

TARRYWILE PARK AUTHORITY
REGULAR MEETING

May 19, 2015

CALL TO ORDER:

On Tuesday, May 19, 2015 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman Michael Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: W. Platz, R. McGarrigal, M. Marcus, Marita Repole, J. Harner & B. Talarico

Board Members Absent: D. Manacek & Jeff Preston

Park Staff: B. Petro

Guests: Roseanne Schepis

Public Speaking: Friends of Tarrywile member Roseanne Schepis reported on F.O.T. activity.

AGENDA:

1. **Chairman's Report:** No report

2. **Minutes – April 21, 2015:** A motion was made by R. McGarrigal to approve the minutes of the meeting. W. Platz seconded. The motion passed unanimously.

3. **Financial:**

A. **Financial Reports – April 2015:** A motion was made by R. McGarrigal to approve the financial reports. M. Repole seconded. The motion passed unanimously.

4. **Old Business:**

A. **LoCIP Projects Update:** In reference to the Oil to Gas Conversion, Chairman Marcus will look over the plans and contact construction services if he has questions.

Carriage House Roof & Renovation Project, funds are now available and projects will be proceeding.

Equipment Garage, the project, from 6 years ago had never moved forward as there was a \$35,000 shortfall. This project was funded under a bond issue, not State funds so it could not be transferred to any other project. Staff engaged Construction Services and asked what can be done with \$75,000. I am happy to report that we are just waiting on modified drawings and by summer construction will be under way on a 3 bay storage garage down past the milking parlor.

5. **New Business:**

A. **May 2015 Park & Mansion Use Report:** The May report prepared by B. Petro, shows that there were 14 events scheduled for the Park with 605 people attending. There were 12 events scheduled for the Mansion with apx.709 people attending.

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5. New Business - continued:

B. Staffing & Park Updates: B. Petro reported that as she had previously emailed. As you are all aware Sam Crews passed away on April 29th. Since that time the following has occurred. After talking with Chairman Marcus, his part-time assistant George Gooden, who has been with us for 2 years was offered a job as full time grounds & building caretaker. He will go through a trial period to see how he handles the job. We then posted the job openings for part-time caretaker. CJ White was hired this week as one of the part timers. We are still accepting applications for the second opening. In regards to the truck. Our 10 year old vehicle was totaled in the accident. Dan Gerick in Risk Management/Finance has been working with the staff. As of this report, he approved the purchase. The Purchasing Department is now moving forward with procuring a truck. There is one available on a lot in Enfield, CT that meets our needs. So hopefully a new truck will be here within a week to 10 days. All emergency contact information has been changed with the alarm company, police department and fire department.

6. Other Business: N/A

Adjournment: A motion was made by R. McGarrigal to adjourn the meeting at 7:00 p.m. Seconded by M. Repole. Motion passed unanimously.

Respectfully Submitted,

**Barbara Talarico, Secretary
Tarrywile Park Authority**