

MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY  
PARKING AUTHORITY OFFICE 8:15 AM October 25, 2012

*In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.*

PRESENT: A Peter Damia, Frank Cappiello, Robert Steinberg, Mark Chory, Debbie Pacific and Tricia Falls

EXCUSED: Jeff Carrine

The meeting was called at 8:20 AM.

- 1) Minutes of the previous meeting: A motion was made by Robert Steinberg and seconded by Frank Cappiello to accept the September minutes as presented. The motion passed unanimously.
- 2) Financial report: A motion was made by Frank Cappiello and seconded by Robert Steinberg to accept the September financial statement as presented. The motion passed unanimously. A motion was made by Frank Cappiello and seconded by Mark Chory to accept the Audited Financial statement for year ended June 30, 2012. The motion passed unanimously.
- 3) Chairman's report: Peter reported on the terms of the agreement between Joe DaSilva and the Parking Authority for the Keeler Street lot. After discussion a motion was made by Frank Cappiello and seconded by Robert Steinberg to approve license agreement and authorize Debbie to sign. The motion passed unanimously.
- 4) Director's report:
  - a. Patriot Garage repairs: Weather permitting Bob will start repairs to garage.
  - b. Paul Mitchel: Debbie attended the Grand Opening of Paul Mitchel, the school.
  - c. CityCenter : Tom Devine and Andrea Gartner have requested free parking for the two weeks prior to Christmas. After discussion, the board agreed that instead of free parking, a "courtesy card" would be issued rather than a ticket for overtime meters. Debbie will work on a new design for the courtesy cards.
  - d. Whalers: Opening night of the 3<sup>rd</sup> season will be on Thursday, Nov. 25<sup>th</sup>. Thirty games will be played at home this year.
  - e. Snow blower: Debbie reported that she will be purchasing a snow blower. It is greatly needed as two staff member cannot shovel snow due to health issues.
  - f. November/December meetings: It was noted that the November and December meeting will be combined due to the Thanksgiving and Christmas holidays. The meeting will be held on December 6<sup>th</sup> at 8:15am
- 5) New Business: None
- 6) Old Business: None
- 7) Adjournment: A motion was made by Robert Steinberg and seconded by Frank Cappiello to adjourn the meeting at 9:11AM. The motion passed unanimously.

Respectfully Submitted,

Frank Cappiello, Secretary

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BY: LK