

**Danbury Museum and Historical Society Authority
Huntington Hall
Meeting Minutes – October 1, 2015**

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Trustees at its next regular meeting.

In attendance were Brigid Guertin, Elizabeth Hudson, Geoff Herald, Natalie Weise, Marian Hesemeyer, Joretta Kilcourse, Levi Newsome and Paul Valeri.

Not having a quorum at 8:00am, it was 8:40am until there was a quorum, and at that time a motion was made by Geoff Herald and seconded by Marian Hesemeyer to accept the September minutes.

At 8:15am President Geoff Herald opened the meeting and asked for reports to begin.

In Bob Young's absence, Brigid Guertin presented the financial statement. The auditors report is completed and accepted. There will be a newly formatted report which will be easier to read. We have a new book keeper who will be working closely with out auditor over the next few months to make some changes to our bookkeeping system.

Executive Directors report. Brigid Guertin presented a new parking and a new poster display policy for addition to our previously approved collections management policy. Brigid was instructed to forward to City of Danbury corporation counsel for review and then board would consider adopting policies. Our Gold Sale was a little slower this year but it is still a very worthwhile fundraiser. The corporate packets are ready for the January Hat City Ball, we have made a few revisions to the introductory letter and Paul and Geoff will be hand signing the letters over the next week or so. Plans for this gala are progressing nicely. After discussion, the Holiday Tea will be Friday December 4th and Saturday December 5th at 12 noon. One seating only, each day. This fundraiser will run through the "Friends" of DMHSA. At the Ives house, cleaning the inside has started.

The "Friends" of DMHS has been discussing membership and is working on contacting those people who have let their membership lapse.

DMHSA will meet next on Thursday November 5th, 2015.

Meeting adjourned at 9:25am. Motion from Natalie Weise, seconded by Elizabeth Hudson. All in favor.

Respectfully submitted,
Natalie Weise

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