**HEALTH AND HOUSING DEPARTMENT**  
**155 DEER HILL AVENUE**

(203) 797-4625  
FAX (203) 796-1596

December 29, 2000

To : Dominic Setaro

From : Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

Re : Donation from Mel Powers

The attached check, which I received from Mel Powers is a nice way to end the year. Please note that the Council has previously accepted this donation, which was part of the "Neighborhood Assistance Act" package of contributions earlier this year. I have already sent Mr. Powers the paperwork that he needed to file with the State to make his donation eligible for the NAA tax credit.

Please appropriate this to the Still River budget account dedicated to bridge construction activities. Thank you.

Jack Kozuchowski

INVOICE NO.	REFERENCE	AMOUNT	DISCOUNT	NET AMT
STILLRIVER	BRIDGE	10000.00	0.00	10000.00

Date  
12/20/00

Check Number  
00026213

\$ 10000.00

12-29-00A09:5

2621

**POWERS CONSTRUCTION CO.**

COMMERCE PARK  
P.O. BOX 581  
DANBURY, CT 06813-0581

FIRST UNION NATIONAL BANK  
51-110-211

00026213

\*\* TEN THOUSAND DOLLARS AND 00 CENTS \*\*

DATE AMOUNT

12/20/00 \*\*\*10,000.00

PAY  
TO THE  
ORDER  
OF

CITY OF DANBURY  
STILL RIVER GREENWAY  
155 DEER HILL AVE.  
DANBURY CT 06810



MEMO: PEDESTRIAN BRIDGE

AUTHORIZED SIGNATURE

⑈00026213⑈ ⑆021101108⑆ 2000016336106⑈



28

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

M E M O R A N D U M

---

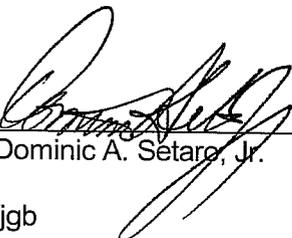
**To:** Hon. Gene F. Eriquez via the Common Council  
**From:** Dominic A. Setaro, Jr., Director of Finance  
**Date:** January 31, 2001  
**Re:** **MILLENNIUM PROJECT**

---

As per previous correspondence regarding the acceptance of donations for the Millennium Project, attached you will find a copy of the following checks representing a donation to the project.

Exchange Club of Danbury	\$ 25.00
Kiwanis Club of Danbury	25.00
Danbury Scott Fanton Museum	25.00
Joseph J. & Helen T. Sullivan	<u>300.00</u>
Total	\$375.00

Should you need any additional information, feel free to give me a call.

  
\_\_\_\_\_  
Dominic A. Setaro, Jr.

/jgb

Attach.

EXCHANGE CLUB OF DANBURY, INC.  
PO BOX 763  
DANBURY, CT 06813

2484

51-7224/2211

PAY TO THE ORDER OF

DATE 1/18/2001

Danbury Millennium Project

\$ 25<sup>00</sup>

Twenty - Five

00/100

DOLLARS  Security features included. Details on back.



**UNION SAVINGS BANK**  
MAIN OFFICE  
226 Main Street Danbury, Conn. 06810

FOR

*[Signature]*

⑈002484⑈ ⑆22117224⑆ 660 013 501⑈

KIWANIS CLUB OF DANBURY, INC.  
P.O. BOX 372  
DANBURY, CT 06813-0372

2338

51-110/211  
95183

PAY TO THE ORDER OF

Jan. 16, 2001

The Danbury Millennium Project

\$ 25.00

Twenty Five and 00/100 \* \* \* \* \*

DOLLARS 



First Union National Bank  
Danbury, CT

TWO SIGNATURES REQUIRED

FOR Stew Contest Entry Fee

*[Signature: Philip E. Berggren]*  
*[Signature: Robert J. ...]*

⑈002338⑈ ⑆021101108⑆ 2000018799440⑈

DANBURY SCOTT-FANTON MUSEUM & HISTORICAL SOCIETY, INC.  
d/b/a The Danbury Museum & Historical Society  
43 Main Street, Danbury, Conn. 06810  
Ph. (203)743-5200 Fax. (203)743-1131  
Tax Exempt: E4141

UNION SAVINGS BANK  
DANBURY, CT 06811  
51-7224/2211

2660

1/12/2001

Pay to the  
Order of Danbury Millennium Project

\$ \*\*25.00

Twenty-Five and 00/100\*\*\*\*\*

Office of the Mayor  
155 Deer Hill Avenue  
Danbury, CT 06810  
Attn: Wild Winter Warm Up

Dollars  
Security features  
included.  
Details on back.

TWO SIGNATURES REQUIRED  
OVER \$100.00



memo Wild Winter Warm Up Application Fee - Year 2001

⑈002660⑈ ⑆221172241⑆ 691 000 682⑈

21884 1987 INTUIT INC # 1651 600 478 810

JOSEPH J. SULLIVAN  
HELEN T. SULLIVAN  
BOX 297 CANDLEWOOD ISLE PH. 203-746-1469  
NEW FAIRFIELD, CT 06812

51-44/119  
0007447782

9269

DATE Dec 12, 2001

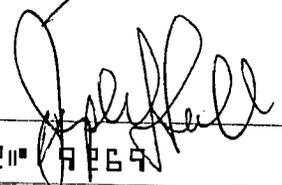
PAY TO THE ORDER OF Danbury Millennium Project \$ 300.00

Three hundred & 00/100 DOLLARS

Fleet  
21125 New Fairfield Office  
New Fairfield, Connecticut 06812

MEMO

⑆011900445⑆ 00074 47782⑈ 9269



PLEASE PRINT OR DUPLICATE

SAFETY PAPER



29

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

---

## MEMORANDUM

---

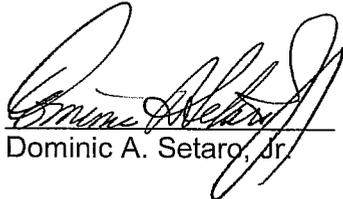
---

**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **WELFARE DONATION AND REAPPROPRIATION**  
**DATE:** January 8, 2001  
**CC:** Deborah MacKenzie

---

Attached you will find a copy of a letter and check for a donation of \$150 from Lionetti Painting. I would ask that the Common Council at its February meeting accept this donation and authorize the reappropriation of the \$150 to the Welfare Department's Emergency Aid Network line item, Account #5000.5607.

Should you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

Welfare Department  
797-4569

To: Dominic Setaro  
Fr: Debbie MacKenzie *DM*  
Re: Donation to the Welfare Dept.  
Date: 1/3/01

Please find enclosed a check for \$150.00 from Lionetti Painting. If possible can this money be set up in a "donations" line item.

I anticipate that we will use it for a heating request this winter.

I've sent a request for acceptance of the donation to the Common Council.

Thanks.

<b>LIONETTI PAINTING</b>		2229
359 BENNETTS FARM RD. PH. 203-431-9591 RIDGEFIELD, CT 06877		51-398/211 00135402
PAY TO THE ORDER OF <u>City of Danbury Welfare Dept.</u>		12/21/1900
<u>ONE HUNDRED FIFTY</u>		\$ <u>150.00</u>
		DOLLARS
MEMO <u>DONATION</u>		<i>Mac AT PD</i>
⑆02⑆103986⑆00⑆135402⑆2⑆2229		

JAN 04 2001



30

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

Welfare Department  
797-4569

1/3/01

To: Common Council Members of the  
City of Danbury  
Fr: Deborah MacKenzie *DM*  
Re: Donations to the shelter

Please accept the following donations to the City of Danbury's

### Emergency shelter.

- Girl Scout Troop 101 - They collected and purchased personal hygiene items.
- Stadel Rough School Children donated 50 pounds of personal hygiene items.
- Housatonic Valley Radiological donated hats, gloves, and personal hygiene items.

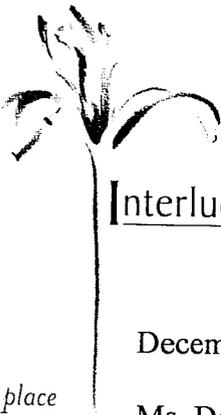
### Welfare Dept.

- Lionetti Painting Company donated \$150.00 to the Welfare Dept. to be used as needed.
- Brian Tobin of The Federal Correctional Institution contacted me. They had a few hundred coats and pairs of rubber boots. Since they must donate to a government entity, they asked if we could use them. Since The Hope Chest has the capacity to store and distribute such quantities; I directed the items there and signed for them to be delivered. Please accept this donation of Coats and boots. See attached letter from The Hope Chest.
- Boy Scout Troop 788 donated 10 Christmas trees.

The addresses are attached on a separate sheet.

Thank you for your assistance.





Interlude, Inc. 60 West Street • Danbury, Connecticut 06810 • (203) 797-1210 • (203) 797-8776 FAX

December 11, 2000

Ms. Debbie McKenzie  
City of Danbury, Welfare Dept  
155 Deer Hill Ave.  
Danbury, CT 06810

*a time and place  
for growth  
and support*

Dear Debbie:

Thank you for your assistance to The Hope Chest in receiving the coats and boots from the Federal Corrections Institution. I appreciate your considering us as a recipient for the donation and making time in your schedule to come to the store and sign for the items. The Hope Chest relies on community support to be successful, and the City of Danbury has been a great advocate for our program.

I hope you have a very happy holiday season!

Sincerely,



Kim Morgan  
Director of Programming

INTENSIVE  
RESIDENTIAL  
SUPPORT PROGRAM  
29B Grand Street  
Danbury, CT 06810  
(203) 797-1201

INTENSIVE  
RESIDENTIAL  
RECOVERY PROGRAM  
7 Main Street  
Danbury, CT 06810  
(203) 743-1599

OUTREACH PROGRAM  
16-18 Ellsworth Avenue  
Danbury, CT 06810  
(203) 748-3636

P.O. Box 1204  
New Milford, CT 06776  
(860) 355-0993

THE HOPE CHEST  
17 Federal Road  
Danbury, CT 06810  
(203) 730-8309



A United Way Agency

Girl Scout Troop 101  
c/o Smith  
8A Beach Street  
Bethel, CT 06801

Personal hygiene items

The Children of Stadley Rough School  
Karen Road  
Danbury, CT 06811

Personal hygiene items

Lionetti Painting  
359 Bennetts Farm Road  
Ridgefield, CT 06877

\$150.00

Federal Correctional Institution  
Pembroke Road District  
Pembroke Road  
Danbury, CT 06811  
Attn: Brian Tobin

Coats and rubber boots

Housatonic Valley Radiology  
67 Sand Pit Road  
Danbury, CT 06811

Hats, gloves,  
Personal hygiene items

Randy Kriewald – Scout Master  
Boy Scout Troop 788  
66 Old Easton Turnpike Road  
Weston, CT 06883

10 Christmas trees



31

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

---

## MEMORANDUM

---

---

**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** LABOR NEGOTIATIONS  
**DATE:** January 12, 2001  
**CC:** Lynne Beardsley

**CERTIFICATION #14**

---

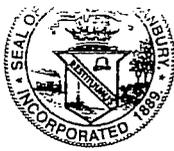
Per the attached request of Personnel Director Lynne Beardsley, I hereby certify the availability of \$59,000 to be transferred from the Contingency to the Personnel Department's Professional Services line item, Account #1330.5311, for labor negotiation costs.

Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$446,201
Less this request	<u>59,000</u>
Balance	\$387,201

Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

PERSONNEL/CIVIL SERVICE  
DANBURY, CONNECTICUT 06810

LYNNE A. BEARDSLEY  
PERSONNEL DIRECTOR

(203) 797-4598  
FAX (203) 796-1611

RECEIVED  
FINANCE DEPT.

JAN 2 2001

TO: Mayor Gene F. Eriquez  
FROM: Lynne A. Beardsley, Personnel Director *AMB*  
DATE: 12/27/00  
RE: Request of Funds For Labor Negotiations

Dear Mayor Eriquez

I respectfully request that the Common Council allot \$59,000 for Labor Negotiation Costs (Line Items 1330-5311 – Professional Services). This request represents the current deficit, which as of this date is \$24,000, as well as an estimate of \$5000 per month for on-going Labor related costs from Dec. 2000-June 30, 2001.

Labor costs are being impacted by the fact that the City has been involved in Labor Negotiations during this fiscal year with four (4) of the six (6) City's Labor Unions: DMEA, Police, Fire, and the Teamsters. This is further compounded by the number of arbitration hearings and grievance proceedings filed by the six (6) Labor Unions representing City employees against the City Of Danbury, which also have required, and will continue to require Labor Attorney representation. For your information I have attached a spreadsheet prepared by the Finance Department showing the history of expenditures since FY 95 .

Please be assured that the Personnel Department is working diligently with the various City Departments and the Unions (as appropriate), to minimize costs associated with Labor Negotiations.

Thank you for your consideration of this request.

cc.

Dominic Setaro, Finance Director

**CITY OF DANBURY  
SUMMARY OF EXPENDITURES GENERAL FUND**

EXP CODE	DEPARTMENT	1ST YR 1994-95	2ND YR 1995-96	3RD YR 1996-97	4TH TR 1997-98	5TH YR 1998-99	6TH YR 1999-00	APPRO. 11/30/00	7YR. AVG.	3YR. AVG.
1330	LABOR NEGOTIATIONS									
5311	PROFESSIONAL SERVICES	83,301	24,664	54,740	52,982	37,434	60,457	37,000	50,083	50
5334	OUTSIDE SERVICES	540	4,147	894	2,461	946	969	3,000	1,851	1
<b>TOTAL</b>		<b>83,841</b>	<b>28,811</b>	<b>55,634</b>	<b>55,443</b>	<b>38,380</b>	<b>61,426</b>	<b>40,000</b>	<b>51,934</b>	<b>51</b>



32

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

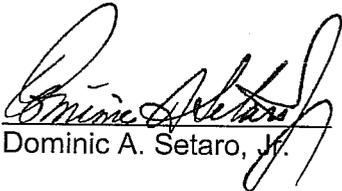
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** REAPPROPRIATION – AMBULANCE FUNDS  
**DATE:** January 31, 2001  
**CC:** Carmen Oliver

---

Over the last few months, the Mayor has requested that we look into the possibility of expanding Sunday ambulance coverage because of the increased volume of calls. In addition, I have received a request from Business Systems, Inc. asking that we consider replacing some equipment, which was placed on hold in the prior year's budget submittal until the audit was completed by BSI's auditors. Last week, we received the final audit from BSI indicating the City is due a credit of \$55,885.

I would ask the Common Council at its February meeting consider the reappropriation of \$55,404, as per the attached spreadsheet, which would allow us to increase the Sunday coverage, lease/purchase an ambulance and back-up vehicle, and adjust various other accounts that are in need of additional funds. I have also attached a copy of BSI's request and revised budget for your review.

Should you need any additional information, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

Attach.

	<b>TOTAL</b>	<b>MONTHLY</b>	<b>FEB-JUNE</b>	<b>JULY-SEPT</b>
REVISIONS 2/1/01-9/30/01				
REVISED SALARY AND BENEFITS	28,080.00	3,510.00	17,550.00	10,530.00
REVISED OTHER COSTS	<u>8,566.00</u>	<u>1,070.75</u>	<u>5,353.75</u>	<u>3,212.25</u>
<b>TOTAL REVISION REQUESTED</b>	<b>36,646.00</b>	<b>4,580.75</b>	<b>22,903.75</b>	<b>13,742.25</b>
LEASE PURCHASE OF AMBULANCE		3,000.00	6,000.00	9,000.00
LEASE OF BACK UP VEHICLE		1,000.00	2,000.00	3,000.00
PURCHASE OF LIFEPAK			12,000.00	
EQUIPMENT FOR AMBULANCE			2,000.00	
FUEL FOR VEHICLES			2,500.00	
CONTINGENCY			<u>8,000.00</u>	
<b>TOTAL</b>		<b>8,580.75</b>	<b>55,403.75</b>	<b>25,742.25</b>
FUNDS AVAILABLE FROM PRIOR YEAR			55,814.78	
BALANCE TO FUND BALANCE			411.03	



# CITY OF DANBURY

## EMERGENCY MEDICAL SERVICES

Managed by Business Systems, Inc.  
24 Hospital Avenue  
Danbury, CT 06810

Matthew Cassavechia, EMT-P  
EMS Manager  
(203) 797-7493 - Phone  
(203) 830-2079 - Fax

December 18, 2000

Mr. Dominic A. Setaro Jr.  
Finance Director, City of Danbury  
155 Deer Hill Avenue  
Danbury, CT. 06810

RECEIVED  
FISCAL YEAR 2001  
DEC 19 2000

Dear Mr. Setaro:

Attached please find the revised fiscal year 2001 budget you requested after our last meeting. I have included all of the line item adjustments we spoke about including the additional Sunday coverage. Please note after some further analysis we have made an additional increase to the fringe benefit line item to reflect a more accurate assessment of our operating budget.

