

CITY OF DANBURY  
PURCHASING DEPT.  
155 DEER HILL AVE.  
DANBURY, CT 06810

Board of Awards – Hybrid Meeting

Date: January 3, 2023

To: D. Garrick, R. Edwards, S. Calitro, J. Emminger, T. Hughes, T. Nolan, D. Natale

From: C.J. Volpe, Jr., Purchasing Agent

A Board of Awards has been scheduled as follows for the item(s) listed below:

Place: Purchasing Dept. (In-Person/Video/Telephone Conference)

Date: Wednesday, January 4, 2023

Time: 10:00 A.M.

If you are unable to attend, please contact the Purchasing Department as soon as possible.

Item

- 1 "Engineering Services for Preparation of Danbury Trail Routing Study – Planning & Zoning Dept."
- 2 Bid #06-21-22-09 "Hazardous Materials Abatement – Phase 2 Hearthstone Castle"
- 3 Bid #12-22-23-02 "Purchase In-Stock Vehicles – Public Works Dept."
- 4 Bid #11-22-23-02 "42,000 Pound Dump Truck with Plow & Combination Spreader"

PLEASE NOTE THAT PURSUANT TO CITY ORDINANCE, ATTENDANCE BY THE DEPARTMENT HEAD OR IMMEDIATE ASSISTANT IS REQUIRED

Back-up information for each item attached

Public may view or listen to this meeting – details on the following page

Join Zoom Meeting

<https://us02web.zoom.us/j/89365809689?pwd=bFduYkpDM1p1RTdMOEt1b3pzc0E5UT09>

Meeting ID: 893 6580 9689

Passcode: 448062

One tap mobile

+13052241968,,89365809689#,,,,\*448062# US

+13092053325,,89365809689#,,,,\*448062# US

Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

Meeting ID: 893 6580 9689

Passcode: 448062

Find your local number: <https://us02web.zoom.us/j/kAgd6zDQy>



**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

PLANNING & ZONING DEPARTMENT  
www.danbury-ct.gov

(203) 797-4525  
(203) 797-4586 (FAX)

To: Chick Volpe, Purchasing Agent

From: Sharon B. Calitro, AICP, Planning Director  
Jennifer Emminger, AICP, Deputy Planning Director

Date: December 22, 2022

Re: Request for Board of Awards  
Award to on-call consultant for preparation of Danbury Trail Routing Planning Study

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We are requesting a Board of Awards to award a project/contract to SLR Consulting (SLR) for the preparation of the Danbury Trail Routing Planning Study. SLR is an on-call consultant to the City for recreational services (On-Call Contract #121718-01) and has experience in the preparation of such trail routing planning studies. A proposal for services has been presented to the Department of Planning & Zoning consistent with the City's scope of services and grant requirements.

The Study is primarily funded through a grant award from the CT DEEP Recreational Trails Grant Program. The City has executed a contract with DEEP in the amount of \$40,000. There was a \$10,000 match required from the City. The total award for services rendered by SLR pursuant to the Scope is \$50,000. The Department of Finance has set up an account RTP2022.1220-5300.2040 for \$50,000.

Attachment

C: Robin Edwards, Assistant Corporation Counsel  
Dan Garrick, Director of Finance



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December 2, 2022

Ms. Sharon Calitro, AICP  
Planning Director  
City of Danbury  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: **City of Danbury Trail Routing Planning Study**  
**Danbury, Connecticut**  
**SLR #141.12667.P0041**

Dear Sharon,

SLR International Corporation (SLR) is pleased to submit the following proposal pursuant to the City of Danbury's (City) Scope of Services City of Danbury Trail Routing Planning Study. We understand that the City would like to evaluate the most feasible and appropriate route for a recreational trail extending from New York State's Maybrook Trailway in Putnam County at the state line into Downtown Danbury to Tarrywile Park and nearby historic Charles Ives House in order to close gaps between existing parks, connect existing trails, and create the opportunity for a multistate recreational trail.

