



CITY OF DANBURY
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June 28, 2023

To: File

Re: Board of Awards, Wednesday, June 28, 2023

Attending: D. Garrick, Finance Director
R. Edwards, Assistant Corporation Counsel
T. Nolan, Superintendent of Public Services
S. Hanley, Superintendent of Public Buildings
R. Thode, Fire Chief
W. Lounsbury, Assistant Fire Chief
M. Cassavechia, Director of Emergency Management Services
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #05-21-22-05 “Maintenance & Repair of Motorcycles” Mr. Volpe reported that this bid had previously been awarded to TP Engineering for a one-year period, which is expiring on June 30, 2023. Mr. Volpe informed the Board that the bid allowed for a one-year extension by mutual consent. Mr. Volpe reported that TP Engineering corresponded that they would be willing to hold their current bid pricing for an additional year. Mr. Nolan moved to extend the bid award with TP Engineering for an additional year at the same bid pricing as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #20-21-04-04 “Welding Services – Various Departments” Mr. Volpe reported that this bid had previously been awarded to Jim’s Welding Service for a one-year period, which is expiring on June 30, 2023. Mr. Volpe informed the Board that the bid allowed for a one-year extension by mutual consent. Mr. Volpe reported that Mr. Jim Beckman, the owner of Jim’s Welding Services, corresponded that he would be willing to hold his current bid pricing for an additional year. Mr. Nolan moved to extend the bid award with Jim’s Welding for an additional year at the same bid pricing as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

RFQ #21-22-04-14 “Hydraulic Repairs” Mr. Volpe reported that this bid had previously been awarded to T&G Sales and Service and CC Hydraulics for a one-year period, which is expiring on June 30, 2023. Mr. Volpe informed the Board that the bid allowed for a one-year extension by mutual consent. Mr. Volpe reported that both vendors corresponded that

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they would be willing to hold their current bid pricing for an additional year. Mr. Nolan moved to extend the bid award with T&G Sales and Service and CC Hydraulics for an additional year at the same bid pricing as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

“Treated Road Salt – Highway Dept.” Mr. Volpe informed the Board that, as a member, the City of Danbury elected to participate in the Capitol Region Council of Governments (CRCOG) cooperative bid for treated road salt. Mr. Volpe reported that four bids were received, and that the low bidder for the Danbury region was Morton Salt, Inc. at a price of \$99.63 per ton delivered. Mr. Nolan moved to award the bid to Morton Salt, Inc. Mr. Garrick seconded the motion, which was then carried unanimously.

“Purchase of Park Furniture – Parks Maintenance Dept.” Mr. Volpe informed the Board that two contract quotes were received for these items. Mr. Volpe reported that Childscapes quoted a total of \$97,273.00 per their State of CT contract award and Wabash Valley quoted a total of \$66,965.00 per their Sourcwell government cooperative contract award. Mr. Volpe noted that this purchase would be paid for with American Rescue Plan Act (ARPA) funds, and that, in his opinion, the two contract quotes would satisfy City and ARPA procurement requirements. Mr. Nolan moved to award the park furniture to Wabash Valley as the low bidder per the Sourcwell contract, contingent upon PKF O’Connor Davies, the City’s ARAP financial consultant, approval. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #05-20-21-03 “Exterminating Services – Public Buildings” Mr. Volpe reported that this bid had previously been awarded to Yale Termite & Pest Elimination Corp. for a one-year period, which is expiring on June 30, 2023. Mr. Volpe informed the Board that the bid allowed for a one-year extension by mutual consent. Mr. Volpe reported that Yale Termite & Pest Elimination Corp. corresponded that they would be willing to hold their current bid pricing for an additional year. Mr. Hanley moved to extend the bid award with Yale Termite & Pest Elimination Corp. for an additional year at the same bid pricing as offered. Mr. Garrick seconded the motion, which was then carried unanimously.

