

CITY OF DANBURY  
PURCHASING DEPT.  
155 DEER HILL AVE.  
DANBURY, CT 06810

Board of Awards – Hybrid Meeting

Date: October 17, 2023

To: D. Garrick, R. Edwards, N. Ballwig, J. Giegler, S. Hanley, T. Hughes, F. Gentile, T. Nolan, D. Natale

From: C.J. Volpe, Jr., Purchasing Agent

A Board of Awards has been scheduled as follows for the item(s) listed below:

Place: Purchasing Dept. (In-Person/Video/Telephone Conference)

Date: Wednesday, October 18, 2023

Time: 10:00 A.M.

If you are unable to attend, please contact the Purchasing Department as soon as possible.

Item

- 1 "Cott Property Check Services – Town Clerk"
- 2 "Johnson Controls, Inc. (JCI) Project Development Agreement (PDA) – Design Build Retrofit Rooftop Mechanical Equipment at the Danbury Police Dept. – Public Buildings Dept."
- 3 "Tarrywile Park Roof Replacements – Carriage House & Greenhouse – Construction Services Dept."
- 4 "Annual Renewal of Google Workspace Enterprise Standard License & Support – IT Dept."
- 5 "Paving North Nabby & Forty Acre Mountain Roads – Highway Dept."
- 6 "American Rescue Plan Act (ARPA) Financial Consulting Services – Finance Dept."

PLEASE NOTE THAT PURSUANT TO CITY ORDINANCE, ATTENDANCE BY THE DEPARTMENT HEAD OR IMMEDIATE ASSISTANT IS REQUIRED

Back-up information for each item attached

Public may view or listen to this meeting – details on the following page

Join Zoom Meeting

<https://us02web.zoom.us/j/89473011295?pwd=UUIZN3N5L3NZWENqWnpTbJJxcDkvQT09>

Meeting ID: 894 7301 1295

Passcode: 285778

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One tap mobile

+19294362866,,89473011295#,,,,\*285778# US (New York)

+13017158592,,89473011295#,,,,\*285778# US (Washington DC)

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Dial by your location

- +1 929 436 2866 US (New York)
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- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 931 3860 US
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 6833 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 894 7301 1295

Passcode: 285778

Find your local number: <https://us02web.zoom.us/u/kD1kxg3n>



Contract for

## PropertyCheck Service

Danbury, Connecticut

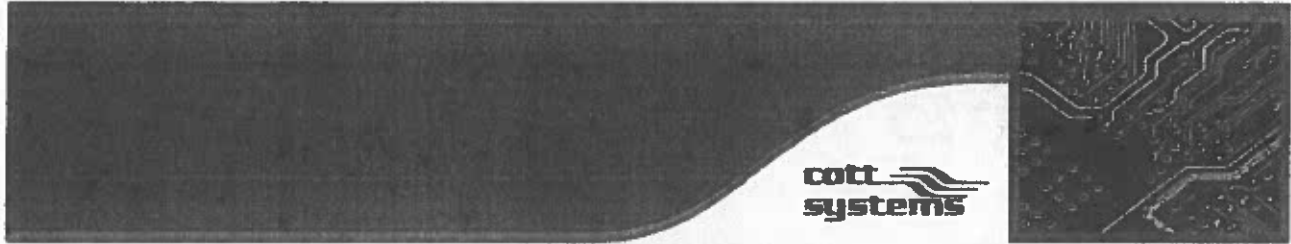
Janice Giegler, Town Clerk

*\* Addition to current Cott  
Land Records Mgmt System*

September 19, 2023

Cott Systems, Inc.  
2800 Corporate Exchange Dr.  
Columbus, OH 43231  
(800) 234-2688 | [cottsystems.com](http://cottsystems.com)





## ORDER SUMMARY

1. **PropertyCheck.** Cott Systems helps protect constituents from potential property fraud. Cott's PropertyCheck is a free-of-charge subscription-based feature that enables constituents to be automatically notified of any recorded document that affects their property. No work is required from the officeholder to enroll or notify the property owner. The property owner simply enrolls for the service via a web-based application from the County's website. Included with PropertyCheck we provide marketing materials such as a press release template and in-office announcements.
2. **Deployment.** Hosted; RECORDhub.
3. **Implementation.** Project management and service installation are included.
4. **Training.** Cott will train you and your staff on the features of the Service. Training Schedule to be finalized in partnership with Cott Implementation Specialist and Customer in advance.
  - Includes a fifteen (15) minute live webinar training session/Go-Live Support.
5. **Assumptions and Requirements.**
  - Customer is required to provide the information below as applicable to their office:
    - Notification alerts the office will choose to offer (Name, Property Address, and/or GPIN).
    - Establish office hours, website, phone number for implementation.

Fees   Schedule of Payments	
Invoice upon receipt of signed contract	\$700
Invoice Monthly upon Go-Live Date (deployment)	\$25 /mo. <sup>1</sup>

<sup>1</sup> Above monthly fee is in addition to current monthly system fee.

**NOTE: Customer acknowledges that implementation delays requested by the Customer may cause Customer to incur additional fees.**

**PLEASE NOTE: The price in this offer is valid through 10/21/2023. After this date, this offer will be priced at the current rate.**

**TERM: contract to be coterminous with Land Records System term.**

**X Customer Acknowledgement:** \_\_\_\_\_ **Date:** \_\_\_\_\_



Cott and Customer have executed this contract to be effective as of the date it is signed by Customer. Cott's Master Agreement for Products and Services also applies to the provision of services by Cott under this contract and the terms of such agreement are hereby incorporated by reference. The terms actually set forth in this contract will govern in the event of any conflict or inconsistency between its terms and the terms set forth in any other document between the parties.

