



# Housing Authority of the City of Danbury

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DOMENICO CHIEFFALO, CHAIRMAN  
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MARY TEICHOLZ, COMMISSIONER  
JAMES ZEH, RESIDENT COMMISSIONER

M. CAROLYN SISTRUNK, EXECUTIVE DIRECTOR

February 16, 2010

The Regular Board of Commissioners Meeting for the Housing Authority of the City of Danbury will be held on February 18, 2010 at 5:30 pm at Glen Apartments, 25 Memorial Drive, Danbury, CT 06810.

*Regular Meeting*  
**HOUSING AUTHORITY OF THE CITY OF DANBURY**  
**Glen Apartments, 25 Memorial Drive**  
**Danbury, CT 06810**  
**February 18, 2010**  
**5:30pm**

**AGENDA**

- I. Public Comments**
- II. Executive Session**
- III. Resident Council Report:**
  - A. Approval of Minutes** – January 21, 2010 Regular Meeting
- IV. Informational Items**
  - A. Departmental Highlights:** Chief Baker & CCU of the Danbury Police Department
  - B. Executive Director's Report** – Authority Management Report (January 2010)
  - C. Financials:** January 2010
- V. Resolutions**
  - A. Resolution 833** authorizes the Executive Director to establish a HACD policy and procedure prohibiting Driving While Distracted and the use of cell phone while operating any HACD vehicle and/or operating a personal vehicle while on HACD business.
  - B. Resolution 834** authorizes the Executive Director to execute a Development Project Grant Amendment to Consolidated Annual Contributions Contract between the HACD and HUD, a Conditions for the Federalization of Crosby Manor Public Housing Units between the HACD, the Connecticut Department of Economic and Community Development and HUD and certain other required documents for property located at 84 West Wooster Street, Danbury, Connecticut, as more fully described in the application on Form HUD-52651-A(5/94) and that the HACD assures compliance with all the requirements of HUD regulations at 24 C.F.R. part 941.
  - C. Resolution 835** authorizes the Executive Director to execute real estate and financial release documents necessary with the State of Connecticut as a condition for the federalization of Crosby Manor.

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- D. Resolution 836** authorizes the Executive Director to execute financial release documents necessary with the Housing Authority federalization of the Crosby Manor units.
- E. Resolution 837** authorizes the Executive Director to execute financial release documents necessary with the City of Danbury as a condition to the Cooperation Agreement and release for the federalization of Crosby Manor Units.
- F. Resolution 838** authorizes the Executive Director to submit the Section 8 Management Assessment Program Certification to the U.S. Department of Housing and Urban Development for program year 2009.
- G. Resolution 839** authorizes the Executive Director to bifurcate the current State Elderly wait list, adding all current applicants to both lists, and making applicable and appropriate changes to its Admissions & Continued Occupancy Policy as a result of the impending federalization of the Crosby Manor housing program.
- H. Resolution 840** authorizes the Executive Director to submit to HUD the unaudited FAS report for the 2009 assessment year.
- I. Resolution 841** authorizes the Executive Director to implement Enterprise Income Verification Policy and Procedures effective February 19, 2010.
- J. Resolution 842** authorizes the Executive Director to implement revision to Rent Collections Policy that would refine rent collection policy late payments for HACD's multi-family Section 8 programs.
- K. Resolution 843** authorizes the Executive Director to submit the PHAS report for the 2009 assessment year to HUD.

**VI. Chairman's Report**

**VII. New Business**

**VIII. Adjournment**