



Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEICHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES OF THE REGULAR MEETING OF THE HACD CORP BOARD OF COMMISSIONERS DECEMBER 15, 2011

COMMISSIONERS PRESENT:

Domenico Chieffalo Mary Teicholz
Raymond Yamin James Zeh
Stan Watkins

STAFF PRESENT:

M. Carolyn Sistrunk Devin Luciano
Michael Dapolite Elizabeth Meurer
Jackie Elam

ATTENDEES:

Floyd Banks Rose Morrison
Paul DeLuca Kim Nolan – Legal Counsel
Ruth Hoggard

CALL TO ORDER: The Regular Meeting of the Board of Commissioners for the HACD CORP was called to order at 6:19 PM at 2 Mill Ridge Road, Danbury, Connecticut 06811. Upon motion, the meeting was called to order by Commissioner Zeh and seconded by Commissioner Yamin.

PUBLIC COMMENTS: Paul DeLuca reported that he informed tenants of bids for roofing at Glen Apartments.

APPROVAL OF MINUTES: The minutes of the November 17, 2011 Regular Meeting of the HACD CORP were unanimously approved upon motion by Commissioner Watkins and seconded by Commissioner Teicholz.

CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT: Adopted by reference to the HACD Report.

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DANBURY TOWN CLERK
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BY: 



AUTHORITY MANAGEMENT REPORT: Adopted by reference to the HACD Report.

FINANCIAL OPERATING STATEMENT: Adopted by reference to the HACD Report.

FOLLOW-UP OF NOVEMBER 17, 2011 BOARD MEETING: No Items

RESOLUTIONS AND INFOMATIONAL ITEMS:

- A. RESOLUTION 127** authorizes the Executive Director to implement the 2012 Board of Commissioners' Meeting Calendar. A correction made to the calendar to read March 15, 2011 rather than March 16, 2011. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Teicholz.
- B. RESOLUTION 128** authorizes the Executive Director to approve the addition of language to its Rent Collection Policy addressing writing off uncollected tenant accounts determined as bad debt, effective immediately. The resolution was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.
- C. RESOLUTION 129** authorizes the Executive Director to enter into a temporary contract with People's Power & Gas in the amount of \$.0825 per kWh for a term of 2-3 months. The resolution was unanimously approved upon motion by Commissioner Watkins and seconded by Commissioner Teicholz.
- D. RESOLUTION 130** authorizes the Executive Director to approve and implement the proposed amendments to the language of its Admissions & Continued Occupancy Policy, specifically to include the timeframe for providing social security numbers for applicants and tenants, to assure compliance with both Federal and State regulations effective immediately. The resolution was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Watkins.

CHAIRMAN'S REPORT: No Report

NEW BUSINESS: A congratulations to Commissioner Teicholz on her re-election.

ADJOURNMENT: The adjournment (6:23 PM) of the Regular Meeting of the Board of Commissioners for the HACD CORP was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

