

MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY
PARKING AUTHORITY OFFICE 8:15 AM JUNE 28, 2012

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.

PRESENT: A Peter Damia, Frank Cappiello, Jeff Carrine, Mark Chory, Debbie Pacific and Tricia Falls
EXCUSED: Robert Steinberg

The Chairman called the meeting to order at 8:20 AM.

- 1) Minutes of the previous meeting: A motion was made by Frank Cappiello and seconded by Jeff Carrine to accept the May minutes as presented. The motion passed unanimously.
- 2) Financial Statement: A motion was made by Jeff Carrine and seconded by Frank Cappiello to accept the May financial statement as presented. The motion passed unanimously.
- 3) Chairman's report: None
- 4) Director's report:
 - a. Year end audit: Debbie reported that Glenn Nanavaty was in for a pre-audit check and will begin the annual audit in August.
 - b. Ortega's: A new diner has opened in the old Ciao Café building
 - c. Farmers' Market: Kick off is Friday June 29 at 11 AM
 - d. Bardo Garage security: Debbie reported that she has received a quote from United Alarm for \$1200 to add one camera in south stairwell and to reposition the existing camera on the stairwell exit
 - e. Patriot garage maintenance: Debbie has met with the engineers and vendors and has received prices for materials. Supplies will be ordered in August so that work can begin in the fall. All work will be done by staff members.
 - f. Concert on roof: The Danbury Symphony Orchestra concert on the roof was a great success.
 - g. Ice Rink coupons: After discussion it was decided that the authority satisfied Kevin McCormack's request to review coupon usage for a week in January and February when the rink is at peak. The review showed that the original analysis is correct in that most patrons are in and out within 3 hours. Debbie will discuss this Kevin and give him an opportunity respond.
- 5) New Business: None
- 6) Old Business: None
- 7) Adjournment: A motion was made by Mark Chory and seconded by Jeff Carrine to adjourn the meeting at 9:17 AM. The motion passed unanimously.

Respectfully Submitted,

Frank Cappiello, Secretary

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