



# Housing Authority of the City of Danbury

Main Office:

Location: 2 Mill Ridge Road, Danbury, CT 06810

Mailing Address: P.O Box 86

Danbury, CT 06813

203-744-2500 Tel

203-790-2334 Fax

DOMENICO CHIEFFALO, CHAIRMAN  
RAYMOND YAMIN, COMMISSIONER  
STANLEY WATKINS, COMMISSIONER  
MARY TEICHOLZ, COMMISSIONER  
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

## MINUTES OF THE REGULAR MEETING OF THE HOUSING AUTHORITY OF THE CITY OF DANBURY

### BOARD OF COMMISSIONERS

#### COMMISSIONERS PRESENT:

Domenico Chieffalo  
Raymond Yamin  
Jim Zeh  
Mary Teicholz

#### STAFF PRESENT:

M Carolyn Sistrunk  
Jackie Elam  
Richard Manville  
Jessie Marengo  
Jim Sabo  
Deborah Gottschalk

#### Public Attendees

Rose Morrison  
Peter Green

**CALL TO ORDER** The Regular Meeting of the Board of Commissioners for the Housing Authority of the City of Danbury was called to order at 5:37 PM at 2 Mill Ridge Road, Danbury, Connecticut.

#### PUBLIC COMMENTS- Peter Green

1. Presented gift to Board Chairman who will donate ~~to the city~~ <sup>to the city</sup> with policy.

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DANBURY TOWN CLERK

2011 JAN 18 P 4: 08

BY: *MLC*



2. Travel for Resident Commissioner training. (Voiced Opposition)
3. Crosby Manor Rehabilitation and Relocation Policy. (Voiced Opposition)

**APPROVAL OF MINUTES** – The December 2010 Regular Meeting Minutes were unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Teicholz.

**CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT-** Per Iris Hernandez:

1. Resident Council received Tax ID status.
2. Resident Council working on 2011 Budget.

**DEPARTMENT HIGHLIGHTS Jackie Elam**

1. Provided status update of opened wait lists.
2. Operational Results for Federal and State Family and Senior properties.

**AUTHORITY MANAGEMENT REPORT** – HACD’s Executive Director reviewed the Operational results for December 2010.

**FINANCIALS** — The December, 2010 Financials were reviewed and accepted.

**RESOLUTIONS**

**RESOLUTION 887** authorizes the Executive Director to implement 2011 Board of Commissioner as follows. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Teicholz.

<u>Date</u>	<u>Time</u>	<u>Type</u>	<u>Location</u>
January 20, 2011	5:30pm	Regular	2 Mill Ridge Road
February 17, 2011	5:30pm	Regular	Glen Apartments
March 17, 2011	5:30pm	Regular	Laurel Gardens
April 21, 2011	5:30pm	Regular	2 Mill Ridge Road
May 19, 2011	5:30pm	Regular	Crosby Manor
June 16, 2011	5:30pm	Regular	Laurel Gardens



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## **RESOLUTION 887 authorizes the Executive Director to implement 2011 Board of Commissioner as follows. (cont'd)**

July 21, 2011	5:30pm	Regular	Eden Drive
August 18, 2011	5:30pm	Regular	Glen Apartments
September 15, 2011	5:30pm	Regular	2 Mill Ridge Road
October 20, 2011	5:30pm	Regular	2 Mill Ridge Road
November 17, 2011	5:30pm	Regular	2 Mill Ridge Road
December 15, 2011	5:30pm	Regular	2 Mill Ridge Road

**RESOLUTION 888** authorizes the Executive Director to accept the insurance plan presented and further authorizes the payment of a monthly premium for this policy, based on the current census information provided, for the period beginning January 1, 2011. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Teicholz.

**RESOLUTION 889** authorizes the Executive Director that Richard Manville, in his capacity as Interim Director of Finance and Administration be authorized to access the following accounts: Wachovia, Bank of America, Union Savings and Chase and that the Executive Director is authorized to provide appropriate approvals and authorizations to these banks to permit him to do so. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

**CHAIRMAN'S REPORT** –The Chairman offered Happy Holiday wishes to staff and residents.

**NEW BUSINESS** - No new business.

**A D J O U R N M E N T** The adjournment (5:54 PM) of the Regular Meeting of the Board



of Commissioners for the Housing Authority of the City of Danbury was unanimously approved upon motion by Commissioner **Zeh** and seconded by Commissioner **Teicholz**.