

**MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY
PARKING AUTHORITY OFFICE 8:15 AM DECEMBER 11, 2008**

In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.

PRESENT: A Peter Damia, Frank Cappiello, Jeff Carrine, Mark Chory, Robert Steinberg, Debbie Pacific and Tricia Cumpston

The meeting was called to order at 8:21 AM.

- 1) **Minute of the previous meeting:** A motion was made by Jeff Carrine and seconded by Frank Cappiello to accept the minutes as presented. The motion passed unanimously.
- 2) **Financial report:** A motion was made by Jeff Carrine and seconded by Frank Cappiello to accept the October Financial statement as presented. The motion passed unanimously. A motion was made by Jeff Carrine and seconded by Frank Cappiello to accept the audited financial report for year ending June 30, 2008 and 2007. The motion passed unanimously.
- 3) **Chairman's report:** None
- 4) **Director's report:**
 - a) Bardo Garage: Debbie reported that the Bardo Garage just reached its 1-year anniversary. It was also noted that Nolan Enterprises has notified us that they will continue to pay for their tenants to park in the Bardo Garage.
 - b) Webinar: It was reported that Debbie and Tricia attended an online webinar concerning garage revenue control.
 - c) New employee: Debbie reported that she has hired a new part time employee. Jorge Jimenez will be a "floater" between both garages.
 - d) Metro North: Debbie reported that she has been waiting word since October from the State concerning the rate increase for the Metro North commuter lot. The billing is extremely late and patrons have been calling to secure their permit. After discussion, a motion was made by Jeff Carrine and seconded by Frank Cappiello to authorize the billing of the Metro North annual permits at the new rate of \$250.00. The motion passed unanimously.
- 5) **New Business:** None
- 6) **Old Business:** None
- 7) **Adjournment:** A motion was made by Frank Cappiello and seconded by Jeff Carrine to adjourn the meeting at 8:55 AM. The motion passed unanimously.

Respectfully Submitted,

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2008 DEC 16 A 7 48

BY:



Frank Cappiello, Secretary