

CITY OF DANBURY
PURCHASING DEPT.
155 DEER HILL AVE.
DANBURY, CT 06810

Board of Awards – Hybrid Meeting

Date: June 20, 2023

To: D. Garrick, R. Edwards, N. Ballwig, D. Day, C. Gardner, F. Gentile, D. Natale

From: C.J. Volpe, Jr., Purchasing Agent

A Board of Awards has been scheduled as follows for the item(s) listed below:

Place: Purchasing Dept. (In-Person/Video/Telephone Conference)

Date: Wednesday, June 21, 2023

Time: 10:00 A.M.

If you are unable to attend, please contact the Purchasing Department as soon as possible.

Item

- 1 "Purchase New 2024 Chevrolet Silverado 2500HD 4WD Crew Cab – Public Utilities Dept."
- 2 "Payroll & Financial Systems Integration Manager Services for Fiscal Year 2023-2024 – IT Dept."

PLEASE NOTE THAT PURSUANT TO CITY ORDINANCE, ATTENDANCE BY THE DEPARTMENT HEAD OR IMMEDIATE ASSISTANT IS REQUIRED

Back-up information for each item attached

Public may view or listen to this meeting – details on the following page

Join Zoom Meeting

<https://us02web.zoom.us/j/86077765325?pwd=ZDZWOWE4MzhwSmRFY2FaNmpoMElaZz09>

Meeting ID: 860 7776 5325

Passcode: 021089

One tap mobile

+13052241968,,86077765325#,,,,*021089# US

+13092053325,,86077765325#,,,,*021089# US

Dial by your location

• +1 305 224 1968 US

• +1 309 205 3325 US

• +1 312 626 6799 US (Chicago)

• +1 646 931 3860 US

• +1 929 436 2866 US (New York)

• +1 301 715 8592 US (Washington DC)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

• +1 253 215 8782 US (Tacoma)

• +1 346 248 7799 US (Houston)

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

Meeting ID: 860 7776 5325

Passcode: 021089

Find your local number: <https://us02web.zoom.us/j/kc14XPbDbd>

Ship To

WATER DEPT
CITY OF DANBURY
53 NEWTOWN RD - BLDG#3
DANBURY, Connecticut 06810

Bill To

FINANCE
CITY OF DANBURY
155 DEER HILL AVE
DANBURY, Connecticut 06810

Requisition
No. 2023-00003298

DATE 06/16/2023

VENDOR 11382 - NATIONAL AUTO FLEET GRO



DELIVER BY
SHIP VIA
FREIGHT TERMS
PAGE 1 of 1
ORIGINATOR Susan McClain

Contact

CHEVROLET OF WATSONVILLE, NATIONAL
490 AUTO CENTER DRIVE
WATSONVILLE, CA 95076

REFERENCE #

QUANTITY	UNIT	DESCRIPTION	UNIT COST	TOTAL COST
1.0000	Lump Sum	Automotive Vehicles - QJOTE#24375 - 2024 CHEV SILVERADO 2500HD, CREW CAB, 4WD, 6.9'BOX CP2223S.9506-7000.0561 - Capital Projects Sewer Equipment & Vehicles	52,608.3800	52,608.38
				\$52,608.38

Special Instructions

1-1



National Auto Fleet Group

A Division of Chevrolet of Watsonville
490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

6/14/2023

Quote ID: 24375

Order Cut Off Date: TBA

Mr Christopher Gardner
City of Danbury
155 Deer Hill Ave
Danbury, Connecticut, 06810
Dear Christopher Gardner,

National Auto Fleet Group is pleased to quote the following vehicle(s) for your consideration.
One (1) New/Unused (2024 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck 6.9' Box, Factory Order) and delivered to your specified location, each for

	One Unit (MSRP)	One Unit	Total % Savings	Total Savings
Contract Price	\$54,675.00	\$52,608.38	3.780 %	\$2,066.62
Factory Order		\$0.00		
Tax (0.0000 %)		\$0.00		
Tire fee		\$0.00		
Total		\$52,608.38		

- per the attached specifications.

This vehicle(s) is available under the **Sourcewell Contract 091521-NAF** . Please reference this Contract number on all purchase orders to National Auto Fleet Group. Payment terms are Net 20 days after receipt of vehicle.

Thank you in advance for your consideration. Should you have any questions, please do not hesitate to call.

