



CITY OF DANBURY

HEALTH, HOUSING & WELFARE DEPARTMENT
155 DEER HILL AVENUE, DANBURY, CT 06810

Central Health & Housing Office
203 - 797-4625
Fax 796-1596

Central Welfare Office
203 - 797-4569
Fax 797-4566

Mayor Mark D. Boughton
Common Council
155 Deer Hill Avenue
Danbury, CT 06810

December 21, 2007

Re: Department of Health, Housing & Welfare's Monthly Report

Dear Mayor Boughton and Members of the Common Council:

The November 2007 Department of Health & Housing monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing & Food Service, Welfare and Environmental Health which identify specific inspections, tasks and hours provided by our staff. The Department also receives and responds to resident communications through the new *City Line* 311 customer service line and the electronic Q-Alert system. Should you have any questions regarding these issues, feel free to contact myself or each Division Head directly.

Main Topics

The Food Service Inspection summary scores are continuously posted for public information on the City of Danbury web site. Current inspection results are available for public review, these results area added to the web site by City staff.

The Department, working in conjunction with the Environmental Protection Agency (EPA) as the lead agency, State of Connecticut Department of Health (DPH) and other supporting agencies, continued to help investigate cases of Cutaneous (Skin) Anthrax.

Medical Outreach 797-4567
Eviction Prevention 797-4565
Information-Referral 797-4569

Dial 2-1-1 for all
Connecticut Services!

Emergency Shelter 796-1661
Em. Shelter Fax 796-1660
Administration 796-1504

Additional Topics

The Department of Health, Housing & Welfare supported the efforts of the Continuum of Care and the 10 Year Plan to End Homelessness by offering services at the first Project Homeless Connect in Danbury on December 5, 2007 at the Danbury Elk's Lodge, 346 Main St, Danbury, CT.

The United States Interagency Council on Homelessness also reported that Danbury's inaugural event was hosted by the United Way and the local Elks Club. The Lions' Club was also a partner, offering eye exams. Special engagement strategies reached out to Spanish-speaking guests. Inaugural speakers were Mark J. Nolan, Chair, Danbury Housing Partnership, USICH Regional Coordinator John O'Brien, Mayor Mark Boughton, Milena Sangut, Co-Chair, Greater Danbury Continuum of Care, The Honorable Dianne E. Yamin, Danbury Judge of Probate & Chair of the Mayor's Taskforce to End Homelessness, and Thomas A. Kirk, Jr., PhD, Commissioner, Connecticut Department of Mental Health and Addiction Services. Danbury's Washington Mutual Bank, which sends representatives on a regular basis to help shelter guests, was at the Danbury PHC helping attendees sign up for no-fee checking accounts.

Project Homeless Connect served 82 individuals that are homeless, 10 housing applications were completed, 54 lunches distributed, 34 primary medical care visits, 46 persons received vision services through the Danbury Lion's Club, 50 winter coats distributed and 50 gift bags were distributed.

You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Department of Health, Housing & Welfare the opportunity to serve the Citizens of Danbury and feel free to contact the Division Supervisors or myself with any questions you may have.

Sincerely,


Scott T. LeRoy MPH MS
Director of Health, Housing & Welfare



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HOUSING AND FOOD SERVICE REPORT

November, 2007

INSPECTIONS

	NUMBER							
	This Month	Last Month	Number Diff.	% Diff.	YTD	Last YTD	Number Diff.	% Diff.
A.	244	265	(21)	(8)	1598	1747	(149)	(9)
B.	44	67	(23)	(34)	314	671	(357)	(53)
C.	73	84	(11)	(13)	441	717	(276)	(38)
D.	122	112	10	9	822	342	480	140
E.	151	152	1	1	678	641	37	6
F.	32	26	6	23	170	162	8	5
A.	Total Housing Inspections							
B.	Total Housing Inspections Common Areas							
C.	Total Housing Inspections Dwelling Units							
D.	Total Housing Inspections Nuisance							
E.	Total Food Service Inspections							
F.	Total General Nuisance/Miscellaneous Inspections							



Paul Schierloh
Associate Director

NARRATIVE FOR MONTHLY REPORT

HOUSING AND FOOD PROTECTION PROGRAM

Field activities for housing and food service functions conducted during the reporting period are reflected in the statistical summary attached. In addition to the normal administrative, inspection and enforcement activities associated with these functions, the section undertook the initiatives outlined below which are deemed to be of special interest or importance.

The Office of the Corporation Counsel processed nine housing/health code referrals in November. The department made court appearances on two cases in November. Every effort is made to encourage cooperation in making needed improvements, but non-compliance leads to court action and possible penalties for contempt of court orders.

The department has been asked to participate in systematic inspections with the UNIT program as needed. Senior Housing Inspector Don Melillo has been designated to be the department's liaison with UNIT and will participate in inspections as requested. The department continues to investigate complaints throughout the city referred through the Mayor's Blight Hotline and from other departments in addition to complaints made directly to the department. The department also receives complaints and service requests through Q-Alert and 311.

The department continued working with the LAMPP Project, the entity sub-contracted by the State to administer lead poisoning prevention and remediation funds awarded to Connecticut by the Federal government. This enables Danbury property owners to apply for funds available to abate lead paint, replace windows, doors and perform other repairs to make units lead safe. LAMPP has prepared specifications in connection with an application for funding from a property owner and is awaiting bids for the job.