“Onsite Cancer Screening Services – Fire Dept.” Mr. Volpe reported that Chief Thode submitted a memo, dated June 22, 2023, in which he indicated that the Fire Dept. received an Assistance to Firefighter FEMA grant in the amount of \$63,772.00, with a 10% matching requirement from the City of Danbury, for cancer screenings for all members. Mr. Volpe stated that, in the same memo, Chief Thode indicated that the two known firms that perform these exact type services, Life Scan Wellness Centers and United Diagnostic Services, were contacted to submit cost proposals. Mr. Volpe stated that Life Scan Wellness Centers provided a baseline cost proposal, but advised that they would not be available until the second half of 2024, which would be past the grant deadline. Mr. Volpe stated that United Diagnostics also submitted a cost proposal and indicated that they would be available to perform the services in the Fall of 2023, which would satisfy the grant timeline requirement. Mr. Volpe stated that he had reached out to the membership of the Public Purchasing Association of CT to see if any of the cities or towns had experience with this type service. Mr. Volpe informed the Board that the Capitol Region Purchasing Council (CRPC) was the only member to respond. Mr. Volpe stated that the CRPC advised that they had recently awarded a medical services contract to Concentra, CorpCare and AFC Urgent Care. Mr. Volpe stated that the Fire Dept. reached out to all three of the CRPC contracted vendors. Mr. Volpe stated that Concentra and CorpCare were unable to provide onsite services as required, and that AFC Urgent Care did not respond. Mr. Volpe noted that Nuvance Health was also contacted. Mr. Volpe stated that Nuvance Health was going to require additional information to consider this requirement. Mr. Volpe stated that, because of the grant timeline, Nuvance Health was not pursued further as an option for this requirement. Chief Thode moved to award the subject services to United Diagnostic Services, contingent upon

execution of any agreement that may be required. Mr. Garrick seconded the motion, which was then carried unanimously.

“Amendment to Nuvance Health Contract to Perform OSHA Required Physicals – Fire Dept.” Mr. Volpe informed the Board that, on April 26, 2023, the Board of Awards voted to extend the subject contract for an additional year, with an updated fee schedule, for the period June 2023 to June 2024. Mr. Volpe reported that Chief Thode submitted a memo, dated June 26, 2023, in which he indicated that Nuvance neglected to include an off-site administration fee of \$220.00 per day in their updated fee schedule. Chief Thode noted that the OSHA required physicals needed to be performed off-site because of the logistics involved with the firefighters work schedules. Chief Thode then moved to amend the existing contract with Nuvance to include the off-site administration fee of \$220.00 per day. Mr. Garrick seconded the motion, which was then carried unanimously.

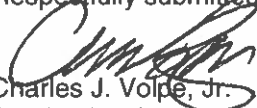
“Purchase New 2024 Ford Expedition SSV Package Vehicles (2) – Dept. of Emergency Management Services” Mr. Volpe reported that Mr. Cassavechia obtained two contract quotes for this purchase request. Mr. Volpe informed the Board that New Holland Auto Group quoted a total of \$110,437.00 for the two vehicles per their Costars government cooperative contract, and that MHQ Vehicles quoted a total of \$110,494.40 for the two vehicles per their State of CT contract. Mr. Volpe stated that this purchase was to be funded through the American Rescue Plan Act (ARPA), and that, in his opinion, the two contract quotes would satisfy the City and ARPA procurement requirements. Mr. Cassavechia moved to award the purchase of the two vehicles to New Holland Auto Group as the overall low quote per the Costars cooperative contract, contingent upon PKF O'Connor Davies, the City's financial ARPA consultant, approval. Mr. Garrick seconded the motion, which was then carried unanimously.

“Purchase New 2025-26 Wheeled Coach Class I Type III Citimedic Ambulances (2) with Stryker Transport Equipment – Dept. of Emergency Management Services” Mr. Volpe reported that Mr. Cassavechia submitted a proposal from Greenwood Emergency Vehicles to furnish the subject ambulances at a total cost of \$499,814.00. Mr. Volpe informed the Board that Greenwood Emergency Vehicles proposed the ambulances as per their current Sourcewell government cooperative contract. Mr. Volpe noted that, along with the proposal, Mr. Cassavechia included a sole source justification for the Wheeled Coach ambulances. Mr. Volpe stated that the sole source justification indicated that EMS had standardized on the Wheeled Coach ambulance for operating and maintenance efficiencies. Mr. Volpe noted that Greenwood Emergency Vehicles is the only authorized Wheeled Coach dealer for CT territory. Mr. Volpe stated that this purchase was to be funded through the American Rescue Plan Act (ARPA), and that, in his opinion, the contract quote, along with the sole source justification, would satisfy the City and ARPA procurement requirements. Mr. Cassavechia moved to award the purchase of the two ambulances to Greenwood Emergency Vehicles as per the Sourcewell contract and as a sole source, contingent upon PKF O'Connor Davies, the City's financial ARPA consultant, approval. Mr. Garrick seconded the motion, which was then carried unanimously.

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Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:20 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner