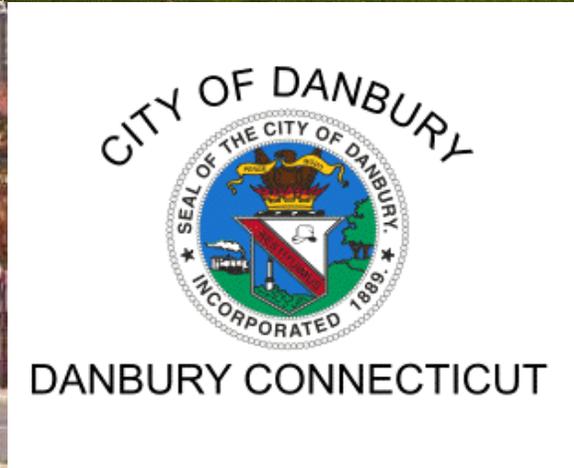
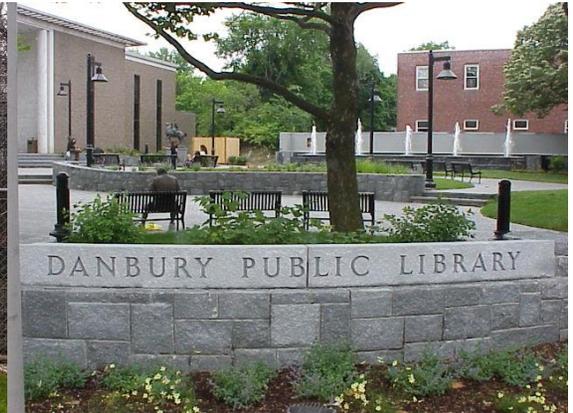

2016-2017 PROPOSED BUDGET



MARK D. BOUGHTON, MAYOR

**CITY OF DANBURY
CONNECTICUT**



CITY OF DANBURY
 2016-2017 PROPOSED BUDGET
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CITY OF DANBURY, CONNECTICUT

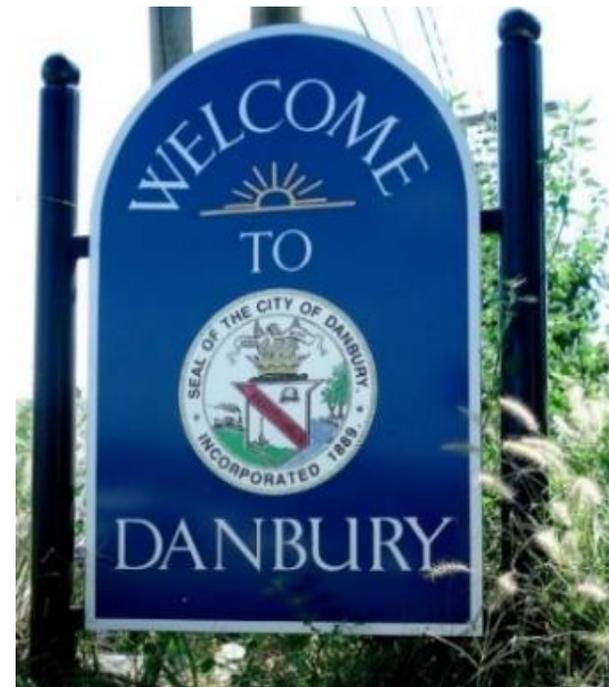
Danbury is the largest city in northern Fairfield County and the 7th largest City in Connecticut. Danbury has been recognized, for the seventh year in a row, as the fourth safest largest city in Connecticut and second safest in all of New England. The City is 44.3 square miles (42.1 square miles of land and 2.2 square miles of water) and has 242 miles of streets. Traversed by I-84 and Route 7, and adjacent to I-684, Danbury is easily accessible to New York City, Hartford and Norwalk, all of which are within 60 miles. Danbury is also accessible by Danbury Municipal Airport, which is the second busiest municipal airport in the New England region.

According to the 2014 U.S. Census, Fairfield County is one of the wealthiest counties in the United States, with a median household income of \$83,163 for the County, and \$65,981 for the City. Danbury, with a population of 83,784, is diversely populated. Residents represent more than 60 nationalities, and students entering Danbury public schools speak over 45 different languages. Danbury is a hub for retail shopping, and the Danbury Fair Mall remains the largest mall in New England.

Cultural activities abound in the City through Richter Park, which was ranked by the Boston Globe in the top ten places to play in New England, Candlewood Lake – the largest main-made lake in New England, Tarrywile Park and Mansion and several other smaller sites, museums and festivals. Western Connecticut State University, one of four State Universities, is located in the City.

The City was incorporated in 1889 and operates under a Charter that was last revised in November, 2009. The City is governed by a Mayor, who serves a two-year term and a twenty-one member City council, two from each of the seven City wards, and seven at-large. The current City Council consists of 15 Republicans and 6 Democrats. The Mayor is the chief executive and the City Council is the legislative body.

The City of Danbury's municipal government provides a full range of services including education, police, fire, planning and zoning, constructions and maintenance of highways, streets, storm and sanitary sewers and infrastructure, health and social services, parks and recreational activities, cultural events and a municipal airport. Approximately 2,000 full-time municipal and Board of Education employees provide services to the Danbury community.



A BRIEF HISTORY OF DANBURY

“Danbury’s location has been the key to its success.” This statement remains as true today as it was when Danbury served as a supply depot for the Patriots in the Continental Army during the American Revolution. Eight families from the Norwalk and Stamford areas settled in Danbury in 1684. The founding fathers, Thomas Barnum, James Beebe, James Benedict, Samuel Benedict, Francis Bushnell, Judah Gregory, John Hoyt, and Thomas Taylor wanted to name their new town, Swampfield, but in October 1687 the general court decreed that the town would be named after Danbury in Essex, England. Trade flourished between Danbury and the coastal towns. As Danbury grew, local farmers had a surplus of food, but were unable to supply all of the goods required by its residents, which created a need for a turnpike. Later, as farms were being established in outlying areas, paths and trails branched out from the original main street of the town. Eventually, Danbury became a hub for travel and business, being equidistant from New York and Hartford, and at the intersection of the north-south route from Litchfield County to Long Island Sound.

After the British looted and burned Danbury (known as “Tyron’s Raid”) in April of 1777, fewer people farmed the land. Danbury became a base of trade for the local craftsmen, who produced hats, combs, hoes, harnesses, cloth, tin ware and clocks. The first hat factory was established in 1780, and Danbury acquired the nickname: “The Hat City” (but was also known as the “Hat City of the World”) because of its hat manufacturing industry. The industry flourished throughout the 1800’s until a general economic slowdown in the 1890’s precipitated a gradual decline in the hatting industry.

However, the industry was somewhat revived by orders from the federal government during World War I and the fashion trends of the 1920’s. The Great Depression was the beginning of the final decline of the hatting industry and the last hat factory closed in 1987.

It is estimated that the City’s hatting industry produced over 5,000,000 hats per year at the peak of the industry.

Most of the factories were located along the banks of the Still River, which was an important part of the hat manufacturing success since large quantities of water were needed for the process.



A BRIEF HISTORY OF DANBURY (continued)

As new businesses and manufacturing shops developed in the center of town, they became distinct from the rural community, and Main Street and the surrounding area were granted borough privileges in 1822. Just prior to World War I, most of the growth was in the central business district, while the town remained rural and agricultural. With the introduction of the automobile, improvements were made to main highways and new State routes were constructed. The new roadsides attracted additional business: gasoline stations, repair garages, produce stands, refreshment stands, just to name a few. In the 1920's and 1930's, farming declined and the rural areas saw many changes: roads were paved, city people began to build homes in the countryside, and the Wooster School was established. The automobile also gave individuals the option to travel outside of the central business district, and new shopping centers and smaller businesses were developed outside of town. Danbury was incorporated on April 19, 1889, but it was not until 1965 that the Town of Danbury and the City of Danbury merged into what is today's City of Danbury.

The population in Danbury steadily grew from its first settlement, however the town did experience a decline prior to World War I. The population increased again in the 1920's, jobs increased, and Danbury retained its notoriety as a regional trading center.

Candlewood Lake, the largest body of fresh water in Connecticut, was also created during this decade, which eventually led to the development of homes, seasonal cottages and farms. Lake front acreage was highly sought after by speculators and developers, and subsequently many lakefront communities were established. In 1928, several local aviators purchased Tucker Field (near what is now the Danbury Fair Mall) and leased the property to the town for an airport, which is now known as Danbury Municipal Airport.



After World War II, Danbury experienced a major housing boom. In two decades, the population increased by 67%. As per the Housatonic Valley Council of Elected Officials, "The boom in residential growth reflected not only the outward expansion of the New York metropolitan area and easy accessibility of the Danbury area for commuting to other centers, but also a significant turnaround in Danbury's economy."

In the ten-year period between the 2000 census and the 2010 census, the population increased by 8.1% (state population increased by 4.9%). In today's Danbury, the City's elected officials remain committed to providing its high quality of municipal services as more homes, condominiums, and apartment buildings are constructed to meet the increase in population and the growth in economic development.

SEAL OF DANBURY

“**We have Restored**” and “**Let Us Go Forward**” are the mottoes on the official Seal of Danbury. “**We have Restored**” is the central motto and appears on the red diagonal band across the shield. The second motto appears in the beak of the phoenix rising from the fiery crown at the top of the shield. The seal also depicts: Establishment of the railroad in 1852, the hatting industry (symbolized by the derby hat), Wooster Monument, a reference to the British burning of Danbury in 1777, water symbolizing the flood of 1869 caused by a break in the Kohanza Reservoir dam, and the elm trees signifying Elmwood Park.



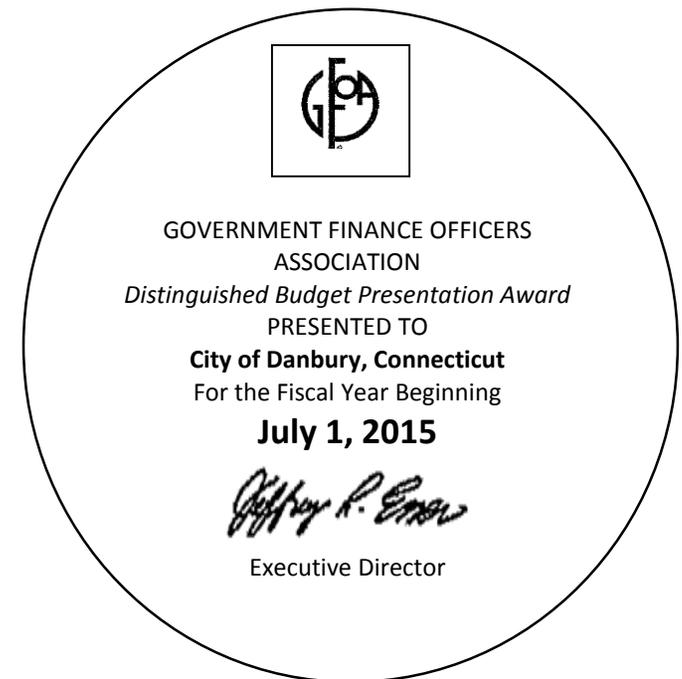
SOURCES: Images of America, Danbury, Danbury Museum and Historical Society, Wikipedia website - history of Danbury, HVCEO website, "Changing Land Use in Danbury, Connecticut", and looking for adventure website, "History of Danbury, Connecticut."

GFOA DISTINGUISHED BUDGET PRESENTATION AWARD

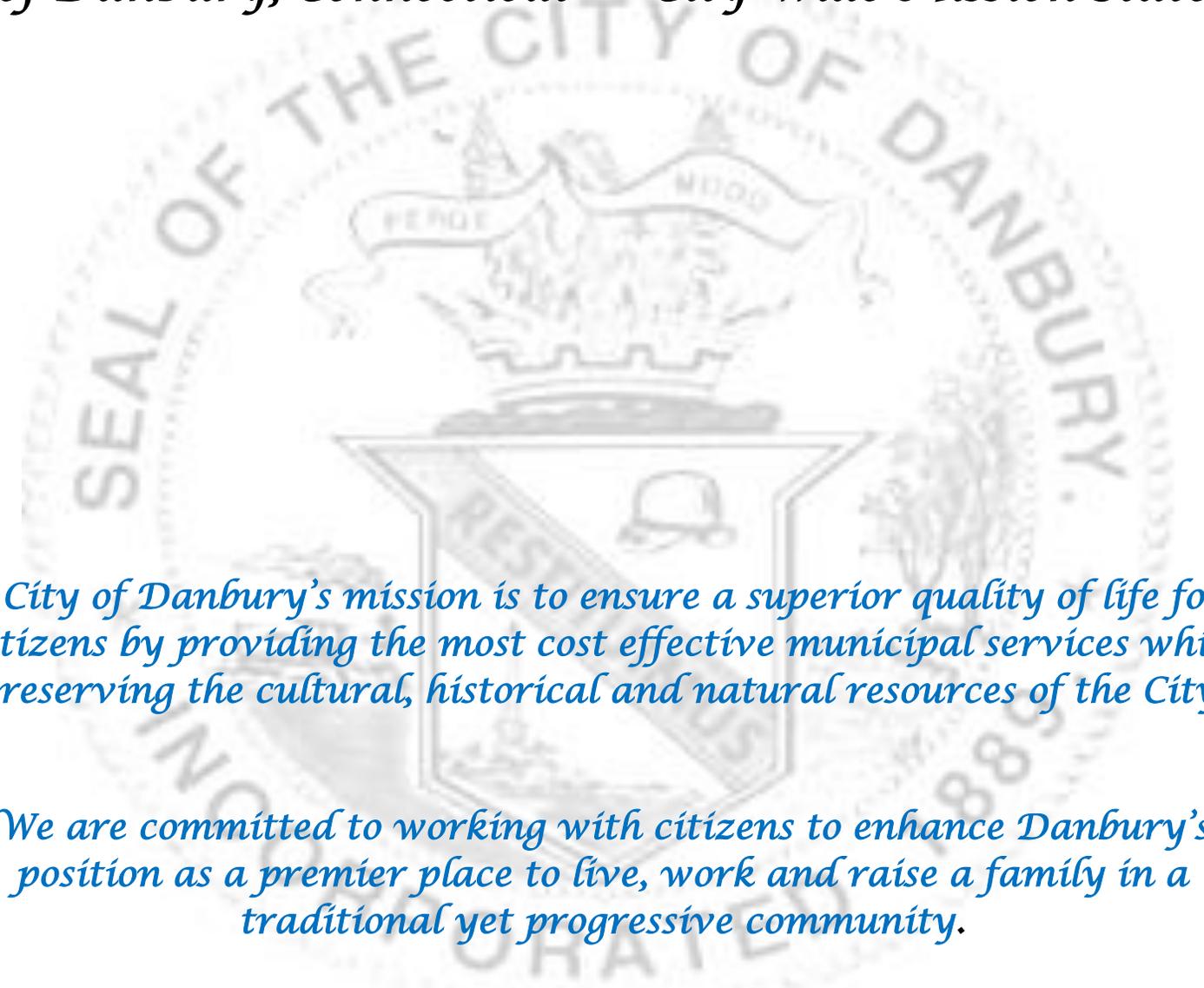
The GFOA established the Distinguished Budget Presentation Awards Program (Budget Awards Program) in 1984 to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then to recognize individual governments that succeed in achieving that goal.

Each budget document submitted to the program is evaluated separately by three reviewers. Each reviewer rates a given budget document as being either no proficient, proficient, or outstanding in regard to 27 specific criteria. The criteria structure of the Budget Awards Program evaluates budget documents in four major categories: as a policy document, a financial plan, an operating guide and a communications device. The reviewer also provides an overall rating for each of the basic categories. To receive the award, a budget document must be rated either proficient or outstanding by at least two of the three reviewers for all four basic categories, as well as for 14 of the 27 specific criteria identified as "mandatory."

The GFOA presented a Distinguished Budget Presentation Award to the City of Danbury, Connecticut for its most recent budget document, the 2015-2016 Adopted Budget, and for the previous eleven years. The awarded is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



City of Danbury, Connecticut City-Wide Mission Statement

The seal of the City of Danbury, Connecticut, is a circular emblem. It features a central shield with a bell, topped by a crown. Above the crown is a banner with the word "VERGE". The shield is surrounded by a circular border containing the text "SEAL OF THE CITY OF DANBURY" and "INCORPORATED 1788".

The City of Danbury's mission is to ensure a superior quality of life for its citizens by providing the most cost effective municipal services while preserving the cultural, historical and natural resources of the City.

We are committed to working with citizens to enhance Danbury's position as a premier place to live, work and raise a family in a traditional yet progressive community.

CITY OF DANBURY
Honorable Mark D. Boughton, Mayor

CITY COUNCIL MEMBERS

At Large	
Christina Chieffalo	(R)
Philip D. Curran	(R)
Michael J. Esposito	(R)
Jack Knapp	(R)
Warren Levy	(R)
Gregg William Seabury	(R)
Andrew Wetmore	(R)

1ST Ward	
Irving M. Fox	(R)
John Priola	(R)

2nd Ward	
Vinny DiGilio	(R)
Elmer Palma	(R)

3rd Ward	
Christopher J. Arconti	(R)
Joseph A. Cavo*	(R)



4th Ward	
John J. Esposito III	(D)
Thomas J. Saadi	(D)

5th Ward	
Duane E. Perkins	(D)
Fred Visconti	(D)

6th Ward	
Benjamin Chianese	(D)
Paul T. Rotello	(D)

7th Ward	
Nancy Cammisa	(R)
Joseph Scozzafava	(R)

*President of City Council

City Council Members were elected on November 5, 2015 for a two year term. Their term expires on December 1, 2017.



**CITY OF DANBURY
OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810**

**MARK D. BOUGHTON
MAYOR**

**(203) 797-4511
FAX: (203) 796-1666**

April 1, 2016

The Members of the City Council
The Citizens of the City of Danbury

I am pleased to present the proposed budget for the fiscal year commencing July 1, 2016 and ending on June 30, 2017.

The citizens of Danbury can be proud that through your committed efforts, our community continues to stand out and be recognized throughout the country as a City on the rise and leading the way into a bright and prosperous future.

As a City government, we remain steadfast in our commitment to follow the Citywide Mission Statement which strives to balance the preservation of our Danbury heritage in an ever-changing world, while meeting the increasing demands for municipal services and the associated costs for its' delivery. However, the most important aspect is and will always be that deep rooted sense of understanding of what is most valuable in our Danbury community, its people and our quality of life. The guiding principles of the Citywide Mission Statement stated so eloquently is:

To ensure a superior quality of life for its citizens by providing the most cost effective municipal services while preserving the cultural, historical and natural resources of the City. We are committed to working with citizens to enhance Danbury's position as a premier place to live, work and raise a family in a traditional yet progressive community.

Mayor's Message (Continued)

Quality of life means providing, creating, and promoting: a first rate educational system for our students; comprehensive recreational opportunities to our citizens; a business friendly environment to attract and retain employers to enhance job growth; and a vibrant and exciting cultural life in our community for all ages to enjoy. The FY 2016-2017 Proposed Budget prominently illustrates our steadfast commitment to the City's Mission Statement by making significant investments in our Schools, Public Safety, Community, Parks, the paving and maintaining our City streets and infrastructure while presenting the most cost effective plan for the delivery of these municipal services.

Preserving a superior quality of life that we are fortunate enough to enjoy here in Danbury doesn't come easily nor should it ever waiver, especially during difficult economic times. We are reminded each time we pass through many of our once great neighboring communities throughout New England who waived at a time when they needed to stand firm to protect and preserve their quality of life.

The preservation of Danbury's quality of life means continuing to invest in and properly maintain:

- (1) The City's infrastructure -- with ongoing drainage, sidewalk, and road improvement projects
- (2) Our school buildings -- by investing in energy efficiency projects to reduce long-term costs, replacing roofs and making necessary repairs
- (3) Our transportation network
- (4) Recreational facilities
- (5) Creating/expanding new educational programs to address the achievement gap

The City has hired a full-time Main Street Enforcement Officer for the UNIT -- the Unified Neighborhood Inspection Team -- to focus on quality-of-life issues. Ten years ago, I created the Unified Neighbor Inspection Team (U.N.I.T.) to respond to quality of life complaints through enforcement and education and the results have proven its tremendous success every year since. Enforcement actions and remediation are published on the City's website. Residents are also educated on the City's zoning regulations while new property owners receive a welcome packet describing the "Do's and Don'ts" of living in our City. This strategy has proven to be highly effective and efficient by all measures. The UNIT Team addresses 1,200 calls/issues annually again having a significant impact on resolving quality of life complaints from our citizens. Furthermore, CityLine 311 was also created initiated as a part of our UNIT operation, which fields and responds to approximately 10,000 calls annually. To improve efficiency and effectiveness, call taking services for CityLine 311 has been outsourced to our existing dispatch services vendor (IXP Corp) which will leverage for additional cost savings.

Mayor's Message (Continued)

I recently announced a new initiative with the creation of the Business Advocacy Office which essentially modernizes, updates and rebrands the Office of Economic Development to be more reflective to the specific needs of the Danbury economic environment. One of the things we have learned is that the marketplace has changed in terms of economic development. While we all want the big corporations to come to Danbury and we want those that are already here to stay, those are few and far between. The big businesses have the resources and if they need to, will come into the Mayor's Office. The smaller businesses do not have the same kind of resources and may need someone to assist them or be their advocate as they seek guidance in resolving their issues. Danbury has always been a business friendly community and this is just another way of going that extra mile to ensure their success.

Yet, such initiatives must be done within a framework that does not create an undue burden upon our taxpayers and should provide a sustainable and measurable return on our investment. As such, when appropriate, funds obtained from selling old assets will continue be used to reinvest into other necessary capital projects and initiatives which provide long-term benefits to the community while reducing the current tax burden.

Danbury continues to be recognized as one of the safest large cities in Connecticut and in New England while continuing to be highly rated by Connecticut periodicals as one of the top cities to live in. In 2016, the City will reinstitute Danbury Police foot patrols on Main Street on a permanent basis to provide a stronger security presence. We have purchased the house adjacent to the Danbury Police Station and are in the design stages of a new pocket park dedicated to the public safety workers who gave their lives protecting our residents.

The Danbury Labor Market unemployment remains the lowest in the state at 5.1% while our job recovery of lost jobs from the Great Recession has been significantly faster than any other area of the state.

The water rates are also the lowest in Connecticut while the sewer rates are among the lowest in the state. Danbury continues to be highly rated by Connecticut periodicals as one of the top cities to live in.

After many years of planning, conservative business practices and the simple good fortunate of living where we do, Danbury residents have many reasons to be optimistic. The incremental increases in General Fund spending has declined year after year and we are on target for the state mandated 2.5% spending cap for FY2018.

Mayor's Message (Continued)

IN CONCLUSION

The FY 2016-2017 Budget will illustrate the many difficult choices and sacrifices that continue to be made by all City departments in order to present a balanced plan of operations designed to provide essential municipal services and offer quality of life initiatives most needed in the City's neighborhoods. I remain steadfast in my commitment to keeping the costs of running government to a minimum so the property tax burden is as low as possible to homeowners and business owners, while delivering real value for their tax dollar.

The FY 2016-2017 Budget plan is a finely tuned financially strong plan that includes only what is needed to preserve Danbury's quality of life and nothing more. The City has reprioritized our spending plan where appropriate and challenges all of our employees to deliver public services more efficiently. Moreover, the plan places the minimum burden possible on our taxpayers consistent with sound financial practices.

The Great Recession of 2008 has taught us that government can help its taxpayers and residents best by planning ahead and always remaining as lean and efficient as possible which will lead to a sustainable and stronger community. We must remain vigilant in our fiscal restraint, and continue to take this tremendous opportunity for all of us, especially in government, to think "outside the box" to find extraordinary solutions to deal with extraordinary problems and offer situations without adding any more burden than absolutely necessary to the struggling taxpayer.

I would like to thank all of the department heads and other City staff involved in the budget preparation process for the many long hours working diligently on the budget. I would like to thank the members of the City Council who spent several weeks working diligently on the budget. And most of all, I would like to express my sincere gratitude to the citizens of Danbury who have provided me with many valuable insights and suggestions, which we have incorporated into the adopted plan.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'M. D. Boughton', written in a cursive style.

Mark D. Boughton
Mayor

Executive Summary - FY 2016-2017 Budget

The FY 2016-2017 Budget totals \$244,100,000, an increase of \$6,400,000 (2.69%) in general fund spending as compared to the 2015-2016 Adopted Budget. The FY 2016-2017 Budget was strategically developed with the future in mind to manage cost trends downward while ensuring affordability to the Danbury taxpayer and continuing to provide a high quality of life for our citizenry. Danbury is well known and respected throughout the state and the region for being innovative and for providing real strong leadership in taking bold steps into uncharted areas to protect the interests of its residents and taxpayers.

The initial 2016-2017 Budget requests from all general fund departments totaled \$250.9 million, which is an increase of \$13.2 million (5.6%) from the 2015-2016 Adopted Budget: \$129.5 million from the Board of Education (\$5.7 million or a 4.6% increase); and \$121.4 from City Departments (\$7.5 million or a 6.6% increase). All budget requests have been carefully considered to ensure that the City's priorities are sufficiently funded to achieve its goals and objectives. In doing so, the FY 2016-2107 Budget will reflect spending trends for current and proposed initiatives throughout the City Departments.

While the FY 2016-2017 Budget represents an operational plan for the next twelve months, we are already working on our plan for following year (FY 2017-2018) to cap the growth of general fund expenditures for FY 2017-2018 at 2.5% or less. This is not a new strategy for the City of Danbury – if fact, business decisions (contracts) are made continuously to contain and/or reduce current and future operating costs. Some of the more visible initiatives over the last several years include the SmartGov Project, “Go Green”/paperless initiatives, CRM Project, outsourcing of: Dispatch Center, Information Technology, Grants administration to United Way, Pension Administration, and, etc. Streamlining government means that services are delivered more efficiently and effectively, at a cost that is usually less but always more containable (predictable) to minimize the impact to the growth of expenditures and the mill rate to taxpayers.

The 2.5% Spending Cap for municipalities will also be mandated by the state as summarized by the Connecticut Conference of Municipalities...

“Beginning in FY 18, OPM will place a cap on municipal spending. The cap will limit “general budget expenditures” to 2.5 percent above the previous year or the rate of inflation rate, whichever is greater. There are several exemptions to the cap.

- *Debt service*
- *Special education expenditures*
- *Expenditures for implementing court orders*
- *Arbitration awards*

Executive Summary – FY 2016-2017 Budget (Continued)

- *Expenditures related to a major disaster or emergency declaration by the president or issued by the governor under the civil preparedness law*
- *Any municipal revenue sharing grant distributed to a special taxing district*

The penalty for exceeding the cap will be 50 cents for every dollar the municipality spends over the cap. OPM will require each municipality to provide information on whether or not it has exceeded the cap and by how much. This will be done through a form created by OPM. Municipalities must add language to their tax bills informing taxpayers of the penalty for going over the spending cap. The statement must be in the following form: “The state will reduce grants to your town if local spending increases by more than 2.5 percent from the previous fiscal year.”

Since 2008, the cost reduction/containment initiatives have been on-going and the City has been steadily decreasing its growth in general fund expenditures each year. Consequently, the City of Danbury has been moving towards its own expenditure cap regardless of the state mandate and will continue to do so. The City of Danbury has prepared itself very well to be fully compliant with the 2.5% spending cap in FY 2018 as required by the State.

Budgetary Highlights

The FY 2016-2017 Budget includes the following funding changes as compared to the FY 2015-2016 Adopted Budget:

- ❖ **\$2.2 million (1.8%) – Education** – Increased funding for operations (BOE requested \$5.7 million)
- ❖ **\$1.6 million (70.2%) – Capital Projects** – Prior to the current year, total capital projects funding level was about \$5.5 million. However, the proceeds from the \$3.2 million property sale was used to maintain that level of funding for capital projects in FY 2015-2016. The capital projects funding level from the general fund will be \$3.9 million for FY 2016-2017, requiring \$1.6 million of new budgetary funding. As we have done in the past, we will continue to gradually increase general fund allocations to capital projects as it deemed affordable to do so.
- ❖ **\$1.3 million (9.7%) – Employee/Retiree Benefits** – Health, dental, prescriptions, worker’s compensation, disability, etc. based upon claim experience.
- ❖ **\$0.9 million (2.0%) – Employee Wages** – Contractual wage increases of 2.75% plus/minus positions and timing of promotions.
- ❖ **\$0.6 million (1.6%) – Purchased Services** – Outsourced Information Technology Services, 311 help desk, Liability/auto/property insurances
- ❖ **(\$0.2) million (-4.7%) – Materials & Supplies** – Cost savings associated with lower pricing for motor/diesel fuel, heating oil, and electric

Executive Summary: Budgetary Highlights (Continued)

Most of the other expense account lines have either been reduced to reflect their current spending levels or have remained flat at the current budget levels. Fortunately, the departments have been very frugal with their budgetary funds as demonstrated by a downward spending trend over the last several years, well positioning the City to achieve the 2.5% spending cap for FY 2018.

Striving for Cost Savings

Each year, department heads are instructed to review their individual department mission to ensure that the essence of the citywide mission statement is an integral component of the budget development process. Each year, they are asked to reflect upon mission statements and goals in context of these difficult economic times and to focus on the most cost effective and efficient means of delivery of services while maintaining the highest level of commitment in meeting our citizens' needs. Specifically, departments were asked to evaluate the effectiveness of their programs and processes to gauge the level of success and to offer "out of the box" solutions or alternatives.

The Finance Department continues to regularly meet with department heads and key personnel to discuss targeted technology improvements which may lead to process improvements and cost saving opportunities. The Department of Finance Budget Team was instructed to cross-analyze every budgetary line item by department, division, and citywide to search for additional opportunities for budgetary reductions, containment and to squeeze out any remaining unnecessary excess from the budget to ensure the most cost effective delivery of services for the Danbury taxpayer.

The City has also formed strategic alliances and partnerships with the Board of Education, other communities, and businesses in our efforts to reduce and contain costs or improve services when in the City's interests to do so. The departments continue to exceed expectations by tightly managing their budgets, working together to lower costs, and taking the initiative to seek out saving opportunities.

The old adage of "doing more with less" by finding more efficient ways to run government is just as important today as it ever was. I am proud and grateful that my dedicated department heads continue to do "more with less" year after year. Because of their efforts, the City ended the last five fiscal years with surpluses, albeit very small, and no appropriated fund balance had to be used. Each department's mission incorporates the administration's goal of providing high-quality, cost-effective municipal services while educating residents about the programs and services being offered by the City of Danbury.

Executive Summary: Budgetary Highlights (Continued)

Office of Project Excellence (OPE)

The Citywide analysis of its operations, which became known as “**the SmartGov Project**,” completed by our external consultants from Blum Shapiro lead to the creation of the Office of Project Excellence (OPE). The Office of Project Excellence strives to bring the departments together and enhance communications to ensure that we strive towards meeting the objectives as identified in the “playbook.” The “playbook” was provided and intended to help the City get started with practical and tangible strategic moves so we can follow the next steps to take deliberate action into a better, more progressive city, a “City of the Future.” Such changes are intended to provide long-term and sustainable cost savings and revenue enhancements. The City has already seen its return on investment with the Office of Project Excellence completing most of “quick hits” from the “playbook” and realizing real savings as a result. The “City of the Future” will move forward with a strategic plan that will establish clear goals and objectives while prioritizing and promoting continuous improvement of services to the public at an affordable cost.

Efficiency through Technology

The city continues to streamline workflow processes to utilize the latest technologies to implement the most cost effective service delivery solutions. By taking a “bottom-up” and “top-down” approach, we are able to address problems that may be department specific with targeted solutions while evaluating the impact to other departments. In FY 2014-2015, the Purchasing, Human Resources and Corporation Counsel Departments transitioned to the document management solution (scanning) by utilizing the multifunctional devices which saved hundreds of hours of record retrieval time annually and the transition has been on-going since with other departments. Additionally, most of the city’s desktops have been replaced over the last several years with a “thin client” solution which has not only has saved significant capital costs dollars but also ongoing service, maintenance, electrical and software license dollars. Several other ongoing cost saving or cost avoidance initiatives include: implementing an employee wellness program (cost avoidance), switching the City’s phone system to VoIP (cost saving), and upgrading the community development software (cost avoidance).

Sustainable Solutions

We continue to leverage our hardware and software investments to make significant improvements leading to measurable savings in our daily operations. During FY 2015-2016, the City partnered with Savings Bank of Danbury to accept Tax payments at its local banks thus providing an increased convenience to the Danbury taxpayers. For FY 2016-2017, the City will be implementing a new public utilities billing and collections module which should also allow remote and on-line payments to customers. Additionally, we continue to research options to send/receive invoices and make payments electronically which would result in significant cost savings and improve operating efficiencies. These paperless workflows will work seamlessly with our new software systems to streamline processes into a multi-system environment with the goal of all operating together as “one system.” However, continuous cost reduction and containment requires the implementation of “best practices” and the modernizing of existing work flows that integrate with the new software. While the maintenance costs of the new systems have supplanted the costs of the old systems with minimal impact to the IT budget, the tremendous value-added across the entire City organization in improved efficiency has significantly reduced the costs associated with handling duplication, and “lost time”.

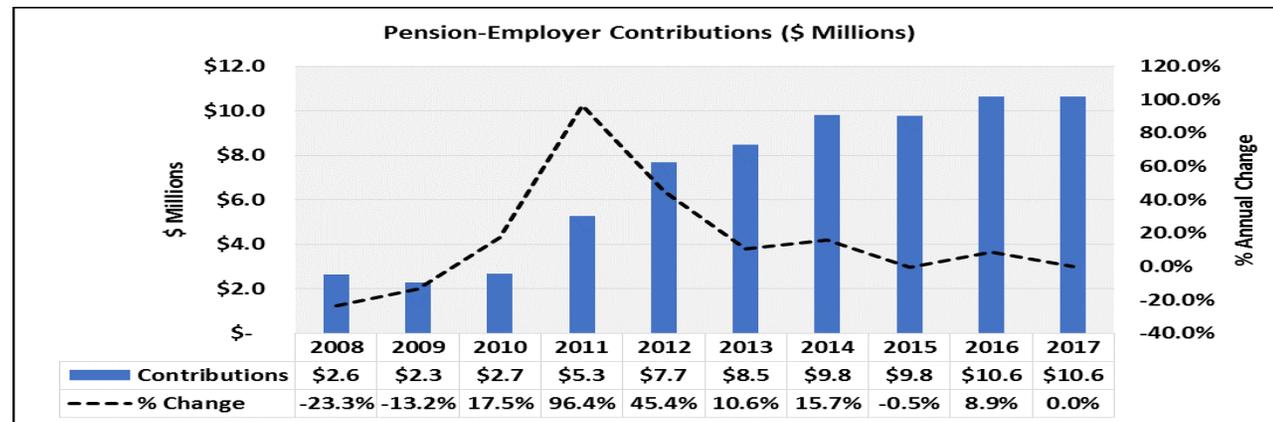
Executive Summary: Budgetary Highlights (Continued)

The investments made over the last few years have yielded both immediate and long-term savings by enhancing operational efficiencies and improving the way government operates for better customer service. While a certain amount of financial challenges will always remain, we have been proactive in positioning ourselves to directly address any challenges to provide a more stabilized and sustainable budgetary environment that will minimize the tax burden to the tax payer for this year and for many years to come.

Pension Actuarially Determined Employer Contribution (ADEC - formerly named ARC -Annual Required Contributions)

The FY 2016-2017 funding level for the **Pension ADEC** (Actuarially Determined Employer Contribution) is estimated to remain about the same as the current year. Although strategies and changes to assumptions are routinely discussed with our actuaries to more properly reflect current market and budgetary conditions, the impact of such changes would not be realized for two or three years later because pension valuations are completed once every two years. Fortunately, the City recently outsourced pension administration services to streamline the entire pension processing for our current and prospective retirees which will provide enhanced “real time” actuarial services to better manage the costs going forward. As the following chart illustrates, the Employer Contributions have stabilized significantly in recent years.

The City’s unwavering commitment during FY 2009-2010 to fund and to maintain a strong pension plan by meeting the increasing ARC requirements at a time is showing the kind of favorable results that we expected.



❖ Under current assumptions - employer contributions are projected to level off at the \$13.0M level in 2023

Executive Summary: Budgetary Highlights (Continued)

OPEB Funding Policy

Prior to FY 2014-2015, OPEB was funded on a **PAYGO** (pay as you go) basis, representing only the retiree portion of \$6.9 million of the total \$15.9 million of annual OPEB costs. This \$6.9 million PAYGO cost was approximately 6.0% of the City (non-BOE) budget and was projected to grow to about 18% of the budget in FY 2032 if funding for the non-retiree portion didn't begin immediately. Consequently, the City Council adopted an OPEB funding policy and subsequently funded approximately \$0.5 million and \$1.0 million in FY 2014-2015 and FY 2015-2016, respectively. To remain in compliance with the OPEB funding policy, the FY 2016-2017 Budget will increase the current budget level by approximately \$0.5 million (5% of the annual OPEB liability) to \$1.5 million.

This modest plan to address the growing liability will help minimize and stabilize future tax burdens as we strive to pay for benefits as accrued thus increasing the fairness to taxpayers by smoothing out future annual payments. The OPEB contribution will grow by 5% every year until the gap is closed in about 20 years.

Board of Education

Fostering a first rate education system is a key component to ensuring that Danbury is a premier place to raise a family. Studies have shown that a more comfortable physical environment is a more conducive environment for learning. The City is continuing to make significant investments in improving the physical buildings at the Board of Education while keeping energy efficiency also in the forefront. By doing so, our objective is to stabilize our ongoing operating costs, specifically energy costs.

Funding the school system at reasonable levels allows the district to achieve its educational goals for students. I am proud of the accomplishments of our school system and remain confident that the budget increases since FY 2003 have set a strong foundation for its continued success. Over these years, annual spending on education has increased by \$44.6 million or 54.7%. The Education budget will increase by \$2.2 million to \$126.2 million in FY 2016-2017. The City will, once again, eliminate the annual charge of \$353,845 for City services provided and continue to fund the BOE Technology Improvement Program with another \$250,000 in capital funds while paying for the \$4,800,000 in debt service and Pension costs related to the BOE.

The City will continue its commitment to provide every opportunity for all of our children to begin their learning as early as possible to ensure a strong educational foundation for their future success. I promised all-day kindergarten for all of Danbury's parents when you first honored and entrusted me to be your mayor in 2001, and now every parent has an opportunity of all-day kindergarten for their child. We proudly partnered with Head Start to provide a new facility which opened in August 2013.

Executive Summary: Budgetary Highlights (Continued)

The Mayor's 2020 Task Force was appointed to build a consensus between the Board of Education, the City Council, and the community to develop a long term strategic plan for Danbury's schools while making student achievement the highest priority.

The "Task Force" identified the primary issues to be potential overcrowding at our schools and the need to develop a strategic plan for programming throughout the district. The recommended solution of adding rooms to or reconfiguring space at existing schools was truly innovative and cost effective in dealing with overcrowding issues in public education.

The first phase of the project was voted on in November 2012 when the voters approved \$44 million in funding for the Danbury Board of Education to manage and accommodate the needs for more space in the elementary and middle schools to address the student population "bubble" and to better prepare our students as educational programming changes occur for the year 2020 and beyond. The renovation, expansion, and/or reconfiguration (space conversion) to address the space utilization and related programming concerns/issues at Shelter Rock Elementary, Stadley Rough Elementary, Park Avenue Elementary and Mill Ridge Middle Schools were completed in 2014. Examples of some specific improvements include: new classroom wings, new media center/computer/mechanical room, cafeteria additions, elevators, reconfiguration/redistribution of classrooms, site work improvements playground improvements, roof repair/replacements, new music suite, new engineering classrooms, and roadway/parking/traffic improvements for buses and cars.

The second phase is the new addition at the Danbury High School which is expected to begin construction this summer with a target open date of August 2017. Now that the elementary and middle school projects have been completed, our attention is now on Danbury High School which is the next phase that addresses space and programming changes. Last June, the voters supported a \$53.5 million bond referendum to expand and renovate the Danbury High School. Similarly to the elementary and middle school projects, it is expected that approximately 60% of the project costs will be funded by the State. The budgetary impact of the new bonds related to this project will be minimal because such bonds will be related bonds will be issued as older bonds are being retired.

Executive Summary: Budgetary Highlights (Continued)

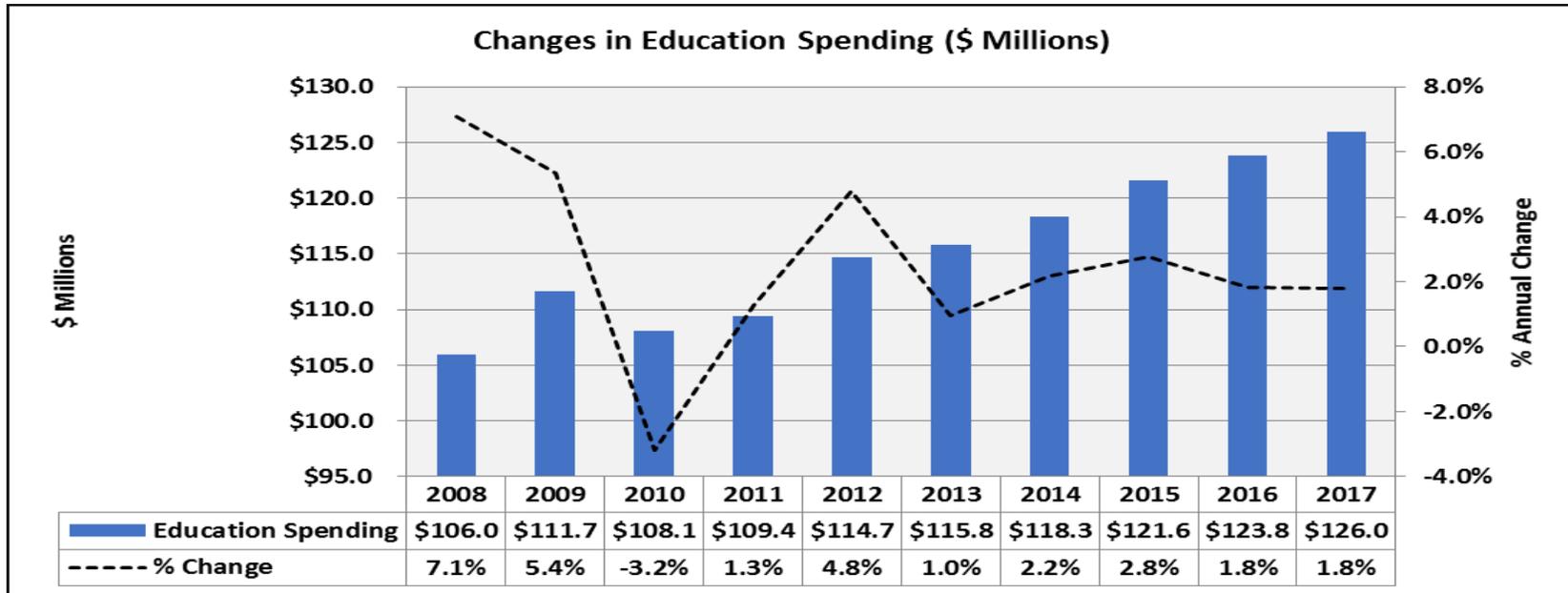
The City government and the BOE (Board of Education) has always worked well together to obtain that balance of providing quality educational opportunities at an affordable cost to the City of Danbury taxpayers. However, 2013 marked a very special milestone that deserves special recognition especially now that City/BOE collaboration on switching to a self-insured health insurance plan has proven successful. Three year ago, the City and the **BOE** (Board of Education) worked together to control the increasing health insurance costs by switching from a fully insured health insurance plan to a self-insured plan. Although we were aware that a self-insured plan was not without risk, our historical analysis clearly indicated that there was a strong potential for savings over the long run. The renewal rates have been very modest over the last two years and is expected to be about 9% for FY 2016-2017 resulting in a \$1.5 million budgetary increase. However, this is far less than the original projections of double digit increases annually that were being projected as a fully insured plan. Additionally, the City and BOE is gradually building reserves which need to eventually total to approximately 25% of health insurance costs (\$9.4 million). The risk analysis illustrates that our self-insured plan may “lose money” once every three to four years, hence the requirement for the reserve. With a fully insured plan, the insurance company would include within its’ annual premium: the CT State Premium Tax, the Health Insurance Provider Fee, and charges for their added risk. These added taxes, fees and charges are not required for self-insured plans, as such, the City realized an estimated 7% annual savings or about \$2.0 million since becoming self-insured in FY 2013-2014.

The BOE has also realized a similar 7% savings. Much of the savings has be used to build up the required reserves, to help offset other insurance costs and to manage rate increases.

The City has made numerous efforts over the last several years to bend the future cost curve and to offset some of the rising costs by encouraging participation in the HSA (Health Savings Account) program and negotiating increased co-pays, deductibles, and pension plan contributions.

Executive Summary: Budgetary Highlights (Continued)

The Board of Education will receive an increase in direct funding of \$2,200,000 (1.8%) for a total of \$126.0 million (exclusive of \$214,000 of funding for Head Start) which is 51.6% of the total FY 2016-2017 Budget of \$244,100,000.



The BOE budget will not include the following costs which are typically included within the City’s Budget:

- ❖ Debt service for the school buildings (\$2.7 million)
- ❖ BOE employees’ pension ADEC (Actuarially Determined Employer Contribution – formerly ARC) (\$1.7 million)
- ❖ Technology Improvement Program (\$250,000)
- ❖ Field maintenance costs (\$353,845)

A total of 53.7% (\$131.0 million) of the FY 2016-2017 Budget is allocated for BOE purposes when the \$5.0 million of additional BOE costs are combined with the direct allocation of \$126.0 million.

Executive Summary: Budgetary Highlights (Continued)

Cost Savings and Cost Avoidance Strategies

The City hires only when necessary – making public safety the number one priority while striving to reduce departmental overtime. Cost savings and avoidance strategies, which have been used during the past eight budgets, will be continued for the FY 2016-2017 Budget. Specifically, the City will continue to strategically fund vacant positions to help offset cost increases. The City currently has forty-five (45) vacant positions of which twenty nine (29) are related to Public Safety and Public Works. With the exception of nine (9) vacant positions, all positions have been fully funded. Partially funding these nine (9) positions resulted in nearly \$0.3 million in salary savings for the FY 2016-2017. Nevertheless, hiring will continue to be deferred unless there is a safety concern or a significant overtime cost impact on our budget.

City Government should not be in the business of holding onto assets (properties) unless it serves a public purpose. The evaluation of the City's unutilized or underutilized assets will continue as we determine its value and role in our future operations and, if necessary, to strategically sell such unneeded and idle assets i.e. the "old police station" located at 120 Main Street was sold for \$2.3 million in FY 2010-2011 and 13 +/- Acres located on the West Side Danbury on Old Ridgebury Road was sold for \$3.2 million in June 2015. Proceeds related to the sale of these properties funded high priority projects that would have otherwise been completed by borrowing thus burdening the future taxpayers.

No "one-time" revenues were used to balance the budget. In compliance with the City's Balance Budget Policy, the FY 2016-2017 Budget does not include the use of "one-time" revenues to balance the operating budget thus avoiding unnecessary budgetary pressures and permitting more discretionary use of such periodic revenue opportunities as they occur.

The FY 2016-2017 Budget significantly reduces the use of appropriated fund balance while strengthening our financial mobility. The FY 2016-2017 Budget reduces the use of appropriated fund balance from \$1,800,000 for the current year to \$750,000 – a \$1,050,000 reduction. The annual amount of appropriated fund balance as a budgeting tool has been systematically reduced over the last eight years from \$4.0 million to \$750,000 to ensure only a minimal impact to the mill rate. The goal is completely eliminate appropriated fund balance as a tool to balance the budget in the next budget cycle (FY 2018 budget). This strategy, as recommended by GFOA (Governmental Accounting Standards Board) and the rating agencies, strengthens our underlying goal to provide financial mobility and stability for the City while focusing on minimizing the tax burden for property owners.

The citizens of Danbury have been incredibly supportive as we engaged in ongoing initiatives to control costs. We remain well positioned to weather the economic challenges facing municipalities during this tepid national recovery, and we will become even leaner and more efficient organization after the implementation of the FY 2016-2017 Budget.

BUDGET ASSUMPTIONS
(Revenues and Expenditures)

SUMMARY OF THE FY 2016-2017 BUDGET

The total general fund spending plan for FY 2016-2017, including the Board of Education, is \$244,100,000. This represents an increase of \$6.4 million over the current year adopted budget of \$237,700,000. Spending by the Board of Education (excluding capital) will increase by \$2.2 million. Net revenue from all sources other than current property taxes total \$42,793,012, leaving a net balance expected to be collected from local taxes of \$201,306,988 (after considering a \$229,607 allowance for uncollectable taxes/tax appeal adjustments). Based upon a taxable grand list of \$7.03 billion, the mill rate needed to support the proposed budget is 28.68 mills. This represents an increase in the mill rate of 0.42 mills, or 1.49%.

SUMMARY OF BUDGETED REVENUE & EXPENDITURES

	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
<u>REVENUES</u>				
PROPERTY TAXES	196,131,988	201,328,858	201,328,858	5,196,870
INTERGOVERNMENTAL	31,113,350	34,062,672	34,062,672	2,949,322
LICENSES & PERMITS	4,552,300	4,072,350	4,065,775	(486,525)
FINES & PENALTIES	1,261,300	1,260,000	1,273,000	11,700
INTEREST INCOME	200,000	200,000	200,000	0
CHARGES FOR SERVICES	2,606,062	2,496,849	2,419,695	(186,367)
SALE OF ASSETS	35,000			(35,000)
USE OF FUND BALANCE	1,800,000	750,000	750,000	(1,050,000)
TOTAL REVENUE	237,700,000	244,170,729	244,100,000	6,400,000
<u>EXPENDITURES</u>				
GENERAL GOVERNMENT	9,885,396	10,554,562	10,264,235	378,839
PUBLIC SAFETY	34,078,557	35,105,431	34,514,915	436,358
PUBLIC WORKS	10,070,166	10,703,770	10,334,596	264,430
HEALTH & WELFARE	2,124,418	2,194,940	2,179,754	55,336
EDUCATION	124,208,575	129,890,352	126,408,575	2,200,000
CULTURE & RECREATION	2,738,263	2,996,195	2,881,709	143,446
PENSION & OTHER BENEFITS	35,735,902	38,255,888	37,101,493	1,365,591
DEBT SERVICE	15,804,801	16,408,000	15,804,801	0
CONTINGENCY	475,000	475,000	425,000	(50,000)
TRANSFER OUT	2,578,922	4,798,922	4,184,922	1,606,000
TOTAL EXPENDITURES	237,700,000	251,383,060	244,100,000	6,400,000

Revenues:

- Tax collection percentages are closely monitored to ensure revenue goals are achieved. Typical revenue enhancement strategies include: selling current year tax liens, selling older inactive accounts (liens), personal property audits, hiring a collection agency and instituting a “boot” program for unpaid/unregistered vehicles. Over the past five years, such measures have generated an additional \$5.5 million in tax revenues to help offset potential declines in revenues due to the negative impact of uncollectable tax receivables/tax appeals. Given that the number of tax appeals relating to the 2012 revaluation seem to be leveling off, the allowance for uncollectable taxes, tax appeals and local credits will remain at about the same level of \$215,000 for FY 2016-2017.
- The budget assumes an increase in intergovernmental revenues of approximately \$2.9 million from state aid as listed in the Governor’s proposed budget inclusive of Municipal Revenue Sharing –Additional Sales Tax Funds of \$2,993,644.
- In accordance with the City’s Balanced Budget Policy, the FY 16-17 Budget does not assume any “one-time” revenues.
- The Governor’s budget includes an amount of \$1,726,901 for Grants for Municipal Projects which is for the construction/maintenance of public highways, roads and bridges. This amount will be allocated as follows: \$1,000,000 to capital for Paving, Drainage and Road Improvements; and as done in prior years for this grant, \$726,901 will be set aside in a special revenue fund to be used for the FY 2016-2017 winter season – any amount not used for the winter season purposes will be reallocated for the paving and maintenance of roads.
- In accordance with the City’s Fund Balance Policy, the use of appropriated Fund Balance is being reduced to \$750,000 in the FY 16-17 Budget. The goal is to follow the recommendations of the GFOA (Government Finance Officers Association) and all three rating agencies (S&P, Fitch, & Moody’s) to completely eliminate the routine use of appropriated fund balance as a tool to balance the budget.
- The current level of unassigned fund balance is \$23.1 million or 9.7%. This amount is exclusive of the \$750,000 that has been designated for FY 2016-2017 Budget.

The City of Danbury’s primary revenue challenge continues to be the uncertainty of intergovernmental revenues from the State due to their unpredictable fiscal policies and financial distress and their inclination to pass on such problems to the local municipalities. For example, due to the financial distress, the state reduced current year funding (intergovernmental revenues) to the City of Danbury by approximately \$400,000.

Budget Assumptions (Continued)

Fortunately, the City of Danbury was able to sufficiently modify our current year spending plan to adjust to the lower funding amount. While we are pleased with the revenue increases in the Governor's FY 2017 Budget, we are cautiously optimistic that it will remain. Consequently, we must be prudent and make the necessary budget adjustments if such amounts are significantly reduced.

Expenditures:

The financial impact to the FY 2016-2017 Budget from contractual agreements amounted to approximately \$2.2 million. Departmental budgets were able to absorb most of the inflationary cost increases, if applicable, while continuing to provide the same high level of service.

- Actuarially Determined Employer Contribution (ADEC), formerly ARC -Annual required contributions, to the Employee Pension Plans, is estimated to remain at current budget levels of \$10.6 million for the FY 2016-2017 Budget. The City continues to realize budgetary savings in our ARC projections by making payment at the beginning of the fiscal year instead of at the end. The Pension ARC amount relating to the BOE employees will amount to approximately \$1.7 million for FY 2016-2017.
- In March 2016, the City conducted a Bond Refunding of \$15 million of previously issued debt and reissued at a lower interest rate yielding \$860,000 in interest savings. The FY 2016-2017 Budget for Debt Service payments will remain at current budgetary levels due to \$560,000 of bond refunding savings utilized for FY 2016-2017. Since 2010, the City has saved the taxpayers \$5.5 million in interest costs refunding approximately \$95 million of higher interest bonds.
- 9 vacant positions have been partially funded positions and will only be filled on an "as-needed" basis saving approximately \$0.3 million.
- The FY 2016-2017 Budget allows \$425,000 as a contingency for unanticipated expenses throughout the year, a reduction of \$50,000 from current levels.

The expenditure pressures and challenges to future budgets will continue to be primary from these three areas:

1. Cost of education;
2. Costs relating to employee (current and retiree) contractual benefits such general wage increases, health insurances, prescriptions, pensions and post-employment benefits (**OPEB**); and
3. Costs of debt service.

BUDGET OVERVIEW AND MAJOR INITIATIVES BY FUND

GENERAL FUND:

General Government

- The FY 2016-2017 Proposed Budget for General Government is \$378,839 more than the FY 2015-2016 Adopted Budget due mostly to contractual wage increases funding.
- The hiring freeze, which I instituted seven years ago, remains in effect on all non-essential positions. There are five open positions which will only be partially funded thus saving \$150,000 for FY 2016-2017.
- The Office of Economic Development has been renamed to “Business Advocacy Office” to more properly reflect the modernized functions of the office and the specific needs of the marketplace, especially the small business community.
- The FY 2016-2017 Proposed Capital Budget includes funding for the following: IT – City Server Replacement Program (\$50,000), PS Tough Book Replacements (\$50,000), HW Replacement (\$75,000), new CD/PU Software (\$50,000), IT Security (\$50,000), MS 365 Integration (\$75,000), MS SQL update (\$75,000), HW/SW upgrades – lease (\$521,000), MFD copiers – lease (\$85,000); Office of Project Excellence – Playbook Implementation & Government Initiatives (\$230,000); Planning – Octagon House Rehabilitation (\$500,000), West Street/Deer Hill Streetscape (\$150,000); Tax Assessor – Property Tax Revaluation (\$300,000).

Public Safety

- The Western Connecticut 911 Communications Center (new Dispatch Center) has successfully completed its first year. I would like to express my sincere gratitude to the Chiefs of Police and Fire and their respective departments, IXP Corp, Director of EMS, and the City’s Director of Information Technology, for their dedication and commitment to the successful transition to civilized dispatch services. There were many adjustments and exciting new changes which will yield significant dividends in the future. I am certain that the City Council and the residents of Danbury are as proud as I am of the members of our Fire and Police Departments who once again have shown why they are the best in the State for their professionalism and dedication. On behalf of the residents of the City of Danbury - Thank you for your service to your community!
- The FY 2015-2016 Proposed Budget for Public Safety is \$436,358 more than the FY 2015-2016 Adopted Budget due mostly to contractual wage increases funding.

Budget Overview and Major Initiatives by Fund (Continued)

- The FY 2016-2017 Capital Budget will include funding for the following: Police Department Capital Program – Vehicle Replacement Program (\$140,000), Taser Replacement Program (\$35,000), and ICOP Replacement Program (\$35,000), Patrol equipment (\$250,000); Fire Department Capital Program – Fire tools (\$50,000), Turnout Gear (\$150,000), Volunteer Station Repairs (\$25,000), and Fire apparatus – leases (\$547,000).
- The FY 2016-2017 Proposed Budget does not include a general fund subsidy to the Ambulance Fund. In fact, the Ambulance Fund has been self-sustaining for many years and has been reclassified as an enterprise fund.
- The Ambulance fund will provide \$290,000 in capital funds for the following: (\$100,000) the completion of the new Fire Training Center Building; (\$140,000) EMS Defibrillator; and (\$150,000) Crash Compliance Program.

Public Works

- The FY 2016-2017 Proposed Budget for Public Works is \$264,430 more than the FY 2015-2016 Adopted Budget due mostly to the contractual wage increases.
- The FY 2016-2017 Proposed Budget includes a reduction of fuel costs of approximately \$200,000 citywide.
- The FY 2016-2017 Capital Budget will include funding for the following: Construction Services – Playground safety improvements (\$150,000), Engineering – City Sidewalks/street improvements (\$820,000), Bridge Maintenance (\$150,000), Still River project (\$500,000), Jefferson Avenue Bridge (\$300,000), Relocate Traffic Signal – North/Main street (\$25,000); Equipment Maintenance – Dump Body Replacement Program (\$80,000), Forestry – Tree Removal Program (\$25,000), Highway – Replace Equipment (\$125,000), Paving, drainage and road improvements (\$1,550,000); Public Buildings – HVAC Replacement Program (\$125,000), Vehicle Replacement Program (\$150,000), School Roof Replacement Program (\$1,500,000), UST Replacement (\$450,000), School HVAC Program (\$200,000).

Health & Welfare

- The FY 2016-2017 Proposed Budget for Health and Welfare is \$55,336 more than the FY 2015-2016 Adopted Budget due mostly to the contractual wage increases.

Budget Overview and Major Initiatives by Fund (Continued)

Education

- The FY 2016-2017 Proposed Budget will include an appropriation for the Board of Education of \$126.2 million, an increase of \$2.2 million from the FY 2015-2016 Adopted Budget. The Board of Education had requested \$129.7 million (\$129.5 for the BOE and \$0.2 for Headstart- both are combined for comparative purposes), an increase of \$5.5 million. I realize that this will not be an easily achievable goal to close the funding gap of this size. Nevertheless, the standard will continue to be set high for the Board of Education to partner with the City to slow the spending growth trend to levels the community can afford. I firmly believe that by continuing to work together, the City and BOE staff can gradually reduce, if not eliminate, this perennial gap through various cost cutting measures, maximizing efficiencies and utilizing other revenue sources.

Culture/Recreation

- Charles Ives Authority – I am recommending that the funding of \$55,404 that was eliminated for the FY 2015-2016 Adopted Budget (subsequently funded as a budget amendment) be restored for the FY 2016-2017 Budget.
- The FY 2016-2017 Capital Budget will include funding for the following: Tarrywile Park – Carriage House Roof and Farm House Roof (\$40,000) and Richter Park – Pump Station – (\$100,000), Fence repair at hole #4 (\$25,000).
- Funding to the Danbury Public Library will be \$2,074,877, for FY 2016-2017, an increase of \$88,933 most due to contractual wage increases and new contract for automation services.
- The Department of Recreation budget for FY 2016-2017 will be the same at FY 2015-2016. Funding for most of the Authorities and Commissions has remained flat with the current levels with the exception of the War Memorial. I have recommended a \$50,000 increase in funding from \$75,000 to \$125,000. The War Memorial is a vital asset to the community and is used as a citywide shelter during emergencies. The additional funding is needed for operational costs however the City will be working with the War Memorial to develop a more permanent solution.
- Community Services for FY 2016-2017 Budget will increase slightly by \$1,000 to \$513,898, entirely due to a minimal increase to the Volunteer Center. It includes the following: Danbury Downtown Council/CityCenter Danbury (\$31,398); United Way of Western Connecticut (\$425,000); Volunteer Center – SAVE program (\$7,500); and Danbury PAL (\$50,000). The City partnered with the United Way of Western Connecticut to ensure that the limited amount of funds are effectively utilized and for its intended purposes. The United Way established a committee of community volunteers to interview applicant agencies, review the applications, and determine if the agency is within the goals of the City.

Budget Overview and Major Initiatives by Fund (Continued)

- With these funds, United Way distributed money to dozens of city agencies that, in turn, helped tens of thousands of residents. The program has been successful and will go forward without format change.
- The United Way’s Mission Statement has identified the following essential components for a community which helps create opportunities and advance the common good for local communities: Economics, Health, and Education.
- The following agencies receive a direct allocation from the city because they perform functions necessary or similar to responsible city department: Danbury Animal Welfare Society, Inc. - the Animal Control Fund; The War Memorial provides on-call citywide emergency shelter - Civil Preparedness; Women’s Center, Danbury Youth Services and CT Institute for Communities - Health and Human Services Department; Council of Veterans - Veterans Department; and the Westerners - the Department of Recreation.

Pension & Other Benefits

- The City’s contribution to the pension fund is budgeted at \$10,643,000, same level as the FY 2015-2016 Adopted Budget. The FY 2016-2017 Proposed Budget for OPEB is \$1.5 million, an increase of \$0.5 million. Such funding of the accrued benefits for City employees’ - (OPEB - Other Post-Employment Benefits) is required, pursuant to city policy.
- Health Insurance costs will increase by about \$1.5 million or about 8.8%.

Debt Service

- The FY 16-17 Proposed Budget for Debt Service is flat funded at current levels of \$15,804,801 – thanks to the \$860,000 of interest savings which resulted from the \$15 million bond refunding in March 2016. Since 2010, The City has refunded \$95 million of higher interest bonds, savings taxpayers \$5.5 million in interest payments. Debt Authorization through Bond Referendums and the City’s ongoing capital improvement program funded with bonds/BANS will continue to drive debt service expenditures.

Contingency

- The Proposed Budget includes a contingency totaling \$425,000 for unanticipated expenses throughout the year.

Budget Overview and Major Initiatives by Fund (Continued)

Transfers Out & Capital Plan

- The total FY 16-17 Capital Budget of \$19,181,922 to be funded as follows: General Fund (\$3,878,922), Sewer and Water Funds (\$1,040,000), Ambulance Fund (\$390,000), Borrowing – Bonds/BANS (\$3,000,000), Federal/State grants (\$3,728,000), LoCIP (\$485,000), CDBG (\$525,000), funds from existing bonds (\$6,135,000).
- The proposed \$3.0 million borrowing included in the FY 2016-2017 Capital Budget for the following projects have been deemed necessary at this time: Paving, drainage and road improvements (\$450,000); Still River removal of vegetation, dredging & wall repair (\$500,000); HVAC Replacement Program (\$125,000); Vehicle Replacement Program – Public Buildings (\$150,000); School Roof Replacement Program (\$750,000); Scholl HVAC Program (\$200,000); City sidewalk/ Street Improvements (\$100,000); Replace HW equipment (\$125,000); Octagon House Rehabilitation (\$250,000); Animal Shelter Building (\$50,000) and Citywide Property Revaluation (\$300,000).
- The transfer out to fund the Animal Control fund will increase slightly to \$306,000.

AMBULANCE FUND:

- The FY 2016-2017 Proposed Budget will require an increase of \$318,600 mostly due to fund capital projects. Fund equity will be used to fund the \$290,000 related to capital projects and increases in projected revenues will cover the remaining amount of \$28,600.
- The FY 2016-2017 Capital Budget will include funding for the following: ems Cardiac Monitor Defibrillator Replacements (\$140,000), Crash Compliance Program (\$150,000) and Fire Training Center (\$100,000).
- The Ambulance Fund continues to operate very successfully as a self-sustaining fund as it has done so for many years. The day to day Ambulance service has been outsourced to the Western Connecticut Health Network (Danbury Hospital) and has been managed by the Director of EMS since 1992. The Director of EMS, Fire Chief and Director of Finance converse and/or meet regularly to ensure the success of the Ambulance Fund operations.

ANIMAL CONTROL FUND:

- The FY 2016-2017 Proposed Budget will require a slight increase of \$5,400 from the current year adopted budget due mostly to contractual wage increases.

Budget Overview and Major Initiatives by Fund (Continued)

- Capital Reserves for equipment and structures have been funded at the same level of \$8,600 and \$10,000, respectively. As a “reserve” the funds will be set aside and grow annually until such time enough funds are available and are needed for the intended purpose.
- The FY 2016-2017 Capital Budget will include funding for the following: Animal Control Building (\$50,000).
- The Animal Control Fund is funded mostly (\$306,000 of \$320,000 total budget) by an operating transfer from the general fund.

SEWER FUND:

- The FY 2016-2017 Proposed Budget will require a very modest rate increase of 2.95% for Sewer services to raise additional funds which will be used for primarily for capital purchases and infrastructure projects.
- The FY 2016-2017 Capital Budget will include funding for the following: Sewer - Vehicle Replacement Program – phase 2 (\$425,000), and Padanaram Rd Sewer Relocation (\$200,000).

WATER FUND:

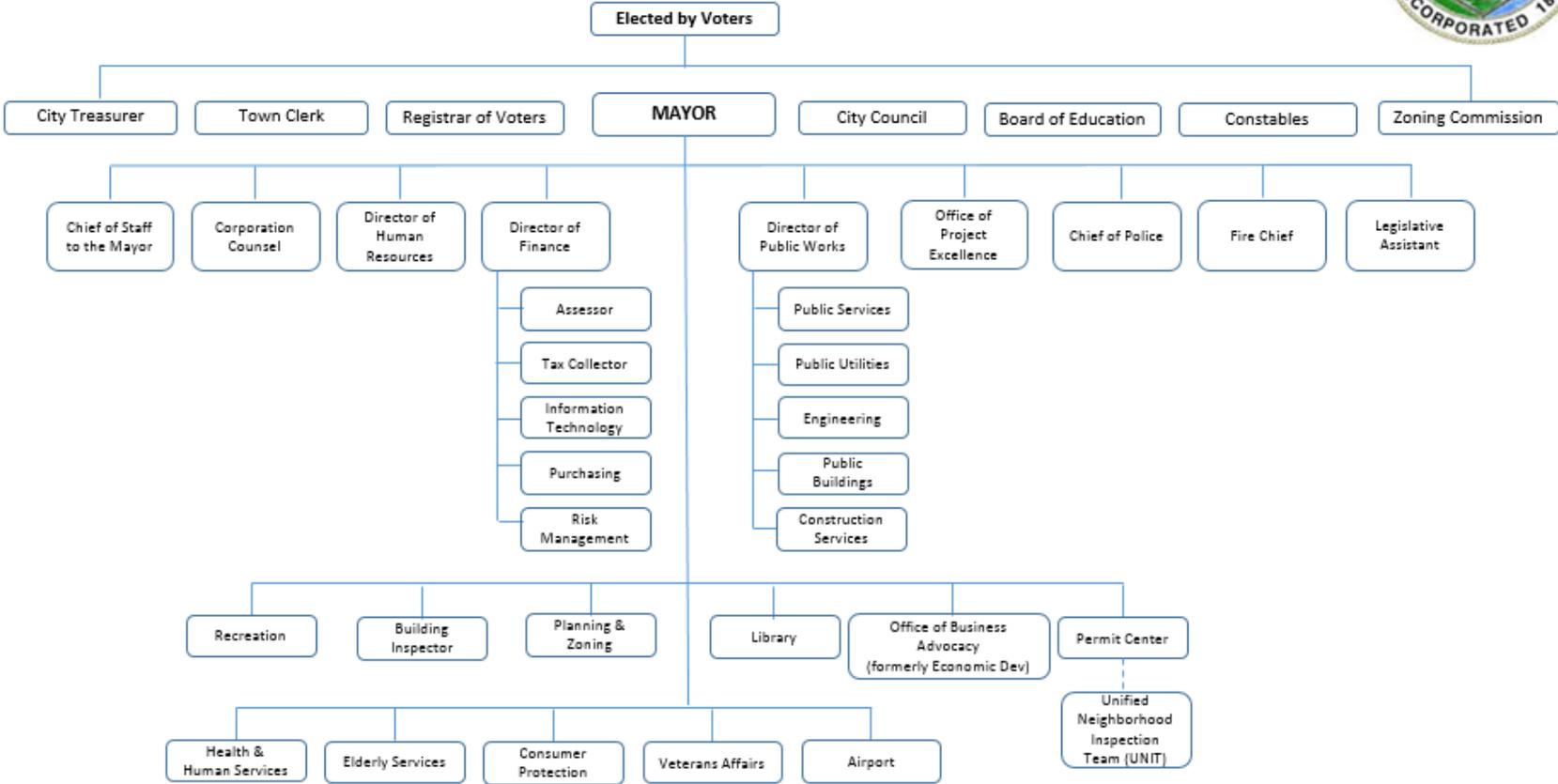
- The FY 2016-2017 Proposed Budget will require a very modest rate increase of 2.95% for Water services to raise additional funds which will be used for primarily for capital purchases and infrastructure projects.
- The FY 2016-2017 Capital Budget will include funding for the following Water - - Vehicle Replacement Program – (\$315,000), Emergency Repair Program (\$100,000) and Vehicle Replacement Program – phase 2 (\$425,000).