SLR has a portfolio of greenway/bikeway experience that started in 1990 with the initial planning and design of the Farmington Canal Heritage Greenway in Connecticut. This seminal work, recognized with commendations from the US Department of Transportation and the National Endowments for the Arts, laid the foundation for the greenway movement in Connecticut for the numerous trail systems that spread throughout the state, many of which are now part of or connect to the East Coast Greenway. Now, 3 decades later, we continue to share our knowledge and experience on projects throughout the Northeast.

Much of our success in the development of greenways can be attributed to the extensive expertise of our in-house multidisciplinary team of planners, landscape architects, transportation engineers, and environmental scientists who have the experience to address the many technical and social issues that arise throughout the planning and design process. We view a greenway/bikeway not just as a route between two points but a place where the trail user can experience the environment or community through which the route passes. Our team has worked for primarily municipal and regional agencies that generally use local funds for the planning phase of the projects followed by transportation grants for the design, land use and environmental permits, and implementation phases.

SLR's projects have encompassed all phases of greenway development from route identification and master plans, grant applications, project design, regulatory approvals, and construction inspection. All of

our greenway/bikeway projects have begun with the examination of alternative routes, even when the route has been generally identified in instances where the project is a rail-to-trail conversion, to select the route that meets both the transportation and recreation needs of the community that will be served by the facility.

Following the well-thought-out scope of services provided by the City, we will perform the necessary scope items within four main tasks as described below:

Data Collection and Analysis: The planning process begins with assembling the best available base mapping generally from published Geographic Information System (GIS) and other information in the public domain sufficient to understand the characteristics of the corridor. This includes natural resource data, existing land use, transportation and infrastructure systems, and other data that could influence the location of the greenway.

Community Engagement: Over the years of experience, the SLR team has learned that the ultimate success of a greenway/bikeway system is based on having a robust public engagement program that continues from concept development through construction. The process allows for competing interests to express their enthusiasm for the project as well as raising the concerns that will need to be addressed as the project advances. In our team's early projects, we found that neighbors and neighborhoods expressed trepidation about having a trail passing through their community. Now, we can demonstrate with success stories based on real data the advantages to the community at-large and to the individual owners of property the economic advantages, recreation opportunities, and public safety associated with having a greenway in the community.

Exploring Alternatives: Having established baseline data and engaged the community of interest, the consultant team can then explore alternative routes for the greenway/bikeway. This effort considers established design guidelines, user safety, aesthetics, cost implications, and property impacts. Our experience suggests that it is important to engage the regulatory community when exploring alternative routes in order to understand their concerns and to avoid issues during the design and development stages. This phase of planning may also include an analysis of the economic benefits that are likely to accrue to the community from the development of the greenway. The results of this are illustrated in a matrix that allows for the objective comparison of each alternative.

Master Plan: The final element of the master planning process is the selection of the desired route. This effort includes continuing to engage the community of interest by soliciting comments on the alternative routes, eventually reaching a consensus on which route or combination routes will best meet the objectives of the community. The plan includes illustrations of trail landscape treatments, design guidelines, and details. It also includes projections of the development costs as well as an outline of the regulatory approval process. The document should also serve as the basis

for seeking funding for implementation. Finally, the plan should address a discussion of operation and maintenance of the facility.

Recent SLR bikeway/greenway experience includes the following:

Hudson Highlands Fjord Trail, Putnam and Dutchess Counties, New York  
Farmington Canal Heritage Greenway, New Haven to Southington, Connecticut  
HouBike Trail, Kent and Cornwall, Connecticut  
Mill River Greenway, Stamford, Connecticut  
Newfield Corridor Trail, Middletown, Connecticut  
New Milford River Greenway, New Milford, Connecticut  
Schoharie Multiuse Trail, Village of Schoharie, New York

We understand the provided scope of services and agree to undertake the project as outlined should we be selected. We have included the City of Danbury Trail Routing Planning Study scope tasks below for reference.

#### SCOPE OF SERVICES

**Task 1.0:** Preparation of the Danbury Trail Routing Planning Study, which shall include all required analysis within the defined study area to document existing conditions, using publicly available map sources, and recommend a trail route having considered the following:

- Obstacles to access, including physical barriers
- Parcel land use and ownership, including preparation of a parcel inventory with pertinent data to facilitate future correspondence with affected property owners. Property lines and rights-of-way will be obtained from GIS databases or best publicly available information.
- Identification of easement areas necessary for creation of the trail on private property;
- User accessibility
- Presence of known brownfields or other readily available documented environmental constraints/concerns, including wetlands and floodplains
- Site topography from best publicly available mapping
- Safety and security
- Identification of required permits, approval processes, and estimated permitting timeline
- Determination as to whether opportunities exist along the preferred route for incorporation of educational components along the trail (e.g., signs denoting special species, historic areas)
- Determination as to whether there are local connections to adjacent residential neighborhoods and commercial areas
- General construction feasibility

This task requires, among other analyses, multiple field visits within the study area as well as records research.

**Task 2.0:** Determination of appropriate trail surface material, typical trail sections, and assessment of whether the trail can support shared use (bicycles and pedestrians), and identification of locations where opportunities for parking, trailheads, and signage may be included.

**Task 3.0:** Preparation of routing map(s) for up to three potential alignments in ArcGIS and PDF formats; identification of the preferred route based on public and stakeholder engagement.

**Task 4.0:** Preparation of a Phasing Plan for future construction and an estimate of costs. Cost estimates should account for a detailed trail design and construction of the trail over extended periods of time as may be necessary.

**Task 5.0:** Preparation of all required presentation materials and facilitation of two public information meetings/workshops to solicit feedback on the study process and discuss study findings. The lead project person responsible for the public engagement process shall possess and document significant public engagement experience. The City will utilize existing social media platforms and the City's website to communicate meeting notices and the planning process.

**Task 6.0:** Attendance at six meetings with the City during the study process, including kickoff meeting, preliminary routing analysis review, preferred route review, estimate and phasing review, draft final study review, and final study review. (Meetings may be conducted via Zoom or Teams meetings at the sole discretion of the City.)

**Task 7.0:** Presentation of the Final Study findings to the City at one public meeting.

**Task 8.0:** Delivery of the Draft Danbury Trail Routing Planning Study report to the City. The consultant shall deliver to the City all draft documents for review during the Study process on a mutually agreed-upon schedule. The study document will incorporate previously prepared presentation slides and graphics with annotated text describing the study process, decisions made, and outcomes.

**Task 9.0:** Delivery of the Final deliverables shall include one original printed, unbound and ten printed, bound color copies (hard stock for front and back covers) of the final study, including any appendices, in addition to an electronic version in a PDF format.

To the extent feasible, and subject to terrain and environmental conditions along the preferred route, the study will assess access and trail features that address the needs of, and the trail will be designed to accommodate, persons with disabilities.

1-5  
SLR

**PROJECT SCHEDULE**

SLR understands the project must be completed within 1 calendar year. We anticipate an approximate 10-month design timeline following the preliminary schedule indicated below. Timeframes will be dependent on weather, review periods, and City coordination items. Some tasks will run concurrent as indicated.

Task 1.0 – Trail Routing Planning Study .....	8 weeks
Task 2.0 – Trail Surface and Typical Section .....	Concurrent with Tasks 1.0 and 2.0
Task 3.0 – Routing Maps (Three Alignments) .....	8 weeks
Task 4.0 – Phasing Plan .....	6 weeks
Task 5.0 – Presentation Materials .....	4 weeks
Task 6.0 – Meeting Attendance .....	Concurrent with all tasks
Task 7.0 – Final Study Presentation .....	6 weeks
Task 8.0 – Draft Deliverables Submitted for Review .....	4 weeks
Task 9.0 – Final Deliverables .....	4 weeks

**Anticipated Public Meeting Schedule**

Public Meeting No. 1 .....	March 2023
Public Meeting No. 2 .....	May 2023
Final Study Findings Public Meeting .....	August 2023

**FEES AND EXPENSES**

SLR will undertake the above proposed scope of services for the City as outlined in the fee schedule presented below. All tasks will be billed on a percent-complete basis each month inclusive of limited direct costs for mileage and printing.

