



# CITY OF DANBURY

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January 11, 2023

To: File

Re: Board of Awards, Wednesday, January 11, 2023

Attending: D. Garrick, Finance Director  
R. Edwards, Assistant Corporation Counsel  
R. Thode, Fire Chief  
W. Lounsbury, Assistant Fire Chief  
D. Day, Superintendent of Public Utilities  
T. Hughes, Superintendent of Construction Services  
C. Gardner, Chief of Water Distribution, Sewer Collection & Maintenance  
F. Gentile, Manager of Information Technology  
D. Natale, Assistant Purchasing Agent  
C. Volpe, Purchasing Agent

The Board of Awards convened at 10:03 A.M. in the Purchasing Dept. Conference Room (virtual meeting – attendees via Zoom conference call) to consider the following:

**“Annual Assessment for Medical Frequency Coordination Services – Fire Dept.”** Mr. Volpe reported that the Fire Dept. submitted a requisition, made out to Northwest Connecticut Public Safety, for the second half of the fiscal year 2022-2023 assessment in the amount of \$17,475.50. Mr. Volpe noted that the first half of the 2022-2023 fiscal year assessment for that same amount was approved at the July 20, 2022 Board of Awards as a sole source. Mr. Volpe noted that he mistakenly presented the \$17,475.50 as an annual amount at the July 20, 2022 Board of Awards. Chief Thode moved to award the second half of the requisitioned annual payment to Northwest Connecticut Public Safety as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Engineering Services – Water Supply Dams – 2017 EAPs Update – Public Utilities Dept.”** Mr. Volpe reported that the Public Utilities Dept. submitted a requisition, made out to Tata & Howard, to have the subject work performed in the total proposed budget amount of \$15,000.00. Mr. Volpe informed the Board that Tata & Howard proposed the work as per their current on-call services contract with the City of Danbury. Mr. Day moved to award the requisitioned work to Tata & Howard as per their on-call services contract with the City of Danbury. Mr. Garrick seconded the motion, which was then carried unanimously.

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**“Special Testing & Inspection Services for Danbury Career Academy Project Phase I – Construction Services Dept.”**

Mr. Volpe reported that the Construction Services Dept. submitted a requisition, made out to Test-Con, Inc., to have the subject work performed in the quoted amount of \$38,166.00. Mr. Volpe informed the Board that Test-Con quoted the services per their current State of CT contract award. Mr. Hughes moved to award the requisitioned services to Test-Con, Inc. as per the State contract. Mr. Garrick seconded the motion, which was then carried unanimously.

**Bid #11-22-23-03 “Automotive Batteries – Various Departments”**

Mr. Volpe informed the Board that this was a unit price bid for items to be purchased on an as required basis for a one-year period. Mr. Volpe reported that five bids were received. Mr. Gardner moved to award the severe and emergency duty batteries to Interstate Batteries of Litchfield & Fairfield, based upon the experience of the maintenance mechanics and the proven superior performance of the batteries, and the regular batteries to Parts Authority as the overall low bidder for commonly used batteries, and to Advance Auto Parts and J&P LoStocco Auto Parts as back-up vendors should a required battery not be available from Interstate or Parts Authority. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Amazon Web Services (AWS) Secure Cloud IT Systems Hosting Services – IT Dept.”**

Mr. Volpe informed the Board that the IT Dept. submitted three requisitions for these services. Mr. Volpe stated that two requisitions were made out to AWS, one in the amount of \$3,651.54 and the other in the amount of \$7,000.00. Mr. Volpe noted that the AWS requisitions were to cover the costs incurred since the start of fiscal year 2022-2023, and to cover the costs that will be incurred while this service is transitioned to a contracted AWS Value Added Reseller (VAR). Mr. Volpe informed the Board that, along with the AWS requisitions, Mr. Gentile included a sole source justification. Mr. Volpe noted that the sole source justification indicated that the hosting service provided by AWS was unique and not available from any other vendor. Mr. Volpe stated that the third requisition was made out to Strategic Communications, a contracted AWS VAR. Mr. Volpe informed the Board that Strategic Communications quoted the AWS hosting services at an annual cost of \$8,631.53 as per their National Association of Procurement Officials (NASPO) contract award. Mr. Gentile moved to allow for the processing of the two AWS requisitions based upon sole source. Mr. Garrick seconded the motion. Mr. Gentile informed the Board that he had initially reached out to AWS approximately nine months ago to provide cloud back-up services for the City Hall servers. Mr. Gentile stated that the actual service AWS provided was excellent, but it was difficult to deal with them for support. Mr. Gentile noted that an AWS VAR would be able to provide the desired level of support along with the hosting service. The motion was then carried unanimously. Mr. Gentile then moved to award the requisitioned annual AWS hosting and support services to Strategic Communications as per their NASPO contract award. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Annual Nexgen CAD/RMS Communications System Maintenance – IT Dept.”** Mr.

Volpe reported that the IT Dept. submitted a requisition, made out to Nexgen, to have the subject service provided at the total cost of \$22,762.76. Mr. Volpe informed the Board that, along with the requisition, Mr. Gentile included a sole source justification for Nexgen to provide this service. Mr. Volpe noted that the sole source justification indicated that Nexgen is the developer of the proprietary system presently being used. Mr. Gentile moved to award the requisitioned service to Nexgen as a sole source. Mr. Garrick seconded the motion, which was then carried unanimously.

**“Purchase Computers & Monitors for Police Dept. – IT Dept.”** Mr. Volpe reported that

the IT Dept. submitted a requisition, made out to Dell Computer, to purchase 30 computers, with accessory items, and 45 monitors at a total quoted cost of \$41,694.15. Mr. Volpe informed the Board that Dell quoted the equipment per their current State of CT contract award. Mr. Volpe informed the Board that three other contract quotes were obtained for this request. Mr. Volpe noted that Wholesale Computer quoted Lenovo computers, per their State of CT contract award, at a total of \$47,757.45, Insight Public Sector quoted HP computers, per their Omnia government cooperative contract award, at a total of \$62,220.00, and CDW-G quoted Dell computers, per their National IPA government cooperative contract award, at a total of \$71,152.05. Mr. Volpe informed the Board that this purchase is being funded through the American Rescue Plan Act (ARPA). Mr. Volpe stated that, in his opinion, the receipt of the four competitive contract quotes should satisfy the ARPA and City procurement requirements. Mr. Gentile moved to award the requisitioned computer equipment to Dell, as the low bidder and as per the State contract, contingent upon PKF O’Connor Davies, the City’s financial ARPA consultant, approval. Mr. Garrick seconded the motion. Mr. Gentile noted that 25 of the computers would be going to the Police Dept. and 5 would be going to the Fire Dept. The motion was then carried unanimously.

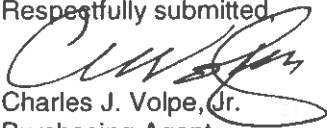
**“Security Guard Services for City Hall”** Mr. Garrick moved to award these services to Allied Universal Security Services for the fiscal year 2022 – 2023 at a straight-time billing rate of \$37.56 per hour, in the estimated total amount of \$90,000.00, as per their State of CT contract award. Attorney Edwards seconded the motion, which was then carried unanimously.

At this point in the meeting, Mr. Gardner moved to add **“Purchase 2023 Chevrolet Silverado 2500 4WD Crew Truck”** to the agenda as an emergency. Mr. Garrick seconded the motion. Mr. Volpe informed the Board that the Public Works Dept. has an immediate need for four vehicles – two SUVs and two pick-up trucks. Mr. Volpe stated that a formal sealed bid was issued a few weeks ago for those particular vehicles. Mr. Volpe stated that the bid was advertised in the local paper and through the City’s website. Mr. Volpe noted that Ms. Natale reached out to all the Danbury dealers to make them aware of this bid. Mr. Volpe stated that Ingersoll Auto of Danbury submitted the only bid. Mr. Volpe noted that the bid submitted by Ingersoll Auto was rejected at last week’s Board of Awards because the vehicles offered did not meet the bid specifications. Mr. Volpe informed the Board that he received a call from Mr. Dom Laurita, Ingersoll Sales Manager, yesterday, informing him that he had just received the subject truck yesterday, which he felt met the initial bid specification. Mr. Volpe stated that he asked Mr. Laurita to email him the vehicle sticker and indicate the price he would be willing to sell it for. Mr. Volpe stated that the vehicle sticker price was 53,885.00, and that Mr. Laurita offered to sell it to the City of Danbury at a cost of \$51,685.00. Mr. Volpe stated that he forwarded the email to Mr. Gardner for his review. Mr. Gardner informed the Board that the vehicle did meet the original bid

specification. Mr. Gardner explained to the Board the difficulty in trying to obtain vehicles under the current market conditions. Mr. Gardner stated that they are using a number of vehicles that are now past their useful life and that have become very costly to maintain. The motion to add the item to the agenda as an emergency was then carried unanimously. Mr. Gardner then moved to award the purchase of the 2023 Chevrolet Silverado 2500 to Ingersoll Auto as offered at the cost of \$51,685.00, contingent upon the approval of funds. Mr. Garrick seconded the motion, which was then carried unanimously.

Having no further business to come before the Board, Mr. Volpe asked for a motion to adjourn. Attorney Edwards made a motion to adjourn. Ms. Kaminski seconded the motion, which was then carried unanimously. The Board of Awards adjourned at 10:26 A.M.

Respectfully submitted,



Charles J. Volpe, Jr.  
Purchasing Agent

cc: All Attendees  
Mayor Esposito  
J. Giegler  
A. Iadarola  
S. Kaminski  
N. Wagner