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TARRYWILE PARK AUTHORITY
REGULAR MEETING
November 19, 2013

CALL TO ORDER:

On Tuesday, November 19, 2013 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, J. Harner, J. Preston, W. Platz, M. Repole, R. McGarrigal & E. Munoz

Board Members Absent: B. Talarico & D. Manacek

Park Staff: B. Petro

Guests: Rosanne Schepis

Public Speaking:

Friends of Tarrywile: Rosanne Schepis of the Friends Board reported that the group will be doing more social media outreach for future events. The next Artisan Fair is coming up on December 1st. M. Nolan meet with reporters from Channel 12 news and did an interview on the Castle. FOT will keep us updated on when the piece might air.

AGENDA:

1. **Chairman's Report:** Chairman Marcus noted that the items he would report on will be covered under the Agenda items.
2. **Minutes – October 22, 2013:** A motion was made by W. Platz to approve the minutes of the Oct. 22, 2013 meeting. R. McGarrigal seconded. The motion passed unanimously.
3. **Financial:**
 - A. **Financial Reports – October 2013:** A motion was made by R. McGarrigal to approve the financial reports. J. Harner seconded. The motion passed unanimously.
4. **Old Business:**
 - A. **LoCIP Projects Update:** The paperwork for the School update is progressing through the City Hall Departments, the bid package will hopefully go out in the next few weeks. The Oil to Gas Conversion has been approved by the State. The City will be writing up a description of the scope of work to proceed with the bid process. An upcoming LoCIP project in the spring will be the reroofing of both the Carriage House and the Farmhouse.
 - B. **October Fundraisers:** B. Petro reported that the Hayride made \$2,152.50 (the goal was \$2,000). Unfortunately, the Masquerade Mania event had to be cancelled due to lack of ticket sales, with emails, posters and Facebook outreach, apx. 13,000 people were reached but only 20 tickets were sold. The staff is looking at alternate fundraising ideas.
5. **New Business:**
 - A. **November 2013 Park & Mansion Use Reports:** The November report prepared by B. Petro shows that there was 1 event scheduled for the Park with apx.250 people in attendance. There were 11 events scheduled for the Mansion with apx. 505 people attending. Total Park & Mansion Events for November 2013 was 12 events with 755 people attending.

6. **Other Business:**

- A. **Conference Room Table:** B. Petro reported that the Conference Room Table broke during a recent event. She has contacted a repairman to get a quote on the repair job.
- B. **Goals:** Chairman Marcus will meet at a future date with R. McGarrigal and B. Petro to discuss the goals that Mr. McGarrigal had previously brought up.
- C. **December Meeting:** The December meeting will have to be moved to December 10th to accommodate the City budget schedules.
- D. **Ambit Energy Discussion:** After speaking with Chairman Marcus, Janet Harner requested that the Ambit Energy discussion be removed from the Agenda for the time being.
- E. **Moy Memorial:** To date \$2,500 has been raised. B. Petro is hoping to raise additional funds through a grant from the Meserve. A Spring 2014 dedication will take place.
- F. **Orange Trail Work:** Chairman Marcus reported that Ed Prybylski was been working on some improvements to the Orange Trail. The staff is very pleased with the work and Mr. Prybylski will continue as free time arises for him.

Adjournment: A motion was made by R. McGarrigal to adjourn the meeting at 7:07 p.m. Seconded by M. Repole. Motion passed unanimously.

Respectfully Submitted,

Jeffrey Preston, Secretary