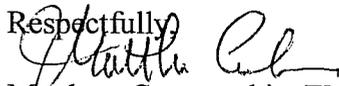
As discussed, should this additional funding be allocated by the Common Council, we would then implement the additional coverage and the other line item adjustments in February 2001.

In addition, I have researched the proposed capital equipment purchases. The budget figures are as follows:

Replacement ambulance:	\$88,000.00
Replacement lifepack:	\$12,000.00
Replacement EMS back up vehicle:	\$26,000.00

(As you suggested, there was nothing in the old City of Danbury fleet worth pursuing for a back up vehicle)

I hope this information has been helpful to you. Should you require any response data that would support the proposed increases/ replacement equipment I would be happy to provide that information to you prior to your January meeting.

Respectfully,  
  
Matthew Cassavechia, EMT-P  
Manager

Cc: Keith Ritchie, Administrative Director  
Mark Moreau, Manager Internal Audit

**CITY OF DANBURY EMS OPERATIONS BUDGET FOR FY 2001**

PREPARED BY BUSINESS SYSTEMS INC.

REVISION DECEMBER 15,2000

**COST CENTER 4629****PAGE 1 OF 6****SALARY EXPENSES**

51570 MEDIC-REG	4 FTE'S	\$ 17.34 /HR	2080 ANN.HRS	\$ 144,268.80
51572 MEDIC-OT				\$ 15,548.88
51573 MEDIC SVH	4 FTE'S	\$ 17.34 /HR	305 ANN.HRS	\$ 21,154.80
LEAD MEDIC REG	3 FTE'S	\$ 18.69 /HR	2080 ANN.HRS	\$ 116,625.60
LEAD MEDIC OT	3 FTE'S	\$ 28.00 /HR	10 HR/WEEK	\$ 5,824.00
LEAD MEDIC SVH	3 FTE'S	\$ 18.69 /HR	305 ANN.HRS	\$ 17,101.35
51510 EMT-REG	7 FTE'S	\$ 12.55 /HR	2080 ANN.HRS	\$ 182,728.00
51512 EMT-OT				\$ 8,132.40
51513 EMT SVH	7 FTE'S	\$ 12.55 /HR	305 ANN.HRS	\$ 26,794.25
51620 SUPER		\$ 21.97		\$ 44,366.00
51610 MNGR		\$ 28.55		\$ 57,672.00
MEDIC 3 OT		\$ 26.25 HRS	175 HOURS	\$ 2,912.00
MEDIC 3 CALL		\$ 40.00	479 SHIFTS	\$ 19,160.00
			<b>SUBTOTAL</b>	<b>\$ 662,288.08</b>
53010 FRINGE BEN	0.31	OF HR SUBTOTAL		<b>\$ 205,309.30</b>
53101 WRK COMP INS				<b>\$ 32,511.00</b>
		<b>TOTAL HR BUDGET</b>		<b>\$ 900,108.38</b>

**FY 2001 CITY EMS BUDGET**

NON SALARY EXPENSES

56010 AMORTIZATION				\$	-	-	
54030 TELEPHONES, PAGERS, CELLS				\$	<b>2,310.00</b>	2,310.00	
61100 DISP.MED.SUPP							
BAG-VALVE-MASK DEVICES	EA	\$ 16.00	75	\$	1,200.00		
DEFIBRILLATION/PACING PADS	EA	\$ 28.00	75	\$	2,100.00		
DRESS/BANDGS	ASST	\$ 1,000.00	1	\$	1,000.00		
ECG ELECTRODES	CASE	\$ 7.60	400	\$	3,040.00		
ENDOTRACHEAL TUBES	EA	\$ 2.14	125	\$	267.50		
GLOVES DISP	BOX	\$ 6.67	180	\$	1,200.60		
GOWNS, GOGGLES,MASKS		\$ 250.00	1	\$	250.00		
IV CATHETERS	CASE	\$ 129.66	75	\$	9,724.50		
IV SOLUTION	EA	\$ 1.50	2500	\$	8,050.00		
IV TAPE	CASE	\$ 42.00	25	\$	1,050.00		
IV TOURNIQUETS	CASE	\$ 2.20	250	\$	550.00		
IV TUBING	CASE	\$ 123.50	75	\$	9,262.50		
IV VENIGUARDS	CASE	\$ 52.46	30	\$	1,573.80		
MED SUPP OTHR		\$ 300.00	1	\$	300.00		
NASAL CANNUAL O2 DELIVERY	EA	\$ 0.46	900	\$	414.00		
NEBULIZER O2 MASKS	EA	\$ 1.21	700	\$	847.00		
NON-REBREATHER O2 MASKS	EA	\$ 1.30	900	\$	1,170.00		
PHARMACY/MEDICATIONS		\$ 5,500.00	1	\$	5,500.00		
TAPE, MEDICAL	CASE	\$ 9.96	85	\$	846.60		
TST STRPS GLUCSCN	BOX	\$ 10.00	120	\$	1,200.00		
				\$	<b>49,546.50</b>	49,546.50	
				\$	<b>49,546.50</b>		
63100 OFFICE SUPP							
STATIONARY, ENVELOPES				\$	450.00		
COMPUTER PAPER				\$	800.00		
COMPUTER INK/RIBB				\$	450.00		
AMB CALL RPRTS				\$	1,400.00		
OFFICE MISC				\$	300.00		
				\$	<b>3,400.00</b>	3,400.00	
				\$	<b>3,400.00</b>		
53120 PHOTOCOPY CHARGES				\$	<b>850.00</b>	850.00	

63200 MED EQUIP

BACK-BOARD, LONG,	EA	\$	176.90	0	\$	-	
BATTERIES, D CELL	BOX	\$	9.90	12	\$	118.80	
BATTERIES, AA, AAA	BOX	\$	10.00	12	\$	120.00	
BATTERIES, PAGER	EA	\$	5.00	12	\$	60.00	
BATTERY, P-50	EA	\$	45.00	0	\$	-	
BP CUFF INFANT	EA	\$	25.00	2	\$	50.00	
BP CUFF, ADULT	EA	\$	25.00	2	\$	50.00	
BP CUFF, PEDIATRIC	EA	\$	24.00	2	\$	48.00	
CERVICAL COLLARS	EA	\$	7.60	400	\$	3,040.00	
CHARGER, RADIO BATT	EA	\$	75.00	0	\$	-	
CHARGER, RADIO BATT, RAPID	EA	\$	80.00	0	\$	-	
EXTRICATION DEVICE	EA	\$	190.00	0	\$	-	
FIT KIT, SOL'N REPLACEMENT	EA	\$	25.00	1	\$	25.00	
LAYRNGSCP BLAD	EA	\$	41.00	0	\$	-	
LAYRNGSCP HANDLE	EA	\$	25.00	0	\$	-	
MATTRESS, AMB COT	EA	\$	180.00	2	\$	360.00	
MCI SUPPLIES	NA	\$	250.00	0	\$	-	
MEDIC BAG 02	EA	\$	157.00	0	\$	-	
MEDIC BAG PEDI, ALS	EA	\$	50.00	0	\$	-	
MEDIC BAG, ALS	EA	\$	350.00	0	\$	-	
MEDIC BAG, BLS	EA	\$	50.00	0	\$	-	
MEDIC BAG, INTUBATION	EA	\$	56.00	0	\$	-	
MONITOR CABLES	EA	\$	95.00	3	\$	285.00	
O2 REGULATOR	EA	\$	97.00	2	\$	194.00	
PAGER, MINITOR II	EA	\$	450.00	0	\$	-	
RADIO CLIPS, BELT ATT	EA	\$	20.00	0	\$	-	
RESTRAINTS, COT,DISP	EA	\$	11.57	30	\$	347.10	
RESTRAINTS, LBB,DISP	EA	\$	11.57	12	\$	138.84	
SAM SPLINTS	EA	\$	10.23	6	\$	61.38	
SPLINT, EXTREM, TRACTION	EA	\$	150.00	1	\$	150.00	
SPLINTS, EXTREM, REPL	EA	\$	40.00	4	\$	160.00	
SPLINTS, VACUUM EXTR	EA	\$	100.00	0	\$	-	
SPLINTS, VACUUM FULLBODY	EA	\$	350.00	0	\$	-	
SUCTION UNIT DISP	EA	\$	450.00	0	\$	-	
SUCTION UNIT PORT	EA	\$	125.00	0	\$	-	
THERMO SCAN THERM	EA	\$	100.00	0	\$	-	
TRAUMA SHEARS	EA	\$	10.00	6	\$	60.00	
PULSE OXIMETERS					\$	-	
					\$	5,268.12	\$ 5,268.12
					\$	5,268.12	
63610 HOUSEKEEPING, CLEANING	MO	\$	120.00	12	\$	1,440.00	1,440.00

**FY 2001 CITY EMS BUDGET**

63940 UNIFORMS, PROT. GEAR				
BOOTS, UNIFORM	\$ 145.00	6	\$ 870.00	
COATS, TURN OUT	\$ 450.00	0	\$ -	
COVERALLS	\$ 40.00	0	\$ -	
GLOVES, HEAVY DUTY	\$ 10.00	10	\$ 100.00	
HELMETS	\$ -	0	\$ -	
JACKETS, INCL WEATHER	\$ 125.00	30	\$ 3,750.00	
PANTS, BDU, UNIFORM	\$ 55.00	25	\$ 1,375.00	
PATCHES, CO.LOGO, SHIRT	\$ -	0	\$ -	
SHIRTS, LONG SLEEVE, UNIF	\$ 45.00	15	\$ 675.00	
SHIRTS, SHORT SLEEVE, UNI	\$ 45.00	25	\$ 1,125.00	
VESTS, REFLECTIVE,SAFETY	\$ 30.00	0	\$ -	
			<b>\$ 7,895.00</b>	7,895.00
63925 PC REPAIRS, MAINT			\$ 400.00	400.00
81010 FEES, STATE OEMS, DMV			\$ 500.00	500.00
81020 TRAVEL, CONTINUING ED			\$ 850.00	850.00
81030 TEXTBOOKS			\$ -	
PUBLIC INFORMATION, LIT			\$ 300.00	
EMS JOURNALS			\$ 225.00	
NEWSLETTERS			\$ -	
			<b>\$ 525.00</b>	525.00
81040 CAFETERIA EXPENSES				
81103 PURCHASED SERVICES	\$ 92,000.00		\$ 92,000.00	
MOBILE RAD SERV	\$ 450.00	6	\$ 2,700.00	
MONITOR DEFIBRILLATOR	\$ 300.00	4	\$ 1,200.00	
OFFICE EQUIP MAINT	\$ 400.00	1	\$ 400.00	
PAGER SERV	\$ 60.00	4	\$ 240.00	
PAYROLL SERVICES	\$ 6,200.00	1	\$ 6,200.00	
PORTABLE RADIO SERV	\$ 200.00	6	\$ 1,200.00	
REPEATER SERV	\$ 100.00	6	\$ 600.00	
STAIRCHAIR MAINTENANCE	\$ 50.00	6	\$ 300.00	
STRETCHER MAINTENANCE	\$ 120.00	9	\$ 1,080.00	
SUCTION EQUIP MAINT	\$ 50.00	4	\$ 200.00	
MALPRACTICE INSURANCE	\$ 8,000.00	1	\$ 8,000.00	
			<b>\$ 114,120.00</b>	114,120.00

**FY 2001 CITY EMS BUDGET**

**PAGE 5 OF 6**  
**REVISION DECEMBER 15, 2000**

81340 MOTOR VEHICLE PURCH EXP				
HIGHWAY FLARES	\$ 50.00	1	\$ 50.00	
PORTABLE HEATERS	\$ 75.00	4	\$ 300.00	
HEATING PADS	\$ 30.00	4	\$ 120.00	
PLASTIC TARP MATERIAL	\$ -	0	\$ -	
WIPER BLADES	\$ 40.00	5	\$ 200.00	
WARNING,LIGHTS, REPL PARTS	\$ 175.00	5	\$ 875.00	
TIRES	\$ 500.00	4	\$ 2,000.00	
INTERIOR LIGHTS	\$ 45.00	5	\$ 225.00	
HEADLIGHTS, TURN SIGNALS	\$ 45.00	5	\$ 225.00	
BATTERIES, MV REPLACEMENT	\$ 150.00	5	\$ 750.00	
CHAINS, REPLACEMENTS	\$ 200.00	0	\$ -	
OTHER			\$ 4,745.00	4,745.00
81341 VEHICLE MAINTENANCE				
A/C SERVICE	\$ 125.00	5	\$ 625.00	
ALIGNMENTS	\$ 70.00	10	\$ 700.00	
ALTERNATORS, RPR/REPLACE	\$ 600.00	2	\$ 1,200.00	
BODY WORK	\$ 500.00	3	\$ 1,500.00	
BRAKES, SERV, RPR, INSP.	\$ 650.00	6	\$ 3,900.00	
DRIVE TRAIN MJR RPRS	\$ 7,200.00	1	\$ 7,200.00	
ELECT SYSTEMS. STARTERS	\$ 800.00	2	\$ 1,600.00	
EXHAUST SYST REPAIRS	\$ 400.00	3	\$ 1,200.00	
FRONT END REPAIRS	\$ 75.00	6	\$ 450.00	
GLOW PLUGS/ FUEL INJ SYST	\$ 675.00	3	\$ 2,025.00	
LUBE OIL FILTER SERVICE	\$ 70.00	50	\$ 3,500.00	
MV REPAIRS, OTHER	\$ 175.00	6	\$ 1,050.00	
TIRE ROTATIONS	\$ 150.00	8	\$ 1,200.00	
TRANSMISSION REPAIRS	\$ 440.00	4	\$ 1,760.00	
TUNE UPS	\$ 300.00	6	\$ 1,800.00	
WINTERIZING	\$ 130.00	6	\$ 780.00	
			\$ 30,490.00	30,490.00
81400 POSTAGE AND SHIPPING			\$ 1,200.00	1,200.00
81500 EQUIPMENT RENTAL			\$ -	-
81520 RENT			\$ 12,000.00	12,000.00
81750 MISCELLANEOUS			\$ 200.00	200.00
81870 ADMINISTRATIVE			\$ 4,000.00	4,000.00
81800 EXTERNAL AUDIT			\$ 5,200.00	5,200.00
<b>TOTAL NONSALARY</b>				<b>244,939.62</b>

## LINE ITEM SUMMARY

REVISION DECEMBER 15, 2000

1 SALARY EXPENSES	
2 MEDIC-REG	\$ 144,268.80
3 MEDIC-OT	\$ 15,548.88
4 MEDIC SVH	\$ 21,154.80
5 LEAD MEDIC REG	\$ 116,625.60
6 LEAD MEDIC OT	\$ 5,824.00
7 LEAD MEDIC SVH	\$ 17,101.35
8 EMT-REG	\$ 182,728.00
9 EMT-OT	\$ 8,132.40
12 EMT SVH	\$ 26,794.25
13 SUPER	\$ 44,366.00
14 MNGR	\$ 57,672.00
15 MEDIC 3 OT	\$ 2,912.00
16 MEDIC 3 CALL	\$ 19,160.00
17 H R SUBTOTAL	\$ 662,288.08
18 FRINGE BEN	\$ 205,309.30
19 WRK COMP INS	\$ 32,511.00
20 H R TOTAL	\$ 900,108.38
21 AMORTIZATION	\$ -
22 TELECOMMUNICATIONS	\$ 2,310.00
23 DISP MEDICAL SUPPLIES	\$ 49,546.50
24 OFFICE SUPPLIES	\$ 3,400.00
25 PHOTOCOPY SERVICES	\$ 850.00
26 MEDICAL EQUIPMENT	\$ 5,268.12
27 HOUSEKEEPING	\$ 1,440.00
28 UNIFORMS AND PROTECTIVE GEAR	\$ 7,895.00
29 PC REPAIRS AND MAINTENANCE	\$ 400.00
30 FEES, REGISTRATIONS, DUES	\$ 500.00
31 TRAVEL AND CON ED	\$ 850.00
32 TEXTS, JOURNALS, PUBLIC LIT	\$ 525.00
33 PURCHASED SERVICES	\$ 114,120.00
34 MOTOR VEHICLE PURCH/EXPENSES	\$ 4,745.00
35 VEHICLE MAINTENANCE AND REPAIRS	\$ 30,490.00
36 POSTAGE AND SHIPPING	\$ 1,200.00
37 RENT	\$ 12,000.00
38 MISC.	\$ 200.00
39 ADMINISTRATIVE FEES	\$ 4,000.00
40 EXTERNAL AUDIT	\$ 5,200.00
41 NON SALARY TOTAL	\$ 244,939.62
42	
43 TOTAL EXPENSES	\$ 1,145,048.00



33

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## M E M O R A N D U M

---

**DATE:** January 22, 2001  
**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** Commission on Aging

### CERTIFICATION

I hereby certify the availability of \$1,865.00 to be transferred from the Elderly Services Donations Revenue Account to the Commission on Aging budget to the following accounts:

Professional Services/Fees	5002.5311	\$1,000.00
Printing & Binding	5002.5324	<u>865.00</u>
Total		\$1,865.00

Dominic A. Setaro, Jr.

