



HUMAN RESOURCES/CIVIL SERVICE
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CIVIL SERVICE COMMISSION
Meeting
MINUTES
January 21, 2016
10:00 AM
CONFERENCE ROOM 3B
3RD FLOOR, CITY HALL

Roll Call: Chairman Tim Matthewson, Commissioner Gerri George, Commissioner Shay Nagersbeth, HR Director Virginia Werner, Attorney Dianne Rosemark and Chief Examiner Deni Janey

Minutes:

Commissioner Nagersbeth made a motion to accept the previous meeting minutes. Chairman Matthewson seconded the motion. Motion passed.

New Business:

Personnel Status: Christopher Gardner – Foreman, Public Utilities. This new hire notification was acknowledged by Chairman Matthewson, Commissioner Nagersbeth and Commissioner George.

- **Request to Extend the Truck Driver Eligibility List:**
 - Commissioner Nagersbeth made a motion to extend the eligibility list. Commissioner George seconded the motion. Motion passed.

- **Qualification of Candidates:**
 - **Communications Coordinator (Fire):** Commissioner George made a motion to accept the list of candidates for the communications coordinator examination. Commissioner Nagersbeth seconded the motion. Motion passed.

 - **Fire Captain:** Commissioner George made a motion to accept the list of candidates for the Fire Captain examination. Commissioner Nagersbeth seconded the motion. Motion passed.

- **Request to Increase Number of Police Officer Interviews:**
 - Commissioner Nagersbeth made a motion to accept the request to increase the number of Police Officer interviews. Commissioner George seconded the motion. Motion passed.

- **Clarification of Civil Service Rules regarding Appeals:** This new hire notification was acknowledged by Chairman Matthewson, Commissioner Nagersbeth and Commissioner George.

- **Discussion:**
 - The next Civil Service Meeting on February 10, 2016 has been rescheduled for February 16, 2016.
 - The Granicus systems will be utilized for the next Civil Service Commission Meeting on February 16, 2016

Adjourn: Commissioner George made a motion to adjourn. Commissioner Nagersbeth seconded the motion. Motion passed.