Master Agreement for Products and Services

5/23/2022  
(Date Signed)

Resolution3 Hosted Services Addendum

5/23/2022  
(Date Signed)

Danbury, Connecticut

(County, Parish, Town)

**COTT SYSTEMS, INC.**

**CUSTOMER**

Deborah A. Ball 9-21-2023  
(Signature) (Date)

\_\_\_\_\_  
(Signature) (Date)

Deborah A. Ball  
(Print Name)

\_\_\_\_\_  
(Print Name)

Chief Executive Officer  
(Print Title)

\_\_\_\_\_  
(Print Title)

*Deborah A. Ball*  
(Attest)

\_\_\_\_\_  
(Attest)



Customer acknowledgement required on additional page(s).

Please digitally sign and initial; or print, sign, and initial original copy.

Once contract is signed, please fax or email the **entire** contract to Cott.

To: Cott Systems | ATTN: Finance Dept. | 1.866.540.1072 | [contracts@cottsystems.com](mailto:contracts@cottsystems.com)

**A Note Regarding COVID-19**

Cott Systems adheres to all applicable local, state, and federal guidelines regarding COVID-19. Work by Cott team members, including though not limited to applicable travel and on-site work, or third party providers of equipment, may be impacted by COVID-19 related restrictions. As your project progresses, we will work with you to make any necessary adjustments to coordinate the successful completion of your project.

Ship To

PUBLIC BUILDINGS  
CITY OF DANBURY  
53 NEWTOWN RD - BLDG 5  
DANBURY, Connecticut 06810

Bill To

FINANCE  
CITY OF DANBURY  
155 DEER HILL AVE  
DANBURY, Connecticut 06810

Requisition  
No. 2024-00001383

2

DATE 10/11/2023

VENDOR 100295 - JOHNSON CONTROLS

DELIVER BY  
SHIP VIA  
FREIGHT TERMS  
PAGE 1 of 1  
ORIGINATOR Carol Goncalves



Contact

JOHNSON CONTROLS  
27 INWOOD ROAD  
ROCKY HILL, CT 06067

REFERENCE # SNAPP2020134070000773

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Each	Building Maint, Repair Service - PDA POLICE ENERGY PROJECT PDA FOR POLICE ENERGY PROJECT PER ATTACHED SNAPP2020.1340-7000.0773 - Capital Projects Energy Efficiency Initiativ	85,000.0000	85,000.00
				\$85,000.00

*per Government Contract*

Special Instructions



Design Build Retrofit

# Project Development Agreement

Offered by Johnson Controls

## OpenBlue. Platform



**OpenBlue**  
Intelligent Edge Connectivity

OpenBlue Edge is an IoT connectivity platform designed to connect OT and IT systems into the OpenBlue Cloud and managing those connections throughout the device lifecycle. OpenBlue Edge uses technologies suited for modern architectures running in the cloud.



**OpenBlue**  
Digital Twin Building Graph

OpenBlue Twin is a representation of asset, space, or person twin within the building graph. A twin is a digital replica of a living or non-living physical entity, such as physical OT/IT assets, processes, people, places, systems and devices. It is used to harmonize and link structured and unstructured data together across entities relevant within the as-built environment.

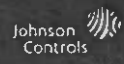


**OpenBlue**  
Secure and Reliable Foundation

OpenBlue Cloud provides central platform management services for setting up accounts, security and flow of data between OpenBlue Edge devices, OpenBlue Twin, AI Hub, data mesh and applications. It is a set of command and control services for managing interface between customer's edge devices and other cloud services such as OpenBlue Twin.

The power behind your mission

Johnson Controls | Confidential



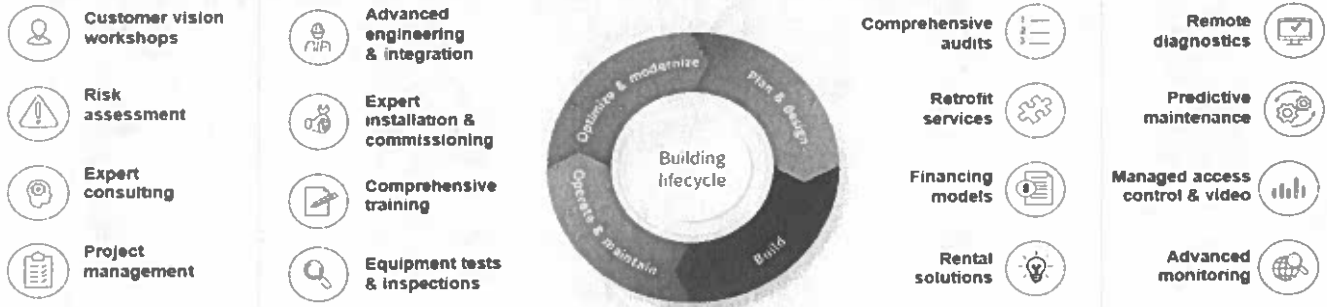
Prepared For

# City of Danbury Danbury Police Department

Johnson Controls - Confidential



# Tailored services for the full building lifecycle



## The Johnson Controls Difference

Deep subject matter experts

OpenBlue technology and tools

Tailored and flexible offerings

### Project Development Agreement

October 11, 2023

Johnson Controls, Inc. is pleased to provide the following Project Development Agreement at the Danbury Police Department for replacement of the mechanical equipment located on the rooftop. This design build retrofit approach is meant to provide the PD with a more expeditious project, mitigation of costs and an exceptional high level of confidence of the final deliverable.

#### Tier 1 Scope - Design Services

- Building Utility Analysis
- Engineering:
  - • Review of as-built HVAC drawings
  - • Site survey(s) to review existing conditions
  - • Complete heating/cooling/ventilation load calculations on all spaces served by listed equipment.
  - • Review shooting range air distribution and re-design as required.
  - • Sizing and selection of all new equipment.
  - • Coordination with structural engineer as required (cost of structural engineering is not included in this proposal).
  - • Complete stamped & signed HVAC drawings for pricing, filing, and construction.

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- Project Management
- Engineered Mechanical Schematics of Conceptual Design
- Preliminary Selections of High Efficiency Equipment
- Mechanical Equipment Technical Data
- Proposal of Project Construction Implementation

**Tier 2 Construction Implementation Services**

❖ TBD, Based on Acceptance of Tier 1 Services & Execution of Construction Implementation Proposal

**1. Tier 1 Design Services**

Without excessive speculative investment by JCI, or speculative commitment by the Customer **City of Danbury**, the parties agree to jointly undertake a Process of Design Development (the, or this “Process”). This Process shall include the following:

- Execution of this Project Development Agreement between JCI and Customer **City of Danbury**.
- Provision of initial budgeting information based on the owner’s expectations and the project budget and schedule requirements. The initial budget and development will be a working model of the program and construction cost objectives and shall be revised, as needed.
- Development of assessment & schematic design package known as Tier 1 Design Services. The Schematic Design Package shall include, but not be limited to the above Tier 1 Scope. This package will contain information to ensure that the appropriate design criteria are maintained in the development process.
- Completion of preliminary design review with customer.
- The design development package will also allow for the development of a construction schedule and implementation price

**2. Development Schedule**

It is the intent and commitment of all parties identified in this Agreement to work diligently, and cause others to work diligently under their direction to achieve the Milestone Schedule identified herein:

<b>Milestone*</b>	<b>Completion Date</b>
Project Development Agreement authorization	11/15/2023
JCI Requests Pertinent Customer Documents and Data to Execute the Development	11/21/2023
Customer/JCI Meet to Review Project, Equipment, Energy Savings/Incentives and lead times	12/5/2023
Customer Reviews Project Cost	12/11/23
Project Contract executed	12/15/23

\*These milestones may be modified by subsequent work plans mutually agreed upon by both parties.

**Duties of Customer**

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Customer will work in a diligent and timely manner with JCI to develop the aforesaid functions. The Customer shall commit to providing in a timely manner any information required to perform all relevant programming and planning and shall also properly position JCI with the rest of its staff to insure a cooperative and successful effort.

**3. Duties of Johnson Controls**

JCI also commits to work in a diligent and timely manner with the customer to deliver the aforesaid documents and materials and to complete the foregoing tasks for the purpose of constructing the project. JCI shall provide adequate and qualified resources to meet a 60-day project completion schedule (Tier 1 only) and shall work with the customer's management in a manner that enables it to make an informed decision.

**4. Tier 1 Compensation**

As compensation for JCI's performance under and pursuant to this Agreement, the fee to JCI shall be **\$85,000.00**.

**"This proposal is in accordance with the Johnson Controls Sourcewell contract #070121-JHN"**

JCI understands it is the customer's intent to move forward with this agreement. At the end of the project development agreement scope, the cost for this PDA will be rolled into the final construction and installation agreement. If the Customer does not move forward with the project, or does not move forward within 30 days, then the above amount shall be due in full to JCI with 45 days.

The City of Danbury and JCI agree that any qualified pre-arranged purchasing agreements, programs and discounting fees will be applied to the project proposal.

**5. Indemnity**

The Parties hereto agree to indemnify each other from any and all liabilities, claims, expenses, losses or damages, including attorneys' fees, which may arise in connection with the execution of the work herein specified and which are caused, in whole or in part, by the negligent act or omission of the Indemnifying Party.

**6. Disputes**

All disputes involving more than \$15,000 shall be resolved by arbitration in accordance with the rules of the American Arbitration Association. The prevailing party shall recover all legal costs and attorney's fees incurred as a result. Nothing here shall limit any rights under construction lien laws.

All Parties are in agreement with the intent outlined by this Agreement.  
IN WITNESS WHEREOF, the parties have duly executed this Agreement, in duplicate, as of the date set forth below and certify they are authorized to execute this agreement.

**City of Danbury**

**Purchase Order# \_\_\_\_\_ Date \_\_\_\_\_**

Thank you for the opportunity to offer Johnson Controls this Design Build Opportunity. I look forward to working with you on the development of this project. **JCI will assist to capture any utility rebates or incentives that may be available by engaging your local utility provided (UI) during Tier 1 development.** Should you require additional information, please do not hesitate to contact us.

Sincerely,

David S. Hovey

Sr. Account Executive – BSNA  
Design Retrofit Projects & Service  
860-338-2318  
David.hovey@jci.com

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Chick Volpe <c.volpe@danbury-ct.gov>

### Tarrywile Roofs LOCIP.134 : Purchase Requisition 2024-1603

1 message

Tom Hughes <t.hughes@danbury-ct.gov>

To: Chick Volpe <c.volpe@danbury-ct.gov>

Cc: Sue Kaminski <s.kaminski@danbury-ct.gov>, John Kleinhans <j.kleinhans@danbury-ct.gov>, Dan Garrick <d.garrick@danbury-ct.gov>

Fri, Oct 13, 2023 at 3:39 PM

Chick

We have placed BMP on the upcoming BOA 10/18/23 for the roof replacements for the Tarrywile Carriage House & Green House. This work will be performed using our CRCOG Gordian Contract. This work is funded by LOCIP.134 The requisition needs to be moved forward; it is in the New World System Presently.

This is a prevailing wage project. We have requested the prevailing wages from the DOL. We will also submit to CHRO for their approval to award if the BOA makes the award. We submitted the required CHRO documents to Gordian to be acknowledged in their proposal.

