

MEETING
CIVIL SERVICE COMMISSION
AGENDA
JANUARY 15, 2003
6:00 P.M.
CIVIL SERVICE CONFERENCE ROOM
3RD FLOOR, CITY HALL

Roll Call

NEW BUSINESS:

- A. Establish Meeting Dates - 2003

- B. Information on Positions
Assistant Fire Chief – Appointment & Revised Eligibility List
Fire Captain – Eligibility List
Firefighter – Initial Eligibility List Promulgated – 5 Conditional Offers
Secretary – Promotional – Eligibility List
Associate Planner – Planning & Zoning – Start date – 12/09/02
Cashier – Tax Collector – Conditional Offer
Asst. Finance Director
Police Officers – 2 Candidates Sworn In – 1 lateral appointment

- C. Review Applications & Set Test Type & Dates:
Mechanic – Equipment Maintenance – Public Works
Asst. Mgr. Information Technology

- D. Job Descriptions
Senior Laboratory Technician – Public Utilities – Revised Job Description
Information Specialist – City Hall – Revised Job Description

- E. Correspondence
Letter – Firefighter examination
Job Reclassification – Clerk Typist II – Records Division – Police Department

- F. Accept November 20, 2002 Minutes

OLD BUSINESS:

- DMEA, Local 760 vs Civil Service Commission
- Police Officer – Establish Test/Time Process