

Danbury Museum and Historical Society Authority
Meeting Minutes – September 3, 2013

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Danbury Museum & Historical Society Authority Board of Directors at its next regular meeting.

In attendance were Joretta Kilcourse (President, FDMHSA), Anne Harrigan, Erika Askin, Barbara Rosseland, Brigid Guertin (Exec. Dir.), Mike Kallas, Paul Valeri, Geoff Herald, Mike McLachlan, Natalie Weise and Levi Newsome (staff).

The meeting was called to order at 8:10am.

Welcome: President Bob Young welcomed everyone to the meeting and asked for everyone to review the minutes from the August 2013 meeting. Paul Valeri, made the motion to accept the minutes as presented and Mike Kallas seconded, all were in favor and the minutes were accepted.

Financial Report: Brigid Guertin reported on finances. As previously discussed in August, in March DMHSA had cut back on employees hours to help save some money to be able to keep operating and to end the year in the black. The Museum is holding steady but employee hours can't be expanded unless the Museums income levels go up by another \$2000 a month. Various fundraising options were discussed. It was agreed to hold a meeting in late September, date and time to be decided, to plan for a major fundraising event for the 2013-2014FY. Brigid reported that the annual audit has begun. Discussion ensued about the annual audit.

Brigid Guertin spoke at length regarding the museums current events, speakers/lectures and upcoming fundraisers and urged to Board to continue forwarding the constant contact e-newsletter, sharing and liking the face book posts, re-tweeting the museum tweets and printing out the museum flyers from the website.

Old Business: Paul Valeri reported on the progress of the Ives House project.

New Business: Diane Hassan spoke at length about the FDMHSA corporate membership program.

At 9:30am a motion was made by Anne Harrigan to adjourn, seconded by Barbara Rosseland, all were in favor, meeting adjourned.

Respectfully submitted,

Brigid Guertin

Executive Director

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