

MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY  
PARKING AUTHORITY OFFICE 8:15 AM December 11, 2014

*In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.*

PRESENT: A. Peter Damia, Frank Cappiello, Robert Steinberg, Mark Chory, Jeff Carrine, Debbie Pacific and Tricia Cowen

GUEST: Robert Ambrose

The meeting was called to order at 8:26 am.

The chairman suspended the order of the meeting to allow Mr. Ambrose to address the board. A motion was made by Robert Steinberg and seconded by Jeffrey Carrine to enter into Executive Session. The motion passed unanimously. A motion was made by Robert Steinberg and seconded by Jeffrey Carrine to exit from Executive Session. The motion passed unanimously.

- 1) **Minutes of the previous meeting:** A motion was made by Robert Steinberg and seconded by Frank Cappiello to accept the minutes as presented. The motion passed unanimously.
- 2) **Financial Statement:** A motion was made by Jeff Carrine and seconded by Frank Cappiello to accept the financial statement as presented. The motion passed unanimously. A motion was made by Frank Cappiello and seconded by Jeff Carrine to accept the year-end audit as presented. The motion passed unanimously.
- 3) **Chairman's report:** Peter reported that he has received authorization from Sean Hearty, Zoning Enforcement Officer, to relocate the Handicap permit from its existing location with the parking lot of 247 Main St. He has drafted a License Agreement allowing the Parking Authority to enforce the space one it has been moved.
- 4) **Director's report:**
  - NVCC: It was reported that Naugatuck Valley Community College has announced plans for their new downtown campus. Once final approvals are granted, they will be moving into space at 190 Main Street.
  - Drug Policy:** The new drug policy was distributed to all personnel and is set to go into effect January 2015.
  - Solomon Energy:** Kurt Anderson will give an update to the board at the January meeting.
- 5) **New Business:** None
- 6) **Old Business:** None
- 7) **Adjournment:** A motion was made by Robert Steinberg and seconded by Jeff Carrine to adjourn the meeting at 9:33 am. The motion passed unanimously.

Respectfully Submitted,

Frank Cappiello, Secretary

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