

CIVIL SERVICE COMMISSION
MEETING MINUTES
July 12, 2023
10:00 A.M.
Via Videoconference (ZOOM)

Roll Call:

The meeting was called to order by Chair Susan Ward; also present were Commissioner Rick Rogers, Nelly Espinal, Chief Examiner, Police Chief Patrick Ridenhour, Christina Norman, HR Generalist, Deputy Police Chief Michael Sturdevant, Assistant Corporation Counsel Dianne Rosemark, Aleyda Martinez, HR Assistant, Acting Health Director Fernanda Carvalho, Ginny Werner, Director of Human Resources, and member(s) of the public Douglas Barrientos-Vasquez, Silvia Chavez, Franklin Dube, Geoffrey Rice, John Samaniego, Randy Polanco, Tiffany Robertson, and Ileana Hernandez.

Minutes: Meeting June 14th, 2023

Motion made by Commissioner Rogers and seconded by Chair Ward, to accept the meeting minutes dated Wednesday, June 28th, 2023 Motion carried unanimously.

Personnel Status:

New Hires

Jason Friedman – Tree Climber / Operator
Jessica Stahl – Clerk Typist II
Michael Tine – Police Officer

Promotions

Fire Lieutenants promoted January 4th, 2023
Gabriel Rivera, Kenneth Stillson III & Adam Horosky
Kim Pisciotta- Assistant Tax Collector

New Business:

Appeals: Payroll Supervisor Applicants

Assistant Corporation Counsel Dianne Rosemark explained the option of going into executive session, in which the recording is stopped and discussion with the commission not be made public or stay in open session and the discussion be made public.

Chair Susan Ward offered the candidates appealing their application for the position of Payroll Supervisor the opportunity to enter into executive session, should they wish to; applicant 54093378 choose to go into executive session.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Tiffany Robertson's application appeal. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to reverse the original rejection and accept the appeal for applicant #54093378 to continue in the next step in the application process. Motion carried unanimously.

Chair Susan Ward offered the candidates appealing their application for the position of Payroll Supervisor the opportunity to enter into executive session, should they wish to; applicant 46647227 choose to go into executive session.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Ileana Hernandez's application appeal. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Chair Ward and seconded by Commissioner Rogers, to reverse the original rejection and accept the appeal for applicant #46647227 to continue in the next step in the application process. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to uphold the original decision to reject application 54087699. Motion carried unanimously.

Request removal of candidate- Entry Level Police Officer Eligibility List

Chair Susan Ward offered the candidates being considered for removal from the Entry Level Police Officer eligibility list, the opportunity to enter into executive session, should they wish to.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Douglas Barrientos-Vasquez's request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #233809, Douglas Barrientos-Vasquez from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Silvia Chavez request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #202708, Silvia Chavez from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Franklin Dube request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #19442, Franklin Dube from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #191943 Daniel Prenka, as the applicant requested to be removed from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Geoffrey Rice request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #242253, Geoffrey Rice from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate John Samaniego's request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #187273, John Samaniego from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #126110, Dakary Watkins from the eligibility list. Motion carried unanimously.

Request removal of candidate- Certified Police Officer Eligibility List

Chair Susan Ward offered the candidate being considered for removal from the Certified Police Officer eligibility list, the opportunity to enter into executive session, should they wish to.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Randy Polanco's request for removal from the eligibility list. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #591188, Randy Polanco from the eligibility list. Motion carried unanimously.

Candidate Request removal- Entry Level Firefighter Eligibility List

Motion made by Commissioner Rogers, seconded by Chair Ward to remove candidate #51827211, Dylan Sparaco, as the applicant requested to be removed from the eligibility list. Motion carried unanimously.

Certification of the Staff Engineer Eligibility List

Motion made by Commissioner Rogers, seconded by Chair Ward, to certified the Staff Engineer Eligibility list with an expiration date of July 12th, 2024. Motion carried unanimously.

Appeal: Payroll Supervisor Applicant # 54087699

Motion made by Commissioner Rogers, seconded by Chair Ward, to re-visit the appeal request for applicant 54087699, since she just joined the meeting. Motion carried unanimously.

Chair Susan Ward offered the candidate appealing her application for the position of Payroll Supervisor the opportunity to enter into executive session, should they wish to; applicant 54087699 choose to go into executive session.

Motion made by Commissioner Rogers, seconded by Chair Ward, to move into executive session to discuss candidate Alicia Leone's application appeal. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to return from executive session and start recording again. Motion carried unanimously.

Motion made by Commissioner Rogers, seconded by Chair Ward to reverse the original rejection and accept the appeal for applicant #54087699 to continue in the next step in the application process. Motion carried unanimously.

Qualification of Applications: - Sanitarian

Motion made by Commissioner Rogers, seconded by Chair Ward, to reject the following applications 45571597, 21218741, 51119007, 15685315, 34515364, 5431045, 48216742, 53080274, and 54424855 and to accept applicant 19629327 and that the Department Head interview be in lieu of testing. Motion carried unanimously.

Qualification of Applications: - Assistant Building Inspector/Plan Reviewer

Motion made by Commissioner Rogers, seconded by Chair Ward, to reject the following applications 54332779, 54265419, 54345773, 53507339, and 53080274 and to accept applicant 54295654 and that the Department Head interview be in lieu of testing. Motion carried unanimously.

Qualification of Applications: - Senior Project Leader

Motion made by Commissioner Rogers, seconded by Chair Ward, to reject the following applications 53079543, 54172172, and 54297037 and to accept applicants, 54367229, 54322429, 54347389, and 52556891. Motion carried unanimously.

Motion made by Chair Ward and seconded by Commissioner Rogers to add to the agenda the request for additional interviews for Entry Level Firefighter. Motion carried unanimously.

A request was made to the Commission to allow a blanket of additional interviews for the position of Entry Level Firefighters. The Commissioners allowed for up to an additional 25 candidates to be interviewed during the hiring and interview process.

Motion made by Commissioner Rogers and seconded by Chair Ward, to allow for the additional interviews (up to 25 additional) for the Entry Level Firefighter position/hiring process. Motion carried unanimously.

Adjourn

Motion made by Commissioner Rogers, seconded by Chair Ward to adjourn. Motion carried unanimously.