CAPITAL FUND:

- The FY 2016-2017 Proposed Capital Projects Budget includes funding for 58 projects totaling \$19,243,922 and is allocated as follows: General Fund projects (\$15,711,922), General Fund leases (\$2,152,000), Ambulance Fund (\$290,000), Animal Control Fund (\$50,000), Sewer Fund (\$625,000), and Water Fund (\$415,000).
- The FY 2016-2017 Proposed Capital Projects of \$19,243,922 will be financed as follows: General Fund Capital – tax levy (\$3,878,922), existing bond authorizations (\$6,135,000), BANs A.K.A. “Notes” (\$3,000,000), LOciP (\$485,000), CDBG (\$525,000), State/Fed/other-grant (\$3,728,000), Ambulance Fund (\$290,000), Sewer Fund (\$625,000) and Water Fund (\$415,000).

CITY OF DANBURY

ORGANIZATION CHART



CITY OF DANBURY

BOARDS & COMMISSIONS

CITY OPERATIONS

Elected Boards & Commissions

Board of Assessment Appeals
City Council
Constables
Mayor's Office
Parking Authority
Planning Commission
Registrar
Treasurer
Zoning Board of Appeals
Zoning Commission

Non-Appointed Boards & Commissions

Alarm Hearing Officers
Board of Ethics
Building Code Board of Appeals
Charter Revision Commission
Civil Service Commission
Danbury Housing Partnership
Danbury Main Street Partnership
Fair Rent Commission
Housing Authority
Mayor's Airport Task Force
Parking Ticket Hearing Officer
Reapportionment Advisory Committee
Redevelopment Agency
Transit District Board of Directors HART
Towing Hearing Officers

COMMUNITY SERVICES

Commission on Aging
Commission for Persons with Disabilities
Cultural Commission
Danbury council of Veterans
Danbury Historic Properties Commission
Danbury Museum & Historical Society
Library Board of Directors

PARKS & RECREATION

Candlewood Lake Authority
Charles Ives Center for the Arts
Conservation Commission
Environmental Impact Commission
Lake Kenosia Commission
Parks and Recreation Commission
Richter Park Authority
Tarrywile Park Authority

PENSION BOARDS

General Employees Pension Fund
Pre01967/1967 Police Pension Fund
1983 Police Pension Fund
1967 Firefighters Pension Fund

CITY OF DANBURY

ANNUAL OPERATING BUDGET PROCEDURES

Pursuant to the City’s Balance Budget Policy, the City of Danbury strives to develop and maintain structurally balanced budgets for all operating funds. The Policy states: “budget will be balanced not just simply on a statutory basis where total budgeted revenues equal total budgeted expenditures. Rather operating budgets will be balanced on a true structural and sustainable basis where recurring revenues will exceed recurring expenditures on an annual basis.”

For purposes of this policy statement the following elements are the essential factors of structural balance:

Timeframe – Recurring revenues will be recognized and recurring expenditures will be incurred within the duration of the City’s annual budget time period.

Recurring Revenues – Revenues that can be reasonably expected to continue from year to year with a high level of predictability. Examples of recurring revenue are property taxes, departmental receipts and inter-governmental transfers. Although the amounts of these revenues may fluctuate from year to year they are generally considered routine on an annual basis.

Non-Recurring Revenues – Revenues that are derived from finite sources that cannot be expected to materialize from year to year and generally are realized due to one-time actions. These revenue sources are infrequent in nature and cannot be sustainable on a multi-year basis. Examples include transfers from reserves, favorable legal judgments, proceeds from asset sales or an unusually high yield from a recurring revenue source such as a dramatic rise in building permit fees attributable to a non-recurrent project. The reliance on non-recurring revenues will undermine a budget’s long-term sustainability and according to City policy must not be used to balance the budget or for operational budgeting purposes.

Recurring Expenditures – Expenditures that are expected to occur for a government entity that is required to fulfill its basic mission or delivery of essential services. Examples include salaries, benefits, the costs of materials and services, and debt service. Typically governments do not have considerable flexibility over the deferral these expenditures.

Non-Recurring Expenditures – An expenditure that is not essential for a government’s daily operations in the provision of essential services such as the acquisition of major capital assets or capital projects.

BUDGET PROCEDURES (Continued)

Scope of Policy – The City of Danbury will apply these principles to all operating funds including the general fund and any enterprise funds as well. In the case of enterprise funds it is expected that these funds will be self-sufficient and that user fees will fully support the operations of the fund activities including debt service and capital costs.

Periods of Structural Imbalance – There will be times for all governments that structural balance may not be attainable. The causes of imbalance may include drastic changes in economic conditions, unanticipated reductions in recurring revenues, cyclical fluctuations in expenditures pressures or other extraordinary events.

In any of these cases the use of non-recurring revenues may be considered and required to legally balance an operating budget. The use of non-recurring revenues such as fund balance appropriations may be necessary in order to prevent a disruption of essential municipal services during times of fiscal stress. Historically, the planned use of appropriated fund balance has been a strategic tool to balance the budget. The FY 2016-2017 Budget has reduced the use of appropriated fund balance by \$1,050,000 to \$750,000. The City's goal is to strategically eliminate the use of appropriated fund balance to balance the budget in FY 2017-2018. The inclusion of non-recurring revenues in these instances should be deemed as transitory and merely serve as a bridge to more sustainable operations. Along with the inclusion of any such non-recurring revenue or deferral of recurring expenditure, the City should include a well thought out plan to restore structural balance within a reasonable timeframe. A principal component of this plan should include a timetable to replenish any reserve balances that were drawn upon to remedy temporary budget gaps.

Upon approval by the City Council, appropriations for impromptu matters may come directly from fund balance, such as special litigation court settlements, asset purchases, significant non-routine unplanned capital expenditures, etc. As a matter of practice, the City generally strives to absorb these impromptu matters into its current operating budget whenever possible. Regardless of such unplanned financial expenses, the unappropriated fund balance has remained strong and steady as a level of about 9-10% of the ensuing year's budget – well within the City's policy goals of the 8-15% range as established by the rating agency, Standard and Poor's for defining a "strong" position.

Pursuing the fairest and most appropriate method for revenue enhancement has always been a challenge during any budget process. Distinguishing between basic community services, which may already be included in a citizen's tax bill and those which may require a higher level of service and subject to a fee based charge, has always been open for discussion so that all revenue opportunities are thoroughly considered. Rates and fee structures are routinely reviewed by the City to ensure equity utilization of City services. Emphasis will always be given to protecting the interests of tax "payers" by aggressively defending the grand list and vigorously pursuing delinquent receivables of all types, i.e. tax, special services, utility, etc. The City reviews all assets to ensure that they are "active" and will consider selling, disposing, or

BUDGET PROCEDURES (Continued)

donating inactive assets. In a sense, we are “spring cleaning” throughout the entire year. Such strategies have helped close the past revenue/expenditure gaps and strengthen the City’s financial position. As a conservative budgetary practice, certain offset provisions are considered so as not to be excessively dependent on the planned use of appropriated fund balance. The offset provisions may be included within the expenditures, other revenues and/or through strategic management of the balance sheet. With so many economic uncertainties facing our nation and the City, it is vitally important that we remain prepared for the unpredictable fluctuations which may occur in revenues associated with property taxes, state revenue, and housing market transactions.

Preparing the budget for presentation takes several months of collaborative efforts with departments to understand their needs and objectives for the remainder of this year and the next year. Often during this process, additional needs and saving opportunities arise especially as their historical spending trends are being reviewed. By using 10 years of empirical data of revenues and expenditures, a cross analysis is performed by examining historical trends, initially by each account for the entire city, then by division and lastly, by department. After the departments submit their requested amounts and justifications, the analysis is performed once again to compare the account, division, and department requests with the historical trends. The process enables the Finance Department to discuss with the departments their financial requests as they relate to their departmental and citywide objectives given budgeting constraints. Additionally, this process ensures that departments’ accounts or line items are not needlessly funded in the new budget and as such, could be reallocated. In short, funds were reprioritized and any excess was squeezed out to keep government more affordable for the Danbury taxpayer.

The City will continue to impose deep spending restrictions. The Finance Department budget task force remains committed to finding cost saving opportunities and evaluating cost avoidance plans. Such strategies have helped close any possible revenue/current expenditure gap while strengthening the City’s financial position this fiscal year and into the next.

The Planning Director distributes the Capital Improvement Program forms and guidelines to department heads in early-November. Departments are required to return their requests to the Planning Director in about a month.

The budget “kick-off” meeting was held in mid- November. The Mayor and Director of Finance distributed the budget calendar, forms, and instructions to City department heads and representatives of the City’s outside agencies and authorities/commissions. An overview of economic conditions, trends and expectations was presented to provide a guideline for preparation of the next fiscal year’s budget. Department heads were required to submit their budget to the Director of Finance no later than January 2.

Budget submissions are reviewed, and a meeting is held with each department head during January to discuss justification of the budget submitted and any changes that need to be made. If necessary, additional discussions with department heads and outside agencies are

BUDGET PROCEDURES (Continued)

scheduled throughout the month of February. During the month of March, the Mayor and Director of Finance finalize the budget, which is presented to the City Council at its April meeting. According to Danbury's City Charter, the Mayor must present a budget to the Council no later than April 7, which allows the Mayor the option of submitting the budget earlier than the April meeting.

During the month of April, the City Council reviews the Mayor's Proposed Budget. This budget is divided into four subdivisions – General Government I, General Government II, Public Works, and Health & Human Services, Public Safety and Social Services. Each is reviewed by a subcommittee composed of members of the City Council. Public hearings are held so that the citizens of Danbury may ask questions and voice their opinion of the proposed budget. The last date that the budget can be adopted is May 15. However, the City Council usually approves an Adopted Budget at its regularly scheduled May meeting (the first Tuesday of the month). The Budget Ordinance and Tax Resolution are formalized. The Adopted Budget is printed and is ready for distribution and posting on the City's web site on July 1.

FORMAL BUDGET PROCEDURES AS OUTLINED BY CITY CHARTER

General Form of Budget Presentation - Section 7.1

The Mayor shall require each department, office or agency of the City, supported wholly or in part by any funds, or for which a specific City appropriation is made, including the Board of Education, to set forth in narrative or such other form as the Mayor may prescribe, a program or programs, showing services, activities and work accomplished during the current year and to be accomplished during the ensuing year with associated costs thereof and such other detailed information as the Mayor may require. The merit of a budget request shall stand the test of past and expected performance.

Department Estimates Section 7.2

The Mayor shall compile preliminary estimates for the annual budget. The head of each department, office or agency of the City, including the Board of Education, shall not later than February 15th, or the next business day, thereafter if February 15th shall not be a business day, file with the Mayor, on forms prescribed and provided by him, a detailed estimate of the expenditures to be made by the department, office or agency and the revenue other than tax revenues to be collected thereby in the ensuing fiscal year and such other information as may be required by the Mayor or City Council.

Duties of the Mayor on the Budget Section 7.3

Not later than April 7th or the next business day thereafter if April 7th shall not be a business day, the Mayor shall present to the City Council a budget consisting of:

BUDGET PROCEDURES (Continued)

1. **A budget message** outlining the financial policy of the City government and describing in connection therewith the important features of the budget plan indicating any major changes from the current fiscal year in financial policies, expenditures and revenues together with the reasons for such changes, and containing a clear general summary of its contents.
2. **Estimates of revenue**, presenting in parallel columns the itemized revenue collected in the last completed fiscal year, the receipts collected during the current fiscal year prior to the time of preparing the estimates, total revenue estimated to be collected during the current fiscal year, estimates of revenue, other than from the property tax, to be collected in the ensuing fiscal year, and a statement of an estimate of available surplus.
3. **Itemized estimates of expenditures**, presenting in parallel columns the actual expenditures for each department, office, agency or activity for the last completed fiscal year and for the current fiscal year prior to the time of preparing the estimates, total expenditures as estimated for the current fiscal year, and the Mayor's recommendations of the amounts to be appropriated for the ensuing fiscal year for all items, and such other information as may be required by the City Council. The Mayor shall present reasons for his recommendations.
4. The Board of Education shall have the same duties and follow the same form and procedure with respect to the budget of the Board of Education as required of the Mayor for other departmental estimates.
5. As part of the budget, the Mayor shall present a program, previously considered and acted upon by the City Planning Commission in accordance with Section 8-24 of the General Statutes, as amended, concerning municipal improvements, of proposed capital projects for the ensuing fiscal year and for the five fiscal years thereafter. Estimates of the costs of such projects shall be submitted to each department, office or agency in the form and manner prescribed by the Mayor. The Mayor shall recommend to the City Council those projects to be undertaken during the ensuing fiscal year and the method of financing them.
6. As part of the budget, the Mayor shall present to the Council the data required to be presented to the Mayor under the "General Form of Budget Presentation" heading above.

Duties of the City Council on the Budget Section 7.4

The City Council shall hold one or more public hearings not later than May 1st or the next business day thereafter if May 1st shall not be a business day, at which any elector or taxpayer may have an opportunity to be heard regarding appropriations for the ensuing fiscal year.

BUDGET PROCEDURES (Continued)

Following receipt of the estimates from the Mayor, the Council shall cause sufficient copies of said estimates to be made available for general distribution in the office of the Legislative Assistant and, at least five (5) days prior to the aforementioned public hearing, the Council shall cause to be published in a newspaper having a circulation in the City a notice of such public hearing and a summary of said proposed budget estimates showing anticipated revenues by major sources, and proposed expenditures by budgets or department, and shall also show the amounts to be raised by taxation. Not later than May 15th, or the next business day thereafter if May 15th shall not be a business day, the Council shall adopt a budget and file the same with the Legislative Assistant; provided, however, if the Council shall insert new amounts or programs in the budget, such changes shall be adopted by an affirmative vote of at least two-thirds (2/3) of all members of the Council. The ordinance adopting the budget may provide for appropriations by department or function, and such appropriations need not be in greater detail than to indicate the total appropriation for each department or function. At the time when the Council shall adopt the budget, together with a provision for uncollectible taxes reserve, it shall also fix the tax rate in mills, which shall be levied on the taxable property in the City for the ensuing fiscal year.

Should the Council fail to adopt a budget within the time specified, the budget as transmitted by the Mayor, shall be deemed to have been finally adopted by said Council. The tax rate shall forthwith be fixed by the Mayor and thereafter expenditures shall be made in accordance with the budget so adopted.

Expenditures – Section 7.9, (subsections d, e, f, i, j)

- d. The several departments, commissions, officers and boards of the City shall not involve the City in any obligation to spend money for any purpose in excess of the amount appropriated therefore until the matter has been approved by the City Council.
- e. The Mayor may at any time transfer any unencumbered appropriation among programs within a department, office, board, commission or agency. Upon the request of the Mayor, but only within the last four (4) months of the fiscal year, the City Council may by resolution transfer any unencumbered appropriation, balance or portion thereof from one department, commission, board or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges.
- f. Additional appropriations over and above the total budget may be made from time to time by resolution of the City Council, upon recommendation of the Mayor and certification from the Director of Finance that there are available unappropriated general fund resources in excess of the proposed additional appropriations.

BUDGET PROCEDURES (Continued)

- i. If at any time during the fiscal year the Mayor shall ascertain that revenues for the year and the general fund surplus from the preceding year will be less than the total appropriations, he shall review work programs and allotments to forestall the incurring of a deficit. He shall report to the City Council without delay, indicating the estimated amount of the deficit and his recommendations as to further action. The Council shall then take such action as may be necessary to prevent or reduce any deficit and for the purpose it may, by resolution, reduce one or more appropriations.
- j. Whenever at the close of a fiscal year there shall appear a deficit in the current accounts of the City, it shall be mandatory to make an appropriation sufficient to cover such deficit in the next succeeding budget

Emergency Appropriations

For the purpose of meeting a public emergency threatening the lives, health or property of citizens, emergency appropriations may be made upon the recommendation of the Mayor and by an affirmative vote of not less than two-thirds (2/3) of the entire membership of the City Council, provided a public hearing, at which any elector or taxpayer of the City shall have an opportunity to be heard, shall be held prior to making such appropriation, notice of which hearing shall be given in a newspaper having circulation in the City not more than ten (10) nor less than five (5) days prior to such hearing. Such hearing and notice of hearing may be waived if the Council, by at least two-thirds (2/3) affirmative vote of its entire membership, shall decide that a delay in making the emergency appropriation would jeopardize the lives, health or property of citizens. Financing to meet said appropriations shall be provided in such manner, consistent with the provisions of the General Statutes as may be determine by the Council. Any borrowing ordinance adopted by the Council in order to meet said appropriations shall be adopted by an affirmative vote of at least two-thirds (2/3) of the entire membership and shall not be subject to referendum pursuant to either Sections 3-11 or 7-10 hereof.

FINANCIAL POLICIES, OBJECTIVES & ECONOMIC CONSIDERATIONS

Introduction

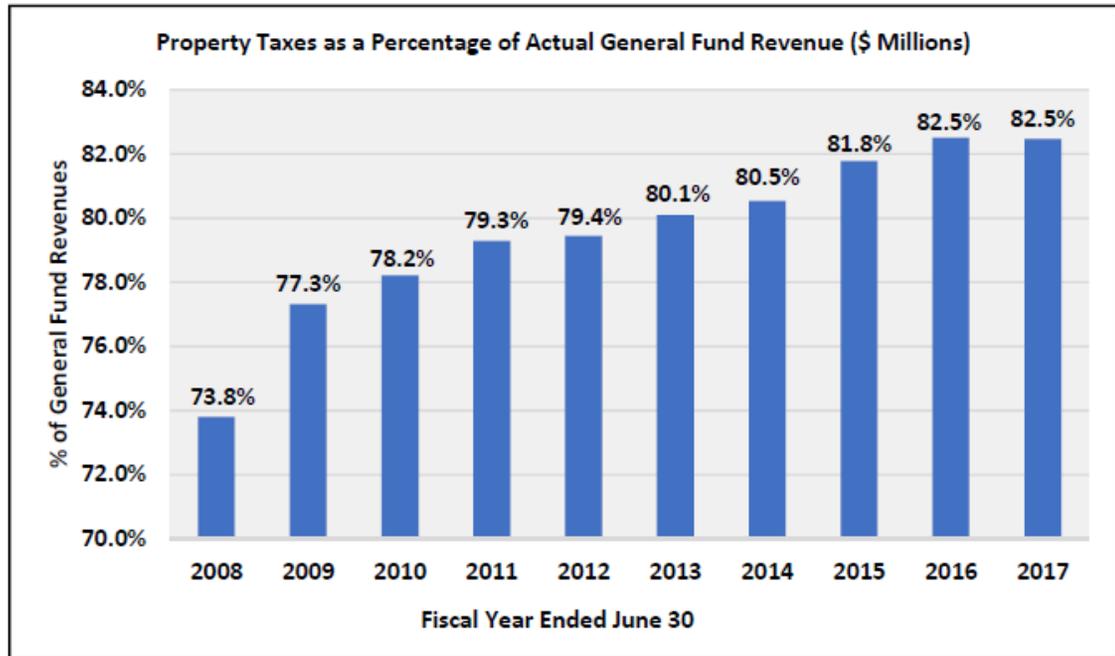
Unfortunately, most cities are confronted with the similar problems at the same time – the economy. No one can predict with certainty what the economy will do in the next six months or the next six years. All that can be done is to ensure that we have well positioned the City, financial speaking, to weather any temporary economic storm long enough so that we can make the necessary adjustments going forward – to ensure that the City is financially resilient and its operations sustainable to continue to offer affordable quality services during periods of temporary economic fluctuations. Consequently, the City of Danbury has taken a three to five year strategic approach in developing a sound financial plan since the Great Recession began in 2008. While the annual budgets address primarily a twelve month financial plan, our multi-year strategy focuses on the taxpayer and strives towards a lower and more stable tax rate. Fortunately, the City was proactive in managing the consequences relating to the Great Recession of 2008 by keeping a watchful eye on the next 3-5 years into future. A few examples from the last several years which illustrated the successes of our strategic plan include: Citywide hiring freeze; pension and employee benefit (especially in health insurance) reforms for current and new employees while negotiating other union concessions; strategically funding capital projects with current dollars; refunding higher interest rate bonds with lower rate bonds saving \$5.5 million in interest dollars; fully funding the pension **ARC** (annual required contribution) and pre-funding of **OPEB** (Other Post-Employment Benefits); and investing in the replacement/upgrade of technical infrastructure (hardware and software) .

ECONOMIC CONSIDERATIONS & FINANCIAL POLICIES

There are economic considerations and financial policies that are key drivers for the City of Danbury and the development of the budget. These factors include the City's grand list of taxable properties and the reliance on the property tax to finance city government, overall economic conditions in the City, and financial policies concerning unassigned fund balance and debt management.

Property Taxes & Grand List Growth

For FY 2016-2017, property taxes will account for 82.5% of total revenues for the City. This has trended higher since 2008 but has leveled off in 2017 primarily because budgeted state revenues designated for the city have increased after remaining flat for so many years. Since 2007, educational costs and other state mandated programs have steadily increased every year but the state funding has remained relatively flat until this year. Unfortunately, this funding imbalance has caused a very noticeable upward shift of the burden to local taxpayers. Over the past several years, state revenues have routinely been re-allocated and specifically designated for educational purposes and given directly to BOE as illustrated with the Alliance Grant. The BOE received Alliance Grant funding of \$7.8 million for FY 2015-2016 and is expected to receive the same for FY 2016-2017.



***2016 Adopted; 2017 Proposed**

The City continually seeks opportunities to reduce costs and identify additional revenue sources to reduce the tax burden on local property owners and to lower the percentage levels of property taxes as a percentage of general fund revenue. The extent to which property taxes make up total revenues will fluctuate depending on the composition of those non-property tax revenues and the costs necessary to provide services. The FY 2016-2017 Budget proposes an overall 2.69% spending increase totaling \$6.4 million.

Financial Policies, Objectives & Economic Considerations (Continued)

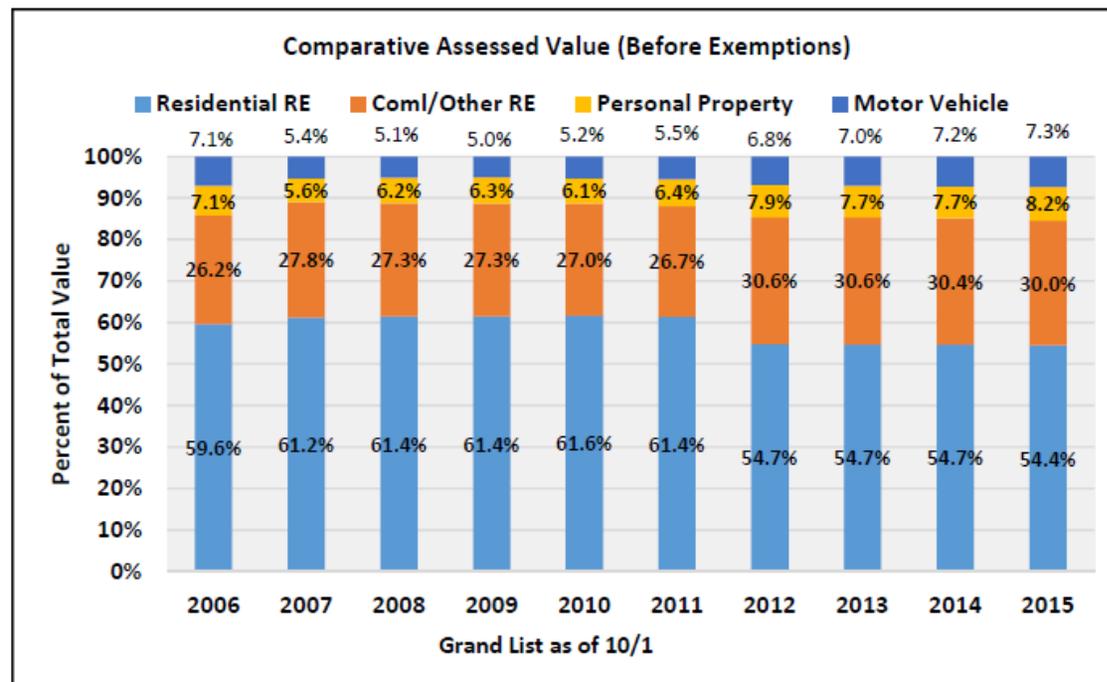
The City’s October 1, 2015 net taxable Grand List has grown by approximately \$80.0 million (1.15%) yielding an additional \$2.2 million in property tax revenues which exceeded the growth from the previous two years.

CHANGES IN NET TAXABLE GRAND LIST AFTER BOARD OF ASSESSMENT APPEALS

	OCTOBER 1, 2012	OCTOBER 1, 2013	OCTOBER 1, 2014	OCTOBER 1, 2015	CHANGE 14 vs 15	% CHANGE
REAL ESTATE	5,971,833,015	6,013,563,065	6,046,122,065	6,089,917,520	43,795,455	0.72%
PERSONAL PROPERTY	374,118,330	375,454,318	386,933,837	409,356,790	22,422,953	5.48%
MOTOR VEHICLES	481,155,257	498,592,104	513,945,171	527,290,025	13,344,854	2.53%
TOTALS	6,827,106,602	6,887,609,487	6,947,001,073	7,026,564,335	79,563,262	1.15%
Growth Rate		0.89%	0.86%	1.15%		

The City is mandated by the State to perform a revaluation of properties every five years. The City’s most recent State mandated property revaluation which was effective for the 2012 grand list resulted in a 19.0% reduction in assessed valuation to real estate.

On average, net taxable assessed valuations declined twice (-17.9%) as much for residential type properties than for commercial type properties (-8.7%). Net taxable assessed valuation did not decline very much for condos, while apartments and land value held steady or increased somewhat. As the chart below illustrates, this resulted in an overall shift in the Grand List distribution primarily from residential to commercial type of properties.



Financial Policies, Objectives & Economic Considerations (Continued)

As the table below illustrates, the City of Danbury was not immune to the impact of the nationwide recession. It is important to note that all permit types and revenues have significantly increased since hitting bottom during 2009-2011 indicating a recovery for the Danbury economy. Most of the revenues for building permits, fees and revenues associated with real estate transactions, such as conveyance tax, have been adjusted in the FY 16-17 Budget to reflect activity trends of planned projects.

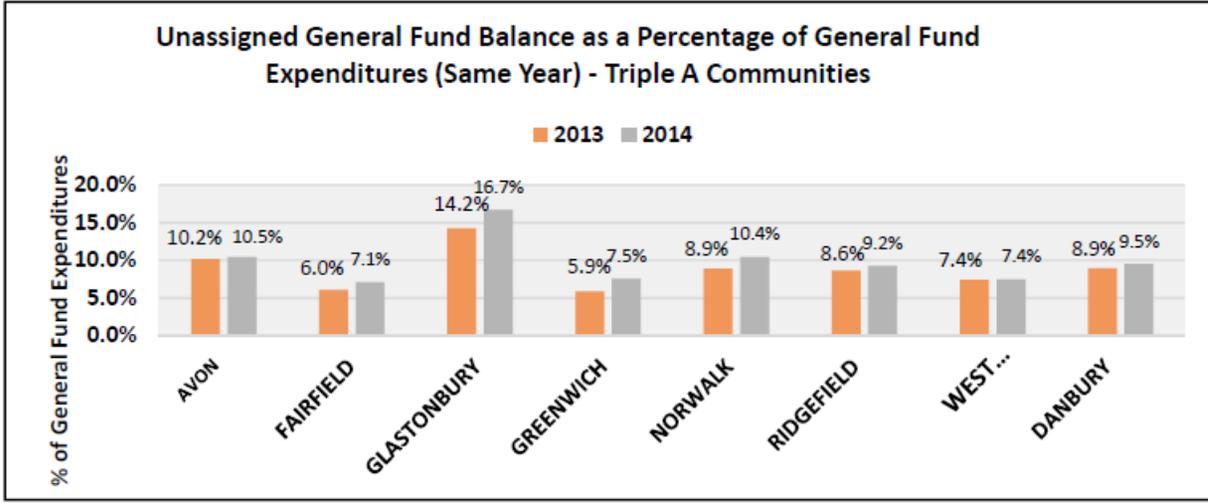
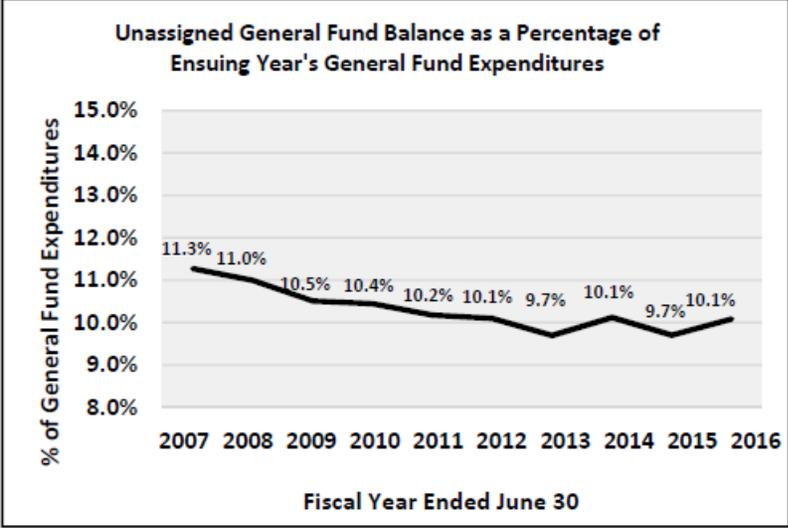
BUILDING PERMITS								
<i>Calendar Year</i>	<i>Residential</i>		<i>Commercial</i>		<i>Industrial</i>		<i>Total</i>	
<i>Ending 12/31</i>	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>	<i>No.</i>	
2015	900	\$115,268,512	241	\$ 51,735,137	5	\$ 1,646,000	1,146	\$ 168,649,649
2014	951	78,906,280	192	48,270,735	10	13,451,161	1,153	140,628,176
2013	967	42,944,615	219	145,532,615	11	16,709,942	1,197	205,187,172
2012	872	92,841,102	273	72,099,494	4	5,422,450	1,149	170,363,046
2011	829	30,801,215	235	45,597,554	11	4,619,000	1,075	81,017,769
2010	823	29,438,911	225	44,204,745	7	10,037,000	1,055	83,680,656
2009	949	59,205,660	165	25,269,316	11	1,450,559	1,125	85,925,535
2008	808	34,115,571	226	20,464,467	10	51,439,000	1,044	106,019,038
2007	1,220	68,757,868	209	73,443,295	17	45,231,176	1,446	187,432,339
2006	1,368	57,171,613	203	69,518,464	12	28,725,755	1,583	155,415,832

Source: Building Department, City of Danbury

Financial Policies, Objectives & Economic Considerations (Continued)

Fund Balance

The City’s practice has always been to maintain an unassigned general fund balance as a percentage of General Fund expenditures which is sufficient enough: to ensure adequate levels of liquidity and working capital; to improve budget flexibility and the ability to withstand economic downturns; and to enhance the City’s credit rating. The rating agencies favorably recognized the City for formally adopting strong financial policies such as a fund balance policy that uses similar guidelines provided by the rating agencies and the GFOA (Government Finance Officers Association). The audited unassigned fund balance as of June 30, 2014 is \$23.1 million or about 9.7%. According to Standard and Poor’s guidelines, an unassigned fund balance between 8-15% is considered “Strong.” The Proposed Budget for FY 2016-2017 incorporates a planned use of fund balance of \$750,500 which is \$1,050,000 less than the current year. Even with this planned use of fund balance, the projected unassigned fund balance for June 30, 2016 will be approximately 10.0%, certainly considered “strong” by any measure.



In comparison with other triple AAA rated communities in Connecticut, we are favorably positioned with municipalities with higher credit ratings than our own.

Source: State of CT for FY ended 2013 (most recent available)

• Please note that the state uses a modified calculation approach which includes other expenditures thus reducing Unassigned Fund Balance as a Percentage in comparison to the City’s calculation. This chart should be used for comparative purposes only.

Financial Policies, Objectives & Economic Considerations (Continued)

I am very proud that Standard & Poor's, the largest of the three major rating agencies, upgraded the rating for the City of Danbury, a few years ago. This translated into lower net interest costs for debt issuances resulting in savings of future tax dollars. Standard & Poor's states that the ratings reflect the City's:

- Strong and diverse economy located in Fairfield County, featuring extremely strong per capita market value and high per capita retail sales;
- Income levels above national averages;
- Sound financial operations and conservative management practices; and
- Moderate debt burden, coupled with a manageable capital improvement plan (CIP)

Capital Financing and Debt Management

In recent years, the City of Danbury has received approval from the voters for an aggressive capital improvement program geared toward upgrading the City's infrastructure and to position our City for the 21st Century. In 2004, the voters approved the 21st Century Bond package, the focus of which was to rebuild our schools. In 2005, the voters approved the Danbury Neighborhood Bond, which upgraded our parks and playgrounds and provides our citizens with additional recreational opportunities. In May 2006, the voters approved another bond proposal, the Danbury Public Safety Bond. This bond provided the necessary funding to construct a state-of-the-art police headquarters. In 2007, the voters approved the Open Space Bond to provide funding for such initiatives as: to preserve open space; additional public improvement projects including parks/streetscape enhancements and to purchase capital equipment; and a fire sprinkler system at Danbury High School.

In November 2012, the voters approved \$55.0 million for the following capital improvement projects: \$44.0 million to renovate, expand and reconfigure space at Shelter Rock Elementary, Stadley Rough Elementary, Park Avenue Elementary and Mill Ridge Primary Schools to address the growing student population and changing programming needs; \$1.9 million to the bridge replacement/renovation fund; \$550,000 to renovate, improve and upgrade the Library Annex into a small business incubator facility; and \$8.5 million for improvements to the sewer and water infrastructure and facilities.

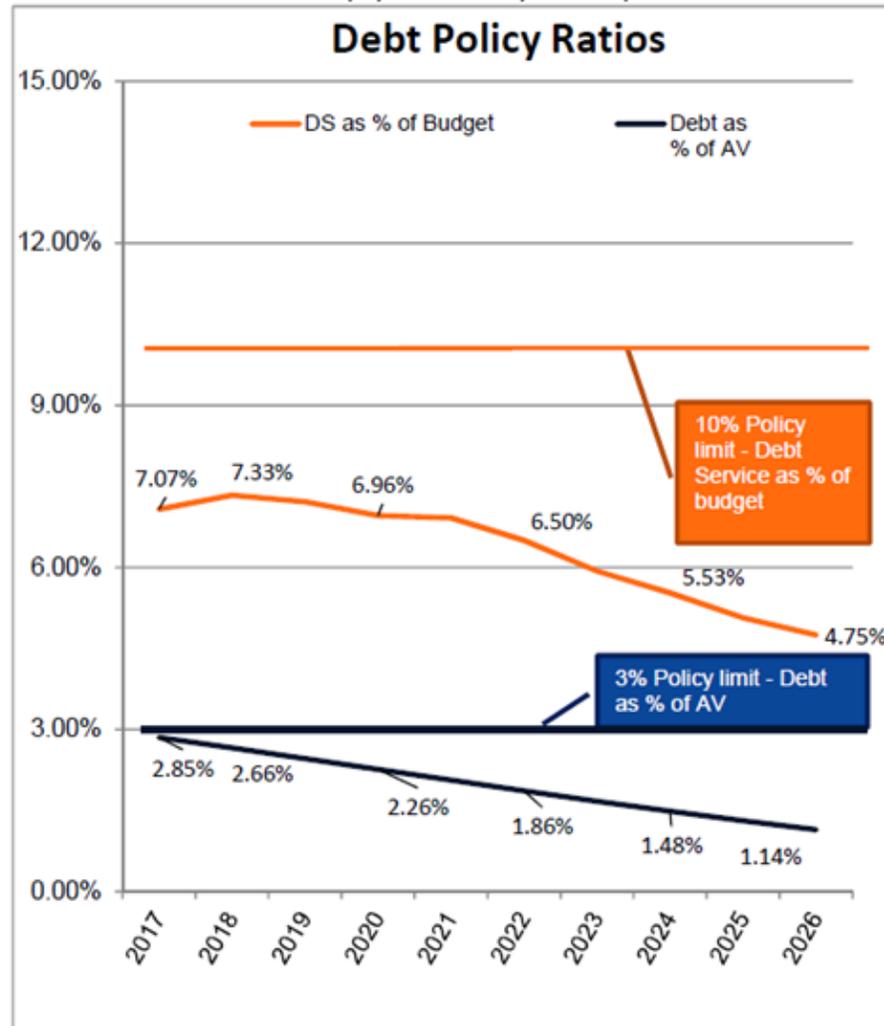
In June 2015, the voters approved \$53.5 million for a building addition, program improvements and safety enhancements at the Danbury High School. As with the first phase of the BOE project which started with the referendum in 2012, this will also be approximately 60% funded by state grants and new bonds (permanent debt) will be issued as old debt issues are expiring to minimize the budgetary and mill rate impact to taxpayers.

Financial Policies, Objectives & Economic Considerations (Continued)

In proposing these capital project investments, the City does so within a framework of capital financing practices designed to ensure that the debt associated with these projects does not place undue pressure on the mill rate and our taxpayers. The City has adopted a Debt Management Policy using industry guidelines and best practices. Such policy addresses debt structure, pay-down/call provisions, and address post issuance compliance procedures while establishing the following standard debt benchmark ratios:

- Debt service as a percent of expenditures should not exceed 10% and
- Debt as a percentage of assessed valuation shall not exceed 3.0%.

Debt Service as a percentage of general fund expenditures will peak at 7.33% in FY 2018 and while debt as a percentage of assessed valuation will peak in FY 2017 at 2.85%. Given the City's conservative debt practices, the ratios are projected to trend downward even as new debt is issued. Even though the City continues to substantially make capital investments, it does so by funding such projects through a balanced financing from capital reserves (current tax levy), debt issues, and capital leases. Furthermore, to minimize the budgetary impact of the cost of such capital projects, the City strategically issues new debt as old debt expires.



2016-2017 BUDGET PREPARATION CALENDAR

DATE	ACTIVITY
November 5, 2015	Planning Director distributes Capital Budget forms and guidelines
November 19, 2015 at 4:00 pm	Director of Finance distributes budget guidelines
December 10, 2015	Capital Budgets are due to Planning Director
December 17, 2015 at Noon	Deadline for submission of Budget Requests to Finance Director
December 21-January 7, 2016	Director of Finance reviews budget submissions
January 11- January 28, 2016	Director of Finance meets with department heads
February 1-March 10, 2016	Mayor & Finance Director reviews and makes final recommendations
February 15, 2016	Deadlines: Capital Budget (Planning Commission) and Budget Request (Board of Education)
March 11-20, 2016	Proposed Budget is prepared for printing/binding. Budget Ordinance & Tax Resolution are drafted
April 5, 2016	Mayor presents Budget to City Council (Must present to Council no later than April 7*)
April 6 – April 28, 2016	City Council Budget review. Public hearings are held (prior to May 1*) Notice of hearings published five days prior. Proposed budget printed in Danbury <i>News Times</i>
May 3, 2016	Budget submitted to City Council for final approval
May 16, 2016	Final Budget Adoption Deadline
May 17– June 13, 2016	Preparation & Printing of Adopted Budgets
July 1, 2016	Adopted Budget available on City's website

CITY OF DANBURY

FINANCIAL STRUCTURE AND BASIS OF ACCOUNTING

The accounts of the City of Danbury are organized on a fund basis, each of which is considered a separate accounting entity. The activities of each fund are accounted for with a distinct set of self-balancing accounts that includes expenditures, revenues, assets, liabilities and fund equity. Resources are allocated to and accounted for in individual funds based on the purposes for which they are to be expended and to maintain control and accountability.

All of the funds of the City of Danbury are divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental Funds: The City of Danbury maintains 23 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund which is considered to be a major fund. Other funds considered to be Major Funds are Miscellaneous Special Revenue and Vision 2020. The Miscellaneous Special Revenue Fund is the consolidation of 60 small grant programs that have been combined for the purposes of financial reporting. This is considered a major fund. Individual fund data for each of these non-major governmental funds is provided in the form of combining statements in the Comprehensive Annual Financial Report. Non-major governmental funds are combined into a single, aggregated presentation as other governmental funds. Such funds include the School Lunch Program Fund, the Community Development Block Grant Fund, the Animal Control Fund, the School-Based Health Center Grant Fund, the LOCIP Fund, Airport Projects Fund, State and Federal School Projects Fund, the Library Fund, the Metro North Parking Lease Fund, Open Space Bond, NSP Grant, ARRA, Public Safety Bond, SECP, Century 21 PI Fund, the City Projects Fund, the Danbury Neighborhood Bond Fund, the Head Start Bond Fund, CRM Project Fund, and the Farioly Permanent Fund.

Governmental funds are used to finance the vast majority of the City's activities. Governmental funds include the General Fund, the Special Revenue Fund and Capital Projects Fund.

- **General Fund** – The General Fund is the general operating fund of the City government. All unrestricted sources, except those required to be accounted for in another fund, are included in this fund. General operating expenditures, fixed charges, principal and interest on long term debt, and some capital improvements costs are paid from this fund.
- **Special Revenue Funds** – The Special Revenue Funds are used to account for the proceeds of the 11 small grant programs that are either required by law or administrative action to be accounted for in a separate fund. Special Revenue Funds appropriated in the budget include the Animal Control Fund and the Local Capital Improvement Program (LOCIP). Other special revenue funds maintained by the City of Danbury are not subject to appropriation, and information on these funds is not included in this document, but is included in the City's Comprehensive Annual Financial Report (CAFR).

FINANCIAL STRUCTURE (continued)

- **Capital Projects Fund** – The Capital Projects Fund is used to account for resources related to the acquisition and/or construction/renovation/significant repair of capital facilities.

Proprietary Funds: These funds are used to account for activities similar to those funds in the private sector where the determination of net income is necessary or useful to sound financial administration. The City maintains four different types of proprietary funds, each of which are subject to budgetary control and appropriation. The Enterprise types consist of the Ambulance, Water and Sewer Funds, which account for activities related to the provision of emergency medical services, water services and wastewater treatment. The Internal Service Fund accounts for employee benefits, liability insurance, worker’s compensation, heart and hypertension claims, and retiree benefits.

Fiduciary Funds: Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to provide services to the City constituency. The City has six pension fund trust funds, one private purpose fund and seven agency funds. The accounting used for fiduciary funds is much like that used for proprietary funds. The funds are not subject to budgetary appropriation.

ACCOUNTING AND BUDGETARY BASIS

The Annual Fiscal Year Adopted Budget and the Comprehensive Annual Financial Report (CAFR) strive to communicate to interested parties (the public) a detailed summary of the financial health and an overview of the future plans of the City. At first glance, there may appear to be a slight disconnect between the two reports. However, disparities between the GAAP basis of accounting and the basis of budgeting do often occur because regulations governing budgeting (e.g., laws or local ordinances) differ from GAAP. Some of the more common differences between GAAP and the budgetary basis of budgeting are as follows:

- Encumbered amounts are commonly treated as expenditures under the basis of budgeting, while encumbrances are never classified as expenditures under the GAAP basis of accounting.
- Budgetary revenues and expenditures may include items classified as “other financing sources” and “other financing uses” under the GAAP basis of accounting.
- The fund structure used in GAAP financial statements may differ from the fund structure used for budgetary purposes (e.g., debt service payments may be accounted for in the general fund for budgetary purpose, but may be reported in a debt service fund in the GAAP financial statements).

FINANCIAL STRUCTURE (continued)

- The government's budget document may not include all of the component units and funds incorporated into the GAAP financial statements (e.g., Danbury Parking Authority, Richter Park Authority, Danbury Museum and Historical Society Authority, Ives Authority for the Performing Arts and Tarrywile Park Authority included in the GAAP financial statements may not be incorporated into the budget). Under the GAAP basis of accounting used in proprietary funds, the receipt of long term debt proceeds, capital outlays, and debt service principal payments are not reported in operations, but allocations for depreciation and amortization expense are recorded. Often the opposite is true under the basis of budgeting.
- Under GAAP basis of accounting, on-behalf revenues and expenditures must be reported. They are generally not included under the basis of budgeting (e.g., payments by the state to a pension plan for the government's employees).¹

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. The City of Danbury relies on two methods in its accounting and budgetary systems to account for revenues and expenditures.

- A) Modified Accrual Basis of Accounting:** Under the modified accrual basis of accounting, revenues are recognized when they are both measurable and available to finance current operations. These revenue items consist primarily of property taxes, special assessments and interest on investments. Fines, permits and charges for services are not susceptible to accrual as they are not measurable until the cash is received. Expenditures are generally recognized under the modified accrual basis of accounting when the liability is incurred. Exceptions to this policy are: (1) principal and interest on long-term debt, which is recognized when paid; and (2) compensated absences, claims and landfill closure costs, which are recognized when the obligations are expected to be liquidated with expendable available financial resources.
- B) Accrual Basis of Accounting:** The accrual basis of accounting is used for pension funds, internal service funds and non-expendable trust funds with revenues recorded when earned and expenses when incurred.

Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order is issued, and accordingly, encumbrances outstanding at year-end are reflected in budgetary reports as expenditures in the current year but are shown as reservation of fund balance on a GAAP basis.

FINANCIAL STRUCTURE (continued)

¹GFOA recommended practice on “Relationship Between Budgetary and Financial Statement Information” (1999). The **budgetary basis** follows the modified accrual basis of accounting except:

Summary of Fund Types & Basis of Accounting			
<u>Fund</u>	<u>Fund Type</u>	<u>Basis of Accounting</u>	<u>Major Fund</u>
General Fund	Governmental	Modified Accrual	Yes
Water Fund	Proprietary	Accrual	Yes
Sewer Fund	Proprietary	Accrual	Yes
Ambulance Fund	Proprietary	Accrual	Yes
Animal Control Fund	Governmental	Modified Accrual	No
Capital Projects Fund	Governmental	Modified Accrual	No
Internal Service Fund	Proprietary	Accrual	Yes
Special Revenue Fund	Governmental	Modified Accrual	No

CITY OF DANBURY

EXPENDITURE CATEGORIZATION AND TREND ANALYSIS

The City's General Fund expenditures are categorized as follows:

General Government – Includes City Council, Mayor, Legislative Assistant, Office of Project Excellence, Ordinances, Probate Court, Registrars and Elections, Treasurer, Finance, Information Technology, Independent Audit, Bureau of Assessments, Board of Assessment Appeals, Tax Collector, Purchasing, Corporation Counsel, Town Clerk, Annual Report, Permit Coordination, Planning, Economic Development, Conservation Commission, Department of Human Resources, Mayor's Discretionary Fund, Fair Rent Commission, City Memberships, Lake Authority, Retirement Administration, Labor Negotiations, Public Buildings, City Hall Building, Library Building, Police Station Building, Senior Center Building, Old Jail Building, Old Library Building and Park Buildings.

Public Safety: Police Department, Fire Department, Building Inspector, Civil Preparedness, Consumer Protection, Unified Neighborhood Inspection Team, Airport, and HART.

Public Works: Director of Public Works, Highways, State Aid Highway Projects, Snow and Ice Removal, Street Lighting, Park Maintenance, Forestry, Public Building Maintenance and Repair, Equipment Maintenance, Recycling/Solid Waste, Engineering, and Construction Services.

Health and Welfare: Health and Human Services, Veterans Advisory Center, Elderly Services, Elderly Transportation, and Community Services.

Education – Includes Education and Schools Health and Welfare.

Culture and Recreation: Danbury Public Library, Long Ridge Library, Recreation, Tarrywile Park Authority, Cultural Commission, Lake Kenosia Commission, Ives Authority for the Performing Arts, and Danbury Museum Authority.

Pension & Other Employee Benefits – Includes FICA, Pension Expense, Employee Service Benefit, Worker's Compensation, Unemployment Compensation, Employee Health & Life Insurance, Union Welfare Contribution, and Risk Management.

Debt Service – Includes Interest on Debt, Interest on School Debt, Redemption of Debt, and Redemption of School Debt.

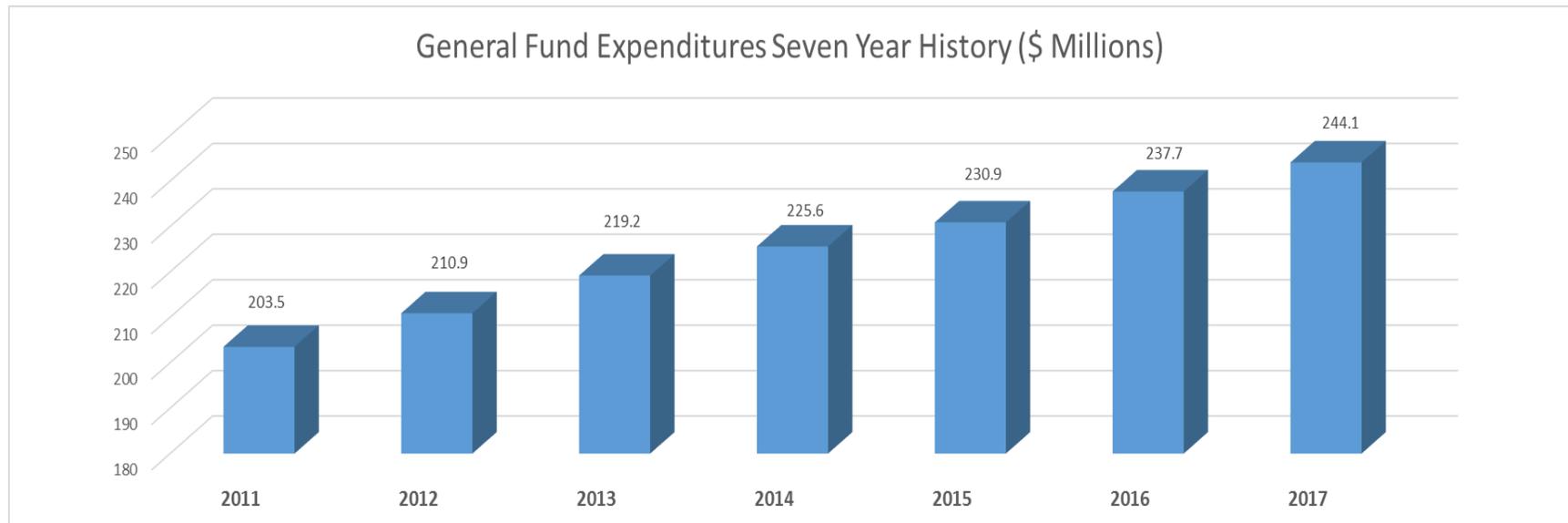
Contingency – Includes Contingency for unexpected events.

Transfer Out - Operating Transfers Out to Animal Control Fund and Capital Fund.

General Fund Expenditures: 7-Year History

General Fund Expenditures: 7-Year History														
FUNCTION	FY 10-11 ACTUAL		FY 11-12 ACTUAL		FY 12-13 ACTUAL		FY 13-14 ACTUAL		FY 14-15 ACTUAL		FY 15-16 ADOPTED		FY 16-17 PROPOSED	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
General Government	9,146,449	4.5%	8,699,990	4.1%	9,004,820	4.1%	9,551,158	4.2%	9,652,416	4.2%	9,885,396	4.2%	10,264,235	4.2%
Public Safety	29,630,689	14.6%	29,770,239	14.1%	30,902,152	14.1%	31,988,696	14.2%	33,945,155	14.7%	34,078,557	14.3%	34,514,915	14.1%
Public Works	9,043,528	4.4%	8,828,515	4.2%	9,139,309	4.2%	9,136,062	4.1%	9,413,822	4.1%	10,070,166	4.2%	10,334,596	4.2%
Health & Welfare	2,001,354	1.0%	1,973,241	0.9%	2,015,820	0.9%	1,928,089	0.9%	1,973,258	0.9%	2,124,418	0.9%	2,179,754	0.9%
Education	109,655,335	53.9%	114,901,799	54.5%	116,003,866	52.9%	118,421,068	52.5%	121,976,528	52.8%	124,208,575	52.3%	126,408,575	51.8%
Culture & Recreation	2,776,197	1.4%	2,531,484	1.2%	2,427,402	1.1%	2,458,082	1.1%	2,630,485	1.1%	2,738,263	1.2%	2,881,709	1.2%
Pension & Other Benefits	25,755,048	12.7%	26,447,785	12.5%	30,220,695	13.8%	28,941,782	12.8%	31,009,090	13.4%	35,735,902	15.0%	37,101,493	15.2%
Debt Service	13,424,471	6.6%	15,646,997	7.4%	16,820,198	7.7%	16,602,270	7.4%	14,505,473	6.3%	15,804,801	6.6%	15,804,801	6.5%
Contingency*	-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%	475,000	0.2%	425,000	0.2%
Transfer Out	2,027,328	1.0%	2,132,464	1.0%	2,620,555	1.2%	6,533,552	2.9%	5,804,149	2.5%	2,578,922	1.1%	4,184,922	1.7%
Total General Fund	203,460,399	100.0%	210,932,514	100.0%	219,154,817	100.0%	225,560,759	100.0%	230,910,376	100.0%	237,700,000	100.0%	244,100,000	100.0%

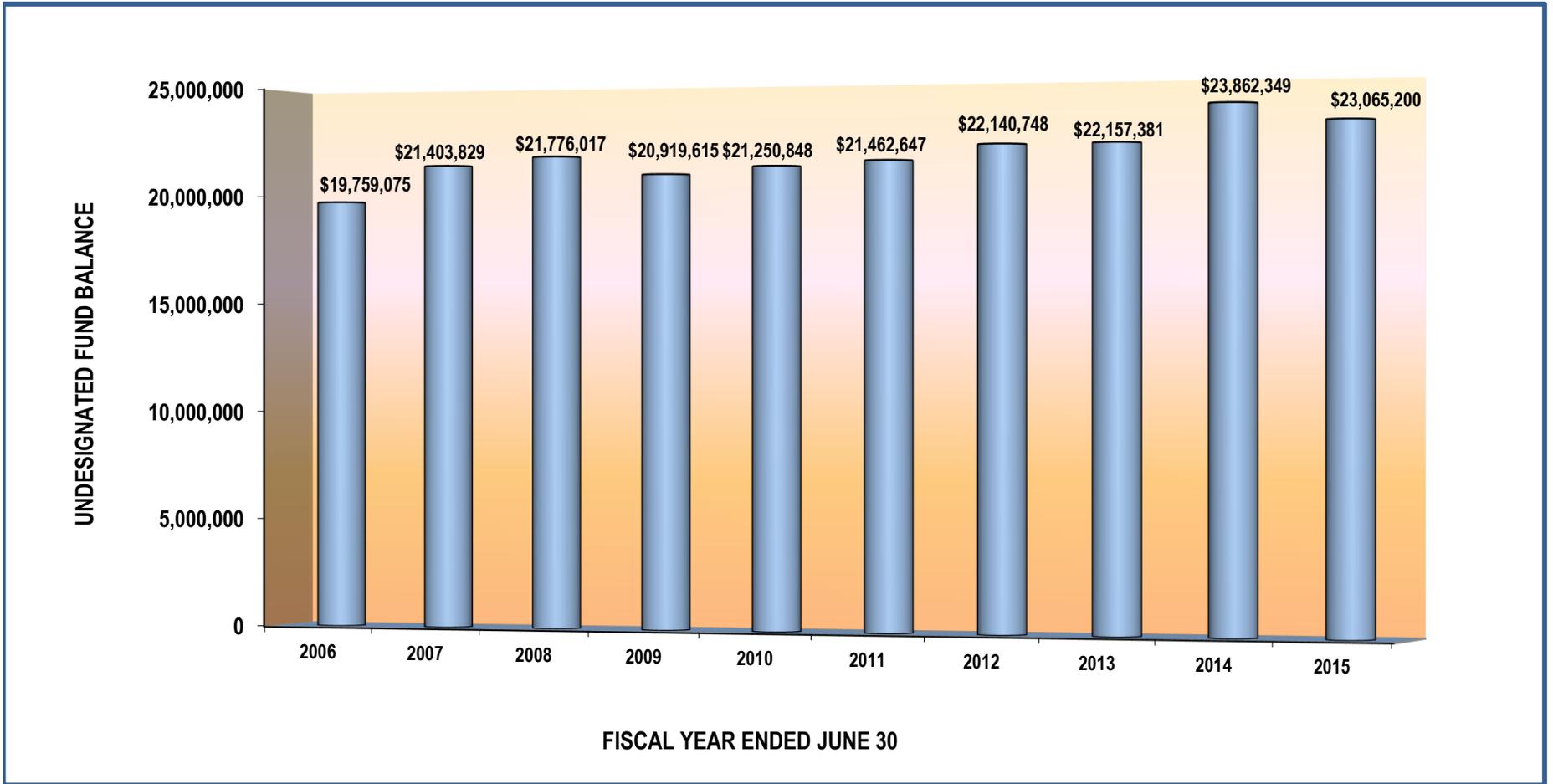
*Contingency funds are transferred to other accounts during the fiscal year, as such the actual year-end balances reflect the utilization of these contingency funds



SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN GENERAL FUND BALANCE
FISCAL YEARS 2012-2013 TO 2016-2017

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 PROPOSED
REVENUES					
Property Taxes	175,571,404	181,696,534	188,467,780	196,131,988	201,328,858
Intergovernmental	31,874,477	46,161,761	48,767,079	31,113,350	34,062,672
Licenses & Permits	4,752,699	4,262,540	3,855,787	4,552,300	4,065,775
Fines & Penalties	1,228,222	1,231,133	1,687,742	1,261,300	1,273,000
Interest Income	99,555	192,513	115,630	200,000	200,000
Charges for Services	3,104,198	7,390,792	5,901,523	2,606,062	2,419,695
TOTAL REVENUES	216,630,555	240,935,273	248,795,541	235,865,000	243,350,000
General Government	9,004,820	9,570,570	9,656,623	9,885,396	10,264,235
Public Safety	30,902,152	32,041,952	33,938,144	34,078,557	34,514,915
Public Works	9,139,309	9,127,320	9,416,623	10,070,166	10,334,596
Health and Welfare	2,015,820	2,134,091	1,973,258	2,124,418	2,179,754
Education	116,003,866	2,405,356	141,957,467	124,208,575	126,408,575
Culture & Recreation	2,427,402	135,882,098	2,630,485	2,738,263	2,881,709
Pension & Other Benefits	30,220,695	28,941,783	31,009,090	35,735,902	37,101,493
Debt Service	16,820,198	16,698,898	14,504,187	15,804,801	15,804,801
Contingency	0	0	0	475,000	425,000
Capital	<u>2,156,858</u>	<u>2,761,552</u>	<u>1,005,435</u>	<u>2,278,922</u>	<u>3,878,922</u>
TOTAL EXPENDITURES	218,691,121	239,563,620	246,091,312	237,400,000	243,794,000
Revenues Over (Under) Expenditures	(2,060,566)	1,371,653	2,704,229	(1,535,000)	(444,000)
Other Financing Sources/(Uses)	2,232,311	(981,933)	(119,061)	(265,000)	(306,000)
Net Change in Fund Balance	<u>171,745</u>	<u>389,720</u>	<u>2,585,168</u>	<u>(1,800,000)</u>	<u>(750,000)</u>
Beginning Fund Balance	28,292,857	28,464,602	28,854,322	31,439,490	29,639,490
Ending Fund Balance	28,464,602	28,854,321	31,439,490	29,639,490	28,889,490

**CITY OF DANBURY
GENERAL FUND
UNASSIGNED FUND BALANCE
TEN YEAR HISTORY**



CITY OF DANBURY
2015-2017 SUMMARY OF FINANCIAL SOURCES AND USES

	GENERAL FUND			AMBULANCE FUND			ANIMAL CONTROL FUND		
	2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017	2014-2015	2015-2016	2016-2017
	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	BUDGET
<u>FINANCIAL SOURCES</u>									
Property Taxes	188,467,780	196,131,988	201,328,858						
Intergovernmental	48,767,079	31,113,350	34,062,672						
Licenses & Permits	3,855,787	4,552,300	4,065,775				1,301	2,000	1,300
Fines & Penalties	1,687,742	1,261,300	1,273,000						
Interest Income	115,630	200,000	200,000	990	900	1,000	423	100	100
Charges for Services	6,082,462	2,641,062	2,419,695	3,423,650	3,392,500	3,611,000			
Septic & Connection Fees									
Fund Balance		1,800,000	750,000			100,000			
Operating Transfer In							300,000	300,000	306,000
Lease Proceeds									
Note Premium									
Capital Contributions				148,845					
Animal License & Other							12,771	12,500	12,600
Total Financial Sources	248,976,480	237,700,000	244,100,000	3,573,485	3,393,400	3,712,000	314,495	314,600	320,000
<u>FINANCIAL USES</u>									
General Government	9,656,623	9,885,396	10,264,235						
Public Safety	33,938,144	34,078,557	34,514,915	3,848,927	3,263,400	3,322,000	255,078	299,900	301,400
Public Works	9,416,623	10,070,166	10,334,596						
Health and Welfare	1,973,258	2,124,418	2,179,754						
Education	141,957,467	124,208,575	126,408,575						
Culture & Recreation	2,630,485	2,738,263	2,881,709						
Pension & Other Benefits	31,009,090	35,735,902	37,101,493						
Debt Service	14,504,187	15,804,801	15,804,801						
Contingency	0	475,000	425,000						
Capital	1,005,435	2,278,922	3,878,922		130,000	390,000	593		
Operating Transfer Out	300,000	300,000	306,000					14,700	18,600
Total Financial Uses	246,391,312	237,700,000	244,100,000	3,848,927	3,393,400	3,712,000	255,671	314,600	320,000

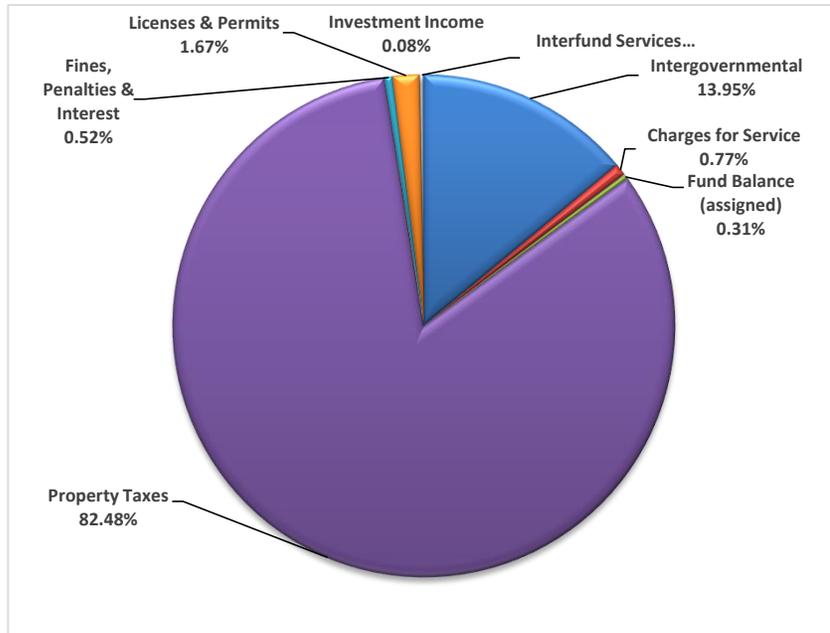
CITY OF DANBURY
2015-2017 SUMMARY OF FINANCIAL SOURCES AND USES

	SEWER FUND			WATER FUND			FUND TOTALS		
	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 BUDGET	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 BUDGET
FINANCIAL SOURCES									
Property Taxes							188,467,780	196,131,988	201,328,858
Intergovernmental							48,767,079	31,113,350	34,062,672
Licenses & Permits							3,857,088	4,554,300	4,067,075
Fines & Penalties							1,687,742	1,261,300	1,273,000
Interest Income	3	0	0	23,508	16,500	22,000	140,554	217,500	223,100
Charges for Services	11,212,904	11,687,744	11,680,000	8,995,954	9,254,573	9,368,000	29,714,970	26,975,879	27,078,695
Septic & Connection Fees	364,780	541,804	550,000				364,780	541,804	550,000
Fund Balance							0	1,800,000	850,000
Operating Transfer In							300,000	300,000	306,000
Lease Proceeds							0	0	0
Note Premium							0	0	0
Capital Contributions				246,984			395,829	0	0
Animal License & Other							12,771	12,500	12,600
Total Financial Sources	11,577,687	12,229,548	12,230,000	9,266,446	9,271,073	9,390,000	273,708,593	262,908,621	269,752,000
FINANCIAL USES									
General Government							9,656,623	9,885,396	10,264,235
Public Safety							38,042,149	37,641,857	38,138,315
Public Works	9,532,794	9,587,741	11,314,808	7,733,784	8,206,583	8,873,739	26,683,201	27,864,490	30,523,143
Health and Welfare							1,973,258	2,124,418	2,179,754
Education							141,957,467	124,208,575	126,408,575
Culture & Recreation							2,630,485	2,738,263	2,881,709
Pension & Other Benefits							31,009,090	35,735,902	37,101,493
Debt Service	400,260	1,000,807	415,192	352,204	464,490	341,261	15,256,651	17,270,098	16,561,254
Contingency							0	475,000	425,000
Capital	299,180	1,641,000	500,000		600,000	175,000	1,305,208	4,649,922	4,943,922
Operating Transfer Out							300,000	314,700	324,600
Total Financial Uses	10,232,234	12,229,548	12,230,000	8,085,988	9,271,073	9,390,000	268,814,132	262,908,621	269,752,000

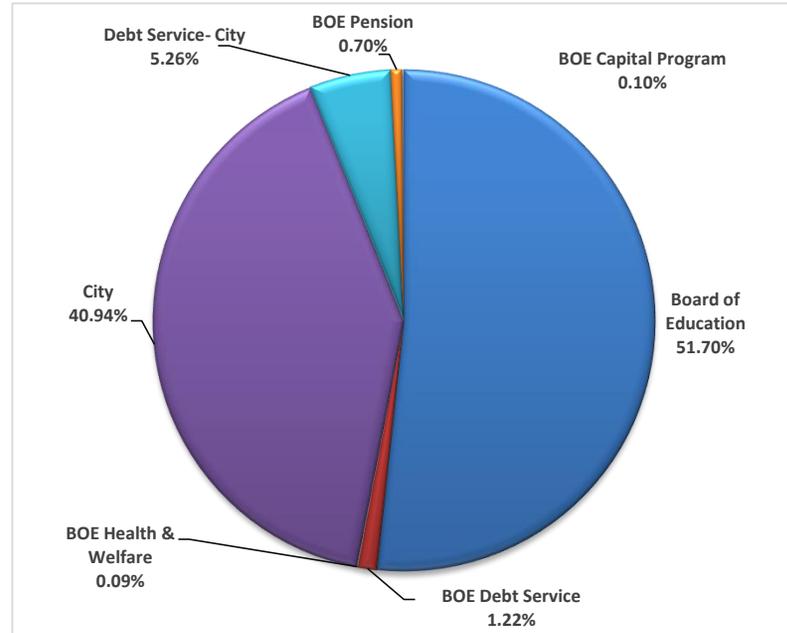
**CITY OF DANBURY
2016-2017 PROPOSED BUDGET**

TOTAL \$244,100,000

REVENUES



EXPENDITURES



Intergovernmental	\$34,062,672
Charges for Service	1,880,295
Fund Balance (assigned)	750,000
Property Taxes	201,328,858
Fines, Penalties & Interest	1,273,000
Licenses & Permits	4,065,775
Investment Income	200,000
Interfund Services	539,400
Total	\$244,100,000

Board of Education	\$126,200,000
BOE Debt Service	2,975,344
BOE Health & Welfare	208,575
City	99,936,624
Debt Service- City	12,829,457
BOE Pension	1,700,000
BOE Capital Program	250,000
Total	\$244,100,000

**CITY OF DANBURY
GENERAL FUND
2016-2017 PROPOSED BUDGET SUMMARY**

	<u>PROPOSED BY DEPT</u>	<u>PROPOSED BY MAYOR</u>
GENERAL GOVERNMENT	10,554,562	10,264,235
PUBLIC SAFETY	35,105,431	34,514,915
PUBLIC WORKS	10,703,770	10,334,596
HEALTH & WELFARE	2,194,940	2,179,754
EDUCATION	129,890,352	126,408,575
CULTURE & RECREATION	2,996,195	2,881,709
PENSION & OTHER BENEFITS	38,255,888	37,101,493
DEBT SERVICE	16,408,000	15,804,801
CONTINGENCY	475,000	425,000
TRANSFER OUT	<u>4,798,922</u>	<u>4,184,922</u>
TOTAL	\$ 251,383,060	\$ 244,100,000
LESS INDIRECT REVENUE		(42,043,012)
LESS USE OF FUND BALANCE		(750,000)
PLUS RESERVE FOR UNCOLLECTABLE TAXES/TAX APPEALS/LOCAL CREDITS		214,877
REQUIRED TAXES FROM LEVY		\$ 201,521,865
MILL RATE	28.68	
NET TAXABLE GRAND LIST	7,026,564,335	

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
GENERAL GOVERNMENT					
City Council	16,271	23,362	24,642	24,122	760
Mayors	350,713	355,613	401,461	401,170	45,557
Office of Project Excellence			120,911	119,311	119,311
Legislative Assistant	60,840	61,517	63,172	63,172	1,655
Ordinances	15,143	17,500	17,500	17,000	(500)
Probate Court	19,659	21,100	21,100	21,100	-
Registrar of Voters	242,663	222,574	239,481	232,920	10,346
City Treasurer	23,452	23,378	24,667	24,668	1,290
Finance	912,326	918,610	979,825	979,245	60,635
Information Technology	1,270,766	1,251,594	1,410,751	1,276,834	25,240
Independent Audit	30,955	45,000	45,000	45,000	-
Bureau of Assessments	340,643	386,153	452,938	450,162	64,009
Board of Assessment Appeal	4,093	7,700	7,257	5,500	(2,200)
Tax Collector	557,462	587,653	629,012	629,013	41,360
Purchasing	252,931	261,552	270,922	267,879	6,327
Corporation Counsel	891,127	836,081	858,477	850,629	14,548
Town Clerk	318,020	388,326	389,915	387,665	(661)
Annual Report	10,000	10,000	10,000	10,000	-
Permit Coordination	329,452	337,950	350,185	346,893	8,943
Planning	504,860	513,737	501,424	500,397	(13,340)
Office Business Advocacy (formerly Economic Dev)	99,796	105,224	109,646	109,646	4,422
Conservation Commission	8,607	10,024	10,024	9,455	(569)
Human Resources	493,206	352,173	367,402	362,462	10,289

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
Mayor's Discretionary Fund	21,135	15,000	13,800	13,800	(1,200)
Fair Rent Commission	0	500	500	400	(100)
City Memberships	85,087	85,870	85,870	85,087	(783)
Lake Authority	61,646	74,636	76,800	76,800	2,164
Retirement Administration	12,684	30,000	30,000	30,000	-
Labor Negotiations	184,907	200,200	150,200	150,200	(50,000)
Public Buildings	1,124,622	1,225,757	1,333,374	1,289,886	64,129
City Hall Building	408,605	433,440	421,589	402,035	(31,405)
Library Building	225,759	245,380	249,255	240,400	(4,980)
Police Station Bldg	508,005	505,373	541,366	513,346	7,973
Senior Center Building	46,630	55,100	67,290	58,140	3,040
Old Jail Building	28,423	31,032	33,093	30,470	(562)
Old Library Building	49,514	55,853	53,980	52,800	(3,053)
Park Buildings	142,461	153,500	153,105	148,000	(5,500)
General Govt Discounts	(49)	0	0	0	-
General Govt Employee Benefits	0	36,934	38,628	38,628	1,694
TOTAL GENERAL GOVERNMENT	9,652,414	9,885,396	10,554,562	10,264,235	378,839
PUBLIC SAFETY					
Police Department	16,829,555	16,749,952	17,352,608	16,893,438	143,486
Fire Department	12,422,282	12,602,689	12,850,373	12,764,782	162,093
Emergency Services Dispatch	2,554,841	2,473,208	2,528,045	2,493,148	19,940
Building Inspector	515,146	587,650	600,485	599,485	11,835
Civil Preparedness	126,853	152,045	202,045	202,045	50,000

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
Consumer Protection	49,757	39,487	21,287	21,287	(18,200)
Unified Neighborhood Inspection	172,484	184,686	244,061	242,261	57,575
Airport	541,291	544,855	562,377	554,319	9,464
HART	733,080	733,080	730,410	730,410	(2,670)
Public Safety Discounts	(135)	0	0	0	-
Public Safety Empl Benefits	0	10,905	13,740	13,740	2,835
TOTAL PUBLIC SAFETY	33,945,154	34,078,557	35,105,431	34,514,915	436,358
PUBLIC WORKS					
Director of Public Works	231,560	236,997	244,104	244,104	7,107
Highways	2,593,743	2,862,512	2,957,610	2,937,567	75,055
Highways - State Aid	280,775	360,000	360,118	360,000	-
Snow & Ice Removal	870,910	874,500	869,756	869,000	(5,500)
Street Lighting	477,186	500,000	500,000	500,000	-
Park Maintenance	1,204,534	1,268,583	1,417,511	1,395,418	126,835
Forestry	280,560	281,226	298,803	288,980	7,754
Public Buildings-Maint & Repai	620,311	642,500	833,421	671,000	28,500
Equipment Maintenance	1,475,850	1,482,203	1,551,836	1,484,780	2,577
Recycling/Solid Waste	225,812	270,250	321,400	280,250	10,000
Engineering	952,645	999,753	1,026,404	997,139	(2,614)
Construction Services	200,732	276,755	306,405	289,956	13,201
Public Works Discounts	(796)	0	0	0	-
Public Works Empl Benefits	0	14,887	16,402	16,402	1,515
TOTAL PUBLIC WORKS	9,413,822	10,070,166	10,703,770	10,334,596	264,430

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
HEALTH & WELFARE					
Health & Human Services	1,191,585	1,285,108	1,358,346	1,334,751	49,643
Health Empl Benefits	0	3,536	3,633	3,633	97
Veteran's Advisory	38,116	54,263	54,692	54,263	-
Elderly Services	218,659	255,528	251,256	260,094	4,566
Elderly Transportation	12,000	12,000	12,000	12,000	-
Community Services	512,898	512,898	513,898	513,898	1,000
Welfare Empl Service Benefits	0	1,085	1,115	1,115	30
TOTAL HEALTH & WELFARE	1,973,258	2,124,418	2,194,940	2,179,754	55,336
EDUCATION					
Schools-Regular	121,767,953	124,000,000	129,681,777	126,200,000	2,200,000
Schools-Health & Welfare	208,575	208,575	208,575	208,575	-
TOTAL EDUCATION	121,976,528	124,208,575	129,890,352	126,408,575	2,200,000
CULTURE & RECREATION					
Danbury Public Library	1,865,030	1,985,944	2,154,281	2,074,877	88,933
Long Ridge Library	9,860	7,360	9,860	7,360	-
Recreation	308,919	343,689	346,142	343,492	(197)
Tarrywile Park Authority	218,153	218,153	218,153	218,153	-
Cultural Commission	69,870	72,718	102,650	72,718	-
Lake Kenosia Commission	12,458	15,236	15,236	15,236	-
Ives Authority Performing Arts	55,404	0	55,404	55,404	55,404

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

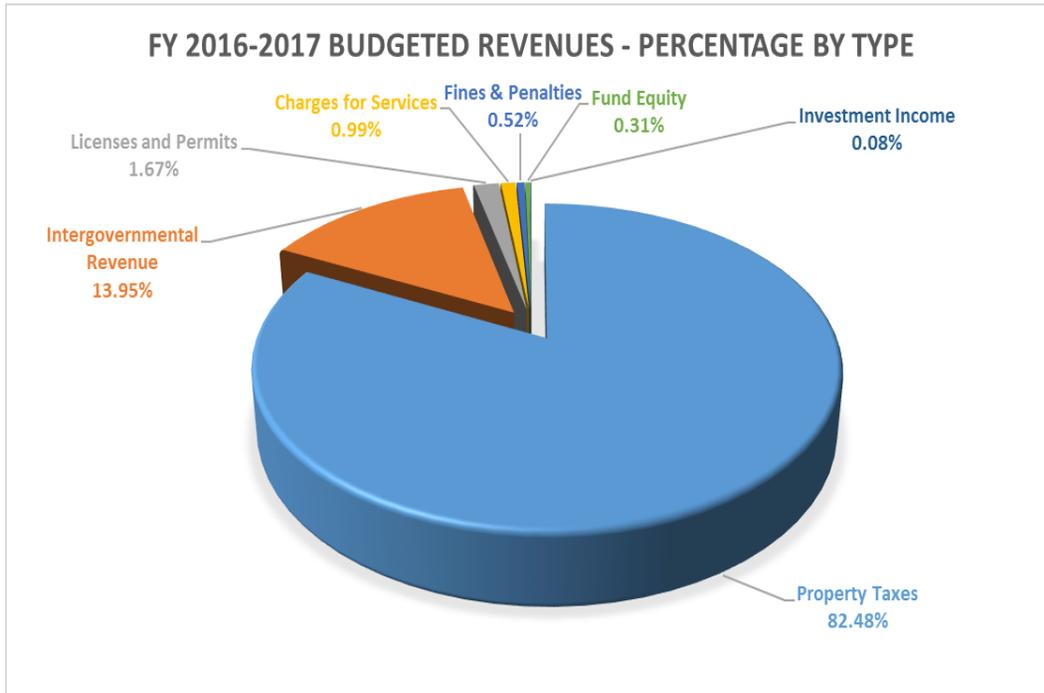
	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
Danbury Museum/Hist Soc Auth	90,792	90,792	90,792	90,792	-
Culture & Rec Discounts	(1)	0	0	0	-
Culture & Rec Employee Benefit	0	4,371	3,677	3,677	(694)
TOTAL CULTURE & RECREATION	2,630,485	2,738,263	2,996,195	2,881,709	143,446
PENSION & OTHER BENEFITS					
FICA	1,417,323	1,695,700	1,741,816	1,565,000	(130,700)
Pension Expense	9,545,912	10,268,000	11,180,000	10,268,000	-
Employee Service Benefit	109,418	221,960	43,692	43,692	(178,268)
Worker's Compensation - H/H	576,094	700,000	700,000	700,000	-
State Unemployment Comp	53,870	50,000	75,000	60,000	10,000
Employee Health & Life Ins	16,616,776	18,296,527	19,955,012	19,910,012	1,613,485
Union Welfare	1,465,254	1,645,000	1,660,000	1,604,000	(41,000)
Risk Management	1,224,442	2,858,715	2,900,368	2,950,789	92,074
TOTAL PENSION & OTHER BENEFITS	31,009,090	35,735,902	38,255,888	37,101,493	1,365,591
DEBT SERVICE					
Interest On Debt	4,072,736	4,429,385	4,121,000	3,944,011	(485,374)
Interest On Debt-School	903,491	975,321	1,002,500	980,414	5,093
Redemption Of Debt	8,195,250	8,699,147	9,208,500	8,885,446	186,299
Redemption Of Debt-School	1,334,000	1,700,948	2,076,000	1,994,930	293,982
TOTAL DEBT SERVICE	14,505,477	15,804,801	16,408,000	15,804,801	-

CITY OF DANBURY
PROPOSED BUDGET 2016-2017
SUMMARY OF OPERATING BUDGET EXPENDITURES

	ACTUAL 2014-2015	ADOPTED BUDGET 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017	\$ CHANGE 2016 VS 2017
CONTINGENCY					-
Contingency	0	475,000	475,000	425,000	(50,000)
TOTAL CONTINGENCY	0	475,000	475,000	425,000	(50,000)
TRANSFER OUT					
Capital	254,149	0	0	0	-
Other Financing Uses	5,550,000	2,578,922	4,798,922	4,184,922	1,606,000
TOTAL TRANSFER OUT	5,804,149	2,578,922	4,798,922	4,184,922	1,606,000
GRAND TOTAL	230,910,377	237,700,000	251,383,060	244,100,000	6,400,000

REVENUE BUDGET ANALYSIS

Summary



The City's General Fund Revenues are derived from the following sources:

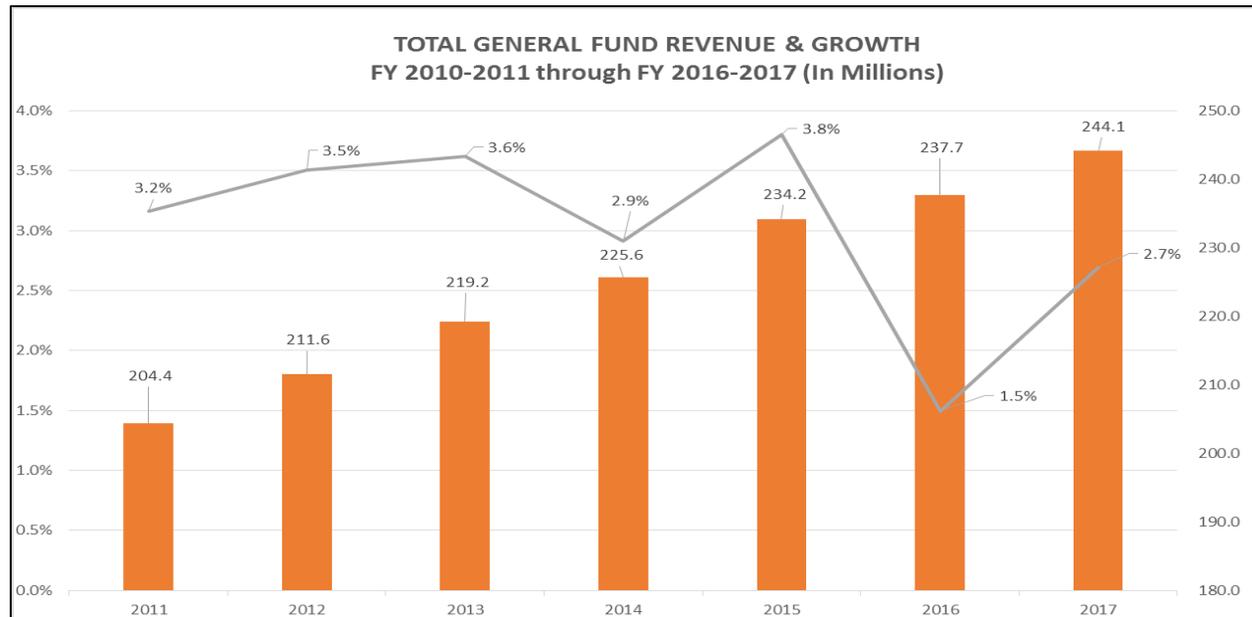
- 1) Property Taxes, net of reserve for uncollectable - 82.48%
- 2) Intergovernmental Revenue – 13.95%
- 3) Licenses and Permits - 1.67%
- 4) Charges for Services - .99%
- 5) Fines and Penalties - .52%
- 6) Fund Equity - .31%
- 7) Investment Income - .08%

The budgeted General Fund Revenues for FY 2016-2017 total \$244,100,000, an increase of \$6,400,000 or 2.69% more than the prior year adopted budget. The factors accounting for this change are as follows:

Taxes	\$ 5,196,870	Charges for Services	\$ (186,367)
Intergovernmental	\$ 2,949,322	Licenses and Permits	\$ (486,525)
Fines and Penalties	\$ 11,700	Use of Fund Balance	\$ (1,050,000)
Other Financing Sources	\$ (35,000)	Investment Income	\$ -

Total General Fund Revenue & Revenue Growth FY 2012-2013 - through FY 2016-2017

Revenue	FY 2012-2013		FY 2013-2014		FY 2014-2015		FY 2015-2016		FY 2015-2016		FY 2016-2017	
	Actual	%	Actual	%	Actual	%	Budget	%	Projected	%	Budget	%
Taxes	175,592,197	80.1%	181,696,533	80.5%	188,467,780	80.5%	196,131,988	82.5%	196,131,988	82.5%	201,328,858	82.5%
Intergovernmental	31,874,477	14.5%	29,876,762	13.2%	31,137,079	13.3%	31,113,350	13.1%	30,663,159	12.9%	34,062,672	14.0%
Licenses & Permits	4,752,699	2.2%	4,262,540	1.9%	3,855,787	1.6%	4,552,300	1.9%	3,891,975	1.6%	4,065,775	1.7%
Fines & Penalties	1,253,027	0.6%	1,231,133	0.5%	1,687,742	0.7%	1,261,300	0.5%	1,282,126	0.5%	1,273,000	0.5%
Investment Income	99,555	0.0%	192,513	0.1%	115,630	0.0%	200,000	0.1%	200,000	0.1%	200,000	0.1%
Charges for Services	3,600,514	1.6%	5,465,583	2.4%	4,256,157	1.8%	2,606,062	1.1%	2,590,120	1.1%	2,419,695	1.0%
Fund Equity	-	0.0%	0	0.0%	0	0.0%	1,800,000	0.8%	1,614,571	0.7%	750,000	0.3%
Other Financing Sources	2,061,762	0.9%	2,901,465	1.3%	4,680,939	2.0%	35,000	0.0%	1,269,789	0.5%	-	0.0%
TOTAL	219,234,231	100.0%	225,626,530	100.0%	234,201,115	100.0%	237,700,000	100.0%	237,643,728	100.0%	244,100,000	100.0%
Revenue Growth	7,649,877	3.62%	6,392,299	2.92%	8,574,585	3.80%	3,498,885	1.49%	3,442,613	1.47%	6,400,000	2.69%



REVENUE OVERVIEW

Property Tax Revenue

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Property Taxes	175,592,197	181,696,533	188,467,780	196,131,988	196,131,988	201,328,858

The principal source of revenue for the City of Danbury is local property taxes. Local taxes, which comprise 82.5% of the City’s revenue, are levied annually to cover the operating expenses of City government. The following four factors determine the level of taxes that must be raised each year to meet the needs of City government:

Gross Expenditures – The size of the City’s operating budget is a key determinant of the amount of money that must be raised through taxes each year. For FY 2016-2017, Property Tax revenues will be \$201,328,858, (\$201,306,988 for Property tax levy and \$21,870 from budget tax liens revenues). Property Tax Revenues increase by \$5.2 million due to a very slight increase in the mill rate of 1.49% (\$3.2 million) and grand list growth of 1.15% (\$2.2 million). Since the City is required to operate with a balanced budget, when all other factors are equal, the larger the operating budget, the more money that must be raised through taxation.

Other Revenue Sources – The City of Danbury also receives revenue from sources other than taxation. These revenue sources include intergovernmental revenue, licenses and permits, charges for services, investment income, and fines and penalties. Stronger revenue collections from these sources can reduce the amount of revenue that must be raised through taxation.

Grand List – The Grand List is the assessed value of all auto, real estate, and personal property. The October 1, 2015 net taxable Grand List, which is used for the FY 2016-2017 is \$7,026,564,335, an increase of \$79,563,362 or 1.15% from the current year that generated an additional \$2.2 million in property tax revenues.

Tax Collection Rate –The budget assumes to collect approximately 100% of the tax levy amount in the current year. Historically, the actual tax revenue has been slightly more than the budget because we do not specifically budget for other property tax revenue adjustments that typically occur during the year like collections for supplemental auto taxes, prior year taxes, tax appeals, bankruptcies, etc. Such fiscally prudent practices have served the City well and will continue to keep us on sound financial footing.

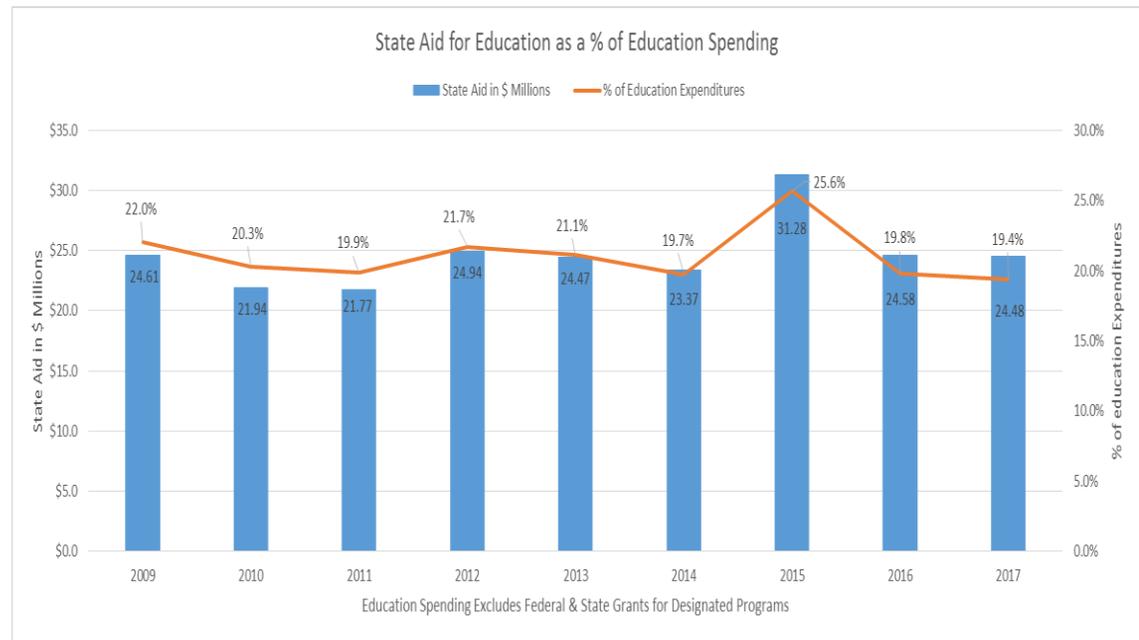
Historically, collections have been in excess of 98% of the current year levy. We are proactive in taking steps towards maintaining the budgeted tax revenues for this year and next. The following initiatives to maximize property tax revenues have been taken: a tax collection agency specializing in municipal tax collections has been rehired; vehicles that are unregistered or have unpaid taxes are aggressively being pursued through a boot program; receivables are being evaluated for sale; a mailing service will be assisting us in finding current billing addresses; personal property audits; and on-line and scheduled payments will be allowed and encouraged. Although we are optimistic about maintaining the collection levels of the past with our initiatives, the FY 2016-2017 Budget will have an uncollected tax allowance of \$214,877 to help offset the anticipated reduction of collections and grand list reductions due to tax appeals associated with the recent revaluation.

INTERGOVERNMENTAL REVENUE

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Public Works	348,226	921,391	977,934	871,854	878,055	878,055
PILOTS	5,237,031	5,160,057	5,501,382	5,432,173	5,036,556	4,856,229
Other Intergovernmental	1,824,038	422,049	542,121	227,349	227,349	3,841,533
Education	24,465,182	23,373,265	24,115,642	24,581,974	24,521,199	24,486,855
Total	31,874,477	29,876,762	31,137,079	31,113,350	30,663,159	34,062,672

Public Works/PILOTS/Other Intergovernmental – These revenue sources from the State of Connecticut are expected to increase by \$3,044,441 or 46.61%. The reduction in State Payments In Lieu of Taxes for (PILOTS) for State owned property, hospitals, tax relief for the elderly, and tax exemptions for veterans is offset by a new program, Municipal Revenue Sharing: Select Payment in Lieu of Taxes. The State also began a new program in FY 2016-2017, Municipal Revenue Sharing: Additional Sales Tax. The City has budgeted the Governor’s recommended amount of \$2,993,664 in additional revenues for the City of Danbury.

Education - Revenues in this category are subsidies to local governments designed to offset the cost of education and are formula driven. They include education equalization, transportation, special education and reimbursement for school construction projects. Education revenues have been fairly steady in the past and are expected to remain relatively flat. For FY 2016-2017, education revenues are budgeted at \$24,486,855, a slight decrease of \$95,119 or -.39% from the FY 2015-2016 budget.



LICENSES & PERMITS

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Building Department	3,173,742	2,217,891	1,991,313	2,675,000	2,000,000	2,175,000
Town Clerk	1,272,215	1,738,913	1,591,826	1,561,800	1,574,775	1,574,775
Health & Human Services	267,595	264,453	237,928	277,250	280,200	280,000
Public Safety	27,185	25,770	19,848	26,250	20,000	20,000
Public Works	11,962	15,513	14,803	12,000	17,000	16,000
Total	4,752,699	4,262,540	3,855,717	4,552,300	3,891,975	4,065,775

The City of Danbury derives revenue through the assessment of charges permitting individuals and businesses to either operate a business, undertake construction or convey property. Revenues in this category include building permits, conveyance tax, recording fees, Health and Human Services licenses and permits, and street opening fees are dependent upon local building and economic activity. The budgeted revenue projections are based on a historical baseline and past recent trends that we expect to continue. Adjustments to those trends have been adjusted for projected activity. Except as noted above, most revenues have been fairly steady in the past and are expected to remain relatively flat.

Building Department – Permit fees are charged to any person or business that desires to either renovate existing structures or to undertake new development either commercial or residential. While these fees are currently being reviewed, we have not taken any possible changes in fees under consideration for the next fiscal year. The Building Permit revenue projections were overstated for FY 2015-2016 and have been adjusted accordingly for FY 2016-2017. FY 2016-2017, Building Permit revenues will decrease over the current year budget level by \$500,000.

Town Clerk – The Town Clerk collects revenue through the conveyance of property and vital statistics. Revenue for the Town Clerk is budgeted at \$1,574,775, an increase of \$12,975 or .83%. With the exception of conveyance fees that do fluctuate with the local economic activity, most revenues have been fairly steady in the past and are expected to remain relatively flat.

Health & Human Services– Health & Human Services issues certificates of occupancy and issues permits for septic sewage, rooming houses and restaurants. Health and Human Services revenue is budgeted at \$280,000, a slight increase of \$2,750.

Public Safety – Revenue in this category includes alarm registrations and permits issued by the Police Department. For FY 2016-2017 revenue is budgeted at \$20,000, a decrease of \$6,250 from the current budget year.

Public Works – The Department of Public Works issues street opening permits for excavation work in the City. For FY 2016-2017 revenue is budgeted at \$16,000, an increase of \$4,000 from the prior year.

Fines, Penalties, and Interest

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Interest & Penalties - Non Tax	8	56	292	-	200	200
Public Safety	207,808	252,636	148,920	190,300	102,800	102,800
Property Taxes	1,045,211	978,440	1,538,529	1,071,000	1,179,126	1,170,000
Total	1,253,027	1,231,133	1,687,742	1,261,300	1,282,126	1,273,000

The City of Danbury derives revenue from parking violations, state court fines, and interest and lien fees on delinquent taxes. Revenues for FY 2016-2017 is budgeted with a slight increase of \$11,700. However, revenues for parking tickets are expected to decline while we expected interest received in delinquent taxes to increase by approximately an offsetting amount. The budgeted revenue projections are based on a historical baseline and past stable trends that we expect to continue. Adjustments to those trends have been adjusted for projected activity.

Delinquent Taxes – Interest on delinquent taxes is set at the rate of 18% per annum and is mandated by State legislation. Penalty fees for late payment are also mandated by State legislation. Penalty charges include lien fees, warrant fees, and returned check charges. Revenue in this category is budgeted at \$1,170,000, an increase of \$99,000 or 9.24% from FY 2015-2016.

Public Safety – The Police Department issues parking violations throughout the City, excluding those issued by the Parking Authority. The Police also issues parking violations during snow emergencies and other similar situations. The City contracts with a collection agency to pursue violations receivable accounts. Additionally, the City receives revenue from the State of Connecticut for other traffic violations. The ordinances for false alarm fines and parking tickets are being reviewed which accounts for the decrease in this category. Total revenue for FY 2016-2017 is budgeted at \$102,800, a decrease of \$87,500 or 45.98%.

Investment Income

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Investment Income	99,555	192,513	115,630	200,000	200,000	200,000

Investment income is derived through the investment of cash on a short-term basis in highly liquid investments to meet the cash flow needs of the City. The FY 2015-2016 Budget is projecting continued low rates of return on certificates of deposit and money market investments.

Charges for Services

Revenue	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2015-2016 Projected	FY 2016-2017 Budget
Planning & Zoning	226,246	182,746	194,095	203,450	203,450	201,200
Public Works	12,750	21,120	21,271	21,500	13,600	12,500
Public Safety	1,758,709	1,810,050	1,830,131	620,700	473,105	470,750
Education	64,804	124,197	5,886	35,000	-	-
Transportation	664,447	754,693	777,079	733,030	784,160	764,660
Parks & Recreation	181,107	206,655	186,501	201,200	238,995	229,385
Interfund Services	496,316	489,521	423,627	518,500	490,500	489,400
Other	196,135	1,876,601	817,568	272,682	386,310	251,800
Total	3,600,514	5,465,583	4,256,157	2,606,062	2,590,120	2,419,695

Charges for Services are individual fees charged specifically for the use of a particular City service or activity. FY 2016-2017 revenues will decrease by \$186,367 or 7.15% over 2016-2017. The budgeted revenue projections are based on a historical baseline and past stable trends that we expect to continue. Most revenues have been fairly steady in the past and are expected to remain relatively flat.

Planning & Zoning – The Planning Department and its various boards and commissions assess fees related to development in the City. Revenues for FY 2016-2017 total \$201,200.

Public Works – This category includes a fee for site plan reviews performed by the Engineering Department. Revenues for FY 2016-2017 total \$12,500, a decrease of \$9,000.

Public Safety – Both the Police and Fire Departments assess fees for various activities, including police and fire special services and finger prints, police reports and permits. The actual revenues include special services but are not considered in the budgeted amounts to be conservative. This category also includes fees for Fire Marshal inspections and permits and fees for weights and measures inspections. Budgeted revenues for FY 2016-2017 total \$470,750, a decrease of \$149,950 or 24.16%.

Transportation – The City operates a municipal airport through which a majority of these revenues are derived. In addition, the City receives reimbursement from Housatonic Area Regional Transit (HART), which provides bus and trolley services in Danbury. Revenues for FY 2016-2017 are budgeted at \$764,660, an increase of \$31,630 or 4.31%.

Parks and Recreation – The Department of Parks and Recreation charges fees to City residents to participate in recreational activities throughout the City. FY 2016-2017 budgeted revenues in this category total \$229,385, an increase of \$28,185 or 14.01% from FY 2016-2017.

Other - Other revenues include the sale and rental of land, civil service test fees, welfare reimbursement, grant administration, class fees from the senior center, copying charges from various departments, the sale of surplus property, information technology services and other miscellaneous reimbursements from various sources. Revenues from this category are budgeted at \$251,800, a decrease of \$20,882.

**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4110.0120	Property Taxes - Suspense Tax	29,576	25,000	13,223	25,000	21,870	21,870
	SUBTOTAL TAX FEES	29,576	25,000	13,223	25,000	21,870	21,870
4200.2000	Licenses and Permits - Town Clerk -Conveyance	922,942	900,000	613,935	950,000	950,000	950,000
4200.2005	Licenses and Permits - Town Clerk - HDP/CIA	195,278	185,000	122,084	185,000	185,000	185,000
4200.2010	Licenses and Permits - Town Clerk MERS Genera	76,701	68,000	55,361	70,000	70,000	70,000
4200.2015	Licenses and Permits - Town Clerk MERS Excepti	21,760	17,000	14,784	18,000	18,000	18,000
4200.2020	Licenses and Permits - Town Clerk - Permits	4,865	5,000	3,210	5,000	5,500	5,000
4200.2040	Licenses and Permits - Town Clerk Fees - Misc	360,712	380,000	247,200	340,000	340,000	340,000
4200.2041	Licenses and Permits - Town Clerk Fees - Fish &	176	200	71	175	200	175
4200.2042	Licenses and Permits - Town Clerk Fees - Marria	7,326	6,600	5,225	6,600	7,000	6,600
4200.2043	Licenses and Permits - Town Clerk Fees - Convey	2,066	0	1,676	0	0	0
4200.2060	Licenses and Permits - Police - License & Permits	18,290	23,000	11,250	18,000	10,000	18,000
4200.2080	Licenses and Permits - Alarm Registrations	70	0	0	0	0	0
4200.2080	Licenses and Permits - Alarm Registrations	420	2,000	210	750	1,000	750
4200.2100	Licenses and Permits - Fire - Permits&Reports R	1,138	1,250	735	1,250	1,250	1,250
4200.2120	Licenses and Permits - Building Department	1,991,313	2,675,000	1,093,081	2,000,000	2,175,000	2,175,000
4200.2140	Licenses and Permits - Street Opening Fees	14,803	12,000	16,090	17,000	16,000	16,000
4200.2160	Licenses and Permits - Health - Cer of Apt Occup	6,080	3,250	6,400	6,200	9,000	6,000
4200.2180	Licenses and Permits - Health - Haz Mat Site Inp	0	0	0	0	400	0
4200.2200	Licenses and Permits - Health - License & Permit	221,406	270,000	132,516	270,000	280,000	270,000
4200.2220	Licenses and Permits - Health-Room House&Hot	10,442	4,000	0	4,000	4,000	4,000
	SUBTOTAL LICENCES & PERMITS	3,855,787	4,552,300	2,323,827	3,891,975	4,072,350	4,065,775

**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4300.3080	Intergovernmental Revenues - Mashantucket Pe	951,066	960,044	321,091	963,273	909,915	909,915
4300.3120	Intergovernmental Revenues - State Revenue Sh	0	0	0	0	620,540	620,540
4300.3121	Intergovernmental Revenues - Additional Sales	0	0	0	0	2,993,644	2,993,644
4300.3140	Intergovernmental Revenues - Telecommunicati	252,359	250,000	0	247,000	245,000	245,000
4300.3160	Intergovernmental Revenues - Elderly-Lieu of Ta	0	2,000	0	2,000	2,000	2,000
4300.3180	Intergovernmental Revenues - In Lieu Tax Hosp	1,344,343	1,384,545	1,384,386	1,384,386	1,268,313	1,268,313
4300.3220	Intergovernmental Revenues - Public Housing-Li	140,991	140,000	0	140,000	140,000	140,000
4300.3260	Intergovernmental Revenues - State Prop in Lieu	2,413,997	2,305,684	1,909,997	1,909,997	1,896,601	1,896,601
4300.3300	Intergovernmental Revenues - State Heart Progr	374,641	365,000	341,282	365,000	372,600	372,600
4300.3320	Intergovernmental Revenues - Vets Exemption S	23,984	24,900	20,608	24,900	21,800	21,800
4300.3360	Intergovernmental Revenues - Civil Defense	0	41,403	0	41,403	41,403	41,403
4300.3440	Intergovernmental Revenues - Highway State Ai	855,534	855,534	861,735	861,735	861,735	861,735
4300.3460	Intergovernmental Revenues - State Road Maint	122,400	16,320	8,160	16,320	16,320	16,320
4300.3620	Intergovernmental Revenues - Education Equaliz	22,266,531	22,857,956	9,478,978	22,852,924	22,852,924	22,852,924
4300.3640	Intergovernmental Revenues - Elem-High School	484,825	506,287	0	472,292	452,750	452,750
4300.3780	Intergovernmental Revenues - Special Ed Agenc	1,158,605	1,000,000	0	1,000,000	1,000,000	1,000,000
4300.3840	Intergovernmental Revenues - Transportation N	205,681	217,731	0	195,983	181,181	181,181
4300.3920	Intergovernmental Revenues - St Pub Safety Ans	542,121	185,946	139,459	185,946	185,946	185,946
	SUBTOTAL INTERGOVERNMENTAL REVENUES	31,137,079	31,113,350	14,465,696	30,663,159	34,062,672	34,062,672
4400.4000	Charges for Services - Refund - Prior Year Exp	737,593	151,750	171,161	171,410	155,000	155,000
4400.4100	Charges for Services - Copy Charges	156	500	1,230	1,600	500	500
4400.4100	Charges for Services - Copy Charges	2,873	2,000	3,531	2,000	2,000	2,000

**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4400.4100	Charges for Services - Copy Charges	2,986	2,500	963	1,500	2,000	2,000
4400.4120	Charges for Services - Town Clerk Historic Docu	0	116,800	91,800	116,800	100,000	25,000
4400.4140	Charges for Services - Environmental Impact	11,810	16,000	12,140	16,000	16,000	16,000
4400.4160	Charges for Services - Planning and Zoning	163,530	160,000	99,344	160,000	160,000	160,000
4400.4180	Charges for Services - Planning Commission	11,355	15,750	6,000	15,750	15,000	15,000
4400.4200	Charges for Services - Zoning Board	2,600	3,300	2,050	3,300	3,300	3,300
4400.4220	Charges for Services - Zoning Board of Appeals	4,800	8,400	4,800	8,400	6,900	6,900
4400.4240	Charges for Services - Civil Service Test Fees	13,185	5,000	0	5,000	5,000	5,000
4400.4260	Charges for Services - Electric Interruption	7,189	4,000	0	4,000	4,000	4,000
4400.4280	Charges for Services - Police Fingerprints	10,237	9,000	7,922	10,000	7,500	7,500
4400.4300	Charges for Services - Police Reports	10,881	8,000	12,879	10,000	10,000	10,000
4400.4320	Charges for Services - Police Special Services	1,304,368	0	1,307,360	0	0	0
4400.4340	Charges for Services - Fire Department Services	2,568	4,200	2,477	3,750	4,200	3,750
4400.4360	Charges for Services - Fire Marshal Inspections	62,789	72,500	58,530	72,500	72,500	72,500
4400.4380	Charges for Services - Fire Marshal Plan Reviews	42,315	47,500	25,900	47,500	47,500	47,500
4400.4400	Charges for Services - Fire Special Services	102,040	0	123,742	0	0	0
4400.4425	Charges for Services - Spec Svcs Admin Charge	238,980	225,000	0	225,000	225,000	225,000
4400.4425	Charges for Services - Spec Svcs Admin Charge	18,007	14,000	0	14,000	14,000	14,000
4400.4480	Charges for Services - Consumer Protection	37,946	40,500	40,355	40,355	40,500	40,500
4400.4500	Charges for Services - Aircraft Registrations	53,960	55,290	33,250	55,290	55,290	55,290
4400.4522	Charges for Services - Fuel Flows	71,680	65,000	39,456	65,000	65,000	65,000
4400.4524	Charges for Services - FBO Permits	118,563	117,750	81,530	117,750	110,250	110,250

**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4400.4540	Charges for Services - Housatonic Area Reg Tran	105,742	97,500	93,680	93,680	93,680	93,680
4400.4580	Charges for Services - Engineering Site Plan Revi	21,115	21,000	8,450	12,000	21,000	12,000
4400.4620	Charges for Services - Veterans Advisory Center	70	0	0	0	0	0
4400.4660	Charges for Services - Tuition - Other	5,886	35,000	0	0	0	0
4400.4700	Charges for Services - Hatters Park Revenue	31,659	35,000	33,475	45,000	44,000	44,000
4400.4740	Charges for Services - Recreation	154,842	166,200	150,074	193,995	185,385	185,385
4400.4780	Charges for Services - Misc Charges for Services	20,734	32,632	34,573	30,000	33,300	33,300
4400.4800	Charges for Services - NSF Fees	1,825	0	1,520	1,600	1,500	1,500
4400.4820	Charges for Services - Other Revenues	2,936	25,000	454	1,000	1,000	1,000
4400.4990	Charges for Services - Housing Authority	12,769	12,800	46,569	45,000	15,000	15,000
	SUBTOTAL CHARGES FOR SERVICES	3,389,987	1,569,872	2,495,213	1,589,180	1,516,305	1,431,855
4500.1000	Interfund Svc Rev - Provided For Other Funds	24,187	55,000	0	25,000	25,000	25,000
4500.1003	Interfund Svc Rev - Provided for Water Fund	23,000	24,150	0	24,150	24,150	24,150
4500.1003	Interfund Svc Rev - Provided for Water Fund	97,530	102,400	0	102,400	102,400	102,400
4500.1003	Interfund Svc Rev - Provided for Water Fund	38,000	39,900	0	39,900	39,900	39,900
4500.1003	Interfund Svc Rev - Provided for Water Fund	79,000	82,950	0	82,950	83,000	82,950
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	3,000	3,150	0	3,150	3,200	3,200
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	119,830	136,500	0	136,500	139,800	139,800
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	15,000	15,750	0	15,750	16,000	16,000
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	10,170	10,700	0	10,700	11,000	11,000
4500.1005	Interfund Svc Rev - Provided for Ambulance Fun	0	200,000	0	50,000	50,000	50,000
4500.1005	Interfund Svc Rev - Provided for Ambulance Fun	0	40,000	0	40,000	40,000	35,000

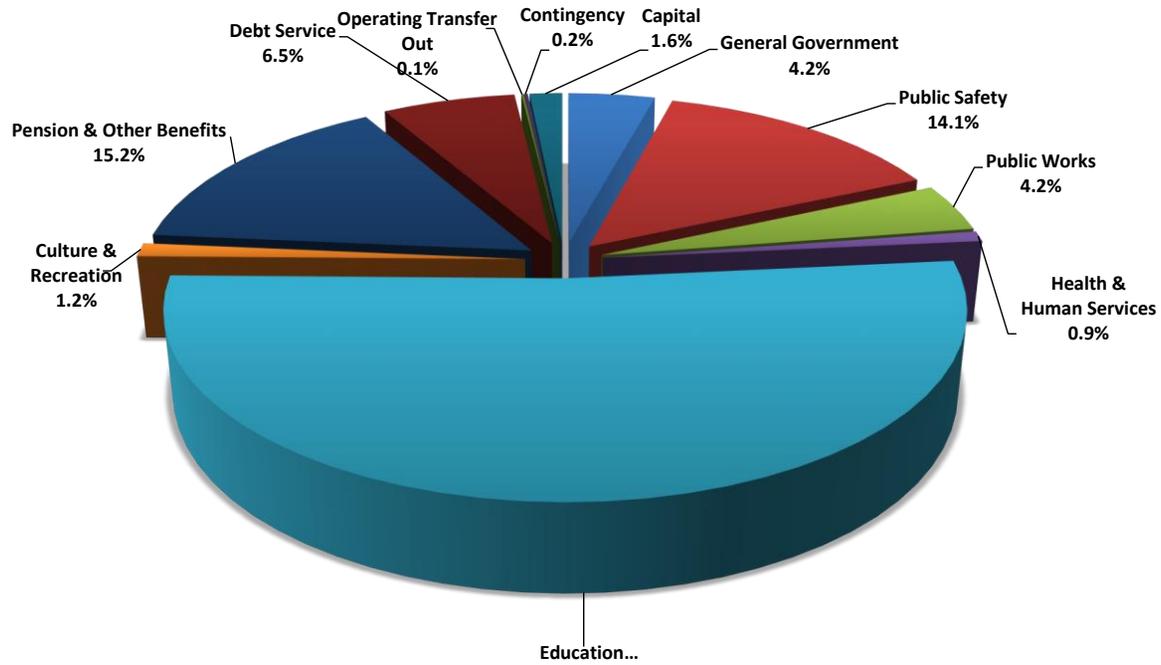
**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4500.1065	Interfund Svc Rev - Grants Administrator	13,910	8,000	11,923	10,000	10,000	10,000
	SUBTOTAL INTERFUND SERVICES	423,627	718,500	11,923	540,500	544,450	539,400
4110.0102	Property Taxes - Audit/Collection Services	-124,025	0	-35,026	0	0	0
4190.0150	Penalties and Interest on Delinquent Taxes - Int	1,439,898	1,025,000	859,423	1,100,000	1,100,000	1,100,000
4190.0160	Penalties and Interest on Delinquent Taxes - Lie	0	0	-18	0	0	0
4190.0170	Penalties and Interest on Delinquent Taxes - Tax	0	1,000	0	0	0	0
4510.5000	Fines & Penalties - Zoning Violations	2,950	300	0	300	300	300
4510.5020	Fines & Penalties - Parking Violations	43,537	50,000	11,825	20,000	16,000	20,000
4510.5040	Fines & Penalties - Parking Violation Penalties	795	10,000	1,108	2,000	1,000	2,000
4510.5060	Fines & Penalties - State Court Fines	95,164	45,000	67,214	80,000	90,000	80,000
4510.5080	Fines & Penalties - False Alarm Fines	4,255	85,000	0	0	2,000	0
4510.5180	Fines & Penalties - Blight Fees	1,400	0	0	0	0	0
4510.5185	Fines & Penalties - Abandoned Carts - Ord 12-33	820	0	300	500	500	500
4510.5190	Fines & Penalties - Interest & Liens - Non Tax	292	0	170	200	200	200
	SUBTOTAL FINES & PENALTIES	1,465,086	1,216,300	904,997	1,203,000	1,210,000	1,203,000
4610.1200	Investment Earnings - Interest on Investments	115,630	200,000	108,452	200,000	200,000	200,000
	SUBTOTAL INTEREST	115,630	200,000	108,452	200,000	200,000	200,000
4620.1300	Rents - Land	15,408	12,000	4,448	8,000	8,000	8,000
4620.1330	Rents - FBO Leases	106,454	74,774	110,309	100,000	74,774	90,000
4620.1332	Rents - Outside Leases	297,471	300,276	385,994	330,000	330,880	328,000
4620.1334	Rents - Tie Downs	23,210	22,440	12,870	22,440	22,440	22,440

**GENERAL FUND INDIRECT REVENUE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
	SUBTOTAL RENTS	442,543	409,490	513,622	460,440	436,094	448,440
4900.1740	Other Financing Sources - Sale of Assets	3,253,129	35,000	0	0	0	0
4900.1755	Other Financing Sources - Reappropriations	0	288,717	0	0	0	0
	SUBTOTAL OTHER FINANCING SOURCES	3,253,129	323,717	0	0	0	0
4910.6005	Operating Transfer In - From Ambulance Fund	925,000	0	0	0	0	0
	SUBTOTAL INTERFUND TRANSFERS	925,000	0	0	0	0	0
4930.7000	Debt Issuance - Premium Revenue	502,810	0	1,269,789	1,269,789	0	0
	SUBTOTAL DEBT ISSUANCE	502,810	0	1,269,789	1,269,789	0	0
4950.9000	Special Items - Premium Rev Tax Lien Sales	98,631	45,000	79,126	79,126	50,000	70,000
	SUBTOTAL SPECIAL ITEMS	98,631	45,000	79,126	79,126	50,000	70,000
GRAND TOTAL GENERAL FUND INDIRECT REVENUE		45,638,886	40,173,529	22,185,867	39,922,169	42,113,741	42,043,012

**CITY OF DANBURY
EXPENDITURES BY FUNCTION
\$244,100,000**



General Government	\$10,264,235
Public Safety	34,514,915
Public Works	10,334,596
Health & Human Services	2,179,754
Education	126,408,575
Culture & Recreation	2,881,709
Pension & Other Benefits	37,101,493
Debt Service	15,804,801
Operating Transfer Out	306,000
Contingency	425,000
Capital	3,878,922
Total	\$244,100,000

CITY COUNCIL

President: Joseph M. Cavo

PROPOSED BUDGET: 2016-2017

Dept. #: 1005

Statement of Mission:	As the legislative body of the City, the City Council has the power to enact, amend, or repeal ordinances. Additionally, the City Council approves the appropriation of funds, adopts the City's Operating and Capital Budgets, sets the mill rate, and has overall legislative oversight over the City of Danbury.
Department Goals:	The City Council is responsible for governing the management of the City, which includes regulating the operations of all Departments and boards. The City Council can create new ordinances, and change or abolish them, in order to provide for a more efficient, safe and economically sound city.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Worked with the Mayor's Office to adopt necessary restrictive spending and support innovative cost reduction solutions, providing property tax exemptions to 100% disabled veterans and qualified seniors.• Provided Legislative support to the Vision 2020 DHS Project which will invest \$53 million in DHS to address spacing, safety concerns and other programming enhancements and improvements.• Worked with the Mayor's Office and Downtown City Center to provide necessary funding for decorating downtown Danbury for the holidays and the Hat City Monument.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Support the Mayor's Office in pursuing public/private collaborative efforts in providing the best possible services more efficiently, effectively and at the most affordable cost to the Danbury taxpayer.• Continue to provide the legislative support to advance technology and operational initiatives to communicate more effectively with constituents and to promote efficiency by streamlining the delivery of government services.

**CITY COUNCIL PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1005	CITY COUNCIL	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1005	CITY COUNCIL						
5030.1000	Overtime - Salaries	80	1,200	0	0	1,200	1,000
5040.1000	Part Time - Salaries	14,159	15,832	8,672	8,672	17,772	17,772
5050.1100	Other Salaries - Constables	110	1,980	220	600	1,320	1,000
5300.2040	Purch Svcs - Outside Svcs	0	2,000	315	2,000	2,000	2,000
5300.2055	Purch Svcs - Postage	52	200	6	200	200	200
5500.2420	Maintenance & Repair - Office Equipme	194	350	158	350	350	350
5600.2500	Materials & Supplies - Office	1,676	1,800	140	1,800	1,800	1,800
TOTAL		16,271	23,362	9,511	13,622	24,642	24,122
1030	ORDINANCES						
5300.2090	Purch Svcs - Printing & Binding	0	2,500	0	2,000	2,500	2,000
5300.2095	Purch Svcs - Legal & Public Notices	15,143	15,000	1,583	15,000	15,000	15,000
TOTAL		15,143	17,500	1,583	17,000	17,500	17,000

MAYOR'S OFFICE

Mayor: Mark D. Boughton

PROPOSED BUDGET: 2016-2017

Dept. #: 1010

Statement of Mission:	The mission of the Mayor's Office is to ensure superior quality of constituent services for our citizenry through effective communications and implementation of the Mayor's legislative and policy priorities. We are committed to working with our residents, faith communities and businesses to assure Danbury's municipal government fulfills its obligations.
Department Goals:	The Mayor's Office services constituents and supports the Mayor's administrative tasks. The Mayor's staff services thousands of individuals year round through phone calls, emails, letters and by way of walk-in visits. The staff oversees a variety of city projects and programs in addition to assisting other departments and organizations with their daily business.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Worked with the Downtown City Center to decorate downtown streets of Danbury for the holidays.• Established the Office of Project Excellence to assist in Implemented the SmartGov "playbook" initiatives as we move toward being a "City of the Future."• Initiated the voter approved \$53 million Danbury High School which will address the student population growth and program needs at the BOE by building an addition of 110,000 square foot with 24 classrooms.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Initiate acquisition of CL&P owned street lights and convert to more effective and energy-efficient LED lights.• Rebrand the Office of Economic Development to Office of the Business Advocate to be more reflective of the specific needs of the Danbury business community – especially for the small to mid-size businesses.• Continue to aggressively move forward with innovative cost reduction and containment measures to minimize the tax burden on Danbury taxpayers.

MAYOR'S OFFICE PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1010	MAYOR'S OFFICE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1010	MAYOR'S OFFICE						
5020.1000	Salaries - Regular	333,283	329,298	211,859	321,238	376,189	376,189
5040.1000	Part Time - Salaries	2,588	3,594	2,195	3,290	4,098	3,807
5250.1620	Other Benefits - Longevity	355	2,827	888	2,827	1,165	1,165
5250.1630	Other Benefits - Sick Leave	3,312	3,398	3,086	3,087	4,270	4,270
5300.2055	Purch Svcs - Postage	4,526	5,000	3,248	5,000	5,000	5,000
5300.2060	Purch Svcs - Travel/Mileage	1,482	2,060	2,057	2,060	3,000	3,000
5300.2075	Purch Svcs - Training Courses	0	50	0	50	1,350	1,350
5300.2080	Purch Svcs - Conferences	0	150	0	0	150	150
5300.2085	Purch Svcs - Subscriptions/Membership	234	350	220	350	350	350
5300.2090	Purch Svcs - Printing & Binding	810	900	856	900	900	900
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,635	1,733	1,733	1,733	1,739	1,739
5500.2420	Maintenance & Repair - Office Equipme	108	1,113	441	860	750	750
5600.2500	Materials & Supplies - Office	2,380	3,700	2,121	2,500	2,500	2,500
TOTAL		350,713	354,173	228,705	343,895	401,461	401,170
1170	ANNUAL REPORT						
5300.2040	Purch Svcs - Outside Svcs	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL		10,000	10,000	10,000	10,000	10,000	10,000
1280	MAYOR'S DISCRETIONARY FUND						
5300.2040	Purch Svcs - Outside Svcs	14,010	8,940	4,828	6,000	6,000	6,000
5300.2180	Purch Svcs - Boards & Commissions Ad	100	200	0	200	800	800
5870.	Contributions/Grants -	7,025	7,300	4,635	7,000	7,000	7,000

MAYOR'S OFFICE PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1010	MAYOR'S OFFICE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
TOTAL		21,135	16,440	9,463	13,200	13,800	13,800
1300	CITY MEMBERSHIPS						
5305.2220	Fees & Charges - ASCAP License	0	783	0	0	783	0
5875.3300	Memberships - Western CT Council of G	32,354	32,354	32,354	32,354	32,354	32,354
5875.3310	Memberships - Connecticut Conf Munici	47,464	47,464	47,464	47,464	47,464	47,464
5875.3315	Memberships - US Conf Mayors	5,269	5,269	5,269	5,269	5,269	5,269
TOTAL		85,087	85,870	85,087	85,087	85,870	85,087

MAYOR'S OFFICE

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
MAYOR	1		1	112,834	115,937
(A) CHIEF OF STAFF TO THE MAYOR	1		1	86,238	43,119
COMMUNITY SERVICES COORDINATOR	1		1	78,009	78,009
SECRETARY TO MAYOR	1		1	59,184	59,184
COMMUNICATIONS COORDINATOR	1	-1	0	0	0
PUBLIC RELATIONS COORDINATOR	0	1	1	45,000	45,000
RECEPTIONIST	1		1	34,940	34,940
	TOTAL		<u>6</u>		376,189
(A) 1/2 Mayor's Office; 1/2 Police Department					

OFFICE OF PROJECT EXCELLENCE

Dir. of Proj. Excellence: Stephen Nocera

PROPOSED BUDGET: 2016-2017

Dept. #: 1015

Statement of Mission:	The mission of the Office of Project Excellence is to unite all city projects under the portfolio concept and align them with the vision and long term strategy of the city. Most importantly it is our goal to provide real-time communication, customer service and access to information.
Department Goals:	Our goal is to provide real-time communication, customer service and access to information. The department's objectives are to; a) Improve quality of project deliverables; b) achieve proactive management of project issues/risks; c) achieve containment of project scope; d) create transparency of City resources; d) generate timelier communication with stakeholders; and e) leverage and maximize every dollar appropriated by the residents and taxpayers of Danbury.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The Office of Project Excellence (OPE) was brought online and immersed in Danbury operations and culture.• 83% of all initial projects established by the OPE steering committee have been completed.• The implementation of the bid threshold ordinance will save 1 month of staff time on projects ranging in cost from \$5,000 to \$10,000 in perpetuity.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete the implementation of the Quick Hits program.• Complete the initial list of projects (available online) established by the OPE Steering Committee.• Continue to improve project integration and the implementation of the City wide project portfolio concept in accordance with the Playbook.• Begin moving forward on remaking how City Departments and resources are structured.

OFFICE OF PROJECT EXCELLENCE

Director of Project Excellence: Stephen Nocera

PROPOSED BUDGET: 2016-2017

Dept. #: 1015

PERFORMANCE MEASUREMENTS

Department Description:

The Office of Project Excellence brings all city projects into one unified portfolio. The objectives of this office are to improve the quality of projects, to manage issues, to contain the scope of projects, to foster communication with stakeholders, to maximize funding provided by the taxpayers, and to promote a more open use of city resources.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# Projects Initiated						18	20
# Projects Completed						15	17
% of Initiated Projects Completed						83%	85%

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	Total Cost	General Fund Capital	SOURCE FOR FUNDS		Proposed Capital Budget FY 16/17	Balance
				Other St./Federal (Grant)	Existing Capital Budget		
Playbook Implementation & Gov't Initiatives	Urgent	\$340,000	\$230,000	\$0	\$0	\$230,000	\$110,000

Sustainable Danbury:

One of the programs listed for implementation in FY 16-17 is Danbury Lean and Green. The program seeks to place all efficiency and conversation projects into a single portfolio and have one team managing both the implementation as well as to ensure that the scope of individual projects are aligned to our overall mission of sustainability.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

Danbury City Council

City of Danbury Playbook: Plays 1 & 2

Data Reference(s):

- Strategic Municipal Assessment of Resources and Transformation of Government (SMARTGOV) Project

**OFFICE OF PROJECT EXCELLENCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1015	OFFICE OF PROJECT EXCELLENCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1015	OFFICE OF PROJECT EXCELLENCE						
5020.1000	Salaries - Regular	0	109,992	69,257	109,992	111,484	111,484
5250.1630	Other Benefits - Sick Leave	0	0	0	0	1,654	1,654
5250.1690	Other Benefits - Educational Credits	0	2,050	1,025	2,050	2,050	2,050
5300.2045	Purch Svcs - Communication Svcs	0	1,100	187	400	812	812
5300.2060	Purch Svcs - Travel/Mileage	0	200	43	100	200	200
5300.2080	Purch Svcs - Conferences	0	100	50	100	500	500
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	0	210	210	210	211	211
5600.2500	Materials & Supplies - Office	0	1,650	898	1,250	2,500	1,400
5700.2700	Equipment - Office	0	0	0	0	1,500	1,000
TOTAL		0	115,302	71,671	114,102	120,911	119,311

DIRECTOR OF PROJECT EXCELLENCE

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF PROJECT EXCELLENCE	0	1	1	111,484	111,484
TOTAL	<u>0</u>		<u>1</u>		111,484

LEGISLATIVE ASSISTANT

Legislative Assistant: Jean Natale

PROPOSED BUDGET: 2016-2017

Dept. #: 1020

Statement of Mission:	To serve the citizens and governmental agencies with honesty and integrity while providing accurate and timely information and preserving documents and records.
Department Goals:	The Legislative Assistant will continue to update and improve the office to better serve the City Council and taxpayers of the City of Danbury.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Significant tax dollars were saved by changing the format of published Ordinances and Budget.• Used technology to improve services to both City Officials and the Public.• Concluded re-codification of all Ordinances with MuniCode.• Preserved all historic minutes of meetings electronically.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to use technology to improve services to both City Officials and the Public.• Continue to find cost saving methods by reducing paperwork and finding alternative methods of publication.• Continue preserving all historic minutes of meetings electronically.

LEGISLATIVE ASSISTANT

Legislative Assistant: Jean Natale

PROPOSED BUDGET: 2016-2017

Dept. #: 1020

PERFORMANCE MEASUREMENTS

Department Description:

The Legislative Assistant works with the Mayor and the City Council to serve the citizens of Danbury. The Legislative Assistant serves as the custodian of public records, ordinances, resolutions, City Charter, minutes of the City Council meetings, and attests and seals official documents. The office receives claims and lawsuits against the City of Danbury.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Council Meetings Projected	12	13	12	13	12	13	12
Council Meetings Scheduled	14	15	14	13	14	13	13
Historical Activity	237	223	220	218	204	200	195
Agenda Projected	360	390	360	390	360	390	390
Agendas Items Prepared On Time	450	450	450	390	420	390	N/A
% Over Projection Goal	115%	118%	115%	100%	115%	100%	N/A
Prior Council Agendas Available Online	1994-2010	1985-2011	1981-2012	1980-2013	1980	1979	1979

Sustainable Danbury:

It is the mission of this office to ensure the City's legislative processes are open to the public by providing a link between citizens and government through the dissemination of information, and to ensure the preservation, access and integrity of records required to be stored for legal and public purposes.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter III, Section 3-3:, "Legislative Assistant", in the City of Danbury Charter

Data Reference(s):

- Council Records

**LEGISLATIVE ASSISTANT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1020	LEGISLATIVE ASSISTANT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1020	LEGISLATIVE ASSISTANT						
5020.1000	Salaries - Regular	57,344	59,379	37,635	59,378	59,507	59,507
5250.1620	Other Benefits - Longevity	555	555	555	555	555	555
5250.1630	Other Benefits - Sick Leave	1,084	1,114	1,114	1,114	1,145	1,145
5300.2055	Purch Svcs - Postage	88	100	0	100	100	100
5300.2085	Purch Svcs - Subscriptions/Membership	182	200	0	200	200	200
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	483	513	513	513	515	515
5600.2500	Materials & Supplies - Office	1,103	1,150	0	400	1,150	1,150
TOTAL		60,840	63,011	39,817	62,260	63,172	63,172

LEGISLATIVE ASSISTANT

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS		PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)		
LEGISLATIVE ASSISTANT	1		59,507	59,507
TOTAL	<u>1</u>			59,507

PROBATE COURT

Probate Judge: Dianne E. Yamin

PROPOSED BUDGET: 2016-2017

Dept. #: 1040

Statement of Mission:	The Danbury Probate Court serves Danburians through a variety of functions, including settlement of estates and conservatorships. The Judge also provides free public seminars about the functions of the Probate Court, in spirit of providing greater understanding of probate procedures to the citizens of Danbury.
Department Goals:	The Danbury Probate Court shall serve the public with such services as name changes, guardianships of minors, adoptions, Special Juvenile Immigration Status, psychiatric commitments, guardians of the Intellectually Disabled, paternity and emancipation of minors.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Provided the highest level of service to the Danbury residents.• Continued recycling files and supplies to promote costs savings.• Continued to work with Probate Administration on the state-wide transitions.• Continued to recycle files and supplies to promote costs savings.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to take cost-savings measures.• Continue to work with Probate Administration on the state-wide transitions.• Continue to serve the Danbury public efficiently.

**PROBATE COURT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1040	PROBATE COURT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1040	PROBATE COURT						
5300.2040	Purch Svcs - Outside Svcs	520	1,298	1,117	1,298	2,500	2,500
5300.2045	Purch Svcs - Communication Svcs	297	1,700	927	1,400	1,700	1,700
5300.2055	Purch Svcs - Postage	10,400	7,583	5,627	7,500	7,800	7,800
5300.2085	Purch Svcs - Subscriptions/Membership	167	200	0	200	200	200
5300.2090	Purch Svcs - Printing & Binding	1,798	3,300	498	1,300	1,300	1,300
5300.2100	Purch Svcs - Leased Equipment	676	900	497	872	900	900
5500.2420	Maintenance & Repair - Office Equipme	97	617	189	400	400	400
5600.2500	Materials & Supplies - Office	3,323	2,502	921	2,502	3,300	3,300
5700.2700	Equipment - Office	2,383	3,000	2,090	3,000	3,000	3,000
TOTAL		19,659	21,100	11,866	18,472	21,100	21,100

REGISTRAR OF VOTERS

Reg. of Voters: Marge Gallo & Mary A. Doran

PROPOSED BUDGET: 2016-2017

Dept. #: 1060

Statement of Mission:	In pursuit of the preservation of our democracy and faith in our government, it is our duty to enable all eligible voters to participate in a free and open electoral process using the latest technology to provide for an untainted election.
Department Goals:	The mission of the Registrar of Voters Office is to ensure federal, state and local elections are conducted timely, responsibly, and with the highest level of professional election standards, accountability, security and integrity, intended to earn and maintain public confidence in the electoral process.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Appointed and trained poll workers on election procedures to ensure that all polling places were properly staffed and aware of all new laws.• Conducted annual canvass to preserve voter eligibility.• Attended Conferences and Conducted Meetings with other Registrars on the new Election laws.• Worked with ROVAC to eliminate outdated language in State Statute.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Appoint and train poll workers on election procedures in preparation for the Presidential Election and Primaries• Continue to work with the Registrars Association and Legislators to eliminate unfunded mandates.• Provide the highest level of service to the voters of Danbury.

REGISTRAR OF VOTERS

Registrar of Voters: Marge Gallo & Mary Ann Doran

PROPOSED BUDGET: 2016-2017

Dept. #: 1060

PERFORMANCE MEASUREMENTS

Department Description:

Through the authority and guidance of State Statute, the Office of the Registrar is responsible for the processing and maintenance of all voter information. The Registrars must hire and train all election personnel as well as test all election equipment to make sure it is in perfect working order. The department's goal is to have 100% error free elections by having well trained poll workers. The office handles telephone calls, mail requests, and face to face voter inquiries each year and prides itself in dealing with these in a professional atmosphere.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Cost Per Election	\$63,877	\$59,201	\$65,517	\$60,923	\$71,318	\$60,081	\$75,000
New Voters Processed	2,118	1,752	2,412	1,498	2,336	1,200	2,500
New Voters Projected	1,500	950	1,500	1,000	1,500	1,800	2,500
# of Elections/Primaries/Referendums	3	2	4	1	5	4	3
% Under/Over Projection	140%	180%	160%	150%	156%	N/A	N/A
Number of Registered Voters	32,954	32,440	35,551	34,286	34,775	35,000	36,000
Poll Workers Employed	260	230	260	230	250	236	346
Poll Workers Trained	274	250	288	260	300	300	400

Sustainable Danbury:

Recognize and respect all individuals while continually improving and providing the highest quality of service. Conduct elections in a manner that protects the integrity of the electoral process. Promote a positive work environment.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter II, Section 2-1, "Federal and State Officers", in the City of Danbury Charter

**REGISTRAR OF VOTERS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1060	REGISTRAR OF VOTERS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1060	REGISTRAR OF VOTERS						
5020.1000	Salaries - Regular	112,045	117,748	75,215	117,748	118,006	116,405
5040.1000	Part Time - Salaries	23,672	15,808	7,360	12,447	16,796	16,796
5050.1120	Other Salaries - Election Workers	58,169	51,225	37,115	48,885	54,340	54,340
5300.2040	Purch Svcs - Outside Svcs	20,681	16,500	12,598	16,500	17,000	16,500
5300.2045	Purch Svcs - Communication Svcs	967	1,500	844	1,200	1,200	1,200
5300.2055	Purch Svcs - Postage	6,482	4,000	1,855	3,601	10,000	8,000
5300.2075	Purch Svcs - Training Courses	0	0	0	0	3,200	3,200
5300.2085	Purch Svcs - Subscriptions/Membership	292	322	130	130	322	322
5300.2090	Purch Svcs - Printing & Binding	11,010	11,000	6,213	10,000	12,500	11,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	947	1,004	1,004	1,004	1,007	1,007
5500.2420	Maintenance & Repair - Office Equipme	39	150	56	88	150	150
5600.2500	Materials & Supplies - Office	7,940	4,300	1,535	3,500	4,300	3,500
5600.2695	Materials & Supplies - Miscellaneous	420	660	210	500	660	500
TOTAL		242,663	224,217	144,135	215,603	239,481	232,920

REGISTRAR OF VOTERS

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>		PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)		
REGISTRAR	2		58,202	116,405
TOTAL	<u>2</u>			116,405

DIRECTOR OF FINANCE

Director of Finance: David St. Hilaire

PROPOSED BUDGET: 2016-2017

Dept. #: 1080

Statement of Mission:	The Finance Department is responsible for safeguarding the City's assets by keeping account of all financial transactions and reporting the financial condition of the City on a periodic basis. The Director of Finance strives to maintain the tax rates at reasonable levels without adversely impacting the quality of City services by employing best practices related to debt, cash, and financial management.
Department Goals:	The Finance Division's goal is to ensure that the City continues to meet its budgetary and operational goals and objectives in the most cost-efficient and effective manner. We strive to illustrate to the City Taxpayers that only the necessary resources to provide essential services will be utilized while keeping tax rates as low and affordable as possible.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Conducted a \$15.0 million Bond Refunding saving \$860,000 in future interest payments. Since 2010, Finance has conducted five bond refunding sales at \$95.1 million saving taxpayers \$5.5 million in interest payments.• The Government Finance Officers Association (GFOA) has awarded the City's Department of Finance the 28th consecutive Certificate of Achievement, recognized for the highest conformance standards for preparation of state & local gov't financial reports, as well as having received the 11th consecutive Distinguished Budget Presentation Award.• Pension Administration was successfully outsourced and will significantly enhance employee and retiree post-retirement benefit services and reduce current administrative costs.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• To be awarded the Certificate of Achievement and Distinguish Budget Presentation Award from the GFOA.• Work with the Tax Collector's office on integrating tax software data into the City's financial system (New World).• Continue exploring the automation of "Purchase to Pay" and streamline the Accounts Payable process.• To help contain and reduce all future costs relating to risk management, we will be selecting a risk management vendor partner for a managed services arrangement (outsourced) during the next year.

DIRECTOR OF FINANCE

Director of Finance: David St. Hilaire

PROPOSED BUDGET: 2016-2017

Dept. #: 1080

PERFORMANCE MEASUREMENTS

Department Description:

The Director of Finance directly oversees the City’s financial functions which consist of the following departments: Finance, Tax Assessor, Information Technology, Purchasing, Tax Collector, and Risk Management. The overall mission for Finance Division is to ensure that the City continues to meet its budgetary and operational goals and objectives in the most cost efficient and effective manner.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Sick Leave Hours Paid for All City Employees	38,908	43,656	44,262	42,347	47,321	46,750	46,500
Overtime Work Hours Paid for All City Employees	94,727	104,904	138,683	137,049	115,129	120,885	115,000
Vacation/Holiday Leave Hours Paid for All City Employees	95,692	97,426	96,450	93,756	94,114	93,935	92,996
# of Payroll Direct Deposits	16,774	14,820	16,877	17,177	17,238	17,250	17,500
# of Payroll Checks Processed	6,026	4,303	2,285	1,096	1,236	1,200	1,000
# of Pension Checks Processed	8,856	8,784	8,976	9,216	9,336	9,400	9,450
# of Vendor Checks Processed	1,982	1,928	1,984	1,495	1,312	1,275	1,250
# of Invoices	20,444	21,188	21,867	20,933	22,163	22,750	23,500

Sustainable Danbury:

The Director of Finance shall strive for process and procedural efficiencies while constantly evaluating the effectiveness of services provided.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter VI, Section 6-6, Paragraph A - "The Director of Finance: Powers, Duties and Qualifications" and Chapter VI, Section 6-15, "Official Bonds" in the City of Danbury Charter.

