



CITY OF DANBURY
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September 13, 2023

To: File

Re: Board of Awards, Wednesday, September 13, 2023

Attending: J. Kleinhans, Assistant Finance Director
R. Edwards, Assistant Corporation Counsel
N. Ballwig, Legal Secretary, Office of Corporation Counsel
T. Nolan, Superintendent of Public Services
D. Day, Superintendent of Public Utilities
T. Hughes, Superintendent of Construction Services
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
S. Hanley, Superintendent of Public Buildings
K. Chung, Assistant Library Director
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Peterbilt Truck Long Block Engine Replacement – Equipment Maintenance Dept.”

Mr. Volpe reported that this work was previously awarded to Peterbilt of Southern Connecticut, as a sole source, in the amount of \$39,193.61. Mr. Volpe informed the Board that the Equipment Maintenance Dept. had now submitted a request to amend the previous award amount by an additional \$10,033.85 to cover additional required repairs. Mr. Nolan moved to allow for the amendment as requested. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Emergency Road Pavement Repair Work – Water Main Break in the area of Main & North Streets – Public Utilities Dept.”

Mr. Volpe informed the Board that this item was declared an emergency at the August 30, 2023 meeting. Mr. Volpe noted that the sealed bid requirement was waived, and that an attempt would be made to obtain three competitive written quotes. Mr. Volpe stated that A&J Paving, Waters Construction and American Pavement Specialists were all contacted to quote on this. Mr. Volpe reported that American Pavement responded that they were unable to quote due to their current workload. Mr. Volpe reported that A&J Paving quoted a total cost of \$41,900.00 and Waters Construction quoted a total cost of \$49,967.00. Mr. Day moved to award the paving work to A&J Paving at the low total quote amount of \$41,900.00. Mr. Kleinhans seconded the motion, which was then carried unanimously.

Over

“Furnish & Install Fence at Rogers Park Softball Field #3 – Construction Services Dept.” Mr. Volpe reported that Mr. Hughes submitted a quote from Frankson Fence, dated July 6, 2023, to perform the subject work in the total amount of \$24,893.61. Mr. Volpe informed the Board that Frankson Fence quoted this work per their current State of CT contract award. Mr. Hughes moved to award the quoted work to Frankson Fence per the State contract. Mr. Hughes noted that the cost of the work would be charged to account #DONATIONS.3005-6100.0305. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Purchase of New Pierce Pumper – Fire Dept.” Mr. Volpe reported that the Fire Dept. submitted a bid from Firematic Supply Co. Inc., dated September 1, 2023, to supply a new Pierce pumper at a total cost of \$995,000.00. Mr. Volpe informed the Board that Firematic Supply quoted the pumper per the current Pierce HGAC government cooperative contract award. Mr. Volpe noted that, along with the bid, the Fire Dept. included a sole source justification Firematic to provide the Pierce pumper. Mr. Volpe noted that the sole source justification indicated that the Fire Dept. had previously standardized on Pierce apparatus for operating and maintenance efficiencies. Mr. Volpe informed the Board that the Fire Dept. also provided a letter from Pierce Manufacturing, which indicated that Firematic Supply is their exclusive dealer for the Connecticut territory. Mr. Volpe stated that the cost of the pumper would be paid for with American Rescue Plan Act (ARPA) funds. Mr. Volpe stated that, in his opinion, the HGAC contract pricing and sole source justification would satisfy both the City's and ARPA's purchasing requirements. Chief Thode moved to award the purchase of the Pierce pumper as bid per the HGAC contract and sole source justification, contingent upon approval by PKF O'Connor Davies, the City's ARPA financial consultant, and execution of the required contract document. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Emergency Chiller Repairs at Mill Ridge Elementary School – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Trane Technologies, to have the subject work performed in the total quoted amount of \$25,703.09. Mr. Volpe informed the Board that Trane quoted the work per their current Omnia government cooperative contract award. Mr. Hanley moved to award the requisitioned work to Trane as per their Omnia contract. Mr. Kleinhans seconded the motion, which was then carried unanimously.

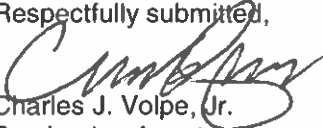
“Danbury Fair Mall Community Organization Participation Agreement – Public Library” Mr. Volpe reported the Library submitted the subject agreement for a marketing event at the Danbury Fair Mall on September 25 and September 26 2023 to promote Library Card sign-up. Mr. Volpe noted that this is indicated as a Non-Tenant No Fee agreement. Ms. Chung moved to allow for the Office of Corporation Counsel to facilitate the execution of this agreement. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Annual Maintenance & Support for Spreadsheet Server for New World ERP System – IT Dept.” Mr. Volpe reported that Mr. Gentile submitted a requisition, made out to Insight Software, to have the subject service provided in the total amount of \$20,844.84. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for Insight Software, which indicated that they are the developer of the proprietary Spreadsheet software presently being used. Mr. Gentile moved to award the requisitioned service to Insight Software as a sole source. Mr. Kleinhans seconded the motion, which was then carried unanimously.

“Renewal of Annual Polimorphic Systems Constituent Engagement Software Subscription – IT Dept.” Mr. Volpe reported that the City of Danbury had previously awarded, and executed an agreement for, this subscription for a one-year period. Mr. Volpe reported that Mr. Gentile submitted a request to renew the subscription with Polimorphic, as allowed by the existing agreement, for the period October 1, 2023 through September 30, 2024 at a total cost of \$25,000.00. Mr. Volpe informed the Board that, along with the agreement, Mr. Gentile moved to extend the existing subscription agreement for an additional year as indicated. Mr. Kleinhans seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Kleinhans seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:18 A.M.

Respectfully submitted,


Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner