



PERSONNEL/CIVIL SERVICE
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

(203) 797-4598
FAX (203) 796-1611

CIVIL SERVICE COMMISSION
ACTIONS
DECEMBER 14, 2005
6:00 P.M.
CIVIL SERVICE CONFERENCE ROOM
3RD FLOOR, CITY HALL

Roll Call

Chairman Michael Finn called the meeting to order. In attendance was Commissioner Frank Caracansi. Also present were Chief Examiner John Whitcomb, and Corporation Counsel Eric Gottschalk. Commissioner Geraldine George was not present.

Correspondence

Commissioner Caracansi made a motion to start with the correspondence. Chairman Finn seconded the motion. The motion passed unanimously. Commissioner Caracansi made a motion to add the following items to the agenda: A letter from Detective John Krupinsky and a letter from Officer Forel Lance Brevard, a resolution pertaining to the meetings of the Civil Service Department, a resolution pertaining to Special Meetings of the Civil Service Department and a resolution pertaining to the dates of next year's meetings. Chairman Finn seconded the motion. The motion passed unanimously.

The letter from Detective John Krupinsky was read by Chairman Finn. A copy of the letter filing a formal appeal is attached. Commissioner Caracansi asks Corporation Counsel Gottschalk to explain the letter further. Corporation Counsel Gottschalk explains that Detective Krupinsky is seeking a forum by way of appeal in order to get the Commission to reconsider the Commission's decision to extend the Sergeant list for six months. Corporation Counsel Gottschalk states there is no right of appeal. The Commission voted to extend the list for six months and that is a decision that cannot be appealed. Appeals are for applications which are rejected or if you disagree with the results of an exam. Appeals are not provided in any blanket way.

Commissioner Caracansi made a motion that the Commission request Corporation Counsel Gottschalk respond to the letter from Detective Krupinsky. Chairman Finn seconded the motion. Commissioner Caracansi amended his motion to have Corporation Counsel Gottschalk respond to Chairman Finn regarding the letter from Detective Krupinsky. Based on the recommendations in that letter, Chairman Finn will respond to Detective Krupinsky. Chairman Finn seconded the motion. The motion passed unanimously.

Chairman Finn read the letter dated November 30, 2005 from Officer Forel Lance Brevard requesting correspondence from Chief Examiner Whitcomb and a transcript of the meeting minutes. A copy of the letter is attached. Commissioner Caracansi asks to review the correspondence before it is sent to Officer Brevard. Corporation Counsel Gottschalk explains that Freedom of Information (FOI) requests require a prompt response to written requests for copies of public records. However, Commissioner Caracansi's request that he review the responses to requests is not unreasonable. According to Corporation Counsel Gottschalk, you must react to a request within four (4) days. Failure to respond to a written request within four days with a response such as the request has been received and the material is being put together is an acceptable response. Failure to do so within four days is deemed to be a denial. However, the response does not need to contain the information, which can be provided in a practical and timely manner.

Chairman Finn read a resolution pertaining to Special Meetings of the Civil Service Department. A copy is attached. There was discussion regarding this resolution to Special Meetings of the Civil Service Department. Commissioner Caracansi seconded the motion put forth by Chairman Finn regarding the procedure of Special Meetings. The motion passed unanimously.

Chairman Finn read a resolution regarding the schedule of regular meetings for the calendar year 2006. A copy is attached. Commissioner Caracansi put forth an amended motion with two date changes for the 2006 meetings. The meetings scheduled for January and February will be moved to January 18, 2006 and February 22, 2006. Chairman Finn seconded the motion. The motion passed unanimously.

Minutes of November 23, 2005 meeting

Commissioner Caracansi stated he did not receive the minutes from the previous meeting. These minutes will be reviewed during the January meeting.

OLD BUSINESS

Commissioner Caracansi made a motion to review old business first. Chairman Finn seconded the motion. The motion passed unanimously.

Deputy Chief of Police: Three candidates applied for the position and all meet the requirements of the position. Commissioner Caracansi made a motion to proceed with the Deputy Chief promotion procedure and to schedule the exam. Chairman Finn seconded the motion. The motion passed unanimously. There was discussion regarding the applicants to be sure that all times and the grades of the candidates meets the qualifications.

Assistant Tax Assessor: An advertisement will be placed in the News-Times and on a professional Assessor's website. We may be able to advertise in a publication from the Assessor's organization if the price is reasonable and falls within the advertising time frame.

Assistant Fire Chief: The oral exam is scheduled for January 26, 2006.

Auto Equipment Operator II: The exam was held on November 22, 2005.