Data Reference(s):

- City Charter
- Annual audit payroll module

DIRECTOR OF FINANCE
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1080	DIRECTOR OF FINANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1070	CITY TREASURER						
5020.1000	Salaries - Regular	23,253	23,809	15,112	23,809	24,455	24,456
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	199	211	211	211	212	212
TOTAL		23,452	24,020	15,323	24,020	24,667	24,668
1080	DIRECTOR OF FINANCE						
5020.1000	Salaries - Regular	728,684	693,151	437,808	693,151	837,003	837,003
5030.1000	Overtime - Salaries	6,942	5,000	2,515	2,723	5,000	5,000
5040.1000	Part Time - Salaries	34,309	34,458	22,334	34,458	36,373	36,373
5250.1620	Other Benefits - Longevity	2,453	3,723	2,453	3,723	2,908	2,908
5250.1630	Other Benefits - Sick Leave	10,587	9,546	9,546	9,546	11,822	11,822
5250.1690	Other Benefits - Educational Credits	0	0	0	0	2,475	2,475
5300.2010	Purch Svcs - Professional Svcs	96,305	94,609	57,639	75,779	45,000	45,000
5300.2040	Purch Svcs - Outside Svcs	0	240	160	240	240	240
5300.2055	Purch Svcs - Postage	5,014	5,000	3,311	5,000	5,000	5,500
5300.2060	Purch Svcs - Travel/Mileage	70	250	0	250	250	250
5300.2075	Purch Svcs - Training Courses	0	149	149	149	0	0
5300.2080	Purch Svcs - Conferences	3,495	6,500	1,865	6,500	6,500	6,500
5300.2085	Purch Svcs - Subscriptions/Membership	3,662	4,000	2,706	4,000	4,000	4,000
5300.2090	Purch Svcs - Printing & Binding	4,795	4,250	0	4,250	4,800	4,250
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	7,336	7,778	7,778	7,778	7,804	7,804
5400.2305	Property Services - Office Services	0	250	0	0	250	0
5500.2420	Maintenance & Repair - Office Equipme	838	3,160	1,538	3,160	3,200	3,120

DIRECTOR OF FINANCE
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1080	DIRECTOR OF FINANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2500	Materials & Supplies - Office	7,838	7,200	4,638	7,200	7,200	7,000
TOTAL		912,326	879,264	554,440	857,907	979,825	979,245
1100	INDEPENDENT AUDIT						
5300.2020	Purch Svcs - Financial Services	30,955	45,000	18,899	45,000	45,000	45,000
TOTAL		30,955	45,000	18,899	45,000	45,000	45,000
1320	RETIREMENT ADMINISTRATION						
5350.2216	Interfund Svc Exp - Post Employment Be	12,684	30,000	0	30,000	30,000	30,000
TOTAL		12,684	30,000	0	30,000	30,000	30,000

DIRECTOR OF FINANCE

REVENUES

Dept #: 1080			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4500.1003	Interfund Svc Rev - Provided for Water Fund	79,000	82,950	0	82,950	83,000	82,950
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	15,000	15,750	0	15,750	16,000	16,000
4500.1005	Interfund Svc Rev - Provided for Ambulance Fu	0	40,000	0	40,000	40,000	35,000
SUBTOTAL INTERFUND SERVICES		94,000	138,700	0	138,700	139,000	133,950
4610.1200	Investment Earnings - Interest on Investments	115,630	200,000	108,452	200,000	200,000	200,000
SUBTOTAL INTEREST		115,630	200,000	108,452	200,000	200,000	200,000
4930.7000	Debt Issuance - Premium Revenue	502,810	0	1,269,789	1,269,789	0	0
SUBTOTAL DEBT ISSUANCE		502,810	0	1,269,789	1,269,789	0	0
GRAND TOTAL: DIRECTOR OF FINANCE REVENUES		712,440	338,700	1,378,241	1,608,489	339,000	333,950

DIRECTOR OF FINANCE

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF FINANCE	1		1	160,154	160,154
(A) ASSISTANT DIRECTOR OF FINANCE	0.5		0.5	117,207	58,604
SENIOR ACCOUNTANT	2		2	87,326	174,652
PAYROLL SUPERVISOR/ACCOUNTANT	1		1	89,740	89,740
FINANCIAL ASST/PENSION SPECIALIST	1		1	82,200	82,200
* ACCOUNT BUDGET ANALYST	1		1	56,984	58,549
* PAYROLL COORDINATOR	1		1	56,984	58,549
* ACCOUNT CLERK II	1		1	52,853	54,309
* ACCOUNT CLERK I	2		2	48,794	100,246
TOTAL	<u>10.5</u>		<u>10.5</u>		837,003

(A) 1/2 Finance; 1/2 Risk Management

* Union Negotiated

INFORMATION TECHNOLOGY

IT Manager: Frank Gentile

PROPOSED BUDGET: 2016-2017

Dept. #: 1090

Statement of Mission:	The Information Technology Department is committed to providing Technology Support Services to all departments of municipal government by incorporating the newest technologies to improve government efficiency while assuring that our data systems remain secure.
Department Goals:	Information Technology (IT) provides an uninterrupted flow of data internally and externally to the organization. The objective of the IT Division is to conduct planning, design, support and programming of all technology used by City offices including the Police and Fire Departments. Additionally, IT administers up-to-date operating standards for the acquisition of all hardware and software used by City offices.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• IT Support Solution vendor partner has been selected through an RFP process, to provide scalable IT Support Solutions for the city. The completion of outsourcing IT will result in a net savings of \$86,000 per year over the next five years.• A new core network switch for the Public Safety departments network has been integrated, and IT replaced all remaining end-of-life Police Department desktop computers with state-of-the-art systems.• City-Wide office Internet and Wi-Fi bandwidth have been expanded by 30%, while maintaining existing cost
Major Objectives 2016-2017:	<ul style="list-style-type: none">• City and Public Safety offices internet access service has a planned expansion of 25% bandwidth increase and addition of a second internet circuit.• A remote IT Help Desk solution will be integrated to handle up to 50% of all IT Support requests.• IT will continue the replacement of older computer technology (Goal: 75) with affordable, centrally-managed computing solutions.

INFORMATION TECHNOLOGY

Information Technology Manager: Frank Gentile

PROPOSED BUDGET: 2016-2017

Dept. #: 1090

PERFORMANCE MEASUREMENTS

Department Description:

The Information Technology Department supports the hardware, software, and network infrastructure that comprises the City's computer system; provides help-desk support and issue resolution; network and e-mail administration; direction, design, implementation and maintenance of new or upgraded systems; disaster planning and recovery capabilities.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Help Desk Inquiries			1,496	1,795	1,742	2,650	2,650
# of Special Projects			2	5	4	5	4
# of Computer Set Ups			17	90	149	150	150
# of Work Stations Managed (phones, iPads)			496	601	626	650	700
# of Devices			586	756	786	811	871
# Servers			65	65	70	71	75
# PC Life-Cycle Replacements			25	50	75	105	75
Internet Bandwidth (bps)			10	50	150	250	350
# of Level 1 Support Calls			600	720	745	1,125	1,200
# of Level 2 Support Calls			747	920	830	1,300	1,225
# of Level 3 Support Calls			149	155	167	225	225

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	TOTAL COST	SOURCE FOR FUNDS		Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			Other St./Federal (Grant)	Existing Capital Budget			
City Server Storage Replacement Program	Existing	\$375,000	\$0	\$0	\$100,000	\$50,000	\$225,000
Public Safety Tough Book Replacement (Technology)	Existing	\$624,212	\$0	\$0	\$249,212	\$50,000	\$325,000
Computer Hardware Replacement Program	Existing	\$725,000	\$0	\$0	\$250,000	\$75,000	\$400,000
New Enterprise Applications CD/PU	Existing	\$400,000	\$0	\$0	\$300,000	\$50,000	\$50,000
IT Security and Evaluation	Existing	\$150,000	\$0	\$0	\$50,000	\$50,000	\$50,000
Microsoft 365 Integration	Urgent	\$125,000	\$0	\$0		\$75,000	\$50,000
Microsoft SQL Directory Update	Urgent	\$75,000	\$0	\$0		\$75,000	\$0

Sustainable Danbury:

The IT Department maintains its level of efficiency by utilizing a competitive bid focused procurement process. The highest quality lowest cost vendor partners are selected. The IT Department's standard policy is to refurbish older computer technology to prolong equipment "end of life" while instituting a sustainable technology life cycle.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-6, Paragraph D - "Manager of Information Technology" in the City of Danbury Charter

Data Reference(s):

- Help Desk Inquiries and Computer Set Ups: Kaseya IT Help Desk System.
- Special Projects: Project status reports and meeting notes
- Work Stations Managed: Kaseya IT Help Desk System (NOTE: Excludes copiers-MFDs, smart devices/phones, servers, enterprise applications, network hardware managed)

**INFORMATION TECHNOLOGY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1090	INFORMATION TECHNOLOGY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1090	INFORMATION TECHNOLOGY						
5020.1000	Salaries - Regular	263,974	166,638	126,997	166,638	108,489	108,489
5030.1000	Overtime - Salaries	5,234	0	0	0	0	0
5040.1000	Part Time - Salaries	32,374	17,557	13,795	17,557	8,892	8,892
5250.1620	Other Benefits - Longevity	810	0	0	0	0	0
5250.1630	Other Benefits - Sick Leave	4,917	3,679	3,679	3,679	2,087	2,087
5300.2010	Purch Svcs - Professional Svcs	265,490	500,050	307,364	407,100	509,510	437,980
5300.2018	Purch Svcs - Public Safety Technical Sup	0	0	0	0	108,000	108,000
5300.2040	Purch Svcs - Outside Svcs	47,681	56,875	45,629	56,875	50,000	50,000
5300.2045	Purch Svcs - Communication Svcs	148,307	121,598	75,814	119,388	146,274	146,275
5300.2055	Purch Svcs - Postage	191	150	74	150	200	200
5300.2060	Purch Svcs - Travel/Mileage	79	0	0	0	100	100
5300.2075	Purch Svcs - Training Courses	6,583	4,445	4,445	4,445	11,495	5,000
5300.2080	Purch Svcs - Conferences	0	0	0	0	360	360
5300.2085	Purch Svcs - Subscriptions/Membership	125	0	0	0	150	150
5300.2140	Purch Svcs - Community Access DTV	1,198	1,180	59	128	1,780	1,780
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,829	5,120	5,120	5,120	1,141	1,141
5500.2420	Maintenance & Repair - Office Equipme	458,249	445,567	355,966	425,000	439,755	397,087
5600.2500	Materials & Supplies - Office	6,814	5,350	5,165	5,350	5,478	5,478
5700.2700	Equipment - Office	23,911	15,550	14,501	15,500	17,040	3,815
TOTAL		1,270,766	1,343,759	958,607	1,226,930	1,410,751	1,276,834

INFORMATION TECHNOLOGY

REVENUES

Dept #: 1090			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4500.1003	Interfund Svc Rev - Provided for Water Fund	38,000	39,900	0	39,900	39,900	39,900
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	10,170	10,700	0	10,700	11,000	11,000
SUBTOTAL INTERFUND SERVICES		48,170	50,600	0	50,600	50,900	50,900
GRAND TOTAL: INFORMATION TECHNOLOGY REVENUES		48,170	50,600	0	50,600	50,900	50,900

INFORMATION TECHNOLOGY

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
MANAGER OF INFORMATION TECHNOLOGY	1		1	108,489	108,489
ASSISTANT MANAGER OF INFORMATION TECH	1	-1	0	0	0
NETWORK ADMINISTRATOR LAN/WAN	1	-1	0	0	0
PC & LAN SPECIALIST	2	-2	0	0	0
TOTAL	<u>5</u>		<u>1</u>		108,489

BUREAU OF ASSESSMENTS

Assessor: Colleen M. LaHood

PROPOSED BUDGET: 2016-2017

Dept. #: 1110

Statement of Mission:	<p>Our mission is to administer the City's assessment program in a manner that assures public confidence in our accuracy, productivity and fairness. The Assessor's Office is committed to providing a fair and equitable valuation of real estate, motor vehicles and personal property in Danbury and to provide excellent customer service for property owners and the public. We will effectively communicate the availability of Danbury's special assistance programs offered to qualified property owners.</p>
Department Goals:	<p>The Assessor's Office shall accurately assess every property (exempt and non-exempt) located in the City of Danbury and compile these assessments into a "Grand List" which includes real estate, business personal property and registered motor vehicles. The Assessor's objectives include assisting taxpayers in understanding the assessment on their properties, guiding seniors, veterans and the public through the exemptions/benefits which may be available to them. Furthermore, the Assessor's Office shall assist professionals such as appraisers, surveyors and title searchers, obtain information such as map numbers, deed numbers and current assessments to conduct their businesses.</p>
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Conducted Personal Property Audits for businesses within the City of Danbury.• Served the City's constituents in the most effective manner with all available resources and with an emphasis on customer service.• Continued improvement of open communication and teamwork within our department and the customers we serve.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• The City is preparing for property values revaluations that will determine City taxes in the 2016-2017 fiscal year.• Create an organizational culture aligned with the Department's Mission and responsive to the needs of customers.• Establish a Diversity Team with a mission to promote an environment within the Department that appreciates the value of diversity by identifying shared goals in alignment with the department's values and vision.• Improve quality through training, enabling competent job performance and enhancing professional growth.

ASSESSOR

Assessor: Colleen M. LaHood

PROPOSED BUDGET: 2016-2017

Dept. #: 1110

PERFORMANCE MEASUREMENTS

Department Description:

In accordance with Connecticut State Statutes, is required to update, compile and balance a list of all taxable and exempt property each year for the October 1 assessment date. The Grand List consists of all real estate, motor vehicles and other personal property. Compiling the Grand List involves reading land records, checking all permits, updating map changes, listing new businesses and field inspections for new construction and personal property.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Sales	734	744	589	1,810	1,610	1,725	1,830
Number of Foreclosed sales	45	43	23	54	87	95	100
# of Property Inspections	796	805	431	580	674	700	730
# of Maps Filed	96	65	105	87	107	115	125
Number of Maps Changed			28	24	30	35	45
# of New Construction Additions	155	138	141	176	188	195	205
Additional Assessment Revenue	\$7,407,300	\$7,744,600	\$7,449,500	\$9,291,100	\$14,686,707	\$15,500,000	\$16,000,000
Total Assessment of Personal Property	\$535,429,920	\$564,055,800	\$556,766,090	\$544,288,660	\$553,851,535	\$557,000,000	\$560,000,000
# of Personal Property Accounts Entered	3,791	3,897	3,872	4,016	3,730	3,600	3,700
# of Properties Assessed (exempt and non-exempt)			27,772	27,544	27,574	27,580	27,595
# of House Calls to Seniors			9	13	14	16	20
# Personal Property Audits for Businesses					330	330	330
# Applications for Each Program					1,250	1,325	1,350

Sustainable Danbury:

To be a model of assessment administration with a reputation for delivering impartial, accurate, and understandable assessments that exceed statutory requirements. We will satisfy our customers with prompt, courteous and professional service. Our work environment will attract and retain quality workers; fully develop and challenge individual skills; and encourage open communication and a true team spirit. The work force will be committed, empowered, employees dedicated to a process of ever-improving, responsive, cost-effective service.

Government Authority:

- Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
- Chapter VI, Section 6-6, Paragraph B., "The Tax Collector and Assessor", in the City of Danbury Charter
- State of Connecticut General Statutes and the City of Danbury Ordinances

Data Reference(s):

- Appeal applications

**BUREAU OF ASSESSMENTS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1110	BUREAU OF ASSESSMENTS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1110	BUREAU OF ASSESSMENTS						
5020.1000	Salaries - Regular	304,930	324,488	206,524	324,487	413,896	413,896
5030.1000	Overtime - Salaries	176	550	342	364	500	500
5040.1000	Part Time - Salaries	16,084	15,467	9,945	15,467	14,820	12,820
5050.1140	Other Salaries - Other Earnings	0	63	0	0	0	0
5250.1620	Other Benefits - Longevity	1,465	1,820	1,820	1,820	2,175	2,175
5250.1630	Other Benefits - Sick Leave	3,213	1,658	1,657	1,658	3,207	3,207
5300.2055	Purch Svcs - Postage	5,239	4,200	3,846	4,200	5,600	5,000
5300.2060	Purch Svcs - Travel/Mileage	0	136	101	102	135	100
5300.2075	Purch Svcs - Training Courses	60	1,338	375	910	340	340
5300.2085	Purch Svcs - Subscriptions/Membership	816	900	876	876	1,266	1,100
5300.2090	Purch Svcs - Printing & Binding	1,949	850	736	755	950	950
5300.2095	Purch Svcs - Legal & Public Notices	426	710	0	450	425	450
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,039	4,282	4,282	4,282	4,297	4,297
5500.2420	Maintenance & Repair - Office Equipme	426	3,241	996	3,000	3,240	3,240
5600.2500	Materials & Supplies - Office	1,820	1,647	862	1,250	2,087	2,087
TOTAL		340,643	361,350	232,362	359,621	452,938	450,162

BUREAU OF ASSESSMENTS

REVENUES

Dept #: 1110			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4300.3160	Intergovernmental Revenues - Elderly-Lieu of T	0	2,000	0	2,000	2,000	2,000
4300.3180	Intergovernmental Revenues - In Lieu Tax Hos	1,344,343	1,384,545	1,384,386	1,384,386	1,268,313	1,268,313
4300.3220	Intergovernmental Revenues - Public Housing-	140,991	140,000	0	140,000	140,000	140,000
4300.3260	Intergovernmental Revenues - State Prop in Li	2,413,997	2,305,684	1,909,997	1,909,997	1,896,601	1,896,601
4300.3300	Intergovernmental Revenues - State Heart Pro	374,641	365,000	341,282	365,000	372,600	372,600
4300.3320	Intergovernmental Revenues - Vets Exemption	23,984	24,900	20,608	24,900	21,800	21,800
SUBTOTAL INTERGOVERNMENTAL REVENUES		4,297,956	4,222,129	3,656,273	3,826,283	3,701,314	3,701,314
4400.4100	Charges for Services - Copy Charges	2,873	2,000	3,531	2,000	2,000	2,000
4400.4990	Charges for Services - Housing Authority	12,769	12,800	46,569	45,000	15,000	15,000
SUBTOTAL CHARGES FOR SERVICES		15,642	14,800	50,100	47,000	17,000	17,000
GRAND TOTAL: BUREAU OF ASSESSMENTS REVENUES		4,313,598	4,236,929	3,706,374	3,873,283	3,718,314	3,718,314

ASSESSOR

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
ASSESSOR	1		1	107,231	107,231
* (PF) ASSISTANT ASSESSOR	1		1	60,970	62,644
* PERSONAL PROPERTY CLERK	1		1	56,984	58,549
* SECRETARY/BOOKKEEPER	0	1	1	56,984	58,549
* SENIOR FIELD PERSON	1		1	52,853	54,309
* GIS ANALYST	1		1	48,794	50,123
* (PF) REAL ESTATE TRANSFER CLERK	1		1	46,756	48,030
* CLERK TYPIST II	1	-1	0	0	0
<i>SALARY ADJUSTMENT FOR PARTIALLY FUNDED POS</i>					<i>(25,539)</i>
TOTAL	<u>7</u>		<u>7</u>		413,896

* Union Negotiated

* Union Negotiated; (PF) Partially Funded

BOARD OF ASSESSMENT APPEALS

Assessor: Colleen M. LaHood

PROPOSED BUDGET: 2016-2017

Dept. #: 1120

Statement of Mission:	The Board of Assessment Appeals reviews specific cases if a taxpayer is in dispute of their assessment. The Board meets in March for all real estate, motor vehicles and business personal property. The Board meets in September to review motor vehicles only.
Department Goals:	The Office of the Board of Assessment Appeal shall ensure due process for taxpayers if the assessed value of his or her property cannot be agreed upon with the county assessor. The objective of the assessment appeal process is to provide for the equalization and the fairness of the assessment of a property's value.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Reviewed 100 appeals which included residential, commercial and industrial properties.• Inspected vehicles of taxpayer's who appealed, which included checking the condition, damage and mileage.• Worked with the Assessor to ensure property owner appeals are considered and resolved in a timely manner.• Provided general information to taxpayers appealing the different seniors and veterans programs.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Attendance at a Board of Assessment Appeals seminar will be scheduled.• Determine the market value of property based on the evidence presented.• Establish a website for Assessment Appeals clients to obtain forms, instructions, and general information on equalization.• Improve communications with Assessor and staff.

BOARD OF ASSESSMENT APPEALS

Assessor: Colleen M. LaHood

PROPOSED BUDGET: 2016-2017

Dept. #: 1120

PERFORMANCE MEASUREMENTS**Department Description:**

The Board of Assessment Appeals reviews specific cases if a taxpayer is in dispute of their assessment. The Board meets in March for all real estate, motor vehicles and business personal property. The Board meets in September to review motor vehicles only.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Appeals on Real Estate		59	52	47	103	51	40
# of Appeals on Motor Vehicles		20	29	5	4	2	0
# of Appeals on Personal Property		6	7	18	31	15	10
# of Appeals on Commercial Property		28	24	98	41	20	15

Sustainable Danbury:

Continue to serve the citizens of Danbury.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter V, Section 5-2, "Board of Assessment Appeals", in the City of Danbury Charter

Data Reference(s):

- Appeal applications

**BOARD OF ASSESSMENT APPEALS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1120	BOARD OF ASSESSMENT APPEALS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1120	BOARD OF ASSESSMENT APPEALS						
5030.1000	Overtime - Salaries	268	527	0	0	3,000	1,500
5040.1000	Part Time - Salaries	3,300	3,300	0	3,300	3,300	3,300
5300.2055	Purch Svcs - Postage	135	300	45	200	300	200
5300.2080	Purch Svcs - Conferences	0	400	100	100	0	0
5300.2095	Purch Svcs - Legal & Public Notices	390	657	657	657	657	500
TOTAL		4,093	5,184	802	4,257	7,257	5,500

TAX COLLECTOR

Tax Collector: Scott Ferguson

PROPOSED BUDGET: 2016-2017

Dept. #: 1130

Statement of Mission:	The mission of the Tax Collector is to apply all Connecticut General Statutes and City of Danbury Ordinances equally and without favoritism or prejudice. We will effectively communicate tax information and provide excellent customer service.
Department Goals:	The goal of the Tax Collector's office is to assist taxpayers with their payments and general questions. Also, taxpayers requiring research or other information are directed into our office where an Account Clerk will sit with the taxpayer to review their needs. The objective of the office is make these interactions as efficient, educational and customer-friendly as possible.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Finalized the implementation of a new online payment system that allows taxpayers to view and pay bills via electronic check or credit card.• Began a partnership with the Savings Bank of Danbury to allow taxpayers to pay current year tax bills at the Danbury branches 6 days a week.• Maintained a high collection rate through the use of our outside collection agency and through the increased efforts of our constables.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to work with our tax system vendor in creating a new utility billing component that will allow for more efficient collection options.• Convert tax assessment billing from the current software to a new software that will be more flexible and efficient.• Continue to provide a professional and courteous work environment for our customers and communicate effectively.

TAX COLLECTOR

Tax Collector: Scott Ferguson

PROPOSED BUDGET: 2016-2017

Dept. #: 1130

PERFORMANCE MEASUREMENTS

Department Description:

The Office of the Tax Collector is responsible for the processing and collection of 160,000 property tax, water/sewer usage and assessment bills. The revenue from property tax collections account for approximately 80% of the City's budgeted revenue. The department's goal is to collect as close to 100% of the current year tax levy and the budgeted property tax revenue as possible. Current and delinquent collection methods are governed by Connecticut State Statutes. The Tax Collector will make use of these methods in an effort to recover delinquent taxes. The office handles thousands of telephone and face to face taxpayer inquiries each year, and prides itself in dealing with these in a professional atmosphere. Proactive measures are taken to ensure taxpayers can resolve any issues and have their payments processed in a timely and efficient manner.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Budget - Collection %	99.30%	99.70%	100.00%	99.99%	100.30%	100.00%	100.00%
Property Tax/Budget	\$164,097,148	\$170,171,244	\$176,136,413	\$182,966,457	\$188,548,289	\$196,131,988	\$201,536,595
Original Levy-Collection %	98.00%	98.50%	98.50%	98.55%	98.35%	100.00%	100.00%
Original Levy	\$163,007,901	\$168,403,918	\$175,631,377	\$181,061,122	\$188,192,771	\$195,007,848	\$201,536,595
Property Tax Bills Issued	94,042	94,500	94,500	95,200	95,870	96,300	96,300
Public Utility Bills Issued: Sewer & Water	43,000	44,000	45,000	46,000	47,000	48,000	48,000
Motor Vehicle Supplemental Bills	11,649	12,249	12,982	14,464	14,379	14,000	14,000

NOTE: * Data not available until fiscal 16-17 budget is completed, 2015 grand list is completed and billed in July, utility accounts are actually billed during fiscal year.

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	Total Cost	Notes	SOURCE FOR FUNDS		Proposed Capital Budget FY 16/17	Balance
				Other St./Federal (Grant)	Existing Capital Budget		
Property Revaluation	Urgent	\$600,000	\$300,000	\$0	\$0	\$300,000	\$300,000

Sustainable Danbury:

The tax collector office continues to implement new software and system enhancements that provide flexibility to our customers and greater efficiency for our daily activities. All efforts are made to maintain a high collection rate so our city may remain fiscally strong and provide its citizens with the services they require.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-6, Paragraph B - "The Tax Collector and Assessor", Chapter VI, Section 6-15, "Official Bonds", Chapter VII, Section 7-6, "Tax Bills and User Charges" and Chapter VII, Section 7-7, "Assessment and Collection of Taxes" in the City of Danbury Charter

Data Reference(s):

- Grand Levy for each year.
- City of Danbury adopted budgets for each year.
- Tax Collector Reports for each year.

TAX COLLECTOR PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1130	TAX COLLECTOR	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1130	TAX COLLECTOR						
5020.1000	Salaries - Regular	454,234	468,989	298,703	468,989	514,700	514,701
5030.1000	Overtime - Salaries	10,460	6,000	4,549	4,550	6,000	6,000
5050.1140	Other Salaries - Other Earnings	0	6,097	0	0	0	0
5250.1620	Other Benefits - Longevity	1,720	1,720	1,720	1,720	2,430	2,430
5250.1630	Other Benefits - Sick Leave	5,333	7,524	7,523	7,524	7,662	7,662
5300.2040	Purch Svcs - Outside Svcs	22,726	22,250	14,237	15,603	24,000	24,000
5300.2055	Purch Svcs - Postage	48,538	56,000	54,329	56,000	56,000	56,000
5300.2080	Purch Svcs - Conferences	540	700	23	500	700	700
5300.2085	Purch Svcs - Subscriptions/Membership	100	150	100	100	100	100
5300.2090	Purch Svcs - Printing & Binding	2,109	3,250	1,516	3,050	2,500	2,500
5300.2095	Purch Svcs - Legal & Public Notices	1,142	1,500	761	1,486	1,500	1,500
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	5,095	5,402	5,402	5,402	5,420	5,420
5500.2420	Maintenance & Repair - Office Equipme	1,002	4,175	3,782	3,995	4,000	4,000
5600.2500	Materials & Supplies - Office	4,463	5,000	4,056	5,000	4,000	4,000
TOTAL		557,462	588,757	396,701	573,919	629,012	629,013

TAX COLLECTOR

REVENUES

Dept #: 1130		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4110.0120	Property Taxes - Suspense Tax	29,576	25,000	13,223	25,000	21,870	21,870
SUBTOTAL TAX FEES		29,576	25,000	13,223	25,000	21,870	21,870
4500.1003	Interfund Svc Rev - Provided for Water Fund	97,530	102,400	0	102,400	102,400	102,400
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	119,830	136,500	0	136,500	139,800	139,800
SUBTOTAL INTERFUND SERVICES		217,360	238,900	0	238,900	242,200	242,200
4110.0102	Property Taxes - Audit/Collection Services	-124,025	0	-35,026	0	0	0
4190.0150	Penalties and Interest on Delinquent Taxes - In	1,439,898	1,025,000	859,423	1,100,000	1,100,000	1,100,000
4190.0160	Penalties and Interest on Delinquent Taxes - Li	0	0	-18	0	0	0
4190.0170	Penalties and Interest on Delinquent Taxes - Ta	0	1,000	0	0	0	0
SUBTOTAL FINES & PENALTIES		1,315,874	1,026,000	824,380	1,100,000	1,100,000	1,100,000
4950.9000	Special Items - Premium Rev Tax Lien Sales	98,631	45,000	79,126	79,126	50,000	70,000
SUBTOTAL SPECIAL ITEMS		98,631	45,000	79,126	79,126	50,000	70,000
GRAND TOTAL: TAX COLLECTOR REVENUES		1,661,440	1,334,900	916,728	1,443,026	1,414,070	1,434,070

TAX COLLECTOR

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
TAX COLLECTOR	1		1	97,912	97,912
* ASSISTANT TAX COLLECTOR	1		1	67,122	68,960
* TAX COORDINATOR	1		1	56,984	58,549
* ACCOUNT CLERK II	3		3	52,853	162,927
(PF) ACCOUNT CLERK I	1		1	48,794	50,123
* CASHIER	2		2	42,734	87,797
<i>SALARY ADJUSTMENT FOR PARTIALLY FUNDED POS</i>					(11,567)
TOTAL					514,701

(PF) SALARY ADJUSTMENT FOR PARTIALLY FUNDED POSITION(S)

* Union Negotiated

PURCHASING DEPARTMENT

Purchasing Agent: Charles J. Volpe Jr.

PROPOSED BUDGET: 2016-2017

Dept. #: 1140

Statement of Mission:	The Purchasing Department's mission is to procure the goods and services required by City departments and agencies in the most cost-effective and efficient manner, while ensuring compliance with the rules and regulations set forth by the City Code of Ordinances. The department is committed to maintaining a conduct of business that is both professional and ethical, so as to best promote the interests of the City of Danbury.
Department Goals:	The goal of the Purchasing Department is to work within the framework established by the City's Code of Ordinances while striving to obtain the best value for each tax dollar spent. The main objective is to continue to monitor cooperative government purchasing opportunities, and participate whenever it is deemed to be in the best interests of the City of Danbury.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Administered the procurement of roof replacement projects for Rogers Park, South Street, Hayestown & King Street Schools.• Conducted successful on-site public auction for surplus vehicles and equipment.• Participation in State of Connecticut Purchasing Card (P-Card) Program.• Obtained membership with Capitol Region Council of Governments, affording the City wide-ranges of beneficial
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Implement eSuite module of New World CRM/ERP System, which will provide vendors and related partners with online tools that automate bid requirement compliance and provide online interaction.• Implement a Purchasing Card (P-Card) program.• Review Article VI. - Purchasing of the Danbury Code of Ordinances for any suggested improvements.• Administrate the procurement process for the recently approved Danbury High School Additions and Alterations

PURCHASING DEPARTMENT

Purchasing Agent: Charles J. Volpe Jr.

PROPOSED BUDGET: 2016-2017

Dept. #: 1140

PERFORMANCE MEASUREMENTS

Department Description:

The Purchasing Department's mission is to procure the goods and services required by City departments and agencies in the most cost effective and efficient manner, while ensuring compliance with the rules and regulations set forth by the City Code of Ordinances. We are committed to maintaining a conduct of business that is both professional and ethical, so as to best promote the interests of the City of Danbury.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Purchase Orders Issued *	3,307	3,267	3,150	3,595	4,373	4,300	4,300
Sealed Bids Issued	56	60	49	65	59	60	60
Value of Orders Issued	\$32,068,212	\$28,473,791	\$41,638,137	\$39,543,933	\$37,502,298	\$45,000,000	\$50,000,000

* Normal order volume appears to be running relatively flat as compared to last year - anticipating more in total dollar volume next year due to anticipated Danbury High School Additions & Alterations project.

Sustainable Danbury:

The Purchasing Department will continue to procure required goods and services in the most cost-effective and efficient manner by fostering communication with the departments and agencies we serve and the vendor community we interact with, and through active participation in the professional organizations that we are member to.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
- Chapter VI, Section 6-6, Paragraph C - "The Purchasing Agent", in the City of Danbury Charter

Data Reference(s):

New World for Purchase Orders Issued
Purchasing Dept. Bid Log for Sealed Bids Issued
New World for Value of Orders Issued

**PURCHASING DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1140	PURCHASING DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1140	PURCHASING DEPARTMENT						
5020.1000	Salaries - Regular	207,224	214,025	136,122	214,025	216,374	216,374
5040.1000	Part Time - Salaries	26,740	28,094	16,712	27,244	31,518	28,800
5250.1620	Other Benefits - Longevity	1,365	1,365	1,365	1,365	1,565	1,565
5250.1630	Other Benefits - Sick Leave	3,883	3,991	3,990	3,991	4,100	4,100
5300.2055	Purch Svcs - Postage	1,316	1,500	706	1,500	1,500	1,500
5300.2080	Purch Svcs - Conferences	0	500	0	500	500	500
5300.2085	Purch Svcs - Subscriptions/Membership	565	500	385	486	950	900
5300.2090	Purch Svcs - Printing & Binding	830	1,000	0	800	1,000	1,000
5300.2095	Purch Svcs - Legal & Public Notices	7,817	9,250	1,713	8,500	9,250	9,250
5300.4659	Purch Svcs - Reimbursement of Expendi	-390	0	0	0	0	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,777	1,884	1,884	1,884	1,890	1,890
5500.2420	Maintenance & Repair - Office Equipme	311	775	144	502	775	500
5600.2500	Materials & Supplies - Office	1,492	1,500	275	1,149	1,500	1,500
5700.2700	Equipment - Office	0	706	705	706	0	0
TOTAL		252,931	265,090	164,001	262,652	270,922	267,879

PURCHASING DEPARTMENT

REVENUES

Dept #: 1140		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		BUDGET	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4500.1003	Interfund Svc Rev - Provided for Water Fund	23,000	24,150	0	24,150	24,150	24,150
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	3,000	3,150	0	3,150	3,200	3,200
SUBTOTAL INTERFUND SERVICES		26,000	27,300	0	27,300	27,350	27,350
GRAND TOTAL: PURCHASING DEPARTMENT REVENUES		26,000	27,300	0	27,300	27,350	27,350

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
PURCHASING AGENT	1		1	97,309	97,309
* ASSISTANT PURCHASING AGENT	1		1	69,142	71,035
* PURCHASING CLERK	1		1	46,756	48,030
TOTAL	<u>3</u>		<u>3</u>		216,374

* Union Negotiated

CORPORATION COUNSEL

Deputy Corporation Counsel: Les Pinter

PROPOSED BUDGET: 2016-2017

Dept. #: 1150

Statement of Mission:	The mission of Corporation Counsel is to provide excellent and cost-effective legal advice, counsel and other legal services to Danbury municipal government officials and employees.
Department Goals:	Corporation Counsel shall continue approaching legal issues, concerns and requests to improve and support the betterment of our City and its residents. To do so, we will continue to advise our clients regarding efforts to protect natural resources, and property rights, and to safeguard public safety while balancing municipal rights and the public interest.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Corporation Counsel successfully defended and settled favorably, labor, tax, construction & contract litigation claims.• Corporation Counsel has assisted in major and ongoing labor contract negotiation.• The Department has fostered direct representation of client segments (i.e. individual department consultations).• Corporation Counsel provided defense of land use litigation and representation of Commissions.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Review, revise and make final implementation of amended and re-stated Municipal Code of City of Danbury.• Continue to recommend and adopt provisions of law toward increasing City revenues via collections, fee structures and other recovery methods.• Continue the trend of resolving new and significant 2013, 2014 and 2015 tax appeals and related litigation at reduced legal and outside costs.

**CORPORATION COUNSEL PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1150	CORPORATION COUNSEL	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1150	CORPORATION COUNSEL						
5020.1000	Salaries - Regular	268,268	275,821	174,628	275,821	276,947	276,947
5040.1000	Part Time - Salaries	82,368	86,300	54,660	86,210	86,592	86,592
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	22	0
5250.1620	Other Benefits - Longevity	1,365	1,365	1,365	1,365	1,465	1,465
5250.1630	Other Benefits - Sick Leave	5,045	5,184	5,183	5,184	5,326	5,326
5300.2010	Purch Svcs - Professional Svcs	44,311	42,300	12,060	40,000	42,000	42,000
5300.2025	Purch Svcs - Legal Svcs	320,165	332,500	167,373	332,500	344,737	337,025
5300.2040	Purch Svcs - Outside Svcs	133,831	67,600	57,762	67,600	65,475	65,475
5300.2055	Purch Svcs - Postage	1,014	581	460	580	1,014	900
5300.2060	Purch Svcs - Travel/Mileage	1,491	1,250	143	1,000	1,250	1,250
5300.2080	Purch Svcs - Conferences	5,813	4,275	2,908	4,200	6,900	6,900
5300.2085	Purch Svcs - Subscriptions/Membership	24,071	21,116	14,525	21,000	20,000	20,000
5300.2095	Purch Svcs - Legal & Public Notices	566	0	0	0	0	0
5300.4659	Purch Svcs - Reimbursement of Expendi	-861	0	0	0	0	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	2,349	2,491	2,491	2,491	2,499	2,499
5500.2420	Maintenance & Repair - Office Equipme	281	1,069	476	500	800	800
5600.2500	Materials & Supplies - Office	1,053	1,950	751	1,219	1,950	1,950
5700.2700	Equipment - Office	0	1,500	0	1,500	1,500	1,500
TOTAL		891,127	845,302	494,784	841,170	858,477	850,629
1330	LABOR NEGOTIATIONS						
5300.2010	Purch Svcs - Professional Svcs	184,907	198,000	45,890	140,000	150,000	150,000

**CORPORATION COUNSEL PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1150	CORPORATION COUNSEL	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5300.2040	Purch Svcs - Outside Svcs	0	200	0	0	200	200
TOTAL		184,907	198,200	45,890	140,000	150,200	150,200

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DEPUTY CORPORATION COUNSEL	1		1	116,270	116,270
ASSISTANT CORPORATION COUNSEL	1		1	97,216	97,217
LEGAL SECRETARY	1		1	63,460	63,460
TOTAL	<u>3</u>		<u>3</u>		276,947

TOWN CLERK

Town Clerk: Janice Geigler

PROPOSED BUDGET: 2016-2017

Dept. #: 1160

Statement of Mission:	The Town Clerk efficiently maintains all land records, maps, trade names, vital records, military discharge and minutes of all Commission meetings in accordance with State Statutes. The office issues and maintains a variety of licenses and plays a significant role in elections and primaries, which includes the issuance of absentee ballots.
Department Goals:	In addition to serving Danbury's keeper of the records and issuing licenses, the goal of the Town Clerk's Office is to maintain all land records by indexing, scanning and putting them in volumes. Additionally, land record indexes will be made available via the City's website. The objectives include providing certified copies of any land records filed into the Danbury Land Records, function as the Registrar of Vital Statistics and act as the guardian of the City Seal, affixing only to proper and valid municipal documents.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Scanned 384,135 pages into 476 books for years 1950-1985.• Purchased shelving to accommodate the next 3 years of land records.• Printed a 5 year combined index from 2009-2014.• Purchased 3 additional map cabinets to accommodate and maximize storage of new maps and those currently in drawers.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Explore scanning vital statistics i.e. birth, marriage and death certificates.• Utilize the Connecticut State Voting System to process absentee ballots.• Handle successfully the increased demands on our office during the Presidential Primary/Election anticipating over 2000 absentee ballots.• Implement new State of Connecticut required Vital Records ConnVRS System.

TOWN CLERK

Town Clerk: Janice Geigler

PROPOSED BUDGET: 2016-2017

Dept. #: 1160

PERFORMANCE MEASUREMENTS

Department Description:

The Town Clerk's Office serves as Danbury's central repository of records for documents that pertain to the City of Danbury and its residents. It follows the State of Connecticut Statutes to efficiently maintain all land records, maps, trade names, vital records, military discharges, and minutes of all Commission meetings. The Office also issues and maintains a variety of licenses and plays a major role in elections and primaries, including the issuance of absentee ballots and certification of elections results.

PAYMENTS	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Dog License	\$19,984	\$18,407	\$19,780	\$20,081	\$19,057	\$18,217	\$19,500
Land Records	\$1,514,907	\$1,407,991	\$1,487,379	\$2,019,541	\$1,792,399	\$1,946,296	\$2,000,000
Liquor	\$308	\$342	\$334	\$324	\$322	\$340	\$330
Map & Survey	\$4,787	\$4,236	\$3,148	\$2,997	\$2,881	\$3,052	\$3,052
Misc	\$115,210	\$101,582	\$106,432	\$83,992	\$96,939	\$102,342	\$102,342
Notary	\$1,937	\$2,011	\$1,851	\$2,542	\$3,231	\$2,902	\$3,000
Sporting License	\$10,069	\$8,191	\$8,326	\$7,659	\$6,534	\$7,700	\$7,700
Trade Name	\$1,770	\$1,593	\$1,722	\$1,668	\$1,680	\$1,570	\$1,570
Vitals	\$272,734	\$265,169	\$276,798	\$278,888	\$306,624	\$318,812	\$300,000
Grand Total	\$1,941,706	\$1,809,522	\$1,905,770	\$2,417,692	\$2,229,667	\$2,401,231	\$2,437,494

ACTIVITY	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Dog License	1,989	1,873	1,976	2,047	1,979	1,900	2,000
Land Records	19,719	21,238	22,576	20,090	18,390	19,226	20,000
Liquor	154	171	167	162	161	170	165
Map & Survey	1,327	1,203	871	807	738	800	800
Misc	1,997	1,367	1,200	1,183	999	960	960
Notary	244	250	210	339	441	404	400
Sporting License	430	394	302	258	292	250	250
Trade Name	357	318	312	312	324	314	314
Vitals	15,452	14,902	15,511	15,706	17,139	16,866	16,866
Grand Total	41,669	41,716	43,125	40,904	40,463	40,890	41,755

Sustainable Danbury:

Continue to maximize technology in our office, improving its efficiency in order to better accommodate the general public.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter II, Section 2-8, "The Town Clerk". and Chapter VI, Section 6-15, "Official Bonds" in the City of Danbury Charter

Data Reference(s):

- Data has been gathered from our year end Transaction Summary Reports from Cott Resolution.

**TOWN CLERK PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1160	TOWN CLERK	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1160	TOWN CLERK						
5020.1000	Salaries - Regular	214,012	246,407	146,990	230,683	261,198	261,198
5030.1000	Overtime - Salaries	3,186	3,000	2,836	2,837	4,000	2,000
5040.1000	Part Time - Salaries	22,946	29,640	9,615	15,280	21,090	21,090
5050.1140	Other Salaries - Other Earnings	0	5,141	0	0	0	0
5250.1620	Other Benefits - Longevity	355	1,298	355	355	355	355
5250.1630	Other Benefits - Sick Leave	2,245	3,157	3,157	3,157	3,245	3,245
5300.2040	Purch Svcs - Outside Svcs	14,708	104,300	93,853	104,300	25,000	25,000
5300.2055	Purch Svcs - Postage	5,493	6,250	3,419	6,250	6,500	6,250
5300.2060	Purch Svcs - Travel/Mileage	71	300	168	206	300	300
5300.2080	Purch Svcs - Conferences	585	1,700	529	1,114	1,700	1,700
5300.2085	Purch Svcs - Subscriptions/Membership	332	350	220	273	350	350
5300.2090	Purch Svcs - Printing & Binding	12,317	12,500	2,421	9,267	12,500	12,500
5300.2095	Purch Svcs - Legal & Public Notices	2,424	3,700	0	2,500	3,700	3,700
5300.2195	Purch Svcs - Misc Services	18,375	25,000	0	0	25,000	25,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	2,798	2,967	2,967	2,967	2,977	2,977
5500.2420	Maintenance & Repair - Office Equipme	12,771	15,500	1,195	14,000	15,500	15,500
5600.2500	Materials & Supplies - Office	5,401	6,500	1,642	3,000	6,500	6,500
5700.2700	Equipment - Office	0	12,500	11,248	11,248	0	0
TOTAL		318,020	480,210	280,616	407,437	389,915	387,665

TOWN CLERK

REVENUES

Dept #: 1160			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2000	Licenses and Permits - Town Clerk -Conveyanc	922,942	900,000	613,935	950,000	950,000	950,000
4200.2005	Licenses and Permits - Town Clerk - HDP/CIA	195,278	185,000	122,084	185,000	185,000	185,000
4200.2010	Licenses and Permits - Town Clerk MERS Gener	76,701	68,000	55,361	70,000	70,000	70,000
4200.2015	Licenses and Permits - Town Clerk MERS Excep	21,760	17,000	14,784	18,000	18,000	18,000
4200.2020	Licenses and Permits - Town Clerk - Permits	4,865	5,000	3,210	5,000	5,500	5,000
4200.2040	Licenses and Permits - Town Clerk Fees - Misc	360,712	380,000	247,200	340,000	340,000	340,000
4200.2041	Licenses and Permits - Town Clerk Fees - Fish	176	200	71	175	200	175
4200.2042	Licenses and Permits - Town Clerk Fees - Marri	7,326	6,600	5,225	6,600	7,000	6,600
4200.2043	Licenses and Permits - Town Clerk Fees - Conv	2,066	0	1,676	0	0	0
SUBTOTAL LICENCES & PERMITS		1,591,826	1,561,800	1,063,545	1,574,775	1,575,700	1,574,775
4400.4120	Charges for Services - Town Clerk Historic Doc	0	116,800	91,800	116,800	100,000	25,000
SUBTOTAL CHARGES FOR SERVICES		0	116,800	91,800	116,800	100,000	25,000
GRAND TOTAL: TOWN CLERK REVENUES		1,591,826	1,678,600	1,155,345	1,691,575	1,675,700	1,599,775

TOWN CLERK

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
TOWN CLERK	1		1	60,357	62,016
* ASSISTANT TOWN CLERK	2		2	60,970	125,288
* ASSISTANT REGISTRAR OF VITAL STATISTICS	1		1	46,756	48,030
* (PF) CLERK TYPIST II	2		2	46,756	96,060
<i>SALARY ADJUSTMENT FOR PARTIALLY FUNDED POS</i>					(70,196)
TOTAL	<u>6</u>		<u>6</u>		261,198
* Union Negotiated					
* Union Negotiated; (PF) Partially Funded					

PERMIT COORDINATION

Dir. of Permit Coordination: Sean Hearty

PROPOSED BUDGET: 2016-2017

Dept. #: 1190

Statement of Mission:	The Permit Center is committed to centralizing all permit and enforcement activities to a single location, eliminating redundant reviews and coordinating City resources to enable the cost effective application of all Codes and Ordinances. By simplifying the path for perspective/existing property owners, we will encourage economic growth.
Department Goals:	The Department of Permit Coordination is responsible for overseeing the action taken by the various municipal departments on permit applications submitted by the public. The department's Customer Service assists visitors to the Permit Center by explaining their project to on-site staff that will provide the proper paper work and guidance for the project. The permit center will then disseminate plans and paperwork and route this information to the appropriate departments.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• 40% Improvement to city wide application review-times. Quick review times result in economic growth.• Implemented new Project Builder software. The new system will enable clients to build personalized project applications.• -E Permitting: Successfully expanded the scope of applications to include more trade professional• Continued our efforts to streamline permitting processes.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Choose a new software platform for Community Development suite allowing for a smooth transition to a cloud based service.• Continue improving off-site communication with inspectors by using new technology, improving City service times.• Transition data from existing system to new centralized database to ensure smooth crossover to new systems.• Centralize all permitting within Application and Permitting Review with a designated staff in the Permit Center.

**PERMIT COORDINATION PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1190	PERMIT COORDINATION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1190	PERMIT COORDINATION						
5020.1000	Salaries - Regular	300,595	309,248	196,598	309,248	312,696	312,696
5030.1000	Overtime - Salaries	403	500	131	131	500	500
5040.1000	Part Time - Salaries	14,120	15,129	8,630	13,332	18,278	15,129
5250.1620	Other Benefits - Longevity	2,375	2,375	2,375	2,375	2,575	2,575
5250.1630	Other Benefits - Sick Leave	2,701	3,048	2,778	3,048	3,803	3,803
5300.2045	Purch Svcs - Communication Svcs	972	970	571	950	970	970
5300.2055	Purch Svcs - Postage	910	1,455	1,162	1,455	1,455	1,455
5300.2075	Purch Svcs - Training Courses	0	590	0	0	590	590
5300.2080	Purch Svcs - Conferences	0	2,500	2,291	2,300	2,500	2,500
5300.2085	Purch Svcs - Subscriptions/Membership	100	170	60	100	100	100
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	3,126	3,314	3,314	3,314	3,325	3,325
5500.2420	Maintenance & Repair - Office Equipme	1,351	1,400	0	1,400	0	0
5600.2500	Materials & Supplies - Office	1,252	1,630	387	1,394	1,700	1,700
5600.2535	Materials & Supplies - Clothing/Dry Goo	222	450	0	450	450	450
5700.2700	Equipment - Office	1,143	0	0	0	1,143	1,000
5700.2750	Equipment - Safety	182	100	0	100	100	100
TOTAL		329,452	342,879	218,297	339,597	350,185	346,893

PERMIT COORDINATION

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF PERMIT COORDINATION/ZEO	1		1	85,848	85,848
CUSTOMER SERVICE MANAGER	1		1	62,442	62,442
* CUSTOMER SERVICE REPRESENTATIVE	2		2	52,853	116,376
* CLERK TYPIST II	1		1	46,756	48,030
TOTAL	<u>5</u>		<u>5</u>		312,696

* Union Negotiated

PLANNING & ZONING

Planning Director: Sharon B. Calitro

PROPOSED BUDGET: 2016-2017

Dept. #: 1220

Statement of Mission:	To protect and improve the City's neighborhoods, business centers, community resources and natural environment by planning for sustainable development and creating opportunities for balanced growth that will enhance and improve the quality of life of all residents.
Department Goals:	The Department of Planning and Zoning shall coordinate development and capital improvements programming activities of the City for the purpose of conserving desirable resources and promoting the orderly development of the City. The Department shall monitor State and Federal programs and funding resources for potential application to the City.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Administered Hearthstone Castle grant to prepare engineered drawings and documents for structural stabilization.• Prepared zoning amendments intended to improve the quality of development, processing of applications, and clarity of regulations.• Completed Memorial Park design at 357 Main Street.• Submitted CT Trust for Historic Preservation grant for rehabilitation of the historic Octagon House.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue improvements to the capital improvements programming process.• Improve visibility of the Department in the public forum.• Lead team of City officials and stakeholders in developing plans for the rehabilitation of the Octagon House.• Continue planning, zoning and subdivision administration and enforcement.

PLANNING & ZONING PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1220	PLANNING & ZONING	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1220	PLANNING & ZONING						
5020.1000	Salaries - Regular	450,979	493,505	360,864	493,504	447,406	447,407
5030.1000	Overtime - Salaries	6,245	5,284	2,994	5,284	6,072	5,284
5250.1620	Other Benefits - Longevity	2,175	2,175	1,620	2,175	2,075	2,075
5250.1630	Other Benefits - Sick Leave	7,193	8,685	8,684	8,685	6,981	6,981
5300.2010	Purch Svcs - Professional Svcs	1,480	1,780	0	1,400	1,400	1,400
5300.2045	Purch Svcs - Communication Svcs	364	400	351	400	540	400
5300.2055	Purch Svcs - Postage	634	1,000	598	1,000	600	600
5300.2080	Purch Svcs - Conferences	264	2,000	0	0	2,000	2,000
5300.2085	Purch Svcs - Subscriptions/Membership	2,506	3,000	1,881	2,005	3,100	3,000
5300.2090	Purch Svcs - Printing & Binding	0	600	0	0	300	300
5300.2095	Purch Svcs - Legal & Public Notices	25,627	25,000	11,562	25,000	25,000	25,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,089	4,335	4,335	4,335	4,350	4,350
5500.2420	Maintenance & Repair - Office Equipme	215	750	313	400	750	750
5600.2500	Materials & Supplies - Office	876	850	424	750	850	850
5700.2700	Equipment - Office	2,127	1,082	0	0	0	0
5700.2750	Equipment - Safety	85	0	0	0	0	0
TOTAL		504,860	550,446	393,626	544,938	501,424	500,397

PLANNING & ZONING

REVENUES

Dept #: 1220			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4140	Charges for Services - Environmental Impact	11,810	16,000	12,140	16,000	16,000	16,000
4400.4160	Charges for Services - Planning and Zoning	163,530	160,000	99,344	160,000	160,000	160,000
4400.4180	Charges for Services - Planning Commission	11,355	15,750	6,000	15,750	15,000	15,000
4400.4200	Charges for Services - Zoning Board	2,600	3,300	2,050	3,300	3,300	3,300
4400.4220	Charges for Services - Zoning Board of Appeals	4,800	8,400	4,800	8,400	6,900	6,900
SUBTOTAL CHARGES FOR SERVICES		194,095	203,450	124,334	203,450	201,200	201,200
4510.5000	Fines & Penalties - Zoning Violations	2,950	300	0	300	300	300
SUBTOTAL FINES & PENALTIES		2,950	300	0	300	300	300
GRAND TOTAL: PLANNING & ZONING REVENUES		197,045	203,750	124,334	203,750	201,500	201,500

PLANNING

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF PLANNING	1		1	118,953	118,953
(PF) DEPUTY PLANNING DIRECTOR	1		1	101,001	101,001
* ASSOCIATE PLANNER	1		1	69,142	71,035
* ASSISTANT ZONING ENFORCEMENT OFFICER	1		1	65,083	66,867
* PLANNING ASSISTANT	1		1	56,984	58,549
* SECRETARY	1		1	52,853	54,309
<i>SALARY ADJUSTMENT FOR PARTIALLY FUNDED POS</i>					(23,307)
TOTAL					447,407
(PF) SALARY ADJUSTMENT FOR PARTIALLY FUNDED POSITION(S)					
* Union Negotiated					

OFFICE OF BUSINESS ADVOCACY (Formerly Economic Development)

Director: Roger Palanzo

PROPOSED BUDGET: 2016-2017

Dept. #: 1230

Statement of Mission:	The Office of Business Advocacy will oversee all economic development efforts throughout the city and will act as a bridge between city government and small to medium sized businesses as well as Danbury’s existing corporate base.
Department Goals:	The focus of the office will be to retain and increase the number of jobs available in the City, by providing customer service and information services to those who have or are seeking to establish or expand a business in Danbury. The Office continues to deliver services designed to stimulate business and community development including: Workforce Development, Transportation, and Infrastructure Improvements.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Participated in interactions to bring in several new businesses, including Greystar, NewOak, Lenovo, Addivant, Macromark and ECAC.• Produced the MadHackers Social Media Conference for the second year.• The Office of Economic Development participated in completion of the 10-town Comprehensive Economic Development Strategy (CEDs.)
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Maintain focus on retaining and attracting businesses to the City, including Praxair, Cartus and Belimo Air Controls.• Continue work on downtown initiatives: Main Street Partnership, Danbury Innovation Center, and CityCenter Danbury.• Provide leadership for the Danbury Hackerspace and new business / entrepreneurial efforts.

**BUSINESS ADVOCACY OFFICE (Formerly Economic Development) PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1230	BUSINESS ADVOCACY OFFICE (Formerly	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1230	BUSINESS ADVOCACY OFFICE (Formerly Economic Development)						
5020.1000	Salaries - Regular	62,795	63,346	37,924	37,925	68,002	68,002
5250.1630	Other Benefits - Sick Leave	1,186	1,219	1,218	1,219	948	948
5300.2010	Purch Svcs - Professional Svcs	28,958	34,752	22,661	30,000	35,000	35,000
5300.2040	Purch Svcs - Outside Svcs	299	248	247	248	0	0
5300.2055	Purch Svcs - Postage	0	50	0	50	50	50
5300.2060	Purch Svcs - Travel/Mileage	1,232	1,000	259	765	1,000	1,000
5300.2080	Purch Svcs - Conferences	0	1,250	60	150	1,250	1,250
5300.2090	Purch Svcs - Printing & Binding	0	1,000	0	500	1,000	1,000
5350.2215	Interfund Svc Exp - Wrks Comp Svcs	1,124	1,192	1,192	1,192	1,196	1,196
5600.2500	Materials & Supplies - Office	301	560	295	500	200	200
5700.2700	Equipment - Office	3,902	3,471	3,407	3,407	1,000	1,000
5700.2795	Equipment - Other	0	640	640	640	0	0
TOTAL		99,796	108,728	67,904	76,596	109,646	109,646

BUSINESS ADVOCACY OFFICE (Formerly Economic Development)

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF ECONOMIC DEVELOPMENT	1	-1	0	0	0
SMALL BUSINESS ADVOCATE	0	1	1	68,002	68,002
TOTAL	<u>1</u>		<u>1</u>		68,002

CONSERVATION COMMISSION

Commission Member: Kim Botelho

PROPOSED BUDGET: 2016-2017

Dept. #: 1260

Statement of Mission:	The Conservation Commission's mission is to assure that Danbury maintains an adequate stock of open space resources for its citizens to have opportunities for passive recreation, outdoor exercise, environmental education, artistic inspiration and spiritual respite.
Department Goals:	The major responsibility of the Commission is to recommend to the Mayor and Common Council the parcels of open space that should be acquired - either by purchase or donation- and the uses of those parcels.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• There has been a significant increase in attendance of both local and non-local hikers and mountain bikers in general and in our events (for example CT Trails Day) at Bear Mountain Reservation.• Increased involvement of Boy Scout and Eagle Scout projects at Bear Mountain Reservation and Farrington Woods (for example trail marking, new signage and owl and duck nest boxes).• The ongoing improvements (for example controlling the bee problem, renovating the amphitheater and fire pit) being made at the Old Quarry Nature Center allowing for further field trips and nature programs to be held there.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Permanently repair the culvert at Bear Mountain Reservation making the upper meadow easily accessible for hikers, mountain bikers and the equipment used to mow and maintain the meadow not to mention access by emergency vehicles if needed.• Continue to improve and maintain the field house at Old Quarry Nature Center so that it becomes a destination for field trips, camps and nature programs for our local schools.• Continue to design, build and maintain trail networks at Farrington Woods and develop a comprehensive trail map.

**CONSERVATION COMMISSION PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1260	CONSERVATION COMMISSION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1260	CONSERVATION COMMISSION						
5300.2040	Purch Svcs - Outside Svcs	6,952	7,380	1,454	3,500	7,380	7,380
5300.2090	Purch Svcs - Printing & Binding	90	710	0	150	710	150
5500.2400	Maintenance & Repair - Land & Ground	235	754	0	500	754	750
5500.2405	Maintenance & Repair - Buildings & Stru	179	180	0	180	180	175
5600.2540	Materials & Supplies - Electrical Service	1,152	1,000	729	820	1,000	1,000
TOTAL		8,607	10,024	2,183	5,150	10,024	9,455

HUMAN RESOURCES

Director of HR: Virginia Alosco-Werner

PROPOSED BUDGET: 2016-2017

Dept. #: 1270

Statement of Mission:	The Human Resources/Civil Service Department provides leadership through innovative initiatives which focus on people. The department is committed to influencing positive management-workforce relationships supporting the overall goals and mission of the City of Danbury while striving to meet the goals of financial sustainability.
Department Goals:	The goal of the Human Resources Department is to establish, administer and effectively communicate sound policies, rules and practices that treat employees with dignity and equality while maintaining organizational compliance with employment and labor laws, City directives, and labor agreements.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Completed the development of the program and the establishment of the office of Project Excellence.• Counseled and resolved several serious employee relations issues resulting in positive outcomes with a 100% employee return to work rate.• Implemented the HRIS and applicant tracking system which increased production, enhanced the delivery of services, and enhanced work flow efficiencies.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Create and implement programs to train and develop staff enabling employees to be in alignment with City's strategies, goals, policies, and procedures.• Continue to fully automate and implement Human Resources functions and manage recruitment solely through automation.• Continue to act as a Change agent while the City transforms into the City of the Future and embarks on each initiative of the visionary Playbook.

**HUMAN RESOURCES PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1270	HUMAN RESOURCES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1270	HUMAN RESOURCES						
5020.1000	Salaries - Regular	154,724	228,736	145,006	228,736	229,155	229,155
5040.1000	Part Time - Salaries	64,915	0	-633	0	0	0
5250.1620	Other Benefits - Longevity	355	355	355	355	710	710
5250.1630	Other Benefits - Sick Leave	985	1,981	1,980	1,981	3,348	3,348
5300.2010	Purch Svcs - Professional Svcs	53,889	32,940	30,104	32,940	36,059	34,000
5300.2016	Purch Svcs - Civil Service	36,013	40,000	5,516	20,000	38,500	38,500
5300.2017	Purch Svcs - Employment Testing	45,144	42,070	23,103	42,000	41,385	41,385
5300.2030	Purch Svcs - Consultants	129,599	0	0	0	0	0
5300.2040	Purch Svcs - Outside Svcs	1,483	1,450	408	1,200	1,450	1,450
5300.2055	Purch Svcs - Postage	613	700	371	700	700	700
5300.2060	Purch Svcs - Travel/Mileage	379	400	131	400	400	400
5300.2075	Purch Svcs - Training Courses	46	3,500	22	2,500	6,881	5,000
5300.2085	Purch Svcs - Subscriptions/Membership	262	300	190	245	300	300
5300.2090	Purch Svcs - Printing & Binding	396	400	0	400	400	400
5300.2095	Purch Svcs - Legal & Public Notices	1,729	5,333	2,108	3,496	5,000	4,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,494	1,584	1,584	1,584	1,589	1,589
5500.2420	Maintenance & Repair - Office Equipme	195	525	212	350	525	525
5600.2500	Materials & Supplies - Office	986	1,000	299	800	1,000	1,000
TOTAL		493,206	361,274	210,756	337,687	367,402	362,462

HUMAN RESOURCES

REVENUES

Dept #: 1270		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4240	Charges for Services - Civil Service Test Fees	13,185	5,000	0	5,000	5,000	5,000
SUBTOTAL CHARGES FOR SERVICES		13,185	5,000	0	5,000	5,000	5,000
GRAND TOTAL: HUMAN RESOURCES REVENUES		13,185	5,000	0	5,000	5,000	5,000

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF HUMAN RESOURCES	1		1	105,319	105,319
CHIEF EXAMINER	1		1	67,691	67,691
HUMAN RESOURCES ASSISTANT	1		1	56,145	56,145
TOTAL	3		3		229,155

FAIR RENT COMMISSION

Chairperson: Susan Mazzuco

PROPOSED BUDGET: 2016-2017

Dept. #: 1290

Statement of Mission:	The Fair Rent Commission (FRC) was created for the purpose of maintaining reasonable rental rates and eliminating excessive rental charges on residential properties.
Department Goals:	The FRC will investigate and act on complaints, inquiries and other communications concerning alleged excessive rental charges in housing accommodations in Danbury.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• There have been no rental increases, investigations or hearings held within the last fiscal year.• The FRC has been able to communicate and resolve complaints prior to conducting a formal commission hearing.• Minimal funds from fiscal year budget were utilized.• The FRC held a Landlord Breakfast in the fall of 2015 to request reasonable monthly rental charges and to consider homeless clients with housing vouchers.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• FRC will continue focusing on affordability and development of housing in the community and monitor/protect existing housing stock.• The general public will be provided information, education, direction and assistance on housing and rental issues.• FRC shall execute the Mayor's 10- Year Plan to End Homelessness by assisting local agencies in eliminating homelessness in the community.

FAIR RENT COMMISSION PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1290	FAIR RENT COMMISSION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1290	FAIR RENT COMMISSION						
5300.2010	Purch Svcs - Professional Svcs	0	50	0	50	50	50
5300.2055	Purch Svcs - Postage	0	150	0	150	150	100
5300.2080	Purch Svcs - Conferences	0	75	0	75	75	75
5600.2500	Materials & Supplies - Office	0	225	0	225	225	175
TOTAL		0	500	0	500	500	400

CANDLEWOOD LAKE AUTHORITY

Executive Director: Larry Marsicano

PROPOSED BUDGET: 2016-2017

Dept. #: 1310

<p>Statement of Mission:</p>	<p>CLA provides lake, shoreline and watershed management to foster the preservation and enhancement of the Lake’s multiple values (e.g. economic, environmental, quality-of-life) for the City of Danbury and the Towns of Brookfield, New Fairfield, New Milford and Sherman in cooperation with the State of Connecticut.</p>
<p>Department Goals:</p>	<p>The City of Danbury, as one of Candlewood Lake's 5 town members, shall continue monitoring and patrolling the lake. Additionally, the Authority's goal is to foster the preservation and enhancement of recreational, economic, scenic, public safety and environmental values of the Lake for the City of Danbury and the Towns of Brookfield, New Fairfield, New Milford and Sherman in cooperation with the State of Connecticut and Northeast Utilities.</p>
<p>Fiscal Year 2015-2016 Accomplishments:</p>	<ul style="list-style-type: none"> • Successfully applied for a permit, received bids, purchased, and planned the release of 3,800 units of grass carp for managing Eurasian Watermilfoil. • Negotiated a new MOA with the CT DEEP and provided ~1,500 on-the-water man-hours of lake patrol, and implemented our safety buoy program on the lake. • Reviewed local land use for CLA lake municipality regulations and compared those to local regulations in 2002. Recommendations are forthcoming.
<p>Major Objectives 2016-2017:</p>	<ul style="list-style-type: none"> • Put a management strategy in effect for Eurasian watermilfoil which negatively impacts boaters, residents and property values near the lake. • Renegotiate the MOA with the CT DEEP, provide ~2,000 man-hours of lake patrol and implement the CLA’s hazard and regulatory buoy program for safety. • Review land use regulations in the CLA towns since 2002 when CLA made recommendations on how to improve them and provide follow up.

**CANDLEWOOD LAKE AUTHORITY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1310	CANDLEWOOD LAKE AUTHORITY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1310	CANDLEWOOD LAKE AUTHORITY						
5875.3305	Memberships - Candlewood Lake Autho	61,646	74,636	55,977	74,636	76,800	76,800
TOTAL		61,646	74,636	55,977	74,636	76,800	76,800

PUBLIC BUILDINGS

Superintendent, Public Bldgs: Sean Hanley

PROPOSED BUDGET: 2016-2017

Dept. #: 1340

Statement of Mission:	Public Buildings is responsible for the maintenance and repair of public buildings, their related mechanical systems, the construction of municipal/school buildings for the efficient operation of government, education and public safety.
Department Goals:	Our goal is to provide facility services in an efficient and timely manner and continue the maintenance, construction and repair of municipal buildings in the City.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Installed centralized emergency generator for Public Buildings, Public Utilities, Highway and Tree Department at DPW Complex.• Removed outdated UST's at Airport Administration Buildings, Pembroke and Great Plain Schools and replaced with above ground tanks. Replaced roofs at Rogers Park School, South Street School, Hayestown School and King Street Intermediate.• Replaced remaining heat pump units at the Old Library and Welfare Dept. Replaced Old Library 1st floor carpeting.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Replace the roofs at Broadview Middle School and Mill Ridge Primary School.• Renovate Bear Mountain Cottage and Farrington Property Buildings and all out Buildings.• Renovate or replace Danbury Library elevator.• Replace chillers at Broadview Middle School and Rogers Park Middle School.

**PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1340	PUBLIC BUILDINGS						
5020.1000	Salaries - Regular	700,998	750,181	498,424	734,559	882,163	882,163
5030.1000	Overtime - Salaries	76,291	103,942	64,485	103,942	75,000	65,000
5040.1000	Part Time - Salaries	0	10,000	0	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	65	0
5250.1620	Other Benefits - Longevity	3,055	3,510	3,055	3,485	2,930	2,930
5250.1630	Other Benefits - Sick Leave	1,479	4,051	2,939	3,000	2,894	2,894
5250.1660	Other Benefits - Shoe Allowance	880	990	990	990	990	990
5300.2010	Purch Svcs - Professional Svcs	5,363	20,137	59	15,000	25,000	19,000
5300.2040	Purch Svcs - Outside Svcs	3,673	13,942	10,433	10,500	8,100	8,100
5300.2045	Purch Svcs - Communication Svcs	161,114	170,000	110,119	160,000	160,000	160,000
5300.2055	Purch Svcs - Postage	18	50	23	50	50	50
5300.2075	Purch Svcs - Training Courses	3,615	4,000	261	2,500	4,500	4,000
5300.2085	Purch Svcs - Subscriptions/Membership	1,445	2,000	1,370	1,500	2,100	2,000
5300.2100	Purch Svcs - Leased Equipment	783	0	0	0	783	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	11,842	12,556	12,556	12,556	12,599	12,599
5400.2300	Property Services - Cleaning Services	40,146	43,625	25,726	40,279	53,300	43,500
5400.2305	Property Services - Office Services	395	2,500	395	2,000	3,000	2,500
5500.2405	Maintenance & Repair - Buildings & Stru	63,573	40,199	21,932	40,000	50,000	40,000
5500.2420	Maintenance & Repair - Office Equipme	459	361	106	325	400	360
5500.2450	Maintenance & Repair - Fire Alarms	12,283	4,270	2,286	4,000	4,900	4,450
5600.2500	Materials & Supplies - Office	1,307	1,400	1,015	1,364	1,600	1,400

**PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		AMENDED EXPENDITURES		PROJECTED	PROPOSED	PROPOSED	
		ACTUAL	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2525	Materials & Supplies - Custodial	3,227	3,000	0	2,586	3,000	3,000
5600.2535	Materials & Supplies - Clothing/Dry Goo	2,714	3,500	1,780	2,000	3,500	1,500
5600.2540	Materials & Supplies - Electrical Service	6,699	9,000	4,149	7,078	7,900	7,900
5600.2545	Materials & Supplies - Heating Fuel	3,687	5,775	587	5,000	5,000	4,750
5600.2565	Materials & Supplies - Minor Supplies/H	2,834	3,705	159	3,000	3,800	3,000
5700.2700	Equipment - Office	650	0	0	0	1,500	0
5700.2730	Equipment - Garage & Shop	7,010	6,500	0	6,500	6,800	6,800
5700.2740	Equipment - Communication	1,125	3,500	1,846	3,500	3,500	3,500
5700.2750	Equipment - Safety	7,957	7,592	0	7,000	8,000	7,500
TOTAL		1,124,622	1,230,286	764,695	1,172,714	1,333,374	1,289,886
1350	CITY HALL BUILDING						
5020.1000	Salaries - Regular	52,000	45,000	29,322	42,403	54,891	54,892
5030.1000	Overtime - Salaries	1,922	10,200	308	309	3,200	3,200
5050.1140	Other Salaries - Other Earnings	0	1,430	0	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	5	0
5250.1620	Other Benefits - Longevity	355	355	355	355	455	455
5250.1630	Other Benefits - Sick Leave	803	974	625	625	0	0
5300.2040	Purch Svcs - Outside Svcs	5,021	6,280	4,513	4,898	21,500	6,280
5300.2045	Purch Svcs - Communication Svcs	357	900	0	0	1,000	750
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	414	439	439	439	440	440
5400.2300	Property Services - Cleaning Services	73,505	77,186	50,264	75,685	78,152	78,152
5400.2305	Property Services - Office Services	0	1,216	0	1,216	1,690	1,216

PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5500.2405	Maintenance & Repair - Buildings & Stru	102,040	83,472	44,175	66,828	75,000	75,000
5500.2450	Maintenance & Repair - Fire Alarms	2,644	2,910	996	2,239	3,000	3,000
5600.2525	Materials & Supplies - Custodial	231	0	0	0	2,000	1,000
5600.2540	Materials & Supplies - Electrical Service	136,068	135,600	95,498	135,600	140,000	140,000
5600.2545	Materials & Supplies - Heating Fuel	33,245	45,000	13,925	32,000	35,000	35,000
5700.2700	Equipment - Office	0	1,500	0	0	5,000	2,500
5700.2750	Equipment - Safety	0	150	0	0	255	150
TOTAL		408,605	412,612	240,420	362,597	421,589	402,035
1360	LIBRARY BUILDING						
5300.2040	Purch Svcs - Outside Svcs	4,721	1,600	1,067	1,122	21,800	21,800
5400.2300	Property Services - Cleaning Services	57,419	61,780	39,390	59,232	69,790	64,000
5400.2305	Property Services - Office Services	0	600	240	306	1,020	600
5500.2405	Maintenance & Repair - Buildings & Stru	42,234	43,100	23,524	38,958	25,000	25,000
5500.2450	Maintenance & Repair - Fire Alarms	1,186	2,330	951	1,501	2,645	2,000
5600.2525	Materials & Supplies - Custodial	476	0	0	0	3,000	1,000
5600.2540	Materials & Supplies - Electrical Service	87,792	108,000	57,961	91,604	98,000	98,000
5600.2545	Materials & Supplies - Heating Fuel	31,931	28,000	10,017	25,000	28,000	28,000
TOTAL		225,759	245,410	133,148	217,723	249,255	240,400
1371	POLICE STATION BUILDING - 375 MAIN						
5300.2040	Purch Svcs - Outside Svcs	59,681	43,150	25,807	33,856	86,500	43,150
5400.2300	Property Services - Cleaning Services	157,413	162,928	108,486	162,884	168,541	168,541
5400.2305	Property Services - Office Services	0	500	0	0	660	500

**PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5500.2405	Maintenance & Repair - Buildings & Stru	45,289	69,655	45,719	50,000	30,000	49,655
5500.2450	Maintenance & Repair - Fire Alarms	2,694	3,165	555	3,000	3,665	3,000
5600.2525	Materials & Supplies - Custodial	961	840	828	840	3,000	1,000
5600.2540	Materials & Supplies - Electrical Service	193,700	201,400	107,094	190,467	200,000	200,000
5600.2545	Materials & Supplies - Heating Fuel	48,266	50,000	22,045	45,000	49,000	47,500
TOTAL		508,005	531,638	310,534	486,047	541,366	513,346
1380	SENIOR CENTER BUILDING						
5300.2010	Purch Svcs - Professional Svcs	0	1,000	0	0	0	0
5400.2300	Property Services - Cleaning Services	13,749	15,000	9,418	14,197	15,740	15,740
5400.2305	Property Services - Office Services	0	360	0	0	600	360
5500.2405	Maintenance & Repair - Buildings & Stru	7,638	14,758	5,333	10,075	15,250	11,000
5500.2450	Maintenance & Repair - Fire Alarms	599	1,000	628	1,000	1,600	1,000
5600.2525	Materials & Supplies - Custodial	967	540	517	540	600	540
5600.2540	Materials & Supplies - Electrical Service	16,562	17,400	10,960	17,000	17,300	17,300
5600.2545	Materials & Supplies - Heating Fuel	7,116	9,800	2,879	5,571	7,700	7,200
5700.2795	Equipment - Other	0	0	0	0	8,500	5,000
TOTAL		46,630	59,858	29,734	48,383	67,290	58,140
1385	OLD JAIL BUILDING						
5400.2300	Property Services - Cleaning Services	8,555	9,232	5,834	9,200	10,173	9,600
5400.2305	Property Services - Office Services	0	270	0	0	420	270
5500.2405	Maintenance & Repair - Buildings & Stru	5,502	7,000	3,347	5,995	8,000	6,100
5500.2450	Maintenance & Repair - Fire Alarms	430	1,000	205	374	1,000	1,000

**PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2525	Materials & Supplies - Custodial	544	0	0	0	1,000	400
5600.2540	Materials & Supplies - Electrical Service	6,529	6,930	4,492	6,900	5,900	6,500
5600.2545	Materials & Supplies - Heating Fuel	6,863	7,000	3,017	6,433	6,600	6,600
TOTAL		28,423	31,432	16,895	28,902	33,093	30,470
1390	OLD LIBRARY BUILDING						
5300.2010	Purch Svcs - Professional Svcs	0	1,600	0	0	1,000	1,000
5400.2300	Property Services - Cleaning Services	9,537	10,078	6,484	9,793	10,700	10,500
5400.2305	Property Services - Office Services	0	300	0	0	580	300
5500.2405	Maintenance & Repair - Buildings & Stru	18,898	18,975	9,100	18,500	21,200	20,000
5500.2450	Maintenance & Repair - Fire Alarms	705	1,000	366	366	1,000	1,000
5600.2525	Materials & Supplies - Custodial	546	0	0	0	500	200
5600.2540	Materials & Supplies - Electrical Service	14,706	16,500	8,562	15,000	13,800	14,800
5600.2545	Materials & Supplies - Heating Fuel	5,122	5,500	2,168	4,824	5,200	5,000
TOTAL		49,514	53,953	26,679	48,483	53,980	52,800
1391	PARK BUILDING						
5300.2040	Purch Svcs - Outside Svcs	7,305	15,292	12,914	13,000	9,500	9,500
5400.2300	Property Services - Cleaning Services	9,153	10,100	6,516	10,096	11,005	10,000
5400.2305	Property Services - Office Services	0	500	160	160	3,000	500
5500.2405	Maintenance & Repair - Buildings & Stru	25,442	28,500	5,697	12,738	25,000	25,000
5500.2450	Maintenance & Repair - Fire Alarms	2,446	3,930	1,881	3,244	4,000	3,000
5600.2525	Materials & Supplies - Custodial	1,971	2,400	2,391	2,400	3,000	2,400
5600.2540	Materials & Supplies - Electrical Service	66,701	72,000	47,513	70,744	69,600	69,600

PUBLIC BUILDINGS PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
1340	PUBLIC BUILDINGS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2545	Materials & Supplies - Heating Fuel	29,442	29,000	10,805	29,000	28,000	28,000
TOTAL		142,461	161,722	87,877	141,382	153,105	148,000
3010	PUBLIC BUILDINGS - MAINTENANCE & REPAIR						
5250.1670	Other Benefits - Storm Meals	0	1,500	198	433	0	0
5300.2040	Purch Svcs - Outside Svcs	224,125	252,683	172,472	240,000	334,621	265,000
5300.2043	Purch Svcs - Storm Meals	1,581	0	0	0	3,000	0
5300.2100	Purch Svcs - Leased Equipment	0	0	0	0	85,000	0
5400.2305	Property Services - Office Services	1,280	5,000	480	2,500	11,800	5,000
5500.2405	Maintenance & Repair - Buildings & Stru	351,245	352,500	289,647	335,000	340,000	350,000
5500.2435	Maintenance & Repair - Sewage System	1,500	1,000	200	1,000	1,000	1,000
5500.2450	Maintenance & Repair - Fire Alarms	40,581	55,450	41,527	43,081	58,000	50,000
TOTAL		620,311	668,133	504,523	622,014	833,421	671,000

PUBLIC BUILDINGS

REVENUES

Dept #: 1340		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4260	Charges for Services - Electric Interruption	7,189	4,000	0	4,000	4,000	4,000
SUBTOTAL CHARGES FOR SERVICES		7,189	4,000	0	4,000	4,000	4,000
GRAND TOTAL: PUBLIC BUILDINGS REVENUES		7,189	4,000	0	4,000	4,000	4,000

PUBLIC BUILDINGS
TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
SUPERINTENDENT OF PUBLIC BUILDINGS	1		1	101,606	101,606
FOREMAN I - MAINTENANCE	1	-1	0	0	0
FOREMAN II	0	1	1	68,927	68,927
* SECRETARY/BOOKKEEPER	1		1	61,055	62,732
* LEAD MECHANIC	0	1	1	59,301	60,923
* MAINTENANCE MECHANIC III	9	-1	8	58,156 - 60,237	492,627
* CUSTODIAN	2		2	48,838	95,348
TOTAL	<u>14</u>		<u>14</u>		882,163

* Union Negotiated

POLICE DEPARTMENT

Chief of Police: Alan D. Baker

PROPOSED BUDGET: 2016-2017

Dept. #: 2000

Statement of Mission:	To provide an environment for the people of Danbury that is free from the fear of crime, where people can enjoy a high quality of life, and the entire community can prosper. The Danbury Police Department will deliver the best community oriented police services to the people of Danbury.
Department Goals:	The goal of the Danbury Police Department is to maintain involvement in the community both on and off duty and respond to its ever-changing needs. The Department's objective is to employ best practices in law enforcement, manage up, and break down the silos that often form in large government agencies. Additionally, with the collective efforts of the personnel in Records, Administration and Professional Standards, our employees consistently make Danbury the safest large city in Connecticut.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Through grant funding, upgraded internal building security camera system.• Conducted three (3) successful prescription drug “take back” days in conjunction with the Drug Enforcement Administration.• Contracted with a private sector vendor to provide non-arrest fingerprinting services in the lobby of the police station.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue pursuit of State of Connecticut accreditation.• Seek State of Connecticut funding to implement a body camera system for police officers.• Expand program of community outreach to local businesses on terrorism and active shooter topics.• Identify and pursue consolidation strategies with neighboring jurisdictions to create efficiencies and increase revenue.

POLICE DEPARTMENT

Chief of Police: Alan D. Baker

PROPOSED BUDGET: 2016-2017

Dept. #: 2000

PERFORMANCE MEASUREMENTS

Department Description:

The mission of the Danbury Police Department is to provide an environment for the people of Danbury that is free from the fear of crime, where people can enjoy a high quality of life, and the entire community can prosper.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Adult Arrests		1,961	1,548	1,504	1,441	1,750	1,800
Juvenile Arrests		263	345	269	173	200	250
Calls for Service	57,521	56,154	54,963	55,020	70,765	85,000	95,000
Part 1 Crimes	1,729	1,816	1,755	1,490	1,461	1,500	1,400
Traffic Accidents	3,462	3,407	3,773	4,430	4,602	4,000	3,500
Traffic Enforcement	6,980	4,937	5,724	6,365	6,189	6,000	6,000

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	Total Cost	General Fund Capital	SOURCE FOR FUNDS		Proposed Capital Budget FY 16/17	Balance
				Other St./Federal (Grant)	Existing Capital Budget		
Vehicle Replacement Program	Existing	\$2,580,000	\$140,000		\$1,480,000	\$140,000	\$960,000
Taser Replacement Program	Existing	\$341,022	\$35,000		\$65,000	\$35,000	\$241,022
ICOP Replacement Program	Existing	\$173,000	\$35,000		\$65,000	\$35,000	\$73,000
Patrol Equipment	Urgent	\$250,000		\$250,000		\$250,000	\$0

Sustainable Danbury:

The Danbury Police Department will continue to maintain its efficiency and high quality of service through training, technology, and transparency.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter VI, Section 6-2, "Administrative Departments" and Section 6-3, "Appointments of Officers, Employees of City" and Chapter VI, Section 6-9, "Police Department" in the City of Danbury Charter

Data Reference(s):

- Internal computer system

**POLICE DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2000	POLICE DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2000	POLICE DEPARTMENT						
5020.1000	Salaries - Regular	11,503,481	12,186,875	7,531,245	11,742,347	12,562,520	12,622,641
5020.4659	Salaries - Reimbursement of Expenditur	-61,344	0	-79,181	0	0	0
5030.1000	Overtime - Salaries	2,130,738	2,241,636	1,568,039	2,241,636	2,300,000	2,075,000
5040.1000	Part Time - Salaries	69,830	33,593	20,602	31,670	19,760	19,760
5040.1090	Part Time - Special Duty Police	2,393	16,325	83	3,502	5,129	5,130
5040.1095	Part Time - School Crossing Guards	185,240	249,280	144,400	249,280	278,838	228,000
5050.1140	Other Salaries - Other Earnings	0	41,440	0	0	3,983	3,983
5060.1150	Special Services - Special Services	1,210,512	0	950,947	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	-750	0	143,819	0
5250.1620	Other Benefits - Longevity	65,670	68,060	61,748	61,748	63,720	61,020
5250.1630	Other Benefits - Sick Leave	51,516	50,444	38,122	38,122	52,569	52,569
5250.1655	Other Benefits - Uniform Allowance	241,921	257,300	257,300	257,300	258,400	258,400
5250.1680	Other Benefits - Holiday - Police/Fire	509,918	548,500	519,185	524,122	574,871	569,546
5250.1690	Other Benefits - Educational Credits	80,387	77,000	65,480	77,000	77,000	77,000
5300.2010	Purch Svcs - Professional Svcs	375	2,000	270	783	500	500
5300.2040	Purch Svcs - Outside Svcs	49,404	41,984	24,545	40,000	51,884	48,000
5300.2045	Purch Svcs - Communication Svcs	45,481	53,100	28,844	50,085	47,300	47,300
5300.2050	Purch Svcs - Shipping	198	200	200	200	200	200
5300.2055	Purch Svcs - Postage	2,992	3,200	1,341	3,000	3,240	3,200
5300.2060	Purch Svcs - Travel/Mileage	1,390	2,000	1,183	1,500	1,000	1,000
5300.2075	Purch Svcs - Training Courses	31,149	31,500	15,640	31,500	33,650	33,000

**POLICE DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #: 2000	POLICE DEPARTMENT	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
5300.2085	Purch Svcs - Subscriptions/Membership	3,980	4,000	3,710	3,930	4,835	4,000
5300.2090	Purch Svcs - Printing & Binding	3,193	3,250	756	3,200	3,400	3,250
5300.2110	Purch Svcs - Police Evidence	18,003	20,000	6,681	18,000	20,000	20,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	245,328	260,111	260,111	260,111	260,993	261,422
5500.2420	Maintenance & Repair - Office Equipme	37,663	116,035	64,005	70,000	100,022	71,022
5500.2495	Maintenance & Repair - Other	45,864	37,508	130	36,000	47,825	47,508
5600.2500	Materials & Supplies - Office	23,615	27,184	16,157	26,500	26,345	26,000
5600.2535	Materials & Supplies - Clothing/Dry Goo	25,823	8,800	1,265	8,000	8,335	8,335
5600.2550	Materials & Supplies - Motor Fuel	257,826	275,000	144,397	250,000	255,000	240,000
5600.2565	Materials & Supplies - Minor Supplies/H	1,627	3,027	410	1,542	2,000	1,542
5600.2575	Materials & Supplies - Industrial Chemic	28,931	75,363	35,095	62,536	59,360	50,000
5600.2600	Materials & Supplies - K9 Purchase	0	0	0	0	13,400	13,400
5700.2700	Equipment - Office	599	1,000	294	1,000	1,000	1,000
5700.2720	Equipment - Automotive	0	0	0	0	10,000	0
5700.2740	Equipment - Communication	0	50,151	24,580	30,000	47,000	25,000
5700.2755	Equipment - Public Safety	5,000	5,000	421	2,649	5,000	5,000
5700.2795	Equipment - Other	6,642	5,500	2,630	5,500	5,500	5,500
5865.3108	Operating Transfer Out - To Special Rev	0	2,000	2,000	2,000	0	0
5870.	Contributions/Grants -	4,210	4,210	0	4,210	4,210	4,210
TOTAL		16,829,555	16,802,576	11,711,884	16,138,973	17,352,608	16,893,438

POLICE DEPARTMENT

REVENUES

Dept #: 2000		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2060	Licenses and Permits - Police - License & Permi	18,290	23,000	11,250	18,000	10,000	18,000
4200.2080	Licenses and Permits - Alarm Registrations	420	2,000	210	750	1,000	750
SUBTOTAL LICENCES & PERMITS		18,710	25,000	11,460	18,750	11,000	18,750
4400.4280	Charges for Services - Police Fingerprints	10,237	9,000	7,922	10,000	7,500	7,500
4400.4300	Charges for Services - Police Reports	10,881	8,000	12,879	10,000	10,000	10,000
4400.4320	Charges for Services - Police Special Services	1,304,368	0	1,307,360	0	0	0
4400.4425	Charges for Services - Spec Svcs Admin Charge	238,980	225,000	0	225,000	225,000	225,000
SUBTOTAL CHARGES FOR SERVICES		1,564,465	242,000	1,328,161	245,000	242,500	242,500
4510.5020	Fines & Penalties - Parking Violations	43,537	50,000	11,825	20,000	16,000	20,000
4510.5040	Fines & Penalties - Parking Violation Penalties	795	10,000	1,108	2,000	1,000	2,000
4510.5060	Fines & Penalties - State Court Fines	95,164	45,000	67,214	80,000	90,000	80,000
4510.5080	Fines & Penalties - False Alarm Fines	4,255	85,000	0	0	2,000	0
SUBTOTAL FINES & PENALTIES		143,750	190,000	80,147	102,000	109,000	102,000
GRAND TOTAL: POLICE DEPARTMENT REVENUES		1,726,926	457,000	1,419,768	365,750	362,500	363,250

POLICE DEPARTMENT

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
CHIEF OF POLICE	1		1	130,112	130,112
DEPUTY CHIEF	1		1	118,104	118,104
ADMINISTRATIVE SERVICES MANAGER	1		1	61,304	61,304
EXECUTIVE SECRETARY	1		1	62,641	62,641
* DETECTIVE CAPTAIN	1		1	8,258 - 107,302	110,253
* CAPTAIN	2		2	4,942 - 103,672	213,046
* DETECTIVE LIEUTENANT	3		3	91,180 - 98,608	303,960
* LIEUTENANT	8	-1	7	87,926 - 95,092	659,679
* DETECTIVE SERGEANT	2		2	84,180 - 89,713	184,360
* SERGEANT	22		22	81,514 - 86,871	1,924,210
* DETECTIVE POLICE OFFICER	20		20	66,307 - 80,439	1,653,023
* POLICE OFFICER	94	1	95	54,430 - 77,688	6,988,878
* (PF) CLERK TYPIST II	5		5	46,756	240,149
CHIEF OF STAFF				43,119	43,119
SALARY ADJUSTMENT FOR PARTIALLY FUNDED POSITI					(70,197)
TOTAL	<u>161</u>		<u>161</u>		12,622,641

* Union Negotiated

* Union Negotiated; (PF) Partially Funded

FIRE DEPARTMENT

Fire Chief: TJ Wiedl

PROPOSED BUDGET: 2016-2017

Dept. #: 2010

Statement of Mission:	<p>Our mission is to protect the safety of all citizens of the City against the risks of fire and other emergencies, natural or man-made. This is accomplished through dedicated education of the public, training of our personnel, and efficient rapid response of the resources of the department.</p>
Department Goals:	<p>As an all-hazard emergency response agency, the goal of the Danbury Fire Department is to provide for the safety and security of citizens and visitors to Danbury, with a primary focus providing the best possible customer service on every call. The Fire Department's objective is to remain prepared and educated through rigorous training and attending various educational forums throughout their career.</p>
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The classroom building at Fire Training School on Plumtrees Road has been completed.• Upgraded comm. system with more towers and awarded \$370,400 FEMA grant for mobile and portable radios.• Completed plans to refurbish aerial ladder truck.• Repairs completed as follows: a) New roof and building repairs at Engine #24; b) Replaced facade and painted building at Engine #23 c) Replaced gutters and repaired roof at Engine #26.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Replace two pumper trucks.• Add additional radio infrastructure upgrades including microwave transmitter/receivers.• Remodel the former 911 Dispatch Center at Headquarters.• Install gear extractors at outstations.

FIRE DEPARTMENT

Fire Chief: T.J. Wiedl

PROPOSED BUDGET: 2016-2017

Dept. #: 2010

PERFORMANCE MEASUREMENTS

Department Description:

The primary mission of the Danbury Fire Department is to protect the life, property, and environment of all citizens in the most efficient and safe manner possible. The department's goal is to reduce the incident of fire and accident through education, building inspections, and emergency response. The department handles thousands of emergency responses and face to face citizen interactions each year. The department prides itself in providing excellent customer service. Throughout the year, the department is proactive through our education sessions in the schools, our fire code enforcement inspections and pre-construction plan review process. Emergency responses and related activities complete the efforts to ensure our citizens and visitors to Danbury a safe and secure environment.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Emergency Responses	7,757	9,260	9,263	8,709	9,504	9,600	10,000
Fire Runs	3,449	4,366	4,093	4,383	4,124	4,400	4,800
Inspections Performed	5,006	7,083	6,382	4,099	5,954	6,200	7,000
Rescue Runs	4,310	4,894	5,170	4,878	5,380	5,700	6,000
Structure Fires	71	46	55	42	47	52	52
Training Hours	18,845	21,043	18,352	26,076	18,807	22,000	19,000

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	Total Cost	General Fund Capital	SOURCE FOR FUNDS		Proposed Capital Budget FY 16/17	Balance
				Amb., Animal, Water or Sewer Fund	Existing Capital Budget		
Fire Tools Replacement Program allocation	Existing	\$450,000	\$50,000		\$150,000	\$50,000	\$250,000
Classroom Training Bldg.	Existing	\$1,100,000		\$100,000	\$1,000,000	\$100,000	\$0
Turnout Gear	Existing	\$700,000	\$150,000		\$350,000	\$150,000	\$200,000
Volunteer Station Repairs	Urgent	\$375,000	\$25,000			\$25,000	\$350,000
HQ Remodel and Addition	Urgent	\$175,000			\$105,000		\$70,000

Sustainable Danbury:

Danbury Fire will provide 21st century level emergency response to evolving community needs through fire, medical, and rescue calls, and public education and code enforcement, by continually improving our services and efficiency through staff training, public outreach, and equipment, software, and technology upgrades.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or

- Chap. VI, Section 6-2, "Administrative Depts" and Section 6-3, "Appointments of Officers & Employees of City" & Chap. VI, Section 6-10, "Fire Department" in the Charter

Data Reference(s):

- Fire Department Logs

**FIRE DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2010	FIRE DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2010	FIRE DEPARTMENT						
5020.1000	Salaries - Regular	8,896,670	8,984,701	5,665,352	8,937,914	9,692,108	9,692,109
5020.4659	Salaries - Reimbursement of Expenditur	-9,437	0	-6,699	-9,552	0	0
5030.1000	Overtime - Salaries	1,340,941	1,316,219	849,718	1,316,219	791,732	784,000
5030.1100	Overtime - Volunteer Training	19,023	30,000	5,746	11,882	41,664	30,000
5030.4659	Overtime - Reimbursement of Expendit	-15,607	0	-3,485	-3,485	0	0
5050.1140	Other Salaries - Other Earnings	0	0	0	0	8,247	8,247
5060.1150	Special Services - Special Services	106,104	0	92,619	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	959	0
5250.1620	Other Benefits - Longevity	29,355	40,810	31,960	40,810	40,810	40,810
5250.1630	Other Benefits - Sick Leave	15,147	22,280	18,202	18,202	22,227	22,227
5250.1655	Other Benefits - Uniform Allowance	86,500	85,100	85,050	85,050	84,200	84,200
5250.1680	Other Benefits - Holiday - Police/Fire	560,574	559,778	554,011	556,419	578,291	578,291
5250.1690	Other Benefits - Educational Credits	114,388	141,600	92,030	101,675	143,850	143,850
5300.2010	Purch Svcs - Professional Svcs	40,045	47,550	14,889	45,000	47,550	47,550
5300.2040	Purch Svcs - Outside Svcs	851	7,500	69	4,000	1,100	1,100
5300.2045	Purch Svcs - Communication Svcs	27,373	36,000	17,245	36,000	14,124	14,124
5300.2055	Purch Svcs - Postage	681	600	376	600	1,050	600
5300.2075	Purch Svcs - Training Courses	41,163	60,000	9,574	50,000	87,325	75,000
5300.2080	Purch Svcs - Conferences	6,797	15,000	610	15,000	31,550	20,000
5300.2085	Purch Svcs - Subscriptions/Membership	3,192	3,500	1,200	2,580	4,615	3,500
5300.2090	Purch Svcs - Printing & Binding	1,049	2,100	986	1,630	1,375	1,100

**FIRE DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #: 2010	FIRE DEPARTMENT	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	114,429	121,324	121,324	121,324	121,737	121,737
5400.2300	Property Services - Cleaning Services	5,838	6,226	3,300	5,720	6,500	6,500
5400.2310	Property Services - Rental Real Estate	21,550	21,551	21,550	21,551	21,551	21,551
5500.2405	Maintenance & Repair - Buildings & Stru	54,971	50,500	35,636	50,500	52,400	52,400
5500.2406	Maintenance & Repair - Training School	12,346	20,254	8,323	19,114	26,610	26,610
5500.2415	Maintenance & Repair - Automotive Eq	63,051	65,126	35,193	64,288	69,000	65,000
5500.2420	Maintenance & Repair - Office Equipme	572	12,850	5,486	12,850	49,150	46,000
5500.2495	Maintenance & Repair - Other	12,183	40,000	4,783	40,000	60,825	50,000
5500.4659	Maintenance & Repair - Reimbursemen	-366	0	0	0	0	0
5600.2500	Materials & Supplies - Office	3,457	3,500	1,249	3,500	5,163	4,000
5600.2525	Materials & Supplies - Custodial	5,828	6,000	3,950	6,000	7,104	6,500
5600.2535	Materials & Supplies - Clothing/Dry Goo	91,284	66,315	20,600	33,315	20,810	20,810
5600.2540	Materials & Supplies - Electrical Service	88,293	95,000	53,908	89,978	95,000	95,000
5600.2545	Materials & Supplies - Heating Fuel	63,878	61,500	35,104	61,500	72,500	67,500
5600.2550	Materials & Supplies - Motor Fuel	97,007	100,000	58,849	100,000	100,000	95,000
5600.2555	Materials & Supplies - Lubrication	1,484	7,500	1,922	2,849	7,500	7,500
5600.2560	Materials & Supplies - Tires	17,317	20,000	10,770	18,551	20,000	20,000
5600.2575	Materials & Supplies - Industrial Chemic	1,573	1,500	1,006	1,500	4,400	4,400
5600.2695	Materials & Supplies - Miscellaneous	2,556	3,500	2,443	3,157	5,400	4,000
5600.4659	Materials & Supplies - Reimbursement o	-664	0	0	0	0	0
5700.2700	Equipment - Office	0	2,500	0	2,000	0	0
5700.2730	Equipment - Garage & Shop	364	2,000	614	2,000	4,650	2,000
5700.2735	Equipment - Blades & Chains	1,313	2,000	0	1,500	3,000	2,271

**FIRE DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2010	FIRE DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5700.2740	Equipment - Communication	5,260	60,000	2,881	35,000	12,350	12,350
5700.2755	Equipment - Public Safety	25,955	20,000	3,345	13,282	13,945	13,945
5700.2795	Equipment - Other	0	5,000	202	5,000	10,000	5,000
5870.3200	Contributions/Grants - Volunteer Fire	468,000	468,000	468,000	468,000	468,000	468,000
TOTAL		12,422,282	12,614,884	8,329,889	12,392,423	12,850,373	12,764,782
2015	DISPATCH						
5300.2010	Purch Svcs - Professional Svcs	50,550	750	0	0	15,000	15,000
5300.2011	Purch Svcs - Dispatch Center Staff	1,827,222	1,993,334	1,328,889	1,993,334	1,993,334	1,993,334
5300.2012	Purch Svcs - Public Safety Advocate	224,175	269,100	178,250	269,100	269,100	269,100
5300.2013	Purch Svcs - Dispatch Technical Support	86,075	93,900	62,600	93,900	93,900	93,900
5300.2045	Purch Svcs - Communication Svcs	0	65,451	59,011	65,451	112,711	77,814
5500.2420	Maintenance & Repair - Office Equipme	1,495	52,090	39,060	52,090	34,000	34,000
5700.2700	Equipment - Office	0	0	0	0	2,500	2,500
5700.2765	Equipment - Technology	365,324	18,889	1,991	18,889	7,500	7,500
TOTAL		2,554,841	2,493,514	1,669,800	2,492,764	2,528,045	2,493,148

FIRE DEPARTMENT

REVENUES

Dept #: 2010			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2080	Licenses and Permits - Alarm Registrations	70	0	0	0	0	0
4200.2100	Licenses and Permits - Fire - Permits&Reports	1,138	1,250	735	1,250	1,250	1,250
SUBTOTAL LICENCES & PERMITS		1,208	1,250	735	1,250	1,250	1,250
4400.4340	Charges for Services - Fire Department Service	2,568	4,200	2,477	3,750	4,200	3,750
4400.4360	Charges for Services - Fire Marshal Inspections	62,789	72,500	58,530	72,500	72,500	72,500
4400.4380	Charges for Services - Fire Marshal Plan Revie	42,315	47,500	25,900	47,500	47,500	47,500
4400.4400	Charges for Services - Fire Special Services	102,040	0	123,742	0	0	0
4400.4425	Charges for Services - Spec Svcs Admin Charge	18,007	14,000	0	14,000	14,000	14,000
SUBTOTAL CHARGES FOR SERVICES		227,719	138,200	210,649	137,750	138,200	137,750
4500.1005	Interfund Svc Rev - Provided for Ambulance Fu	0	200,000	0	50,000	50,000	50,000
SUBTOTAL INTERFUND SERVICES		0	200,000	0	50,000	50,000	50,000
GRAND TOTAL: FIRE DEPARTMENT REVENUES		228,927	339,450	211,384	189,000	189,450	189,000

FIRE DEPARTMENT
TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
FIRE CHIEF	1		1	129,737	129,737
ASSISTANT FIRE CHIEF	1		1	118,104	118,104
* DEPUTY CHIEF	4		4	100,567	413,332
* FIRE MARSHAL	1		1	6,435 - 100,567	103,333
* DRILL MASTER	1		1	6,435 - 100,567	103,333
* COMMUNICATIONS COORDINATOR	1		1	90,761	93,257
* EMS COORDINATOR	1		1	90,761	93,257
* DEPUTY FIRE MARSHAL	6		6	88,690 - 90,761	559,542
* SUPERINTENDENT OF APPARATUS	1		1	88,690 - 90,761	93,257
* CAPTAIN	4		4	88,690 - 90,761	370,900
* LIEUTENANT	24		24	76,594 - 83,373	2,048,637
* ASSISTANT MECHANIC	1		1	76,594 - 83,373	85,666
* FIREFIGHTER (reassigned from Dispatch)	6		6	74,544 - 81,142	486,852
* FIREFIGHTER	68		68	55,349 - 73,424	4,884,230
* SECRETARY/BOOKKEEPER	1		1	56,984	58,549
* SECRETARY	1		1	48,794	50,123
TOTAL	<u>122</u>		<u>122</u>		9,692,109

* Union Negotiated

BUILDING INSPECTOR

Building Official: Dave Newland

PROPOSED BUDGET: 2016-2017

Dept. #: 2020

Statement of Mission:	The Building Department is the agency, as per State statute, charged to enforce the State Building Codes in Danbury. Such building codes apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, demolition and removal of every building or structure or any appurtenances connected or attached to such buildings or structures.
Department Goals:	The Building Department is the agency that enforces the State Building Codes. This applies to the construction, alteration, replacement, repair, equipment installation, use and occupancy, demolition and removal of every building or structure or any appurtenances connected or attached to such buildings or structures.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Completed construction on Elan-Kennedy Flats housing project and a 15,000 sq. foot medical/office/retail bldg near Main St.• Completed 90 residential units at Abbey Woods, Rivington Hills, Rivington Mews, and Rivington Ridge at the Reserve.• Completed both the Victorian Meadows and Boa Plaza projects.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Inspect the new hotel with 114 rooms at 15 Milestone.• Inspect the residential developments at Mews, Hills, The Ridge, and The Villages at Rivington.• Ensure safety compliance at the classroom addition and renovations to Danbury High School.• Inspect the Town Line Commons, which is a 45-unit residential project on lower South Street.

**BUILDING INSPECTOR PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS						
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR	
2020	BUILDING INSPECTOR	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017	
2020	BUILDING INSPECTOR							
5020.1000	Salaries - Regular	488,840	517,534	321,831	505,004	542,027	542,027	
5030.1000	Overtime - Salaries	18,848	16,500	12,050	16,500	11,000	11,000	
5030.4659	Overtime - Reimbursement of Expendit	-14,108	0	-8,033	-9,918	0	0	
5040.1000	Part Time - Salaries	1,208	7,240	420	420	12,740	12,740	
5050.1140	Other Salaries - Other Earnings	0	11,455	0	0	0	0	
5250.1620	Other Benefits - Longevity	910	1,620	1,265	1,620	1,975	1,975	
5250.1630	Other Benefits - Sick Leave	4,471	6,250	3,651	3,651	5,382	5,382	
5300.2010	Purch Svcs - Professional Svcs	0	1,500	0	1,000	1,500	1,500	
5300.2040	Purch Svcs - Outside Svcs	15	2,500	0	2,000	2,500	2,500	
5300.2045	Purch Svcs - Communication Svcs	352	700	397	500	500	500	
5300.2055	Purch Svcs - Postage	223	400	87	216	400	400	
5300.2060	Purch Svcs - Travel/Mileage	1,047	1,400	370	1,000	1,400	1,400	
5300.2075	Purch Svcs - Training Courses	782	500	190	500	1,400	1,000	
5300.2080	Purch Svcs - Conferences	0	1,400	385	700	1,400	1,400	
5300.2085	Purch Svcs - Subscriptions/Membership	825	2,125	1,368	1,409	1,500	1,500	
5300.2090	Purch Svcs - Printing & Binding	115	1,600	268	1,000	1,600	1,000	
5300.2095	Purch Svcs - Legal & Public Notices	0	250	0	0	250	250	
5300.4659	Purch Svcs - Reimbursement of Expendi	-662	0	-217	-273	0	0	
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	9,616	10,196	10,196	10,196	10,231	10,231	
5500.2420	Maintenance & Repair - Office Equipme	79	1,092	538	1,070	1,080	1,080	
5600.2500	Materials & Supplies - Office	1,260	1,988	1,082	1,733	2,000	2,000	

**BUILDING INSPECTOR PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		AMENDED EXPENDITURES		PROJECTED	PROPOSED	PROPOSED	
		ACTUAL	BUDGET	EXPENDITURES	BY DEPT	BY MAYOR	
2020	BUILDING INSPECTOR	2014-2015	2015-2016	AS OF	2015-2016	2016-2017	2016-2017
5600.2565	Materials & Supplies - Minor Supplies/H	552	800	33	189	800	800
5700.2700	Equipment - Office	0	1,143	0	0	0	0
5700.2750	Equipment - Safety	772	800	0	800	800	800
TOTAL		515,146	588,993	345,880	539,317	600,485	599,485

REVENUES

Dept #: 2020		AMENDED		REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2120	Licenses and Permits - Building Department	1,991,313	2,675,000	1,093,081	2,000,000	2,175,000	2,175,000
SUBTOTAL LICENCES & PERMITS		1,991,313	2,675,000	1,093,081	2,000,000	2,175,000	2,175,000
GRAND TOTAL: BUILDING INSPECTOR REVENUES		1,991,313	2,675,000	1,093,081	2,000,000	2,175,000	2,175,000

BUILDING DEPARTMENT

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
BUILDING INSPECTOR	1		1	101,606	101,606
* (PF) ASSISTANT BUILDING INSPECTOR	6		6	56,628 - 74,081	420,810
* ELECTRICAL INSPECTOR	1		1	56,628	58,188
* CLERK TYPIST II	1		1	46,756	48,030
SALARY ADJUSTMENT FOR PARTIALLY FUNDED POSITI					(86,607)
TOTAL	<u>9</u>		<u>9</u>		542,027

* Union Negotiated
* Union Negotiated; (PF) Partially Funded

CIVIL PREPAREDNESS

Director: Paul Estefan

PROPOSED BUDGET: 2016-2017

Dept. #: 2030

Statement of Mission:	Develop emergency response plans and coordinate the City's emergency services in case of a disaster. The department, with input from local, state, and national agencies, will continue making strides in preparedness, and create a strong foundation for emergency management in our community.
Department Goals:	Our primary mission continues to be the development of plans, protocols, and procedures that assure the safety of our citizens. The department, with input from local, state, and national agencies, has made significant strides in preparedness, and has created a strong foundation for emergency management in our community.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• All Department Emergency Plans have been reviewed.• School Security Plans for the Board of Education has been completed.• A State of Connecticut Mobile Communications Vehicle has been acquired.• Regional Test of the Ham Operator's response to a major disaster was conducted.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• The Local Emergency Planning Committee to meet regarding Hazard Materials.• There will be participation in the State-wide disaster drill.• Ham operators will conduct a drill with the new digital repeater system to transmitting and receiving capabilities.• Training on the new Mobile Communications Vehicle.

**CIVIL PREPAREDNESS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2030	CIVIL PREPAREDNESS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2030	CIVIL PREPAREDNESS						
5300.2040	Purch Svcs - Outside Svcs	0	217	0	217	250	250
5300.2045	Purch Svcs - Communication Svcs	57,111	60,000	57,739	58,079	60,000	60,000
5300.2055	Purch Svcs - Postage	0	50	11	25	0	0
5500.2405	Maintenance & Repair - Buildings & Stru	9,402	9,345	5,159	9,345	9,345	9,345
5600.2500	Materials & Supplies - Office	782	883	498	883	900	900
5600.2540	Materials & Supplies - Electrical Service	2,490	2,300	1,948	2,300	2,300	2,300
5600.2545	Materials & Supplies - Heating Fuel	4,379	4,250	2,662	4,250	4,250	4,250
5700.2740	Equipment - Communication	2,689	0	0	0	0	0
5870.	Contributions/Grants -	50,000	75,000	75,000	75,000	125,000	125,000
TOTAL		126,853	152,045	143,015	150,099	202,045	202,045

CIVIL PREPAREDNESS

REVENUES

Dept #: 2030			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4300.3360	Intergovernmental Revenues - Civil Defense	0	41,403	0	41,403	41,403	41,403
SUBTOTAL INTERGOVERNMENTAL REVENUES		0	41,403	0	41,403	41,403	41,403
GRAND TOTAL: CIVIL PREPAREDNESS REVENUES		0	41,403	0	41,403	41,403	41,403

CONSUMER PROTECTION

Chief of Staff: Dean Esposito

PROPOSED BUDGET: 2016-2017

Dept. #: 2050

Statement of Mission:	Consumer Protection's mission is to ensure that consumers are protected through a comprehensive program of weights and measures inspection and licensing.
Department Goals:	In accordance with the provisions of section 43-6 of the Connecticut General Statutes, there shall be a sealer of weights and measures appointed by the Mayor. The sealer of weights and measures shall perform the same duties and have the same powers within the City of Danbury as are vested in the commissioner of weights and measures for the State except those powers and duties exempted and reserved to the commissioner of weights and measures by regulation promulgated under the provisions of section 43-3 of the Connecticut General Statutes.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Collaboration with State inspectors yielded in getting all large scales and oil truck meters inspected in Danbury.• Consumer Protection worked with the State D.C.P on inspection of Taxi Cabs.• Collection of registration fees were increased.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to register, license, and inspect all known local weighing and measuring devices.• Continue to respond to all complaints and concerns directed to D.C.P office.• Arrange to have the State office of Consumer Protection bill directly for all State inspected locations in the city of Danbury.

**CONSUMER PROTECTION PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS						
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR	
2050	CONSUMER PROTECTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017	
2050	CONSUMER PROTECTION							
5020.1000	Salaries - Regular	48,666	37,960	22,880	22,881	0	0	
5040.1000	Part Time - Salaries	0	0	0	0	19,760	19,760	
5250.1630	Other Benefits - Sick Leave	0	2	1	1	0	0	
5300.2040	Purch Svcs - Outside Svcs	83	300	0	150	300	300	
5300.2055	Purch Svcs - Postage	102	200	91	150	200	200	
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	495	525	525	525	527	527	
5600.2500	Materials & Supplies - Office	112	200	0	100	200	200	
5600.2535	Materials & Supplies - Clothing/Dry Goo	299	300	0	150	300	300	
TOTAL		49,757	39,487	23,497	23,957	21,287	21,287	

CONSUMER PROTECTION

REVENUES

Dept #: 2050		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4480	Charges for Services - Consumer Protection	37,946	40,500	40,355	40,355	40,500	40,500
SUBTOTAL CHARGES FOR SERVICES		37,946	40,500	40,355	40,355	40,500	40,500
GRAND TOTAL: CONSUMER PROTECTION REVENUES		37,946	40,500	40,355	40,355	40,500	40,500

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
WEIGHTS & MEASURES INSPECTOR		-0.5		0	0
TOTAL					0

UNIFIED NEIGHBORHOOD INSPECTION TEAM (UNIT)

UNIT Coordinator: Shawn Stillman

PROPOSED BUDGET: 2016-2017

Dept. #: 2060

Statement of Mission:	The UNIT is a unique code enforcement team that coordinates the City's response to neighborhood complaints and quality of life issues. This departments main objective is to maintain, preserve and improve Danbury's neighborhoods.
Department Goals:	The main goal and top priority of UNIT is to preserve the quality and character of Danbury's neighborhoods. This goal continues to be achieved by employing the objective of focusing on blight remediation, code compliance, safety and quality of life issues.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none"> • Responded to 1100+ quality of life issues ranging from blighted properties/structures, illegal/unsafe apartments, and unregistered/inoperable vehicles. • Issued 100+ Exterior and Structural Blight Orders to property owners. The impact of these orders has led to positive community improvements. • Approximately 30% of UNIT activity was the result of proactive code enforcement, resulting in a cleaner and safer community.
Major Objectives 2016-2017:	<ul style="list-style-type: none"> • Continue working with additional municipal and state agencies, as well as private organizations to address downtown concerns. • Expand enforcement of remediating blighted properties to include commercial and vacant locations. • Remain vigilant in eliminating graffiti from public and private property, as well as to investigate and prosecute offenders.

UNIFIED NEIGHBORHOOD INSPECTION TEAM (UNIT)

UNIT Coordinator: Shawn Stillman

PROPOSED BUDGET: 2016-2017

Dept. #: 2060

PERFORMANCE MEASUREMENTS

Department Description:

The Unified Neighborhood Inspection Team (UNIT) has become the State's model in combating Health, Housing, Zoning, Police and Fire code violations. The UNIT is responsible for coordinating various relevant City departments in resolving various neighborhood concerns ranging from illegal dumping, blight, parking violations, neighborhood nuisances and overcrowded, unsafe living conditions. The team focuses on blight remediation, code compliance, safety and quality of life issues and strives to enhance Danbury's position as a premier place to live, work, and raise a family.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Exterior Blight Orders/Warnings				32	139	105	100
Miscellaneous	250	241	335	163	151	245	250
Property Cleanup/Blight	396	396	381	406	391	421	400
Unsafe Living Conditions	83	83	48	150	77	76	70
Vehicle Violations	456	401	322	216	206	290	250
Totals:	1,185	1,121	1,086	967	964	1,137	1,070

Sustainable Danbury:

The UNIT performs the most with the least and will continue to do so. With above average response time, effective follow up, and excellent customer service, our department works passionately to preserve and improve the quality of life in Danbury.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 Danbury Code of Ordinances: 19-75 through 19-78 , 10-91 through 10-106, 12-33

Data Reference(s):

- UNIT Records

**UNIFIED NEIGHBORHOOD INSPECTION TEAM (UNIT) PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2060	UNIFIED NEIGHBORHOOD INSPECTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2060	UNIFIED NEIGHBORHOOD INSPECTION TEAM (UNIT)						
5020.1000	Salaries - Regular	163,533	172,082	104,436	164,553	229,277	229,277
5030.1000	Overtime - Salaries	0	1,000	431	432	1,500	1,000
5050.1140	Other Salaries - Other Earnings	0	1,252	0	0	0	0
5250.1620	Other Benefits - Longevity	0	0	0	0	355	355
5250.1630	Other Benefits - Sick Leave	3,221	2,127	2,127	2,127	2,968	2,968
5300.2045	Purch Svcs - Communication Svcs	1,762	1,740	1,066	1,740	2,300	2,300
5300.2055	Purch Svcs - Postage	1	512	14	200	500	500
5300.2075	Purch Svcs - Training Courses	0	300	0	300	300	300
5350.2215	Interfund Svc Exp - Wrks Comp Svcs	2,924	3,100	3,100	3,100	3,111	3,111
5600.2500	Materials & Supplies - Office	509	750	85	500	1,250	750
5600.2535	Materials & Supplies - Clothing/Dry Goo	195	480	135	480	500	450
5600.2695	Materials & Supplies - Miscellaneous	339	900	230	900	1,500	750
5700.2700	Equipment - Office	0	500	0	0	500	500
TOTAL		172,484	184,743	111,624	174,332	244,061	242,261

UNIFIED NEIGHBORHOOD INSPECTION TEAM (UNIT)

REVENUES

Dept #: 2060			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4510.5180	Fines & Penalties - Blight Fees	1,400	0	0	0	0	0
4510.5185	Fines & Penalties - Abandoned Carts - Ord 12-3	820	0	300	500	500	500
SUBTOTAL FINES & PENALTIES		2,220	0	300	500	500	500
GRAND TOTAL: UNIFIED NEIGHBORHOOD INSPECTION TEAM (U		2,220	0	300	500	500	500

UNIT

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
UNIT COORDINATOR	1		1	66,587	66,587
DOWNTOWN INSPECTOR	1		1	63,474	63,474
CITY CENTER LIASION	0	1	1	51,186	51,186
* PUBLIC SERVICE REPRESENTATIVE	1		1	46,756	48,030
TOTAL	<u>3</u>		<u>4</u>		229,277

* Union Negotiated

AIRPORT

Airport Administrator: Paul Estefan

PROPOSED BUDGET: 2016-2017

Dept. #: 2070

Statement of Mission:	Airport staff has the responsibility to run a safe and efficient airport at all times. Staff is under the direction of the airport administrator to plow snow, cut grass, repair runway, taxiway lighting systems (including bulb replacement) and ensure grounds are clear of all foreign objects, especially on the runways and taxiways.
Department Goals:	The goal of the Airport is to oversee the standards for lease and/or use of the municipal airport, and the current and future planning of the field. The Aviation Commission also issues permits and works closely with the Airport Administrator.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The Airport Master Plan Update is proceeding as scheduled.• The application for the Snow Removal Vehicle and Plow is completed.• Trees have been cleared on current easements.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete the Airport Master Plan Update.• Complete the Acquisition of the Snow Removal Vehicle with Plow.• Apply for Federal Grants for the remaining portions of Taxiway Charlie and Bravo.• Acquire additional land easements for tree clearing or trimming as required by the FAA.

AIRPORT

Airport Administrator: Paul Estefan

PROPOSED BUDGET: 2016-2017

Dept. #: 2070

PERFORMANCE MEASUREMENTS

Department Description:

The Danbury Municipal Airport is a regional Reliever Airport providing essential aviation services to Western Connecticut and Eastern New York. The airport sits on approximately 250 acres of property. The airport is comprised mostly of local owners and employees, who service maintain aircraft, offer flight instruction, provide commercial operations, charter and tie-down leases. Danbury frequently sees aircraft, business travelers, deliveries and visitors from around the country. This operation is a self-funded operation, and has an estimated economic impact of \$40-\$50 million dollars as of 2013. The Danbury Airport is a magnet for the kinds of growth and investment that will continue adding value to the City of Danbury.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Number of runways	2	2	2	2	2	2	2
Number of flights in	38,772	33,868	33,064	33,763	35,000	34,000	34,000
Number of flights out	38,772	33,868	33,064	33,763	35,000	34,000	34,000

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	TOTAL COST	General Fund Capital	SOURCE FOR FUNDS		Proposed Capital Budget	Balance
				Other St./Federal (Grant)	Existing Capital Budget		
Runway 8 Easement Acquisitions	Urgent	\$ 951,775	-	\$ 928,000	\$ 23,775	\$ 928,000	-

Sustainable Danbury:

Continue providing an additional transportation alternative to the Greater Danbury area.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- State of Connecticut operating License, Federal Aviation Administration and State of Connecticut resolution creating the Airport Commission

Data Reference(s):

- Federal Aviation Air Traffic Control Tower data used for the number of flights in and out.

**AIRPORT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS						
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR	
2070	AIRPORT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017	
2070	AIRPORT							
5020.1000	Salaries - Regular	327,497	346,342	224,008	346,341	337,917	341,357	
5030.1000	Overtime - Salaries	9,531	10,000	5,876	5,876	10,000	10,000	
5040.1000	Part Time - Salaries	7,059	4,000	2,538	2,539	5,760	5,760	
5040.1090	Part Time - Special Duty Police	53,045	54,000	33,472	51,167	62,229	56,000	
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	769	0	
5250.1620	Other Benefits - Longevity	1,240	1,695	1,595	1,695	1,925	1,925	
5250.1630	Other Benefits - Sick Leave	4,056	4,202	4,201	4,202	4,317	4,317	
5250.1660	Other Benefits - Shoe Allowance	220	220	220	220	220	220	
5250.1670	Other Benefits - Storm Meals	1,000	1,100	1,100	1,100	1,100	1,100	
5300.2040	Purch Svcs - Outside Svcs	10,224	9,650	4,076	8,659	9,650	9,650	
5300.2045	Purch Svcs - Communication Svcs	2,265	2,450	1,027	1,843	2,450	2,450	
5300.2055	Purch Svcs - Postage	1,032	1,000	783	1,000	1,000	1,000	
5300.2060	Purch Svcs - Travel/Mileage	0	1,500	953	1,360	1,500	1,500	
5300.2080	Purch Svcs - Conferences	276	0	0	0	0	0	
5300.2085	Purch Svcs - Subscriptions/Membership	2,300	2,500	2,500	2,500	2,500	2,500	
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	6,382	6,767	6,767	6,767	6,790	6,790	
5500.2405	Maintenance & Repair - Buildings & Stru	7,213	7,000	1,258	7,000	7,000	7,000	
5500.2415	Maintenance & Repair - Automotive Eq	2,734	0	0	0	2,500	0	
5500.2420	Maintenance & Repair - Office Equipme	278	725	211	700	725	725	
5500.2440	Maintenance & Repair - Airport Field	19,436	24,800	18,900	24,000	25,000	25,000	
5500.2495	Maintenance & Repair - Other	624	1,000	101	1,000	1,000	1,000	

AIRPORT PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2070	AIRPORT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5500.4659	Maintenance & Repair - Reimbursemen	0	0	-3,870	0	0	0
5600.2500	Materials & Supplies - Office	530	700	0	190	700	700
5600.2535	Materials & Supplies - Clothing/Dry Goo	572	623	341	602	625	625
5600.2540	Materials & Supplies - Electrical Service	34,266	38,500	21,274	36,844	38,500	38,500
5600.2545	Materials & Supplies - Heating Fuel	20,257	20,000	7,055	20,000	20,000	19,000
5600.2550	Materials & Supplies - Motor Fuel	16,233	15,000	2,673	15,000	15,000	14,000
5600.2575	Materials & Supplies - Industrial Chemic	535	1,100	265	1,000	1,100	1,100
5600.2595	Materials & Supplies - Airport	139	500	0	0	500	500
5700.2725	Equipment - Road Construction & Maint	2,920	2,900	2,308	2,308	0	0
5700.2740	Equipment - Communication	0	500	0	0	500	500
5700.2750	Equipment - Safety	350	350	0	350	350	350
5700.2795	Equipment - Other	3,467	750	566	750	750	750
8030.	Bad Debt Expense -	5,610	0	0	0	0	0
TOTAL		541,291	559,874	340,200	545,013	562,377	554,319

AIRPORT

REVENUES

Dept #: 2070			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4500	Charges for Services - Aircraft Registrations	53,960	55,290	33,250	55,290	55,290	55,290
4400.4522	Charges for Services - Fuel Flows	71,680	65,000	39,456	65,000	65,000	65,000
4400.4524	Charges for Services - FBO Permits	118,563	117,750	81,530	117,750	110,250	110,250
SUBTOTAL CHARGES FOR SERVICES		244,203	238,040	154,235	238,040	230,540	230,540
4620.1330	Rents - FBO Leases	106,454	74,774	110,309	100,000	74,774	90,000
4620.1332	Rents - Outside Leases	297,471	300,276	385,994	330,000	330,880	328,000
4620.1334	Rents - Tie Downs	23,210	22,440	12,870	22,440	22,440	22,440
SUBTOTAL RENTS		427,135	397,490	509,173	452,440	428,094	440,440
GRAND TOTAL: AIRPORT REVENUES		671,337	635,530	663,409	690,480	658,634	670,980

AIRPORT

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
AIRPORT ADMINISTRATOR & DIRECTOR OF CIVIL PREP	1		1	96,374	96,374
* ASSISTANT AIRPORT ADMINISTRATOR	1		1	67,140	68,978
* SECRETARY	1		1	60,970	62,645
* AIRPORT EQUIPMENT OPERATOR III	1		1	56,160	57,699
* AIRPORT EQUIPMENT OPERATOR II	1		1	54,163	55,661
TOTAL	<u>5</u>		<u>5</u>		341,357
* Union Negotiated					

HART

CEO: Eric Bergstraesser

PROPOSED BUDGET: 2016-2017

Dept. #: 2080

Statement of Mission:	To serve the mobility needs of the residents of the Housatonic Region in a safe, reliable, clean, effective and efficient manner, consistent with the fiscal framework outlined by Federal, State, and Local governments.
Department Goals:	HART is the provider of public transportation for Danbury, Connecticut and surrounding communities throughout Danbury and the surrounding towns including Bethel, Brookfield, New Fairfield, New Milford, Newtown, Redding, Roxbury, and Ridgefield. HART shall continue its fixed routes, commuter connection lines, and bus to rail services.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Placed 12 new 35' transit buses in service.• Ordered 5 replacement transit buses.• Completed UPass program with NVCC.• Completed analysis of Danbury-Norwalk regional bus route.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Purchase 5 replacement SweetHART buses.• Complete analysis of SweetHART.• Improve running time of CityBus system• Complete mobile-friendly website upgrade including Google Transit.

**HART PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
2080	HART	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2080	HART						
5870.	Contributions/Grants -	733,080	733,080	514,310	729,887	730,410	730,410
TOTAL		733,080	733,080	514,310	729,887	730,410	730,410

REVENUES

Dept #: 2080		ACTUAL	AMENDED BUDGET	REVENUE AS OF	PROJECTED REVENUE	PROPOSED BY DEPT	PROPOSED BY MAYOR
REVENUE CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4540	Charges for Services - Housatonic Area Reg Tra	105,742	97,500	93,680	93,680	93,680	93,680
SUBTOTAL CHARGES FOR SERVICES		105,742	97,500	93,680	93,680	93,680	93,680
GRAND TOTAL: HART REVENUES		105,742	97,500	93,680	93,680	93,680	93,680

DIRECTOR OF PUBLIC WORKS

Dir. of Public Works: Antonio Iadarola, P.E.

PROPOSED BUDGET: 2016-2017

Dept. #: 3000

Statement of Mission:	To administrate and assist Public Works Department Divisions in the development of capital and other construction projects, maintenance of existing City roads, sidewalks, parks, public buildings, equipment and to assist the Public Utilities Division in providing safe drinking water to the public and to properly treat sewage and septic water.
Department Goals:	The goal of the Department of Public Works is to maintain the infrastructure of the City of Danbury by way of its many divisions, which ultimately provide for the core of the services residents and taxpayers receive. The Public Works Department's objectives to achieve these goals entails maintaining all public buildings, schools, parks, beaches, playgrounds and school grounds and right-of-way grass islands, roads, bridges and decorative lights downtown.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Successfully secured \$53.5K funding authorization for DHS Addition and Renovations Project.• Hired two architectural firms and construction manager for the design and construction of the DHS Addition and Renovations Project.• Completed the reconstruction of the Crosby Street Bridge.• Completed Phases I and II of the Danbury Road Bond 2020.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete next three phases of paving from the Danbury Road Bond 2020.• Manage design and implement construction of DHS Addition and Renovation Project.• Work with new management staff in various divisions for smooth transition and to institute changes as needed.• Manage all programs for each Public Works Division.

PUBLIC WORKS

Director of Public Works: Antonio Iadarola

PROPOSED BUDGET: 2016-2017

Dept. #: 3000

PERFORMANCE MEASUREMENTS

Department Description:

Danbury's Public Works Department is comprised of several divisions, which ultimately provide the core of the services that the residents and taxpayers receive. These divisions include Engineering, Public Buildings, Public Utilities, Construction Services and the Public Services Division, which consists of Parks Maintenance, Highway, Forestry and Vehicle Maintenance. Together, these divisions make up one of the most diversified Public Works Departments in the State of Connecticut with a work force totaling 146 employees.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Street Lights	2,864	2,886	2,890	2,898	2,905	2,915	2,925
# of Traffic Lights	-	4	-	2	2	2	2
# Miles of Roads	242	242	242	242	242	242	242
# Roads Paved	14	17	21	27	32	38	40
# of Tons of Sand	4,326	3,452	5,540	8,900	5,076	-	-
# of Tons of Salt	6,453	515	3,001	6,502	8,219	10,000	10,000
# Lane Lines Marked/Painted in Miles	20	25	24	50	54	56	60

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	Priority	Total Cost	SOURCE FOR FUNDS							Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)	Existing Capital Budget		
Construction Svcs: Playground Equip. and Safety Improvements at City Parks, Schools, Open Space Bond	Existing	\$450,000		\$150,000	\$0	\$0	\$0		\$150,000	\$150,000	\$150,000
Equipment Maint.: Dump Body Replacement Program	Existing	\$480,000	\$80,000	\$0	\$0	\$0	\$0		\$80,000	\$80,000	\$320,000
Forestry: Tree Removal in Public Rights of Way	Existing	\$1,000,000	\$25,000	\$0	\$0	\$0	\$0		\$300,000	\$25,000	\$675,000
Engineering: Various Repair and Replacement Projects	Existing/ Urgent	\$9,575,000	\$125,000	\$300,000	\$600,000	\$345,000	\$525,000		\$2,775,000	\$1,895,000	\$4,905,000
Highway: Various Highway, Paving, Drainage Projects	Existing	\$40,795,400	\$0	\$5,535,000	\$575,000	\$100,000	\$0	\$1,000,000*	\$21,460,400	\$7,210,000	\$12,125,000
Public Buildings: Various Structural Repair/Replacements	Existing/ Urgent	\$3,765,000	\$131,922	\$0	\$275,000	\$62,000	\$0	\$0	\$751,000	\$468,922	\$2,545,078

* State Municipal Aid Funding

Sustainable Danbury:

Through training and active involvement in the Public Works Industry, the Director will continuously evaluate how we do business and perform our work to look for cost saving measures and will continue to encourage a teamwork approach among Divisions to partner and support each other to accomplish projects.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-7, "Department of Public Works" and Chapter VI, Section 6-15, "Official Bonds", in the City of Danbury Charter

Data Reference(s):

- City Charter
 - Engineering and Highway Divisions

**DIRECTOR OF PUBLIC WORKS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3000	DIRECTOR OF PUBLIC WORKS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3000	DIRECTOR OF PUBLIC WORKS						
5020.1000	Salaries - Regular	214,222	221,021	140,194	221,021	222,886	222,886
5030.1000	Overtime - Salaries	4,776	1,156	634	1,156	1,156	1,156
5250.1620	Other Benefits - Longevity	455	455	455	455	810	810
5250.1630	Other Benefits - Sick Leave	4,029	4,405	4,140	4,141	4,253	4,253
5300.2010	Purch Svcs - Professional Svcs	0	2,500	0	0	2,500	2,500
5300.2045	Purch Svcs - Communication Svcs	0	1,000	0	0	1,000	1,000
5300.2055	Purch Svcs - Postage	16	150	44	132	150	150
5300.2060	Purch Svcs - Travel/Mileage	10	50	10	50	50	50
5300.2075	Purch Svcs - Training Courses	846	1,650	739	1,204	1,650	1,650
5300.2080	Purch Svcs - Conferences	60	0	0	0	920	920
5300.2085	Purch Svcs - Subscriptions/Membership	664	920	335	635	920	920
5300.2095	Purch Svcs - Legal & Public Notices	654	0	0	0	0	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,426	4,693	4,693	4,693	4,709	4,709
5600.2500	Materials & Supplies - Office	961	1,600	556	750	1,600	1,600
5600.2565	Materials & Supplies - Minor Supplies/H	0	500	183	500	500	500
5700.2700	Equipment - Office	0	500	10	500	500	500
5700.2750	Equipment - Safety	441	500	95	500	500	500
TOTAL		231,560	241,100	152,087	235,737	244,104	244,104

DIRECTOR OF PUBLIC WORKS

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF PUBLIC WORKS	1		1	160,154	160,154
* PUBLIC WORKS COORDINATOR	1		1	61,055	62,732
TOTAL	<u>2</u>		<u>2</u>		222,886

* Union Negotiated

HIGHWAYS

Superintendent of Public Svcs.: Tim Nolan

PROPOSED BUDGET: 2016-2017

Dept. #: 3001

Statement of Mission:	The Highway Department maintains the City's roadway system that assures the safety and well-being of the traveling public, while providing excellent public services in a responsive, efficient and cost effective manner.
Department Goals:	The core objective of the Highway Department is to maintain the safety of citizens by actively maintaining public right of ways. A considerable amount of time is devoted to performing routine maintenance which includes filling potholes and other road repairs, road sweeping and storm drain cleaning to prevent drainage problems.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Nineteen (19) roads were milled and resurfaced, totaling over 6.5 miles, with 9,000 linear feet of 6" curb installed.• 260 linear feet of drainage pipe was replaced, including 186 catch basin renovations, and 300 linear feet of open drainage culvert re-establishment.• Made the transition to salt use only ice and snow fighting for our winter storm event operations.• Swept clean over 240 miles of roads.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Repair and install storm water drainage systems to correct known icing and flooding conditions, as well as replacing aging infrastructures.• Continue the milling, reclaiming, and resurfacing of our paved city streets.• Maintain safe roadway conditions during winter storm events.

HIGHWAYS PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3001	HIGHWAYS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3001	HIGHWAYS						
5020.1000	Salaries - Regular	2,063,567	2,270,613	1,429,632	2,216,721	2,431,230	2,449,618
5030.1000	Overtime - Salaries	194,599	95,000	67,261	68,210	94,816	94,816
5030.4659	Overtime - Reimbursement of Expendit	-843	0	0	0	0	0
5040.1000	Part Time - Salaries	93,566	140,600	41,520	111,374	131,404	106,405
5050.1140	Other Salaries - Other Earnings	0	68,161	0	0	13,000	13,000
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	222	0
5250.1620	Other Benefits - Longevity	9,075	12,015	9,740	12,015	11,615	11,615
5250.1630	Other Benefits - Sick Leave	3,844	4,472	2,234	2,234	5,782	5,782
5250.1660	Other Benefits - Shoe Allowance	4,180	4,620	4,180	4,180	4,290	4,290
5250.1670	Other Benefits - Storm Meals	16,046	19,500	18,460	19,500	21,450	21,450
5300.2010	Purch Svcs - Professional Svcs	809	1,600	1,398	1,500	2,400	2,400
5300.2040	Purch Svcs - Outside Svcs	10,264	7,250	6,067	7,200	7,250	7,250
5300.2043	Purch Svcs - Storm Meals	0	0	0	0	3,300	0
5300.2045	Purch Svcs - Communication Svcs	2,318	3,000	1,444	2,570	2,400	2,400
5300.2055	Purch Svcs - Postage	43	50	19	50	50	50
5300.2075	Purch Svcs - Training Courses	600	6,650	5,825	6,575	4,670	3,325
5300.2090	Purch Svcs - Printing & Binding	0	150	101	150	600	150
5300.2100	Purch Svcs - Leased Equipment	6,448	11,000	5,526	11,000	6,000	6,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	40,147	42,566	42,566	42,566	42,711	42,711
5500.2405	Maintenance & Repair - Buildings & Stru	5,586	8,700	7,577	8,500	8,500	8,500
5500.2420	Maintenance & Repair - Office Equipme	15	1,515	1,133	1,500	20	215

HIGHWAYS PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3001	HIGHWAYS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5500.2425	Maintenance & Repair - Tools & Instrum	341	700	412	700	600	600
5500.2430	Maintenance & Repair - Highways/Curb	43,675	80,000	52,909	70,592	80,000	80,000
5500.4659	Maintenance & Repair - Reimbursemen	-134	0	-2,635	-2,635	0	0
5600.2500	Materials & Supplies - Office	1,497	1,500	1,320	1,500	1,100	1,100
5600.2525	Materials & Supplies - Custodial	1,758	1,850	1,283	1,800	1,300	1,300
5600.2535	Materials & Supplies - Clothing/Dry Goo	802	1,200	1,173	1,200	1,140	1,140
5600.2540	Materials & Supplies - Electrical Service	13,349	17,000	8,630	14,000	14,000	14,000
5600.2545	Materials & Supplies - Heating Fuel	33,863	38,000	14,257	31,863	34,000	34,000
5600.2565	Materials & Supplies - Minor Supplies/H	6,851	7,250	5,268	6,113	6,330	6,330
5600.2570	Materials & Supplies - Medical/Chemica	150	250	166	180	1,400	1,400
5600.2695	Materials & Supplies - Miscellaneous	1,746	1,800	258	1,700	1,720	1,720
5700.2725	Equipment - Road Construction & Maint	10,540	4,000	99	4,000	6,710	4,000
5700.2750	Equipment - Safety	2,054	6,000	0	5,000	6,200	6,000
5700.2795	Equipment - Other	26,987	5,500	2,243	5,000	11,400	6,000
TOTAL		2,593,743	2,862,512	1,730,067	2,656,858	2,957,610	2,937,567
3002	STATE AID-HIGHWAY PROJECT						
5500.2430	Maintenance & Repair - Highways/Curb	101,771	182,915	141,878	180,000	180,000	180,000
5600.2585	Materials & Supplies - Ice Control	179,003	180,000	0	105,168	180,118	180,000
TOTAL		280,775	362,915	141,878	285,168	360,118	360,000
3003	SNOW & ICE REMOVAL						
5030.1000	Overtime - Salaries	350,000	350,000	274,458	300,220	350,000	350,000
5250.1670	Other Benefits - Storm Meals	0	2,500	690	1,844	0	0

HIGHWAYS PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3001	HIGHWAYS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5300.2043	Purch Svcs - Storm Meals	1,851	0	0	0	0	0
5300.2100	Purch Svcs - Leased Equipment	29,325	30,000	8,108	28,000	28,000	28,000
5600.2585	Materials & Supplies - Ice Control	460,000	461,800	156,278	300,000	460,756	460,000
5700.2735	Equipment - Blades & Chains	29,734	30,200	11,895	28,320	31,000	31,000
TOTAL		870,910	874,500	451,429	658,384	869,756	869,000
3004	STREET LIGHTING						
5600.2540	Materials & Supplies - Electrical Service	477,186	500,000	365,307	488,000	500,000	500,000
TOTAL		477,186	500,000	365,307	488,000	500,000	500,000

HIGHWAYS

REVENUES

Dept #: 3001			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2140	Licenses and Permits - Street Opening Fees	14,803	12,000	16,090	17,000	16,000	16,000
SUBTOTAL LICENCES & PERMITS		14,803	12,000	16,090	17,000	16,000	16,000
4300.3440	Intergovernmental Revenues - Highway State	855,534	855,534	861,735	861,735	861,735	861,735
4300.3460	Intergovernmental Revenues - State Road Mai	122,400	16,320	8,160	16,320	16,320	16,320
SUBTOTAL INTERGOVERNMENTAL REVENUES		977,934	871,854	869,895	878,055	878,055	878,055
GRAND TOTAL: HIGHWAYS REVENUES		992,737	883,854	885,985	895,055	894,055	894,055

HIGHWAYS

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
SUPERINTENDENT	1		1	106,348	106,348
GENERAL FOREMAN	1		1	73,666	73,666
FOREMAN II	2		2	68,927	137,854
* SECRETARY/DISPATCHER	1		1	56,430	57,990
* AUTO EQUIPMENT OPERATOR III	5		5	56,160	288,496
* LABORER II/MASON	3		3	55,162	170,040
* AUTO EQUIPMENT OPERATOR II	5		5	54,163	278,304
* DRIVER	25		25	52,042	1,336,920
TOTAL	<u>43</u>		<u>43</u>		2,449,618

* Union Negotiated

PARK MAINTENANCE

Superintendent of Public Svcs.: Tim Nolan

PROPOSED BUDGET: 2016-2017

Dept. #: 3005

Statement of Mission:	The Parks Maintenance Department provides a safe, secure and clean environment for all parks users, while maintaining the parks, roadside landscaping, playgrounds, and athletic fields, in an efficient, cost effective manner.
Department Goals:	The objective of Park Maintenance includes the maintenance of all of our playgrounds, parks and recreational fields. We also maintain the grounds for all of the City's public buildings and schools. Overall, the Division mows over 400 acres of lawn at least once a week and maintains the grass islands in the City's right of ways. Additionally, Park Maintenance teams up with the Public Buildings Division and together, we have the goal of plowing and clearing snow at most of our school grounds and public buildings.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Maintained and repaired City playgrounds as required.• Landscaped, cleaned, maintained and line painted, all city athletic fields.• Mow and trim Danbury parks, playgrounds, athletic fields, monument parks, green ways and cemeteries.• Continue ice and snow removal from public parking lots and sidewalks.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Inspect, maintain and repair playgrounds to ensure the continued safe use by Danbury's youth.• Inspect, maintain and repair Danbury athletic fields to establish a safe place for league and independent play.• Overall care, maintenance and mowing of the grades and grasses at Danbury parks, fields and green ways.

