



Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN
RAYMOND YAMIN, COMMISSIONER
STANLEY WATKINS, COMMISSIONER
MARY TEICHOLZ, COMMISSIONER
JAMES ZEH, RESIDENT COMMISSIONER

CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

MINUTES OF THE REGULAR MEETING OF THE DHA CORP

May 19, 2011

BOARD OF COMMISSIONERS

COMMISSIONERS PRESENT:

Domenico Chieffalo

Raymond Yamin

Mary Teicholz

Jim Zeh

Commissioner Absent: Stan Watkins

STAFF PRESENT:

M Carolyn Sistrunk

Kevin Barry

Jacqueline Elam

Jim Sabo

Elizabeth V. Meurer

Richard Manville

Jeffrey Goodfriend

Nancy Nieves

ATTENDEES:

Rose Morrison

Jean Stankiewicz

Shirley Callands

Marion Hottes

Bernice Dunlap

Linda Parks

CALL TO ORDER The Regular Meeting of the Board of Commissioners for the DHA CORP was called to order at 6:09 PM at Crosby Manor, 84 West Wooster Road, Danbury, Connecticut, 06811. Upon motion the meeting was called to order by Commissioner Yamin and seconded by Commissioner Zeh.

PUBLIC COMMENTS – No Public Comments

APPROVAL OF MINUTES – The May, 2011 Revised Regular Meeting Minutes were unanimously approved upon motion by Commissioner Teicholz and seconded by Commissioner Yamin.

RECEIVED FOR RECORD
DANBURY TOWN CLERK

2011 JUN 14 P 1:49

BY: *MAC*



CITY WIDE RESIDENT LEADERSHIP COUNCIL REPORT (Refer to HACD report)

AUTHORITY MANAGEMENT REPORT: Executive Director reported that with Ives Manor we have negotiated a new lease effective May 1, 2011 with the radio station WLAD. We have asked for an additional \$1,000 a month for use of the 4th floor and the building next to Ives Manor. We have gotten a verbal OK. We are paying substantial operating cost for the radio station. We paid \$11,000 in 2009 alone for WLAD. We will meet again in December for a review.

FINANCIALS - The March, 2011 Operating Statement for DHA was reviewed and accepted.

RESOLUTIONS AND INFORMATIONAL ITEMS

- A. RESOLUTION 114** authorizes the Executive Director to accept the insurance binder agreement presented by The Hodge Agency of Danbury, Connecticut and further authorizes the payment of the estimated annual premium of \$75,000.00 for this workers' compensation policy for the one year period beginning May 1, 2011. The resolution was unanimously approved upon motion by Commissioner Yamin and seconded by Commissioner Teicholz.
- B. RESOLUTION 115** authorizes the Executive Director to grant Jeffrey Goodfriend, in his capacity as Chief Financial Officer authorization to access the following accounts: Wells Fargo, Bank of America, Union Savings, and Chase and that the Executive Director is authorized to provide appropriate approvals and authorizations to these banks to permit him to do so. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.
- C. RESOLUTION 116** authorizes the Chief Financial Officer, Mr. Jeffrey Goodfriend, to have Signatory Approval Authority for approving Procurement expenditures up to a maximum amount of \$10,000.00 per expenditure. The resolution was unanimously approved upon motion by Commissioner Zeh and seconded by Commissioner Yamin.

CHAIRMAN'S REPORT – No Report

NEW BUSINESS – No New Business

ADJOURNMENT - The adjournment (6:16 PM) of the Regular Meeting of the Board of Commissioners for the DHA CORP, subject to the executive session, was unanimously approved upon motion by Commissioner Teicholz and seconded by Commissioner Yamin.