Task 1.0 – Trail Routing Planning Study .....	\$10,000
Task 2.0 – Trail Surface and Typical Section .....	\$5,000
Task 3.0 – Routing Maps (Three Alignments) .....	\$5,500
Task 4.0 – Phasing Plan .....	\$6,000
Task 5.0 – Presentation Materials .....	\$6,000
Task 6.0 – Meeting Attendance .....	\$5,000
Task 7.0 – Final Study Presentation .....	\$3,000
Task 8.0 – Draft Deliverables Submitted for Review .....	\$8,000
Task 9.0 – Final Deliverables .....	\$1,500
<b>Total .....</b>	<b>\$50,000</b>



**STANDARD TERMS AND CONDITIONS**

Work will be performed in accordance with our current agreement "RFQ – On-Call Sports Facilities Design Services #12-17-18-01."

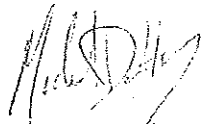
**ACCEPTANCE**

If this proposal satisfactorily sets forth your understanding of the arrangement between us, we would appreciate your signing one copy in the space provided and returning it to us for our files.

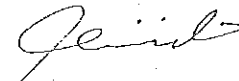
We look forward to a pleasant and rewarding association with you on this project.

Sincerely,

**SLR International Corporation**



Michael T. Doherty, PLA  
Principal Landscape Architect



Anthony Ciriello Jr., PE  
Infrastructure Sector Lead

12667.p0041.n2822.prop.docx

The above proposal is understood and accepted:

By \_\_\_\_\_ Date \_\_\_\_\_

(Print name and title)

12/21/22, 11:56 AM



Chick Volpe <c.volpe@danbury-ct.gov>

**Bid # 06-21-22-09 Hazardous Materials Abatement Phase II Hearthstone Castle BOA**

1 message

Wed, Dec 21, 2022 at 11:52 AM

Tom Hughes <t.hughes@danbury-ct.gov>

To: Chick Volpe <c.volpe@danbury-ct.gov>

Cc: Maureen McCann <m.mccann@danbury-ct.gov>

Chick

Bid # 06-21-22-09

We would like to place EnviroConsultants & Recyclers, Inc. on to the next BOA for the Phase II Hearthstone Castle Abatement.

EnviroConsultants & Recyclers, Inc. are the low bidder. The City performed a scope review with our consultant Eagle Environmental and we are satisfied with the bid. The City will be incorporating Alternate Bid # 1 into the contract. The award including the alternate will be \$ 669,000.00 funded by PIP2016.7002-7000.0590.

Base Bid: \$ 499,000.00

Alternate Bid 1: Unit Price \$ 68.00 x 2500 Ton Estimate = \$ 170,000.00

Total Bid Amount: \$ 669,000.00

If you have any questions or concerns feel free to contact me at any time.

Regards,

Thomas H. Hughes III  
Superintendent of Construction Services  
City of Danbury Public Works Department

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2-1

BID RESULT FORM

Bid # 06-21-22-09 "Hazardous Materials Abatement Phase 2 - Hearthstone Castle"

Bid Date: Thursday December 15, 2022

Time: 10:00 A.M.

Bidder	Bestech, Inc. of Connecticut	Manafort Brothers Inc.	EnviroConsultants & Recyclers, Inc.
Base Bid Summation	\$1,389,000.00	\$1,063,000.00	\$499,000.00
Alternate Bid # 1 Unit Price	\$189.00	\$35.00	\$68.00

Attending: B. Schlemmer, D Natale

Awards Committee initial:  
Finance Director:  
Corporation Counsel:  
Department Head:

Comments: Awards Committee

If low bid is not bid of award, please specify reasons why it is not acceptable.

**AWARDED TO:**

Tax Office \_\_\_\_\_

DATE:

Purchasing Agent \_\_\_\_\_

DATE:

3

BID RESULT FORM

Bid # 12-22-23-02 "Purchase New In-Stock Vehicles -- Public Works Dept."

Bid Date: Thursday December 15, 2022

Time: 10:00 A.M.