**PARK MAINTENANCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS						
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR	
3005	PARK MAINTENANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017	
3005	PARK MAINTENANCE							
5020.1000	Salaries - Regular	833,683	872,339	553,196	872,339	1,005,572	1,005,572	
5020.1000	Salaries - Regular	833,683	872,339	553,196	872,339	1,005,572	1,005,572	
5030.1000	Overtime - Salaries	140,295	100,000	80,196	81,266	100,000	100,000	
5030.1000	Overtime - Salaries	140,295	100,000	80,196	81,266	100,000	100,000	
5030.4659	Overtime - Reimbursement of Expendit	-6,880	0	-9,570	-9,570	0	0	
5030.4659	Overtime - Reimbursement of Expendit	-6,880	0	-9,570	-9,570	0	0	
5040.1000	Part Time - Salaries	35,608	27,735	27,735	27,735	56,160	40,500	
5040.1000	Part Time - Salaries	35,608	27,735	27,735	27,735	56,160	40,500	
5050.1140	Other Salaries - Other Earnings	0	19,082	0	0	0	0	
5050.1140	Other Salaries - Other Earnings	0	19,082	0	0	0	0	
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	108	0	
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	108	0	
5250.1620	Other Benefits - Longevity	0	6,750	6,120	6,750	6,520	6,520	
5250.1620	Other Benefits - Longevity	0	6,750	6,120	6,750	6,520	6,520	
5250.1630	Other Benefits - Sick Leave	0	0	0	0	531	531	
5250.1630	Other Benefits - Sick Leave	0	0	0	0	531	531	
5250.1660	Other Benefits - Shoe Allowance	0	1,870	1,760	1,760	1,870	1,870	
5250.1660	Other Benefits - Shoe Allowance	0	1,870	1,760	1,760	1,870	1,870	
5250.1665	Other Benefits - Tool Allowance	0	120	120	120	120	120	
5250.1665	Other Benefits - Tool Allowance	0	120	120	120	120	120	
5250.1670	Other Benefits - Storm Meals	1,422	8,250	8,250	8,250	9,350	9,350	

**PARK MAINTENANCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		AMENDED EXPENDITURES		PROJECTED	PROPOSED	PROPOSED	
		ACTUAL	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
3005	PARK MAINTENANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5250.1670	Other Benefits - Storm Meals	1,422	8,250	8,250	8,250	9,350	9,350
5300.2040	Purch Svcs - Outside Svcs	92,294	80,000	29,493	68,422	80,000	80,000
5300.2040	Purch Svcs - Outside Svcs	92,294	80,000	29,493	68,422	80,000	80,000
5300.2043	Purch Svcs - Storm Meals	3,497	0	0	0	3,500	0
5300.2043	Purch Svcs - Storm Meals	3,497	0	0	0	3,500	0
5300.2045	Purch Svcs - Communication Svcs	2,274	2,500	1,178	1,780	3,000	2,500
5300.2045	Purch Svcs - Communication Svcs	2,274	2,500	1,178	1,780	3,000	2,500
5300.2075	Purch Svcs - Training Courses	0	500	350	500	2,250	1,000
5300.2075	Purch Svcs - Training Courses	0	500	350	500	2,250	1,000
5300.2100	Purch Svcs - Leased Equipment	17,208	20,000	10,505	18,714	19,000	19,000
5300.2100	Purch Svcs - Leased Equipment	17,208	20,000	10,505	18,714	19,000	19,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	12,674	13,437	13,437	13,437	13,483	13,483
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	12,674	13,437	13,437	13,437	13,483	13,483
5400.2395	Property Services - Payment in Lieu of T	16,566	30,000	15,874	28,000	30,000	30,000
5400.2395	Property Services - Payment in Lieu of T	16,566	30,000	15,874	28,000	30,000	30,000
5500.2400	Maintenance & Repair - Land & Ground	20,863	19,000	9,677	19,000	20,000	19,000
5500.2400	Maintenance & Repair - Land & Ground	20,863	19,000	9,677	19,000	20,000	19,000
5500.2410	Maintenance & Repair - Mooring Docks	2,535	3,500	1,595	3,500	3,390	3,390
5500.2410	Maintenance & Repair - Mooring Docks	2,535	3,500	1,595	3,500	3,390	3,390
5500.2425	Maintenance & Repair - Tools & Instrum	9,369	11,000	3,235	9,000	11,000	11,000
5500.2425	Maintenance & Repair - Tools & Instrum	9,369	11,000	3,235	9,000	11,000	11,000
5500.4659	Maintenance & Repair - Reimbursemen	-1,175	0	-2,950	0	0	0
5500.4659	Maintenance & Repair - Reimbursemen	-1,175	0	-2,950	0	0	0

**PARK MAINTENANCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3005	PARK MAINTENANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2500	Materials & Supplies - Office	377	250	249	250	400	325
5600.2500	Materials & Supplies - Office	377	250	249	250	400	325
5600.2535	Materials & Supplies - Clothing/Dry Goo	2,157	2,750	173	2,250	2,557	2,557
5600.2535	Materials & Supplies - Clothing/Dry Goo	2,157	2,750	173	2,250	2,557	2,557
5600.2565	Materials & Supplies - Minor Supplies/H	1,277	2,000	1,478	2,000	2,000	2,000
5600.2565	Materials & Supplies - Minor Supplies/H	1,277	2,000	1,478	2,000	2,000	2,000
5600.2575	Materials & Supplies - Industrial Chemic	199	750	131	150	750	750
5600.2575	Materials & Supplies - Industrial Chemic	199	750	131	150	750	750
5600.2590	Materials & Supplies - Agricultural	19,279	32,500	2,730	30,000	32,200	32,200
5600.2590	Materials & Supplies - Agricultural	19,279	32,500	2,730	30,000	32,200	32,200
5600.2695	Materials & Supplies - Miscellaneous	338	2,000	713	1,155	1,500	1,500
5600.2695	Materials & Supplies - Miscellaneous	338	2,000	713	1,155	1,500	1,500
5700.2705	Equipment - Agricultural	0	5,000	1,524	5,000	5,000	5,000
5700.2705	Equipment - Agricultural	0	5,000	1,524	5,000	5,000	5,000
5700.2710	Equipment - Recreational	0	3,000	576	3,000	3,000	3,000
5700.2710	Equipment - Recreational	0	3,000	576	3,000	3,000	3,000
5700.2750	Equipment - Safety	439	2,000	88	1,000	2,000	2,000
5700.2750	Equipment - Safety	439	2,000	88	1,000	2,000	2,000
5700.2795	Equipment - Other	236	2,250	480	2,119	2,250	2,250
5700.2795	Equipment - Other	236	2,250	480	2,119	2,250	2,250
TOTAL		2,409,068	2,537,166	1,516,682	2,395,854	2,835,021	2,790,836

PARK MAINTENANCE

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
FOREMAN II	0	1	1	68,927	68,927
* LEAD PARKS MAINTAINER	2		2	63,024	129,500
* PARKS MECHANIC	1		1	57,762	59,342
* PARK MAINTAINER	13		13	52,042	695,200
* LABORER II	1		1	51,182	52,603
* LEAD TREE OPERATOR	1		1	63,024	64,750
* TREE WORKER/BUCKET OPERATOR	1		1	54,163	55,661
* TREE WORKER/CLIMBER/OPERATOR II	1		1	54,163	55,661
* TREE WORKER/TRUCK DRIVER	1		1	52,042	53,477
TOTAL	<u>21</u>		<u>22</u>		1,235,121

* Union Negotiated

FORESTRY DEPARTMENT

Superintendent of Public Svcs.: Tim Nolan

PROPOSED BUDGET: 2016-2017

Dept. #: 3006

Statement of Mission:	The Forestry Department provides a greener and healthier environment, earning the title of "Tree City USA" for the City of Danbury.
Department Goals:	This Division is responsible for the beautiful landscapes in the parks, at public buildings, monuments and many other locations throughout the City and is also called into action to assist the Highway Division with snow plowing and sanding during the winter.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Roadside cutting and pruning were completed for paving work and overgrown right-of-ways.• Continued removal of hazardous trees and limbs.• Replacement trees have been planted.• Cut back and remove the overgrowth on and around the Eagle Road overpass.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Initiate a hazardous tree removal program from the City right-of-ways.• Work with Eversource Electric to maintain the proper set back of tree limbs with power lines, ensuring safe electrical service to Danbury citizens• Monitor endangered tree species and provide an effective plan of protection and management.• Continue to respond to tree emergencies through out the City.

**FORESTRY DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3006	FORESTRY DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3006	FORESTRY DEPARTMENT						
5020.1000	Salaries - Regular	220,989	233,758	149,138	233,758	229,549	229,549
5030.1000	Overtime - Salaries	35,102	24,000	19,285	20,770	34,000	25,000
5050.1140	Other Salaries - Other Earnings	0	0	0	0	6,500	6,500
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	23	0
5250.1620	Other Benefits - Longevity	1,390	1,820	1,490	1,820	1,820	1,820
5250.1630	Other Benefits - Sick Leave	4,718	0	0	0	0	0
5250.1660	Other Benefits - Shoe Allowance	440	440	440	440	440	440
5250.1670	Other Benefits - Storm Meals	0	2,046	2,046	2,046	2,200	2,200
5300.2040	Purch Svcs - Outside Svcs	5,397	8,000	724	2,998	8,000	8,000
5300.2043	Purch Svcs - Storm Meals	584	600	0	0	600	0
5300.2045	Purch Svcs - Communication Svcs	100	250	0	250	250	250
5300.2075	Purch Svcs - Training Courses	190	400	245	374	600	400
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,513	4,785	4,785	4,785	4,801	4,801
5500.2400	Maintenance & Repair - Land & Ground	11	400	0	250	400	400
5500.2425	Maintenance & Repair - Tools & Instrum	97	500	0	250	500	500
5600.2500	Materials & Supplies - Office	148	150	98	150	150	150
5600.2535	Materials & Supplies - Clothing/Dry Goo	2,274	2,500	1,317	2,100	2,225	2,225
5600.2565	Materials & Supplies - Minor Supplies/H	730	1,500	760	1,000	1,000	1,000
5600.2590	Materials & Supplies - Agricultural	2,687	2,750	807	2,500	2,750	2,750
5600.2695	Materials & Supplies - Miscellaneous	268	750	690	750	500	500
5600.4659	Materials & Supplies - Reimbursement o	-284	0	0	0	0	0

**FORESTRY DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3006	FORESTRY DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5700.2705	Equipment - Agricultural	1,392	1,750	0	1,500	1,750	1,750
5700.2750	Equipment - Safety	-187	750	160	600	745	745
TOTAL		280,560	287,149	181,985	276,341	298,803	288,980

EQUIPMENT MAINTENANCE

Superintendent of Public Svcs.: Tim Nolan

PROPOSED BUDGET: 2016-2017

Dept. #: 3020

Statement of Mission:	The Equipment Maintenance Department efficiently monitors and maintains the municipal fleet to ensure the safety of our operators and the extended life of our vehicles, trucks and equipment.
Department Goals:	The goal of the Equipment Maintenance Division is to provide the best maintenance program for our heavy fleet which will ensure the longest, trouble-free operation of our fleet. The City's Equipment Maintenance Division works hard keeping our older fleet, which is on the average of 15 years old, running every day.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The in-house renovations and repairs of street sweeping and winter operations trucks and equipment has been completed.• Managed the re-organization, upgrade and de-commissioning of various pool and City department fleet vehicles.• Continued care, preventive maintenance and repair of a diverse and dynamic municipal fleet.• Monitored and maintained the municipal fleet fuel fill station.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue the comprehensive in-house inspection, maintenance and repair of city's fleet of vehicles, trucks and equipment.• Maintain and repair specialized heavy equipment used in operations such as mowing, sweeping, storm drainage cleaning, dredging, and winter operations.• Retire aging vehicles, trucks and equipment, and replace with new, to ensure safe, efficient and prompt fulfillment of City services.

**EQUIPMENT MAINTENANCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3020	EQUIPMENT MAINTENANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3020	EQUIPMENT MAINTENANCE						
5020.1000	Salaries - Regular	316,796	381,400	237,223	363,181	402,740	402,740
5030.1000	Overtime - Salaries	46,983	37,500	31,294	31,294	46,000	39,000
5050.1140	Other Salaries - Other Earnings	0	4,657	0	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	6	0
5250.1620	Other Benefits - Longevity	1,390	1,390	1,390	1,390	1,390	1,390
5250.1630	Other Benefits - Sick Leave	0	944	944	944	944	944
5250.1660	Other Benefits - Shoe Allowance	550	770	660	660	770	770
5250.1665	Other Benefits - Tool Allowance	600	720	720	720	720	720
5250.1670	Other Benefits - Storm Meals	2,500	3,500	3,300	3,300	3,850	3,850
5300.2040	Purch Svcs - Outside Svcs	8,873	10,000	3,204	6,377	10,000	10,000
5300.2195	Purch Svcs - Misc Services	0	0	0	0	3,500	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	6,078	6,444	6,444	6,444	6,466	6,466
5500.2415	Maintenance & Repair - Automotive Eq	454,642	419,663	235,276	415,000	451,000	440,000
5500.2420	Maintenance & Repair - Office Equipme	24	709	249	350	200	400
5500.2425	Maintenance & Repair - Tools & Instrum	159	4,000	0	2,000	2,500	2,500
5500.2445	Maintenance & Repair - Spreaders & Plo	59,931	65,000	41,581	60,000	65,000	65,000
5500.2495	Maintenance & Repair - Other	0	750	0	750	3,000	750
5500.4659	Maintenance & Repair - Reimbursemen	-3,086	0	-3,963	-3,963	0	0
5600.2500	Materials & Supplies - Office	296	300	262	300	300	300
5600.2525	Materials & Supplies - Custodial	587	600	0	600	600	600
5600.2535	Materials & Supplies - Clothing/Dry Goo	1,787	2,400	1,206	1,800	2,400	2,400

**EQUIPMENT MAINTENANCE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3020	EQUIPMENT MAINTENANCE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2540	Materials & Supplies - Electrical Service	18,563	16,500	9,608	16,500	19,000	17,500
5600.2545	Materials & Supplies - Heating Fuel	9,741	12,500	4,356	9,031	11,000	10,000
5600.2550	Materials & Supplies - Motor Fuel	426,367	400,000	201,490	390,000	400,000	360,000
5600.2555	Materials & Supplies - Lubrication	31,144	30,000	14,293	25,753	31,000	30,000
5600.2560	Materials & Supplies - Tires	83,947	78,000	47,257	76,858	80,000	80,000
5600.2565	Materials & Supplies - Minor Supplies/H	911	1,000	91	900	1,000	1,000
5600.2570	Materials & Supplies - Medical/Chemica	100	100	100	100	100	100
5600.2575	Materials & Supplies - Industrial Chemic	929	1,200	813	1,000	1,000	1,000
5700.2730	Equipment - Garage & Shop	236	500	0	500	500	500
5700.2740	Equipment - Communication	4,208	10,250	4,687	5,200	5,250	5,250
5700.2750	Equipment - Safety	1,593	1,600	0	1,600	1,600	1,600
TOTAL		1,475,850	1,492,397	842,485	1,418,589	1,551,836	1,484,780

EQUIPMENT MAINTENANCE

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION		NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
		2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
*	HEAD MECHANIC	1		1	63,024	64,750
*	EQUIPMENT MECHANIC	5		5	60,258	309,610
* (PF)	PARTS ATTENDANT	1		1	55,245	56,763
SALARY ADJUSTMENT FOR PARTIALLY FUNDED POSITI						(28,383)
TOTAL		<u>7</u>		<u>7</u>		402,740
* Union Negotiated						
* Union Negotiated; (PF) Partially Funded						

RECYCLING AND SOLID WASTE

Public Utilities Superintendent: David Day

PROPOSED BUDGET: 2016-2017

Dept. #: 3030

Statement of Mission:	The mission of the recycling and solid waste program is to provide Danbury residents with sound disposal methods for the disposal of solid waste, residential yard waste and household hazardous waste. It is also to comply with Federal and State regulations for the O&M of the City's closed landfill and active landfill gas collection system.
Department Goals:	Public Utilities is responsible for administering programs for the management & disposal of solid waste, residential yard waste and household hazardous waste. The Department is also responsible for the operation & maintenance of the City's closed landfill and active landfill gas collection system.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none"> • Maintained closed landfill in accordance with CT DEEP Stewardship Permit for long term post closure care. • Maintained compliance with GPLPE requirements for Air Pollution Emissions. • Hosted Regional Household Hazardous Waste Collection Event. • Continued Yard Waste Management Program for Danbury residents.
Major Objectives 2016-2017:	<ul style="list-style-type: none"> • Maintain compliance with GPLPE requirements for Air Pollution Emissions. • Maintain compliance with Stewardship Permit for post closure care at the Landfill. • Continue Yard Waste Management Program and host Regional Household Hazardous Waste Collection Events. • Perform feasibility investigation of the installation of solar arrays at the Landfill site.

**RECYCLING AND SOLID WASTE PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3030	RECYCLING AND SOLID WASTE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3030	RECYCLING AND SOLID WASTE						
5300.2010	Purch Svcs - Professional Svcs	83,298	92,082	39,444	75,891	134,000	95,000
5300.2040	Purch Svcs - Outside Svcs	111,018	140,000	101,846	124,864	151,400	150,000
5400.2395	Property Services - Payment in Lieu of T	0	2,750	0	2,000	3,000	2,750
5500.2495	Maintenance & Repair - Other	5,850	17,500	6,515	7,500	8,000	7,500
5600.2540	Materials & Supplies - Electrical Service	25,647	25,000	16,316	25,000	25,000	25,000
TOTAL		225,812	277,332	164,121	235,255	321,400	280,250

ENGINEERING DEPARTMENT

City Engineer: Farid Khouri, P.E.

PROPOSED BUDGET: 2016-2017

Dept. #: 3040

Statement of Mission:	The Engineering Division's mission is to ensure the high accuracy and efficiency of all work that affects the City and the public and to see that proposed engineering projects are designed and inspected based on sound engineering standards and guidelines to prevent a negative impact on properties and the general public.
Department Goals:	The objective of the Engineering Division of the Public Works Department is to work closely with consultants, contractors, architects, engineers, and developers to secure project approvals in the shortest possible period of time. The Division also will provide regular technical reports and reviews to the City Council.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Started design development for the Additions & Alterations with Safety Improvements at the \$53.5 million DHS Complex.• Completed reconstruction of \$1,000,000 Foster St. Neighborhood Improvements and design of \$1,000,000 Westville Ave. Extension area enhancement.• Completed \$1,000,000 of design and repair work for various bridges and \$2,000,000 rehabilitation of the Crosby St. Bridge and completed the All-Purpose Field at Mill Ridge School property.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete \$1,000,000 Westville Avenue Neighborhood Improvements, the Fire Training Classrooms Building Project and creation of Dog Park.• Complete construction of Reservoir St., Jefferson Ave., Mountainville Ave. Bridges. Complete design work for Middle River Rd and Backus Ave. Bridges.• Complete the design of several bridges (Road Vision 2020 Bond) and complete Phase II & III for Still River maintenance work.

**ENGINEERING DEPARTMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3040	ENGINEERING DEPARTMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3040	ENGINEERING DEPARTMENT						
5020.1000	Salaries - Regular	678,853	720,366	459,904	720,366	713,792	713,792
5030.1000	Overtime - Salaries	331	0	0	0	600	600
5040.1000	Part Time - Salaries	0	26,464	9,102	26,464	0	0
5250.1620	Other Benefits - Longevity	3,485	3,585	3,485	3,585	3,940	3,940
5250.1630	Other Benefits - Sick Leave	12,617	11,891	11,891	11,891	13,206	13,206
5300.2010	Purch Svcs - Professional Svcs	31,127	53,800	10,683	50,000	58,000	50,000
5300.2045	Purch Svcs - Communication Svcs	721	750	220	517	750	750
5300.2055	Purch Svcs - Postage	400	1,000	892	1,000	1,000	1,000
5300.2075	Purch Svcs - Training Courses	1,015	1,500	512	682	1,500	1,500
5300.2085	Purch Svcs - Subscriptions/Membership	2,989	3,000	2,464	2,728	3,000	3,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	6,063	6,429	6,429	6,429	6,451	6,451
5500.2420	Maintenance & Repair - Office Equipme	1,727	4,300	2,316	4,000	4,395	4,000
5500.2430	Maintenance & Repair - Highways/Curb	5,696	0	0	0	0	0
5500.2431	Maintenance & Repair - Roadway & Traf	133,891	140,870	83,294	125,000	140,870	120,000
5600.2500	Materials & Supplies - Office	3,900	4,500	695	4,000	4,500	4,500
5600.2540	Materials & Supplies - Electrical Service	65,306	70,000	41,385	69,090	70,000	70,000
5600.2565	Materials & Supplies - Minor Supplies/H	377	360	269	350	400	400
5600.4659	Materials & Supplies - Reimbursement o	-10	0	0	0	0	0
5700.2700	Equipment - Office	2,148	1,915	495	1,750	2,000	2,000
5700.2750	Equipment - Safety	2,007	2,000	0	1,750	2,000	2,000
TOTAL		952,645	1,052,730	634,035	1,029,602	1,026,404	997,139

ENGINEERING DEPARTMENT

REVENUES

Dept #: 3040			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4100	Charges for Services - Copy Charges	156	500	1,230	1,600	500	500
4400.4580	Charges for Services - Engineering Site Plan Re	21,115	21,000	8,450	12,000	21,000	12,000
SUBTOTAL CHARGES FOR SERVICES		21,271	21,500	9,680	13,600	21,500	12,500
GRAND TOTAL: ENGINEERING DEPARTMENT REVENUES		21,271	21,500	9,680	13,600	21,500	12,500

ENGINEERING

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
CITY ENGINEER	1		1	116,270	116,270
TRAFFIC ENGINEER	1		1	91,294	91,294
ENGINEER I	1		1	78,024	78,024
ENGINEER I (L.S.)	1		1	66,008	66,008
STAFF ENGINEER	1		1	64,843	64,843
* SURVEY CREW CHIEF	1		1	69,732	71,643
* TRAFFIC ENGINEER TECHNICIAN	2		2	61,055	125,464
* SECRETARY	1		1	48,794	50,123
* DRAFTSPERSON	1		1	48,974	50,123
TOTAL	<u>10</u>		<u>10</u>		713,792

* Union Negotiated

CONSTRUCTION SERVICES

Construction Superintendent: Tom Hughes

PROPOSED BUDGET: 2016-2017

Dept. #: 3041

Statement of Mission:	To administrate and assist in the development of capital projects and incidental construction projects resulting in a significant savings to the City of Danbury and it's taxpayers.
Department Goals:	The goals of Construction Services includes implementing a variety of City projects through the teamwork of the various Divisions of Public Works, utilizing its equipment to accomplish tasks efficiently, cost-effectively, on-time and within budget. Accomplishing these goals through team work, professionalism, constructability reviews , project administration and project management utilizing our in-house resources.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Managed and completed the Foster Street Area Sidewalk project and related improvements on-time and within budget.• Managed the Westside Academy Multi Purpose Athletic Field project and completed on-schedule within budget.• Administered the historical restoration, bridge structure and roadway of the Crosby Street Bridge.• Completed Phases One and Two of the Danbury Fire Department Fire Training School on schedule.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Construction Services will manage, administrate and perform construction inspection services of capital projects to reduce project costs and use of outside consultants.• Establish protocols to allocate bond funds for restoration/ remediation of work within the City R.O.W. not performed by the permit holder.• Assist in project planning and design of the DHS Additions & Alterations Project, reducing costs through constructability reviews of construction plans and documents.

**CONSTRUCTION SERVICES PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
3041	CONSTRUCTION SERVICES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
3041	CONSTRUCTION SERVICES						
5020.1000	Salaries - Regular	161,452	222,652	138,828	222,652	229,413	229,414
5250.1620	Other Benefits - Longevity	0	355	355	355	355	355
5250.1630	Other Benefits - Sick Leave	3,043	3,127	3,126	3,127	4,292	4,292
5300.2010	Purch Svcs - Professional Svcs	0	3,500	0	3,500	10,000	5,000
5300.2040	Purch Svcs - Outside Svcs	15,706	9,950	2,676	7,500	25,000	15,000
5300.2040	Purch Svcs - Magnet School Spill	15,105	31,315	3,849	27,466	30,000	30,000
5300.2055	Purch Svcs - Postage	185	185	120	160	100	100
5300.2075	Purch Svcs - Training Courses	1,705	2,275	1,278	2,200	2,700	1,500
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,687	1,789	1,789	1,789	1,795	1,795
5500.2411	Maintenance & Repair - Playground	0	0	0	0	1,000	1,000
5500.2420	Maintenance & Repair - Office Equipme	135	0	0	0	0	0
5500.2425	Maintenance & Repair - Tools & Instrum	73	165	0	165	250	250
5600.2500	Materials & Supplies - Office	393	543	289	522	500	500
5600.2565	Materials & Supplies - Minor Supplies/H	0	7	6	7	250	250
5700.2700	Equipment - Office	990	0	0	0	0	0
5700.2750	Equipment - Safety	259	1,000	396	966	750	500
TOTAL		200,732	276,863	152,712	270,409	306,405	289,956

CONSTRUCTION SERVICES

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
CONSTRUCTION SUPERINTENDENT	1		1	91,294	91,294
CONSTRUCTION MANAGER	1		1	75,750	75,750
ASSISTANT CONSTRUCTION MANAGER	1		1	62,370	62,370
TOTAL	<u>3</u>		<u>3</u>		229,414

HEALTH & HUMAN SERVICES

Dir. of Health & Human Svcs.: Scott LeRoy

PROPOSED BUDGET: 2016-2017

Dept. #: 4000

Statement of Mission:	The Health & Human Services Department provides our community with model Public, Environmental, School Based Health, Housing & Social Services programs advocacy in a cost effective and comprehensive manner.
Department Goals:	Health and Human Services' goal is to preserve and promote public health for the provision of social services, including improving access to housing, emergency shelter and medical care. Our staff ensures superior programs, code enforcement, advocacy for social services and the provision of emergency shelter for our residents. The City of Danbury is committed to providing a healthy environment for the community.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none"> • 774 TB clinic visits, included school aged children SBHC, Hospital & School Nurses; provided 539 clinic visits to high risk populations for STD's and 229 referrals from the AIDS Project Greater Danbury. • 3 active TB disease investigations were conducted, resulting in 110 people identified as contacts with 102 evaluated for potential TB. 29 Cases of Lead Poisoning with Parental and Physician follow-ups. • Implemented Project Homeless Connect linking 200+ clients with services. Supported the UNIT office's "Housing for Hero's" program helping 8 homeless vets using the VA Grant Program.
Major Objectives 2016-2017:	<ul style="list-style-type: none"> • Provide Tuberculosis screening, prevention, treatment at the clinic, Danbury Hospital, School Nurses; Collaborate with DVNA, treated high risk populations for STD's with Aids Project Greater Danbury, Increase enrollment for all School Based Health Centers to 100% of student body. • Increase support for Project Homeless Connect & Housing Partnership, implement the 10-Year Plan to End Homelessness. • Update the City's All Hazards Emergency Response Plans, update the Pandemic Flu plans for the City.

HEALTH & HUMAN SERVICES

Social Services Manager: Scott LeRoy

PROPOSED BUDGET: 2016-2017

Dept. #: 4000

PERFORMANCE MEASUREMENTS**Department Description:**

The Social Service section of the Health and Human Services Department provides access to housing and supportive services. Various duties provided to the general public include emergency prescriptions, entitlement eligibility, counseling, insurance(s) eligibility, application assistance and advocacy, back rent assistance programs, landlord mediation, eviction prevention programs, housing voucher assistance, and assisted housing search for those individuals and families who are homeless or at risk of being homeless. The Social Services also manages the City's Emergency Shelter, which offers a 20 bed facility for men (10), women (5), and veterans (5) experiencing homelessness. The facility is open 365 days and provides not only decent, safe and clean temporary housing, but also operates a Day Center that provides showers, laundry services, hot meals, case management including support services, employment and financial assistance. This section of the Health and Human Services Department incorporates and facilitates all measures outlined in the Mayor's Ten Year Plan to End Homelessness for the City of Danbury.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of visits to the Day Center	4,787	5,783	8,819	9,379	10,950	11,000	11,050
# of clients at Night Shelter (unduplicated)	161	110	104	98	101	125	115
# of Clients Utilizing Services for Mental & Drug Abuse	750	750	927	1,013	1,185	1,125	1,200
# of Housing Case Management	850	850	289	581	720	730	750
# of Veterans Utilizing Night Shelter	N/A	N/A	78	73	7*	10*	10*

* Unduplicated homeless veterans in 5 dedicated beds

Sustainable Danbury:

Social Services will continue to strive in providing both efficiently and effectively resources to those individuals and families in need within the local community.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-11, "Health and Human Services Department", in the City of Danbury Charter

Data Reference(s):

- Case manager, shelter staff, state data control

**HEALTH & HUMAN SERVICES PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
4000	HEALTH & HUMAN SERVICES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4000	HEALTH & HUMAN SERVICES						
5020.1000	Salaries - Regular	724,243	768,440	476,788	768,440	815,781	815,781
5030.1000	Overtime - Salaries	12,166	12,306	4,325	12,301	10,000	9,000
5040.1000	Part Time - Salaries	75,692	76,194	36,574	74,442	93,999	80,000
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	26	0
5250.1620	Other Benefits - Longevity	3,230	3,585	355	3,585	3,585	3,585
5250.1630	Other Benefits - Sick Leave	12,700	13,108	10,620	10,621	12,743	12,743
5300.2005	Purch Svcs - Contractual Services	40,000	60,000	35,000	60,000	60,000	60,000
5300.2010	Purch Svcs - Professional Svcs	27,117	27,117	18,078	27,000	27,117	27,117
5300.2040	Purch Svcs - Outside Svcs	13,304	30,525	6,400	25,000	35,000	35,000
5300.2055	Purch Svcs - Postage	2,632	1,500	1,037	1,500	2,500	2,500
5300.2060	Purch Svcs - Travel/Mileage	0	1,000	0	0	1,000	250
5300.2075	Purch Svcs - Training Courses	4,036	2,500	1,576	2,500	5,500	2,500
5300.2080	Purch Svcs - Conferences	1,044	200	90	200	200	200
5300.2085	Purch Svcs - Subscriptions/Membership	514	800	150	600	800	800
5300.2090	Purch Svcs - Printing & Binding	0	250	30	34	250	250
5300.2095	Purch Svcs - Legal & Public Notices	0	500	0	0	500	500
5300.2115	Purch Svcs - Evictions	5,130	20,000	3,797	12,000	20,000	15,180
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	2,904	3,079	3,079	3,079	3,089	3,089
5500.2420	Maintenance & Repair - Office Equipme	804	1,355	447	1,141	1,325	1,325
5500.2425	Maintenance & Repair - Tools & Instrum	170	500	0	250	500	500
5600.2500	Materials & Supplies - Office	2,497	2,470	1,692	2,000	2,500	2,500

**HEALTH & HUMAN SERVICES PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
4000	HEALTH & HUMAN SERVICES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2515	Materials & Supplies - Emergency Prescr	1,182	2,500	187	2,000	2,500	2,500
5600.2520	Materials & Supplies - Emergency Aid N	13,710	11,000	7,174	11,000	11,000	11,000
5600.2530	Materials & Supplies - Non Office	2,952	2,500	0	2,500	2,500	2,500
5700.2750	Equipment - Safety	680	1,020	0	750	800	800
5700.2790	Equipment - Laboratory	0	30	0	30	250	250
5870.3205	Contributions/Grants - CIFC	102,303	102,303	76,727	102,303	102,303	102,303
5870.3210	Contributions/Grants - Danbury Youth S	94,072	94,072	70,554	94,072	94,072	94,072
5870.3215	Contributions/Grants - Womens Center	48,506	48,506	36,380	48,506	48,506	48,506
TOTAL		1,191,585	1,287,360	791,059	1,265,854	1,358,346	1,334,751

HEALTH & HUMAN SERVICES

REVENUES

Dept #: 4000			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4200.2160	Licenses and Permits - Health - Cer of Apt Occu	6,080	3,250	6,400	6,200	9,000	6,000
4200.2180	Licenses and Permits - Health - Haz Mat Site In	0	0	0	0	400	0
4200.2200	Licenses and Permits - Health - License & Perm	221,406	270,000	132,516	270,000	280,000	270,000
4200.2220	Licenses and Permits - Health-Room House&H	10,442	4,000	0	4,000	4,000	4,000
SUBTOTAL LICENCES & PERMITS		237,928	277,250	138,916	280,200	293,400	280,000
4500.1000	Interfund Svc Rev - Provided For Other Funds	24,187	55,000	0	25,000	25,000	25,000
SUBTOTAL INTERFUND SERVICES		24,187	55,000	0	25,000	25,000	25,000
GRAND TOTAL: HEALTH & HUMAN SERVICES REVENUES		262,115	332,250	138,916	305,200	318,400	305,000

HEALTH & HUMAN SERVICES

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF HEALTH & HUMAN SERVICES	1		1	109,224	109,224
COMMUNITY HEALTH COORDINATOR	1		1	78,043	78,043
ASSOCIATE DIRECTOR HEALTH & HUMAN SERVICES	1		1	76,908	76,908
* SHELTER PROGRAMS COORDINATOR	1		1	69,142	71,035
* SANITARIAN/PUBLIC HEALTH INSPECTOR	1		1	67,122	68,960
* CASEWORKER	1		1	60,970	62,644
* PUBLIC HEALTH INSPECTOR	3		3	56,984 - 60,970	179,744
* ENVIRONMENTAL COMPLIANCE OFFICER	1		1	60,970	62,644
* SECRETARY	1		1	56,984	58,549
* CLERK TYPIST II	1		1	46,756	48,030
TOTAL	<u>12</u>		<u>12</u>		815,781

* Union Negotiated

VETERANS' ADVISORY

Chief of Staff: Dean Esposito

PROPOSED BUDGET: 2016-2017

Dept. #: 5001

Statement of Mission:	The mission of the Danbury Veterans Advisory Center is to assist all veterans of Danbury and their dependents in obtaining all federal and state benefits to which they are entitled.
Department Goals:	We serve Danbury's veterans and their families with dignity and compassion as their principal advocate to ensure they receive the care, support, and recognition earned in service to the United States of America.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Continued to transport veterans to the Veterans Affairs Medical Centers at no cost to the City Of Danbury.• Seminar presentations were provided at various veterans' organizations pertaining to VA benefits.• Speeches were delivered at various Veterans' ceremonies.
Major Objectives 2016-2017:	"Serving veterans and dependents of Danbury, Bethel, Brookfield, New Fairfield, New Milford, Newtown, Redding, Ridgefield, Roxbury and Sherman with all federal and state benefits. Obtaining Community Congressmen and Senators to meet with area veterans' organizations to periodically explain what our government is doing for the veterans. Maintaining "Master" level Director of Veterans Affairs category from Veterans Affairs to practice cases in front of Veteran's appeal board. Participating Member of the "Homes for Heroes" Program in Danbury."

VETERANS' ADVISORY PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
5001	VETERANS' ADVISORY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5001	VETERANS' ADVISORY						
5040.1000	Part Time - Salaries	11,971	13,761	0	0	20,800	20,800
5050.1130	Other Salaries - Council of Veterans Stip	2,800	3,300	1,400	3,300	3,300	3,300
5300.2055	Purch Svcs - Postage	84	650	0	0	0	0
5300.2060	Purch Svcs - Travel/Mileage	0	250	0	0	0	0
5300.2080	Purch Svcs - Conferences	0	500	0	0	0	0
5300.2085	Purch Svcs - Subscriptions/Membership	362	450	0	0	0	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	592	627	627	627	629	200
5400.2305	Property Services - Office Services	0	200	0	0	0	0
5500.2420	Maintenance & Repair - Office Equipme	0	125	0	0	0	0
5600.2500	Materials & Supplies - Office	0	300	0	0	1,963	1,963
5700.2700	Equipment - Office	2,616	100	0	0	0	0
5700.2795	Equipment - Other	0	6,000	5,605	6,000	0	0
5870.	Contributions/Grants -	19,691	28,000	1,780	28,000	28,000	28,000
TOTAL		38,116	54,263	9,412	37,927	54,692	54,263

VETERANS' ADVISORY

REVENUES

Dept #: 5001			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4620	Charges for Services - Veterans Advisory Cente	70	0	0	0	0	0
SUBTOTAL CHARGES FOR SERVICES		70	0	0	0	0	0
GRAND TOTAL: VETERANS' ADVISORY REVENUES		70	0	0	0	0	0

ELDERLY SERVICES

Director, Elderly Services: Susan Tomanio

PROPOSED BUDGET: 2016-2017

Dept. #: 5002

Statement of Mission:	The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 or older by developing many comprehensive programs and resource and referral services specifically designed to enrich the general well-being of Danbury's more mature population.
Department Goals:	The goals of the Department of Elderly Services is to provide information, referrals and outreach, assist older citizens with up-to-date information on Medicare, rent rebate, tax credits, senior housing, elder abuse and a host of other important issues affecting older citizens. The Commission on Aging, Aging in Place, Friends of Danbury Seniors and The Prime Timers, Inc. are agencies and commissions who assist the Department with the objectives of raising awareness of issues of concern for our older citizens, processing donations and creating a community where older adults have the opportunity to age with dignity in the home of their choice.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none"> • Elmwood Hall: 6,488 incoming calls, 1,085 clients, 21,004 services/occurrence of attendance, 175 special programs with 4,843 services/occurrence of attendance. • Municipal Agent's Office: 730 clients, 1,067 services. Note: Municipal Agent position vacant from 12/14/14 - 6/30/15. • Van Transportation Program: 60 clients, 5,354 on-way rides.
Major Objectives 2016-2017:	<ul style="list-style-type: none"> • Be a focal point for resources and referral for Danbury seniors. • Deliver innovative program offering to senior community. • Work with community and state partners to assist with Aging in Place. • Seek revenue through grants, private donations, foundation, class fees and fund-raisers through the Prime Timers, Inc., Friends of Danbury Seniors and directly though the department.

DEPARTMENT OF ELDERLY SERVICES

Director, Elderly Services: Susan Tomanio, LCSW

PROPOSED BUDGET: 2016-2017

Dept. #: 5002

PERFORMANCE MEASUREMENTS

Department Description:

The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 and up by developing many comprehensive programs specifically designed to enrich the general well-being of Danbury's more mature population. With a special focus on reaching out to those most vulnerable and in need, the Department of Elderly Services provides the following resource and referral services to assist with "Aging in Place": the Municipal Agents Office for the Elderly, the Van Transportation Program, and the warm and supportive recreational, educational, intergenerational and wellness-based environment of the Elmwood Hall Senior Center.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Elmwood Hall Services/Programs*	13,274	28,746	28,403	25,424	27,030	21,004	20,000
Elmwood Hall Active Clients	642	692	800	1,618	600	1,085	1,000
Elmwood Hall Incoming Calls	10,000	6,042	5,986	6,901	7,318	6,488	6,500
Municipal Agent Clients Served*	3,413	3,605	2,932	3,417	3,812	1,067	1,000
Occurrences of participation in special programs					4,608	4,843	3,800
Van Transportation Clients Served	105	103	105	114	112	60	60
Van Transportation One-Way Rides	3,413	2,945	3,577	4,263	4,408	5,354	4,800
Rent Rebate Clients						952	875

*SeniorNet services delivered by the Library

Sustainable Danbury:

The department will maintain its level of service and number of clients served by providing a welcoming environment where one can participate in recreational/social programs/wellness based programs, as well as receive vital information about benefits and resources available to seniors. This information regarding benefits and resources can now be obtained on-line at www.danburyseniors.org. We will continue to provide free transportation for Danbury seniors to and from our programs. We will continue a congregate meal site for seniors. We will also continue to administer the rent rebate program for all of Danbury. By the year 2020, 13.5% of Danbury's population will be over the age of 65 (CT CoA). We will continue to work with state and local community partners to focus more attention on Aging in Place issues.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter VI, Section 6-2, "Administrative Departments" and Chapter VI, Section 6-13, "Department of Elderly Services", in the City of Danbury Charter

Data Reference(s):

- MySeniorCenter software, manual tracking by staff

ELDERLY SERVICES PROPOSED BUDGET
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
5002	ELDERLY SERVICES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5002	ELDERLY SERVICES						
5020.1000	Salaries - Regular	117,277	143,131	89,165	143,131	143,688	143,688
5030.1000	Overtime - Salaries	195	0	0	0	0	0
5040.1000	Part Time - Salaries	73,342	77,064	50,177	77,064	64,220	77,065
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	7	0
5250.1620	Other Benefits - Longevity	910	355	355	355	355	355
5250.1630	Other Benefits - Sick Leave	1,406	1,827	1,827	1,827	926	926
5300.2010	Purch Svcs - Professional Svcs	18,285	15,048	11,045	15,000	21,345	17,345
5300.2045	Purch Svcs - Communication Svcs	730	800	425	758	800	800
5300.2055	Purch Svcs - Postage	6,879	7,095	1,261	7,050	7,115	7,115
5300.2085	Purch Svcs - Subscriptions/Membership	351	365	351	351	385	385
5300.2090	Purch Svcs - Printing & Binding	5,551	8,505	3,211	5,701	4,630	4,630
5300.2095	Purch Svcs - Legal & Public Notices	0	220	0	200	300	300
5300.4659	Purch Svcs - Reimbursement of Expendi	-10,593	0	-8,011	0	0	0
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	2,100	2,227	2,227	2,227	2,235	2,235
5500.2420	Maintenance & Repair - Office Equipme	440	800	326	800	800	800
5600.2500	Materials & Supplies - Office	1,785	1,955	1,540	1,900	1,450	1,450
5600.2530	Materials & Supplies - Non Office	0	0	0	0	3,000	3,000
TOTAL		218,659	259,392	153,898	256,364	251,256	260,094

ELDERLY SERVICES

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	<u>NUMBER OF POSITIONS</u>			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR	1		1	81,044	81,044
* MUNICIPAL AGENT	1		1	60,970	62,644
	TOTAL		<u>2</u>		143,688

* Union Negotiated

ELDERLY TRANSPORTATION

Director, Elderly Services: Susan Tomanio

PROPOSED BUDGET: 2016-2017

Dept. #: 5003

Statement of Mission:	The Authority's mission, in support of the City of Danbury, is to provide for safe, affordable and decent housing within the City of Danbury.
Department Goals:	The Van Transportation Program will continue to provide rides to Elmwood Hall for activities, volunteer work, and special outings in the community.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Provided elderly residents with door to door transportation to shopping centers and religious services.• Provided transportation to the annual resident picnic and the annual senior holiday party.• Provided weekly transportation to the local Farmer's Market.• Danbury Housing Authority was able to contribute funds to cover a portion of the expenses for providing service.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Provide a safe method of door to door transportation for elderly residents to shopping centers and medical appointments.• The Van Transportation Program provides rides to and from Elmwood Hall for activities, volunteer work, and special outings in the community.• Provide Reliable door to door transportation for elderly residents to religious services.

ELDERLY TRANSPORTATION PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
5003	ELDERLY TRANSPORTATION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5003	ELDERLY TRANSPORTATION						
5870.3295	Contributions/Grants - Gen Contrib/Gra	12,000	12,000	9,000	12,000	12,000	12,000
TOTAL		12,000	12,000	9,000	12,000	12,000	12,000

COMMUNITY SERVICES

Executive Director

PROPOSED BUDGET: 2016-2017

Dept. #: 5011

Statement of Mission:	To advance the common good in our local communities – creating opportunities for a good life for all by focusing on three essentials to a good life: Education that leads to a stable job; Economics aimed at financial viability and stability that can support a family through retirement; and Health that leads our residents to accessible health care programs.
Department Goals:	The City’s primary goal is to ensure that the needs of the community continue to be sufficiently addressed by seeking out other organizations within the community who share a common vision and have the unique talent and expertise to effectively and efficiently address such needs. By partnering with organizations such as the Danbury Downtown Council and United Way, we can maximize our collective skills and resources in the delivery of the municipality.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The City of Danbury formed and maintained partnerships with other community-based organizations such as the Danbury Downtown Council and United Way, which maximized collective skills, talent and resources in the delivery of the municipal services. These services preserved the cultural, historical and natural resources of the City.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to strengthen our partnerships with the Danbury Downtown Council, United Way and other organizations to better serve the Danbury community. These organizations shall continue to provide a vital role in providing much needed services of the community that would likely have to be provided by the City Government.• Continue seeking out other organizations to partner with in providing cost-effective and measureable results to deliver quality community services.

**COMMUNITY SERVICES PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
5011	COMMUNITY SERVICES	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5011	COMMUNITY SERVICES						
6000.6021	Donations/Grants - Downtown Council	31,398	31,398	23,549	31,398	31,398	31,398
6000.6080	Donations/Grants - United Way	425,000	425,000	318,750	425,000	425,000	425,000
6000.6081	Donations/Grants - The Volunteer Cent	6,500	6,500	4,875	6,500	7,500	7,500
6000.6086	Donations/Grants - Danbury PAL	50,000	50,000	37,500	50,000	50,000	50,000
7000.0100	Capital Projects - General Fund Projects	0	115,000	115,000	115,000	0	0
TOTAL		512,898	627,898	499,674	627,898	513,898	513,898

BOARD OF EDUCATION

Chairperson: Eileen Alberts

PROPOSED BUDGET: 2016-2017

Dept. #: 6000

Statement of Mission:	Our mission is to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in a global society.
Department Goals:	The Danbury Board of Education shall continue to seek growth in achievement for all students and college and career readiness. Additionally, the Board shall will maintain its fiscal responsibility, as well as planning for growth, professionalism and accountability.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Maintained reasonable class sizes across the District and addressed graduation requirements and DHS.• Designed resources for Exploration Academies at Mill Ridge.• Enhanced the level of technology access across our District.• Allocated new resources for the addition of 18 classrooms within 3 schools.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Ensure that all students are challenged and they are given the maximum opportunity to reach his or her potential.• Foster effective parent-school partnerships to meet children's needs and continue support for school programs.• Insure a careful stewardship of the district's resources, and seek additional funding program opportunities through grants, district and business partnerships.• Prepare for the new addition at the Danbury High School.

BOARD OF EDUCATION PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
6000	BOARD OF EDUCATION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
6000	BOARD OF EDUCATION						
5852.2900	Appropriations - City Depts/Agencies	121,559,064	123,786,000	79,669,550	123,786,000	129,467,777	125,986,000
5870.3235	Contributions/Grants - Headstart	208,889	214,000	160,500	214,000	214,000	214,000
TOTAL		121,767,953	124,000,000	79,830,050	124,000,000	129,681,777	126,200,000
6001	SCHOOLS - HEALTH & WELFARE						
5852.2900	Appropriations - City Depts/Agencies	208,575	208,575	0	208,575	208,575	208,575
TOTAL		208,575	208,575	0	208,575	208,575	208,575

BOARD OF EDUCATION

REVENUES

Dept #: 6000			AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		ACTUAL	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4300.3620	Intergovernmental Revenues - Education Equal	22,266,531	22,857,956	9,478,978	22,852,924	22,852,924	22,852,924
4300.3640	Intergovernmental Revenues - Elem-High Scho	484,825	506,287	0	472,292	452,750	452,750
4300.3780	Intergovernmental Revenues - Special Ed Agen	1,158,605	1,000,000	0	1,000,000	1,000,000	1,000,000
4300.3840	Intergovernmental Revenues - Transportation	205,681	217,731	0	195,983	181,181	181,181
SUBTOTAL INTERGOVERNMENTAL REVENUES		24,115,642	24,581,974	9,478,978	24,521,199	24,486,855	24,486,855
4400.4660	Charges for Services - Tuition - Other	5,886	35,000	0	0	0	0
SUBTOTAL CHARGES FOR SERVICES		5,886	35,000	0	0	0	0
GRAND TOTAL: BOARD OF EDUCATION REVENUES		24,121,528	24,616,974	9,478,978	24,521,199	24,486,855	24,486,855

DANBURY PUBLIC LIBRARY

Library Director: Katie Ventura

PROPOSED BUDGET: 2016-2017

Dept. #: 7000

Statement of Mission:	As an essential city asset, the Danbury Public Library is committed to being: A) A welcoming destination; B) Responsive to the varied needs of our city's diverse community; and C) A source of inspiration through words and ideas.
Department Goals:	The Danbury Public Library's goal is to build lasting community connections by fostering creativity, discovery and personal growth. This is achieved by employing its 8 internal departments providing dedication to superior customer service to over 400,000 people who visit the library each year.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• The RFID self check-in and check-out process has been finished.• A new ILS System has been implemented.• Circulation of iPads, Kindles, Rokus & Hotspots• The ESL and STEM Programming has been increased.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Renovate the main level of the library with furniture and paint.• Enhance community engagement through new programs.• Implement self-pay at self-checkout machines.

DANBURY PUBLIC LIBRARY

Library Director: Katie Ventura

PROPOSED BUDGET: 2016-2017

Dept. #: 7000

PERFORMANCE MEASUREMENTS**Department Description:**

As an essential City asset, the Danbury Library is committed to being: a welcoming destination; responsive to the varied needs of our City's diverse community; and a source of inspiration through words and ideas. The library provides free materials and resources for learners of all ages, including print and non-print items, databases and programs. The Danbury Library will continue to add more resources for the public, such as collections, programming and e-books.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Library Volumes in Collection	121,342	122,366	122,920	121,584	121,584	116,247	120,000
Number of Items Checked Out	588,084	560,571	550,000	568,631	662,974	675,000	700,000
Number of Programs	361	321	341	405	836	1,000	1,250
Program Attendance	11,514	12,463	12,600	9,978	17,318	20,000	23,000
Active Library Cards	28,300	29,800	26,146	25,844	25,844	25,429	30,000

Sustainable Danbury:

The Danbury Library remains committed to providing a high quality of service to the Danbury public

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Danbury Library Board of Directors
- The Library Board of Directors adopted the Library Bill of Rights

Data Reference(s):

- Library Records

**DANBURY PUBLIC LIBRARY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7000	DANBURY PUBLIC LIBRARY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7000	DANBURY PUBLIC LIBRARY						
5020.1000	Salaries - Regular	1,127,771	1,193,297	786,039	1,181,069	1,294,328	1,294,328
5030.1000	Overtime - Salaries	117	0	0	0	0	0
5040.1000	Part Time - Salaries	278,480	279,000	142,616	232,675	306,785	275,000
5040.1020	Part Time - Community Liasion	6,688	22,568	9,804	16,578	30,628	16,120
5040.1090	Part Time - Special Duty Police	18,001	18,791	2,809	2,810	0	0
5050.1140	Other Salaries - Other Earnings	0	26,934	0	0	0	0
5230.1590	Employee Group Insurance - Workers C	0	0	0	0	125	0
5250.1620	Other Benefits - Longevity	5,160	5,560	5,560	5,560	5,105	5,105
5250.1630	Other Benefits - Sick Leave	13,077	15,860	15,860	15,860	15,645	15,645
5300.2010	Purch Svcs - Professional Svcs	31,450	33,462	27,055	29,046	33,642	32,000
5300.2040	Purch Svcs - Outside Svcs	116,533	87,163	52,001	87,163	133,060	133,060
5300.2045	Purch Svcs - Communication Svcs	609	750	357	750	750	750
5300.2055	Purch Svcs - Postage	4,714	4,750	3,784	4,750	5,000	4,750
5300.2060	Purch Svcs - Travel/Mileage	579	500	236	500	500	500
5300.2075	Purch Svcs - Training Courses	0	2,000	0	1,500	2,000	2,000
5300.2080	Purch Svcs - Conferences	1,835	2,000	140	1,500	2,000	2,000
5300.2090	Purch Svcs - Printing & Binding	1,608	4,500	0	4,000	4,500	4,500
5300.2095	Purch Svcs - Legal & Public Notices	0	1,250	0	1,000	1,250	1,000
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	15,055	15,962	15,962	15,962	16,016	16,016
5500.2420	Maintenance & Repair - Office Equipme	51,018	103,830	67,699	67,700	94,465	84,500
5600.2500	Materials & Supplies - Office	15,749	15,905	13,111	15,900	17,500	15,900

**DANBURY PUBLIC LIBRARY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7000	DANBURY PUBLIC LIBRARY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5600.2605	Materials & Supplies - Books	76,060	71,500	43,347	68,014	79,500	71,500
5600.2607	Materials & Supplies - Books - Children	20,203	23,000	15,263	21,669	27,000	23,000
5600.2610	Materials & Supplies - Magazines	14,602	14,782	10,598	12,456	14,699	14,699
5600.2615	Materials & Supplies - Recordings	351	1,500	0	450	1,500	1,500
5600.2620	Materials & Supplies - Films	6,876	9,700	3,669	6,700	9,700	9,700
5600.2625	Materials & Supplies - Audiobooks	6,958	7,500	1,947	7,000	7,500	7,500
5700.2700	Equipment - Office	51,535	85,628	69,500	85,000	51,083	43,804
TOTAL		1,865,030	2,047,692	1,287,357	1,885,612	2,154,281	2,074,877

DANBURY PUBLIC LIBRARY

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
LIBRARY DIRECTOR	1		1	110,648	110,648
ASSISTANT LIBRARY DIRECTOR	1		1	75,936	75,936
EXECUTIVE SECRETARY	1	-1	0	0	0
* LIBRARIAN II	2	-1	1	69,142	71,035
* SENIOR COMPUTER TECHNICIAN	1		1	69,142	71,035
* LIBRARY TECHNICAL ASSISTANT (COMMUNITY RELATI	1		1	65,083	66,867
* LIBRARY TECHNICAL ASSISTANT (CIRCULATION)	1		1	65,083	66,867
* LIBRARIAN I	4	1	5	60,970	313,221
* SECRETARY	0	1	1	57,599	59,186
* CHILDREN'S PROGRAM COORDINATOR	1		1	56,984	58,549
* LIBRARY TECHNICAL ASSISTANT I	1		1	52,853	54,309
* COMPUTER TECHNICIAN	1		1	52,853	54,309
* COMMUNICATIONS SPECIALIST	1		1	48,794	50,123
* TECHNOLOGY PROGRAM COORDINATOR	1		1	48,794	50,123
* CLERK TYPIST II	3	1	4	46,756	192,120
TOTAL	20		21		1,294,328

* Union Negotiated

LONG RIDGE LIBRARY

Vice President: Barbara Fulton

PROPOSED BUDGET: 2016-2017

Dept. #: 7001

Statement of Mission:	Provide a community gathering place for residents and preserve this local historical treasure of culture and recreation. Provide a variety of books, audiotapes and the classics for adults and children.
Department Goals:	Our purpose is to provide a community gathering place for the Long Ridge/Danbury area residents.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Replaced, purchased and installed dehumidifiers for the library both in the basement and on the main floor.• Examined and repaired the roof including replacement of the gutters and any flashing that was needed.• Replaced sink and cabinet in the bathroom that was not functioning.• Maintained shutters, new screen door and miscellaneous activities.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Remain financially sound and provide library services to the community.• Attract more volunteer involvement in supporting activities for the library.• Continue the maintenance started in 2015 i.e., driveway paving, and repair to main building.• Reclaim Long Ridge Library's non-profit status.

LONG RIDGE LIBRARY

Treasure: Cathy Cosgrove

PROPOSED BUDGET: 2016-2017

Dept. #: 7001

PERFORMANCE MEASUREMENTS

Department Description:

Long Ridge Library is a historic community center providing an invaluable collection of local history. A meeting place for residents, as well as a desire to preserve this local treasure of culture and recreation.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Library Volumes in Collection	3,000	3,080	3,130	3,180	3,500	3,800	4,000
# of Items Checked Out	1,135	1,135	1,108	942	2,103	2,500	2,600
# of Programs	5	5	5	5	6	6	7
Program Attendance	10	10	15	15	20	20	20
Active Library Cards	120	200	339	367	415	425	430

Sustainable Danbury:

This library survives because of the Librarian Staff and a few volunteers. Librarians fill the library hours and operate events and planning. They are able and willing to continue in volunteer positions.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

Librarians: Barbara Fulton, Elena Sicconi

Data Reference(s):

- Library Records

LONG RIDGE LIBRARY PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7001	LONG RIDGE LIBRARY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7001	LONG RIDGE LIBRARY						
5870.	Contributions/Grants -	9,860	7,360	5,520	7,360	9,860	7,360
TOTAL		9,860	7,360	5,520	7,360	9,860	7,360

DEPARTMENT OF RECREATION

Director of Recreation: Nicholas Kaplanis

PROPOSED BUDGET: 2016-2017

Dept. #: 7002

Statement of Mission:	The Danbury Recreation Department is committed to providing high quality and diverse recreational programs and services while working in cooperation with Danbury's youth and adult athletic organizations as well as City agencies.
Department Goals:	The Danbury Recreation Department's goals are to offer extensive recreational programming opportunities for resident's young and the young at heart. Opportunities include participating in recreational activities or enjoying our leisure facilities. Our objectives to achieve these include employing park maintainers to work diligently every day to ensure every facility is manicured and has been carefully prepared to ensure optimum use of that playing surface, whether it is for a game or practice session. Additionally, we continue to invest our resources rebuilding infield surfaces and making improvements with drainage at many of our facilities.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Opened a new all-purpose Turf Field at Westside Middle School Academy. This complex can accommodate a variety of athletic activities during spring, summer and fall.• Opened a new Spray Park at Kenosia Park. This is third park of this kind, giving children a safe way to cool off during the summer months.• Summer Movie Nights. Four movies are shown on Thursday nights during the month of July. More than 1000 people attended last summer.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Open a Danbury Dog Park. Park will be located on Miry Brook Rd. We expect to open in the spring of 2016.• Build Outdoor Basketball Court. The court will be located off of Maple Ave.• Fencing Improvements at Selected Sites. Repair and replace fences where required in our parks.• Improvements to Rogers Park Lighting System on Softball Fields.

DEPARTMENT OF RECREATION

Director of Recreation: Nicholas Kaplanis

PROPOSED BUDGET: 2016-2017

Dept. #: 7002

PERFORMANCE MEASUREMENTS

Department Description:

The Danbury Recreation Department is committed to providing high quality and diverse recreational programs and services while working in cooperation with Danbury's youth and adult athletic organizations as well as other City agencies. Additionally, we pursue new opportunities to expand our offerings as we try to meet the varied needs of our ever changing community, as well as making necessary improvements where needed. The department's goal is to offer a variety of recreational programs to meet the needs of as many of City of Danbury residents as possible from the young to seniors and those with disabilities. The Department of Recreation also develops scheduling that will maintain maximum facility utilization and to monitor all park assets. We will strive to maintain participation in all programs and continue to provide training for our summer employees.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Number of Recreation Programs					27	30	33
Number of Participants					8,000	8,590	8,700
Summer Program Enrollments	642	642	520	510	495	525	550
Hours of P/T Employee Training	100	100	100	100	100	100	100
Utilization of Facilities	91%	87%	92%	93%	93%	93%	94%
Monitor Park Assets - Hours	250	250	250	275	275	275	275

Sustainable Danbury:

The Department of Recreation will continue to promote awareness of all services available through the use of the City of Danbury web site, Social Media, Danbury Board of Education through the distribution of flyers and any other forms of media available to improve communications. In addition, we will develop outreach efforts with a focus on our diverse population to attain more integration of our youth in public and private recreation programs.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter VI, Section 6-2, "Administrative Departments" and Chapter VI, Section 6-12, "Department of Parks and Recreation", in the City of Danbury Charter

Data Reference(s):

- Recreation Department

**DEPARTMENT OF RECREATION PROPOSED BUDGET
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7002	DEPARTMENT OF RECREATION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7002	DEPARTMENT OF RECREATION						
5020.1000	Salaries - Regular	77,500	80,929	51,405	80,929	80,800	80,800
5030.1000	Overtime - Salaries	-280	0	0	0	0	0
5040.1000	Part Time - Salaries	151,443	176,000	130,826	135,674	176,000	176,000
5250.1620	Other Benefits - Longevity	0	0	0	0	355	355
5250.1630	Other Benefits - Sick Leave	1,472	1,513	1,512	1,513	1,554	1,554
5300.2010	Purch Svcs - Professional Svcs	36,409	38,000	0	37,000	38,000	38,000
5300.2040	Purch Svcs - Outside Svcs	16,166	16,500	3,083	16,000	16,000	16,000
5300.2045	Purch Svcs - Communication Svcs	364	500	126	375	600	500
5300.2055	Purch Svcs - Postage	15	50	40	50	50	50
5300.2060	Purch Svcs - Travel/Mileage	766	712	712	712	750	750
5300.2085	Purch Svcs - Subscriptions/Membership	99	250	99	163	250	250
5300.2090	Purch Svcs - Printing & Binding	811	850	25	850	900	850
5300.2095	Purch Svcs - Legal & Public Notices	350	350	0	350	350	350
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,069	1,134	1,134	1,134	1,138	1,138
5500.2420	Maintenance & Repair - Office Equipme	158	500	146	480	500	500
5600.2500	Materials & Supplies - Office	338	350	116	300	350	350
5600.2525	Materials & Supplies - Custodial	267	750	339	524	750	750
5600.2570	Materials & Supplies - Medical/Chemica	137	300	259	278	300	300
5600.2580	Materials & Supplies - Recreational	11,840	17,909	1,686	14,000	17,500	15,000
5870.3225	Contributions/Grants - Westerners	9,995	9,995	6,695	9,995	9,995	9,995
TOTAL		308,919	346,592	198,202	300,327	346,142	343,492

DEPARTMENT OF RECREATION

REVENUES

Dept #: 7002		ACTUAL	AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE	DESCRIPTION	2014-2015	BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
4400.4700	Charges for Services - Hatters Park Revenue	31,659	35,000	33,475	45,000	44,000	44,000
4400.4740	Charges for Services - Recreation	154,842	166,200	150,074	193,995	185,385	185,385
SUBTOTAL CHARGES FOR SERVICES		186,501	201,200	183,549	238,995	229,385	229,385
GRAND TOTAL: DEPARTMENT OF RECREATION REVENUES		186,501	201,200	183,549	238,995	229,385	229,385

TABLE OF ORGANIZATION

TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	2016-2017 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
DIRECTOR OF RECREATION	1		1	80,800	80,800
TOTAL	<u>1</u>		<u>1</u>		80,800

TARRYWILE PARK AUTHORITY

Executive Director: Becky Petro

PROPOSED BUDGET: 2016-2017

Dept. #: 7003

Statement of Mission:	Tarrywile Park is managed for the City of Danbury by the Tarrywile Park Authority to provide appropriate community activities, passive recreation, environmental education, wildlife management, watershed protection, scenic views, agriculture and forestry while maintaining a sustained balance of historic preservation.
Department Goals:	Tarrywile Park Authority was established by an ordinance of the Common Council of the City of Danbury to oversee the operation of Tarrywile Park. The Tarrywile Park Authority, its staff and volunteers all manage the Park for the City of Danbury. The Park will continue providing programs, activities and opportunities for observing wildlife, enjoying the scenery, high school activities or an aggressive workout on rugged terrain.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Worked with the Construction Services Division to build our much needed 3 bay Equipment storage building.• Continued to work on fundraising efforts and public outreach. Met our fundraising goals for both our Harvest Hayride and Harvest Dinner events.• Completed renovations to the old School building into a 2 bedroom rental unit.• Currently working with the City on additional LoCIP projects including the renovations to the Carriage House.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Work with the City of Danbury to complete renovations and projects funded by LoCIP funds.• Work with the Friends of Tarrywile Park on fundraising efforts and public outreach.• Identify and apply for grants that would help with funding for projects and programs.• Utilize volunteers for various projects around the Park. Including but not limited to trail and garden maintenance and upkeep.

**TARRYWILE PARK AUTHORITY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7003	TARRYWILE PARK AUTHORITY	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7003	TARRYWILE PARK AUTHORITY						
5300.2040	Purch Svcs - Outside Svcs	218,153	218,153	163,615	218,153	218,153	218,153
TOTAL		218,153	218,153	163,615	218,153	218,153	218,153

CULTURAL COMMISSION

Commission Coordinator: Gregory Wencek

PROPOSED BUDGET: 2016-2017

Dept. #: 7005

Statement of Mission:	The mission of the Danbury Cultural Commission is to provide cultural and arts activities to enrich the lives of our community. We foster and encourage learning and performing opportunities for citizens of all ages, and assist in providing attendance opportunities at events resulting from these efforts, at little or no cost.
Department Goals:	The Cultural Commission will continue encouraging, promoting and co-sponsoring events which benefit and improve the quality of life for Danbury residents.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Supported events reaching 35,000+/-, by 32+/- organizations, agencies and artists, increasing Danbury's economic stability.• Engaged more than 200 students from all secondary schools within the City through a poetry contest and public reading.• Increased reach into the community by expanding our internet presence [DanburyArts.com] and a weekly e-letter with hundreds of subscribers.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Supported the present level of successful, vital cultural activities in Danbury, to increase quality of life, boosting the city's economy.• Extend awareness, expanding on-line and traditional media, marketing, and promotion to expand demographics, bringing in area residents.• Expanded and improved Commission processes, encouraging more diverse community arts and cultural organizations participation.

CULTURAL COMMISSION PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7005	CULTURAL COMMISSION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7005	CULTURAL COMMISSION						
5870.	Contributions/Grants -	69,870	72,718	44,900	72,718	102,650	72,718
TOTAL		69,870	72,718	44,900	72,718	102,650	72,718

LAKE KENOSIA COMMISSION

Chairperson: Regina Ofiera

PROPOSED BUDGET: 2016-2017

Dept. #: 7006

Statement of Mission:	The Lake Kenosia Commission is dedicated to improve the quality of life for Danbury citizens by ensuring the long-term protection of Lake Kenosia as one of the City's important natural resources.
Department Goals:	The mission of the Lake Kenosia Commission focuses on protecting this unique water body's multiple functions as a water supply, a recreational resource and an ecological habitat.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Maintained and enhanced the existing Buffer Garden at Kenosia Park using professional landscapers and volunteers.• Continued to conduct annual Water Quality Testing.• Worked with DEEP to determine if using Triploid Grass Carp control Eurasian Water Milfoil would be a viable option.• Established a program with DHS to grow native plants for buffer areas. 200 SF of plants were grown in the Tarrywile Greenhouse and planted.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue to maintain the existing Buffer Garden at Kenosia Park and the former city beach to an area populated by native plants & flowers.• Conduct annual Water Quality Testing program.• Continue to support a program with DHS, to grow native plants for use in the existing Buffer Garden and on the former city beach area.

LAKE KENOSIA COMMISSION PROPOSED BUDGET
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7006	LAKE KENOSIA COMMISSION	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7006	LAKE KENOSIA COMMISSION						
5300.2010	Purch Svcs - Professional Svcs	12,458	15,236	3,933	15,236	15,236	15,236
TOTAL		12,458	15,236	3,933	15,236	15,236	15,236

CHARLES IVES AUTHORITY FOR THE PERFORMING ARTS

Executive Director: Phyllis Cortese

PROPOSED BUDGET: 2016-2017

Dept. #: 7007

<p>Statement of Mission:</p>	<p>The Ives’ mission is to honor the memory of one of America’s greatest music composers and Danbury native, Charles Edward Ives (1874 – 1954), by providing a nationally recognized entertainment destination for extraordinary arts and cultural experiences, enriching the economic growth and social vitality of the region.</p>
<p>Department Goals:</p>	<p>The Charles Ives Authority will continue working together to reach out to all segments of our society and create spaces where diverse residents can come together and celebrate the arts.</p>
<p>Fiscal Year 2015-2016 Accomplishments:</p>	<ul style="list-style-type: none"> • An extended 5-year lease renewal agreement was negotiated with Western Connecticut State University (WCSU). • The Ives Authority completed capital infrastructure improvement on stage gazebo roof replacement with assistance from the City of Danbury and WCSU. • We have worked successfully with several independent promoters to co-produce and launch annual festivals enhancing programs and expanding reach.
<p>Major Objectives 2016-2017:</p>	<ul style="list-style-type: none"> • Enhance season line up of artists, festivals and multicultural events, securing concert promoter to assist in underwriting celebrity series. • Expand cross-sector community stakeholders and sponsorships to increase revenue streams. • Advance and enrich relationship with WCSU and the City of Danbury to ensure long term sustainability. • Develop and produce annual Danbury juried fine art and craft show attracting the regions' finest artists in

**CHARLES IVES AUTHORITY FOR THE PERFORMING ARTS PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7007	CHARLES IVES AUTHORITY FOR THE PE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7007	CHARLES IVES AUTHORITY FOR THE PERFORMING ARTS						
5300.2040	Purch Svcs - Outside Svcs	55,404	55,404	55,404	55,404	55,404	55,404
TOTAL		55,404	55,404	55,404	55,404	55,404	55,404

DANBURY MUSEUM & HISTORICAL SOCIETY AUTHORITY

Executive Dir. & City Historian: B. Guertin

PROPOSED BUDGET: 2016-2017

Dept. #: 7008

Statement of Mission:	The mission of the Danbury Museum & Historical Society Authority is to acquire, preserve, exhibit and interpret the cultural heritage and history of the City of Danbury for the purpose of education, information and research.
Department Goals:	Preserving, protecting, and educating Danbury's friends, neighbors and visitors about the heritage and history of our community is our main focus.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Completed the exterior rehabilitation and restoration of the Charles Ives Birthplace.• Re-imagined district-wide school programming to be more inclusive of experiential, hands-on learning initiatives for typical and atypical students.• Created two new monthly, outreach programs targeting Danbury senior citizens and Danbury High School students.• Assisted 10,000 residents, students and visitors with tours, research, exhibits and rotating programs.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete the rehabilitation and restoration of the interior of the Charles Ives Birthplace.• Concentrate on digitally cataloguing and tagging a myriad of new additions of archival ephemera and material culture.• Focus on continuing to sync the Danbury Museums archival digital catalogue with the Danbury Library digital catalogue, for better resident access.

**DANBURY MUSEUM & HISTORICAL SOCIETY AUTHORITY PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
7008	DANBURY MUSEUM & HISTORICAL SO	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
7008	DANBURY MUSEUM & HISTORICAL SOCIETY AUTHORITY						
5300.2040	Purch Svcs - Outside Svcs	90,792	90,792	68,094	90,792	90,792	90,792
TOTAL		90,792	90,792	68,094	90,792	90,792	90,792

RISK MANAGEMENT

Asst. Finance Director: Daniel Garrick

PROPOSED BUDGET: 2016-2017

Dept. #: 8008

Statement of Mission:	Risk Management's mission is to protect the City's assets by promoting the safety and health of City employees, minimizing damage and injury claims, promoting public safety, and to efficiently and effectively administer affordable employee benefits.
Department Goals:	Risk Management's goal is to administer and provide the most affordable comprehensive insurance coverage for claims associated with general liability, workers compensation, health, life, dental, and disability.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Participated in the Medicare D reimbursement program, returning another \$116,000 to the City for retiree medical expenses.• Increased Health Savings Account health plan participation, creating premium savings for City employees while continuing quality medical benefits.• Safety training areas have been expanded.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Increase participation in the Health Savings Account health plans.• Initiate monthly wellness bulletins for employees.• Create online reporting for Workers Compensation and Liability Claims.

