



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR., CPPB
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

August 2, 2023

To: File

Re: Board of Awards, Wednesday, August 2, 2023

Attending: D. Garrick, Finance Director
R. Edwards, Assistant Corporation Counsel
N. Ballwig, Legal Secretary, Office of Corporation Counsel
A. Iadarola, Public Works Director/City Engineer
T. Hughes, Superintendent of Construction Services
P. Ridenhour, Police Chief
T. Nolan, Superintendent of Public Services
M. Safranek, Airport Administrator
S. Hanley, Superintendent of Public Buildings
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Bid #03-22-23-03 “Richter House Improvements” Mr. Volpe reported that two bids were received, and that the apparent low bidder was J.A. Rosa Construction at a summation of \$1,933,457.00. Mr. Hughes moved to award the bid to J.A. Rosa Construction as having been determined to be the lowest responsive and responsible bidder. Mr. Garrick seconded the motion, which was then carried unanimously.

“Pre-Demolition Hazardous Building Materials Inspection, Abatement Design & Monitoring, Building Demolition Design and Oversight Services for 98 Elm Street Shelter – Construction Services Dept.” Mr. Volpe reported that Mr. Hughes submitted a proposal from Eagle Environmental to perform the subject services in the total amount of \$43,075.00. Mr. Volpe informed the Board that Eagle Environmental proposed the work per their current on-call services contract with the City of Danbury. Mr. Hughes moved to award the proposed work to Eagle Environmental as per their on-call services contract with the City of Danbury. Mr. Hughes noted that the cost of the services would be funded through the Cares Act. Mr. Garrick seconded the motion, which was then carried unanimously.

“Engineering Services for Downtown Danbury Transit-Oriented Development (TOD) Streetscape Renaissance Project, Phase I, Construction Inspection Services” Mr. Volpe informed the Board that the City of Danbury had previously awarded engineering services for the TOD project to Martinez, Couch & Associates. Mr. Volpe reported that Mr.

Over

Hughes submitted a request for additional services in the amount of \$30,984.00 for Martinez, Couch & Associates to perform construction related inspections. Mr. Hughes moved to award the additional services to Martinez, Couch & Associates. Mr. Garrick seconded the motion. Mr. Volpe noted that it was indicated that the cost of the additional services would be charged to account #RGTOD2017.1220-5400.2320. The motion was then carried unanimously.

“Upgrade and Service Existing Ground Water Treatment System at the Magnet School – Construction Services Dept.” Mr. Volpe reported that the Construction Services submitted a requisition, made out to AES Remedial Contracting, to have the subject work performed in the total estimated amount of \$25,693.40. Mr. Volpe informed the Board that AES Remedial Contracting estimated the work per their current heavy equipment rental and related trade labor services bid award with the City of Danbury. Mr. Hughes moved to award the requisitioned work to AES Remedial Contracting per their current heavy equipment rental and related trade labor services bid. Mr. Garrick seconded the motion. Mr. Hughes indicated that the cost of the work would be charged to account #CP2324.3041-7000.0604. The motion was then carried unanimously.