Bidder	Ingersoll Auto of Danbury			
Jeep Grand Cherokee Year / Make / Model	\$40,984.00	2023	Chevrolet	Traverse LT
Dodge Durango Year / Make / Model	\$39,081	2023	Chevrolet	Blazer
Chevrolet Silverado 1500 Year / Make / Model	\$40,973.00	2022	Chevrolet	Silverado 1500 Double Cab
Chevrolet Silverado 2500 Year / Make / Model	\$52,535.00	2023	GMC	Sierra 3500 Crew Cab

Attending: B. Schlemmer, D. Natale

Awards Committee initial:  
 Finance Director:  
 Corporation Counsel:  
 Department Head:

Comments: Awards Committee

If low bid is not bid of award, please specify reasons why it is not acceptable.

**AWARDED TO:**

Tax Office \_\_\_\_\_

DATE:

Purchasing Agent \_\_\_\_\_

DATE:

**BID RESULT FORM  
CITY OF DANBURY**

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Bid #11-22-23-02 "42,000 Pound Dump Truck w/Plow and Combination Spreader"

Bid Date: Tuesday, December 6, 2022 10:00 A.M.

Bidder	The Peterbilt Store of Southern CT.	Freightliner of Hartford, Inc. w/ Equipment Specialists	Freightliner of Hartford w/ Truck Builders of CT.	Freightliner of Hartford w/ Truck Builders of CT. Alternate Body Package	Freightliner of Hartford w/ Viking Cives
Item 1 42,000 Pound GVW Dump Truck w/ Plow & Com. Spreader	\$134,712.00	\$232,386.32	\$230,522.00	\$230,122.00	\$225,337.00
Model Year/Make		2024 Freightliner	2024 Freightliner	2024 Freightliner	2024 Freightliner
Item 2 Less total optional trade-in allowance - Deduct	\$5000.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
BID TOTAL	\$129,712.00	\$230,886.32	\$229,022.00	\$228,622.00	\$223,837.00
Item 3. Optional stainless steel spreader/dump body		\$7,500.00	\$3,280.00	\$3,280.00	\$6,981.00
Make / Model		Everest / SDS 10SS 3039-H-1	Everest / SDS Stainless Steel	N'Oreaster Fabrications / Blizzard SS HD	Viking Proline / Stainless Steel
Item 4. Optional ground speed spreader		Included	\$8,200.00	\$8,200.00	Included
Item 5. Deduction to supply manual operator Load Cover		\$900.00	\$400.00	\$400.00	\$1,000.00
Make / Model		AERO			AERO / 450
Item 6. Optional - 1 rear view & 1 body view Cameras w/cab Mounted a/b switch		\$1,250.00	\$980.00	\$980.00	\$1,028.00
Additional purchases - vendor hold prices for....days	30 Days	30 Days	30 Days	30 Days	30 Days

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Bid #11-22-23-02 "42,000 Pound Dump Truck w/Plow and Combination Spreader"

Bid Date: Tuesday, December 6, 2022 10:00 A.M.

Bidder	The Peterbilt Store of Southern CT.	Freightliner of Hartford, Inc. w/ Equipment Specialists	Freightliner of Hartford w/ Truck Builders of CT.	Freightliner of Hartford w/ / Truck Builders of CT. Alternate Body Package	Freightliner of Hartford w/ Viking Cives
Guaranteed Delivery		Oct. - Nov. 2023 delivery based on current lead times & availability.	Oct. - Nov. 2023 delivery based on current lead times &	Oct. - Nov. 2023 delivery based on current lead times & availability.	Oct. - Nov. 2023 delivery based on current lead times &
Prices to remain firm		30 Days	30 Days	30 Days	30 Days
Warranty		One Year Base + Extended as Indicated	One Year Base + Extended as Indicated	One Year Base + Extended as Indicated	One Year Base + Extended as Indicated

Attending: B. Schlemmer, D. Natale

Comments: Awards Committee

Awards Committee initial:  
 Finance Director:  
 Corporation Counsel:  
 Department Head:

AWARDED TO:

If low bid is not bid of award, please specify reasons why it is not acceptable

Tax Office \_\_\_\_\_ DATE

Purchasing Agent \_\_\_\_\_ DATE