

Danbury Museum & Historical Society Authority

MEETING Minutes

August, 2009

Danbury Museum

Huntington Hall

43 Main Street

Danbury, CT 06810

MINUTES

In attendance: Robert Young, Natalie Weiss, Anne Harrigan, Barbara Roseland, Levi Newsome, Mike Kallas, Kay Schreiber and Brigid Guertin

1. Welcome-President Robert Young opened the meeting at 5:10pm and asked all present to review the June 2009 minutes. Barbara Roseland made a MOTION to approve the June 2009 minutes, Kay Schreiber seconded the motion, no discussion, all were in favor, motion carried. Bob stated that he was happy with the museums progression re: programs and events and renovations at Huntington Hall and that summer camp in July went very well.
2. Finance Report- Bob asked Brigid to report on the finances. Brigid reported on a positive balance in the Museums operating account and a positive P& L statement. Brigid reviewed the end of FY 2009-2009 financial report and stated that we were well on the way to completing the annual audit, thanks in large part to bookkeeper Nancy Hislops excellent record keeping! Myers and Co. will most likely finish the audit in September/October. MOTION by Mike Kallas to push program budget review to September meeting. Kay Schreiber seconded the motion, no discussion, all were in favor, motion carried.
3. Executive Directors Report
 - A. Tours- for the general public began May 22, Tuesday thorough Saturday from 1-4PM. Kevin has done an excellent job; we've offered him employment for next summer.
 - B. Programs-Brigid will apply to USB Foundation for help supporting the programs for the 2009-2010 schedules.
 - C. Volunteers (SAVE, RSVP, General) going well, to date volunteers have contributed close to 1000 hours of service. SYEP to finish in August And we now have THREE college student summer interns as well as two high school summer interns.
 - D. Donations- DMHSA received a significant amount of material from the Red Cross as they closed their building and moved to a new location.
 - E. Research- Diane is doing an outstanding job!
 - F. Transition Report- FDMHSA in progress.

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G. General Comments- Brigid also urged everyone to check out the new website www.danburymuseum.org - it is a work in progress but most of the new material is up and though we need to make a few changes in appearance it will provide useful information to our public in a timely manner.

4. Fundraisers

A. Status report: Movie event – Brigid and Kay met multiple times with the with representatives of the Railway Museum and are pushing forward with planning the event. Budget should be presented soon.

B. Status report: August 2010 event- no discussion.

C. Mayors Ball- Brigid reported the first meeting went well and next meeting is planned for August 17th.

5. New Business

A. Brigid suggested 4 items (bureaus) for deaccession. MOTION by Anne Harrigan to deaccession the items. Barbara Roseland seconded the motion. Short discussion ensued. Bob Young called for a vote, all were in favor, motion carried

6. Adjournment -Robert Young called for adjournment at 6:30pm, so MOTIONED by Barbara Rosseland, seconded by Anne Harrigan, no discussion, all were in favor, motion carried.

Submitted by:
Brigid Guertin
Executive Director