



CITY OF DANBURY
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CHARLES J. VOLPE, JR.
PURCHASING AGENT

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February 22, 2023

To: File

Re: Board of Awards, Wednesday, February 22, 2023

Attending: D. Garrick, Finance Director
R. Edwards, Assistant Corporation Counsel
V. Karukonda, Traffic Engineer
P. Ridenhour, Police Chief
D. Day, Superintendent of Public Utilities
T. Nolan, Superintendent of Public Services
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

“Traffic Signal Electrical Repairs – Engineering Dept.” Mr. Volpe reported that the City of Danbury previously issued a purchase order to Shock Electric to have the subject work performed on an as need basis, in an amount not to exceed \$15,000.00. Mr. Volpe informed the Board that the initial purchase order was issued to Shock Electric based on their current on-call electrical services bid award. Mr. Volpe reported that the Engineering Dept. had now submitted a request to amend the existing purchase order by an additional \$5,000.00. Mr. Volpe stated that Board of Awards approval is now required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Karukonda moved to allow for the amendment request as submitted and approve any additional required services as needed through the balance of the fiscal year. Mr. Garrick seconded the motion, which was then carried unanimously.

“Change Order to Purchase of New Ford Utility Police Interceptor Vehicles – Police Dept.” Mr. Volpe informed the Board that, on August 17, 2022, the City of Danbury had awarded the purchase of fifteen 2022 Ford Utility Police Interceptor vehicles MHQ Municipal Vehicles, at a cost of \$33,775.00/each, per their State of CT contract award. Mr. Volpe informed the Board that, due to market and supply chain conditions, MHQ Municipal was only able to deliver five of the vehicles based on their allotment from Ford. Mr. Volpe informed the Board that the State of CT awarded a new contract to MHQ Municipal on January 15, 2023 for 2023 Ford Utility Police Interceptor vehicles at a cost of \$43,156.00/each. Mr. Volpe reported that the Police Dept. put in a change order request to purchase ten 2023 Ford Utility Police Interceptor vehicles at the new State contract price of \$43,156.00/each. Chief Ridenhour moved to allow for the change order as requested. Mr. Garrick seconded the motion, which was then carried unanimously.

Over

Bid #04-21-22-02 “Chemicals – Water Dept. – Sodium Hydroxide (Caustic Soda) Price Increase Request”

Mr. Volpe reported that the City of Danbury had previously awarded Sodium Hydroxide to Univar Solutions at a cost of \$.1606 per wet pound for the period July 1, 2022 through June 30, 2023. Mr. Volpe informed the Board that Univar has now requested a price increase to \$.1978 per wet pound through the conclusion of the contract period. Mr. Volpe stated that the bid does allow for a price increase after the first six months if substantiated. Mr. Volpe stated that Univar did provide current product market information to support their request. Mr. Volpe stated that JCI Jones Chemical was the next low bidder for this product at \$.1737 per wet pound. Mr. Volpe stated that JCI Jones indicated in their bid that their pricing would be subject to change quarterly after December 31, 2022. Mr. Volpe stated that the bid prices from the other two vendors, Kuehne Chemical and Surpass Chemical, were both higher than Univar's requested increased price at \$.1994 and \$.4425, respectively. Mr. Day moved to allow for the price increase for Sodium Hydroxide as requested by Univar Solutions. Mr. Garrick seconded the motion, which was then carried unanimously.

Bid #02-20-21-08 “Road-Paving Related Drainage Repairs”

Mr. Volpe reported that this bid had previously been awarded to Earthmovers, Inc. for the 2022 paving season. Mr. Volpe informed the Board that this bid award may be renewed for an additional year by mutual consent. Mr. Volpe stated that Earthmovers was provided with the updated State wage rates and Danbury Police traffic control rates that would be applicable for the 2023 paving season. Mr. Volpe stated that, after having reviewed the updated rates, Mr. Edward Killian III, Vice-President of Earthmovers, Inc., sent an email dated February 9, 2023, in which he indicated that his company would be willing to extend their current bid pricing for the 2023 paving season. Mr. Nolan moved to extend the contract award with Earthmovers, Inc. for an additional year as offered, contingent upon Corporation Counsel review. Mr. Garrick seconded the motion, which was then carried unanimously.

“Automotive & Equipment Oils, Hydraulic Fluids and Greases – Equipment Maintenance Dept.”

Mr. Volpe reported that the City of Danbury previously issued a purchase order to LF Powers to purchase the subject items on an as need basis, in an amount not to exceed \$15,000.00. Mr. Volpe informed the Board that the initial purchase order was issued to LF Powers based on their current State of CT contract award. Mr. Volpe reported that the Equipment Maintenance Dept. had now submitted a request to amend the existing purchase order by an additional \$3,000.00. Mr. Volpe stated that Board of Awards approval is now required because the cost of the amended purchase order would exceed \$15,000.00, which is the limit of his authority. Mr. Nolan moved to award the purchase of automotive and equipment oils, hydraulic fluids and greases to LF Powers as per the State contract as needed through the balance of the fiscal year. Mr. Garrick seconded the motion, which was then carried unanimously.

“Purchase of Peterbilt Cab & Chassis – Highway Dept.”

Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to The Peterbilt Store, to purchase the subject items at a total quoted cost of \$137,121.00. Mr. Volpe informed the Board that The Peterbilt Store quoted the items per their current Sourcwell government cooperative contract award. Mr. Nolan moved to award the requisitioned equipment to The Peterbilt Store as per the Sourcwell contract. Mr. Garrick seconded the motion, which was then carried unanimously.

"Pothole Repair Service – Highway Dept." Mr. Volpe reported that the Highway Dept. submitted a requisition, made out to Patch Management, Inc., to have the subject service provided at a cost of \$800.00 per ton, in an amount not to exceed \$38,400.00. Mr. Volpe informed the Board that, along with the requisition, the Highway Dept. included a sole source justification form, which indicated that the service provided by Patch Management was proprietary to them and that no other known product exists or is available from other vendors. Mr. Nolan moved to award the requisitioned service to Patch Management, Inc. as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:15 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.
Purchasing Agent

cc: All Attendees
Mayor Esposito
J. Giegler
A. Iadarola
S. Kaminski
N. Wagner