



CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

CHARLES J. VOLPE, JR.
PURCHASING AGENT

(203) 797-4571 PHONE
(203) 796-1527 FAX
c.volpe@danbury-ct.gov

February 8, 2023

To: File

Re: Board of Awards, Wednesday, February 8, 2023

Attending: D. Garrick, Finance Director
R. Edwards, Assistant Corporation Counsel
S. Hanley, Superintendent of Public Buildings
C. Kindya, Administrative Manager, Public Utilities Dept.
F. Gentile, Manager of Information Technology
D. Natale, Assistant Purchasing Agent
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:00 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

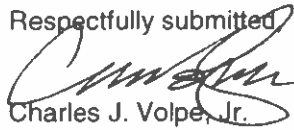
“Emergency Replacement of the Heat Pump at Police Headquarters – Public Buildings Dept.” Mr. Volpe reported that the Public Buildings Dept. submitted a requisition, made out to Sav-Mor Cooling & Heating, Inc. to have the subject work performed. Mr. Volpe informed the Board that the estimated cost of this work was greater than \$15,000.00, which would normally require the issuance of a sealed bid request. Mr. Hanley informed the Board that the heat pump that services the server room at Police Headquarters has stopped working and is beyond repair. Mr. Hanley noted that this server room controls the cameras and the key access in the prisoner detention area. Mr. Hanley moved to declare this item an emergency, waive the formal bidding requirement and attempt to obtain three quotes. Mr. Garrick seconded the motion. Mr. Hanley stated that the work would be awarded to the lowest responsive bidder. Mr. Volpe stated that the quotes for this work would be due this week. Mr. Volpe stated he would notify the Board members of the outcome of the quote request. The motion was then carried unanimously.

“On-Call Water Treatment Consultation Services for West Lake & Margerie Water Treatment Plants – Public Utilities Dept.” Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to GHD, Inc., to have the subject services performed in a total amount not to exceed \$20,000.00. Mr. Volpe informed the Board that GHD proposed the work per their current on-call services contract with the City of Danbury. Mr. Kindya moved to award the requisitioned work to GHD, Inc. as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

Over

“Purchase of iPads (35) with Cases for Fire Dept. – IT Dept.” Mr. Volpe reported that Mr. Gentile submitted a requisition, made out to Verizon, to purchase the subject items at a total cost of \$20,532.29. Mr. Volpe informed the Board that Verizon quoted the items per their current State of CT contract award. Mr. Volpe informed the Board that two other higher contract quotes were obtained for this particular request. Mr. Volpe reported that Insight Public Sector quoted a total cost of \$26,809.25 per their Omnia government cooperative contract and CDW-G quoted a total of \$29,122.19 per their current National IPA government cooperative contract award. Mr. Volpe stated that this purchase request was being charged to the American Rescue Plan Act (ARPA). Mr. Volpe stated that, in his opinion, the three contract quotes obtained would satisfy the City’s and ARPA’s procurement requirements. Mr. Gentile moved to award the requisitioned items to Verizon per the State contract, contingent upon final approval by PKF O’Connor Davies, the City’s financial ARPA consultant. Mr. Garrick seconded the motion. Mr. Gentile informed the Board that these iPads would replace mobile data terminals being used by the Fire Dept. Mr. Volpe noted that he would include the City of Danbury ARPA contract addendum to the purchase order when issued. The motion was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Mr. Garrick seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:10 A.M.

Respectfully submitted

Charles J. Volpe, Jr.
Purchasing Agent

- cc: All Attendees
- Mayor Esposito
- J. Giegler
- A. Iadarola
- S. Kaminski
- N. Wagner