/jgb



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF ELDERLY SERVICES  
COMMISSION ON AGING

**Danbury Senior Center**  
80 Main Street  
(203) 797-4686

**Municipal Agent**  
80 Main Street  
(203) 797-4687

Date 01/17/01

MEMO TO: Hon. Gene F. Eriquez  
via the Common Council

FROM: Leo McIlrath, Director  
Elderly Services

RE: Reappropriation of Donated Funds

I hereby request a transfer of funds in the amount of \$1,865.00 from the Elderly Services donations account to the Commission on Aging budget for the following accounts:

Professional Service Fees – 5002-5311	1,000.00
Printing & Binding – 5002.5324	865.00

I have been advised by the Director of Finance that these funds exist in my account, and he will provide you with his certification.

  
Leo McIlrath

LM/jg

cc: Dominic A. Setaro, Jr.  
Director of Finance



34

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** AIRPORT - MAINTENANCE OF BUILDINGS ACCOUNT

**DATE:** January 30, 2001

**CC:** Paul Estefan

**CERTIFICATION #17**

---

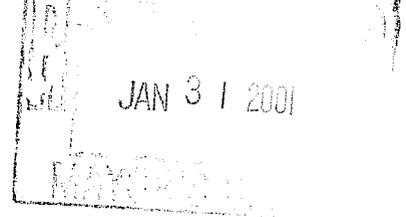
As per the attached request from Airport Administrator Paul Estefan, I hereby certify the availability of \$825 to be transferred from the Contingency Fund to the Airport's Maintain Buildings & Structures line item, Account #9200.5502.

Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$446,201
Less pending requests	70,058
Less this request	825
Balance	<u>\$375,318</u>

  
Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT  
P.O. BOX 2299  
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR  
PAUL D. ESTEFAN  
(203) 797-4624

DATE: January 26, 2001

TO: Mayor Gene F. Eriquez  
City Of Danbury

FROM: Paul D. Estefan *PDE*  
Airport Administrator

SUBJ. maintain bldgs & structures account overdrawn by \$825.00

---

Currently the maintain buildings and structures account (9200.5502) is overdrawn by \$825.00 due to a miscommunication from Public Buildings and an oversight in the budgeting. In the budget this year we are only given \$750.00 and that has been expended. In checking our other accounts, we are unable to find an additional \$825.00 to cover this issue.

I am requesting an additional \$825.00 in maintain buildings and structures to cover the cleaning service done by Ratick Combustion on two furnace's at the Civil Defense building on Miry Brook Road and the old furnace at the Airport Maintenance building, which has since been replaced.

I thank you in advance.

cc: Dominic Setaro, Finance Director  
file (budget / overdrawn)





35

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **AIRPORT – OVERTIME ACCOUNT**  
**DATE:** January 30, 2001  
**CC:** Paul Estefan

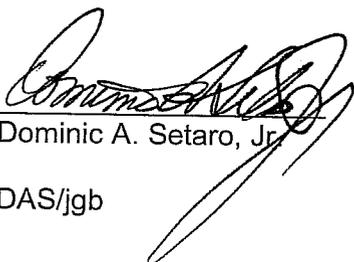
**CERTIFICATION #16**

---

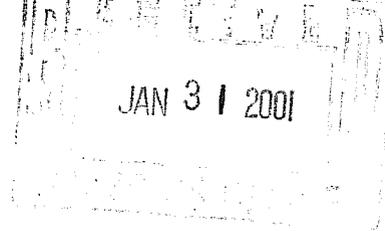
As per the attached request from Airport Administrator Paul Estefan, I hereby certify the availability of \$4,058 to be transferred from the Contingency Fund to the Airport's Overtime Salaries line item, Account #9200.5030.

Should you need any additional information, feel free to give me a call.

Balance of Contingency	\$446,201
Less pending requests	66,000
Less this request	<u>4,058</u>
Balance	\$376,143

  
Dominic A. Setaro, Jr.

DAS/jgb



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

DANBURY MUNICIPAL AIRPORT  
P.O. BOX 2299  
DANBURY, CT. 06813-2299

AIRPORT ADMINISTRATOR  
PAUL D. ESTEFAN  
(203) 797-4624

DATE: January 25, 2001

TO: Mayor Gene F. Eriquez  
City of Danbury

FROM: Paul D. Estefan *PDE*  
Airport Administrator

SUBJ: overtime account overdrawn by \$1058.00

---

Currently the airport overtime account (9200.5030) is overdrawn by \$1,058.00 because of the snow storms that we have had to date. In the budget this year we are only given \$1,000.00 and that has been expended. In checking our other accounts we are unable to find an additional \$1,058.00 to cover this issue.

I am also requesting an additional \$3,000.00 in overtime money to cover the rest of the winter season.

I thank you in advance.

cc: Dominic Setaro, Finance Director



36

January 29, 2001

Mr. Tom Arconti  
Council President  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Councilman Arconti,

I respectfully request the appointment of an ad-hoc committee to explore the feasibility of a façade improvement program for businesses located on Main Street.

With regards,



Michael Moore  
At-Large Member  
Danbury Common Council



37

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

**Via Facsimile & US Mail**

January 8, 2001

Council Members  
Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

**RE: Appointment of a Council Committee to review traffic congestion and related problems at the intersections of Triangle, Cross and White Streets.**

Dear Council Members:

I am writing to request the appointment of an ad hoc committee of the Common Council to review traffic congestion and related pedestrian and motor vehicle problems at the intersections of Triangle, Cross and White Streets.

As you know considerable commercial development continues in the vicinity of these intersections. As such, traffic congestion has increased greatly with little improvement to the structure of the intersections thereby, placing both the safety of drivers and pedestrians at risk. Additionally, the general quality of life for area residents has also been negatively impacted and should be addressed.

Therefore, I ask that said committee be appointed for the purpose of reviewing these problems and suggesting remedies. The Charge of the committee would be to hear from residents in attendance, meet with the heads of departments with cognizance over this matter, receive their comments/reports and investigate short and long term options to address this growing problem.

Thank you for your attention to this matter.

Sincerely,

Thomas J. Saadi  
Councilman - 4<sup>th</sup> Ward



38

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

Re: **Grant Audits**

Dear Mayor and Council Members:

I request that an ad hoc committee be appointed to review the possibility of requiring the submission of annual reports documenting the spending of grant funds given to volunteer fire companies, or certified audits of same.

Sincerely yours,

Dean E. Esposito  
Councilman – Fifth Ward

39

**MICHAEL J. MAZZUCCO, P.C.**

**CIVIL ENGINEER**

50 TA'AGAN POINT ROAD  
DANBURY, CONNECTICUT 06811

(203)744-0057  
FAX 797-9438

January 4, 2001

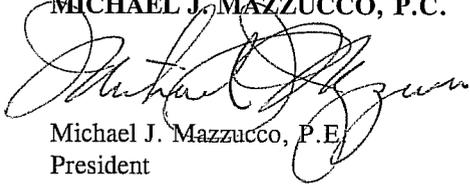
Common Council  
City Clerks Office  
City of Danbury - City Hall  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: Proposed Burton's Bridge Condominiums, Oil Mill Road, Danbury, CT (Nancy Farms Inc.)

Please note that the developer is hereby requesting an extension of time for a March 2, 1999 Common Council approval of a proposed water and sewer extension application. Kindly contact this office if there will be any meetings to attend or if any additional information is needed.

Sincerely,

**MICHAEL J. MAZZUCCO, P.C.**



Michael J. Mazzucco, P.E.  
President

cc: D. Grogins  
T. DaCunha

*[Faint handwritten notes]*



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

40

PLANNING COMMISSION  
(203) 797-4525  
(203) 797-4586 (FAX)

January 16, 2001

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

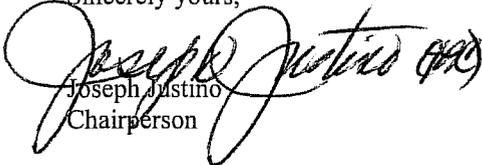
Re: 8-24 Referral – 21 – Reports regarding East Lake Estates – Road Widening Parcel

Dear Council Members:

The Planning Commission at its meeting December 20, 2000, motioned for a positive recommendation regarding road widening parcel at East Lake Estates.

The motion was made by Mr. Deeb, seconded by Mr. Parker and passed with "ayes" from Commissioners Deeb, Parker, Zaleta, Malone, and Justino.

Sincerely yours,

  
Joseph Justino  
Chairperson

JJ/jlc



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

41

## PLANNING COMMISSION

(203) 797-4525

(203) 797-4586 (FAX)

January 16, 2001

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

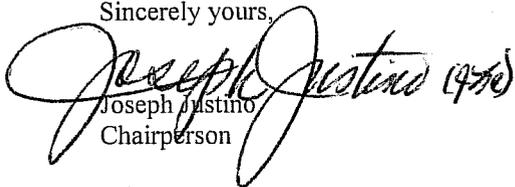
Re: 8-24 Referral – 22 – Reports regarding 303-307 White Street – Road Widening Parcel

Dear Council Members:

The Planning Commission at its meeting December 20, 2000, motioned for a positive recommendation regarding road widening parcel at 303-307 White Street.

The motion was made by Mr. Deeb, seconded by Mr. Malone and passed with "ayes" from Commissioners Deeb, Malone, Parker, Zaleta, and Justino.

Sincerely yours,

  
Joseph Justino  
Chairperson

JJ/jlc





# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

DEC. 18  
42

PLEASE REPLY TO:

January 29, 2001

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor  
Honorable Members of the Common Council  
City of Danbury, Connecticut

Re: December Agenda Item #18  
Taxicabs

Dear Mayor and Council Members:

The above referenced matter concerned a request from Bernard J. Barrett. Mr. Barrett wrote to express his dissatisfaction with the condition of taxicabs operated in the City of Danbury. He suggested that the city should take action to improve the appearance, condition and safety of these vehicles.

I have reviewed the state law on the subject and can advise you that §13b-96 of the Connecticut General Statutes provides that each person or company owning or operating a taxicab is declared a common carrier. Before operating a taxicab, an owner must obtain a certificate of public convenience and necessity after demonstrating not only public need but also competence to render taxi service. The services of these common carriers are subject to regulation by the Connecticut Department of Transportation. Section 13b-96 states in part, that the Commissioner of Transportation may adopt regulations, "for the purpose of establishing fares, service, operation and equipment as it deems necessary for the convenience, protection and safety of passengers and the public."

These regulations include, among other things, specific standards covering general vehicle construction, equipment, age and appearance. Further, state law requires periodic vehicle inspections by both the owner and the state. Finally, §13b-97(b) provides, "[a]ny town, city or borough within which taxicab service is operated or any interested party may bring a written petition to the department with respect to fares, service, operation or equipment or the convenience, protection and safety of passengers and the public." According to the provisions of this section, any person may lodge a complaint with the Connecticut Department of Transportation concerning the condition of any taxis within the state. Based on such a complaint the state may hold a hearing to consider appropriate

Honorable Gene F. Eriquez, Mayor  
Honorable Members of the Common Council  
January 29, 2001

\*\*\*\*\*

action. Potential remedies may include a fine of up to one thousand dollars or certificate revocation. Questions regarding these matters may be addressed to Robert L. Cumpstone, Manager, Regulatory & Compliance, Bureau of Public Transportation, Department of Transportation. He may be reached at (860) 594-2860.

If you have any additional questions for me, please call.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric L. Gottschalk". The signature is fluid and cursive, with a large loop at the end.

Eric L. Gottschalk  
Corporation Counsel



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

OFFICE OF THE CORPORATION COUNSEL

December 12, 2000

PLEASE REPLY TO:

DANBURY, CT 06810

Honorable Gene F. Eriquez, Mayor  
Honorable Members of the Common Council  
City of Danbury, Connecticut

Re: December agenda item #19  
Julian and C. Cristina Val  
Request to Purchase Property  
Assessor's Lot #K07048; Palmer and Royal Pine Drive

Dear Mayor and Council Members:

Please accept this letter in response to your request for a report concerning the matter referenced above. At the December Common Council meeting this matter was also referred to the City Engineer, the Director of Planning, the Director of Finance and the Planning Commission for review. Assuming that other reports are favorable (a doubtful proposition given the fact that this parcel was designated as open space by the planning commission in its subdivision approval), and assuming further that you are interested in transferring title to this property, you may wish to forward this matter to the Tax Assessor with a request that she report to you on the value of the property.

Once all reports have been received, the Council may proceed with the conveyance by declaring the parcel surplus and then by electing either to convey it directly to the petitioners or to offer it for sale, through the purchasing agent, to the general public. Please bear in mind that any proposal to dispose of municipally owned property requires a two-thirds vote of all of the members of the Common Council (See §3-17 of the Danbury Municipal Charter).

If you have any questions, please feel free to contact me.

Sincerely,



Eric L. Gottschalk  
Corporation Counsel

cc: William J. Buckley, Jr. P.E., Dir. Of Public Works/City Engineer  
Dennis I. Elpern, Director of Planning

ccouncil\surplus12





# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

December 11, 2000

Gene F. Eriquez, Mayor  
Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

### Request to Purchase Property - Royal Pine Drive

At the December 5, 2000 Common Council meeting, the November 14, 2000 request from Julian and C. Cristina Val to purchase Lot #K07048 (Lot # 11 on Town Clerk Map No. 4569) at the corner of Palmer Road and Royal Pine Drive was referred to this office for a thirty day report (reference Item 19 of the meeting minutes).

The location of the lot in question is indicated on the enclosed copy of a portion of the Tax Assessor's maps.

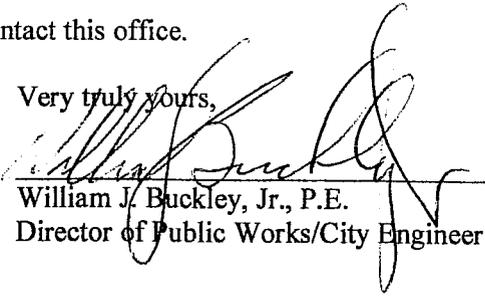
This lot was deeded to the City by Joseph A. Novella and Russell J. Dalessio via a warranty deed dated July 30, 1971 (filed in volume 504, page 252).

A review of the Planning Commission records indicates that Lot #11 measuring 0.671 acre in size was designated as open space to meet the open space requirement for the subdivision. It is assumed that the Planning Department will verify this open space designation for its report to you.

The City's wetlands map indicates that there could be designated wetlands on this property (perhaps along the stream that crosses this lot). Environmental Impact Commission approval may be required for development on this lot. Also, before any development could occur on this lot, the Health Department would have to determine that a septic system can be installed.

If you have any questions, please feel free to contact this office.

Very truly yours,

  
William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/PAE/pe

Encl.

 RICHARD GOTTSCHALK, Esq., with encl.  
DANIELS ELPERN, with encl.  
Jack Kozuchowski, with encl.



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DENNIS I. ELPERN**  
**DIRECTOR OF PLANNING**

(203) 797-4525  
(203) 797-4586 (FAX)

December 26, 2000

To: Mayor Gene F. Eriquez  
Members of Common Council

From: Dennis I. Elpern

Re: Royal Pine Drive, K07048  
Request for Purchase

We have been notified that Julian and Cristina Val desire to purchase a City owned lot at the corner of Palmer Road and Royal Pine Drive. It is our understanding that this lot was dedicated open space as part of the original subdivision. Consequently, it should remain as such.

The Planning Commission gave a negative recommendation to this request at their December 20, 2000 meeting.





# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

## PLANNING COMMISSION

(203) 797-4525

(203) 797-4586 (FAX)

January 16, 2001

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

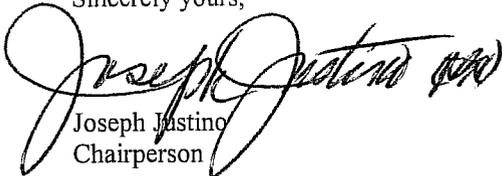
Re: 8-24 Referral – 19 – Request to Purchase City Land – Royal Pine Drive

Dear Council Members:

The Planning Commission at its meeting December 20, 2000, motioned for a negative recommendation for the request to purchase City Land, Royal Pine Drive as the parcel has been set aside as open space which was required when the subdivision was approved.

The motion was made by Mr. Deeb, seconded by Mr. Parker and passed with "ayes" from Commissioners Deeb, Parker, Zaleta, Malone, and Justino.

Sincerely yours,



Joseph Justino  
Chairperson

JJ/jlc



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

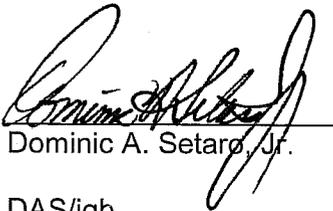
## MEMORANDUM

---

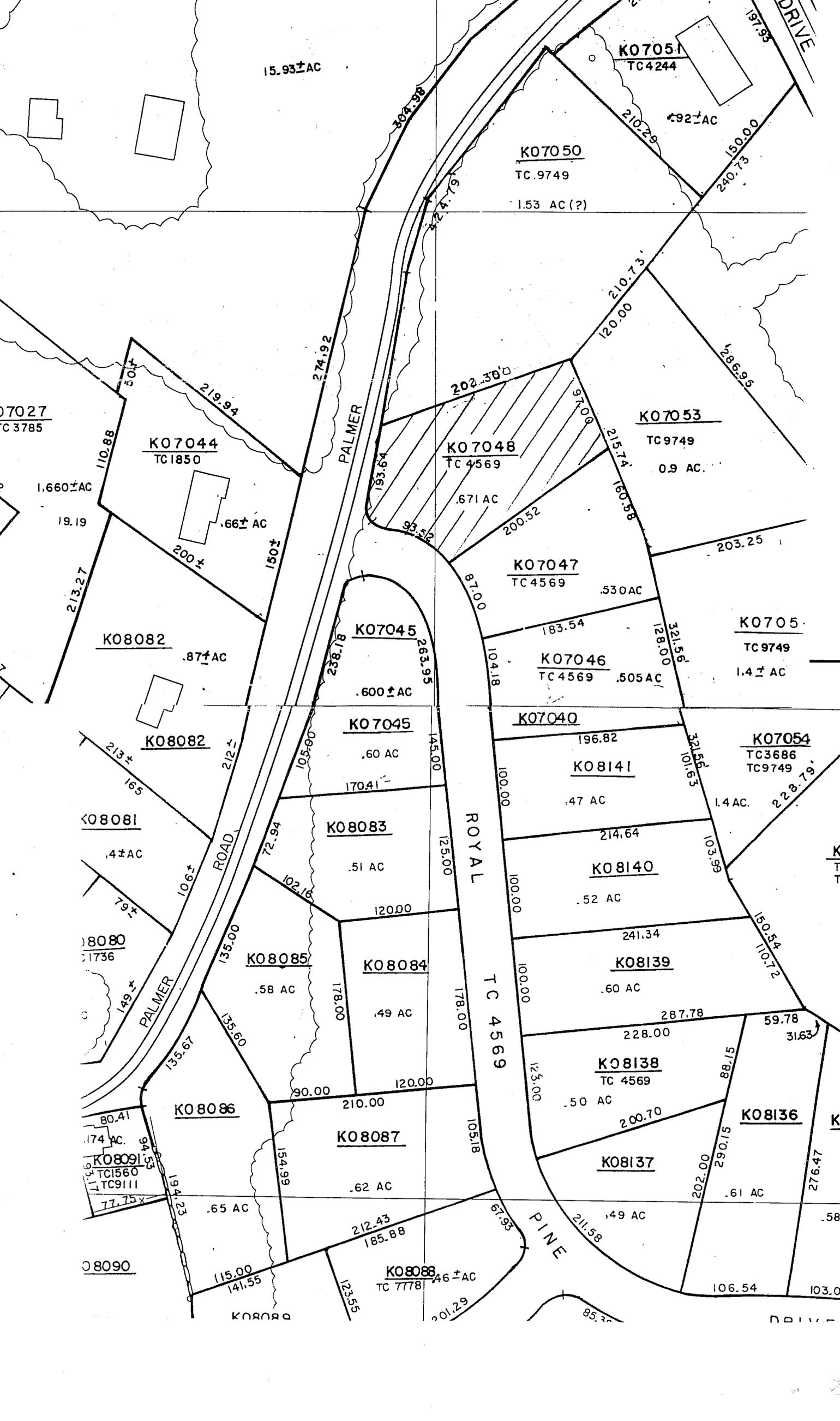
**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **DECEMBER AGENDA ITEM #19-REQUEST TO PURCHASE PROPERTY**  
**DATE:** January 25, 2001

---

Regarding the above request, based on the recommendation of Planning Director Dennis Elpern, I concur with his recommendation not to sell this property since it is considered open space.

  
Dominic A. Setaro, Jr.

DAS/jgb



15.93± AC

K07051  
TC4244

K07050  
TC.9749  
1.53 AC (?)

K07053  
TC9749  
0.9 AC

K07044  
TC1850

K07048  
TC 4569  
.671 AC

K07047  
TC4569  
.530 AC

K0705  
TC9749  
1.4± AC

K08082  
.87± AC

K07045  
.600± AC

K07046  
TC 4569  
.505 AC

K08082

K07045  
.60 AC

K07040

K07054  
TC3686  
TC9749  
1.4 AC

K08081  
.4± AC

K08083  
.51 AC

K08141  
.47 AC

K08080  
TC1736

K08085  
.58 AC

K08084  
.49 AC

K08140  
.52 AC

K08089  
TC1560  
TC9111

K08086  
.65 AC

K08087  
.62 AC

K08139  
.60 AC

K08138  
TC 4569  
.50 AC

K08136  
.61 AC

K08090

K08088  
TC 7778  
.46± AC

K08137  
.49 AC

K08089

K08088

DRIVE

Jan - 18



# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

44

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

WILLIAM J. BUCKLEY, JR., P.E.  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

January 26, 2001

Mayor Gene F. Eriquez  
Members of the Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor and Common Council Members:

**East Ditch – Item # 18  
January 3, 2001 Meeting**

We have made all the minor repairs and/or improvements that we can to the East Ditch storm sewer line. We make an extra effort to keep up the maintenance of the line including the catch basins along its length. The rainstorm that occurred on December 17, 2000 that was the subject of a letter received from Margaret Mitchell, was heavy and intensive. The Mayor and I spoke a number of times during that day and the crews were dispatched to many of the normal problems areas in the City. We did our best to minimize the impact of this storm in all areas of the City. We have inspected the areas referenced in Margaret Mitchell's December 18, 2000 letter to you and find them to be well maintained and operating without any apparent blockage.

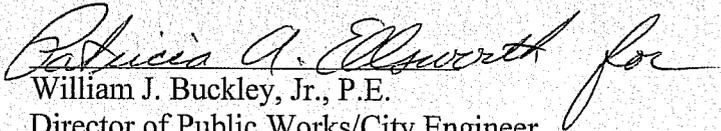
We have requested funding in next year's capital budget to perform two additional jobs relative to further exploration and investigation of the situation relative to the East Ditch. The first request was for funding in the sewer budget for smoke testing in the sanitary sewer. Some of you may recall that in the Council's sub committee meeting regarding the East Ditch storm sewer, some of the homeowners indicated that the sewage was backed up into their homes during significant rainfall events. The only way that I could see that this could occur is if people have roof drains or other sources of storm water tied directly into their sanitary sewer discharge. This would put an extra volume of water in the sanitary sewer (the line that parallels the East Ditch storm sewer) during times of intense rainfall and may result in the backup of sewage in floor drains in homes. Keep in mind that if these floor drains are tied into the sanitary sewer, that would constitute an illegal connection and should be removed. We will learn this from the smoke test if the funding is approved. The second request for source of funding in our Capital Budget



request was for design and construction of a new East Ditch sewer line with greater capacity.

I hope this answers any questions you have relative to the East Ditch storm sewer line, however, if you have additional questions do not hesitate to bring them to my attention.

Very truly yours,

  
William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WJB/sd  
C: Frank Cavagna



Des.  
Jan-25  
45

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

ENGINEERING DEPARTMENT  
(203) 797-4641  
FAX (203) 796-1586

**WILLIAM J. BUCKLEY, JR., P.E.**  
DIRECTOR OF PUBLIC WORKS / CITY ENGINEER

January 26, 2001

Common Council  
Mayor Gene F. Eriquez  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mayor Eriquez and Common Council Members:

**Old Farm Road – Sewer Problems**  
**January 3, 2001 Meeting Item #25**

The above referenced item (December 20, 2000 letter from Sally A. Roscoe) was referred to me for a report back to you. The issue concerns a private sanitary sewer line between Old Farm Road and Southern Boulevard. Research on this matter brought us to City records dating back to August 1954. Attached for your information are a copy of the agreement between Noran Housing Corporation and the City of Danbury and a copy of the drawing that shows the location of the private sewer line (Town Clerk Map No. 1628). The agreement is self-explanatory but I wish to highlight certain sections of it for the record. They are as follows:

1. In paragraph 3 of the agreement you will see that the requirement to maintain the private sewer line rests with the Noran Housing Corporation. That paragraph binds the Noran Housing Corporation, its successors and assigns to maintain said sewer and all the lines leading to it that lie within the Town of Danbury.
2. In paragraph 4 the agreement specifically speaks of under what conditions the Noran Corporation would turn the line over to the City of Danbury. If we ever wanted the line, the Noran Housing Corporations, its successors and assigns would have to turn it over to us immediately. City records indicate that we have never made this demand.
3. Paragraph 5 requires the Noran Housing Corporation to execute assumption agreements with any person with whom, or to whom, they transfer property.

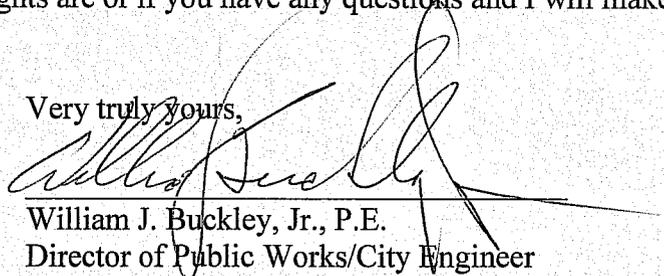
It almost seems as if the petitioners are not aware of this agreement. That is somewhat surprising since it was required for it to be recorded on the Land Records for each of the 12 separate properties involved.

4. Please take a close look also at paragraph 7. It requires the property owners hooked into this private sewer line to pay one and one half times the established sewer rate within the City of Danbury. This was news to me since we have only been charging them the same rate as other existing customers. By way of this letter I will be forwarding this report to the Corporation Counsel's office for their review of this agreement and recommendation/opinion regarding this requirement. Since we haven't charged one and a half times the sewer rate, to the best of my knowledge, since 1954, I would need legal advice with respect this provision of the agreement at this time.

The by which sanitary sewer would be extended into an area that is currently not served or served improperly (served through private sewer lines) is through the assessment methodology. In this instance, we are aware that problems exist on this line and have existed for quite some time. It seems that if the property owners are interested in the City taking over this line, the proper mechanism for that would be the assessment methodology. I actually question whether the sewer line, being located in the back yards of these homes, is the best place for it to be. We would want to totally reengineer a more acceptable permanent solution that results in a more reliable and dependable system than what presently exists. Perhaps the Council may wish to refer this to a sub committee with the purpose of meeting with the petitioners to explain the situation more thoroughly to them. As always, I would welcome the opportunity to attend that meeting and work with you, the Common Council, in an attempt to resolve this problem.

Please let me know what your thoughts are or if you have any questions and I will make myself available.

Very truly yours,



William J. Buckley, Jr., P.E.  
Director of Public Works/City Engineer

WBJ/sd

Enclosures

C: Eric L. Gottschalk, Esq., with encl.

Mario Ricozzi, P.E., with encl.

NORAN HOUSING CORP.

and

CITY OF DANBURY

AGREEMENT

RECEIVED FOR RECORD

AUG 17 1954

2:30 P. M. Recorded in

Vol. 288 Page 246 of

DANBURY LAND RECORDS

*Theodore H. Goldstein*  
Town Clerk

THEODORE H. GOLDSTEIN

ATTORNEY AT LAW

8 WEST STREET

DANBURY, CONNECTICUT

*Saw from Blvd  
old from*

*also*

AGREEMENT made this 14<sup>th</sup> day of August, 1954 by and between NORAN HOUSING CORP., a Connecticut corporation having its office and principal place of business in Danbury, Connecticut, and THE CITY OF DANBURY, a Municipal corporation of the State of Connecticut,

W I T N E S S E T H :

WHEREAS, a certain resolution was passed by the Board of Councilmen of Danbury on May 4, 1954 and approved by the Board of Alderman of the City of Danbury on May 6, 1954, and approved and signed by Mayor John P. Previdi on May 7, 1954, which resolution and doings thereon is recorded in the Common Council minutes of The City of Danbury; and

WHEREAS, in said resolution, permission was granted to Noran on Southern Boulevard and Old Farm Road, so-called, in the Town of Danbury, Housing Corp. to connect the premises owned by it to the outfall sewer of The City of Danbury on certain terms and on conditions that the said Noran Housing Corp. execute an agreement in conformity with said resolution after passage of said resolution,

NOW, THEREFORE, in pursuance of said resolution, it is hereby agreed by and between Noran Housing Corp. and The City of Danbury as follows:

1. Noran Housing Corp. shall place on the Land Records of the Town of Danbury a detailed map showing the location of said sewer throughout its entire length, and the point at which said sewer is connected with the outfall sewer of The City of Danbury, which map shall be labeled "Approved" with the signature of the City Engineer of Danbury, and the date of such approval.

2. Noran Housing Corp. does bind itself and its successors and assigns to pay to the City of Danbury the sum of \$15.00 a year for each single family situate in the buildings on the premises lying in the Town of Danbury connected with and benefited by the access to said sewer, which sum shall be payable in advance on the first days of May and November in each year.

3. Noran Housing Corp. does hereby bind itself, its successors and assigns, to maintain said sewer and all lines leading into it as lie within the Town of Danbury in excellent condition.

4. Should the City of Danbury, or any successor thereto, desire to acquire said sewer line, or any part or parts thereof, as part of the sewer system of the City of Danbury, or any successor thereto, then the said

TC Map #1628 →

Noran Housing Corp., its successors and assigns, shall immediately upon request of the City of Danbury convey said sewer line to said City with the right of reasonable access to the premises of the said Noran Housing Corp. for purposes of maintenance and repair of said line.

5. Noran Housing Corp. will build no more than twelve (12) separate dwelling units on its premises and before it will sell, convey or transfer any of the said premises lying within the Town of Danbury to any person it will require that person to execute an assumption of this agreement, in all its terms and provisions, insofar as it shall affect the lot or lots sold to each such person or persons, which assumption shall be recorded on the Land Records of the Town of Danbury simultaneously with the transfer of said premises to such a person.

6. Noran Housing Corp., on behalf of itself, its successors and assigns, does hereby agree to pay to the City of Danbury the sum of \$15.00 per year for each family residing in the Town of Danbury and using any laterals connected with said sewer or any part of said sewer.

7. Noran Housing Corp. does hereby agree for itself, its successors and assigns, that in the event the proportionate cost of the sewerage disposal attributed to the sewer to be constructed by Noran Housing Corp. together with all lateral connections shall exceed the amount received by the City at the agreed rate of \$15.00 annually for each family residing in the Town of Danbury only, the Common Council of the City of Danbury may raise said rate so that the private sewer shall bear its proportionate share of the total cost of sewerage disposal in said City; and in the event that the City of Danbury shall hereafter establish a uniform service charge for the use of and right to connect with the public sewers of the City of Danbury, then the corporation does hereby agree for itself, its successors and assigns, to pay to the City of Danbury a sewer service charge for each single family situate in the buildings on the premises located in the Town of Danbury connected with and benefited by the access to the outfall sewer, equal to 1-1/2 times the sewer service charge established within the City of Danbury, which charge shall be in lieu of the \$15.00 annual charge, or any adjustment thereof, referred to above.

8. This agreement shall bind and inure to the benefit of the respective successors and assigns of the parties hereto.

Dated at Danbury, Connecticut, this 14<sup>th</sup> day of August, 1951.

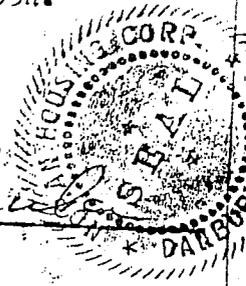
Signed, Sealed and Delivered  
in the presence of:

Gene Royalminius  
Theodore H. Goldstein

John E. L. [unclear]  
Theodore H. Goldstein

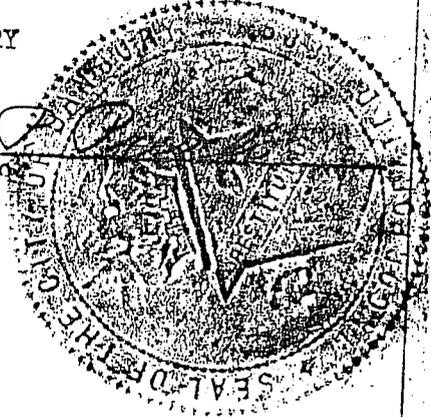
NORAN HOUSING CORP.

By: Norman [unclear]  
Its President



CITY OF DANBURY

By: John [unclear]  
Mayor



STATE OF CONNECTICUT )  
: SS: Danbury, August 14, 1954  
COUNTY OF FAIRFIELD )

Personally appeared NORMAN PACULA, President of NORAN HOUSING CORP., hereunto duly authorized, signer and sealer of the foregoing Instrument, and acknowledged the same to be his free act and deed and the free act and deed of said corporation, before me.

