



# CITY OF DANBURY

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DANBURY, CONNECTICUT 06810

**CHARLES J. VOLPE, JR.**  
PURCHASING AGENT

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November 1, 2023

To: File

Re: Board of Awards, Wednesday, November 1, 2023

Attending: D. Garrick, Finance Director  
R. Edwards, Assistant Corporation Counsel  
N. Ballwig, Legal Secretary, Corporation Counsel  
D. Petrovich, Assistant City Engineer  
T. Altermatt, Engineer, Engineering Dept.  
F. Carvalho, Associate Director of Community Health  
R. Thode, Fire Chief  
W. Lounsbury, Assistant Fire Chief  
A. Corrado, Captain, Police Dept.  
S. Fabich, Lieutenant, Police Dept.  
D. Natale, Assistant Purchasing Agent  
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Google Meet conference call) to consider the following:

**Bid #02-20-21-07 “White Street & Locust Avenue Intersection Improvements”** Mr. Volpe reported that three bids were received, and that the apparent low bidder was A.M. Rizzo Electrical Contractors, Inc. at a summation of \$2,896,912.25. Mr. Volpe informed the Board that Mr. Antonio Iadarola, City Engineer/Public Works Director, submitted a memo, dated October 26, 2023, in which he indicated that the low bid was substantially over the budget estimate, and that the approved LOTCIP funding for this project was not adequate to cover the cost. Mr. Volpe noted that, in his memo, Mr. Iadarola goes on to indicate that the City applied for and was recently awarded additional LOTCIP funding for this project. Mr. Volpe stated that, in his memo, Mr. Iadarola indicated that the State of CT DOT had issued an Authorization to Award to A.M. Rizzo Electrical Contractors, Inc., the low bidder. Mr. Volpe noted that Mr. Iadarola also submitted a letter from A.M. Rizzo Electrical Contractors, Inc., in which they indicated that they were willing to hold their bid pricing for an additional 30 days beyond the initial bid expiration date of October 16, 2023. Mr. Petrovich moved to award the bid to A.M. Rizzo Electrical Contractors, Inc., contingent upon execution of the required construction contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #02-21-22-03 “Custodial Services – Addition of 98 Elm Street Shelter as a Location – Health & Human Services Dept.”** Mr. Volpe reported that the Health & Human Services Dept. submitted a requisition, made out to Custom Care Building Services, to provide cleaning at the Homeless Shelter at 98 Elm Street at a cost of \$1,975.00 per

Over



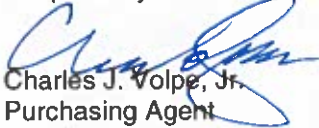
month. Mr. Volpe informed the Board that the subject bid had previously been awarded to Custom Care Building Services for this fiscal year, with an option to renew for two additional years. Ms. Carvalho moved to amend the bid award with Custom Care Building Services to add the 98 Elm Street Shelter location. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Behavioral Health Training – Fire Dept.”** Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Behavioral Wellness Resources, for a 5-day onsite behavioral health training program at a total cost of \$10,900.00. Mr. Volpe informed the Board that, along with the requisition, the Fire Dept. included a sole source justification for Behavioral Wellness Resources to provide this training. Mr. Volpe noted that the sole sourced justification indicated that the principal of this vendor, Retired Fire Captain Tim Dietz, who will actually be providing this training, is a nationally renowned first responder medical health professional. Mr. Volpe noted that the sole source justification goes on to indicate that Retired Captain Dietz has co-authored a book that is going to be used in upcoming promotional exams for the Danbury Fire Dept. Mr. Volpe noted that the requisition indicated that the cost of this training would be paid for with American Rescue Plan Act (ARPA) funds. Chief Thode moved to award the requisitioned training to Behavioral Wellness Resources as a sole source, contingent upon final approval by PKF O’Connor Davies, the City’s financial ARPA consultant. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Purchase New 2023 Ford Explorer 4DR 4X4 XLT Vehicles (4) – Police Dept.”** Mr. Volpe reported that the Police Dept. submitted four quotes from Chapman Ford for the purchase of the subject vehicles. Mr. Volpe stated that two vehicles were quoted at a cost of \$41,361.00/each, one was quoted at \$41,856.00 and one at \$41,906.00 – total of \$166,484.00. Mr. Volpe informed the Board that Chapman Ford quoted the vehicles per their current State of Pennsylvania COSTARS contract award. Mr. Volpe noted that these vehicles were presently in-stock, and that Chapman Ford was hold them for the Policed Dept. pending the outcome of the Board of Awards meeting. Lieutenant Fabich moved to award the quoted vehicles to Chapman Ford per the COSTARS contract. Mr. Garrick seconded the motion. Mr. Volpe noted that MHQ, Inc. provided a State of CT contract price quote for the 2024 version of this particular vehicle at \$42,804.00. Mr. Volpe noted that the delivery time for the 2024 model was uncertain due to continuing supply chain issues and the recently settled workers strike. The motion was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:16 A.M.

Respectfully submitted,

  
Charles J. Volpe, Jr.  
Purchasing Agent

cc: All Attendees  
Mayor Esposito  
J. Giegler  
A. Iadarola  
S. Kaminski  
N. Wagner