RISK MANAGEMENT

Assistant Director of Finance: Daniel Garrick

PROPOSED BUDGET: 2016-2017

Dept. #: 8008

PERFORMANCE MEASUREMENTS

Department Description:

Risk Management shall be responsible for the identification, analysis, and evaluation of risks or hazards which can adversely affect the ability of the City to perform its services, and shall determine methods to minimize such risks or hazards.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of General Liability Claims Filed	150	80	128	137	128	80	100
# of Worker's Compensation Claims Filed	141	117	122	127	96	95	95
# Insured - Medical Coverage: Active Employees	618	594	581	574	573	575	585
# Insured - Medical Coverage: Retirees	250	261	270	285	300	307	317

Sustainable Danbury:

The Risk Management Department will continue to partner with the City insurance carriers to identify and reduce risks to employees and those using public facilities.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
- Chapter VI, Section 6-6, Paragraph E - "Risk Manager", in the City of Danbury Charter

Data Reference(s):

- City Charter
- Cigna Enrollment Records

**RISK MANAGEMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
8008	RISK MANAGEMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
8001	FICA						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	1,417,323	1,695,700	847,850	1,515,000	1,741,816	1,565,000
TOTAL		1,417,323	1,695,700	847,850	1,515,000	1,741,816	1,565,000
8002	PENSION EXPENSE						
5350.2216	Interfund Svc Exp - Post Employment Be	9,545,912	10,268,000	10,143,000	10,268,000	11,180,000	10,268,000
TOTAL		9,545,912	10,268,000	10,143,000	10,268,000	11,180,000	10,268,000
8003	EMPLOYEE SERVICE BENEFITS						
5250.1650	Other Benefits - Employees Service Bene	109,418	59,741	30,865	59,741	43,692	43,692
TOTAL		109,418	59,741	30,865	59,741	43,692	43,692
8004	WORKER'S COMPENSATION - H/H						
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	576,094	700,000	350,000	700,000	700,000	700,000
TOTAL		576,094	700,000	350,000	700,000	700,000	700,000
8005	STATE UNEMPLOYMENT COMP						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	53,870	50,000	25,000	50,000	75,000	60,000
TOTAL		53,870	50,000	25,000	50,000	75,000	60,000
8006	EMPLOYEE HEALTH & LIFE INS						
5230.1565	Employee Group Insurance - Dental Insu	0	0	0	0	0	0
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	9,524,197	9,367,880	4,683,940	9,300,000	10,032,162	9,987,162
5350.2216	Interfund Svc Exp - Post Employment Be	7,092,579	8,928,647	5,369,689	8,900,000	9,922,850	9,922,850
TOTAL		16,616,776	18,296,527	10,053,629	18,200,000	19,955,012	19,910,012
8007	UNION WELFARE						

**RISK MANAGEMENT PROPOSED BUDGET
FISCAL YEAR 2016-2017**

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
8008	RISK MANAGEMENT	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	1,465,254	1,645,000	822,500	1,575,000	1,660,000	1,604,000
TOTAL		1,465,254	1,645,000	822,500	1,575,000	1,660,000	1,604,000
8008	RISK MANAGEMENT						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	1,389,212	1,433,615	716,808	1,400,000	1,475,268	1,525,689
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	1,048,656	1,425,100	712,550	1,400,000	1,425,100	1,425,100
5800.2895	Insurance - IBNR/Reserve Adjustment	-1,213,426	0	0	0	0	0
TOTAL		1,224,442	2,858,715	1,429,358	2,800,000	2,900,368	2,950,789
TOTAL		31,009,090	35,573,683	23,702,201	35,167,741	38,255,888	37,101,493

DEBT SERVICE
FISCAL YEAR 2016-2017

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
9000	DEBT SERVICE	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9000	INTEREST ON DEBT						
5300.2010	Purch Svcs - Professional Svcs	1,286	10,000	0	1,806	10,000	10,000
5880.3400	Debt Service - Interest on Bonds	4,041,529	4,305,385	4,160,997	4,160,997	3,997,000	3,877,516
5880.3410	Debt Service - Interest on Notes	29,917	114,000	23,867	24,000	114,000	56,495
TOTAL		4,072,732	4,429,385	4,184,863	4,186,803	4,121,000	3,944,011
9001	INTEREST ON DEBT - SCHOOL						
5880.3400	Debt Service - Interest on Bonds	903,491	974,249	943,288	943,288	1,002,500	980,414
TOTAL		903,491	974,249	943,288	943,288	1,002,500	980,414
9002	REDEMPTION OF DEBT						
5880.3420	Debt Service - Redemption of Bonds	8,195,250	8,699,147	8,699,147	8,699,147	9,208,500	8,885,446
TOTAL		8,195,250	8,699,147	8,699,147	8,699,147	9,208,500	8,885,446
9003	REDEMPTION OF DEBT - SCHOOL						
5880.3420	Debt Service - Redemption of Bonds	1,334,000	1,702,020	1,702,020	1,702,020	2,076,000	1,994,930
TOTAL		1,334,000	1,702,020	1,702,020	1,702,020	2,076,000	1,994,930

CAPITAL/CONTINGENCY/OTHER FINANCING USES
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
9100	CAPITAL/CONTINGENCY/OTHER FINAN	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9101	CONTINUE APPROPRIATIONS						
7000.0100	Capital Projects - General Fund Projects	254,149	0	0	0	0	0
TOTAL		254,149	0	0	0	0	0
9300	CONTINGENCY						
5855.	Contingency -	0	304,596	0	0	475,000	425,000
TOTAL		0	304,596	0	0	475,000	425,000
9600	OTHER FINANCING USES						
5865.3106	Operating Transfer Out - To Animal Con	300,000	300,000	300,000	300,000	320,000	306,000
5865.3109	Operating Transfer Out - To Capital Fun	5,250,000	5,478,922	5,478,922	5,478,922	4,478,922	3,878,922
TOTAL		5,550,000	5,778,922	5,778,922	5,778,922	4,798,922	4,184,922

**EMPLOYEE SERVICE BENEFITS
FISCAL YEAR 2016-2017**

APPROPRIATIONS

DEPT #:		AMENDED EXPENDITURES		EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
		ACTUAL	BUDGET				
9998	EMPLOYEE SERVICE BENEFITS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1999	GENERAL GOVERNMENT EMPLOYEE BENEFITS						
5250.1650	Other Benefits - Employees Service Bene	0	5,797	0	0	38,628	38,628
TOTAL		0	5,797	0	0	38,628	38,628
2999	PUBLIC SAFETY SERVICE EMPLOYEE BENEFITS						
5250.1650	Other Benefits - Employees Service Bene	0	0	0	0	13,740	13,740
TOTAL		0	0	0	0	13,740	13,740
3999	EMPLOYEE SERVICE BENEFIT						
5250.1650	Other Benefits - Employees Service Bene	0	0	0	0	16,402	16,402
TOTAL		0	0	0	0	16,402	16,402
4999	HEALTH & HUMAN SERVICES						
5250.1650	Other Benefits - Employees Service Bene	0	1,284	0	0	3,633	3,633
TOTAL		0	1,284	0	0	3,633	3,633
5999	SOCIAL SERVICES EMPLOYEE SERVICE BENEFITS						
5250.1650	Other Benefits - Employees Service Bene	0	0	0	0	1,115	1,115
TOTAL		0	0	0	0	1,115	1,115
7999	CULTURE & RECREATION EMPLOYEE SERVICE BENEFITS						
5250.1650	Other Benefits - Employees Service Bene	0	2,080	0	0	3,677	3,677
TOTAL		0	2,080	0	0	3,677	3,677

DISCOUNTS
FISCAL YEAR 2016-2017

		APPROPRIATIONS					
DEPT #:		ACTUAL	AMENDED BUDGET	EXPENDITURES AS OF	PROJECTED EXPENDITURES	PROPOSED BY DEPT	PROPOSED BY MAYOR
9999	DISCOUNTS	2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1995	GENERAL GOVERNMENT DISCOUNTS						
6200.6250	Discounts - Departmentwide	-49	0	-27	-51	0	0
TOTAL		-49	0	-27	-51	0	0
2995	PUBLIC SAFETY DISCOUNTS						
6200.6250	Discounts - Departmentwide	-135	0	-14	-16	0	0
TOTAL		-135	0	-14	-16	0	0
3995	PUBLIC SAFETY EMPLOYEE BENEFITS						
6200.6250	Discounts - Departmentwide	-796	0	-825	-884	0	0
TOTAL		-796	0	-825	-884	0	0
7995	CULTURE & RECREATION DISCOUNTS						
6200.6250	Discounts - Departmentwide	-1	0	0	0	0	0
TOTAL		-1	0	0	0	0	0

CITY OF DANBURY - EMS AMBULANCE FUND

Director, EMS: Matthew G. Cassavechia

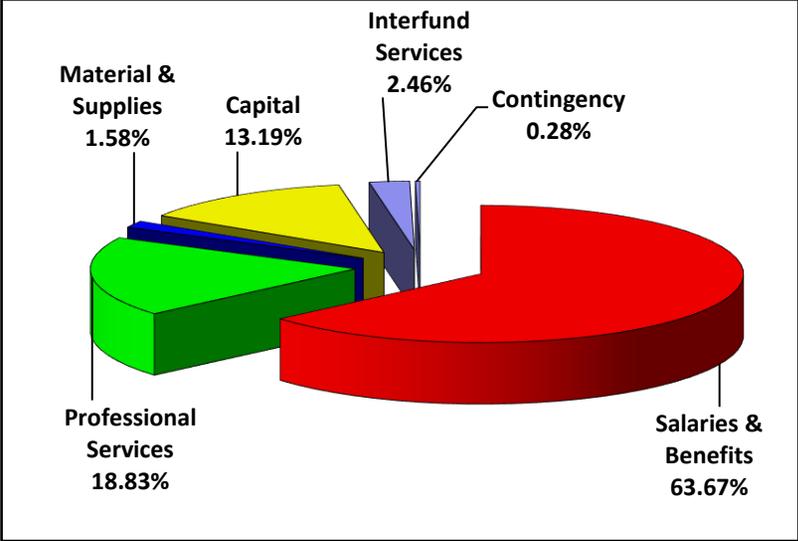
PROPOSED BUDGET: 2016-2017

Dept. #: 2011

Statement of Mission:	The mission of Danbury Emergency Medical Services is to provide prompt, courteous and professional pre-hospital care service excellence while supporting the collaborative objectives of public safety and health in the community.
Department Goals:	The objective of the Danbury EMS is to operate advanced life support paramedic ambulances that are staffed to meet the ever-rising emergency medical call volume demand in the City of Danbury. Ambulances are deployed in carefully plotted areas of the City to ensure both a safe and timely response.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• A patient safety program with policy and procedures to support was fully implemented.• EMS and Fire Dept. first responders implemented the Naloxone administration harm reduction strategy.• FTE's and ambulance staffing were adjusted to meet increasing EMS demand – reducing the reliance on back up/mutual aid ambulance services.• Area bundle billing agreements were reviewed and updated with local mutual aid partners.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Implement safe lifting program with implementation of ambulance lifting/moving devices designed to reduce lifting and moving injuries.• Complete the redesign and renovation of EMS Branch location at the Danbury Hospital.• Review and revamp local EMS plan in collaboration with city and state officials.

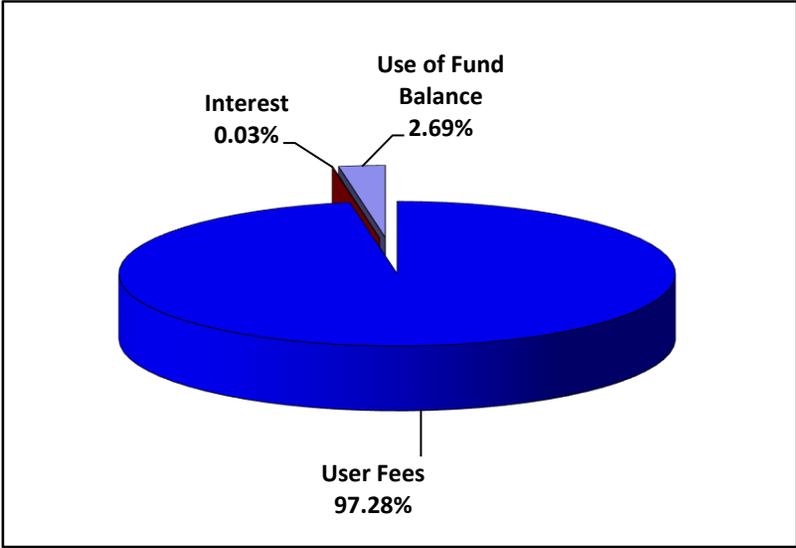
**CITY OF DANBURY
AMBULANCE FUND
2016 - 2017 PROPOSED BUDGET**

EXPENSES



Salaries & Benefits	2,363,300
Professional Services	698,900
Material & Supplies	58,500
Capital	489,500
Interfund Services	91,300
Contingency	10,500
Total	\$ 3,712,000

REVENUES



User Fees	3,611,000
Interest	1,000
Use of Fund Balance	100,000
Total	\$ 3,712,000

**SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN AMBULANCE FUND NET ASSETS
FISCAL YEARS 2012-2013 TO 2016-2017**

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED
<u>OPERATING REVENUES</u>					
Charges for Services	3,249,288	2,893,050	3,423,650	3,392,500	3,611,000
TOTAL OPERATING REVENUES	3,249,288	2,893,050	3,423,650	3,392,500	3,611,000
<u>OPERATING EXPENSES</u>					
Salaries and Benefits	1,745,486	1,774,301	1,978,939	2,296,800	2,363,300
Materials and Supplies	47,709	46,399	-	63,000	15,000
Depreciation	52,134	70,323	97,631	-	99,500
Interfund Services	370,244	269,178	925,000	246,100	91,300
Administrative and Operating	779,240	628,795	847,357	657,500	752,900
TOTAL OPERATING EXPENSES	2,994,812	2,788,996	3,848,927	3,263,400	3,322,000
TOTAL OPERATING INCOME	254,476	104,054	(425,277)	129,100	289,000
<u>NON-OPERATING REVENUES (EXPENSES)</u>					
Interest Income	443	480	990	900	1,000
TOTAL NON-OPERATING REVENUES (EXPENSES)	443	480	990	900	1,000
NET INCOME BEFORE CAPITAL CONTRIBUTIONS	254,919	104,534	(424,287)	130,000	290,000
Capital Outlay	-	-	-	(130,000)	(390,000)
Capital Contributions	-	-	148,845	-	-
Other Financing Sources - Sale of Assets	9,848	11,000	-	-	-
CHANGE IN NET ASSETS	264,767	115,534	(275,442)	-	(100,000)
NET ASSETS, Beginning	2,754,705	3,019,472	3,135,006	2,859,564	2,859,564
NET ASSETS, Ending	3,019,472	3,135,006	2,859,564	2,859,564	2,759,564

**CITY OF DANBURY
AMBULANCE FUND
2016-2017 SUMMARY OF REVENUE AND EXPENDITURES**

<u>REVENUES</u>	
CHARGES FOR SERVICES	3,611,000
INTEREST	1,000
USE OF FUND BALANCE	100,000
	3,712,000
TOTAL REVENUES	3,712,000
 <u>EXPENSES</u>	
SALARIES & BENEFITS	2,363,300
PROFESSIONAL SERVICES	698,900
MATERIALS & SUPPLIES	58,500
CONTINGENCY	10,500
PURCHASED EQUIPMENT	390,000
DEPRECIATION	99,500
INTERFUND SERVICES CHARGE-BACK	91,300
	3,712,000
TOTAL EXPENSES	3,712,000

CITY OF DANBURY - EMS AMBULANCE FUND
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4400.4020	Charges for Services - Previously Recorded Unco	0	130,000	0	94,000	120,000	130,000
4400.4420	Charges for Services - Ambulance Bundle Fees	5,250	2,100	4,939	5,000	3,000	5,000
4400.4440	Charges for Services - User Fees -Ambulance	3,418,401	3,260,400	2,998,611	3,234,200	3,496,000	3,476,000
4400.4820	Charges for Services - Other Revenues	148,844	0	0	0	0	0
	SUBTOTAL CHARGES FOR SERVICES	3,572,494	3,392,500	3,003,550	3,333,200	3,619,000	3,611,000
4610.1200	Investment Earnings - Interest on Investments	990	900	844	1,000	1,000	1,000
	SUBTOTAL INTEREST	990	900	844	1,000	1,000	1,000
4900.1750	Other Financing Sources - Operating Revenue	0	100,000	0	100,000	100,000	100,000
	SUBTOTAL OTHER FINANCING SOURCES	0	100,000	0	100,000	100,000	100,000
GRAND TOTAL CITY OF DANBURY - EMS AMBULANCE FUND		3,573,485	3,493,400	3,004,394	3,434,200	3,720,000	3,712,000

CITY OF DANBURY - EMS AMBULANCE FUND

Director, EMS: Matthew G. Cassavechia

PROPOSED BUDGET: 2016-2017

Dept. #: 2011

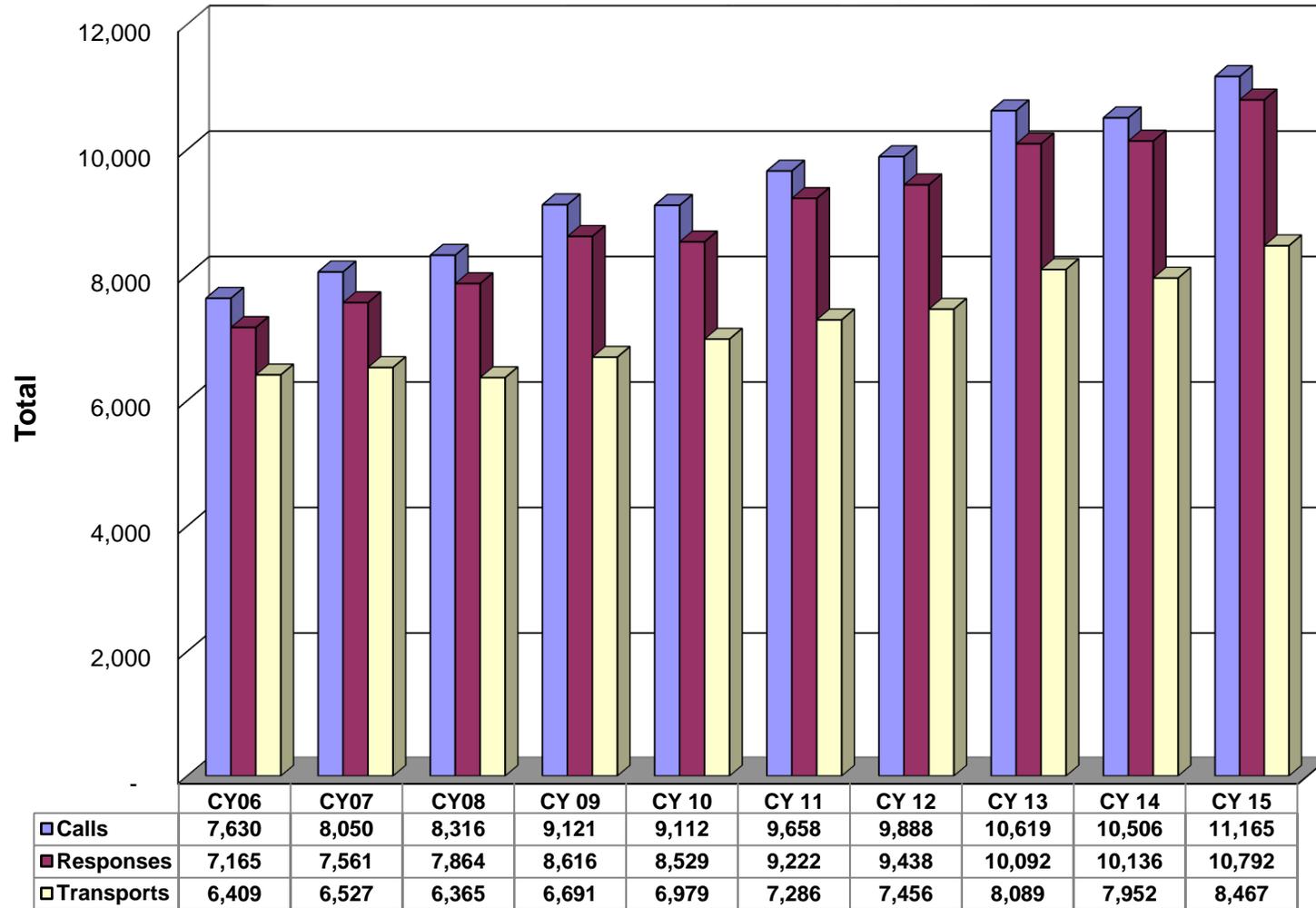
APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
2011	ACCOUNT DESCRIPTION	2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2011	CITY OF DANBURY - EMS AMBULANCE FUND						
5020.1999	Salaries - Ambulance Fund Services	1,494,668	1,740,000	888,606	1,740,000	1,790,395	1,790,395
5250.1675	Other Benefits - Fringe Benefits	478,293	556,800	266,512	556,800	572,905	572,905
5300.2197	Purch Svcs - Collection Fees	0	0	0	10,000	18,000	18,000
5300.2010	Purch Svcs - Professional Svcs	0	5,000	1,112	2,400	20,000	12,000
5300.2020	Purch Svcs - Financial Services	21,000	18,000	0	18,000	20,000	20,000
5300.2021	Purch Svcs - GIS Services	39,579	100,000	52,627	100,000	100,000	100,000
5300.2045	Purch Svcs - Communication Svcs	36,970	45,000	2,675	43,800	45,000	45,000
5300.2135	Purch Svcs - Billing Fees	141,549	150,000	71,563	140,000	154,800	154,800
5300.2195	Purch Svcs - Misc Services	510,773	324,500	296,384	324,500	349,100	349,100
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	5,978	6,100	6,100	6,100	6,300	6,300
5350.2202	Interfund Svc Exp - General Fund Svcs	0	240,000	0	90,000	85,000	85,000
5500.2415	Maintenance & Repair - Automotive Equip	-2,047	0	-1,221	0	0	0
5600.2550	Materials & Supplies - Motor Fuel	49,492	48,000	25,842	45,000	43,500	43,500
5600.2570	Materials & Supplies - Medical/Chemical	15,119	15,000	8,553	14,600	15,000	15,000
5700.2795	Equipment - Other	2,473	0	0	0	0	0
5855.	Contingency -	0	15,000	0	15,000	10,500	10,500
5865.3100	Operating Transfer Out - Transfer to Other	925,000	0	0	0	0	0
5865.3109	Operating Transfer Out - To Capital Funds	600,000	230,000	230,000	230,000	390,000	390,000
8026.	Depreciation Expense -	97,631	0	0	98,000	99,500	99,500
TOTAL		4,416,477	3,493,400	1,848,753	3,434,200	3,720,000	3,712,000

**WESTERN CONNECTICUT HEALTH NETWORK (WCHN) AFFILIATES - EMERGENCY MEDICAL SERVICES
CITY OF DANBURY EMS VEHICLE INVENTORY
AS OF MARCH 1, 2016**

EQUIPMENT	STATUS	USE	MILEAGE		FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
2007 Ford Expedition XLT	Purchase	City Paramedic/Supervisor	48,374			85,000				
2007 American Hauler AF8516TA2	Purchase	City MCI Trailer	n/a							
2008 Ford Expedition XLT	Purchase	City EMS Paramedic Response	38,441				85,000			
2009 Ford E350	Purchase	City Paramedic Ambulance	77,812			140,000				
2009 Ford E350	Purchase	City Paramedic Ambulance	79,632			140,000				
2011 Ford Expedition XLT	Purchase	City EMS Director/Response	27,485						100,000	
2011 Ford E350	Purchase	City Paramedic Ambulance	60,464				145,000			
2012 Ford E350	Purchase	City Paramedic Ambulance	49,602				145,000	150,000		
2013 Ford E350	Purchase	City Paramedic Ambulance	32,491						155,000	
2014 Ford E350	Purchase	City Paramedic Ambulance	19,981							160,000
2015 Ford Expedition XLT	Purchase	City EMS Director/Response	12,475							105,000
EMS Cardiac Monitor Defibrillator	Purchase	City Paramedic Ambulance			140,000					
Crash Compliance Program	Purchase	City Paramedic Ambulance			150,000					
TOTAL					290,000	365,000	375,000	150,000	255,000	265,000

City of Danbury EMS/ Danbury Hospital EMS Activity Calendar Years 2006 to 2015



ANIMAL CONTROL FUND

Captain Robert Myles

PROPOSED BUDGET: 2016-2017

Dept. #: 2001

Statement of Mission:	To provide a superior quality of life for the people of Danbury by providing the best possible animal control services. In partnership with the community, we will work to eliminate animal cruelty through education and enforcement. Respect, partnership, and high ethical standards shall form the foundation for delivering our services.
Department Goals:	The goal of Animal Control is to improve the lives of animals in our community and beyond by promoting responsible pet guardianship, the humane treatment of animals and working toward ending animal overpopulation through education and a variety of programs. Our objectives towards these goals include working to keep homeless pets safe, happy and sheltered. Also, building a modern facility will enable us to expand our rescue and adoption, community outreach and education services will drive us toward the goal of improving the lives of animals in our community.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Instituted significant cost saving measures regarding the ongoing purchase of dog food and kennel sanitation supplies.• Improved mobile communication capabilities to allow delivery of better customer service while Animal Control officers are away from the office.• Instituted a vaccination system that will protect the impounded animal population from parvovirus and other contagious disease.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Continue planning for an upgraded and state compliant animal control facility.• Increase social media to better advertise adoptable animals to a broader audience beyond the local area.• Purchase an a additional animal control vehicle that allows for easier placement of sick or injured animals.

ANIMAL CONTROL

Captain Robert Myles

PROPOSED BUDGET: 2016-2017

Dept. #: 2001

PERFORMANCE MEASUREMENTS

Department Description:

The mission of Animal Control is to provide a superior quality of life for the people of Danbury by providing the best possible animal control services. In partnership with the community, we will work to eliminate animal cruelty through education and enforcement. Respect, partnership, and high ethical standards shall form the foundation for delivering our services.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
Fines Issued	86	61	87	78	27	50	60
Fine Receipts	\$3,890	\$3,555	\$3,595	\$2,620	\$2,315	\$4,000	\$4,500
# of Animals Returned to Owner	106	105	110	94	60	1	90
# of Animals Placed	38	54	46	40	42	1	55

Sustainable Danbury:

Animal Control will continue to maintain its efficiency and high quality of service through education and a system of continuing improvements.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

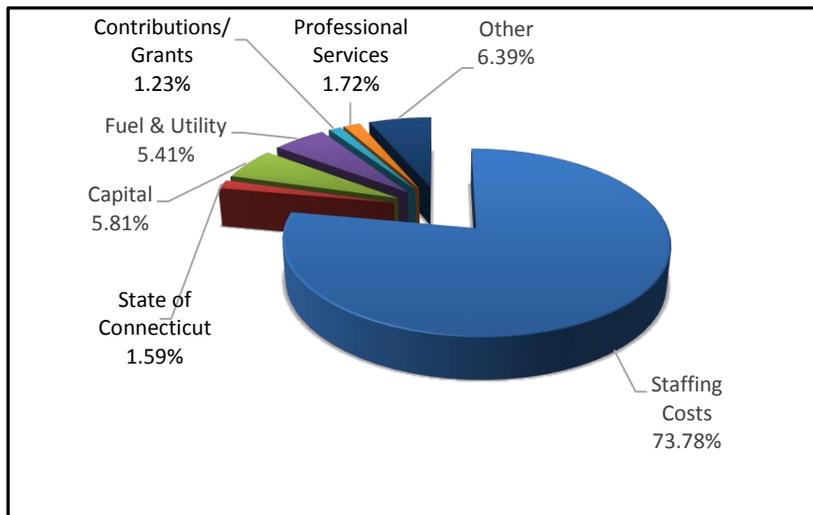
- Danbury Animal Control Officers get their authority from city ordinances : 12-2 - 12-4 and from the State of Connecticut under Connecticut General Statutes # 22-328.

Data Reference(s):

- Monthly Reports
- City of Danbury Receipts

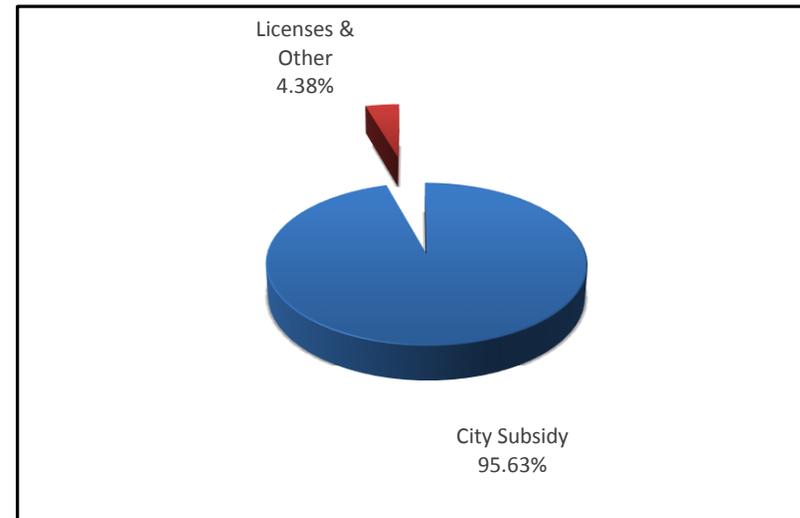
**CITY OF DANBURY
ANIMAL CONTROL FUND
2016-2017 PROPOSED BUDGET**

EXPENDITURES



Staffing Costs	\$249,090
State of Connecticut	5,100
Capital Reserve	18,600
Fuel & Utility	17,320
Contributions/Grants	3,940
Professional Services	5,500
Other	20,450
Total	\$320,000

REVENUES



City Subsidy	\$306,000
Licenses & Other	14,000
Total	\$320,000

**SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ANIMAL CONTROL BALANCE
FISCAL YEARS 2012-2013 TO 2016-2017**

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 ACTUAL	2015-2016 BUDGET	2016-2017 PROPOSED
REVENUES					
Licenses & Permits	13,337	13,558	12,771	12,500	12,600
Interest Income & Miscellaneous	1,973	1,609	1,724	2,100	1,400
TOTAL REVENUES	15,310	15,167	14,495	14,600	14,000
EXPENDITURES					
Public Safety	253,504	249,954	255,078	314,600	301,400
Capital Outlay	15,047	16,437	593	161,000	18,600
TOTAL EXPENDITURES	268,551	266,391	255,671	475,600	320,000
Excess (Deficiency) of Revenues over Expenditures	(248,448)	(246,417)	(241,176)	-	(285,300)
OTHER FINANCING					
Operating Transfer In - General Fund Subsidy	266,352	272,000	300,000	300,000	306,000
Operating Revenue	0	0	0	0	0
TOTAL OTHER FINANCING	266,352	272,000	300,000	300,000	306,000
Excess (Deficiency) of Revenues over Expenditures and Other Financing Sources	13,111	20,776	58,824	(161,000)	0
Beginning Fund Balance	108,912	122,023	142,800	201,624	40,624
Ending Fund Balance	122,023	142,800	201,624	40,624	40,624

**CITY OF DANBURY, CONNECTICUT
ANIMAL CONTROL FUND
2016-2017 SUMMARY OF REVENUES AND EXPENDITURES**

<u>REVENUES</u>	<u>ACTUAL 2014-2015</u>	<u>AMENDED BUDGET 2015-2016</u>	<u>PROPOSED BUDGET 2016-2017</u>
CITY CONTRIBUTION	\$300,000	\$300,000	\$306,000
TOWN CLERK'S FEES	12,771	12,500	12,600
MISCELLANEOUS INCOME	1,724	2,100	1,400
USE OF FUND BALANCE	_____	<u>161,000</u>	_____
TOTAL	\$314,495	\$475,600	\$320,000
 <u>EXPENDITURES</u>			
SALARIES & BENEFITS	\$196,073	\$225,719	\$226,390
STATE OF CT ANIMAL FEES	5,625	5,100	5,100
OTHER	84,085	83,781	88,510
TRANSFER TO CAPITAL FUND	0	<u>161,000</u>	<u>0</u>
TOTAL	\$285,783	\$475,600	\$320,000

ANIMAL CONTROL FUND
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4200.2040	Licenses and Permits - Town Clerk Fees - Misc	12,771	12,500	8,878	11,000	12,750	12,600
	SUBTOTAL LICENCES & PERMITS	12,771	12,500	8,878	11,000	12,750	12,600
4400.4000	Charges for Services - Refund - Prior Year Exp	31	0	0	0	0	0
4400.4780	Charges for Services - Misc Charges for Services	1,270	2,000	1,354	1,355	1,750	1,300
	SUBTOTAL CHARGES FOR SERVICES	1,301	2,000	1,354	1,355	1,750	1,300
4610.1200	Investment Earnings - Interest on Investments	423	100	51	90	100	100
	SUBTOTAL INTEREST	423	100	51	90	100	100
4900.1750	Other Financing Sources - Operating Revenue	0	161,000	0	161,000	0	0
	SUBTOTAL OTHER FINANCING SOURCES	0	161,000	0	161,000	0	0
4910.6000	Operating Transfer In - Operating Transfers	300,000	300,000	300,000	300,000	317,568	306,000
	SUBTOTAL INTERFUND TRANSFERS	300,000	300,000	300,000	300,000	317,568	306,000
GRAND TOTAL ANIMAL CONTROL FUND		314,495	475,600	310,283	473,445	332,168	320,000

ANIMAL CONTROL FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET 2015-2016	AS OF 2/28/2016	EXPENDITURES 2015-2016	BY DEPT 2016-2017	BY MAYOR 2016-2017
2001	ANIMAL CONTROL FUND						
5020.1000	Salaries - Regular	103,850	168,792	107,082	168,792	173,524	173,524
5030.1000	Overtime - Salaries	66,724	23,000	10,028	23,000	25,000	23,000
5040.1000	Part Time - Salaries	19,435	24,115	11,978	19,027	19,292	19,292
5050.1140	Other Salaries - Other Earnings	0	95	0	0	0	0
5230.1590	Employee Group Insurance - Workers Comp Premium	0	0	0	0	1,508	0
5250.1620	Other Benefits - Longevity	0	0	0	0	355	355
5250.1630	Other Benefits - Sick Leave	0	875	875	875	831	1,025
5250.1655	Other Benefits - Uniform Allowance	3,400	3,205	1,700	3,200	3,400	3,400
5250.1680	Other Benefits - Holiday - Police/Fire	2,663	5,637	5,637	5,637	5,794	5,794
5300.2010	Purch Svcs - Professional Svcs	11,292	5,500	2,646	5,500	5,500	5,500
5300.2045	Purch Svcs - Communication Svcs	1,412	2,250	598	2,250	2,500	2,250
5300.2075	Purch Svcs - Training Courses	0	2,500	160	2,500	2,500	2,500
5300.2095	Purch Svcs - Legal & Public Notices	1,296	1,800	452	1,800	1,800	1,800
5305.2200	Fees & Charges - State of CT Animal Fee	5,625	5,100	0	5,100	5,100	5,100
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	4,150	4,400	4,400	4,400	4,894	4,700
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	7,388	10,300	5,150	10,300	22,970	18,000
5500.2405	Maintenance & Repair - Buildings & Structures	1,031	3,500	650	3,500	1,500	1,500
5600.2500	Materials & Supplies - Office	1,461	1,500	6	1,500	1,500	1,500
5600.2530	Materials & Supplies - Non Office	3,670	9,000	901	9,000	9,000	9,000
5600.2535	Materials & Supplies - Clothing/Dry Goods/Linens	224	0	0	0	500	500
5600.2540	Materials & Supplies - Electrical Service	4,216	5,100	2,353	5,100	5,100	4,820
5600.2545	Materials & Supplies - Heating Fuel	5,261	5,140	1,354	5,140	5,500	5,000
5600.2550	Materials & Supplies - Motor Fuel	8,041	8,500	3,051	8,300	8,500	7,500
5700.2700	Equipment - Office	0	751	0	750	1,000	650

ANIMAL CONTROL FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
2001	ANIMAL CONTROL FUND						
5700.2795	Equipment - Other	593	1,000	0	1,000	1,000	750
5710.2775	Capital Assets - Cap Reserve - Equip	15,000	8,600	0	8,600	8,600	8,600
5710.2780	Capital Assets - Cap Reserve - Structures	15,112	10,000	0	10,000	10,000	10,000
5870.	Contributions/Grants -	3,940	3,940	2,955	3,940	5,000	3,940
SUBTOTAL:	ANIMAL CONTROL FUND	285,783	314,600	161,975	309,211	332,168	320,000
9600	OTHER FINANCING USES						
5865.3109	Operating Transfer Out - To Capital Funds	0	161,000	161,000	161,000	0	0
SUBTOTAL:	OTHER FINANCING USES	0	161,000	161,000	161,000	0	0
EXPENDITURE GRAND TOTAL:		285,783	475,600	322,975	470,211	332,168	320,000

DANBURY PUBLIC SCHOOLS

A Community of Learners in Danbury, Connecticut

The Danbury School District and the local community supports and values educational equity and excellence for approximately 11, 000 students. We strive to foster the joy of learning while we prepare our students for their future challenges through a standard based curriculum, committed faculty, staff and Board of Education.

Dr. Sal V. Pascarella, Superintendent of Schools

Dr. William R. Glass, Deputy Superintendent

BOARD OF EDUCATION MEMBERS

NAME		TERM BEGINS	TERM ENDS
Eileen W. Alberts *	(R)	12/1/2013	November, 2017
Gladys B. Cooper	(D)	12/1/2015	November, 2019
Michael Ferguson	(R)	12/1/2013	November, 2017
Richard Hawley	(R)	12/1/2015	November, 2019
Richard Jannelli	(D)	12/1/2013	November, 2017
David Johnston	(R)	12/1/2015	November, 2019
Frederick Karrat	(D)	12/1/2015	November, 2019
David Metrena	(R)	12/1/2015	November, 2019
Kathleen M. Molinaro	(D)	12/1/2013	November, 2017
Ralph Pietrafesa	(R)	12/3/2013	November, 2017
Holly Robinson	(D)	12/1/2015	November, 2019

*Chairperson

Consists of eleven resident electors of the City. Alternately, at each biennial election, there shall be elected five members and then six members who shall hold office for a term of four years to succeed those whose terms expire.

BOARD OF EDUCATION

Chairperson: Eileen Alberts

PROPOSED BUDGET: 2016-2017

Dept. #: 6000

Statement of Mission:	Our mission is to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in a global society.
Department Goals:	The Danbury Board of Education shall continue to seek growth in achievement for all students and college and career readiness. Additionally, the Board shall will maintain its fiscal responsibility, as well as planning for growth, professionalism and accountability.
Fiscal Year 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Maintained reasonable class sizes across the District and addressed graduation requirements and DHS.• Designed resources for Exploration Academies at Mill Ridge.• Enhanced the level of technology access across our District.• Allocated new resources for the addition of 18 classrooms within 3 schools.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Ensure that all students are challenged and they are given the maximum opportunity to reach his or her potential.• Foster effective parent-school partnerships to meet children's needs and continue support for school programs.• Insure a careful stewardship of the district's resources, and seek additional funding program opportunities through grants, district and business partnerships.• Prepare for the new addition at the Danbury High School.

BOARD OF EDUCATION

Chairperson: Eileen Alberts

PROPOSED BUDGET: 2016-2017

Dept. #: 6000

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED
6000	ACCOUNT DESCRIPTION	2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT
			2015-2016	2/28/2016	2015-2016	2016-2017
6000	BOARD OF EDUCATION					
5852	Appropriations - City Depts/Agencies	121,559,064	123,786,000	79,669,550	123,786,000	129,467,777
5870	Contributions/Grants - Headstart	208,889	214,000	160,500	214,000	214,000
TOTAL		121,767,953	124,000,000	79,830,050	124,000,000	129,681,777

BOARD OF EDUCATION

Chairperson: Eileen Alberts

PROPOSED BUDGET: 2016-2017

Dept. #: 6000

REVENUES

Dept #: 6000		AMENDED	REVENUE	PROJECTED	PROPOSED	PROPOSED
REVENUE		BUDGET	AS OF	REVENUE	BY DEPT	BY MAYOR
CODE	DESCRIPTION	2014-2015	2/28/2016	2015-2016	2016-2017	2016-2017
4300.3620	Intergovernmental Revenues - Education Equal	22,266,531	9,478,978	22,852,924	22,852,924	22,852,924
4300.3640	Intergovernmental Revenues - Elem-High Scho	484,825	0	472,292	452,750	452,750
4300.3780	Intergovernmental Revenues - Special Ed Agen	1,158,605	0	1,000,000	1,000,000	1,000,000
4300.3840	Intergovernmental Revenues - Transportation	205,681	0	195,983	181,181	181,181
SUBTOTAL INTERGOVERNMENTAL REVENUES		24,115,642	9,478,978	24,521,199	24,486,855	24,486,855
4400.4660	Charges for Services - Tuition - Other	5,886	0	0	0	0
SUBTOTAL CHARGES FOR SERVICES		5,886	0	0	0	0
GRAND TOTAL: BOARD OF EDUCATION REVENUE		24,121,528	9,478,978	24,521,199	24,486,855	24,486,855

BOARD OF EDUCATION

Chairperson: Eileen Alberts

PROPOSED BUDGET: 2016-2017

Dept. #: 6001

APPROPRIATIONS

DEPT #:		ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
6000	ACCOUNT DESCRIPTION	2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
			2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
6000	BOARD OF EDUCATION						
5852.2900	Appropriations - City Depts/Agencies	121,559,064	123,786,000	79,669,550	123,786,000	129,467,777	125,986,000
5870.3235	Contributions/Grants - Headstart	208,889	214,000	160,500	214,000	214,000	214,000
TOTAL		121,767,953	124,000,000	79,830,050	124,000,000	129,681,777	126,200,000
6001	SCHOOLS - HEALTH & WELFARE						
5852.2900	Appropriations - City Depts/Agencies	208,575	208,575	0	208,575	208,575	208,575
TOTAL		208,575	208,575	0	208,575	208,575	208,575

**BOARD OF EDUCATION
STATE AND FEDERAL PROJECTS
EXPENDITURE HISTORY**

YEAR	BOARD OF EDUCATION EXP	INCREASE (DECREASE)	% INCREASE	STATE & FEDERAL EXP	INCREASE (DECREASE)	% INCREASE DECREASE	OVERALL INCREASE	% INCREASE
2003-04	85,503,104	3,791,490	4.64%	12,996,535	657,278	5.33%	4,448,768	4.73%
2004-05	90,485,763	4,982,660	5.83%	14,359,377	1,362,842	10.49%	6,345,502	6.44%
2005-06	94,932,481	4,446,718	4.91%	14,173,486	-185,891	-1.29%	4,260,827	4.06%
2006-07	98,961,096	4,028,614	4.24%	15,229,056	1,055,570	7.45%	5,084,184	4.66%
2007-08	105,988,438	7,027,342	7.10%	17,535,822	2,306,766	15.15%	9,334,108	8.17%
2008-09	111,665,634	5,677,196	5.36%	17,106,072	-429,750	-2.45%	5,247,446	4.25%
2009-10	108,089,155 *	-3,576,479	-3.20%	18,332,417 *	1,226,345	7.17%	-2,350,134	-1.83%
2010-11	109,446,760 *	1,357,605	1.26%	18,607,987	275,570	1.50%	1,633,175	1.29%
2011-12	114,693,224	5,246,465	4.79%	16,860,597	-1,747,390	-9.39%	3,499,075	2.73%
2012-13	115,795,291	1,102,067	0.96%	18,198,719	1,338,122	7.94%	2,440,189	1.85%
2013-14	118,212,493	2,417,202	2.09%	20,308,520	2,109,801	11.59%	4,527,003	3.38%
2014-15	121,559,064 ²	3,500,000	2.96%	22,198,680	1,890,160	9.31%	5,390,160	3.89%
2015-16	123,786,000 ²	2,226,936	1.83%	22,446,060	247,380	1.11%	2,474,316	1.72%
2016-17	125,986,000 ^{1,2}	2,200,000	1.78%	22,893,695	447,635	1.99%	2,647,635	1.81%

¹Proposed Budget

²Headstart payment of \$214,000 made directly by the City as of 2014-2015

*Excludes ARRA stabilization funds of \$3,261,030.

**EDUCATION
STATE AID/LOCAL SHARE**

		Ed. Equalization Spec. Ed. Place Elem-HS Trans Non-Public Trans			
	<u>Expenditures</u>	<u>State Funds</u> ³	<u>Local Share</u>	<u>Percent Local Share</u>	
2004-05	90,485,763	17,726,957	72,758,806	80.4%	
2005-06	94,932,481	19,016,253	75,916,228	80.0%	
2006-07	98,961,096	20,592,765	78,368,331	79.2%	
2007-08	105,988,438	23,856,663	82,131,775	77.5%	
2008-09	111,665,634	23,884,076	87,781,558	78.6%	
2009-10	*	111,350,185	24,501,150	86,849,035	78.0%
2010-11	*	113,895,291	24,368,184	89,527,107	78.6%
2011-12		114,895,291	24,305,617	90,589,674	78.8%
2012-13		115,795,291	23,862,724	91,932,567	79.4%
2013-14	¹	118,295,291	23,123,886	95,171,405	80.5%
2014-15	¹	121,559,065	24,115,642	97,443,423	80.2%
2015-16		124,000,000	23,868,275	100,131,725	80.8%
2016-17		126,200,000	23,833,931	102,366,069	81.1%

¹ Adopted Budget

² Headstart funding of \$214,000 has been included.

³ Does not include reimbursement from the State for school construction projects.

*ARRA stabilization funding of \$3,261,030 has been added.

**DANBURY PUBLIC SCHOOLS
STAFFING HISTORY
REGULAR BUDGET**

<u>DESCRIPTIONS</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2016-17</u>
Teachers	552.85	534.15	503.60	514.00	529.80	535.19	551.19	557.78	572.95
Special Education Teachers	83.35	86.45	82.45	86.65	87.55	94.55	91.95	94.45	94.45
Remedial & ESL/Bilingual	49.30	43.80	43.50	43.50	38.50	30.94	38.54	36.54	30.34
Subtotal	685.50	664.40	629.55	644.15	655.85	660.68	681.68	688.77	697.74
Paraprofessionals	31.50	29.00	29.00	31.00	32.00	31.80	23.00	32.70	33.00
Special Ed Paraprofessionals	48.00	45.00	28.50	28.50	29.00	24.50	33.30	20.00	18.00
Subtotal	79.50	74.00	57.50	59.50	61.00	56.30	56.30	52.70	51.00
Clerical	64.65	63.15	59.55	59.65	59.65	59.65	60.15	63.85	64.05
Custodial/Maintenance	77.00	74.00	66.50	66.50	67.50	64.00	67.50	69.50	69.00
Administration: Superintendent, Assistant Superintendent, Principals & Assistant Principals	31.00	28.90	26.00	26.00	26.00	26.00	27.00	27.00	28.50
Directors/Coordinators	24.65	19.75	16.75	16.75	16.75	16.83	17.83	16.92	18.27
All Other	118.30	116.24	109.95	111.85	109.50	131.70	141.50	134.40	146.20
Subtotal	315.60	302.04	278.75	280.75	279.40	298.18	313.98	311.67	326.02
ERIP (90% Replacement)		-7.00							
TOTALS	1,080.60	1,033.44	965.80	984.40	996.25	1,015.16	1,051.96	1,053.14	1,074.76
Increase/Decrease	+20.00	-47.16	-67.64	18.60	11.85	18.91	36.80	1.18	21.62

**DANBURY PUBLIC SCHOOLS
ENROLLMENT HISTORY**

Year	Pre-K - 5	6-8	9-12	Other	Total
2004-2005	4,533	2,093	2,936	219	9,781
2005-2006	4,491	2,123	2,994	296	9,904
2006-2007	4,574	2,122	2,966	321	9,983
2007-2008	4,699	2,175	2,931	314	10,119
2008-2009	4,935	2,125	2,926	293	10,279
2009-2010	5,100	2,146	2,944	307	10,497
2010-2011	5,199	2,201	2,981	346	10,727
2011-2012	5,277	2,232	2,981	335	10,825
2012-2013	5,348	2,272	2,944	354	10,918
2013-2014	5,302	2,293	2,960	214	10,769
2014-2015	5,499	2,504	2,993	— *	10,996
2015-2016	5,613	2,472	3,035		11,120

* Head Start # no longer in BOE count

Projected ²

2016-2017	5,503	2,479	3,095		11,077
2017-2018	5,447	2,453	3,201		11,101
2018-2019	5356	2553	3232		11,141

¹ Superintendent's Office

² Debbie Warner - 3/2/2016

HEALTH & HUMAN SERVICES

Director of Health & Human Services: Scott LeRoy

PROPOSED BUDGET: 2016-2017

Dept. #: 6001

PERFORMANCE MEASUREMENTS

Department Description:

The City's school based health centers are freestanding medical centers, licensed by the State of Connecticut as outpatient clinics, located on the grounds of Broadview and Rogers Park Middle Schools and Danbury High School. The SBHCs promote the physical and mental health of children and youth to ensure their access to comprehensive primary and preventive health care. SBHCs emphasize early identification of physical and mental health concerns and the prevention of more serious problems through early intervention. Through improved access to care, children and adolescents will know and adopt behaviors that promote their health and well-being and experience reduced morbidity and mortality through early identification intervention.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
School Population at End of FY		5,093	5,059	5,031	5,031	5,096	5,096
# of Students Enrolled in SBHC		4,390	4,546	4,692	4,692	4,790	4,790
% of Enrollees Utilizing SBHC Services		32%	37%	40%	40%	40%	40%
% of School Pop. Receiving Public Health Prev/Risk Red. Ed.		100%	100%	100%	100%	100%	100%
Enrollees as a % of School Population		86%	90%	93%	93%	94%	94%
Unduplicated # of Enrollees Using SBHC Services		1,446	1,679	1,887	1,887	1,889	1,889
Unduplicated # of Students Receiving Public Health Prev/Risk Red. Ed.		5,093	5,059	5,031	5,031	5,096	5,096

Note: Totals are for all schools combined

Sustainable Danbury:

The Director shall organize the work of Department in such manner as shall be deemed most economical and efficient, and shall be charged with the enforcement of all laws, ordinances, rules and regulations in respect to public health and human services;

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)

- Chapter VI, Section 6-2, "Administrative Departments" and Chapter VI, Section 6-11, "Health and Human Services Department", in the City of Danbury Charter

Data Reference(s):

- School enrollment figures; average SBHC enrollment data, and actual vests/patient utilization.

PUBLIC UTILITIES - SEWER FUND

Public Utilities Superintendent: David Day

PROPOSED BUDGET: 2016-2017

Dept. #: 9500

Statement of Mission:	The mission of the Sewer Department is to ensure the WPCP complies with permit required discharge limits set by CT DEEP and to prevent the occurrence of sewer system overflow events within the collection system.
Department Goals:	We are committed to providing sound disposal and treatment methods to ensure the protection of human health and the environment. This will be done by maintaining the sewers, sewerage disposal, drains, the water system, and disposal of solid waste.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Completed the Oakland Avenue Sewer Line Upgrade Project.• Completed installation of emergency generators at sewer pump stations without emergency power. Installed at Plumtrees, Turner , Ford , and Tarrywile.• Completed roof replacement work for all buildings within the WPCP complex.• Completed replacement of Digester Complex 2 Gas Cover to improve digester gas collection capabilities a the WPCP.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete Sheriden Street and Hillside Street sewer collection system improvement projects.• Start design of long term nutrient reduction facilities plan and existing facilities upgrades at WPCP.• Complete installation of replacement generators at Backus Avenue, Fourth Street, Delay Street and Southfield Sewer Pump Stations.• Purchase new sewer Vacuum /Jet truck for sewer collection maintenance work.

PUBLIC UTILITIES - SEWER

Public Utilities Superintendent: David Day

PROPOSED BUDGET: 2016-2017

Dept.#: 9500

PERFORMANCE MEASUREMENTS

Department Description:

The mission of the Danbury Public Utilities Department is to operate and maintain a sanitary sewer utility infrastructure that will serve the existing and future demands of the City of Danbury as well as the demands of neighboring towns in accordance with established inter- municipal agreements.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Customers	9,431	9,465	9,504	9,547	9,598	9,637	9,678
Billed Consumption in Gallons	1,463,015	1,401,119	1,399,571	1,417,327	1,382,813	1,430,743	1,480,335
Current Year Collection %	91.8%	93.4%	94.5%	94.0%	89.8%	92.0%	92.5%
Sewer Billings	\$8,484,839	\$8,286,098	\$8,602,012	\$8,738,647	\$8,837,758	\$9,439,266	\$10,081,713

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	SOURCE FOR FUNDS						Proposed Capital Budget FY 16/17
	General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Amb., Animal, Water or Sewer Fund	
Vehicle Replacement Program Phase 2	-	-	-	-	-	\$425,000	\$425,000
24" Padanaram Road Sewer Relocation	-	-	-	-	-	\$200,000	\$200,000

Sustainable Danbury:

Sewer Department efficiency and high quality service will be maintained through staff training, adherence to operations and maintenance programs, performance of necessary technology upgrades, and through the evaluation and performance of required capital improvement upgrades.

Government Authority:

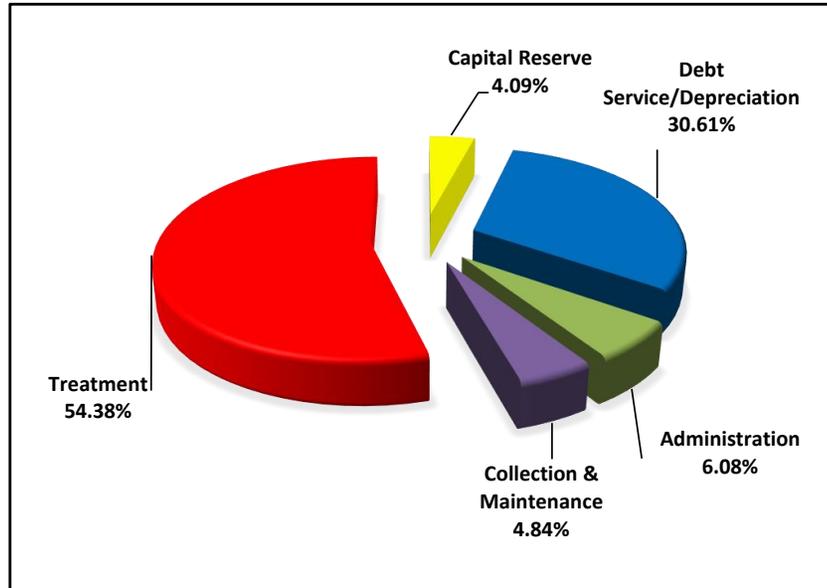
Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-7, Paragraph D, "The Superintendent of Public Utilities", in the City of Danbury Charter

Data Reference(s):

- City Charter
- Public Utilities: Historical Collections and Billings

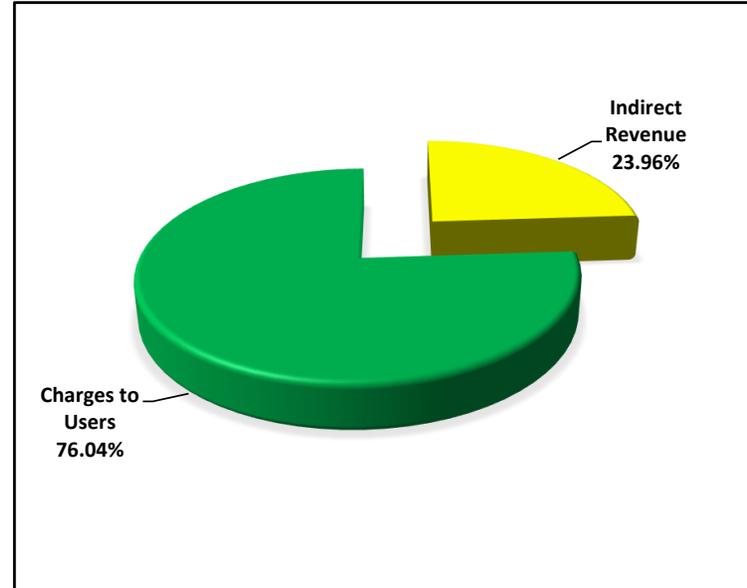
**CITY OF DANBURY
SEWER FUND
2016-2017 PROPOSED BUDGET**

EXPENDITURES



Capital Reserve	\$500,000
Debt Service/Depreciation	3,743,150
Administration	743,927
Collection & Maintenance	592,100
Treatment	6,650,823
Total	\$12,230,000

REVENUES



Indirect Revenue	\$2,930,000
Charges to Users	9,300,000
Total	\$12,230,000

SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS
SEWER FUND
FISCAL YEARS 2012-2013 TO 2016-2017

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	ACTUAL	ACTUAL	ACTUAL	BUDGET	PROPOSED
<u>OPERATING REVENUES</u>					
Charges for Services	12,192,329	11,995,431	11,212,904	11,687,744	11,680,000
Septic and Connection Fees	589,944	332,376	364,780	541,804	550,000
TOTAL OPERATING REVENUES	12,782,273	12,327,807	11,577,684	12,229,548	12,230,000
<u>OPERATING EXPENSES</u>					
Salaries,Benefits, and Claims	0	133,340	288,937	166,100	170,000
Depreciation	3,010,294	3,015,797	3,057,787	1,951,356	3,327,958
Administrative and Operating	6,710,402	6,069,234	6,186,070	7,470,285	7,816,850
TOTAL OPERATING EXPENDITURES	9,720,696	9,218,371	9,532,794	9,587,741	11,314,808
TOTAL OPERATING INCOME	3,061,577	3,109,436	2,044,890	2,641,807	915,192
<u>NON-OPERATING REVENUES (EXPENDITURES)</u>					
Interest Income	32	3	3	0	0
Interest Expense	(482,791)	(423,019)	(400,260)	(1,000,807)	(415,192)
TOTAL NON-OPERATING REVENUES (EXPENDITURES)	(482,759)	(423,016)	(400,257)	(1,000,807)	(415,192)
NET INCOME BEFORE CAPITAL CONTRIBUTIONS/(EXPENDITURES)	2,578,818.00	2,686,420.00	1,644,633.00	1,641,000.00	500,000.00
Capital Contributions/(Capital Expenditures)	583,422	(1,261,365)	(299,180)	(1,641,000)	(500,000)
CHANGE IN NET ASSETS	3,162,240	1,425,055	1,345,453	-	-
NET ASSETS, BEGINNING	68,197,591	71,359,831	72,784,886	74,130,339	74,130,339
NET ASSETS, ENDING	71,359,831	72,784,886	74,130,339	74,130,339	74,130,339

SEWER FUND
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4200.2260	Licenses and Permits - Public Utilities Permits	26,465	30,000	30,160	30,160	26,000	30,000
	SUBTOTAL LICENCES & PERMITS	26,465	30,000	30,160	30,160	26,000	30,000
4300.3510	Intergovernmental Revenues - Nitrogen Credits	48,038	0	73,869	73,869	0	0
	SUBTOTAL INTERGOVERNMENTAL REVENUES	48,038	0	73,869	73,869	0	0
4400.4000	Charges for Services - Refund - Prior Year Exp	0	0	3	3	0	0
4400.4260	Charges for Services - Electric Interruption	4,269	0	7,242	7,243	12,600	0
4400.4780	Charges for Services - Misc Charges for Services	24	13,000	53	53	20,000	0
4400.4820	Charges for Services - Other Revenues	513,117	0	514,586	514,586	515,000	0
4400.4840	Charges for Services - Connection Charges	301,009	541,804	536,119	541,804	442,000	550,000
4400.4900	Charges for Services - Bethel Sewer	548,817	876,000	1,187,469	1,187,469	1,389,000	1,065,000
4400.4905	Charges for Services - Brookfield Sewer	398,347	219,000	146,511	219,000	348,000	260,000
4400.4910	Charges for Services - Newtown Sewer	17,780	15,000	19,786	19,786	24,000	22,000
4400.4920	Charges for Services - Septic Waste	633,239	900,000	430,081	700,000	884,000	700,000
4400.4940	Charges for Services - Sewer Use Charges	8,796,302	9,250,000	5,665,487	9,171,000	9,407,000	9,300,000
	SUBTOTAL CHARGES FOR SERVICES	11,212,904	11,814,804	8,507,337	12,360,944	13,041,600	11,897,000
4510.5190	Fines & Penalties - Interest & Liens - Non Tax	290,271	304,744	208,967	302,000	320,000	303,000
4510.5195	Fines & Penalties - Lien Admin Fee - Non Tax	6	0	18	18	0	0
	SUBTOTAL FINES & PENALTIES	290,277	304,744	208,985	302,018	320,000	303,000
4610.1200	Investment Earnings - Interest on Investments	3	0	0	0	0	0
	SUBTOTAL INTEREST	3	0	0	0	0	0
4650.1500	Contributed Capital - Contributed Capitals Reve	193,192	0	325,560	325,560	0	0

SEWER FUND
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
	SUBTOTAL CONTRIBUTED CAPITAL	193,192	0	325,560	325,560	0	0
4900.1755	Other Financing Sources - Reappropriations	0	110,697	0	110,697	0	0
	SUBTOTAL OTHER FINANCING SOURCES	0	110,697	0	110,697	0	0
4950.9030	Special Items - Water Plant Residuals	0	80,000	0	80,000	81,600	0
	SUBTOTAL SPECIAL ITEMS	0	80,000	0	80,000	81,600	0
GRAND TOTAL SEWER FUND		11,770,879	12,340,245	9,145,911	13,283,248	13,469,200	12,230,000

SEWER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
8002	PENSION EXPENSE						
5350.2216	Interfund Svc Exp - Post Employment Benefits	49,609	200,000	200,000	200,000	350,000	350,000
SUBTOTAL:	PENSION EXPENSE	49,609	200,000	200,000	200,000	350,000	350,000
8006	EMPLOYEE HEALTH & LIFE INS						
5350.2216	Interfund Svc Exp - Post Employment Benefits	0	2,935	2,935	2,935	4,400	4,400
SUBTOTAL:	EMPLOYEE HEALTH & LIFE INS	0	2,935	2,935	2,935	4,400	4,400
9501	SEWER TREATMENT						
5300.2010	Purch Svcs - Professional Svcs	143,580	298,111	18,678	190,000	530,000	530,000
5300.2040	Purch Svcs - Outside Svcs	5,793,979	6,215,669	4,122,411	6,215,669	6,076,200	6,076,200
5305.2210	Fees & Charges - Nitrogen Credit Fee	0	50,000	0	0	50,000	44,623
SUBTOTAL:	SEWER TREATMENT	5,937,559	6,563,780	4,141,089	6,405,669	6,656,200	6,650,823
9502	SEWAGE COLLECTION & MAINTENANCE						
5300.2010	Purch Svcs - Professional Svcs	0	339,000	0	300,000	698,150	339,000
5500.2425	Maintenance & Repair - Tools & Instruments	939	2,000	1,368	2,000	2,100	2,100
5500.2435	Maintenance & Repair - Sewage System	183,125	200,000	85,476	200,000	571,700	200,000
5600.2540	Materials & Supplies - Electrical Service	20,210	28,000	7,176	28,000	30,800	28,000
5700.2745	Equipment - Sewer	6,590	25,317	6,979	20,000	20,600	20,000
5700.2750	Equipment - Safety	1,898	3,000	0	3,000	3,100	3,000
SUBTOTAL:	SEWAGE COLLECTION & MAINTENANCE	212,762	597,317	100,999	553,000	1,326,450	592,100
9503	SEWER ADMINISTRATION						
5300.2055	Purch Svcs - Postage	17,514	15,000	4,073	15,000	15,000	15,000
5300.2020	Purch Svcs - Financial Services	14,000	20,000	12,200	20,000	22,000	20,000
5300.2045	Purch Svcs - Communication Svcs	2,961	5,200	1,964	5,200	5,400	5,200

SEWER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9503	SEWER ADMINISTRATION						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	91,328	125,673	63,000	125,673	129,000	129,000
5350.2202	Interfund Svc Exp - General Fund Svcs	148,000	166,100	0	166,100	170,000	170,000
5500.2420	Maintenance & Repair - Office Equipment	244	327	136	137	327	327
5600.2500	Materials & Supplies - Office	0	750	0	750	0	0
SUBTOTAL:	SEWER ADMINISTRATION	274,047	333,050	81,374	332,860	341,727	339,527
9504	SEWER CONTINGENCY						
5855.	Contingency -	0	50,000	0	0	50,000	50,000
SUBTOTAL:	SEWER CONTINGENCY	0	50,000	0	0	50,000	50,000
9505	SEWER DEBT						
5880.3400	Debt Service - Interest on Bonds	362,054	578,041	328,041	578,041	292,785	292,785
5880.3410	Debt Service - Interest on Notes	103,022	422,766	65,767	422,766	122,407	122,407
5880.3420	Debt Service - Redemption of Bonds	0	1,459,065	810,413	0	691,217	0
5880.3440	Debt Service - Redemption of Notes	0	492,291	176,401	0	270,846	0
SUBTOTAL:	SEWER DEBT	465,076	2,952,163	1,380,623	1,000,807	1,377,255	415,192
9506	SEWER CAPITAL						
5865.3109	Operating Transfer Out - To Capital Funds	1,750,000	1,641,000	350,000	1,641,000	3,707,545	500,000
SUBTOTAL:	SEWER CAPITAL	1,750,000	1,641,000	350,000	1,641,000	3,707,545	500,000
9509	GAAP YEAR END ENTRY						
5880.3400	Debt Service - Interest on Bonds	-14,285	0	0	0	0	0
5880.3410	Debt Service - Interest on Notes	-439	0	0	0	0	0
5880.3460	Debt Service - Gain Income	-57,571	0	0	0	0	0
6600.6300	Capital - Yr End AJEs - Capital Project Enterprise Fund	-7,628	0	0	0	0	0

SEWER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
9509	GAAP YEAR END ENTRY						
6600.6320	Capital - Yr End AJEs - Non Assessed Exp	500,000	0	0	0	0	0
8026.	Depreciation Expense -	3,057,787	0	0	3,100,000	3,327,958	3,327,958
SUBTOTAL:	GAAP YEAR END ENTRY	3,477,864	0	0	3,100,000	3,327,958	3,327,958
EXPENDITURE GRAND TOTAL:		12,166,917	12,340,245	6,257,020	13,236,271	17,141,535	12,230,000

**COMBINED SCHEDULE OF BONDED DEBT THROUGH MATURITY
SEWER FUND
AS OF MARCH 31, 2016**

Fiscal Year	Principal		Interest		Total Debt Service Per Year
2015-2016	\$	66,870	\$	23,943	\$ 90,813
2016-2017		962,063		383,902	1,345,965
2017-2018		965,530		347,362	1,312,892
2018-2019		952,107		310,018	1,262,125
2019-2020		912,797		273,521	1,186,318
2020-2021		903,384		239,094	1,142,478
2021-2022		910,306		209,397	1,119,703
2022-2023		885,348		180,105	1,065,453
2023-2024		888,511		148,726	1,037,236
2024-2025		895,798		120,254	1,016,052
2025-2026		842,213		92,904	935,117
2026-2027		848,757		65,305	914,062
2027-2028		672,433		41,819	714,252
2028-2029		499,244		25,534	524,778
2029-2030		298,402		15,294	313,697
2030-2031		246,170		9,398	255,568
2031-2032		205,231		4,663	
2032-2033		121,625		812	209,893
	\$	12,076,790	\$	2,492,051	\$ 14,446,403

PUBLIC UTILITIES - WATER FUND

Public Utilities Superintendent: David Day

PROPOSED BUDGET: 2016-2017

Dept. #: 9800

Statement of Mission:	The mission of the Danbury Water Department (DWD) is to provide our customers with adequate quantities of high quality water that meets or exceeds the standards established for the protection of Public Health.
Department Goals:	The Danbury Water Division (DWD) is responsible for providing sufficient fire flows for the protection of public and private property. Also, our division shall continue to focus on the core mission, "To provide our customers with adequate quantities of high quality water that meets or exceeds the standards established for the protection of Public Health, as well as provide sufficient fire flow for the protection of public and private property."
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Performed a system wide comprehensive leak detection survey of the water distribution system.• Updated Danbury's Water Supply Plan as required by the State DPH Drinking Water Section.• Started the design and construction of the Margerie Pump Station upgrade project.• Continued program to replace remaining out of service City fire hydrants.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Complete the rehabilitation or replacement of the WestConn Water Storage Tank.• Complete the water meter replacement program.• Complete a new Water Treatment Plant Facilities Plan to identify and assess existing and long term upgrade needs.

PUBLIC UTILITIES - WATER

Public Utilities Superintendent: David Day

PROPOSED BUDGET: 2016-2017

Dept.#: 9800

PERFORMANCE MEASUREMENTS

Department Description:

The Danbury Water Department is responsible for operating and maintaining a water supply system that presently produces about 7 million gallons of drinking water per day and serves a customer population of approximately 70,000 people.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of Customers	10,739	10,811	10,826	10,857	10,909	10,939	10,969
Water Usage in Gallons	1,929,413	1,833,741	1,839,076	1,864,234	1,802,277	1,800,000	1,800,000
Current Year Collection %	89.7%	92.6%	93.6%	93.8%	91.5%	91.5%	91.3%
Water Billings	\$7,851,146	\$7,527,188	\$7,866,763	\$8,008,233	\$8,100,737	\$8,300,000	\$8,400,000
# of Fire Lines	416	424	443	455	466	469	477

Proposed Capital Budget: FY16/17

PROJECT DESCRIPTION	SOURCE FOR FUNDS						Proposed Capital Budget FY 16/17
	General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Amb., Animal, Water or Sewer Fund	
Vehicle Replacement Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$315,000	\$315,000
Emergency Repair Materials	\$ -	\$ -	\$ -	\$ -	\$ -	\$100,000	\$100,000

Sustainable Danbury:

Water Department efficiency and high quality service will be maintained through staff training, adherence to operation and maintenance programs, performance of necessary technology upgrades, and through the evaluation and performance of required capital improvement projects.