*Theodore H. Goldstein*  
\_\_\_\_\_  
Commissioner of Superior Court  
for Fairfield County

STATE OF CONNECTICUT )  
: SS: Danbury, August 14, 1954  
COUNTY OF FAIRFIELD )

Personally appeared JOHN P. PREVIDI, Mayor of the CITY OF DANBURY, a Municipal corporation of the State of Connecticut, signer and sealer of the foregoing Instrument, and acknowledged the same to be his free act and deed and the free act and deed of said City of Danbury, a Municipal corporation, as aforesaid, before me.

Received for Record Aug. 17, 1954

at 2:30 P.M.

Attest:

*J. Augustus Gaskin*  
Town Clerk

*Arthur L. Brown*  
\_\_\_\_\_  
Commissioner of Superior Court  
for Fairfield County

46

GEMZA & DALY  
Attorneys At Law  
Danbury Executive Tower  
30 Main Street – Suite 502  
Danbury, Connecticut 06810

Gerald J. Daly  
  
Theodore A. Gemza  
Of Counsel

Telephone  
(203) 744-3334  
Facsimile  
(203) 791-1870

January 19, 2001

Hon. Gene Eriquez, Mayor  
City of Danbury, and Hon. Members  
of the Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

**Re: Conveyance of Parcel to City of Danbury for Road-Widening Purposes**

Gentlemen:

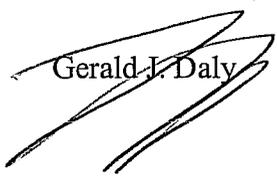
This office represents the Estate of Anna G. Noce, late of Danbury, CT. Certain property located on Great Plain Road and owned by the Estate has recently been subdivided. It is agreed, as part of the subdivision process, to convey a certain Parcel to the City of Danbury for road-widening purposes, and in addition, with a right to discharge drainage onto the property.

I have prepared an appropriate Executor's Deed to the City of Danbury to convey this Parcel and the right to drain. A copy of this Executor's Deed is enclosed herewith.

It is requested that you take appropriate action to review this matter and to accept this Parcel.

Should you require further information or documentation in this matter, please do not hesitate to contact me.

Yours very truly,

  
Gerald J. Daly

GJD:pcr  
Enclosure

cc: Eric L. Gottschalk, Corporation Counsel  
Mr. Robert N. Noce  
Paul Fagan, of Surveying Associates

EXECUTOR'S DEED

---

ROBERT N. NOCE, EXECUTOR OF  
THE ESTATE OF ANNA G. NOCE

TO

CITY OF DANBURY

---

DATED: January , 2001

Received \_\_\_\_\_, 2001

at \_\_\_\_\_ .M.

Recorded in Danbury Land Records

Volume \_\_\_\_\_ Page \_\_\_\_\_

Town Clerk \_\_\_\_\_

---

Record and Return To:

Gerald J. Daly, Esq.  
30 Main Street, Suite 502  
Danbury, Connecticut 06810

EXECUTOR'S DEED

KNOW YE, that I, ROBERT N. NOCE, Executor of the ESTATE OF ANNA G. NOCE, late of Danbury, Connecticut, by virtue of the powers set forth in her Last Will and Testament dated October 6, 1966, and in consideration of the sum of ONE (\$1.00) DOLLAR and other valuable consideration, received to my full satisfaction of the CITY OF DANBURY, a Municipal Corporation, whose mailing address is 155 Deer Hill Avenue, Danbury, Connecticut 06810, do grant, bargain, sell and confirm unto the said CITY OF DANBURY, all the right, title, interest, claim and demand of said deceased, or which I, as such Executor, have or ought to have, in and to

ALL THAT CERTAIN piece or parcel of land, shown and designated as Parcel "X" 8,742 S.F. 0.201 acres, as shown on a certain Map entitled "Final Subdivision Map of a Portion of Property of The Estate Of Anna G. Noce, Parcels A, B, C, D And X Great Plain Road, Danbury, Connecticut Scale: 1"=40' Area:5.710 Ac. Zone: RA-20 Date: Nov. 24, 1999", and subsequently revised through April 7, 2000, and certified "Substantially Correct", Surveying Associates, P.C., which Map has been filed in the Office of the Town Clerk of the City of Danbury as Map Number 10994, reference hereto being hereby had for a more particular description of said premises.

TOGETHER WITH the right to discharge drainage onto Parcel C as set forth on the above-referenced Map.

SAID PREMISES are conveyed subject to:

- 1. Limitations of use imposed by governmental authority.
2. Taxes to the City of Danbury next becoming due and payable which the Grantee herein assumes and agrees to pay.
3. Notes as set forth on the above-referenced Map.
4. An easement for purposes of allowing others to pass and repass over said parcel for access to Parcels B, C and D as shown on said Map.

TO HAVE AND TO HOLD the above granted and bargained premises with the appurtenances thereof, unto it, the said grantee its successors and assigns to its and their own proper use and benefit forever. And I, the said Executor, do hereby covenant with myself and authority, as executor aforesaid, to grant and convey the above-described premises in manner and form aforesaid, and for myself and my heirs, executors and administrators, do further covenant to warrant and defend the same to it, the said grantee its successors and assigns, against the claims of any person or persons whomsoever, claiming by, from or under myself as executor aforesaid.

IN WITNESS WHEREOF, I, as such executor have hereunto set my hand and seal this day of January, 2001.

Signed, Sealed and Delivered in the Presence of:

ESTATE OF ANNA G. NOCE

By Robert N. Noce, Executor

State of Connecticut )
) ss. Danbury January , 2001
County of Fairfield )

On this the day of January, 2001, before me, Gerald J. Daly, the undersigned officer, personally appeared Estate of Anna G. Noce, by Robert N. Noce, Executor as aforesaid, satisfactorily proven to me to be the person described in the foregoing instrument, and acknowledged that he executed the same in the capacity therein stated and for the purposes therein contained.

Gerald J. Daly
Commissioner of Superior Court

COPY

COHEN AND WOLF, P. C.  
ATTORNEYS AT LAW

47

HERBERT L. COHEN  
(1928-1983)

AUSTIN K. WOLF  
MARTIN F. WOLF  
RICHARD L. ALBRECHT  
JONATHAN S. BOWMAN  
IRVING J. KERN  
MARTIN J. ALBERT  
STEWART I. EDELSTEIN  
NEIL R. MARCUS  
DAVID L. GROGINS  
GRETA E. SOLOMON  
ROBIN A. KAHN  
RICHARD G. KENT  
RICHARD SLAVIN  
DANIEL S. NAGEL

RICHARD J. DI MARCO  
DAVID B. ZABEL  
MARK A. KIRSCH  
DAVID M. LEVINE  
JOSEPH G. WALSH  
DAVID A. BALL  
JOCELYN B. HURWITZ  
STUART M. KATZ  
MONTE E. FRANK  
PATRICIA C. SULLIVAN  
VINCENT M. MARINO  
ANN B. MULCAHY  
MARNIE J. RUBIN  
ARI J. HOFFMAN

SPECIAL COUNSEL  
G. KENNETH BERNHARD

OF COUNSEL  
ROBERT J. ASHKINS  
STUART A. EPSTEIN  
JACK E. MCGREGOR

1115 BROAD STREET  
P. O. BOX 1821  
BRIDGEPORT, CONNECTICUT 06601-1821  
TELEPHONE (203) 368-0211  
FACSIMILE (203) 394-9901

158 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
TELEPHONE (203) 792-2771  
FACSIMILE (203) 791-8149

190 MAIN STREET  
WESTPORT, CONNECTICUT 06880  
TELEPHONE (203) 222-1034

112 PROSPECT STREET  
STAMFORD, CONNECTICUT 06904  
TELEPHONE (203) 964-9907  
FACSIMILE (203) 576-8504

January 8, 2001

PLEASE REPLY TO \_\_\_\_\_ Danbury  
WRITERS DIRECT DIAL: (203) \_\_\_\_\_

Common Council  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: Southwinds Commons Condominium  
11 & 13 Mannions Lane, Danbury, Connecticut  
Special Exception No.: 539

Dear Council Members:

I hereby submit to the Council for its approval an Affordable Housing Contract regarding Southwinds Commons Condominium. The contract has been reviewed and approved by the Corporation Counsel's office and the Health Department.

Kindly place this matter on the agenda of the next meeting of the Common Council for referral to a committee.

Very truly yours,

  
Robin A. Kahn

RAK/lr  
enc:

cc: Robin Otto  
Dennis Elpern  
Paul Schierloh  
Alan Weiner

CONTRACT  
ALAN WEINER  
AND  
THE CITY OF DANBURY

AFFORDABLE HOUSING APPLICATION  
SOUTHWINDS COMMONS

AGREEMENT made this            day of            , 2000 by and between ALAN WEINER (the "Applicant") of 940 Federal Road, Brookfield, Connecticut 06804 and THE CITY OF DANBURY ("Danbury") of 155 Deer Hill Avenue, Danbury, Connecticut 06810

W I T N E S S E T H:

WHEREAS, the Applicant is the owner of property located on Mannions Lane in Danbury, Connecticut (the "Property"); and

WHEREAS, on or about August 21, 2000 the Applicant applied to the Planning Commission of the City of Danbury (the "Commission") for approval of its special exception application pursuant to Section 4.B.7 of the Danbury Zoning Regulations (the "Regulations"); and

WHEREAS, Section 4.B.7 of the Regulations allows developers of property in the RMF-4 Zoning District to exceed density limits in exchange for the set aside of units in a development as affordable housing units; and

WHEREAS, Section 4.B.7 (1) provides that to be eligible for the density bonus, the Applicant must submit evidence showing compliance with §8-2g of the Connecticut General Statutes; and

WHEREAS, §8-2g of the Connecticut General Statutes and Section 4.B.7 require that the developer submit a proposed contract with the City regarding the affordable housing units; and

WHEREAS, the Commission held a public hearing on October 4, 2000, on the applicant's application, which public hearing was closed on December 6, 2000; and

WHEREAS, on            , 2000 the Commission approved the applicant's application for special exception pursuant to Section 4.B.7 of the Regulations, subject to the following conditions:

NOW THEREFORE, in consideration of the covenants and conditions herein contained, the parties hereto agree as follows:

1. Pursuant to Section 4.B.7 of the Regulations, the Applicant seeks to develop the property described in Exhibit A annexed hereto as a thirty (30) unit condominium project known as Southwinds Commons.

(a) Southwinds Commons will have three (3) dwelling units conveyed by deeds containing covenants incorporating the terms and conditions of this Agreement. A copy of the proposed deed for the affordable housing units is attached hereto as Exhibit B, requiring said units to be sold or rented at, or below, prices which will preserve the units as affordable housing, as defined in §8-39a of the Connecticut General Statutes. Said covenants shall run with the land and be enforceable by Danbury until released by Danbury.

(b) The affordable housing units shall be offered for sale or rent only to persons and families whose income is less than or equal to the area median income for Danbury as determined by the United States Department of Housing and Urban Development (hereinafter "HUD") for at least thirty (30) years from the date of completion of each unit, as evidenced by the issuance of a Certificate of Zoning Compliance.

(c) The sales price of the affordable housing units shall not exceed \$160,000.00 and the rent for the affordable housing units shall not exceed \$1,500.00 (the "Initial Sale/Rental Price"), provided that the sales price or rent may be reasonably periodically increased as follows:

The Initial Sale/Rental Price of an affordable housing unit shall be adjusted by the Resale Index ("Index"). The Index shall mean the calculated percentage of change in the Danbury median income for a household of four using the income guidelines as published by HUD. Said measure shall be calculated from the time of the initial sale or rental to the time of the resale or new rental. The Initial Sale/Rental Price shall be multiplied by the Resale Index to establish the maximum resale price or new rent.

(d) The requirements of this Contract shall apply to:

- (i) The resale;
- (ii) The purchase and subsequent leasing;

(iii) The conversion to the common interest form of ownership and subsequent sale of any such unit of affordable housing during and for the remaining term of such thirty (30) year period.

(e) The affordable housing units shall be of comparable size and workmanship as all other units in the development.

(f) For the purposes of determining the eligibility of applicants for affordable units, "income" shall mean adjusted gross income as defined for purposes of reporting under Internal Revenue Services Form 1040 for individual Federal annual income tax purposes.

## **2. DESIGNATED UNITS**

Those units designated as affordable housing units are as follows:

Unit 2

Unit 3

Unit 4

## **3. PROCESS FOR DESIGNATION OF AFFORDABLE UNITS**

(a) The affordable housing units shall be constructed concurrently with other dwelling units included within the special exception application. Zoning permits and Certificates of Zoning Compliance ("Certificates") shall be applied for and issued for the affordable housing units and other dwelling units on a one-for-one basis to insure that all affordable housing units are completed under the terms of this Contract. The Zoning Enforcement Officer of the City of Danbury or his/her authorized agent ("ZEO") shall refuse to issue any zoning permits or Certificates if the applicant is not in compliance with this one-for-one requirement and unless and until the requirement has been met.

(b) For any unit to qualify as an affordable housing unit there shall be submitted to the ZEO, not less than fifteen (15) days prior to the transfer of title, or if a rental unit, not less than fifteen (15) days prior to the commencement of the lease term of such dwelling unit, the following documents:

(i) a copy of the Contract between the seller and the purchaser or lease between the lessor and the lessee;

(ii) a copy of the proposed deed; and

(iii) an affidavit signed and sworn to by the purchaser or lessee and substantially in the form as Exhibit C (for sales) or Exhibit C-1 (for rentals) attached hereto.

(c) The ZEO shall be prohibited from issuing a Certificate with regard to any of such affordable housing units until such time as he/she shall have received all of the documentation and information required under subparagraph (b) above and until the ZEO verifies in writing and in recordable form that, based upon the information provided in said documents, the dwelling unit will qualify as affordable housing unit upon the sale to such purchaser or lease to such lessee.

Within ten (10) days after receipt of said documents, fully completed and legible, the ZEO shall either (i) issue such verification in writing and in recordable form as provided for immediately above (which verification shall be recorded on the Danbury Land Records within five (5) days of its issuance) or (ii) issue a written statement detailing why such verification is not being issued. Failure of the ZEO to issue either of such documents shall be deemed a verification by the ZEO that such dwelling unit, based upon the information provided in said documents, is an affordable housing unit. In such event the Applicant may file an Affidavit on the Danbury Land Records pursuant to Connecticut General Statutes §47-12a attesting to such deemed verification.

Upon such approval or verification of such documentation by the ZEO and compliance with all other applicable provisions of the Zoning Regulations a Certificate shall be issued and the same shall contain notation as follows:

"Note: The foregoing dwelling unit is subject to all of the terms and provisions relating to an affordable housing unit contained in the City of Danbury Planning Commission's grant of Special Exception regarding Southwinds Commons recorded in Volume \_\_\_\_\_ at Page \_\_\_\_\_ of the Danbury Land Records."

(d) For so long as there shall remain unsold, not under Contract, or not leased any affordable housing units the Applicant shall adopt and carry out an advertising program whereby the existence of such affordable housing units is made known within the Applicant's area. Such advertising shall be comparable to the other advertising of market rate units and may be separate or combined with such advertising for the market rate units.

(e) Not less than fifteen (15) days prior to any subsequent transfer of title or, if a rental unit, commencement of any new lease or extended lease term or lease of any such affordable housing unit, the seller or lessor shall deliver to the Planning and Zoning Department all of the documents and information required to be submitted pursuant to the provisions of Paragraph 3(b) above, which information shall confirm that such transfer shall maintain such dwelling as an affordable housing unit. No closing on the sale or occupancy pursuant to a Lease shall take place until the ZEO verifies in writing and in recordable form that, based upon the information provided in said documents, the unit qualifies as an affordable housing unit upon the subsequent transfer of title or lease.

(f) The lease of any affordable housing unit may not be extended or renewed at the end of its term without again going through the same process as set forth in this Paragraph. The ZEO of the City of Danbury periodically may demand from the lessor of any such dwelling unit, the lessee and/or sublessee of any such unit, a statement or statements showing the income(s) of the lessee(s), as the case may be. If the ZEO determines that the tenant of the unit does not qualify within the meaning of §8-39a of the Connecticut General Statutes, as amended, the owner or lessor, as the case may be, shall not renew the lease with the particular lessee at the end of the lease term, unless immediately prior thereto, additional documentation is delivered to the ZEO, which shows that the proposed lessee has income which will qualify the unit as an affordable housing unit.

The provisions of Paragraph 3(c) above relating to the automatic verification by the ZEO for failure to respond within ten (10) days after complete and legible documentation has been presented as required herein shall also apply to this Paragraph.

(g) Standard Lease Provision: Each lease for an Affordable Housing Unit will contain substantially the following provisions:

This unit is being rented as an affordable housing unit as defined in Connecticut General Statutes §8-39a, and is available only to persons or families whose income is at or below the median income for the city of Danbury as determined by the U.S. Department of Housing and Urban Development. Southwinds Commons has been approved by the Danbury Planning Commission based in part on the condition that a defined percentage of units will be rented as affordable housing units. The owner is required by law to strictly enforce these restrictions.

