

MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY  
PARKING AUTHORITY OFFICE 8:15 AM August 23, 2012

*In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.*

PRESENT: A Peter Damia, Frank Cappiello, Jeff Carrine, Robert Steinberg, Mark Chory, Debbie Pacific and Tricia Falls

The meeting was called to order at 8:27 AM.

- 1) Minutes of the previous meeting: A motion was made by Frank Cappiello and seconded by Jeff Carrine to accept the July minutes as presented. The motion passed unanimously.
- 2) Financial Statement: A motion was made by Mark Chory and seconded by Jeff Carrine to accept the July financial statement as presented. The motion passed unanimously.
- 3) Chairman's report: None
- 4) Director's report:
  - a. Meter's: It was reported that 352 of our 433 meters internal mechanisms are obsolete and replacement parts are either unavailable or not cost effective. In house inventory has been depleted as the parts have been used for repairs. The costs run from \$256.56 to \$189.16 per mechanism depending on the quantity ordered. After discussion, it was decided that replacement mechanisms should be ordered at the lowest number necessary to receive the best discount. An order should be placed now with subsequent orders to follow as finances allow.
  - b. Handbook: Revised employee handbooks were given to all members for review for discussion at the September meeting.
  - c. Music Centre: Nancy Sudik has requested the use of Bardo Garage roof for a Charles Ives concert on October 21<sup>st</sup>.
- 5) New Business: None
- 6) Old Business: None
- 7) Adjournment: A motion was made by Jeff Carrine and seconded by Robert Steinberg to adjourn the meeting at 9:23 AM. The motion passed unanimously.

Respectfully Submitted,

Frank Cappiello, Secretary

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BY: LK