Pipe Installer: The exam was held on November 23, 2005.

Fire Captain: The Fire Captain test orientation sessions on November 14, 2005 and November 18, 2005. The written exam was held on December 7, 2005. The oral exams will be held January 5, 2006 and there will be a preparatory session with the panelists and the consultant prior to this date.

CPAT Orientation: Of the top 40 candidates invited to attend the CPAT Orientation, eleven attended. Of the 40 candidates, some already had CPAT certification but they were invited anyway.

Police Recruit Status: Chief Examiner had no update at this time. Chairman Finn stated that Chief Baker and Acting Deputy Chief Shanahan interviewed five more candidates but nothing further has happened.

Fire Union Committee: Chief Examiner Whitcomb will be attending this meeting on December 15, 2005.

NEW BUSINESS

Gantert Query: Commissioner Caracansi asks for a motion to dismiss this query and remove it from the agenda. Commissioner Caracansi explains that the Commission should not discuss this because there was no formal written request to them. Chairman Finn seconded the motion. The motion passed unanimously.

Firefighter Points Appeals: Chief Examiner Whitcomb explains that there are entry level firefighter candidates who submitted written appeals. Commissioner Caracansi asks that this be tabled until the Commission has reviewed the appeals. There was a discussion regarding whether a special meeting should be held or if an appeal hearing should be held. Chairman Finn made a motion that the two candidates that requested additional points for being Firefighter 1 or 2, had the documentation attached to the documents, but forgot to check off the box at the time of sign in at the test, be given the points requested. The motion did not pass.

Auto Equipment Operator III: Applicants were reviewed.

The following candidates were considered qualified for the position:

- Sergio Atanasoff
- Daniel Gotthardt
- James Parks
- Lawrence Badaracco
- Miklos Hary, Jr.
- John Cole
- Andrew LaManna

The following candidates were considered qualified for the position but submitted incomplete applications:

- Thomas O'Rourke
- Eugene Verrell

Chairman Finn made a motion to accept all the candidates. However, the candidates that did not provide copies of their CDL must do so before they can take the exam. Commissioner Caracansi seconded the motion. The motion passed unanimously.

Truck Driver: Applicants were reviewed.

The following candidates are rejected because they do not have the required experience for the position:

- Jose Adames
- Craig Christie
- Luis Rosa
- Jesse Barney
- William Farmer
- William Slade
- Kevin Barrett
- Nelson Lopes
- Tavone Williams

The following candidates are rejected because they do not have a Connecticut commercial driver's license (CDL):

- Eugene Jackson, Jr.
- Christopher Pouncie

The following candidates were considered qualified for the position:

- Jose Antonio
- John Ferretti
- John Mascioli
- Sergio Atanasoff
- James Gaither, III
- Kevin McGarry
- Maria Bonilla
- Edward Garrison
- Edward McIntire
- Troy Boyd
- James Gay, III
- Daryl Pittman
- Dennis Campbell, Jr.
- Carl Gesualdi
- Corey Purvis
- Antonio Canhao
- Oliver Goncalo
- Anthony Rangetti
- Rocco Cardillo
- Miklos Hary, Jr.
- John Redenz
- Vernis Cherry
- Donald Hill
- Carlos Rodriguez
- John Coneybear
- Jon Hulse
- Christopher Seidl
- Rodger Craig
- Thomas Janesky
- Sergio Silva
- William Daly, II
- William Kilton
- Steven Sisco
- Peter DiBenedetto, Jr.
- Andrew LaManna
- Matthew Strano
- Douglas Evanuska
- Jonathan Lyons
- Andre Thibodeau, Jr.
- August Farina
- James Main

Chairman Finn made a motion to accept the qualified Truck Driver candidates and allow them to participate in the exam. Commissioner Caracansi seconded the motion. The motion passed unanimously.

Utility Mechanic: Applicants were reviewed.

The following candidates were considered qualified for the position:

- Gilberto Almonte
- David Brantner
- Stephen Busch
- William Connelly
- Robert Harris
- Peter Kelley
- Jason Kocenko
- Gregory Kubis
- Eugene Mittag
- Richard Russell, Jr.
- Robert Senior
- Scott Smith
- Serafim Tomas
- Zachary Torres
- Robert Watson
- Robert Zachmann

Chairman Finn made a motion to accept the qualified Utility Mechanic candidates and allow them to participate in the exam. Commissioner Caracansi seconded the motion. The motion passed unanimously.

Adjourn:

Commissioner Caracansi made a motion the meeting be adjourned. Chairman Finn seconded the motion. The motion passed unanimously.