



CITY OF DANBURY
DANBURY, CONNECTICUT 06810

HEALTH AND HOUSING DEPARTMENT
155 DEER HILL AVENUE

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April 22, 2005

TO : Danbury Common Council

FROM: Jack Kozuchowski, Coordinator of Environmental & Occupational Health Services

J.K.

RE: Monthly Status Report - Environmental Health Division
March, 2005

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management (hours)</i>	52	68	(16)	(24)	701
<i>Wetlands / Water Resources Management (hours)</i>	96	140	(44)	(31)	1099
<i>Natural Resource Management</i>	29	43	(14)	(33)	254
<i>Program Administration (hours)</i>	117	82	35	43	890
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	106	123	(17)	(14)	1482

Current Projects

Name	Status	Next Steps	Finish date
<p>Hazardous Materials Management</p>	<p>1) Brownfields.</p> <ul style="list-style-type: none"> ➤ Conducted kick-off meeting for environmental assessment of properties at site of proposed Senior Center addition ➤ Reviewed Phase II Assessment for Amphenol property on Kennedy Street <p>2) Bioterrorism Preparedness</p> <ul style="list-style-type: none"> ➤ Directed work of regional committee of Health Directors in preparing for regional drill for Housatonic Area. ➤ Conducted in-service session for staff on dispersion modeling of unplanned chemical releases ➤ Prepared and issued RFP for customized HAZWOPER training for Health Department staff 	<ul style="list-style-type: none"> • Oversee work of Consultant in conduct of Phase III environmental investigations and design of "remedial action" clean-up plan. • Develop risk communication component of Public Health Emergency Plan • Develop Local Health Alert Network (LHAN) • Participate in regional planning for BT preparedness and response • Conduct HAZWOPER training for Health Department staff 	<p>August, 2005</p> <p>On-going</p>
<p>Water Resource Management</p>	<ul style="list-style-type: none"> • Prepared response to DEP on information requested for "flood management certification" requirements for proposed "Water Quality Basin" on Still River Greenway • Conducted meeting of Tarrywile Lake Task Force 	<ul style="list-style-type: none"> • Oversee construction of project when DEP issues flood management certification for the Basin. • Conduct limnological evaluation of algae / weed situation in May 	<p>February, 2006</p>
<p>Natural Resource Management</p>	<ul style="list-style-type: none"> • Conducted meeting of Ives Trail Task Force • Initiated preparation of Trail Management / Maintenance guidelines for administration of Ives Trail 	<ul style="list-style-type: none"> • Work toward development of Trail blueprint and design 	<p>May, 2006</p>

Future Projects

Name	Rationale	Effect
None	Complete current projects before taking on new undertakings.	No new projects to be taken on – except for emergency assignments – due to program overload

Narrative

The major project activities of the Environmental Health Division (EHD) for March, 2005 can be summarized as follows.

- **Hazardous Materials Management.** In March, the focus of Bioterrorism preparedness was on the preparation for a regional drill among Health Departments in the Housatonic area, that will coincide with the national TOPFF event on April 4th. The exercise will simulate the call-down of the health department staff and coordinate information sharing between Health Directors through a conference call. In-service training continued for the expanded preparedness team of the Danbury Health Department staff, including demonstrations of chemical dispersion modeling and interpretation of data.

On the Brownfield front, a project initiation meeting was conducted with GZA, the environmental consulting firm selected to conduct Phase III investigations and the environmental remediation plan for the sites where the Senior Center Addition will be constructed. The EHD also reviewed the environmental assessment reports that have been completed for the Kennedy Street Amphenol facility and advised the Mayor's Office of its implications.

- **Water Resource Management.** The EHD prepared a response to DEP on the information that they need to issue Flood Management Certification for the construction of a Water Quality Basin at the head of the Still River Greenway at the Branson Ultrasonic site on the Still River in Commerce Park. Following DEP's certification of the project, the design (contributed by Ben Doto, P.E.) will go into construction, later this year. The structure will channel drainage from Eagle Road into the Water Quality Basin, which will purify pollutants out of the runoff prior to discharging to the Still River.
- **Natural Resource Management.** Work continued on planning for the Ives Trail. At the March meeting, the Task Force conducted a workshop to create a preliminary list of "permitted uses, prohibited uses and restricted uses". This preliminary list will be revisited following the completion of the Conway School environmental assessment when it is completed in July and will ultimately be incorporated into "Trail Management and Maintenance Handbook" for the Ives Corridor.



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HOUSING AND FOOD SERVICE REPORT

March, 2005

INSPECTIONS

NUMBER

	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	240	276	(36)	(13)	2473	2488	(15)	(1)
B.	66	78	(12)	(15)	655	568	87	15
C.	119	142	(23)	(16)	1027	1041	(14)	(1)
D.	51	49	2	4	765	852	(87)	(10)
E.	53	27	26	96	760	876	(116)	(13)
F.	28	15	13	87	193	203	(10)	(5)

- A. Total Housing Inspections
- B. Total Housing Inspections Common Areas
- C. Total Housing Inspections Dwelling Units
- D. Total Housing Inspections Nuisance
- E. Total Food Service Inspections
- F. Total General Nuisance/Miscellaneous Inspections

Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD SERVICES SECTION

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which would be deemed to be of special interest or importance.

Three members of the housing and food sections volunteered to begin participation in bioterrorism and hazmat response training as part of Dr. Draper's initiative to expand the capability of the department to respond to emergency incidents. A slight decrease in inspection numbers for the housing and food sections will be more than off-set by the increased flexibility offered to the department to respond to unexpected events.

Food service inspection totals for the month were low due to the resignation of a full-time food service inspector and the absence of the second food service inspector for part of the month due to extended leave. A request for personnel to fill the vacancy has been submitted. Conversion of the food service computer database to Access software was completed in December and staff has completed the update of data and begun utilization of the new software.

The Office of the Corporation Counsel processed ten housing/health code referrals in March. The housing section made court appearances on three cases while several other cases were resolved prior to court appearances. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has discontinued nuisance sweeps in downtown neighborhoods for the winter season and will resume them in the spring. The Department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also participates in investigations by the Illegal Apartment Enforcement Team. The department has also received complaints and service requests through the City's Q-Alert program and the CityScan program.

The department has also continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. The City has been working with LAMPP to identify tenants and property owners who would be eligible to receive risk assessments as well as funds to abate lead hazards. This enables Danbury property owners to access funds available to abate lead paint, replace windows, doors and perform other

repairs to make units lead safe. The department has continued outreach efforts in cooperation with the Mayor's Office. One Danbury property owner has received approval for assistance from LAMPP and construction contracts have been signed. A second application from Danbury received preliminary approval by LAMPP in December. Another Danbury property has received approval for funding from a LAMPP partner agency, the Community Renewal Team. Work on this project began in March and is almost complete. The department has made a total of 4 referrals to LAMPP for lead assessments/education for Danbury families since LAMPP opened up the referral process.

The housing section also provides staff support for the Danbury Housing Partnership and the Danbury Fair Rent Commission. The part-time fair housing officer handled 2 fair rent inquiries, processed one formal complaint and appeared at one formal fair rent hearing. The associate director participated in full meetings and subcommittee meetings of the Danbury Homeless Taskforce during the reporting period.