Regards,

Thomas H. Hughes III  
Superintendent of Construction Services  
City of Danbury Public Works Department

#### 4 attachments

Danbury Tarrywile Carriage House Roof Proposal.pdf

163K

Danbury Tarrywile Greenhouse Roof Proposal.pdf

161K

Danbury Tarrywile Greenhouse Roof DSOW.pdf

1042K

Danbury Tarrywile Carriage House Roof DSOW.pdf

1041K

3

3-1



Price Proposal Review Summary - Category



<b>Date:</b>	October 13, 2023	<b>Job Order Contract</b>
<b>Contract Number:</b>	SW GC CRCOG eziQC	
<b>Job Order Number:</b>	108957.00	
<b>Job Order Title:</b>	Danbury Tarrywile Greenhouse Roof Etc.	
<b>Contractor:</b>	BMP Construction Inc.	
<b>Proposal Value:</b>	\$22,933.86	
<b>Proposal Submitted:</b>	10/13/2023	

<b>Category - Bond Fee:</b>	<b>\$573.33</b>
<b>Category - Roof Replacement:</b>	<b>\$22,360.53</b>
<b>Proposal Total</b>	<b>\$22,933.86</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal: 0.00%**



Price Proposal Review Detail - Category



Job Order Contract

Date: October 13, 2023  
 Contract Number: SW GC CRCOG ezIQC  
 Job Order Number: 108957.00  
 Job Order Title: Danbury Tarrywile Greenhouse Roof Etc.  
 Contractor: BMP Construction Inc.  
 Proposal Value: \$22,933.86  
 Proposal Submitted: 10/13/2023  
 AF(s) Used: 1.3916-Option 2 - NWH PW, 1.0000-No Adjustment

Rec#	CSI Number	Mod.	UOM	Description	Line Total					
<b>Category - Bond Fee</b>										
1	01 22 16 00-0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$573.33					
				Quantity	Unit Price	Factor	Total			
			Installation	573.33	x	1.00	x	1.0000	=	\$573.33
			<b>Contractors Note:</b> Bond Fee							
<b>Subtotal for Category - Bond Fee:</b>					<b>\$573.33</b>					
<b>Category - Roof Replacement</b>										
2	01 22 23 00-0881		WK	6,000 LB Telescopic Boom, Hi-Reach, Rough Terrain Construction Forklift With Full-Time Operator	\$6,582.71					
				Quantity	Unit Price	Factor	Total			
			Installation	1.00	x	4,730.32	x	1.3916	=	\$6,582.71
			<b>Contractors Note:</b> rolling staging area for controlled demo and install; active public park							
3	01 74 19 00-0013		EA	30 CY Dumpster (4 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee Non-hazardous material	\$897.53					
				Quantity	Unit Price	Factor	Total			
			Installation	1.00	x	644.96	x	1.3916	=	\$897.53
			<b>Contractors Note:</b> Dumpsters							
4	06 65 00 00-0049		LF	1" x 10" Extruded Polyvinyl Chloride (PVC) Trimboard	\$211.24					
				Quantity	Unit Price	Factor	Total			
			Installation	20.00	x	6.84	x	1.3916	=	\$190.37
			Demolition	20.00	x	0.75	x	1.3916	=	\$20.87
5	07 31 13 13-0012		SQ	300 LB/SQ, 5" Exposure, Two Layer Laminated Fiberglass Reinforced, Asphalt Composition Shingle (CertainTeed Landmark Premium)	\$11,288.66					
				Quantity	Unit Price	Factor	Total			
			Installation	15.00	x	343.10	x	1.3916	=	\$7,161.87
			Demolition	15.00	x	197.70	x	1.3916	=	\$4,126.79
			<b>Contractors Note:</b> New 30 Year Architectural Shingles							
6	07 31 13 13-0022		LF	Hip And Ridge Roll Vent Excludes shingles.	\$174.23					
				Quantity	Unit Price	Factor	Total			
			Installation	20.00	x	5.41	x	1.3916	=	\$150.57
			Demolition	20.00	x	0.85	x	1.3916	=	\$23.66
			<b>Contractors Note:</b> Replace Ridge Vent							

**Proposal Review Summary - Category Continues..**

**Job Order Number:** 108957.00  
**Job Order Title:** Danbury Tarrywile Greenhouse Roof Etc.

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - Roof Replacement</b>							
7	07 31 13 13-0024		LF	Architectural Hip And Ridge Shingles	\$167.83		
				Quantity	Unit Price	Factor	Total
				Installation 20.00 x	3.71 x	1.3916 =	\$103.26
				Demolition 20.00 x	2.32 x	1.3916 =	\$64.57
<b>Contractors Note:</b> Hip, Ridge, and Starter Shingles							
8	07 34 00 00-0003		SQ	30 LB, Asphalt Saturated Organic Felt Roofing Underlayment, Mechanically Fastened	\$280.62		
				Quantity	Unit Price	Factor	Total
				Installation 5.00 x	32.43 x	1.3916 =	\$225.65
				Demolition 5.00 x	7.90 x	1.3916 =	\$54.97
9	07 34 00 00-0016		SQ	40 Mil, Fire Rated, Embossed Surface, Rubberized Asphalt Adhesive, High Density Cross Laminated Polyethylene Reinforcement, Roofing Underlayment, Self-Adhering (Grace Ice And Water Shield®)	\$2,084.90		
				Quantity	Unit Price	Factor	Total
				Installation 10.00 x	135.29 x	1.3916 =	\$1,882.70
				Demolition 10.00 x	14.53 x	1.3916 =	\$202.20
<b>Contractors Note:</b> replace IW to code on valleys and eaves							
10	07 62 19 00-0029		LF	>5" To 7" Girth, 0.040" Thick, KYNAR 500® Finish, Aluminum Drip Edge	\$467.58		
				Quantity	Unit Price	Factor	Total
				Installation 50.00 x	5.92 x	1.3916 =	\$411.91
				Demolition 50.00 x	0.80 x	1.3916 =	\$55.66
<b>Contractors Note:</b>							
11	07 63 00 00-0042		EA	4" Vent Through Roof, Galvanized Metal Flashing With Neoprene Collar, Shingle Roofing	\$205.23		
				Quantity	Unit Price	Factor	Total
				Installation 2.00 x	58.29 x	1.3916 =	\$162.23
				Demolition 2.00 x	15.45 x	1.3916 =	\$43.00
<b>Contractors Note:</b> roof boots							

**Subtotal for Category - Roof Replacement:** \$22,360.53

**Proposal Total** \$22,933.86

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals

**The Percent of NPP on this Proposal:** 0.00%

3-4



Price Proposal Review Summary - Category



<b>Date:</b>	October 13, 2023	<b>Job Order Contract</b>
<b>Contract Number:</b>	SW GC CRCOG eziQC	
<b>Job Order Number:</b>	108963.00	
<b>Job Order Title:</b>	Danbury Tarrywile Carriage House Roof	
<b>Contractor:</b>	BMP Construction Inc.	
<b>Proposal Value:</b>	\$95,949.50	
<b>Proposal Submitted:</b>	10/12/2023	

<b>Category - Bond Fee:</b>	<b>\$3,288.53</b>
<b>Category - Roof Replacement:</b>	<b>\$92,660.97</b>
<b>Proposal Total</b>	<b>\$95,949.50</b>

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

**The Percent of NPP on this Proposal: 0.00%**





Price Proposal Review Detail - Category



Job Order Contract

Date: October 13, 2023  
 Contract Number: SW GC CRCOG ezIQC  
 Job Order Number: 108963.00  
 Job Order Title: Danbury Tarrywile Carriage House Roof  
 Contractor: BMP Construction Inc.  
 Proposal Value: \$95,949.50  
 Proposal Submitted: 10/12/2023  
 AF(s) Used: 1.3916-Option 2 - NWH PW

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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**Category - Bond Fee**

1	01 22 16 00-0002		EA	Reimbursable Fees Reimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt shall be submitted with the Price Proposal.	\$3,288.53		
				Quantity	Unit Price	Factor	Total
			Installation	2,363.13	x 1.00	x 1.3916	= \$3,288.53
Contractors Note: Bond Fee							

**Subtotal for Category - Bond Fee: \$3,288.53**

**Category - Roof Replacement**

2	01 22 23 00-0881		WK	6,000 LB Telescopic Boom, Hi-Reach, Rough Terrain Construction Forklift With Full-Time Operator	\$13,165.43		
				Quantity	Unit Price	Factor	Total
			Installation	2.00	x 4,730.32	x 1.3916	= \$13,165.43
Contractors Note: rolling staging area for controlled demo and install; active public park							
3	01 74 19 00-0013		EA	30 CY Dumpster (4 Ton) "Construction Debris" Includes delivery of dumpster, rental cost, pick-up cost, hauling, and disposal fee. Non-hazardous material.	\$2,692.58		
				Quantity	Unit Price	Factor	Total
			Installation	3.00	x 644.96	x 1.3916	= \$2,692.58
Contractors Note: Dumpsters							
4	07 31 13 13-0013		SQ	300 LB/SQ, 5" Exposure, Random Laminated Tabs, One Piece, Fiberglass Reinforced, Asphalt Composition Shingle (CertainTeed Independence)	\$51,083.90		
				Quantity	Unit Price	Factor	Total
			Installation	65.00	x 367.05	x 1.3916	= \$33,201.14
			Demolition	65.00	x 197.70	x 1.3916	= \$17,882.76
Contractors Note: New 30 Year Architectural Shingles; Timberline HDZ; closest task							
5	07 MO D0 00-0312	Mod	SQ	For >35 To 75, Deduct	\$-1,695.11		
				Quantity	Unit Price	Factor	Total
			Installation	65.00	x -18.74	x 1.3916	= \$-1,695.11
Contractors Note:							
6	07 MO D0 00-0316	Mod	SQ	For Steep Roof, Over 7 To 12, Add	\$5,201.11		
				Quantity	Unit Price	Factor	Total
			Installation	65.00	x 57.50	x 1.3916	= \$5,201.11
Contractors Note:							

Proposal Review Summary - Category Continues..

Job Order Number: 108963.00  
 Job Order Title: Danbury Tarrywile Carriage House Roof

Rec#	CSI Number	Mod.	UOM	Description	Line Total		
<b>Category - Roof Replacement</b>							
7	07 31 13 13-0022		LF	Hip And Ridge Roll Vent Excludes shingles.	\$871.14		
				Quantity	Unit Price	Factor	Total
				Installation	100.00 x 5.41	x 1.3916 =	\$752.86
				Demolition	100.00 x 0.85	x 1.3916 =	\$118.29
<b>Contractors Note:</b> Replace Ridge Vent							
8	07 31 13 13-0024		LF	Architectural Hip And Ridge Shingles	\$839.13		
				Quantity	Unit Price	Factor	Total
				Installation	100.00 x 3.71	x 1.3916 =	\$516.28
				Demolition	100.00 x 2.32	x 1.3916 =	\$322.85
<b>Contractors Note:</b> Hip, Ridge, and Starter Shingles							
9	07 34 00 00-0003		SQ	30 LB, Asphalt Saturated Organic Felt Roofing Underlayment, Mechanically Fastened	\$841.85		
				Quantity	Unit Price	Factor	Total
				Installation	15.00 x 32.43	x 1.3916 =	\$676.94
				Demolition	15.00 x 7.90	x 1.3916 =	\$164.90
<b>Contractors Note:</b> replace roofing underlayment							
10	07 MO D0 00-0188	Mod	SQ	For Steep Roof, Over 7 To 12, Add	\$105.62		
				Quantity	Unit Price	Factor	Total
				Installation	15.00 x 5.06	x 1.3916 =	\$105.62
<b>Contractors Note:</b>							
11	07 34 00 00-0016		SQ	40 Mil, Fire Rated, Embossed Surface, Rubberized Asphalt Adhesive, High Density Cross Laminated Polyethylene Reinforcement, Roofing Underlayment, Self-Adhering (Grace Ice And Water Shield®)	\$10,424.48		
				Quantity	Unit Price	Factor	Total
				Installation	50.00 x 135.29	x 1.3916 =	\$9,413.48
				Demolition	50.00 x 14.53	x 1.3916 =	\$1,011.00
<b>Contractors Note:</b> replace IW to code on valleys and eaves							
12	07 MO D0 00-0188	Mod	SQ	For Steep Roof, Over 7 To 12, Add	\$646.40		
				Quantity	Unit Price	Factor	Total
				Installation	50.00 x 9.29	x 1.3916 =	\$646.40
<b>Contractors Note:</b>							
13	07 62 13 00-0008		SF	24 Ounce, 0.032" Thick, Copper Flashing And Trim	\$790.15		
				Quantity	Unit Price	Factor	Total
				Installation	20.00 x 24.06	x 1.3916 =	\$669.64
				Demolition	20.00 x 4.33	x 1.3916 =	\$120.51
14	07 MO D0 00-0001	Mod	SF	For Up To 100, Add	\$167.55		
				Quantity	Unit Price	Factor	Total
				Installation	20.00 x 6.02	x 1.3916 =	\$167.55
<b>Contractors Note:</b>							
15	07 62 19 00-0029		LF	>5" To 7" Girth, 0.040" Thick, KYNAR 500® Finish, Aluminum Drip Edge	\$7,013.66		
				Quantity	Unit Price	Factor	Total
				Installation	750.00 x 5.92	x 1.3916 =	\$6,178.70
				Demolition	750.00 x 0.80	x 1.3916 =	\$834.96
<b>Contractors Note:</b> drip edge							