Sincerely,

Jesse Cooper
Account Manager
Email: Fleet@NationalAutoFleetGroup.com
Office: (855) 289-6572
Fax: (831) 480-8497

Quoting Department
Account Manager
Fleet@NationalAutoFleetGroup.com
(855) 289-6572



GMC

1-2

2024 Fleet/Non-Retail Chevrolet Silverado 2500HD 4WD Crew Cab 159" Work Truck 6.9' Box

WINDOW STICKER

2024 Chevrolet Silverado 2500HD 4WD Crew Cab 159" Work Truck 6 9' Box		
CODE	MODEL	MSRP
CK20743	2024 Chevrolet Silverado 2500HD 4WD Crew Cab 159" Work Truck 6 9' Box	\$49,700.00
OPTIONS		
FE9	Emissions, Federal requirements	\$0.00
L8T	Engine, 6.6L V8, (STD)	\$0.00
MKM	Transmission, Allison 10-Speed automatic, (STD)	\$0.00
GT4	Rear axle, 3.73 ratio	\$0.00
1WT	Work Truck Preferred Equipment Group, includes standard equipment	\$0.00
PYN	Wheels, 17" (43.2 cm) painted steel, Silver, (STD)	\$0.00
QXT	Tires, LT265/70R17E all-terrain, blackwall	\$200.00
ZXT	Tire, spare LT265/70R17E all-terrain, blackwall	INC
GAZ	Summit White	\$0.00
AZ3	Seats, front 40/20/40 split-bench, (STD)	\$0.00
H2G	Jet Black, Vinyl seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system, (STD)	\$0.00
ZLQ	WT Fleet Convenience Package, includes (UD7) Rear Park Assist, (QT5) EZ Lift power lock and release tailgate and (DBG) outside power-adjustable vertical trailering with heated upper glass	\$655.00
NQH	Transfer case, two-speed active, electronic Autotrac with push button control	\$200.00
K4Z	Battery, auxiliary, 730 cold-cranking amps/70 Amp-hr	\$135.00
KW5	Alternator, 220 amps	\$150.00
JL1	Trailer brake controller, integrated	\$275.00
V46	Bumper, front chrome	\$200.00
VJH	Bumper, rear chrome	\$0.00
VQK	LPO, Molded splash guards, Black, (dealer-installed)	\$295.00
UF2	LED Cargo Area Lighting, located in pickup bed, activated with switch on center switch bank or key fob	\$125.00
DBG	Mirrors, outside power-adjustable vertical trailering, with heated upper glass, lower convex mirrors, integrated turn signals, manual folding/extending (extends 3.31" [84.25mm])	INC
AKO	Glass, deep-tinted	\$200.00
CGN	Chevytec spray-on bedliner, Black (does not include spray-on liner on tailgate due to Black composite inner panel)	\$545.00
QT5	Tailgate, gate function manual with EZ Lift, includes power lock and release	INC
B30	Floor covering, color-keyed carpeting	\$100.00
B32	Floor mats, rubberized vinyl, front	INC
B33	Floor mats, rubberized-vinyl rear	INC
UD7	Rear Park Assist	INC
JGD	GVWR, 10,450 lbs. (4740 kg), (STD)	\$0.00

Please note selected options override standard equipment

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SUBTOTAL	\$52,780.00
Advert/ Adjustments	\$0.00
Manufacturer Destination Charge	\$1,895.00
TOTAL PRICE	\$54,675.00
Est City: N/A MPG	
Est Highway: N/A MPG	
Est Highway Cruising Range: N/A mi	

Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

Notes

1-4



Chick Volpe <c.volpe@danbury-ct.gov>

2024 Chevy Silverado Now Available! (2500 and 3500 Trucks, 3500 Chassis)
1 message

National Auto Fleet Group <marketing@nationalautofleetgroup.com>

Reply-To: National Auto Fleet Group <marketing@nationalautofleetgroup.com>

To: Chick Volpe <c.volpe@danbury-ct.gov>

Thu, Jun 1, 2023 at 9:00 AM

Trouble viewing this email? Read it online



Sourcewell
Awarded Contract
Contract # 091521-NAF

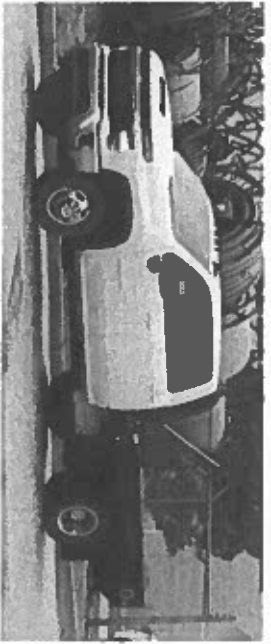
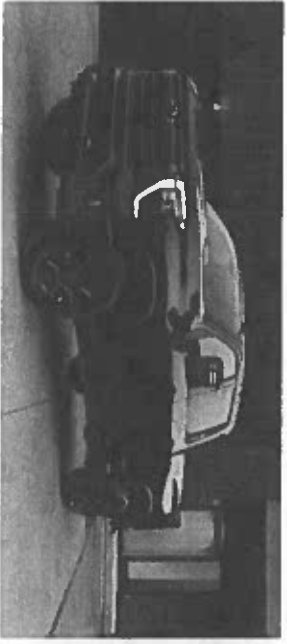


