



Danbury Historical Properties Commission

May 13, 2010 5PM

Room 3C City Hall

Meeting was called to order at 5:07

In attendance were

Members: Laurie Weinstein, Jack Robbins, Noel MacCarry, Todd Knapp and Mary Saracino

Guests: Dennis Elpern, Danbury City Planner

A motion to approve the minutes by Jack Robbins and seconded by Noel MacCarry. Motion carried unanimously.

Laurie discussed with the Commission particulars concerning the Freedom of Information Act with regard to the activities of the Commission and its members.

Mary Dunne explained the concept of the CLG (Certified Local Government) program and how we can finish our application. She will send information to members and Mr. Elpern by email.

Mary Dunne and Dennis Elpern discussed our responsibilities as a commission and the status of our properties inventory to date. We have one property qualified to date – the Old Library and several identified in the Plan of Conservation and Development. We will need to produce rules of procedure, design review guidelines, and an annual report to the state. We will need to be sworn in yearly.

The meeting was adjourned at 6:23. Motion by Jack Robbins. Seconded by Noel MacCarry. Motion carried unanimously.

The Certification Agreement was presented and reviewed by Commission members. Various members were assigned to complete the missing sections. Laurie will write the Cover and Assurance letters and give them to the mayor to sign. She will get member resumes from Ted Cutsumpas. Dennis will provide the Historical Preservation Plan. Robin Edwards will be asked to get the "Staff Requirements" portion

RECEIVED FOR RECORD  
DANBURY TOWN CLERK  
2010 MAY 27 P 1:48

BY: 

and the statement of conflict of interest. Mary Dunne will be contacted to get someone to work with commission members in securing grants.

Jack Robbins made a motion to adopt the Certification Agreement and recommend it to the Mayor to pass to the state. Todd Knapp seconded the motion. It carried unanimously.

Jack Robbins made a motion to adopt the BY-Laws. Seconded by Mary Saracino. Motion carried unanimously.

Laurie conducted a discussion of the Workshop notes. The workshop on the workings of CLG's was held in Southbury April 27, 2010.

The Commission's first project is the restoration of the murals in the Old Library Building. Mary will check with Rick Palanzo to find out the cost of restoring the old library murals.

Laurie's fall semester students will help with an inventory survey of historic and prehistoric sites. They will help to draw up a predictive map.

The Dodd Center at UConn in Storrs and the Preserve America Project were identified as sources of help and funding.

Next Meeting: June 10, 2010

Adjournment: 6:05 PM

Respectfully submitted,

A handwritten signature in cursive script, reading "Mary G. Saracino". The signature is written in black ink and is positioned below the typed name.

Mary G. Saracino