3-7

Proposal Review Summary - Category Continues..

Job Order Number: 108963 00  
Job Order Title: Danbury Tarrywile Carriage House Roof

Rec#	CSI Number	Mod.	UOM	Description	Line Total
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**Category - Roof Replacement**

16	07 63 00 00-0042		EA	4" Vent Through Roof, Galvanized Metal Flashing With Neoprene Collar, Shingle Roofing	\$513.08		
				Quantity	Unit Price	Factor	Total
			Installation	5.00 x	58.29 x	1.3916 =	\$405.58
			Demolition	5.00 x	15.45 x	1.3916 =	\$107.50
<b>Contractors Note:</b> roof boots							

**Subtotal for Category - Roof Replacement:** **\$92,660.97**

**Proposal Total** **\$95,949.50**

This proposal total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding of the line totals and sub-totals.

The Percent of NPP on this Proposal: **0.00%**



Chick Volpe <c.volpe@danbury-ct.gov>

## Newmind Group Google email - BOA Item

1 message

**Frank Gentile** <F.Gentile@danbury-ct.gov>  
To: Chick Volpe <c.volpe@danbury-ct.gov>  
Cc: Dan Garrick <d.garrick@danbury-ct.gov>

Tue, Oct 10, 2023 at 10:42 AM

Chick,

Please see attached Sole Source/BOA item for Newmind Group/Google. This is the annual renewal for these services which are the city's email system.

**Note:** This is an expected increase in cost. Google has started charging for email Archival for former employees and the increase in email licenses needed due to hiring at PD and throughout the city has caused a cost increase. I wanted to note that this increase will continue (its the trend with enterprise software) as a new 3 year agreement for 24-25 FY is going to be submitted to me by Newmind/Google soon for budgetary purposes.

I am working on a PO request for this with Finance help, it will go in once BOA approval is obtained.

Please schedule the attached for the next BOA.

Thanks.

Frank Gentile  
**Manager of Information Technology**

City of Danbury  
155 Deer Hill Ave  
Danbury, CT 06810  
ph: 203-797-4561  
f.gentile@danbury-ct.gov

**NOTE:** For non-urgent IT Support call: X4560, option 1 or email: [it-department@danbury-ct.gov](mailto:it-department@danbury-ct.gov). To schedule a meeting with me please send a calendar invite. Thanks!

2 attachments

sole source justification form NEWMIND\_2023\_24\_email.doc  
121K

4-1



Newmind Group, Inc.  
269.492.0469  
344 N Rose St.  
Suite 4  
Kalamazoo, MI 49007  
United States

Billed To	Date of Issue	Invoice Number	Amount Due (USD)
Frank Gentile	08/03/2023	3001692	<b>\$106,661.00</b>
City of Danbury, CT			
155 Deer Hill Avenue	Due Date		
Danbury Connecticut 06810	11/13/2023		

Description	Rate	Qty	Line Total
<b>WSEntStandard</b>	<b>\$128.00</b>	<b>691</b>	<b>\$88,448.00</b>
Google Workspace Enterprise Standard: Annual License - danbury-ct.org, License Period: November 23, 2023 - November 23, 2024			
<b>WSEntStand-ArchivedUser</b>	<b>\$39.00</b>	<b>467</b>	<b>\$18,213.00</b>
Google Workspace Enterprise Standard - Archived User: Annual License - danbury-ct.org, License Period: November 23, 2023 - November 23, 2024			
	<b>Subtotal</b>		<b>106,661.00</b>
	<b>Tax</b>		<b>0.00</b>
	<b>Total</b>		<b>106,661.00</b>
	<b>Amount Paid</b>		<b>0.00</b>
	<b>Amount Due (USD)</b>		<b>\$106,661.00</b>

CITY OF DANBURY, CT  
SOLE SOURCE JUSTIFICATION

(Requester please complete Section A and B)

**SECTION A - SOLE SOURCE PURCHASE:**

Complete if sole source purchase is \$500 or over, and competition is not available. Sole Source approvals are valid for the fiscal year during which they are approved

Requisition # (if applicable): \_\_\_\_\_ Amount:\$106,661 Date: 10/10/23

Supplies/Services Required (be specific): Provide maintenance, support, and usage licenses for the city's google email and apps system for the 20203-24 FY. The cost breakdown covers Gmail/Apps: \$88,448 and Archival Licenses: \$18,213. Google has raised their prices.

