

CIVIL SERVICE COMMISSION  
MEETING MINUTES  
June 28, 2023  
10:00 P.M.  
Via Videoconference (ZOOM)

**Roll Call:**

The meeting was called to order by Chair Susan Ward. Also present were Commissioners Rick Rogers and John Neumuller, Police Chief Patrick Ridenhour, Aleyda Martinez, HR Assistant, Christina Norman, HR Generalist, Doug Evanuska, Lead Tree Operator, Ginny Werner, Director of Human Resources, Andi Gray, Payroll Supervisor and member(s) of the public Anthony Festo, Cooper Whiteside, Vincent Zhao and Richard Sobscak.

**Minutes: Meeting June 14th, 2023**

*Motion made by Chair Ward, seconded by Commissioner Neumuller, to accept the meeting minutes dated Wednesday, June 14<sup>th</sup>, 2023 Motion carried unanimously.*

**Personnel Status:**

**New Hires**

Eric Murph, Certified Police Officer  
Anthony Rountos, Public Health Inspector

**Promotions**

Marc Andretto, Operator Repair Person

**New Business:**

**Request removal of candidates- Entry Level Police Officer Eligibility List**

*Chair Susan Ward offered the candidates being considered for removal from the Entry Level Police Officer eligibility list, the opportunity to enter into executive session, should they wish to. None of the candidates requested to move into executive session.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove candidate #228118 Richard Sobczak. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove candidate #214206 Vincent Zhao. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove candidates #238453 A. Talbot and #89881 N. Datil. Motion carried unanimously.*

**Request removal of candidate- Certified Level Police Officer Eligibility List**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to remove candidate #589355 A. Festo. Motion carried unanimously.*

### **Request removal of candidate: Entry Level Firefighter**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to move into executive session to discuss candidate Cooper Whitesides request for removal from the eligibility list. Motion carried unanimously.*

*Motion made by Commissioner Neumuller, seconded by Commissioner Rogers to return from executive session and start recording again. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove candidate #20531397 C. Whiteside from the eligibility list. Motion carried unanimously.*

### **Qualification of Applications: - Engineer I**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to reject applicant #26074079. Motion carried unanimously.*

### **Qualification of Applications: - Tree Worker - Climber / Operator**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to accept applicants #27007359 & #54261672 and fail the following applicants: #5378130, #45102684 & #54265494. Motion carried unanimously.*

### **Qualification of Applications: - Payroll Supervisor**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to accept applicants #45339217. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller, to accept applicants #54186959. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Chair Ward, to accept applicant #52293303. Motion carries.*

*Motion made by Chair Ward to accept applicant #54093378. No one seconded the motion. Therefore, application is rejected. Motion is denied.*

### **Request to extend Eligibility List for Police Lieutenant**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumueller to extend the Eligibility List for Police Lieutenant for an additional year. Motion carried unanimously.*

### **Acknowledgement of Job Description**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to accept the Job Description for Environmental Compliance Inspector. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to accept the Job Description for Elderly Service Program Coordinator.*

### **Request for Civil Service Job Classification**

*Motion made by Commissioner Rogers to add Human Resources Assistant position into the Civil Service Job Classification, seconded by Commissioner Neumuller. Motion carried unanimously.*

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to add items to the agenda. Motion carried unanimously.*

### **Request Removal of Candidate – Assistant Finance Director**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove Candidate #913363 who withdrew from the process and candidate #50335084 who did not meet the requirements for the position. Motion carried unanimously.*

### **Request Removal of Candidate – Police Lieutenant**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to remove Gary Coe from the Eligibility List. Motion carried unanimously.*

### **Acknowledgement of Position Review / Job Description**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to acknowledge 2 new positions with the City of Danbury: Assistant Director of Finance – Budget & Grants & Assistant Director of Finance – Operations. Motion carried unanimously.*

### **Reversal of Candidate Removal on Certified Police Officer Eligibility List Promulgated February 8<sup>th</sup>, 2022**

*Motion made by Commissioner Rogers, seconded by Commissioner Neumuller to reverse the removal of Candidate #591188 Randy Polanco. Motion carried unanimously.*

### **Adjourn**

*Motion made by Commissioner Neumuller, seconded by Commissioner Rogers to adjourn. Motion carried unanimously.*