(h) The time period during which the affordable housing units have been rented as such shall count toward the thirty (30) year restriction period, and previously leased affordable housing units converted to ownership shall be restricted only for the remaining portion of such thirty (30) year period.

(i) The declarant of the common interest ownership community or the common interest ownership association, if it becomes responsible for the management of the property, shall assume responsibility for ensuring that sales and resales of affordable housing units occur in compliance with applicable restrictions and for compliance reporting as set forth in Section 10.E.3. of the Danbury Zoning Regulations.

(j) The authorized agent of ZEO for the purposes hereof, may include the Department of Health and Housing of the City of Danbury.

(k) The Applicant shall record this Contract on the Danbury Land Records no later than ten (10) business days from the date it is approved and executed by both parties hereto.

(l) The provisions of Section 4.B.7 of the Regulations and the provisions of the Commission's Resolution of Approval of the Applicant's Special Exception application are incorporated in this agreement by reference.

Notwithstanding anything herein to the contrary, the applicant shall not be required to conform to any regulation to which it is not required to conform under the applicable affordable housing regulations of the Connecticut General Statutes.



STATE OF CONNECTICUT )  
 ) SS:  
COUNTY OF FAIRFIELD )

Personally appeared THE CITY OF DANBURY, by  
 , its , signer and sealer of the  
foregoing instrument, and acknowledged the same to be his  
free act and deed, and the free act and deed of THE CITY OF  
DANBURY, before me.

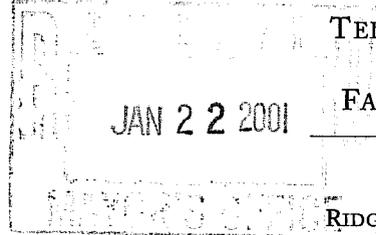
---

Notary Public  
Commissioner of the Superior Court

48

COLLINS, HANNAFIN, GARAMELLA, JABER & TUOZZOLO  
PROFESSIONAL CORPORATION  
ATTORNEYS AT LAW  
148 DEER HILL AVENUE, POST OFFICE BOX 440, DANBURY, CONNECTICUT 06813-0440

FRANCIS J. COLLINS  
EDWARD J. HANNAFIN  
JACK D. GARAMELLA  
PAUL N. JABER  
JOHN J. TUOZZOLO\*  
ROBERT M. OPOTZNER\*\*  
E. O'MALLEY SMITH  
THOMAS W. BEECHER  
EVA M. DEFRANCO  
CHRISTOPHER K. LEONARD  
GAIL HAMATY MATTHEWS\*\*\*  
LAURA A. GOLDSTEIN  
GREGG A. BRAUNEISEN\*\*



TELEPHONE (203) 744-2150  
EXTENSION: 3304  
FACSIMILE (203) 791-1126

RIDGEFIELD OFFICE:  
24 BAILEY AVENUE  
RIDGEFIELD, CONNECTICUT 06877  
TELEPHONE (203) 438-7403  
FACSIMILE (203) 438-7425

INTERNET ADDRESS:  
[HTTP://WWW.CHGJTLAW.COM](http://www.chgjtlaw.com)  
PLEASE RESPOND TO DANBURY OFFICE

January 19, 2001

\*OF COUNSEL  
\*\*ALSO ADMITTED IN NEW YORK  
\*\*\*ADMITTED IN PENNSYLVANIA

**TO BE PICKED UP**

The Honorable Thomas Arconti  
President of Common Council  
City of Danbury  
City Hall, 155 Deer Hill Avenue  
Danbury, CT 06810

**RE: Request to Convey City of Danbury Property to  
the Housing Site Development Authority  
Assessor Lots J12234, J12331, Osborne Street**

Dear Mr. Arconti:

Please be advised that I represent the Housing Site Development Authority in connection with this request to purchase the above-mentioned Lots owned by the City of Danbury on Osborne Street.

The two (2) Lots totaling 3.7 acres are shown on the enclosed Map. The Lots are located immediately to the east of the proposed new Interfaith Day Care Center. The Interfaith Day Care Center will be relocated shortly to a parcel of land which is east of its existing facility on Osborne Street. These Lots are immediately easterly of that proposed building.

The Honorable Thomas Arconti  
President of Common Council

Page 2 of 3

January 19, 2001

If you consent to the transfer, the Housing Site Development Agency and the Corporation for Independent Living, a non-profit organization, plan to obtain approval for the construction of thirty-five (35) housing units on the property. Ten (10) of these housing units will be sold to the Housing Authority and rented through WeCAHR to persons with disabilities. The balance of the units will be sold as condominiums at fair market value by the Corporation for Independent Living. We will be happy to go over this in more detail with a committee of the Council.

I would please ask that you advise me of the date and time of the Council Committee meeting to discuss the above.

Very truly yours,  
  
Paul N. Jaber

PNJ/nrr -- Enclosures (5 maps)

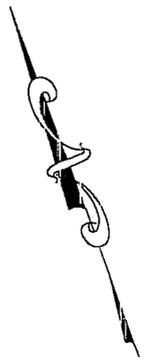
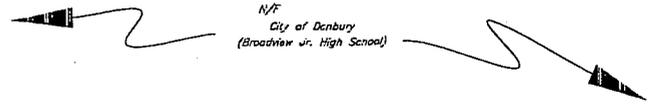
cc: Mayor Gene Eriquez  
City Hall  
City of Danbury  
Danbury, CT  
(w/enc.) (via hand delivery)

Bernie Fitzpatrick, Executive Director  
Danbury Housing Authority  
2 Mill Ridge Road  
Danbury, CT  
(w/enc.) (via regular mail)

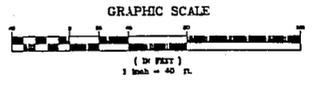
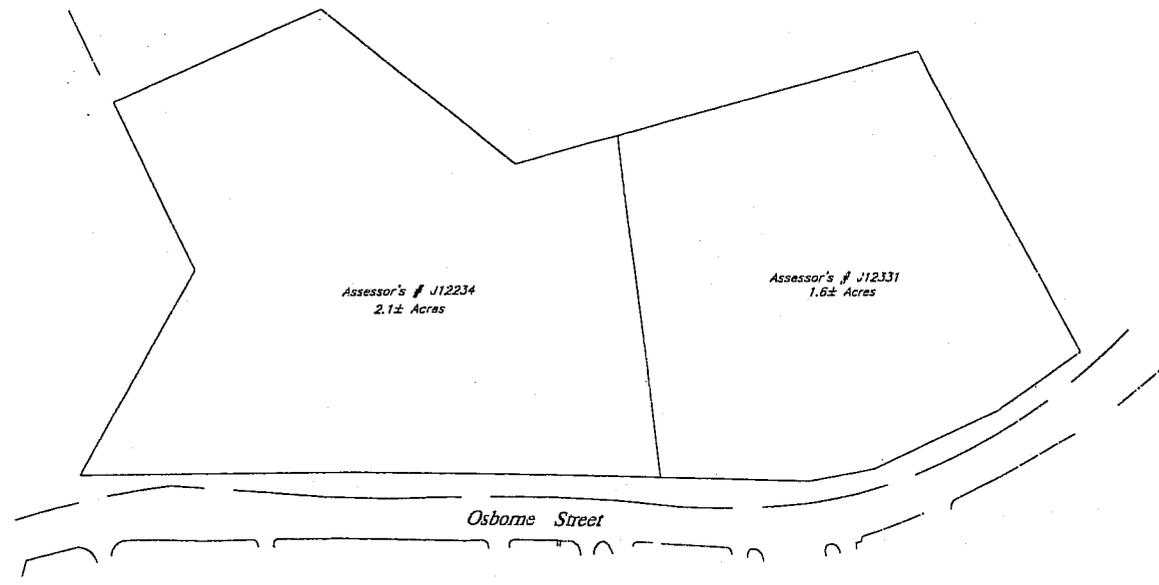
Jean N. Brown, Executive Director  
WeCAHR  
Lake Avenue Plaza  
11 Lake Ave. Ext.  
Danbury, CT 06811  
(w/enc.) (via regular mail)

Martin Legault, President & CEO  
Corporation for Independent Living  
30 Jordan Lane  
Wethersfield, CT 06109-1258  
(w/enc.) (via regular mail)

41



N/F  
City of Danbury



<b>Conceptual Map</b> Prepared For <b>Corporation for Independent Living</b> Danbury, Connecticut		Scale: 1"=40' Area: 3.7± Zone: RH-3 Date: Jan. 15, 2001 Revisions:
<small>           I HEREBY DECLARE THAT TO MY KNOWLEDGE AND BELIEF THIS MAP IS SUBSTANTIALLY CORRECT AS NOTED HEREIN. THE SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 36-38B-1 THRU 38-38D OF THE REGULATIONS OF CONNECTICUT STATE AGENCIES - SURVEYING STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT AS ENFORCED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON SEPTEMBER 24, 1998.         </small>		Job No. 827 827.tbl
<small>           NEW ENGLAND LAND SURVEYING, P.C.            ROBIN COMMONS-118 COAL PIT HILL RD.-DANBURY, CT.            ROBERT M. BENNISON, L.S. # 12954         </small>		

**Note:**  
 1. This map represents a Conceptual Map based on Assessor's Map and was prepared in accordance with Class "D" Standards.

49

JONES, DAMIA, KAUFMAN,  
BOROFSKY & DEPAUL, LLC

A. PETER DAMIA  
SANFORD DEAN KAUFMAN\*  
MARVIN BOROFSKY  
GUY L. DEPAUL  
MICHAEL R. KAUFMAN\*

ATTORNEYS AT LAW  
301 MAIN STREET  
P.O. BOX 157  
DANBURY, CT 06813-0157

OF COUNSEL  
WILLIAM R. JONES  
CHARLES F. STELLJES\*  
TELEPHONE (203) 744-1313  
FAX (203) 797-8403  
www.danburyattorneys.com

\*ALSO ADMITTED IN NEW YORK

January 29, 2001

**COMMON COUNCIL**  
CITY OF DANBURY  
155 DEER HILL AVENUE  
DANBURY, CT 06810

RE: Record Owner: CIOFFOLETTI CONSTRUCTION COMPANY, INC.  
Property: Parcels A & B, Shelter Rock & Plum Trees Roads  
Danbury, Connecticut 06810  
Our File Number: 2002-059 PCL # 455-004

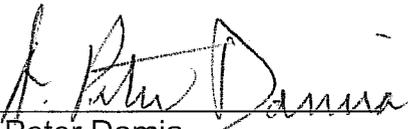
Dear Council Members:

Please be advised that the Danbury Planning Commission, as part of its site plan approval, has requested that the owner of the premises CIOFFOLETTI CONSTRUCTION COMPANY, INC. convey a strip of land along Plumtrees Road for road widening purposes. The proposed warranty deed conveying said premises has been reviewed by staff and meets with their approval. It now awaits council acceptance.

Enclosed please find a copy of said deed, together with a copy of the site plan. It would be appreciated if this matter could be placed on your agenda.

Should you have any questions, please do not hesitate to contact me.

Very truly yours,  
JONES DAMIA KAUFMAN  
BOROFSKY & DEPAUL, LLC

  
A. Peter Damia

APD:wp  
Enc.



50

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

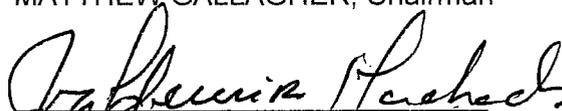
Re: Executive Air

The Common Council Committee appointed to review the request by Executive Air met on January 23, 2001 at 7:30 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Gallagher and Machado. Also in attendance were Assistant Corporation Counsel Laszlo Pinter, Airport Administrator Paul Estefan and Council Member Warren Levy, ex-officio.

As there was no representation of the petitioner, Executive Air, Mr. Machado moved to take no action at this time. Seconded by Mr. Gallagher and passed unanimously. The meeting was adjourned at 7:50 P.M.

Respectfully submitted,

MATTHEW GALLAGHER, Chairman

  
VALDEMIRO MACHADO

  
MARTIN MOORE



51

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

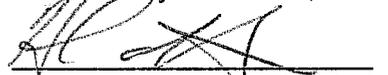
Re: Request for Sewer and Water Extension – East Hayestown Road

The Common Council Committee appointed to review the request for sewer and water extensions at East Hayestown Road met on November 6, 2000 at 6:30 P.M. in the Caucus Room in City Hall. In attendance were committee members Helena Abrantes, Paul McAllister and Martin Moore. Also in attendance were Director of Public Works William Buckley, the petitioner Arthur Najamy and Farrol Lauermann.

Ms. Abrantes noted the positive recommendation of the Planning Commission. The petitioner stated that he was looking to build a single family home at this time so the petition for water was not needed and withdrawn. Mr. Buckley stated that he did not see any problem with the sewer request.

Mr. McAllister made a motion to approve the sewer extension subject to the normal eight steps. Seconded by Martin Moore and passed unanimously. The meeting concluded at 6:45 P.M.

Respectfully submitted,

  
HELENA ABRANTES, Chair

PAUL McAllister

  
MARTIN MOORE



52

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

Re: **Request for Water Extension – 19 & 21 Cedar Street**

The Common Council Committee appointed to review the request for water extension at 19 & 21 Cedar Street met on January 30, 2001 at 7:30 P.M. in the Third Floor Caucus Room. In attendance were committee members Shuler and Basso. Mrs. Abrantes was absent. Also in attendance was Assistant City Engineer Patricia Ellsworth.

Mrs. Basso asked if there was any reason that we should not approve this request. Mrs. Ellsworth said that as long as the eight steps are followed as well as the conditions of the Engineering Department, it would be appropriate to approve this request. Mr. Shuler asked if there would be any cost to the City. Mrs. Ellsworth said there would not be any cost to the City.

Mrs. Basso made a motion to recommend approval of the water extension to 19 & 21 Cedar Street. Seconded by Mr. Shuler. Motion carried unanimously.

Respectfully submitted,

CONNIE E. SHULER

HELENA ABRANTES

PAULINE R. BASSO



53

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

Re: Request for Funds for Registrars of Voters

The Common Council committee appointed to review the request for funds for the Registrar of Voters met on January 23, 2001 at 7:00 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Gallagher, Levy and Saracino. Also in attendance were Director of Finance Dominic Setaro and Registrars of Voters Marge Gallo and Jean Natale.

Mrs. Gallo gave an overview of the request, explaining that the additional \$7,000 was needed for postage and the annual canvas of voters as required by law. She also explained that some of the shortfall was due to the additional expenses, which occurred as part of the presidential election.

After a brief discussion regarding the timing of the canvas, Mr. Levy moved to recommend to the Common Council an appropriation of \$7,000.00 to the Registrars of Voters, pending certification of funds. Mrs. Saracino seconded the motion and it carried unanimously.

Respectfully submitted,

\_\_\_\_\_  
MATTHEW GALLAGHER  
Chairman

*Warren Levy*  
\_\_\_\_\_  
WARREN LEVY

*Mary Saracino*  
\_\_\_\_\_  
MARY SARACINO



# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez, via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **REGISTRARS REQUEST FOR FUNDS FOR VOTERS CANVASS**  
**DATE:** January 25, 2001  
**CC:** Marge Gallo, Jean Natale **CERTIFICATION #15**

---

As per the attached request and the recommendation of the Common Council subcommittee, I hereby certify the availability of \$7,000 to be transferred from the Contingency Fund to the following line items in the Registrars of Voters budget:

1060.5040	Part-time Salaries	\$ 875.00
1060.5318	Postage	4,125.00
1060.5324	Printing and Binding	1,500.00
1060.5334	Outside Services	<u>500.00</u>
		\$7,000.00
Balance of Contingency		\$446,201
Less pending request		59,000
Less this request		<u>7,000</u>
Balance		\$380,201

Dominic A. Setaro, Jr.

DAS/jgb



54

# CITY OF DANBURY

155 DEER HILL AVENUE

DANBURY, CONNECTICUT 06810

COMMON COUNCIL

## REPORT

February 6, 2001

Mayor Gene F. Eriquez  
Members of the Common Council

### Re: King Street Volunteer Fire Company – Reimbursement

The Common Council Committee appointed to review the request from King Street Volunteer Fire Company for reimbursement of expenses met on January 16, 2001 at 7:35 P.M. in the Third Floor Caucus Room in City Hall. In attendance were committee members Saadi, Scalzo and Saracino. Also in attendance were Director of Finance Dominic Setaro, Corporation Counsel Eric Gottschalk, Fire Chief Carmen Oliver, Jack Otto and Tom Lechner from the King Street Volunteers and Council Members David Furtado and Warren Levy, ex-officio.

Mr. Saadi asked Mr. Otto for a brief explanation of the request. Mr. Otto stated that in the early 1960's, King Street Volunteers were totally in charge of fire protection in the King Street District. In 1963 a committee was formed and suggested that a career fire department come to King Street and Engine 14 offered to provide facilities. An addition was built on the existing structure. Funding was provided by Engine 14 over a ten-year period through a lease agreement with three five-year options. The City provided the engine and the staff. In 1990 the lease ran out and there was hesitation about signing a new ten-year lease. The career department wanted to have its own building. The 1994 lease was for ten years with options. At the end of a three-year period, the City could cancel the lease. In 1992, King Street approached the City for permission to do renovations on the building.

The Engineering Department requested a discussion about renovation or expansion. They had several meetings with the Engineering Department and submitted several design concepts to the Engineering Department and the Fire Department. Engine 14 felt that the City wanted to keep Engine 25 in the building. Soft costs were incurred. Two or three months ago, Superintendent of Schools Tim Connors announced that Engine 25 was going to relocate to King Street School property. This left Engine 14 with bills. This is the reason Engine 14 can to the Common Council for reimbursement.

Mr. Saadi asked Mr. Otto who had initiated the process. Mr. Otto stated that in 1994 there was some conversation between Engine 14, the Fire Department and Corporation Counsel about how the lease would be structured. There were informal discussions about expanding the second floor. Warren Levy spoke at a meeting with the

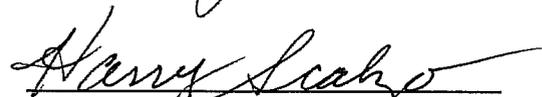
volunteers stating that there was bond money available. Mr. Otto received a call from Engineering to come in and discuss how to get going. Mr. Scalzo stated that the bond money was in Cityworks 2000 for Engine 25 and a fire training school. When the City looked into building a new firehouse, the cost exceeded the available money. Ms. Saracino asked Chief Oliver is a definitive decision to build a new firehouse has been made. Chief Oliver said no. Mr. Setaro stated that the initial site for a new building was a problem because of opposition to using school property. The money available is not sufficient to build a fire training school and a new fire station.

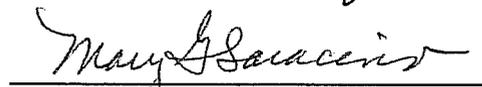
Mr. Saadi referred to the April 6, 2000 letter from Corporation Counsel. Did the City put Engine 14 in this position? Attorney Gottschalk stated that he is not aware of any indication that, regardless of the outcome, the City would be willing to reimburse Engine 14 for the cost of the plans. There is no legal obligation to reimburse. Mr. Saadi asked, outside of legal obligations, did the tone put the fire company in a position to believe they would be reimbursed. Mr. Setaro stated that there was no formal agreement, but it was his understanding that the costs would be factored in and they would be reimbursed.

After further discussion, Mr. Scalzo made a motion to reimburse Engine 14 the sum of \$18,840 for expenses encumbered for design and construction plans for Engine 25, pending certification. Seconded by Ms. Saracino. Motion carried unanimously.

Respectfully submitted,

  
THOMAS SAADI, Chairman

  
HARRY SCALZO

  
MARY SARACINO



**CITY OF DANBURY**  
**DEPARTMENT OF PUBLIC UTILITIES**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**MARIO RICOZZI, P.E., F.ASCE**  
**SUPERINTENDENT OF PUBLIC UTILITIES**

(203) 797-4539  
FAX: (203) 796-1590  
E-mail: [m.ricozzi@ctconnect.com](mailto:m.ricozzi@ctconnect.com)

January 30, 2001

Hon. Gene F. Eriquez  
Danbury Common Council  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: Neri Sand and Gravel Claim

Dear Mayor Eriquez and Members of the Common Council:

The City Of Danbury entered into purchase orders with Neri Sand and Gravel in 1997 to remove topsoil and cover soil from Upper Kohanza Reservoir for use at the Danbury Landfill. The purchase orders were based on an amount of \$ 5.75 per cubic yard removed from the reservoir and delivered to the landfill. The amount removed was to be based on pre and post excavation surveys. At the end of the work, Neri Sand and Gravel disputed the amount measured by survey and filed a December 1997 claim for additional money. They placed the value of the claim at between \$ 25,000 and \$ 41,000.

After several discussions, the City made an offer of \$ 7,000 in February 1998. This was not accepted at the time. Neri Sand and Gravel recently reopened the issue with the City. Subject to your approval, we have agreed on the 1998 settlement offer of \$ 7,000. I recommend the amount of \$ 7,000 be approved to settle this claim along with any agreement requirements Corporation Counsel may have. We also need to designate the source of the funds should you agree to the amount.

Thank you for consideration of this matter. I will be happy to meet with you to discuss the settlement at your convenience.

Sincerely,

Mario Ricozzi, P.E., F.ASCE  
Superintendent of Public Utilities

C: William J. Buckley, Jr., P.E.  
Eric L. Gottschalk, Esquire  
Dominic A. Setaro



57

# CITY OF DANBURY

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**DOMINIC A. SETARO, JR.**  
DIRECTOR OF FINANCE

(203) 797-4652  
FAX: (203) 796-1526

---

## MEMORANDUM

---

**TO:** Hon. Gene F. Eriquez via the Common Council  
**FROM:** Dominic A. Setaro, Jr., Director of Finance  
**RE:** **U.S. FILTER/FLOW ADJUSTMENT**  
**DATE:** January 9, 2001  
**CC:** William Buckley, Mario Ricoszi

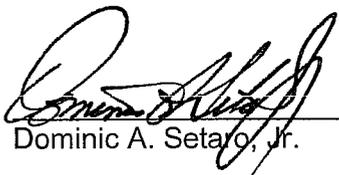
---

According to the contract that we have between the City and U.S. Filter, we are required to pay an additional administrative fee or receive a reduction in our fee if there is a 10% adjustment in flow, plus or minus. I have attached a copy of that provision for your review.

In 1998, we actually received a reduction because of flow being less than 10.1 MGD per day. For 1999 and 2000, we are required to pay U.S. Filter because the flow exceeded the 10% for a number of months. This is primarily attributed to the excess septage that has been taken in over the last two years. We have been working with U.S. Filter to come up with the proper calculations to determine these amounts, and we will be required to pay U.S. Filter \$190,532.

I would ask at its February meeting that the Common Council authorize the reappropriation of \$190,532 from Sewer Fund, Fund Balance into the Outside Services line item, Account #9501.5334.

I have attached a number of calculations and communications for your review. If you have any questions, feel free to give me a call.



Dominic A. Setaro, Jr.

DAS/jgb

(d) Changes. The Administrative Fee for services under this Agreement is based upon the following characteristics to reflect the relative additional costs or savings which result from such Change:

<i>Flow</i>	<i>10.1 MGD</i>
<i>BOD<sub>5</sub></i>	<i>15562 #/Day</i>
<i>TSS</i>	<i>18084 #/Day</i>

Any change of 10 percent or more in any one of the foregoing characteristics, based upon a 12-month moving average, will constitute a Change. The Administrative Fee shall be equitably adjusted to reflect the relative additional costs or savings which result from such Change, retroactive to the date of such Change.

Section 7.2. City Supply Election. Upon written notice to Company, City has the right to elect (the "Supply Election"), from time to time to provide electrical energy for the operation of the Facility at City's expense from the production of methane at City's landfill adjacent to the Facility Site. Commencing with the first full Billing Period after City has exercised the Supply Election and until the first full Billing Period after City has notified Company that it has ceased exercising the Supply Election, the Administrative Fee shall be adjusted by an amount by which the electricity payment for the operation of the Facility is reduced for such Billing Period so that Company is in the equivalent economic position in such Billing Period that it would have been if City had not exercised the Supply Election. Evidence of the Company's economic position for the purposes of this Section 7.1(b)(ii) shall be determined solely by the delivery to the City of its current contract to purchase electricity.

Section 7.3. Mechanics

(a) Billing. Commencing on the Contract Date, City shall pay Company the Administrative Fee in advance. By the first day of each Billing Period (or, with respect to the first Billing Period, the Contract Date), Company shall provide City with a statement (a "Billing Statement") for the Billing Period which shall set forth the Administrative Fee due for such Billing Period. The Billing Statement for the first Billing Period commencing with the Contract Date shall be appropriately pro rated for the number of days in such Billing Period.

(b) City Payments. City shall pay the Administrative Fee for each Billing Period within 20 days of its receipt of the Billing Statement. If City fails to make any payment required by this Agreement when due, the amount due shall bear interest, from the due date of payment at an annual rate equal to the Overdue Rate, and Company shall also be entitled to pursue any and all other remedies available to it under this Agreement or otherwise.

Section 7.4. Limitation of Non-Periodic Fixed Fee Compensation. Notwithstanding any other provision of this Agreement, in no event shall any compensation representing a portion of the net profits earned at the Facility nor compensation in excess of twenty (20) percent of total compensation representing other than a "periodic fixed fee" be paid to Company within the meaning of Revenue Procedure 97-13.

December 21, 2000

RECEIVED  
DANBURY, CT

DEC 26 2000

Mr. Dominic A. Setaro, Jr.  
Director of Finance  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mr. Setaro:

I have prepared a table below outlining the unit costs for Flow, BOD and TSS. I eliminated all of the cost line items and categories that do not apply and used the facility data for a twelve-month period ending September 2000. The information below is based on actual costs and loadings actually treated, whereas in the past we used our budgeted line items.

For the sake of discussions going forward, we will include only actual costs. Items such as amortization and profit will be removed to eliminate any confusion they may cause. Also attached are hardcopies of the revised spreadsheets used to determine the unit costs.

	Existing Method	Loadings Overage/day	Cost Overage	Revised Method	Loadings Overage/day	Cost Overage
Flow	\$37.318	0	\$0	\$37.932	0	\$0
BOD	\$0.072	4153.8	\$109,162	\$0.059	4153.8	\$89,654
TSS	\$0.060	3485.6	\$76,335	\$0.061	3485.6	\$77,820
Total	-	-	\$185,497	-	-	\$167,474

As discussed above and demonstrated in the table, the revised method used to determine unit costs are without profit and overhead. Essentially, what you now have is a comparison of unit costs with and without profit and overhead. I think you will find this information to be the most representative way of demonstrating unit costs for Flow, BOD and TSS.

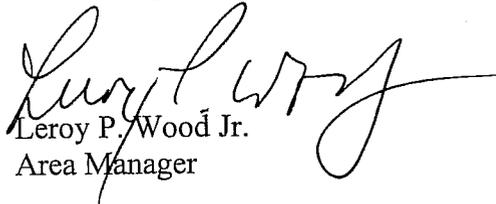
Mr. Dominic A. Setaro Jr.  
December 21, 2000  
Page two

In my letter to you dated December 12, 2000 a proposal was made regarding a winning approach for the City of Danbury and USFilter Operating Services that eliminates the need to calculate contract triggers annually. It also provides revenue to the City from the treatment of septage over the 12.6 million gallon contract limit. I would like to meet with you, at your convenience, to discuss this proposal as a way to streamline the process in the future.

Please feel free to call if you should have any questions.

Sincerely yours,

USFilter Operating Services, Inc.

  
Leroy P. Wood Jr.  
Area Manager

Attachments

Copies: Steve Kruger, USFOS  
Don Rodgers, USFOS  
Matt Isles, USFOS  
Mario Rizzozi, City of Danbury

**Danbury WPCF  
 Contract Trigger Analyses  
 Sep-00**

	<b>Contract Triggers</b>	<b>Low Limits</b>	<b>High Limits</b>	<b>September 2000 Moving Average</b>	<b>Low Variances</b>	<b>High Variances</b>	<b>Trigger \$ Values</b>	<b>City Credit</b>	<b>USFOS Reimbursable</b>
<b>Flow</b>	10.1	9.1	11.1	9.7	0.00	0.00	\$37.932	\$0.00	\$0.00
<b>BOD lbs/day</b>	15,562	14,005.8	17,118.2	21,272	0.00	4,153.80	\$0.059	\$0.00	\$89,653.97
<b>TSS lbs/day</b>	18,084	16,275.6	19,892.4	23,378	0.00	3,485.60	\$0.061	\$0.00	\$77,819.92



Danbury WPCF Expenses  
 Sep-00  
 TSS

	Annual Expense	Eligible TSS Trigger Expenses	Comments
Polymer	\$48.0	\$43.2	Polymer for Dewatering (90%)
Plant Electric	\$417.2	\$62.6	15% of Total Electric
Repair and Maintenance	\$150.0	\$15.0	10% of R&M
Sludge, Grit and Screenings	\$668.6	\$401.2	Primary Sludge (60%)
Total		\$521.9	
			<b>Contract unit trigger</b>
Actual TSS pounds		8,532,970	18,084
TSS \$/lb Contract Value >>>>>>		\$0.0612	

**Danbury WPCF Expenses  
Sep-00  
BOD**

	<b>Annual Expense</b>	<b>Eligible BOD Trigger Expenses</b>	<b>Comments</b>
<b>Polymer</b>	\$48.0	\$4.8	Polymer for thickening (10%)
<b>Plant Electric</b>	\$417.2	\$171.9	50% of Total Electric
<b>Repair and Maintenance</b>	\$150.0	\$15.0	10% of R&M
<b>Outside Services</b>	\$668.6	\$267.4	Secondary Sludge (40%)
<b>Total</b>		\$459.1	
			<b>Contract unit trigger</b>
<b>Actual BOD pounds</b>		7,764,280	15,562
<b>BOD \$/lb Contract Value &gt;&gt;&gt;&gt;&gt;</b>		\$0.0591	



UNITED STATES FILTER CORPORATION

USFilter Operating Services

200 Cordwainer Drive Suite 202  
Norwell MA 02081

TELEPHONE 781-792-0640  
FACSIMILE 781-792-0653

## INVOICE

REVISED DECEMBER 27, 2000

Invoice No.: 191075  
Invoice Date: 07/14/00  
Invoice Type: ORIGINAL  
Terms: Due Upon Receipt/DAN/410000

### SOLD TO:

City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Attn: Mr. Dominic A. Setaro, Jr., Controller

To invoice for TSS for contract year ending 9/30/99

Total Amount Due:

\$23,057.63

### Remittance Address:

USFilter/EOS  
P.O. Box 70989  
Chicago IL 60673-0989



**CITY OF DANBURY**  
**DEPARTMENT OF PUBLIC UTILITIES**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**RECEIVED**

OCT 18 2000

**ENGINEERING DEPT.**  
**FINANCE DEPT.**

OCT 29 2000

**MARIO RICOZZI, P.E., F.ASCE**  
**SUPERINTENDENT OF PUBLIC UTILITIES**

(203) 797-4539  
FAX: (203) 796-1590  
E-mail: [m.ricozzi@ctconnect.com](mailto:m.ricozzi@ctconnect.com)

---

**M E M O R A N D U M**

---

**DATE:** October 17, 2000  
**TO:** William J. Buckley, Jr., City Engineer/Public Works Director  
**FROM:** Mario Ricozzi, P.E., F.ASCE, Superintendent *MR. /LSW*  
**RE:** US Filter Operating Services  
Contract Triggers for 1999

Attached please find the October 10, 2000 letter of explanation and an adjusted invoice from Leroy P. Wood, Jr., Area Manager for US Filter Operating Services and an invoice from Matt Isles dated October 17, 2000. I met with Mr. Wood, Matt Isles, and Sean Geegan to review the prior invoice that they had submitted to the City for 1999. We talked in detail about what was included in the various calculations for the cost of flow in a MGD, BOD and TSS lbs. per day basis. Mr. Wood reviewed the calculations and resubmitted the enclosed. I have reviewed the same and find that the amount of \$22,861.72 that US Filter Operating Services is requesting is appropriate in accordance with the contract. I recommend this be forwarded for payment to them as they are due this under the contract for the year ending September 30, 1999. You may recall the original submittal is dated July 14, 2000, and is enclosed.

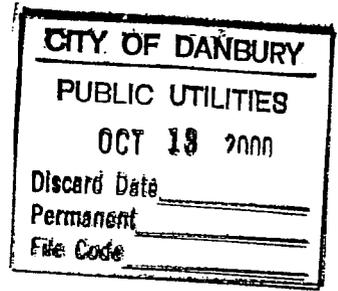
In addition to the 1999 figures, I requested from Matt Isles a projection for the year 2000 figures. That is enclosed in a form of a memorandum to me, which identifies the estimated septage revenues and disbursement as well as the additional cost for the contract triggers for 2000. You will note that these have not been adjusted in accordance with Mr. Woods October 10, 2000 letter to me however they should give you an estimate of the order of magnitude. These are some of the costs that I referred to in my memo to you about the smoke testing or the investigation of the East Ditch sewer. In addition to these costs, I anticipate once we have selected the

consulting firm, the analysis of the NPDES permit and stream modeling could run in the vicinity of \$40,000.00, and the nitrogen removal will be divided between some work by US Filter, which may have a low cost and this will require some review and analysis by our consultant which may be another \$10,000.00. You should also recall the project estimate is forthcoming for improvements to the drainage in the wastewater plant once US Filter obtains the estimates from the contractor. That is estimated in the vicinity of \$85,000.00, and I have asked US Filter for a proposal to pay that as a lump sum or to spread it across the balance of the contract term. I will keep you updated as to the issues as they arise. Please advise on the payment for the 1999 contract triggers.

Enclosure

MR:sm

sm/c:/marioword/triggers.doc



October 10, 2000

Mr. Mario Ricoszi, P.E.  
Superintendent of Public Utilities  
155 Deer Hill Avenue  
Danbury, CT 06810

Dear Mr. Ricoszi:

It was a pleasure talking with you last week. Below I have attempted to explain how the contract triggers were calculated. The contract between the City of Danbury and USFilter Operating Services allows for reimbursement or credit to the service fee for the operation of the Danbury Wastewater Treatment Facility as a result of change in flows or loadings to the facility. Although the contract language determines the baseline for flows and loadings it did not provide a mechanism for calculating triggers for high or low limits.

In an attempt to simplify the process, I developed a program in Excel that determines the high or low contract triggers which calculates the dollar amount owed or credited annually. The data for calculating the contract triggers is collected during the period from October 1 through September 30 annually, which happens to be the contract year.

Section 7.1-part d of the contract stipulates that any change of 10% or more of the contract baseline loadings will constitute a change. I have attached the Excel spreadsheet that calculates the contract triggers for contract year 1999 and have given some brief explanation of how the operational costs were determined.

**Flow**

The baseline flow is 10.1 MGD (Million Gallons per Day). The contract high limit is 11.1 MGD and the contract low limit is 9.1 MGD. In order to accurately calculate the cost of treating one million gallons of water, certain assumptions were made regarding costs and they are as follows:

**Personnel** Not affected. Costs are constant.

**Chemicals** Not affected. Costs are constant.

**Plant Electric**

Approximately 25% of the power costs in the operation of the facility is affected by flow. I therefore used 25% of the total cost of electricity in the calculation.

Mr. Mario Ricozzi

Page two

October 11, 2000

**Other Utilities** Not affected. Costs are constant.

**Repair and Maintenance** Approximately 20% of the total cost for repairs to the facility are affected by flow. Equipment such as the secondary lift pumps and return sludge pumps are included in the calculation. These are relatively large pieces of equipment that require substantial maintenance annually.

**Outside Services** Not affected. Costs are constant.

**Other** Not affected. Costs are constant.

### **TSS (Total Suspended Solids)**

The baseline TSS loading is 18,084 lbs per day (lbs/day). The contract high limit is 19,892 lbs/day and the contract low limit is 16,276 lbs/day. In order to accurately calculate the cost of treating one pound of solids, certain assumptions were made regarding costs and they are as follows:

**Personnel** Not affected. Costs are constant.

**Chemicals** TSS loading has a direct affect on solids production.

Approximately \$63,000 annually is spent on polymer for dewatering sludge into cake and sludge thickening. Of this total amount approximately \$54,000 is spent on dewatering polymer.

**Plant Electric** Approximately 15% of the power costs in the operation of the facility is affected by suspended solids. I therefore used 15% of the total cost of electricity in the calculation.

**Other Utilities** Not affected. Costs are constant.

**Repair and Maintenance** Suspended solids affect approximately 10% of the total cost for repairs to the facility. Equipment such as the solids handling equipment, digestion equipment and dewatering equipment are included in the calculation.

**Outside Services** Approximately 94.5% of the outside services is for sludge transportation and disposal. The other costs are for screenings and grit disposal. Total suspended solids directly affects 60% of the total cost of sludge disposal.

**Other** Not affected. Costs are constant.

### **BOD (Biochemical Oxygen Demand)**

The baseline BOD loading is 15,562 lbs per day (lbs/day). The contract high limit is 17,118 lbs/day and the contract low limit is 14,006 lbs/day. In order to accurately calculate the cost of treating one pound of BOD, certain assumptions were made regarding costs and they are as follows:

Mr. Mario Ricozzi  
Page three  
October 11, 2000

**Personnel** Not affected. Costs are constant.

**Chemicals** TSS loading has a direct affect on solids production. Approximately \$63,000 annually is spent on polymer for dewatering sludge. Of this total amount approximately \$9,000 is spent on thickening polymer for waste activated nitrified sludge.

**Plant Electric** Approximately 50% of the power costs in the operation of the facility is affected by BOD. BOD remaining after the trickling filters must be removed in the nitrification system that requires diffused air from centrifugal blowers. I therefore used 50% of the total cost of electricity in the calculation.

**Other Utilities** Not affected. Costs are constant.

**Repair and Maintenance** BOD affects approximately 10% of the total cost of repairs to the facility. Equipment such as the blowers, trickling filters and thickening equipment are included in the calculation.

**Outside Services** Approximately 94.5% of the outside services is for sludge transportation and disposal. The other costs are for screenings and grit disposal. Ultimately BOD is converted to solids in the facility and directly affects 40% of the total cost of sludge disposal.

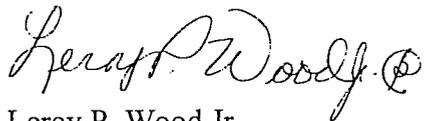
**Other** Not affected. Costs are constant.

I understand some of the concepts mentioned above might be somewhat technical in nature but I am willing to discuss these in further detail if you desire.

Thank you again for your assistance with this matter.

Sincerely,

USFilter Operating Services, Inc.



Leroy P. Wood Jr.  
Area Manager

Copies: Steve Kruger, USFOS  
Matt Isles, USFOS

**Danbury WPCF  
Contract Trigger Analyses  
Sep-99**

	Contract Triggers	Low Limits	High Limits	September 99 Moving Average	Low Variances	High Variances	Trigger \$ Values	City Credit	USFOS Reimbursable
Flow	10.1	9.1	11.1	9.1	0.00	0.00	\$37.318	\$0.00	\$0.00
BOD lbs/day	15,562	14,005.8	17,118.2	16,167	0.00	0.00	\$0.072	\$0.00	\$0.00
TSS lbs/day	18,084 <sup>(A)</sup>	16,275.6	19,892.4	20,928 <sup>(B)</sup>	0.00	1,035.60	\$0.060	\$0.00	\$22,861.72

*A - B = 15.7% increase*



UNITED STATES FILTER CORPORATION

**USFilter Operating Services**

200 Cordwainer Drive Suite 202  
Norwell MA 02061

TELEPHONE 781-792-0640  
FACSIMILE 781-792-0653

**INVOICE**

**REVISED OCTOBER 17, 2000**

Invoice No.: 191075  
Invoice Date: 07/14/00  
Invoice Type: ORIGINAL  
Terms: Due Upon Receipt/DAN/410000

**SOLD TO:**

City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Attn: Mr. Dominic A. Setaro, Jr., Controller

---

To invoice for TSS for contract year ending 9/30/99

Total Amount Due:

\$22,861.72

**Remittance Address:**

USFilter/EOS  
P.O. Box 70989  
Chicago IL 60673-0989

---

---

**MEMORANDUM**

---

---

**TO:** MARIO RICOZZI, P.E., SUPERINTENDENT OF PUBLIC UTILITIES, CITY OF DANBURY

**FROM:** MATT ISLES, PLANT MANAGER *Matthew Isles*

**SUBJECT:** CONTRACT TRIGGER ANALYSIS

**DATE:** 9/27/00

**CC:** R. WOOD

---

Per your request, attached are preliminary contract trigger analysis and septage overage calculations. We will have final figures in October.

If you have any questions, please feel free to contact me.

attachments

## Septage Overage Calculations

Septage totals as of August 31, 2000	19,223,825 gallons
City portion	<u>12,600,000</u>
Overage	6,623,825

Overage prior to rate change 7/1/00	14,846,725
	<u>12,600,000</u>
	2,246,725

$2,246,725/1000 = 2,246.725$  thousand gallon loads:  
 $2,246.725 \times \$64.37 = \$144,621.69 \times 35\% = \$50,617.59$  City

$2,246.725 \times \$64.37 = \$144,621.69 \times 65\% = \$94,004.10$  USFilter

Septage overage at new rate \$54.05

$4,377,100$  gallons/ $1000 = 4,377.1$  thousand gallon loads

$4,377.1 \times \$54.05 = \$236,582.26$   
 $\$236,582.26 \times 35\% = \$82,803.79$  City share  
 $\$236,582.26 \times 65\% = \$153,778.47$  USFilter share

Total overage as of 8/31/00 to City	\$133,421.38
Total overage as of 8/31/00 to USFilter	\$247,782.57

In addition, an estimated 2,100 thousand gallon loads for September would be \$113,505 at \$54.05 per thousand.

$\$113,505 \times 35\% = \$39,726.75$  City share  
 $\$113,505 \times 65\% = \$73,778.25$  USFilter share

Projected totals	\$173,148.13 to City
	\$321,560.82 to USFilter

## WPCP LOADINGS

Month	Flow	BOD mg/l	Lbs. BOD <sub>5</sub>	TSS mg/l	Lbs. TSS	Septic.Total
September 99	11.2	240	22,418	285	26,621	1,755,575
Moving Avg.	9.1	215	16,167	278	20,928	17,954,650
October 99	10.2	238	20,246	288	24,500	2,081,575
Moving Avg.	9.2	216	16,533	282	21,579	2,081,575
November 99	9.4	277	21,716	332	26,027	1,828,000
Moving Avg.	9.3	219	17,025	286	22,211	3,909,575
December 99	9.4	251	19,677	287	22,500	1,551,375
Moving Avg.	9.5	217	17,196	285	22,506	5,460,950
January 00	8.9	257	19,076	290	21,526	818,550
Moving Avg.	9.5	221	17,467	291	22,904	6,279,500
February 00	9.2	254	19,489	234	17,954	922,800
Moving Avg.	9.5	227	17,876	287	22,559	7,202,300
March 00	10.0	263	21,934	278	23,185	1,799,775
Moving Avg.	9.4	232	18,278	288	22,554	9,002,075
April 00	9.6	246	19,696	241	19,295	1,788,300
Moving Avg.	9.4	235	18,545	286	22,397	10,790,375
May 00	9.6	288	23,058	321	25,701	2,065,050
Moving Avg.	9.4	245	19,280	292	22,861	12,855,425
June 00	11.2	229	21,390	273	25,500	1,991,300
Moving Avg.	9.6	248	19,881	284	22,746	14,846,725
July 00	9.6	274	21,938	299	23,939	2,204,650
Moving Avg.	9.7	254	20,565	285	23,054	17,051,375
August 00	10.1	266	22,406	289	24,344	2,172,450
Moving Avg.	9.9	257	21,087	285	23,424	19,223,825

ury WPCF  
 ract Trigger Analysis  
 0

	Contract Triggers	Low Limits	High Limits	September 00 Moving Average	Low Variances	High Variances	Trigger \$ Values	City Credit	USFOS Reimbursable
	10.1	0.0	11.1	9.9	0.00	0.00	\$37,318	\$0.00	\$0.00
os/day	15,562	0.0	17,118.2	21,087	0.00	3,968.80	\$0.077	\$0.00	\$112,042.17
s/day	18,084	0.0	19,892.4	23,434	0.00	3,541.60	\$0.061	\$0.00	\$79,411.96



UNITED STATES FILTER CORPORATION

PUBLIC UTILITIES	
JUL 20 2000	
Discard Date	_____
Permanent	_____
File Code	_____

USFilter Operating Services

200 Cordwainer Drive Suite 202  
Norwell MA 02061

TELEPHONE 781-792-0640  
FACSIMILE 781-792-0653

**INVOICE**

*Superseded  
by Invoice  
# 191075*

Invoice No.: 191075  
Invoice Date: 07/14/00  
Invoice Type: ORIGINAL  
Terms: Due Upon Receipt/DAN/410000

**SOLD TO:**

City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Attn: Mr. Dominic A. Setaro, Jr., Controller

---

To invoice for TSS for contract year ending 9/30/99

Total Amount Due:

\$23,220.87

CC: W.J. Buckley, Jr.

Remittance Address:

USFilter/EOS  
P.O. Box 70989  
Chicago IL 60673-0989

12 Month Moving Average of Wastewater Plant Influent, Biochemical Oxygen Demand, Total Suspended Solids

CONTRACT LIMITATIONS						Plant Flow 12 Month Moving Average	BOD5 12 Month Moving Average	TSS 12 Month Moving Average	Monthly Amount of Septage Received	Cumulative Amount of Septage Received
Flow		BOD5		TSS						
Min	Max	Min	Max	Min	Max					
9.1	11.1	14006	17118	16276	19892					
Monthly Plant Flow (average)	Monthly BOD5 (average)	Monthly TSS (average)	Monthly BOD5 Pounds (average)	Monthly TSS Pounds (average)						
Nov-95	9.4	137	236	10740	18501					
Dec-95	7.6	190	208	12043	13184			1071575		
Jan-96	10.2	166	194	14121	16503			507550		
Feb-96	10.1	137	204	11540	17184			387350		
Mar-96	9.9	134	204	11064	16843			470450		
Apr-96	10.9	112	214	10181	19454			651375		
May-96	9.6	146	299	11689	23939			1251000		
Jun-96	8.6	153	253	10974	18146			1287900		
Jul-96	9.7	178	250	14400	20225			1118025		
Aug-96	8.6	190	243	13628	17429			1115070		
Sep-96	9.2	163	221	12507	16957			1097100		
Oct-96	11.2	169	199	15786	18588			1245150		
Nov-96	10.0	200	219	16680	18265	9.6	12884	18060	1549640	
Dec-96	13.0	147	172	15938	18648	10.1	13209	18515	1206695	
Jan-97	9.5	185	180	14658	14261	10.0	13254	18328	970314	
Feb-97	9.8	225	216	18390	17654	10.0	13824	18367	13,512,359	
Mar-97	10.0	229	216	19099	18014	10.0	14494	18465	13,655,670	
Apr-97	11.8	175	182	17222	17911	10.1	15081	18336	589500	
May-97	10.1	203	226	17100	19037	10.1	15532	17928	613761	
Jun-97	8.4	211	239	14782	16743	10.1	15849	17811	13,593,795	
Jul-97	8.6	214	231	15349	16568	10.0	15928	17506	13,020,445	
Aug-97	8.5	213	177	15100	12548	10.0	16051	17100	1160345	
Sep-97	7.8	190	237	12360	15417	9.9	16038	16971	1251450	
Oct-97	7.6	264	257	16733	16290	9.6	16117	16780	1160212	
Nov-97	9.1	241	279	18290	21174	9.5	16252	17022	13,071,457	
Dec-97	9.1	246	220	18670	16697	9.2	16479	16860	1118025	
Jan-98	10.4	172	170	14919	14745	9.3	16501	16900	1134250	
Feb-98	10.4	175	175	15179	15179	9.3	16233	16694	1195050	
Mar-98	11.7	138	130	13466	12685	9.5	15764	16250	1276425	
Apr-98	10.3	125	142	10738	12198	9.3	15224	15723	12,626,892	
May-98	11.1	144	165	13331	15275	9.4	14910	15350	12,061,318	
Jun-98	11.1	167	155	15460	14349	9.6	14966	15260	606700	
Jul-98	9.6	173	178	13851	14251	9.7	14841	15067	12,054,257	
Aug-98	8.7	216	241	15673	17486	9.7	14889	15499	11,996,857	
Sep-98	8.5	268	280	18999	19849	9.8	15442	15846	807400	
Oct-98	8.3	229	241	15852	16683	9.9	15369	15861	12,126,607	
Nov-98	7.9	240	280	15813	18448	9.8	15162	15654	1367875	
Dec-98	7.6	278	299	17621	18952	9.6	15075	15822	12,334,137	
Jan-99	9.3	204	216	15823	16753	9.5	15150	16009	12,527,762	
Feb-99	9.2	190	288	14578	22098	9.4	15100	16586	1493700	
Mar-99	10.8	190	258	17114	23239	9.4	15404	17465	1455050	
Apr-99	9.2	215	276	16497	21177	9.3	15884	18213	13,198,275	
May-99	9.7	176	249	14238	20144	9.2	15960	18619	1462825	
Jun-99	8.9	191	362	14177	26870	9.0	15853	19662	13,526,850	
Jul-99	8.4	196	289	13731	20246	8.9	15843	20782	1465201	
Aug-99	8.2	236	291	16140	19901	8.8	15882	20563	1780550	
Sep-99	11.2	243	286	22698	26715	9.1	16190	20995	14,301,126	
Oct-99	10.2	238	288	20246	24500	9.2	16556	21597	14,747,626	
Nov-99	9.4	277	332	21716	26027	9.3	17048	22299	13,209,25	
Dec-99	9.4	251	287	19677	22500	9.5			15,268,851	
Jan-00	8.9	257	290	19076	21526	9.5			777400	
Feb-00	9.2	254	234	19489	17954	9.5			15,439,551	
Mar-00	10.0	263	278	21934	23185	9.4			901300	
Apr-00	9.6	246	241	19696	19295	9.4			15,808,751	
May-00	9.6	288	321	23058	25701	9.4			1151425	
Jun-00	11.2	229	273	21390	25500	9.6			1799300	
Jul-00	9.6	274	299	21938	23939	9.7			1867400	
Aug-00	10.1	266	289	22406	24344	9.9			17,006,526	
Sep-00				0	0	9.7			1786450	