Proposed Vendor: Newmind Group Inc, PO Box 19246, Kalamazoo, Michigan 49019


Requested by: Frank Gentile, Manager Dept:IT Ext:4561

Check One: The requested supply/service is a sole source procurement due to:

- X **AVAILABILITY/ONE OF A KIND –**  
No competitive product exists or is available from another vendor.
- COMPATIBILITY –**  
Must match existing piece or brand of equipment and is available from only one vendor.
- REPLACEMENT/MAINTENANCE –**  
Repair or maintenance for specific brand of existing equipment and is available from only original equipment manufacturer or designated service dealer.
- X **OTHER -** Provide below full explanations, details, complete descriptions, and relevant reasons to support the sole source justification:

Newmind is the registered Google Value Added Reseller (VAR) for this region and for this account (City of Danbury). Google requires the use of a VAR for the procurement of their services and 3<sup>rd</sup> party modules offered on their marketplace.

**SECTION B - DEPARTMENT HEAD CERTIFICATION:** By submitting this request, I certify that the above justification/information is accurate and complete to the best of my knowledge and that I have no personal interests relative to this request.

\_\_\_\_\_ Frank Gentile  \_\_\_\_\_ 10/10/23 \_\_\_\_\_  
(Name and Signature of Dept. Head) (Date)

**SECTION C - TO BE COMPLETED BY PURCHASING AGENT:**

Based on the information provided in Section A and attached supporting documents, I concur  / do not concur  (see below) with purchase to be a Sole Source.

Do not concur for the following reason(s):

\_\_\_\_\_  
(Name and Signature of Purchasing Agent or Other) (Date)



**Fwd: North Nabby Paving**

1 message

**Timothy Nolan** <t.nolan@danbury-ct.gov>  
To: Chick Volpe <c.volpe@danbury-ct.gov>

Mon, Oct 16, 2023 at 3:38 PM

Chick:

Please find the attached unit price quote from Advanced Resources. You can see by the attached email that Advanced has the same address as B & W Paving, which is our system. Advanced is their MBE company.

Tomorrow I will be putting in a req. for NTE \$200,000.00 for Danbury's portion of the road restoration on Forty Acre Mountain and North Nabby Road. It will probably be less.

I requested a price to bond the job and if they have Prevailing wages built into these numbers.

Thank you.

Timothy P. Nolan  
Superintendent of Public Services  
City of Danbury  
Office 203 797-4607  
Cell 203 948 3709

----- Forwarded message -----

From: **Bill Champagne** <bchampagne@bandwpaving.com>  
Date: Mon, Oct 16, 2023 at 1:30 PM  
Subject: RE: North Nabby Paving  
To: Timothy Nolan <t.nolan@danbury-ct.gov>

Tim,

Here you go, please call me if you have any questions.

Thank you,

Bill

Bill Champagne



CITY OF DANBURY, CT  
SOLE SOURCE JUSTIFICATION

(Requester please complete Section A and B)

**SECTION A - SOLE SOURCE PURCHASE:**

Complete if sole source purchase is \$1,000 or over, and competition is not available. Sole Source approvals are valid for the fiscal year during which they are approved

Requisition # (if applicable): \_\_\_\_\_ Amount: 200,000 - Date: 10/17/23

Supplies/Services Required (be specific): ROAD PAVING

Proposed Vendor: ADVANCED RESOURCES / B+K PAVING

Requested by: TIMOTHY P. NOWAK Dept: HIGHWAY Ext: 7520

Check One: The requested supply/service is a sole source procurement due to:

**AVAILABILITY/ONE OF A KIND -**

No competitive product exists or is available from another vendor.

**COMPATIBILITY -**

Must match existing piece or brand of equipment and is available from only one vendor.

**REPLACEMENT/MAINTENANCE -**

Repair or maintenance for specific brand of existing equipment and is available from only original equipment manufacturer or designated service dealer.

X **OTHER -** Provide below full explanations, details, complete descriptions, and relevant reasons to support the sole source justification:

PRIVATE WATER MAIN INSTALLATION ON N. NOBBY + FORTY ACRE  
MINT. ROADS. HALF ROAD RESTORATION REQUIRED BY WATER MAIN  
CONTRACTOR. DANBURY WOULD LIKE TO PAY DIFFERENCE TO PAVE  
ENTIRE ROAD. A+J PAVING IS NOT ACCEPTING ANY ADDITIONAL  
WORK AT THIS LATE STAGE IN PAVING SEASON.

**SECTION B - DEPARTMENT HEAD CERTIFICATION:** By submitting this request, I certify that the above justification/information is accurate and complete to the best of my knowledge and that I have no personal interests relative to this request.

Timothy P. Nowak  
(Name and Signature of Dept. Head)

10/17/23  
(Date)

**SECTION C - TO BE COMPLETED BY PURCHASING AGENT:**

Based on the information provided in Section A and attached supporting documents, I concur  / do not concur  (see below) with purchase to be a Sole Source.

Do not concur for the following reason(s):

\_\_\_\_\_  
(Name and Signature of Purchasing Agent or Other)

\_\_\_\_\_  
(Date)





An equal opportunity, affirmative action employer. (DAS CERTIFIED MBE)  
305 BUTLERTOWN RD OAKDALE, CT 06371

PROPOSAL-CONTRACT

OWNER: CITY OF DANBURY	EMAIL: TIM NOLAN <t.nolan@danbury-ct.gov>
CONTACT: TIM NOLAN	PROJECT: NO. NABBY / 40 ACRE
ADDRESS: 155 DEER HILL RD DANBURY, CT	LOCATION: DANBURY, CT
PHONE: 203-797-4607	DATE: 10/16/23

ADVANCE RESOURCES CONTACT: BILL CHAMPAGNE

1). MILL 2" INCLUDES: MILL TRIM, SWEEP, TRUCKING AND DISPOSAL OF MILLED MATERIAL.....	\$5.00 P/S/Y.
2). 2" HMA S0.5.....	\$141.00 P/TON.
3). HANDWORK.....	\$321.00 P/TON.
4). 6" BCLC.....	\$400.00 P/TON.
5). LEVELING COURSE.....	\$165.00 P/TON.
6). TACK COAT.....	\$10.00 P/GAL.