“Rental Vehicles for Special Investigations Division and Community Conditions Unit – Police Dept.” Mr. Volpe reported that the Police Dept. submitted a requisition, made out to Enterprise Holdings, to rent unmarked vehicles on an as required basis, in the estimated annual amount of \$30,000.00. Mr. Volpe informed the Board that the cost of the rental vehicles would be per Enterprise Holdings’ current State of CT contract award. Mr. Volpe noted that the cost of the rentals would be paid for through Federal Asset Forfeiture funds. Chief Ridenhour moved to award the requisitioned vehicle rentals to Enterprise Holdings as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Precast Concrete Units and Related Items – Highway Dept.” Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to Connecticut Precast, to purchase fifty catch basin tops at a total cost of \$21,500.00. Mr. Volpe informed the Board that Connecticut Precast quoted the catch basin tops per their current State of CT contract award. Mr. Volpe informed the Board that the State of CT awarded the subject items to Connecticut Precast and United Concrete. Mr. Volpe stated that the Highway Dept. routinely purchases these items as needed throughout the year from both vendors based on the low State contract unit prices. Mr. Volpe recommended that the award be made to both vendors to purchase items as needed throughout the fiscal year as per the State contract. Mr. Nolan moved to award the purchase of precast concrete units and related items, as needed for the fiscal year, to Connecticut Precast and United Concrete as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Polyethylene, Corrugated Pipe Tubing and Geotextile Filter Fabric – Highway Dept.” Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to Jack Farrelly Company, to purchase pipe and fittings in the total amount of \$21,359.00. Mr. Volpe informed the Board that Jack Farrelly Company quoted the items per their current State of Ct contract award. Mr. Volpe stated that the Highway Dept. routinely purchases these items as needed throughout the year, and that he recommended that the award be made to Jack Farrelly Company to purchase items as needed throughout the fiscal year as per the State contract. Mr. Nolan moved to award the purchase of the subject items, as needed for the fiscal year, to Jack Farrelly Company as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #07-23-24-01 “Glass Replacement Services – Auto & Building” Mr. Volpe informed the Board that this was a unit price bid for work to be performed as required for a one-year period. Mr. Volpe reported that Glass Pro of Danbury submitted the only auto glass bid and K-Man Glass submitted the only building glass bid. Mr. Nolan moved to award the bid to the two bidders for work as required. Mr. Garrick seconded the motion, which was then carried unanimously.

“Purchase Tiger RBF-130 Mower with Flail Head Attachment - Airport” Mr. Volpe reported that the Airport submitted a requisition, made out to Equipment Specialists, to purchase the subject item at the total quoted cost of \$24,670.00. Mr. Volpe informed the Board that Equipment Specialists quoted the mower per the current Sourcewell government cooperative contract award for Tiger equipment. Mr. Safranek moved to award the requisitioned mower to Equipment Specialists as per the Sourcewell contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Security Guard Services for City Hall – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Allied Universal Security, for security guard services as needed at City Hall for fiscal year 2023 – 2024, at a billing rate of \$37.56 per hour, in the estimated amount of \$85,000.00. Mr. Volpe informed the Board that Allied Universal would be providing these services per their current State of CT contract award. Mr. Hanley moved to award the requisitioned services to Allied Universal Security as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual Building Automation Service Agreements for School Buildings – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a proposal from Connecticut Controls Corp. to renew the subject service at Park Avenue School, Danbury High School, Pembroke School, Great Plain School, and the Head Start Center at a total cost of \$24,800.00. Mr. Volpe informed the Board that, along with the proposal, the Public Buildings Dept. included a sole source justification for Connecticut Controls, which indicated that they are the area designated service representative for the Niagara Control Systems installed at these school locations. Mr. Hanley moved to award the proposed service to Connecticut Controls as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

“Annual HVAC Planned Service Agreements for the Magnet School and Danbury High School – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted two proposals from Johnson Controls to provide the subject services for the two subject locations based upon three-year agreements. Mr. Volpe indicated that the year 1 cost for the Magnet School would be \$4,986.25, the year 2 cost would be \$5,336.00 and the year 3 cost would be \$5,710.00. Mr. Volpe stated that the year 1 cost for Danbury High School would be \$16,081.00, the year 2 cost would be \$17,046.00 and the year 3 cost would be \$18,069.00. Mr. Volpe informed the Board that Johnson Controls proposed these services per their current Sourcewell government cooperative contract award. Mr. Hanley moved to award the proposed services to Johnson Controls as per the Sourcewell contract, contingent upon execution of agreements acceptable to the City of Danbury. Mr. Garrick seconded the motion, which was then

“Arbitrage Rebate Computation Services – Finance Dept.” Mr. Volpe reported that the Finance Dept. submitted a requisition, made out to AMTEC, to have the subject work performed in the proposed amount of \$39,850.00. Mr. Volpe informed the Board that, along with the requisition, Mr. Garrick included a sole source justification, which indicated

that AMTEC was recommended by the City's bond counsel, Robinson & Cole, based on their experience and expertise in this area. Mr. Volpe noted that the sole source justification goes on to indicate that AMTEC had provided these services for the City of Danbury in the past to remain compliant with IRS regulations. Mr. Garrick moved to award the proposed services to AMTEC as a sole source, contingent upon execution of the required agreement. Attorney Edwards seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:25 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner