



CITY OF DANBURY

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CHARLES J. VOLPE, JR.
PURCHASING AGENT

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March 29, 2023

To: File

Re: Board of Awards, Wednesday, March 29, 2023

Attending: D. Garrick, Finance Director
R. Edwards, Assistant Corporation Counsel
C. Gardner, Chief of Water Distribution, Sewer Collection & Maintenance
N. Ballwig, Legal Secretary, Office of the Corporation Counsel
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:05 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

Bid #03-22-23-01 “Furnish & Install Dump Body with Plow & Combination Spreader”

Mr. Volpe reported that three bids were received. Mr. Volpe informed the Board that Mr. Timothy Nolan, Superintendent of Public Services, reviewed the bids and sent an email, dated March 28, 2023, in which he recommended that the award be made to Viking Cives as the low bidder for the complete stainless-steel dump body unit, with optional electric operator load cover and optional exterior cameras, at a total cost of \$109,335.00. Mr. Gardner moved to award the bid to Viking Cives as recommended by Mr. Nolan. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #02-22-23-04 “Road Maintenance/Surfacing”

Mr. Volpe informed the Board that this was a unit price bid for work to be performed as directed for the 2023 paving season. Mr. Volpe reported that three bids were received. Mr. Volpe informed the Board that one of the bidders, Dosch King Co., Inc., was not able to be considered, as they could not meet the bid insurance requirements at this time. Mr. Volpe informed the Board that Mr. Timothy Nolan, Superintendent of Public Services, reviewed the bids and sent an email, dated March 28, 2023, in which he recommended that the award be made to The Gorman Group as the low bidder meeting all the bid requirements. Mr. Gardner moved to award the bid to The Gorman Group, contingent upon execution of the required contract. Mr. Garrick seconded the motion, which was then carried unanimously.

“Renewal of West Law Subscription – Corporation Counsel”

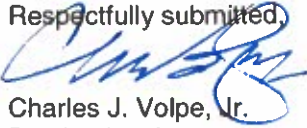
Mr. Volpe reported that the Office of the Corporation Counsel submitted a requisition, made out to Thomas Reuters, for a 36-month subscription renewal to their West Law publication. Mr. Volpe noted that the first-year cost was at \$1,987.20 per month, and that there is a year over year increase of 3% for the term of the subscription. Mr. Volpe informed the Board that, along with the requisition, Corporation Counsel included a sole source justification, which

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indicated that Thomas Reuters is the publisher of the copyrighted West Law material. Attorney Edwards moved to award the requisitioned subscription renewal to Thomas Reuters as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:10 A.M.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "C. Volpe, Jr.", is written over the typed name.

Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner