



DHA CORP
MINUTES OF THE NOVEMBER 19, 2009
BOARD OF COMMISSIONERS
REGULAR MEETING

COMMISSIONERS PRESENT:

Domenico Chieffalo
Mary Teicholz
Jim Zeh
Raymond Yamin
Stanley Watkins

ATTENDEES:

Carolyn Sistrunk
Colleen Madson
Rose Morrison
Jacqueline Elam
Richard Knapp
Jessie Marengo
Ella M Fraser
Everette Spencer
Kevin Barry
Kim Nolan

CALL TO ORDER

The Regular Board of Commissioners Meeting for DHA Corp was called to order at 6:31 p.m. at HACD Main Office, 2 Mill Ridge Road, Danbury, Connecticut. Upon motion by Stan Watkins and second by Mary Teicholz the meeting was called to order.

PUBLIC COMMENTS: NONE

RESIDENT COUNCIL REPORT: NONE

APPROVAL OF MINUTES

Upon motion by Jim Zeh and second by Mary Teicholz the minutes of the October 15, 2009 regular meeting were approved.



RESOLUTIONS AND INFORMATIONAL ITEMS:

Chairman Chieffalo will obtain a motion to revise this agenda to include Resolution 821 to be renamed Resolution 73 to this meeting. Upon motion by Stan Watkins and second by Mary Teicholz the revised agenda for DHA Corp was adopted and approved.

- A. **Resolution 72** authorizes the Executive Director to accept the proposal from Paychex to provide time and attendance services at a cost of \$1,257.50 per month (\$15,090.00 per year). Upon motion by Mary Teicholz and second by Stan Watkins the Resolution was adopted and approved.
- B. **Resolution 73** authorizes the Executive Director to write-off twenty eight thousand nine hundred thirty six dollars and twenty seven cents (\$28,936.27) in outstanding tenant account receivables for 2009. Upon motion by Jim Zeh and second by Stan Watkins the Resolution was adopted and approved and moved to the DHA Corp meeting.

REPORT FROM THE CHAIRMAN OF THE BOARD OF COMMISSIONERS: NONE

NEW BUSINESS: NONE

ADJOURNMENT:

Upon motion by Stan Watkins and second by Ray Yamin, it was approved to adjourn the meeting at 6:33 p.m.