The housing section also provides staff support for the Danbury Fair Rent Commission. The part-time fair housing officer received two fair rent inquiries during November. One new housing discrimination inquiry was also received during the reporting period. The officer also attended HUD training on affirmatively furthering fair housing choice.



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December 20, 2007

TO : Danbury Common Council
FROM: Daniel Baroody, Senior Inspector, Environmental Health Division
RE: Monthly Status Report - Environmental Health Division
November, 2007

Key Indicators	This Month	Last Month	# Difference	% Difference	YTD
<i>Hazardous Materials Management & Public Health Preparedness (hours)</i>	169	184	(15)	(8)	2020
<i>Wetlands / Water Resources Management (hours)</i>	122	141	(19)	(13)	1,465
<i>Program Administration (hours)</i>	46	58	(12)	(20)	507
<i>Subsurface Disposal Evaluations (Septic Systems and Wells) (# of site visits)</i>	120	101	19	18	1,198

Program Status Report

Narrative

The status of major project and program activities of the Environmental Health Division (EHD) for November, 2007 can be summarized as follows.

Wetlands / Water Resource Management: The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake.

The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects:

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA),

The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

Program Planning and Administration: The Director of Health (DOH) and Senior Inspector continued to coordinate various environmental programs

Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program: The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

Land Use: The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

Hazardous Materials Management & Public Health Preparedness: The Environmental Health Division through the Director of Health continued to assist the United States Environmental Protection Agency (USEPA) as lead agency and Connecticut Department of Public Health (DPH) in response to a cutaneous anthrax incident. The EHD continues in planning, training and preparedness activities for all hazard events required by the Connecticut Department of Public Health (DPH) Bioterrorism and Pandemic Influenza Grants.



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To: City of Danbury Common Council
From: Caitlin Radano, M.S.W., Director of Welfare

Re: November 2007 Monthly Report

The following are the highlights of the division's activities:

- The attached report and data tables have been modified to include the previous month's statistics in addition to consolidating some of the information into a tabular format. The information also includes utilization, duplicated clients and unduplicated clients.
- Our department collected 468 lbs. of canned goods for the local food banks. We also collected 5 pairs of eye glasses and 9 cell phones for the Lion's Club.
- Project Homeless Connect was a huge success with 82 homeless persons served, 10 housing applications completed, 54 lunches distributed, 34 primary medical care visits, 46 homeless persons receiving vision services, 50 winter coats distributed and 50 gift bags distributed. There was a strong representation of community providers from the area.
- The department distributed 15 Thanksgiving dinners and collected \$200 in Super-food Mart gift cards from the Knights of Columbus.
- The department inserted a memo on our Wagon of Good Will in the News Times encouraging community members to donate gifts and/or food baskets for Danbury families and individuals. Our department offered community members to "adopt" a family for the holidays in order to provide gifts for the season.

City of Danbury

Division of Welfare and Social Services

November 2007 Report

Service Activities:

Service Activity Category	This Month	Last Month	% Difference	YTD
Medical Case Management	241	238	1%	1128
Housing Case Management	60	60		
Total new cases	23	18	28%	108
Energy Assistance	0	0	0	9
Emergency Prescriptions	2	5	-60%	7
Evictions that occurred	2	2	N/A	9
Food Assistance	200	90	122%	503
Housing	23	18	28%	108
<i>Back rent assistance</i>	5 • 0 granted • 2 denied • 1 pending • 2 referred	9 • 1 granted • 4 denied • 2 pending • 2 referred	-44%	32
<i>Housing search assistance</i>	10	13	-23%	31
<i>Housing retention services</i>	3	7	-57%	16
<i>Assistance with admission appointments and/or lease signings</i>	0	5	-100%	10
<i>Other housing assistance</i>	3	6	-50%	31
Home Visits	6	2	200%	18
Indigent Prescription applications	161	148	9%	747
Medical assessments for WOW and Americares	80	90	-11%	383
State DSS	80	90	-11%	383
Other	0	5	-100%	5

City of Danbury

Division of Welfare and Social Services

November 2007 Report

City's Emergency Shelter

Day Center			
	This Month	Last Month	% Difference
Cases homeless people were active during the month	100	95	5%
Initial assessments were completed	31	67	-54%
Persons found housing or were placed in housing programs	4	12	-67%
Mental Health Referrals	9	13	-31%
Persons found employment	19	24	-21%
Substance Abuse Referrals	16	9	78%
A total of different services were provided during this month	201	261	-23%
<i>Total # of clients served at the day center</i>	<i>307</i>	<i>398</i>	<i>-23%</i>
<i>Total # of unduplicated persons receiving services</i>	<i>31</i>	<i>95</i>	<i>-67%</i>

Night Shelter			
	This Month	Last Month	% difference
different people utilized the night shelter	10	33	-70%
people were turned away for reasons other than lack of bed space	6	9	-33%
persons turned away for lack of beds	0	0	N/A
# of beds occupied (bednights=sum of nights each bed was used)	475	476	-.21%
<i>Total # of clients served at the night shelter</i>	<i>475</i>	<i>476</i>	<i>-.21%</i>

Please note that the information from the DSS demographic report is now included in the above table.

Shelter utilization (day+night)	This Month
Utilization (total # people for the month)	782
Average # clients per day	15
Average # clients per night	16