National Auto Fleet Group
A Division of Chevrolet of Watsonville






2024 Chevy Silverado 2500 and 3500 Trucks and 3500 Chassis Now Available to Order! (Limited Time Only)





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CITY OF DANBURY

155 DEER HILL AVENUE
DANBURY, CONNECTICUT 06810

FRANK L. GENTILE

(203) 797-4561 PHONE

Manager of Information Technology
www.danbury-ct.gov

(203) 797-4628 FAX
f.gentile@danbury-ct.gov

To: Dan Garrick – Director of Finance
Cc: Chick Volpe – Purchasing Agent
DATE: 6/19/2023

Subject: Payroll & Financial Systems Integration Manager (Contractor) - CFS

Dan,

For your approval I have entered a purchase request to purchase 1115 hours of Payroll & Financial Systems Integration services at \$120/hr from Creative Financial Staffing (CFS) based at 2 Enterprise Dive, Suite 302, Shelton, CT 06484. In March 2021 CFS presented a contractor resource that is a fair cost per hour and is the most qualified when compared to other resources reviewed for this project. The CFS resource selected has over 11 years of Payroll Systems Integration Enterprise and nearly 17 years of general Payroll experience.

This is an extension of this resources services to complete the MUNIS Payroll-HRIMS project during the 2023-24 – FY and thus a sole source since the CFS resource are familiar with the city's environment and MUNIS implementation plan.

The CFS contractor for this project will engage in the following activities, working closely under the direction of Finance and IT:

- Coordinate the Integration of the new MUNIS Payroll/HRIMS Software, act as the City's PM for this project.
- Assist, in a hands-on capacity, with Data Conversion activities related to the MUNIS Payroll/HRIMS Integration
- Data Cleaning activities using Microsoft Excel
- Provide Customized MUNIS Training and System End User Documentation to City Staff
- Assist the city's key stakeholders in learning the new Payroll/HRIMS system
- As needed, act as a backup and Application support resource to the City's Payroll group

Cost Compare against other vendors/Candidates: CFS Candidate 2: \$102/hr, TEKSystems: \$50/hr (Not Qualified), Slalom LLC under CT State Contract: \$168/hr.

Go-Live for MUNIS Payroll/HRIMS is scheduled to be before April 2024 and MUNIS Financials is scheduled to be Summer of 2024. Extension of these services beyond MUNIS Payroll/HRIMS go-live will be considered.

The total cost for this service will be \$133,800, paid out of CRM II CIP funds, and may be subject to change order/renewal to extend as needed.

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CITY OF DANBURY, CT
SOLE SOURCE JUSTIFICATION

(Requester please complete Section A and B)

SECTION A - SOLE SOURCE PURCHASE:

Complete if sole source purchase is \$500 or over, and competition is not available. Sole Source approvals are valid for the fiscal year during which they are approved

Requisition # (if applicable): _____ Amount: \$133,800 Date: 6/19/2023

Supplies/Services Required (be specific): Payroll & Financial Systems Integration services

Proposed Vendor: Creative Financial Staffing (CFS) based at 2 Enterprise Dive, Suite 302, Shelton, CT 06484

Requested by: Frank Gentile, Manager Dept: IT Ext: 4561

Check One: The requested supply/service is a sole source procurement due to:

AVAILABILITY/ONE OF A KIND -

No competitive product exists or is available from another vendor.

COMPATIBILITY -

Must match existing piece or brand of equipment and is available from only one vendor.

REPLACEMENT/MAINTENANCE -

Repair or maintenance for specific brand of existing equipment and is available from only original equipment manufacturer or designated service dealer.

OTHER - Provide below full explanations, details, complete descriptions, and relevant reasons to support the sole source justification:

CFS through the qualified resource that has been assigned to the project is now just over 50% complete in the management and coordination of the integration of the new MUNIS based Payroll/HRIMS and Financial Management system. The CFS contracted resource is the best resource to complete the project on time and within budget.

SECTION B - DEPARTMENT HEAD CERTIFICATION: By submitting this request, I certify that the above justification/information is accurate and complete to the best of my knowledge and that I have no personal interests relative to this request.

Frank Gentile



6/19/2023

(Name and Signature of Dept. Head)

(Date)