



CITY OF DANBURY

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CHARLES J. VOLPE, JR.
PURCHASING AGENT

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October 25, 2023

To: File

Re: Board of Awards, Wednesday, October 25, 2023

Attending: J. Kleinhans, Assistant Finance Director
R. Edwards, Assistant Corporation Counsel
N. Ballwig, Legal Secretary, Corporation Counsel
M. Cassavechia, Director of Emergency Management
S. Hanley, Superintendent of Public Buildings
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
D. Day, Superintendent of Public Utilities
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Google Meet conference call) to consider the following:

“Furnish & Install Warning System Equipment on Special Service Vehicles (2) – Dept. of Emergency Management” Mr. Volpe informed the Board that this work was previously awarded to Precision Brakeworks at a cost of \$36,361.27 per vehicle – total of \$72,722.54. Mr. Volpe stated that the vendor contacted the Dept. of Emergency Management to inform them that they were experiencing supply chain issues with obtaining the Whelen equipment that was quoted, and to offer to substitute Soundoff Signal equipment that would be more readily available and present a cost savings. Mr. Volpe stated that the Dept. of Emergency Management researched the Soundoff Signal equipment and found it to be an acceptable alternative to the Whelen product. Mr. Volpe reported that Precision Brakeworks submitted a revised quote with the Soundoff Signal equipment, discounted per their current City of Danbury bid award, at a cost of \$36,319.49 per vehicle – total of \$72,638.98. Mr. Cassavechia moved to amend the purchase order to allow for the quoted alternate Soundoff Signal equipment. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Door Replacements at Danbury Public School Beaver Brook Administration Building – Public Buildings Dept.” Mr. Volpe informed the Board that this work was previously awarded to BMP Construction in the total amount of \$75,508.09. Mr. Volpe reported that the Public Buildings Dept. submitted a change order request to increase the

Over



total order amount by \$4,747.32 to cover the cost of rotted trim that was discovered during the course of performing the door replacements. Mr. Hanley moved to allow for the change order as requested. Mr. Kleinhans seconded the motion, which was then carried unanimously.

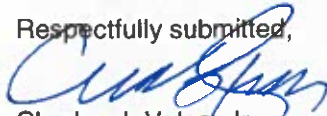
“Emergency Replacement of Boiler at Engine 26 – Fire Dept.” Mr. Volpe informed the Board that this work was previously awarded to McKenney Mechanical in the amount of \$137,584.00, plus \$33,550.00 for related excavation work. Mr. Volpe reported that Assistant Chief Lounsbury advised that McKenney Mechanical that there was a concern with hitting water when excavating the trench in which the propane tank would be placed. Mr. Volpe reported that McKenney Mechanical submitted a change order proposal to install a concrete base in the trench, for which the propane tank would then be fastened to, in the total amount of \$7,575.00. Chief Thode moved to approve the change order proposal as submitted by McKenney Mechanical. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“2023 Hydropneumatic Tank Inspections – Public Utilities Dept.” Mr. Volpe informed the Board that this work was previously awarded to Tata & Howard on June 7, 2023, per their on-call services contract with the City of Danbury. Mr. Volpe informed the Board that he mistakenly presented the award amount at \$40,000.00, and the minutes then reflected that amount. Mr. Volpe stated that the actual amount of the award should have been \$41,000.00. Mr. Day moved to award the subject services to Tata & Howard per their on-call contract with the City of Danbury in the corrected amount of \$41,000.00. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Purchase Ruggedized Tablets with Keyboards (10) for the Police Dept. – IT Dept.” Mr. Volpe reported that Mr. Gentile submitted a requisition, made out to Dell Computer, to purchase the subject items at a total cost of \$25,370.40. Mr. Volpe informed the Board that Dell computer quoted the items per their current State of CT contract award. Mr. Volpe reported that a State of CT contract quote was also obtained from Telrepco for the Panasonic equivalent unit at a total cost of \$28,950.00. Mr. Volpe stated that the purchase was being funded through the American Rescue Plan Act (ARPA). Mr. Volpe stated that, in his opinion, the receipt of the two contract quotes would satisfy the City's and ARPA's procurement requirements. Mr. Gentile moved to award the requisitioned items to Dell Computer per the State contract, contingent upon final approval by PKF O'Connor Davies, the City's financial ARPA consultant. Mr. Kleinhans seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Ms. Natale seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:17 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner