



HUMAN RESOURCES/CIVIL SERVICE
155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

(203) 797-4598
FAX (203) 796-1611

CIVIL SERVICE COMMISSION
MEETING MINUTES
July 16, 2014
10:00 AM
Conference Room 3B
3RD Floor, City Hall

Roll Call

In attendance: Chairman Tim Matthewson, Commissioner Geraldine George, Denise Janey - Chief Examiner

Minutes

Commissioner George made a motion to accept previous meeting's minutes. Chairman Matthewson seconded the motion. Motion passed.

New Business

- Personnel Status
 - Deni Janey informed the Commissioners of three new hires: M. Aguirre – Water treatment Plant Operator, William Connolly Jr – Water Treatment Plant, Chief Operator and Eileen Thayer – Executive Secretary, Danbury Library.
- Qualification of Applicants:
 - Technology Program Coordinator: Applicants T101, T102, T105, T110, T07 and T112 rejected as they did not possess a Bachelor Degree in Technology or Communications. Applicants T103 and T111 rejected as they did not include the required 2 copies of the application. Applicants T109, T113, T115, T116, T117, T123, T124, and T126 did not demonstrate the years of experience and the required knowledge of technology.
 - Librarian: Applicants L103 did not possess the required Master's Degree in Library Science. Applicant L104 and L109 rejected for lack of related work experience. Applicant L108 did not provide the required 2 copies of the application.
 - Communications Specialist: Applicants CS101 and CS105 did not demonstrate the number of required years of experience. Applicants CS103 and CS119 did not possess a Bachelor's degree in Communications or Art. Applicant CS113 did not submit the required original application. Applicant CS121 did not submit the required 2 copies of the application. Applicants CS102, CS107, CS108, CS112, CS114, CS115, CS116, CS118, CS120 and CS122 did not meet the bi-lingual requirement.
 - Chairman Mathewson made a motion to approve all of the applicants who met all requirements for the above positions. Commissioner George seconded the motion. Motion passed.
- Adjourn: Chairman Matthewson made a motion to adjourn. Commissioner George seconded the motion. Motion passed.