

Danbury Museum & Historical Society Authority

MEETING Minutes

November 3, 2009

Danbury Museum

Huntington Hall

43 Main Street

Danbury, CT 06810

MINUTES

In attendance: Robert Young, Natalie Weise, Levi Newsome, Kay Schreiber, Mike Kallas and Brigid Guertin

1. Welcome-President Robert Young opened the meeting at 5:02pm and asked all present to review the October 2009 minutes. Kay Schreiber made a MOTION to approve the October 2009 minutes. Natalie Weise seconded the motion, no discussion, all were in favor, motion carried.
2. Finance Report- Kay Schreiber made a MOTION to review financial statements at December meeting, after Nancy Hislop returns and can book all outstanding materials form last two months. Mike Kallas seconded the motion, no discussion, all were in favor, motion carried.
3. Executive Directors Report
 - A. Tours- reminder has now changed to Saturdays 10am-4pm. Joretta Kilcourse is doing an excellent job and tours continue to come in on Saturdays!
 - B. Programs- Union Savings Bank has very generously supported our lecture and program series through June 2010! Diane has created a Danbury Museum Facebook page to promote our programs and we will soon be advertising to area users on Facebook. Please join our fans section for more updates.
 - C. Volunteers (SAVE, SYEP, RSVP, General) The Academy Students from Danbury High School continue to do an outstanding job cleaning and processing mailings for the Museum on Friday mornings.
 - D. Donations- DMHSA received several images for the archives and several pieces of ephemeral items this month.
 - E. Research- Diane continues to do an outstanding job! We'll have a financial report on her work at December mtg when Nancy Hislop returns.
 - F. Transition Report- FDMHSA in progress, Levi will be taking the lead on this project starting tomorrow.
 - G. General Comments- Huntington Hall has been painted.
4. Fundraisers

A. Status report: Movie event – Brigid and Kay thanked everyone for their wine and monetary donations for wine for the event. Kay and Brigid asked each Board member to push forward with sales of tickets and continue to promote event. We are currently planning for 75 attendees. We will plan the event for late September, early October next year. Will confirm date in time for this years event on November 7, 2009.

B. Holiday Bazaar and Tea: Going well, press release and e- release will be sent directly after the November Movie event. We have several vendors but are still soliciting for the December month long Holiday Bazaar.

C. Mayors Ball- Brigid reported that the 2010 Mayors Ball committee will meet on November 16th to finalize more details concerning the event. All corporate sponsors and advertising packets have been mailed.

5. New Business

A. Rental Agreement: was reviewed at length, again, and discussed.

Kay Schreiber made a MOTION for all members to continue to review the agreement this week then bring to counsel for review by next week.

Natalie Weise seconded the motion, no discussion, all were in favor.

B. Bob Young discussed pending reenactments. Kay Schreiber made a MOTION to put a French and Indian War re-enactment on the calendar for October 2011 and a Gettysburg event in October 2013. Natalie Weise seconded the motion, some discussion, all were in favor, motion passed.

6. Adjournment -Robert Young called for adjournment at 6:18pm, so MOTIONED by Mike Kallas. Kay Schreiber seconded the motion, no discussion, all were in favor, motion carried.

Respectfully submitted,

Brigid Guertin
Executive Director