A). PRICES GOOD THROUGH 11/30/23.

THIS SIGNED PROPOSAL / CONTRACT MUST BE MADE AN ADDENDUM TO ANY SUBCONTRACTOR AGREEMENT.

- THIS CONTRACT CONSTITUTES THE ENTIRE AGREEMENT BETWEEN PURCHASER AND ADVANCE RESOURCES LLC.
- ADVANCE RESOURCES LLC IS NOT RESPONSIBLE FOR ANY DELAYS BEYOND OUR CONTROL, I.E. FIRE, FLOODS, WEATHER, ACCIDENTS, STRIKES, WAR AND OTHER SIMILAR CAUSES.
- WHEN EXTRA WORK IS REQUIRED, OUTSIDE OF THE SCOPE OF THE CONTRACT, REASONABLE COMPENSATION IS NECESSARY AND UNDERSTOOD. THIS WILL BE DISCUSSED WITH OWNER OR GENERAL CONTRACTOR IF THE SITUATION ARISES.
- AR IS NOT RESPONSIBLE FOR CORRECTING DRAINAGE ISSUES ON "MILL & FILL" WORK
- ANY CLAIMS FOR DEFECTIVE MATERIALS OR IMPROPER WORKMANSHIP SHALL BE WAIVED UNLESS NOTICE IS GIVEN WITHIN 10 BUSINESS DAYS.
- A COLD WEATHER SIGNED BY THE OWNER / GENERAL CONTRACTOR MUST BE PROVIDED FOR PAVING PRIOR TO MAY 1<sup>ST</sup> AND AFTER OCTOBER 15<sup>TH</sup>.
- WORK WILL BE PERFORMED DURING PERIODS OF PREMIUM OR OVERTIME WAGES, SUCH AS SATURDAYS, SUNDAYS AND HOLIDAYS. ONLY AT AR'S OPTION. IF SUCH WORK IS REQUESTED BY PURCHASER, REASONABLE COMPENSATION WILL BE REQUIRED FOR THE EXTRA INCURRED COST.
- AR WILL NOT BE RESPONSIBLE FOR DEFECTS IN PAVING RESULTING FROM ADVERSE WEATHER CONDITIONS, OR FROM INADEQUATE BASE PREPARATION (IF NOT DONE BY AR). AR RESERVES THE RIGHT TO REFRAIN FROM PAVING DURING WHAT IT CONSIDERS TO BE ADVERSE WEATHER CONDITIONS.

- CONDITIONS IN THIS CONTRACT WILL SUPERCEDE ANY LANGUAGE IN THE CUSTOMERS CONTRACT WITH THE OWNER OF THE PROJECT.
- EXEMPTION CERTIFICATE MUST BE PROVIDED BY PURCHASER OR SALES TAX MUST BE PAID.
- SWEEPING PRIOR TO PAVING BY OTHERS.
- ONE PAVING MOBILIZATIONS ARE INCLUDED UNLESS NOTED OTHERWISE, ADDITIONAL MOBILIZATIONS WILL BE BILLED AT \$6500.00 EACH. THERE WILL BE NO CREDIT GIVEN FOR UNUSED MOBILIZATIONS.
- ASPHALT DENSITY AND CORE TESTING ARE NOT INCLUDED IN UNIT PRICES.
- THE FOLLOWING ARE EXCLUDED FROM THE PROPOSED PRICES: ALL TAXES, M&P, PERMITS, BONDS, SAWCUTTING, ENGINEERING, SURVEY, LAYOUT, SWEEPING PRIOR TO PAVING, PREMIUM OR WEEKEND WORK, PLANT OPENING CHARGES, TEMPORARY TRENCH PAVING, PATCHING IN FRONT OF CURB, SAW & SEAL JOINTS. FEES, PERMITS.

ALL PRICES SUBJECT TO 6.35% SALES TAX UNLESS EXEMPTION CERTIFICATE PROVIDED

**NOTE:**

UNLESS OTHERWISE SPECIFIED IN ABOVE SCOPE OF WORK, PRICE DOES NOT INCLUDE TRAFFIC CONTROL, FEES, PERMITS, OR ENGINEERING. ANY FEES INCURRED TRYING TO COLLECT THIS DEBT WILL BE THE RESPONSIBILITY OF CUSTOMER.

NAME:

TITLE:

COMPANY:

DATE:

**TERMS AND CONDITIONS OF SALE ARE HEREBY ACCEPTED**



Ship To

FINANCE  
CITY OF DANBURY  
155 DEER HILL AVE  
DANBURY, CT 06810

Bill To

FINANCE  
CITY OF DANBURY  
155 DEER HILL AVE  
DANBURY, CT 06810

Purchase Order  
No. 2024-00001111

6

DATE 10/10/2023

VENDOR NO.10683

PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, SHIPPERS, BILL OF LADING AND CORRESPONDENCE

Vendor

PKF O'CONNOR DAVIES, LLP  
100 GREAT MDW RD-STE 207  
WETHERSFIELD, CT 06109-2355

DELIVER BY  
SHIP VIA  
FREIGHT TERMS  
PAGE 1 of 1  
ORIGINATOR: Chick Volpe  
PHONE: 203-797-4571

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Lump Sum	ARPA CONSULTING SERVICES AS REQUIRED, 2023/2024 TOTAL COST NOT TO EXCEED STATED AMOUNT ARPAFR21.1080-5300.2010 - Purch Svcs Professional Svcs 150,000.00	150,000.0000	\$150,000.00
<i>* Addendum to Special Services Audit Contract</i>				
TOTAL DUE				\$150,000.00

Purchasing Agent

Special Instructions

Transportation charges to be prepaid

Tax Exempt per Connecticut State Statutes 12-412 (1)

This order subject to terms and conditions set forth on the reverse side of this form.

Terms: 45 days