

Minutes  
Danbury Museum and Historical Society Authority  
Huntington Hall-43 Main Street  
July 12, 2011-5:00pm

In attendance: Robert Young, Ann Harrigan, Mike McLachlan, Kay Schreiber, Natalie Weiss, Barbara Rosseland  
Also attending: Levi Newsome, Brigid Guertin, Joretta Kilcourse and Erica Askin

The meeting was called to order by President Robert Young at 5:08pm.

President Young gave us some updates including the fact that Erica had been approved by the Common Council as a Board member. He further noted, that he and Joretta had attended the Concert on the Green on July 9 and had a successful evening passing out literature and talking to the crowd.

Minutes from the June 28 meeting were presented by the Secretary, Kay Schreiber. Ann made a motion to accept the minutes, Barbara seconded. It was noted that millinery was spelled incorrectly. Correction noted. Motion passed.

As for the Financial Report, there is nothing new to report at the moment, we are waiting for the check from the City of Danbury.

President Young stated that the staff furloughs will be over as of July 19 when both Brigid and Levi will report for work. Brigid has agreed to 32 hours per week from Tuesday to Friday and Levi will work 15 hours on Tues, Wed and Thursdays. Bob did note that there are additional staffing needs which will be addressed at a later date.

The discussion then began about the list of possible upcoming events. The Cake Contest for August 13 has been canceled. The hope is to bring this event back for next year. The following is a list of events that the Board approved to date:

Mayor's Ball Committee Event for August 27  
Possible joint event with CityCenter on October 15  
Ives Day Program at the Museum on October 16  
Gold Sale on November 1 to 3 at Huntington Hall  
Calendar production by WCSU-the college will print 250 hat calendars to be for sale by the Museum as a possible fundraiser.

The discussion began about Committee Appointments. The following committees now have Chairs:

Membership Chair is Ann Harrigan  
Volunteers and Archives is Erica  
Fundraising and Programs is Mike McLachlan. Mike has already stated that he

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will begin to get a committee together and being working on a strategic plan to raise the needed \$70,000 for this fiscal year.

In the midst of this discussion, it was noted that for marketing and event purposes the Museum needs a tablecloth with our logo, a sign near Main Street noting tours and a sandwich board on the sidewalk for events. These will be researched by Levi and Brigid when they return on July 19.

Under new business, Brigid reported that the Common Council had assigned an ad hoc committee to study the Museum.

Bob also asked Board Members to let him know if they had agenda items for the next meeting. Members were asked to be in touch with him about their additions.

Mike made a motion to table the remainder of the agenda until the next meeting. Barbara seconded the motion. Motion carried.

Ann made a motion to adjourn the meeting and Barbara seconded. Meeting adjourned at 6:47pm.

Respectfully submitted,  
Kay Schreiber  
Secretary