Government Authority:

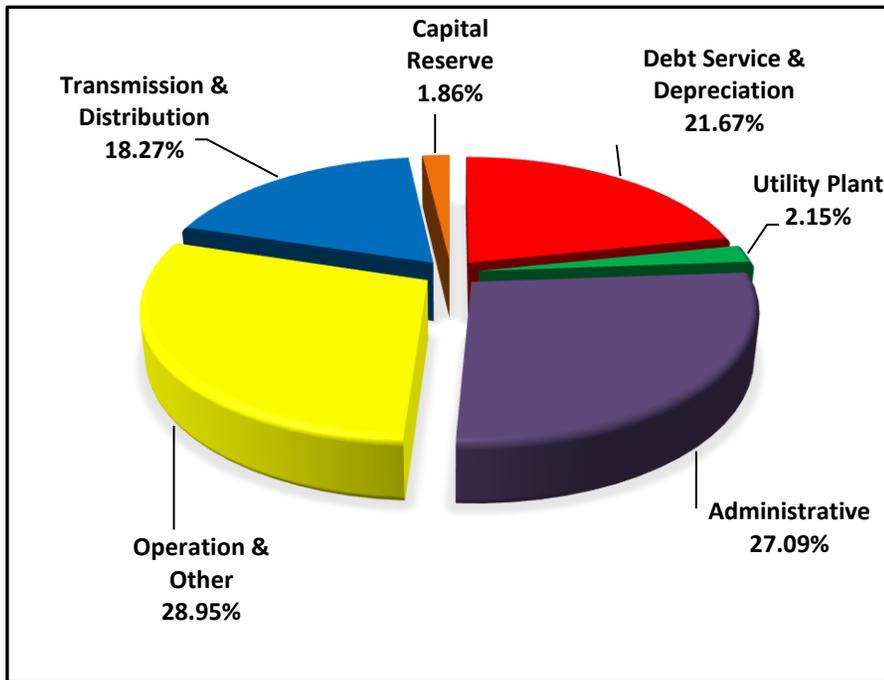
Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
 - Chapter VI, Section 6-7, Paragraph D, "The Superintendent of Public Utilities", in the City of Danbury Charter

Data Reference(s):

- City Charter
- Public Utilities Historical Collections and Billings

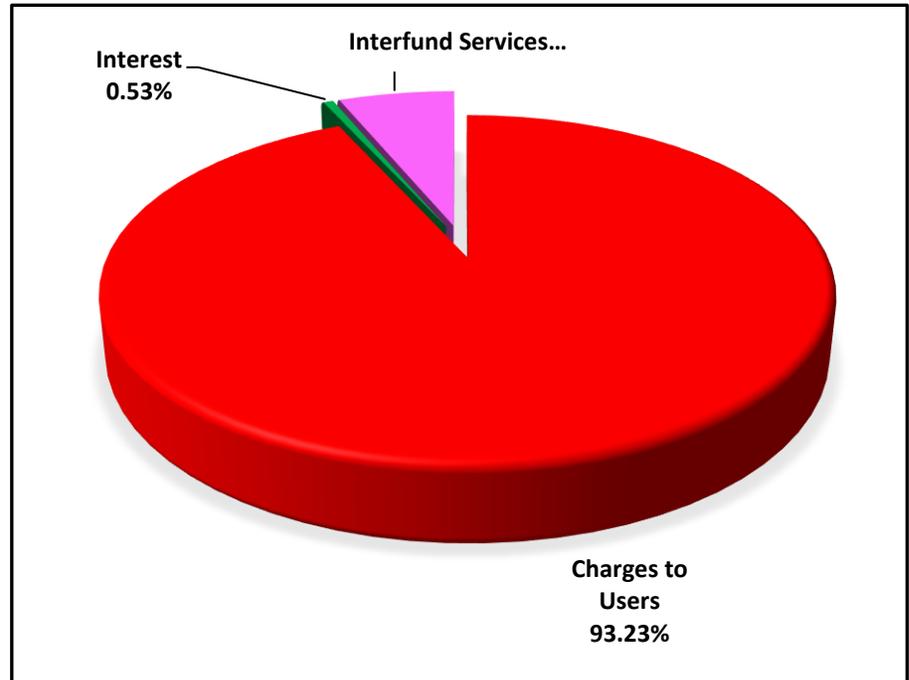
**CITY OF DANBURY
WATER FUND
2016-2017 PROPOSED BUDGET**

EXPENDITURES



Debt Service & Depreciation	\$2,034,713
Utility Plant	202,300
Administrative	2,544,099
Operation & Other	2,718,106
Transmission & Distribution	1,715,782
Capital Reserve	175,000
Total	\$9,390,000

REVENUES



Charges to Users	\$8,754,000
Interest (Inv & Penalties)	50,000
Interfund Services	586,000
Total	\$9,390,000

**SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN NET ASSETS
WATER FUND
FISCAL YEARS 2012-2013 TO 2016-2017**

	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	ACTUAL	ACTUAL	ACTUAL	BUDGETED	PROPOSED
<u>OPERATING REVENUES</u>					
Charges for Services	9,200,182	8,964,537	8,995,954	9,254,573	9,368,000
TOTAL OPERATING REVENUES	9,200,182	8,964,537	8,995,954	9,254,573	9,368,000
<u>OPERATING EXPENSES</u>					
Salaries, Benefits, and Claims	3,855,848	4,006,206	4,460,769	4,741,037	4,821,641
Materials & Supplies	657,504	597,169	603,402	692,200	694,500
Depreciation	1,561,934	1,536,939	1,525,483	1,196,287	1,693,452
Utilities	581,045	699,178	868,586	498,000	512,000
Administrative and Operating	470,610	521,416	275,544	1,079,059	1,152,146
TOTAL OPERATING EXPENDITURES	7,126,941	7,360,908	7,733,784	8,206,583	8,873,739
TOTAL OPERATING INCOME	2,073,241	1,603,629	1,262,170	1,047,990	494,261
<u>NON-OPERATING REVENUES (EXPENDITURES)</u>					
Interest Income	17,072	18,500	23,508	16,500	22,000
Interest Expense	(556,115)	(382,557)	(352,204)	(464,490)	(341,261)
TOTAL NON-OPERATING REVENUES (EXPENDITURES)	(539,043)	(364,057)	(328,696)	(447,990)	(319,261)
NET INCOME BEFORE CAPITAL CONTRIBUTIONS/(EXPENDITURES)	1,534,198	1,239,572	933,474	600,000	175,000
Capital Contributions/(Capital Expenditures)	748,560	548,616	246,984	(600,000)	(175,000)
CHANGE IN NET ASSETS	2,282,758	1,788,188	1,180,458	-	-
NET ASSETS, BEGINNING	72,157,405	74,440,163	76,228,351	77,408,809	77,408,809
NET ASSETS, ENDING	74,440,163	76,228,351	77,408,809	77,408,809	77,408,809

WATER FUND
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4190.0150	Penalties and Interest on Delinquent Taxes - Int	178,365	150,000	133,075	150,000	150,000	175,000
4190.0160	Penalties and Interest on Delinquent Taxes - Lie	-430	0	60	60	0	0
	SUBTOTAL TAX FEES	177,936	150,000	133,135	150,060	150,000	175,000
4200.2260	Licenses and Permits - Public Utilities Permits	27,930	29,000	15,540	27,100	32,000	29,000
	SUBTOTAL LICENCES & PERMITS	27,930	29,000	15,540	27,100	32,000	29,000
4400.4000	Charges for Services - Refund - Prior Year Exp	63	0	558	558	0	0
4400.4260	Charges for Services - Electric Interruption	1,829	0	3,005	3,005	5,400	0
4400.4820	Charges for Services - Other Revenues	70,533	314,573	49,969	75,000	964,400	150,000
4400.4840	Charges for Services - Connection Charges	364,336	421,000	309,372	421,000	421,000	421,000
4400.4860	Charges for Services - Meter Deposits	25,150	15,000	3,670	13,000	13,000	15,000
4400.4880	Charges for Services - Metered Sales	8,120,861	8,300,000	5,066,533	8,235,000	8,582,000	8,550,000
4400.4960	Charges for Services - Physical Inventory Change	176,658	0	0	0	0	0
	SUBTOTAL CHARGES FOR SERVICES	8,759,430	9,050,573	5,433,107	8,747,563	9,985,800	9,136,000
4510.5190	Fines & Penalties - Interest & Liens - Non Tax	30,653	25,000	5,244	10,000	28,000	28,000
4510.5195	Fines & Penalties - Lien Admin Fee - Non Tax	6	0	12	12	0	0
	SUBTOTAL FINES & PENALTIES	30,659	25,000	5,256	10,012	28,000	28,000
4610.1200	Investment Earnings - Interest on Investments	23,508	16,500	18,429	22,000	22,400	22,000
	SUBTOTAL INTEREST	23,508	16,500	18,429	22,000	22,400	22,000
4650.1500	Contributed Capital - Contributed Capitals Reve	242,095	0	657,060	657,060	0	0
	SUBTOTAL CONTRIBUTED CAPITAL	242,095	0	657,060	657,060	0	0

WATER FUND

REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4900.1740	Other Financing Sources - Sale of Assets	4,889	0	0	0	0	0
4900.1755	Other Financing Sources - Reappropriations	0	48,517	0	0	0	0
	SUBTOTAL OTHER FINANCING SOURCES	4,889	48,517	0	0	0	0
GRAND TOTAL WATER FUND		9,266,447	9,319,590	6,262,526	9,613,795	10,218,200	9,390,000

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
8001	FICA						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	177,963	195,000	97,500	195,000	216,000	216,000
SUBTOTAL:	FICA	177,963	195,000	97,500	195,000	216,000	216,000
8002	PENSION EXPENSE						
5350.2216	Interfund Svc Exp - Post Employment Benefits	242,255	300,000	300,000	300,000	533,000	533,000
SUBTOTAL:	PENSION EXPENSE	242,255	300,000	300,000	300,000	533,000	533,000
8003	EMPLOYEE SERVICE BENEFITS						
5250.1650	Other Benefits - Employees Service Benefit	0	7,907	0	7,907	0	0
SUBTOTAL:	EMPLOYEE SERVICE BENEFITS	0	7,907	0	7,907	0	0
8005	STATE UNEMPLOYMENT COMP						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	0	10,000	5,000	10,000	10,000	10,000
SUBTOTAL:	STATE UNEMPLOYMENT COMP	0	10,000	5,000	10,000	10,000	10,000
8006	EMPLOYEE HEALTH & LIFE INS						
5250.1650	Other Benefits - Employees Service Benefit	7,145	28,251	0	28,251	30,000	30,000
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	266,761	291,550	145,775	291,550	317,975	317,975
5350.2216	Interfund Svc Exp - Post Employment Benefits	0	11,700	11,700	11,700	17,550	17,550
SUBTOTAL:	EMPLOYEE HEALTH & LIFE INS	273,906	331,501	157,475	331,501	365,525	365,525
8007	UNION WELFARE						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	544,745	633,000	316,500	633,000	579,500	579,500
SUBTOTAL:	UNION WELFARE	544,745	633,000	316,500	633,000	579,500	579,500
8008	RISK MANAGEMENT						
5350.2215	Interfund Svc Exp - Wrkrs Comp Svcs	65,054	115,000	57,500	115,000	116,827	116,827

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET 2015-2016	AS OF 2/28/2016	EXPENDITURES 2015-2016	BY DEPT 2016-2017	BY MAYOR 2016-2017
8008	RISK MANAGEMENT						
5350.2214	Interfund Svc Exp - Risk/Benefit Svcs	179,885	189,500	94,750	189,500	195,000	195,000
SUBTOTAL:	RISK MANAGEMENT	244,939	304,500	152,250	304,500	311,827	311,827
9801	LONG TERM DEBT BONDS						
5300.2015	Purch Svcs - Professional Svcs - Issuance	0	30,000	0	30,000	30,000	0
5880.3430	Debt Service - Redemption of Debt	0	1,196,287	1,119,492	0	1,234,407	0
5880.3400	Debt Service - Interest on Bonds	384,085	464,490	364,490	464,490	341,261	341,261
SUBTOTAL:	LONG TERM DEBT BONDS	384,085	1,690,777	1,483,982	494,490	1,605,668	341,261
9802	UTILITY PLANT						
5500.2405	Maintenance & Repair - Buildings & Structures	10,666	16,000	10,145	10,145	16,000	16,000
5700.2780	Equipment - Services-T&D Mains	937	7,000	2,047	7,000	2,000	2,000
5700.4659	Equipment - Reimbursement of Expenditures	-2,120	0	-35	0	0	0
5700.2792	Equipment - Power Operated	15,434	25,000	17,917	25,000	15,000	15,000
5700.2784	Equipment - Hydrants	371	10,000	955	2,292	21,900	21,900
5700.2788	Equipment - Stores	0	500	84	500	500	500
5700.2782	Equipment - Meters	14,740	15,000	9,215	10,000	10,000	10,000
5700.2776	Equipment - Distribution/Reserv/Stand Pipe	31,388	15,000	5,639	15,000	5,000	5,000
5700.2774	Equipment - Reservoir	8,087	10,000	8,536	8,536	5,000	5,000
5700.2790	Equipment - Laboratory	9,795	5,000	4,352	5,000	5,900	5,900
5700.2772	Equipment - Electric Pumping	32,381	53,885	29,885	53,885	25,000	25,000
5700.2770	Equipment - Water Treatment	47,951	43,000	14,124	38,095	25,000	25,000
5700.2730	Equipment - Garage & Shop	1,962	2,000	1,947	2,000	2,000	2,000
5700.2700	Equipment - Office	2,460	2,500	0	500	1,000	1,000
5700.2778	Equipment - Transmission & Distribution	0	9,986	4,004	9,986	19,000	19,000

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
9802	UTILITY PLANT						
SUBTOTAL:	UTILITY PLANT	174,053	214,871	108,814	187,939	153,300	153,300
9803	UTILITY PLANT OPERATION						
5400.2395	Property Services - Payment in Lieu of Taxes	43,436	48,014	48,014	48,014	49,000	49,000
SUBTOTAL:	UTILITY PLANT OPERATION	43,436	48,014	48,014	48,014	49,000	49,000
9804	SOURCE OF SUPPLY						
5300.2125	Purch Svcs - Oper/Super/Engineering-Source	65,168	314,057	51,019	314,057	300,000	240,000
5300.4659	Purch Svcs - Reimbursement of Expenditures	-11,587	0	0	0	0	0
SUBTOTAL:	SOURCE OF SUPPLY	53,581	314,057	51,019	314,057	300,000	240,000
9805	PUMPING OPERATION						
5500.2405	Maintenance & Repair - Buildings & Structures	4,000	8,000	6,637	6,637	8,000	8,000
5500.2455	Maintenance & Repair - Pumping Equipment	16,810	30,000	16,124	30,000	10,000	10,000
5600.2540	Materials & Supplies - Electrical Service	177,436	154,000	89,300	106,889	170,000	170,000
SUBTOTAL:	PUMPING OPERATION	198,246	192,000	112,061	143,526	188,000	188,000
9806	WATER TREATMENT OPERATION						
5020.1000	Salaries - Regular	668,892	714,695	451,835	714,695	719,358	719,358
5030.1000	Overtime - Salaries	81,613	110,000	73,119	110,000	110,000	110,000
5050.1140	Other Salaries - Other Earnings	0	0	0	0	9,568	9,568
5250.1620	Other Benefits - Longevity	2,830	2,805	2,805	2,805	2,830	2,830
5250.1630	Other Benefits - Sick Leave	1,621	3,148	3,147	3,148	3,234	3,234
5250.1660	Other Benefits - Shoe Allowance	1,210	1,320	1,320	1,320	1,320	1,320
5300.2195	Purch Svcs - Misc Services	96,141	173,000	58,214	173,000	321,400	175,000
5500.2405	Maintenance & Repair - Buildings & Structures	13,001	17,281	2,394	10,838	15,000	15,000

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9806	WATER TREATMENT OPERATION						
5500.2420	Maintenance & Repair - Office Equipment	18	219	109	219	220	220
5500.2460	Maintenance & Repair - Water Treatment Equipment	41,515	40,000	28,234	40,000	38,200	38,200
5600.2540	Materials & Supplies - Electrical Service	279,628	310,000	145,420	310,000	341,000	310,000
5600.2575	Materials & Supplies - Industrial Chemicals	422,362	450,000	294,022	450,000	508,000	450,000
5600.2695	Materials & Supplies - Miscellaneous	7,294	6,000	2,492	6,000	6,000	6,000
5700.2750	Equipment - Safety	1,619	2,200	1,000	1,388	3,000	2,936
SUBTOTAL:	WATER TREATMENT OPERATION	1,617,744	1,830,668	1,064,111	1,823,413	2,079,130	1,843,666
9807	TRANSMISSION & DISTRIBUTION						
5020.4659	Salaries - Reimbursement of Expenditures	-12,777	0	-1,220	-1,220	0	0
5020.1000	Salaries - Regular	1,123,841	1,140,748	620,104	1,005,634	1,201,923	1,201,923
5030.1000	Overtime - Salaries	225,684	218,441	134,943	218,441	190,000	190,000
5030.4659	Overtime - Reimbursement of Expenditures	-490	0	0	0	0	0
5040.1000	Part Time - Salaries	42,711	46,825	27,140	46,825	56,160	45,000
5050.1140	Other Salaries - Other Earnings	0	4,679	0	0	45,025	45,025
5250.1620	Other Benefits - Longevity	4,040	4,040	4,040	4,040	4,470	4,470
5250.1630	Other Benefits - Sick Leave	8,181	5,794	5,794	5,794	7,714	7,714
5250.1660	Other Benefits - Shoe Allowance	2,090	2,530	2,090	2,090	2,530	2,530
5250.1665	Other Benefits - Tool Allowance	120	120	120	120	120	120
5300.2130	Purch Svcs - Customer Service Installation	12,593	1,200	615	1,200	2,000	2,000
5500.2465	Maintenance & Repair - Distrib/Reservoirs/Standpipe	48,347	43,000	15,570	40,900	44,000	39,000
5500.4659	Maintenance & Repair - Reimbursement of Expenditu	-2,442	0	-3,352	0	0	0
5500.2470	Maintenance & Repair - Meters	10,345	14,000	7,885	14,000	18,000	14,000
5500.2405	Maintenance & Repair - Buildings & Structures	25,065	34,000	20,296	34,000	31,000	30,000

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9807	TRANSMISSION & DISTRIBUTION						
5500.2475	Maintenance & Repair - Hydrants	11,909	15,500	9,071	15,500	11,000	8,000
5600.2540	Materials & Supplies - Electrical Service	29,197	34,000	14,363	34,000	38,000	32,000
5600.2635	Materials & Supplies - Transmission & Distribution	41,362	48,000	15,862	48,000	48,000	48,000
5600.2640	Materials & Supplies - Meter	2,273	7,000	137	7,000	16,000	15,000
5600.2695	Materials & Supplies - Miscellaneous	14,261	24,000	10,236	24,000	35,200	25,000
5600.4659	Materials & Supplies - Reimbursement of Expenditur	-5,023	0	0	0	0	0
5700.2750	Equipment - Safety	1,613	6,000	4,127	6,000	7,000	6,000
SUBTOTAL:	TRANSMISSION & DISTRIBUTION	1,582,902	1,649,877	887,820	1,506,324	1,758,142	1,715,782
9809	CONSUMER ACCTS OPERATIONS						
5350.2202	Interfund Svc Exp - General Fund Svcs	237,530	249,400	0	249,400	249,400	249,400
5600.2695	Materials & Supplies - Miscellaneous	8,267	38,500	1,075	38,500	38,500	38,500
SUBTOTAL:	CONSUMER ACCTS OPERATIONS	245,797	287,900	1,075	287,900	287,900	287,900
9810	ADMIN & GENERAL OPERATIONS						
5020.4659	Salaries - Reimbursement of Expenditures	-1,965	0	0	0	0	0
5020.1000	Salaries - Regular	242,038	283,483	153,260	241,388	294,075	294,075
5030.1000	Overtime - Salaries	4,471	4,831	3,398	4,831	4,000	4,000
5050.1140	Other Salaries - Other Earnings	0	1,568	0	0	0	0
5250.1620	Other Benefits - Longevity	1,065	1,265	1,265	1,265	1,265	1,265
5250.1630	Other Benefits - Sick Leave	3,102	4,515	4,514	4,515	4,597	4,597
5250.1660	Other Benefits - Shoe Allowance	0	220	220	220	220	220
5300.2020	Purch Svcs - Financial Services	14,000	15,000	12,200	15,000	18,000	15,000
5300.2040	Purch Svcs - Outside Svcs	8,621	11,510	5,811	6,427	16,000	16,000
5500.2415	Maintenance & Repair - Automotive Equipment	43,822	86,634	44,817	66,000	69,000	55,000

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9810	ADMIN & GENERAL OPERATIONS						
5500.2420	Maintenance & Repair - Office Equipment	42	4,090	1,298	4,090	1,090	1,090
5500.4659	Maintenance & Repair - Reimbursement of Expenditu	-1,390	0	0	0	0	0
5600.2550	Materials & Supplies - Motor Fuel	84,684	80,000	39,492	80,000	82,000	80,000
5600.2560	Materials & Supplies - Tires	7,559	9,000	2,771	9,000	10,000	9,000
5600.2500	Materials & Supplies - Office	3,963	3,700	2,500	3,700	7,500	4,000
5600.2695	Materials & Supplies - Miscellaneous	18,671	20,000	15,447	20,000	20,050	19,000
5855.	Contingency -	0	25,000	0	25,000	25,000	25,000
SUBTOTAL:	ADMIN & GENERAL OPERATIONS	428,684	550,816	286,995	481,436	552,797	528,247
9811	WATER DISCOUNTS						
6200.6250	Discounts - Departmentwide	-82	0	-23	0	0	0
SUBTOTAL:	WATER DISCOUNTS	-82	0	-23	0	0	0
9812	ENGINEERING SERVICES WATER						
5020.1000	Salaries - Regular	141,580	155,480	98,462	155,480	156,048	156,049
5250.1620	Other Benefits - Longevity	910	910	910	910	910	910
5250.1630	Other Benefits - Sick Leave	2,141	2,312	2,181	2,181	1,581	1,581
SUBTOTAL:	ENGINEERING SERVICES WATER	144,632	158,702	101,552	158,571	158,539	158,540
9814	WATER CAPITAL						
5865.3109	Operating Transfer Out - To Capital Funds	600,000	600,000	428,315	600,000	1,385,000	175,000
SUBTOTAL:	WATER CAPITAL	600,000	600,000	428,315	600,000	1,385,000	175,000
9815	GAAP YEAR END ENTRY						
5600.9999	Materials & Supplies - Change in Inventory	88,329	0	0	0	0	0
5880.3400	Debt Service - Interest on Bonds	26,269	0	0	0	0	0

WATER FUND
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
9815	GAAP YEAR END ENTRY						
5880.3460	Debt Service - Gain Income	-58,150	0	0	0	0	0
6600.6320	Capital - Yr End AJEs - Non Assessed Exp	22,069	0	0	0	0	0
8026.	Depreciation Expense -	1,525,483	0	0	1,600,000	1,693,452	1,693,452
SUBTOTAL:	GAAP YEAR END ENTRY	1,604,000	0	0	1,600,000	1,693,452	1,693,452
EXPENDITURE GRAND TOTAL:		8,560,885	9,319,590	5,602,460	9,427,578	12,226,780	9,390,000

**COMBINED SCHEDULE OF BONDED DEBT THROUGH MATURITY
WATER FUND
AS OF MARCH 31, 2016**

Fiscal Year	Principal	Interest	Total Debt Service Per Year
2015-2016	\$ -	\$ -	\$ -
2016-2017	1,218,407	307,028	1,525,435
2017-2018	1,232,407	254,597	1,487,004
2018-2019	1,058,407	205,901	1,264,308
2019-2020	687,407	166,400	853,807
2020-2021	587,750	135,726	723,476
2021-2022	586,750	110,639	697,389
2022-2023	397,750	90,586	488,336
2023-2024	402,750	72,886	475,636
2024-2025	401,000	55,695	456,695
2025-2026	401,000	38,910	439,910
2026-2027	380,000	23,163	403,163
2027-2028	192,750	12,167	204,917
2028-2029	138,750	6,274	145,024
2029-2030	107,750	2,290	110,040
2030-2031	20,000	300	20,300
TOTAL	\$ 7,812,878	\$ 1,482,563	\$ 9,295,441

WATER DEPARTMENT
PROPOSED BUDGET: 2016-2017

WATER DEPARTMENT TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	7/1/2016 PROPOSED BUDGET
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		
SUPERINTENDENT OF PUBLIC UTILITIES	1		1	113,477	113,477
CHIEF OF OPERATIONS	1		1	79,182	79,182
CHIEF OF WATER QUALITY & TECH. SERVICES	1		1	88,975	88,975
ENGINEER I	2		2	78,024	156,048
ADMINISTRATIVE MANAGER	1		1	75,434	75,434
FOREMAN/MAINTENANCE	1		1	77,537	77,537
* LEAD PIPE INSTALLER (WATER & UTILITIES)	2		2	64,751	129,502
* SECRETARY	1		1	53,703	53,703
* EQUIPMENT MECHANIC	1		1	61,922	61,922
* UTILITY MECHANIC	1		1	61,922	61,922
* PIPE INSTALLER	6		6	60,112	360,672
* LAB TECHNICIAN	1		1	59,342	59,342
* OPERATOR REPAIRPERSON	2		2	58,344	116,688
* PARTS ATTENDANT	1		1	56,763	56,763
* CLERK TYPIST II	1		1	51,461	51,461
* OPERATOR	6		6	52,208	313,248
* PUBLIC UTILITIES TECHNICIAN	3		3	52,208	156,624
* METER READER/INSTALLER	1		1	51,771	51,771
* LABORER	6		6	51,189	307,134
TOTAL	<u>39</u>		<u>39</u>		2,371,405

IMPACT OF CAPITAL INVESTMENTS ON OPERATING BUDGET

The Total FY 16-17 Capital Budget of \$19,243,922 to be Funded As Follows:

Funding Summary	Budget Amount
Total City Projects	\$15,711,922
City Leases	\$2,152,000
Ambulance Fund	\$290,000
Animal Control Fund	\$50,000
Sewer Fund	\$625,000
Water Fund	\$415,000
TOTAL	\$19,243,922

Impact on Operating Budget:

The listed capital project investments are done within a framework of capital financing practices designed to ensure that the debt associated with these projects does not place undue pressure on the mill rate and our taxpayers.

DEPARTMENT	PROPOSED CAPITAL FUNDING	CAPITAL IMPROVEMENT	IMPACT
Airport	\$928,000	Runway & Easement Acquisitions	Improve efficiency and quality of airport grounds maintenance.
Construction Services	\$150,000	Playground Equipment and Safety Improvements at City Parks and Schools, Open Space Bond	To help increase safety and security on parks and school grounds.
Engineering	\$1,895,000	City Sidewalks/Street Improvements, Bridge Maintenance, Still River removal of vegetation, dredging and river wall repair, Jefferson Avenue Bridge Road Bond 2020, Relocate Traffic Signal North and Main Streets, MS4 Permit requirements	Maintain safety for pedestrian and vehicle traffic and aesthetics of the City. Dredging benefits in marine environments in the short-term and long-term.
Equipment Maintenance	\$80,000	Dump Body Replacement Program	Improve safety and hauling capacity of equipment.
Fire	\$872,000	Fire Tools Replacement Program allocation, Classroom Training Bldg., Turnout Gear, Volunteer Station Repairs HQ Remodel and Addition	Safety features on new equipment improves Firefighter and citizen safety, prevents rollovers, and aids in quicker response when responding to emergencies.
Forestry	\$25,000	Tree Removal in Public Rights of Way	Eliminate hazardous conditions caused by unhealthy, overgrown trees that pose a defect or public hazard.
Highway	\$7,210,000	Replace Highway Department Equipment Road Bond 2020, Paving, Drainage and Road Improvements, Partly Road Bond 2020	Improves motor vehicle safety on roadways.

Impact on Operating Budget (Continued)

DEPARTMENT	PROPOSED CAPITAL FUNDING	CAPITAL IMPROVEMENT	IMPACT
Information Technology	\$1,031,000	City Server Storage Replacement Program, Public Safety Tough Book Replacement (Technology), Computer Hardware Replacement Program, New Enterprise Applications CD/PU IT Security and Evaluation, Microsoft 365 Integration Microsoft SQL Directory Update	Improve the efficiency and reliability of technology to address the needs the citizens of Danbury and internal and external partners.
Office of Project Excellence	\$230,000	Playbook Implementation and Government Initiatives	The Playbook is intended to help the City get started with practical and tangible strategic moves, or “plays,” that the City can begin implementing today.
Planning	\$650,000	Octagon House Rehabilitation, West Street/Deer Hill Ave Streetscape Project	The Octagon House Rehabilitation is for the preparation of a feasibility study and condition assessment report for the rehabilitation of the historic Octagon House for proposed public use. The Streetscape and Heritage Walk enhancements and improvements will create a linear park/walk that celebrates the historical lineage of Danburians.
Police	\$460,000	Vehicle Replacement Program, Taser Replacement Program, ICOP Replacement Program, Patrol Equipment	Vehicle replacement allows on-duty officers to maintain the safety of the City, improve response time, deter hazardous situations and use of technology to hasten vehicle stops.

Impact on Operating Budget (Continued)

DEPARTMENT	PROPOSED CAPITAL FUNDING	CAPITAL IMPROVEMENT	IMPACT
Public Buildings	\$468,922	Structural Repairs to Parking Garage, HVAC Replacement Program, Renovations at Bear Mountain Cottage, Vehicle Replacement Program, ADA 504 Study Public Buildings, Ives House HVAC System Replacement	Elevator replacement and structural garage repair will prevent harmful situations to motorists and pedestrians. HVAC replacement aids in comfort, health and air quality in the long and short term.
Schools	\$3,399,000	School Roof Replacement Program, UST Replacement - various locations, BOE Technology Improvement Program School HVAC Program	Roof replacement benefits structural stability and safety issues. HVAC upgrades result in energy savings, as well as providing temperature control, heating and dehumidification improving air quality.
Richter Park	\$125,000	Pump Station, Fence Repair at Hole #4	Pump Station repair ensures the facility's energy use is both safe to operate and efficiently run. Fence repair ensures the perimeter remains intact, and creates a shield to protect maintenance areas.
Tarrywile Park	\$40,000	Carriage House Roof Replacement/Renovation & Farmhouse Roof	In addition to preventing health and safety hazards, the roof replacement will allow the HVAC system to operate on an energy and cost-effective basis.
Tax Assessor	\$300,000	Property Revaluation	To ensure an equitable distribution of assessed tax values so all property owners assume their fair share of the City of Danbury tax burden.

Impact on Operating Budget (Continued)

DEPARTMENT	PROPOSED CAPITAL FUNDING	CAPITAL IMPROVEMENT	IMPACT
Animal Control Fund	\$50,000	Updating existing structure	Animal Control Fund
Ambulance Fund	\$290,000	Multi-year program to replace 9 aging Cardiac Defibrillators; compliance	Ambulance Fund
Buildings: Sewer	\$625,000	Vehicle Replacement Program Phase 2, 24" Padanaram Road Sewer Relocation	Existing fleet will be replaced with more fuel-efficient, reliable vehicles requiring significantly less repair and maintenance costs in the short and long term. Sewer Relocation reduces possible sewer backup, sanitation overflow and erosion prevention.
Buildings: Water	\$415,000	Vehicle Replacement Program, Emergency Repair Materials	Existing fleet will be replaced with more fuel-efficient, reliable vehicles requiring significantly less repair and maintenance costs in the short and long term. Emergency repair materials impacts the speed at which repairs are conducted. Repair materials are necessary to manage unexpected emergencies or planned repairs in the City.

**FY 16/17
TOTAL
CAPITAL
FUNDING**

\$19,243,922

**The Proposed \$3.0M Borrowing Included in the FY 2016-2017 Capital Budget
For the Following Projects Have Been Deemed Necessary:**

CAPITAL IMPROVEMENT PROJECT	FUNDING AMOUNT
Engineering: City Sidewalks/Street Improvements	\$100,000
Engineering: Still River removal of vegetation, dredging, river wall repair	\$500,000
Highway: Replace Highway Department Equipment Road Bond 2020	\$125,000
Highway: Paving, Drainage and Road Improvements, Partly Road Bond 2020	\$450,000
Planning: Octagon House Rehabilitation	\$250,000
Public Buildings: HVAC Replacement Program	\$125,000
Public Buildings: Vehicle Replacement Program	\$150,000
Schools: School Roof Replacement Program	\$750,000
Schools: School HVAC Program	\$200,000
Tax Assessor: Property Revaluation	\$300,000
Animal Control Fund: Building and Structures	\$50,000
Total Funding Amount:	<u>\$3,000,000</u>

INTRODUCTION, OVERVIEW and BUDGET PROCESS

Introduction to Capital

The Capital Budget is the City's plan of capital projects and the means of financing them for a given fiscal year. The Planning Commission adopts a six-year capital improvement program and forwards it to the Mayor and the City Council for review, modifications, and funding authorization for the first year of the program. The following section contains a summary of the City's Capital Budget and includes an explanation of the capital budget process, its relationship to the operating budget, and a brief description of the capital projects for **FY 2016-2017**. This section also contains information on capital budget financing and debt administration in the City.

Capital Budget Overview

Capital Improvement Programming (**CIP**) and budgeting involves the development of a long-term plan for capital expenditures of the City. Capital expenditures include costs for buildings, land, major maintenance items, equipment, and other commodities that are of significant value and have a useful life of many years.

The FY 16-17 Capital Budget Plan provides for making investments in schools, public safety, City buildings and infrastructure in addition to funding technology improvements and energy efficiency projects through lease/purchase financing. The FY 16-17 Capital Budget includes funding for the following: **Airport** –Easement Acquisitions; **Engineering** – sidewalk/streetscape improvements, bridge maintenance, Still River removal of vegetation, dredging, river wall repair, Jefferson Avenue Bridge Road Bond 2020, Relocate Traffic Signal North and Main Streets and MS4 Permit Requirements; **Fire** - Fire Tools Replacement Program allocation, Classroom Training Building, Turnout Gear, Volunteer Station Repairs, HQ Remodel and Addition; **Forestry** – Tree Removal in Public Rights of Way; **Construction Services** – Playground Equip. and Safety Improvements at City Parks and Schools, Open Space Bond; **Highway** – Replace Highway Department Equipment Road Bond 2020, Paving, Drainage and Road Improvements, Partly Road Bond 2020; **Equipment Maintenance** – Dump Body Replacement Program; **Information Technology** - City Server Storage Replacement Program, Public Safety Tough Book Replacement (Technology), Computer Hardware Replacement Program, New Enterprise Applications CD/PU, IT Security and Evaluation, Microsoft 365 Integration, Microsoft SQL Directory Update; **Police** – Vehicle Replacement Program, Taser Replacement Program, ICOP Replacement Program, Patrol Equipment; **Public Buildings** – Vehicle replacement, structural Repairs to Parking Garage, HVAC Replacement Program, Renovations at Bear Mtn Cottage, Vehicle Replacement Program, ADA 504 Study Public Buildings, Ives House HVAC System Replacement ; **Office of Project** – Playbook Implementation & Government Initiatives; **Planning** - Octagon House Rehabilitation, West Street/Deer Hill Ave Streetscape Project- **Schools** - School Roof Replacement Program, UST Replacement - various locations , BOE Technology Improvement Program, School HVAC Program; **Sewer** – Vehicle Replacement Program Phase 2, 24" Padanaram Road Sewer Relocation; **Water** – Vehicle Replacement Program, Emergency Repair Materials; **Ambulance** – Building and Structures; **Animal Control** – Animal Control Building Renovation, Animal Control Vehicle Replacement.

Capital Budget Overview (Continued)

The total FY 16-17 Capital Budget of **\$19,243,922** to be funded as follows: General Fund = **\$3,878,922**, Sewer and Water Funds = **\$1,140,000**, Ambulance Fund = **\$290,000**, Animal Control Fund = **\$50,000**, Borrowing – Bonds/BANS = **\$3,000,000**, Federal/State grants = **\$3,728,000**, LoCIP = **\$547,000**, CDBG = **\$525,000**, funds from existing bonds = **\$6,135,000**.

The City's Capital Improvement Program lists capital items to be undertaken over a six-year period, beginning with the ensuing fiscal year, and projecting expenditures for the following five years. The CIP offers a listing of capital projects of capital activity as proposed by departments to the Planning Commission. Possible future financial requirements, including bonds to be issued, grants to be secured, and general operating funds to be committed are determined upon the citywide priority of needs, goals and objectives.

The annual Capital Budget is based on the CIP, though it may vary from the actual amount programmed in response to unanticipated revenue gains or losses. In either case, the CIP must be updated after the adoption of the Capital Budget to (1) make necessary adjustments in future programs resulting from changes in the current amount funded, and (2) add a year of programming to replace the current fiscal year.

The distinction between capital and operating items are determined by two criteria - cost and frequency. The minimum for any one item to be included on the CIP is set at **\$25,000**. In addition, items that occur every year (e.g. salaries, office supplies), regardless of cost, are not included.

Capital Budget Process

November – During the month of November, the Director of Planning distributes Capital Budget forms and guidelines to City departments and authorities.

December – January – During the month of December, the capital budget requests are returned to the Director of Planning. Departments are required to prioritize the projects in their requests through the use of a numbering system. The highest priority project is given a number one (1). In addition, projects may be given additional priority by ranking them as either “urgent” or “necessary”. Projects identified as “urgent” signifies that from a department’s perspective, operations may be impacted if not executed. Projects identified as “necessary” indicates that the project should be addressed at some point during the term of the capital improvement plan. The Planning Director meets with various City departments to review their requests and priorities. The Planning Director also meets with the Mayor and the Finance Director to review budget submissions. The Planning Director submits a proposed CIP to the Planning Commission for its consideration.

Capital Budget Process (Continued)

February – On or before February 15th, the Planning Commission forwards its recommended CIP to the Mayor.

March - The Mayor reviews the recommended CIP. During this phase, the Mayor may reduce or eliminate any department requests.

On or before April 7th – The Mayor transmits his recommended Capital Budget to the City Council.

April – The City Council may approve, reject or reduce any item in the Capital Budget by an affirmative vote of two-thirds of all the members of the City Council. Not later than May 1st, the City Council shall hold one or more public hearings, at which any taxpayer may have an opportunity to be heard regarding appropriations for the ensuing fiscal year.

May - Not later than May 15th, the City Council shall adopt the Capital Budget.

CAPITAL BUDGET FINANCING

Capital Budget financing for projects may include the use of Bond Anticipation Notes (BANS), General Obligation Bonds, Lease/Purchase agreements, general fund tax revenues, and proceeds from one-time revenues i.e. sale of property. BANS will be used during the course of construction to provide the necessary cash to complete the projects. Funding for BAN interest is included in the referendum and is not paid out of the General Fund. Upon project completion, the BANS are permanently financed as General Obligation Bonds, and the long-term debt service is included in the General Fund budget. If terms and conditions are more advantageous, the City Council may authorize the utilization of lease/purchase arrangements on such capital needs for fire apparatus, citywide technology improvements and energy efficiency projects. Lease/purchase financing can be more cost effective for projects with less than ten years of useful life. By utilizing, these financing strategies, the City is better able to plan for the future and to stabilize annual debt service costs. A combination of 5, 10 and 20-year bonds is used to ensure that debt does not exceed the useful life of the improvement.

Bonding

Section 7-10 of the Danbury City Charter gives the City Council the power to authorize indebtedness through the issuance of bonds or notes by an affirmative vote of at least two-thirds of the entire membership of the Council. Bonds shall not be issued for terms longer than the estimated life of the improvement for which they are issued, and in no event, for a term longer than twenty years.

Bond Anticipation Notes

The capital budget may require financing through Bond Anticipation Notes. Notes are typically used to fund small, low cost projects that can be completed within 18-24 months. The BANS are never permanently financed and are paid down each year in the General Fund. Short-term interest on the BANS is included in the General Fund. This financing strategy allows for the completion of smaller projects without contributing to long-term debt service costs.

Local Capital Improvement Program (LOCIP)

The State of Connecticut's LOCIP program provides financial assistance to municipalities for eligible projects in the form of entitlement grants funded with State general obligation bonds. Eligible projects include road and sidewalk repairs, sewer and water projects, renovations to public buildings, bridges, dams, solid waste facilities and public housing, public park improvements, emergency communications systems, and the purchase of thermal imaging systems and defibrillators. The City of Danbury incorporates LOCIP funding into its Capital Budget to fund eligible projects. The use of LOCIP funds reduces the City's reliance on short and long-term debt.

Community Development Block Grant Funds (CDBG)

Each year the City of Danbury receives an entitlement grant from the CDBG program financed through the Federal Department of Housing and Urban Development. A portion of these funds can be used for public improvement projects that are either located in low to moderate-income neighborhoods or serve low to moderate-income persons. City projects that meet either of these criteria are included in the Capital Budget and reduce the City's reliance on short and long-term debt.

CITY INDEBTEDNESS AND DEBT LIMITS

Under Connecticut General Statutes, municipalities shall not incur indebtedness through the issuance of bonds that will cause aggregate indebtedness by class to exceed the following:

- General Purposes – 2.25 times annual receipts from taxation
- School Purposes – 4.5 times annual receipts from taxation
- Sewer Purposes – 3.75 times annual receipts from taxation
- Urban Renewal Purposes – 3.25 times annual receipts from taxation
- Unfunded Pension Liabilities – 3.0 times annual receipts from taxation

In no case, however, shall the total indebtedness exceed seven times the base.

The following schedule shows the computation of the statutory debt limit of the City of Danbury and the debt-incurring margin as of March 31, 2016.

**CITY OF DANBURY
STATEMENT OF DEBT LIMITATION
March 31, 2016**

Total Tax Collections (including interest and lien fees)

For the year ended June 30, 2015 **\$ 190,711,703**

Reimbursement for Revenue Loss On:

Tax Relief for Elderly **\$ 374,641**

BASE **\$ 191,086,344**

Debt Limit **\$ 1,337,604,408**

	General Purpose	Schools	Sewer & Water	Urban Renewal	Unfunded Pension
Debt Limitation					
2 1/4 times base.....	\$ 429,944,274	\$	\$	\$	\$
4 1/2 times base.....		859,888,548			
3 3/4 times base.....			716,573,790		
3 1/4 times base.....				621,030,618	
3 times base.....					573,259,032
Total Debt Limitation.....	<u>\$ 429,944,274</u>	<u>\$ 859,888,548</u>	<u>\$ 716,573,790</u>	<u>\$ 621,030,618</u>	<u>\$ 573,259,032</u>

Indebtedness

Outstanding Debt:					
Bonds Payable (1)	104,012,534	27,353,720	18,942,169	662,000	
Bonds Authorized But Unissued (1)	23,444,920	66,742,324	8,340,299		
Short-Term Notes Payable	19,400,000	5,600,000			
Capital Leases	1,565,043	11,111,985			
Total Indebtedness	148,422,497	110,808,029	27,282,468	662,000	-

**DEBT LIMITATION IN EXCESS
OF INDEBTEDNESS**

<u>\$ 281,521,777</u>	<u>\$ 749,080,519</u>	<u>\$ 689,291,322</u>	<u>\$ 620,368,618</u>	<u>\$ 573,259,032</u>
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(1) Water assessment and sewer assessment debt are excludable from the calculation of debt limitation as allowed by Connecticut General Statutes. Excluded from above is \$3,220,000 outstanding sewer assessment bonds, \$1,126,311 water assessment debt authorized but unissued.

**SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
CAPITAL PROJECTS FUND**

FISCAL YEARS 2011-2012 TO 2015-2016

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016 *
REVENUES					
Federal & State Governments	694,739	-	-	2,459,483	19,039,788
Other					
TOTAL REVENUE	<u>694,739</u>	<u>-</u>	<u>-</u>	<u>23,237,500</u>	<u>23,237,500</u>
EXPENDITURES					
Capital Outlay	12,602,821	14,955,250	35,789,440	16,999,185	24,052,192
TOTAL EXPENDITURES	<u>12,602,821</u>	<u>14,955,250</u>	<u>35,789,440</u>	<u>16,999,185</u>	<u>24,052,192</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(11,908,082)</u>	<u>(14,955,250)</u>	<u>(35,789,440)</u>	<u>6,238,315</u>	<u>(814,692)</u>
OTHER FINANCING SOURCES (Uses)					
Bond/Note Proceeds	5,544,765	10,961,846	1,250,000	2,400,000	18,000,000
Transfer In	900,000		3,500,000	5,250,000	-
Transfer Out				(813,616)	-
TOTAL OTHER FINANCING SOURCES	<u>6,444,765</u>	<u>10,961,846</u>	<u>4,750,000</u>	<u>6,836,384</u>	<u>18,000,000</u>
Excess (Deficiency) of Revenues over Expenditures and Other Financing Sources	<u>(5,463,317)</u>	<u>(3,993,404)</u>	<u>(31,039,440)</u>	<u>13,074,699</u>	<u>17,185,308</u>
Beginning Fund Balance	22,405,808	16,942,491	12,949,087	(18,090,353)	(5,015,654)
Ending Fund Balance	<u>16,942,491</u>	<u>12,949,087</u>	<u>(18,090,353)</u>	<u>(5,015,654)</u>	<u>12,169,654</u>

*Note: This schedule shows projected fiscal years ending 2015-2016.

**SUMMARY OF REVENUES, EXPENDITURES, CHANGES IN FUND BALANCE
CAPITAL PROJECTS FUND**

FISCAL YEARS 2010-2011 TO 2014-2015

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015 *
REVENUES					
Federal & State Governments	110,105	694,739	-	-	23,237,500
Other					
TOTAL REVENUE	<u>110,105</u>	<u>694,739</u>	<u>-</u>	<u>-</u>	<u>23,237,500</u>
EXPENDITURES					
Capital Outlay	7,175,116	12,602,821	14,955,250	35,789,440	14,723,181
TOTAL EXPENDITURES	<u>7,175,116</u>	<u>12,602,821</u>	<u>14,955,250</u>	<u>35,789,440</u>	<u>14,723,181</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(7,065,011)</u>	<u>(11,908,082)</u>	<u>(14,955,250)</u>	<u>(35,789,440)</u>	<u>8,514,319</u>
OTHER FINANCING SOURCES					
Bond/Note Proceeds	27,241,572	5,544,765	10,961,846	1,250,000	2,600,000
Transfer In	500,000	900,000		3,500,000	-
TOTAL OTHER FINANCING SOURCES	<u>27,741,572</u>	<u>6,444,765</u>	<u>10,961,846</u>	<u>4,750,000</u>	<u>2,600,000</u>
Excess (Deficiency) of Revenues over Expenditures and Other Financing Sources	<u>20,676,561</u>	<u>(5,463,317)</u>	<u>(3,993,404)</u>	<u>(31,039,440)</u>	<u>11,114,319</u>
Beginning Fund Balance	1,729,247	22,405,808	16,942,491	12,949,087	(18,090,353)
Ending Fund Balance	<u><u>22,405,808</u></u>	<u><u>16,942,491</u></u>	<u><u>12,949,087</u></u>	<u><u>(18,090,353)</u></u>	<u><u>(6,976,034)</u></u>

*Note: This schedule shows projected fiscal years ending 2014-2015.

**COMBINED SCHEDULE OF BONDED DEBT THROUGH MATURITY
AS OF MARCH 31, 2016**

Fiscal Year	Schools			General		Total Debt Service	
	Principal	Interest	Total	Principal	Interest	Total	Per Year
2015-2016	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
2016-2017	1,994,930	980,414	2,975,344	8,885,446	3,877,516	12,762,962	15,738,306
2017-2018	2,046,930	913,667	2,960,597	9,036,446	3,576,634	12,613,080	15,573,677
2018-2019	1,992,930	827,789	2,820,719	8,773,446	3,176,593	11,950,039	14,770,758
2019-2020	1,839,930	739,097	2,579,027	8,257,446	2,783,093	11,040,539	13,619,566
2020-2021	1,800,000	656,348	2,456,348	8,142,250	2,414,264	10,556,514	13,012,861
2021-2022	1,794,000	581,318	2,375,318	7,973,250	2,094,406	10,067,656	12,442,974
2022-2023	1,713,000	508,273	2,221,273	7,379,250	1,802,029	9,181,279	11,402,551
2023-2024	1,775,000	435,671	2,210,671	7,055,250	1,511,459	8,566,709	10,777,380
2024-2025	1,484,000	374,030	1,858,030	6,817,000	1,241,401	8,058,401	9,916,431
2025-2026	1,468,000	324,421	1,792,421	6,668,000	992,661	7,660,661	9,453,082
2026-2027	1,470,000	276,880	1,746,880	6,292,000	756,548	7,048,548	8,795,428
2027-2028	1,221,000	232,308	1,453,308	5,346,250	537,827	5,884,077	7,337,384
2028-2029	1,205,000	193,880	1,398,880	4,276,250	364,728	4,640,978	6,039,858
2029-2030	1,203,000	157,328	1,360,328	3,386,250	235,993	3,622,243	4,982,571
2030-2031	896,000	125,828	1,021,828	2,474,000	144,035	2,618,035	3,639,863
2031-2032	780,000	99,994	879,994	670,000	96,100	766,100	1,646,094
2032-2033	780,000	75,206	855,206	670,000	74,450	744,450	1,599,656
2033-2034	780,000	50,138	830,138	670,000	52,738	722,738	1,552,875
2034-2035	780,000	24,300	804,300	670,000	30,544	700,544	1,504,844
2035-2036	330,000	5,569	335,569	570,000	9,619	579,619	915,188
Grand Total	\$ 27,353,720	\$ 7,582,456	\$ 34,936,176	\$ 104,012,534	\$ 25,772,637	\$ 129,785,171	\$ 164,721,347

**OUTSTANDING SHORT TERM DEBT
BOND ANTICIPATION NOTES ALL FUNDS
AS OF MARCH 31, 2016**

FUND	ISSUED	AMOUNT	ESTIMATED INTEREST	TOTAL DUE	DUE DATE
General Public Imp. 15-16	7/23/2015	\$ 1,000,000	\$ 20,000	\$ 1,020,000	7/16/2016
Danbury Road Bond 2020	7/23/2015	7,300,000	146,000	7,446,000	7/16/2016
Vision 2020 Bond Public Imps	7/23/2015	11,100,000	222,000	11,322,000	7/16/2016
TOTAL GENERAL		19,400,000	388,000	19,788,000	
Danbury Road Bond 2020 School roof	7/23/2015	2,100,000	42,000	2,142,000	7/16/2016
DHS Vision 2020	7/23/2015	1,000,000	20,000	1,020,000	7/16/2016
Head Start	7/23/2015	2,500,000	50,000	2,550,000	7/16/2016
TOTAL SCHOOLS		5,600,000	112,000	5,712,000	
GRAND TOTAL		\$ 25,000,000	\$ 500,000	\$ 25,500,000	

**RATIO OF DEBT SERVICE EXPENDITURES
FOR GENERAL BONDED DEBT TO TOTAL GENERAL FUND EXPENDITURES**

Fiscal Year Ended	Total General Fund Expenditures	Long-Term Debt Service			Ratio of Total Debt Service To Total Expenditures
		Principal	Interest	Total	
**2017	244,100,000	10,880,376	4,857,930	15,738,306	6.4%
*2016	237,700,000	11,300,095	5,445,106	16,745,201	7.0%
2015	230,910,377	9,529,250	4,945,021	14,474,271	6.3%
2014	225,560,758	11,191,096	5,312,830	16,503,926	7.3%
2013	219,154,818	10,937,570	5,595,791	16,533,361	7.5%
2012	210,932,513	10,581,600	5,465,397	16,046,997	7.6%
2011	203,460,399	8,413,350	5,011,122	13,424,472	6.6%
2010	199,057,435	8,671,800	4,909,676	13,581,476	6.8%
2009	196,252,594	7,810,350	4,433,890	12,244,240	6.2%
2008	188,438,411	6,599,850	3,848,693	10,448,543	5.5%
2007	176,991,658	5,672,350	3,233,035	8,905,385	5.0%
2006	168,908,696	6,005,611	2,668,668	8,674,279	5.1%

* Based upon FY 2015-2016 Adopted and **FY 2016-2017 Proposed Budgets.

CITY OF DANBURY, CONNECTICUT
RATIOS OF GENERAL BONDED DEBT TO ASSESSED VALUE AND PER CAPITA
10-Year History
As of June 30, 2016

Fiscal Year	Net Bonded Debt	Total Taxable Assessed Value	Ratio of Net Bonded Debt to Est. Actual Taxable Value	Population	Debt Per Capita
2016-2017*	138,485,878	8,674,073,895	1.60%	84,284	1,643
2015-2016	131,366,254	8,578,765,346	1.53%	84,284	1,559
2014-2015	124,087,349	8,393,161,242	1.48%	83,784	1,481
2013-2014	123,422,599	8,315,583,327	1.48%	83,684	1,475
2012-2013	134,366,695	10,269,531,638	1.31%	82,818	1,622
2011-2012	134,136,419	10,197,280,681	1.32%	82,176	1,632
2010-2011	127,439,350	10,178,327,619	1.25%	81,354	1,566
2009-2010	114,147,700	10,102,458,180	1.13%	80,893	1,411
2008-2009	106,321,500	9,998,172,445	1.06%	79,256	1,341
2007-2008	96,532,400	7,231,134,710	1.33%	79,226	1,218

* Projections - "Net Bonded Debt" is based upon FY 2016-2017 Proposed Budget, which assumes additional debt issuance of \$18,000,000 in July 2016 and "Population" is based upon recent growth trend.

** Significant changes in "Total Taxable Assessed Value" are due primarily to the City wide Property Revaluation dated 10/1/07 & 10/1/12.

+++Please note that the Assessed Valuation total is further reduced by exempt properties and exemptions to

**CITY OF DANBURY
CAPITAL LEASE SCHEDULE**

LEASES	Principal		Principal & Interest							Lease Expires
	Original Lease Amount	Rate	Payments to Date as of 3/31/16	4/1/16-6/30/16 Payments	2016/2017 Payments	2017/2018 Payments	2018/2019 Payments	Remainder Payments	Total Payments	
GENERAL FUND CAPITAL PROJECTS										
CRM/ERP Projects (Various depts.)	2,500,000	1.59%	2,080,088		520,023		-	-	2,600,111	07/2016
Fire-2 Pierce Pumpers	951,150	3.88%	895,965	38,955	155,820		-	-	1,090,740	04/2017
Fire-Ladder Truck	1,000,000	1.80%	313,414	33,580	134,320	134,320	134,320	324,606	1,074,560	11/2021
Multi Function Printers (Various depts.)	410,000	1.31%	190,710	21,190	84,760	84,760	42,379		423,798	12/2018
Fire-2 Pierce Pumpers	1,120,598	1.29%	-	57,868	231,471	231,471	231,471	405,075	1,157,354	3/2021
Fire-Refurbished Aerial Ladder Truck	339,601	1.29%	-	17,537	70,148	70,148	70,148	122,760	350,740	3/2021
Sub-total	6,321,348		3,480,177	169,130	1,196,541	520,698	478,318	852,440	6,697,303	
School Facilities-Capital Projects										
BOE-Energy Conservation Project	4,248,835	3.60%	1,485,376	196,482	392,965	392,965	392,965	2,750,755	5,611,508	06/2026
BOE-Energy Conser Project (QECB)	7,251,165	5.04%	3,241,803	391,735	770,511	752,980	735,143	4,619,632	10,511,804	06/2026
BOE-Energy Conser Proj (QECB-Inter Subsidy)	(2,182,834)	-1.86%	(1,002,845)	(91,671)	(171,315)	(155,047)	(138,494)	(480,986)	(2,040,358)	06/2026
Sub-total	9,317,166		3,724,334	496,547	992,161	990,898	989,614	6,889,401	14,082,954	
Sub-total Lease Projects-General Fund	15,638,514		7,204,511	665,676	2,188,702	1,511,597	1,467,931	7,741,841	20,780,257	
BOE-Budget-Capital Projects										
BOE-Honeywell -Phase III	3,875,000	4.67%	3,883,004	125,258	501,033	501,033	-	-	5,010,328	06/2018
American Carrera Tech	316,059	2.64%	339,456	-	-	-	-	-	339,456	06/2016
American Carrera Tech	180,123	2.64%	193,457	-	-	-	-	-	193,457	06/2016
American Carrera Tech	138,079	2.64%	148,301	-	-	-	-	-	148,301	06/2016
BOE-Solar Projects	696,784	2.86%	501,101	-	43,291	43,291	43,291	129,874	760,848	02/2022
BOE-Elm City Copier	555,753	1.95%	84,314	36,136	144,540	144,540	144,540	24,090	578,160	08/2018
BOE Technology Lease	550,000	1.54%	56,837	56,837	113,674	113,674	113,674	113,674	568,371	03/2020
BOE-Technology Lease	750,000	1.41%	232,516	38,753	155,011	155,011	155,011	38,752	775,054	04/2019
BOE-Technology Lease	750,000	1.44%	380,764	38,888	155,551	155,551	47,000	-	777,754	08/2018
Sub-total Lease Projects-BOE	7,811,798		5,819,751	295,872	1,113,100	957,549	503,516	306,390	8,373,975	
Total Lease/Purchase Projects	23,450,312		13,024,262	961,548	3,301,802	2,469,146	1,971,448	8,048,231	29,154,233	

CITY OF DANBURY
CAPITAL BUDGET FY 16/17
Mayor's Recommended City Projects

Priority	PROJECT DESCRIPTION	TOTAL COST	SOURCE FOR FUNDS						Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)			
AIRPORT											
Urgent	Runway 8 Easement Acquisitions	951,775						928,000	23,775	928,000	-
CONSTRUCTION SERVICES											
Existing	Playground Equipment and Safety Improvements at City Parks and Schools, Open Space Bond	450,000		150,000					150,000	150,000	150,000
ENGINEERING											
Existing	City Sidewalks/Street Improvements	3,600,000			100,000	195,000	525,000		975,000	820,000	1,805,000
Existing	Bridge Maintenance	1,000,000				150,000			150,000	150,000	700,000
Existing	Still River removal of vegetation, dredging, river wall repair	2,100,000			500,000				1,600,000	500,000	-
Existing	Jefferson Avenue Bridge Road Bond 2020	300,000		300,000					0	300,000	-
Existing	Relocate Traffic Signal North and Main Streets	75,000	25,000						50,000	25,000	-
Urgent	MS4 Permit Requirements	2,500,000	100,000							100,000	2,400,000
EQUIPMENT MAINTENANCE											
Existing	Dump Body Replacement Program	480,000	80,000						80,000	80,000	320,000
FIRE											
Existing	Fire Tools Replacement Program allocation	450,000	50,000						150,000	50,000	250,000
Existing	Classroom Training Building	1,100,000						100,000	1,000,000	100,000	-
Existing	Turnout Gear	700,000	150,000						350,000	150,000	200,000
Urgent	Volunteer Station Repairs	375,000	25,000							25,000	350,000
Urgent	HQ Remodel and Addition	175,000							105,000		70,000
FORESTRY											
Existing	Tree Removal in Public Rights of Way	1,000,000	25,000						300,000	25,000	675,000

CITY OF DANBURY
CAPITAL BUDGET FY 16/17
Mayor's Recommended City Projects

Priority	PROJECT DESCRIPTION	TOTAL COST	SOURCE FOR FUNDS						Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)			

HIGHWAY

Existing	Replace Highway Department Equipment Road Bond 2020	7,455,000		1,235,000	125,000					3,220,000	1,360,000	2,875,000	
Existing	Paving, Drainage and Road Improvements, Partly Road Bond 2020	33,340,400		4,300,000	450,000	100,000			*	1,000,000	18,240,400	5,850,000	9,250,000

INFORMATION TECHNOLOGY

Existing	City Server Storage Replacement Program	375,000	50,000							100,000	50,000	225,000
Existing	Public Safety Tough Book Replacement (Technology)	624,212	50,000							249,212	50,000	325,000
Existing	Computer Hardware Replacement Program	725,000	75,000							250,000	75,000	400,000
Existing	New Enterprise Applications CD/PU	400,000	50,000							300,000	50,000	50,000
Existing	IT Security and Evaluation	150,000	50,000							50,000	50,000	50,000
Urgent	Microsoft 365 Integration	125,000	75,000								75,000	50,000
Urgent	Microsoft SQL Directory Update	75,000	75,000								75,000	-

OFFICE OF PROJECT EXCELLENCE

Urgent	Playbook Implementation & Government Initiatives	340,000	230,000								230,000	110,000
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PLANNING

Urgent	Octagon House Rehabilitation	540,000			250,000				250,000	40,000	500,000	-
Urgent	West Street/Deer Hill Ave Streetscape Project	250,000		150,000						100,000	150,000	-

POLICE

Existing	Vehicle Replacement Program	2,580,000	140,000							1,480,000	140,000	960,000
Existing	Taser Replacement Program	341,022	35,000							65,000	35,000	241,022
Existing	ICOP Replacement Program	173,000	35,000							65,000	35,000	73,000
Urgent	Patrol Equipment	250,000							250,000		250,000	-

* State Municipal Aid Funding

CITY OF DANBURY
CAPITAL BUDGET FY 16/17
Mayor's Recommended City Projects

Priority	PROJECT DESCRIPTION	TOTAL COST	SOURCE FOR FUNDS							Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)	Amb., Animal, Water or Sewer Fund			
PUBLIC BUILDINGS												
Existing	Structural Repairs to Parking Garage	293,000	51,922							235,000	51,922	6,078
Existing	HVAC Replacement Program	3,025,000			125,000					416,000	125,000	2,484,000
Existing	Renovations at Bear Mountain Cottage	90,000	50,000							40,000	50,000	-
Existing	Vehicle Replacement Program.	265,000			150,000					60,000	150,000	55,000
Urgent	ADA 504 Study Public Buildings	30,000	30,000								30,000	-
Urgent	Ives House HVAC System Replacement	62,000				62,000					62,000	-
SCHOOLS												
Existing	School Roof Replacement Program	13,000,000			750,000			750,000		5,500,000	1,500,000	6,000,000
Existing	UST Replacement - various locations	1,605,560						450,000		425,000	450,000	730,560
Existing	BOE Technology Improvement Program	1,250,000	250,000							750,000	250,000	250,000
Existing	School HVAC Program	7,589,000			200,000					350,000	200,000	7,039,000
RICHTER PARK												
Urgent	Pump Station	100,000						100,000			100,000	-
Urgent	Fence Repair at Hole #4	25,000	25,000								25,000	-
TARRYWILE PARK												
Existing	Carriage House Roof Replacement/Renov & Farmhouse Roof	80,000				40,000				40,000	40,000	-
ASSESSOR'S OFFICE												
Urgent	Property Revaluation	600,000			300,000						300,000	300,000
TOTAL CITY FY 16/17		91,014,969	1,726,922	6,135,000	2,950,000	547,000	525,000	3,728,000	100,000	36,909,387	15,711,922	38,393,660

CITY OF DANBURY
CAPITAL BUDGET FY 16/17
Mayor's Recommended City Projects

Priority	PROJECT DESCRIPTION	TOTAL COST	SOURCE FOR FUNDS							Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)	Amb., Animal, Water or Sewer Fund			
CITY LEASES												
FIRE												
Existing	Replace Fire Apparatus - Two pumpers (10 yr. lease/purchase)	1,090,920	156,000							934,920	156,000	-
Existing	Replace Fire Apparatus - Aerial Ladder Truck (10 yr. lease/purchase)	1,074,560	122,000							346,995	122,000	605,565
Existing	Pumper Replacement	1,160,000	221,000							150,000	221,000	789,000
Existing	Ladder Truck Refurbishment	411,000	48,000							135,000	48,000	228,000
INFORMATION TECHNOLOGY												
Existing	Hardware and software system upgrades (lease/purchase)	2,601,088	521,000							2,080,088	521,000	-
Existing	Multi-Functional Device Project/Copiers (5 yr. lease/purchase)	423,782	85,000							218,958	85,000	119,824
PUBLIC BUILDINGS - SCHOOLS												
Existing	School Boiler Replacement Program (lease/purchase)	16,123,306	999,000							4,909,953	999,000	10,214,353
	TOTAL CITY LEASES FY 16/17	22,884,656	2,152,000	0	0	0	0	0	0	8,775,914	2,152,000	11,956,742
AMBULANCE FUND												
Existing	EMS Cardiac Monitor Defibrillator Replacement	270,000							140,000	130,000	140,000	-
Urgent	Crash Compliance Program	150,000							150,000		150,000	-
	TOTAL AMBULANCE FUND FY 16/17	420,000							290,000	130,000	290,000	-
ANIMAL CONTROL FUND												
Existing	Building and Structures	265,425			50,000					115,425	50,000	100,000
	TOTAL ANIMAL CONTROL FUND FY 16/17	265,425			50,000					115,425	50,000	100,000

CITY OF DANBURY
CAPITAL BUDGET FY 16/17
Mayor's Recommended City Projects

Priority	PROJECT DESCRIPTION	TOTAL COST	SOURCE FOR FUNDS						Amb., Animal, Water or Sewer Fund	Existing Capital Budget	Proposed Capital Budget FY 16/17	Balance
			General Fund Capital	Existing Bonds	Notes	LOCIP	CDBG	Other St./Federal (Grant)				
PUBLIC UTILITIES - SEWER												
DEPARTMENT/FUND												
Existing	Vehicle Replacement Program Phase 2	481,000							425,000		425,000	56,000
Urgent	24" Padanaram Road Sewer Relocation	200,000							200,000		200,000	-
	TOTAL SEWER FUND FY 16/17	681,000							625,000		625,000	56,000

PUBLIC UTILITIES - WATER												
DEPARTMENT/FUND												
Existing	Vehicle Replacement Program	839,000							315,000		315,000	524,000
Urgent	Emergency Repair Materials	100,000							100,000		100,000	-
	TOTAL WATER FUND FY 16/17	939,000							415,000		415,000	524,000

SUMMARY

Total City Projects	91,014,969	1,726,922	6,135,000	2,950,000	547,000	525,000	3,728,000	100,000	36,909,387	15,711,922	38,393,660
Total City Leases	22,884,656	2,152,000	0	0	0	0	0	0	8,775,914	2,152,000	11,956,742
Total Ambulance Fund	420,000	0	0	0	0	0	0	290,000	130,000	290,000	-
Total Animal Control Fund	265,425	0	0	50,000	0	0	0	0	115,425	50,000	100,000
Total Sewer Fund	681,000	0	0	0	0	0	0	625,000	0	625,000	56,000
Total Water Fund	939,000	0	0	0	0	0	0	415,000	0	415,000	524,000
TOTAL FISCAL YEAR FY 16/17	116,205,050	3,878,922	6,135,000	3,000,000	547,000	525,000	3,728,000	1,430,000	45,930,726	19,243,922	51,030,402

**SUMMARY OF APPROVED
CAPITAL IMPROVEMENT PROGRAMS
BY FUND
FY 2016/2017 thru FY 2020/2021**

FUND NAME	FUND NUMBER	FUND TYPE	# OF PROJECTS	TOTAL COST	SOURCE(S) OF FUNDS	% OF FUNDING FROM SOURCE(S)
General Fund	002	Governmental	45	\$91,014,969	-General Fund Capital: -Existing Bonds: -Notes: -LOCIP: CDBG: State & Federal Grant: Existing Capital Budget	3% 7% 3% 1% 1% 3% 40%
Ambulance Fund	005	Proprietary	3	\$1,385,000	State Loan, Enterprise Funds	100%
Animal Control	006	Governmental	2	\$340,425	General Fund Capital	100%
Sewer Fund	004	Proprietary	34	\$135,771,740	- State/Federal Grants: - Bonds:	90% 10%
Water Fund	003	Proprietary	45	\$38,506,558	- Other (State Loan, Enterprise fund) - Bonds	89% 11%
TOTALS:			129	\$529,221,327		

The CIP is the City's long range plan for capital expenditures to be incurred for the next six years. It sets forth each project and specifies the estimated resources available to finance the expenditures. The City Charter mandates a capital budget for the ensuing year and for the five fiscal years thereafter. Per Charter, the City's Planning Commission must approve a **CIP** (Capital Improvement Plan) not later than February 15th which it did so on February 3rd. While not required, the approved CIP is included with the City's operating budget for informational purposes only.

The following report is a listing of Capital Improvement Projects that span from **FY 2016 /2017 - FY 2020/2021**. Each project is grouped by Department and highlights Total Cost and their Funding Source(s). Refer to the table above for a summary the CIP by fund.

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
APPROVED BY PLANNING COMMISSION 2/3/2016
PROJECT SCHEDULE
FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
AIRPORT																
Purchase SRE Plow Truck	292,000	7,300	-	-	-	-	284,700	-	292,000	-	-	-	-	-	-	-
Runway 8 Easement Acquisitions	951,775	23,775	-	-	-	-	928,000	-	23,775	928,000	-	-	-	-	-	-
Extend Runway 8 Safe Area, Reloc Miry Brook, Land Acquisition	6,874,000	171,850	-	-	-	-	6,702,150	-	-	-	500,000	4,500,000	450,000	780,000	644,000	-
Purchase Low-Boy Vehicle	60,000	60,000	-	-	-	-	-	-	-	-	60,000	-	-	-	-	-
Purchase SUV	50,000	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-
Pavement Analysis	36,000	900	-	-	-	-	35,100	-	-	-	36,000	-	-	-	-	-
Rehab Portion of "Taxiway C"	166,667	4,167	-	-	-	-	162,500	-	-	-	-	166,667	-	-	-	-
Purchase Front End Loader	500,000	12,500	-	-	-	-	487,500	-	-	-	-	-	500,000	-	-	-
Construct Portion of "Taxiway C"	2,506,000	62,650	-	-	-	-	2,443,350	-	-	-	-	-	2,506,000	-	-	-
Rehabilitate Hazard Beacons	785,000	19,625	-	-	-	-	765,375	-	-	-	-	-	-	785,000	-	-
Rehabilitate Runway 8/26, new MIRLS	3,547,000	88,675	-	-	-	-	3,458,325	-	-	-	-	-	-	-	3,547,000	-
Rehabilitate Runway 17/35	3,164,000	79,100	-	-	-	-	3,084,900	-	-	-	-	-	-	-	3,164,000	-
CONSTRUCTION SERVICES																
Playground Equipment & Safety Improvements City	450,000	-	-	450,000	-	-	-	-	150,000	150,000	150,000	-	-	-	-	-
ENGINEERING																
Mountainville Ave Bridge	150,000	-	-	150,000	-	-	-	-	150,000	-	-	-	-	-	-	-
Jefferson Ave Bridge Road Bond 2020	300,000	-	-	300,000	-	-	-	-	-	300,000	-	-	-	-	-	-
Reservoir Street	500,000	-	-	500,000	-	-	-	-	500,000	-	-	-	-	-	-	-
MS4 Gen. Permit Requirements	2,500,000	100,000	2,400,000	-	-	-	-	-	-	100,000	800,000	800,000	800,000	-	-	-
Bridge Maintenance	1,000,000	-	-	-	1,000,000	-	-	-	150,000	150,000	150,000	150,000	150,000	150,000	100,000	-
Still River Rem.Vegetation, Dredging and Wall Repair	2,100,000	-	2,100,000	-	-	-	-	-	1,600,000	500,000	-	-	-	-	-	-
West Street Drainage Improvements	750,000	-	750,000	-	-	-	-	-	750,000	-	-	-	-	-	-	-
Reloc. Traffic Signal North&Main	75,000	75,000	-	-	-	-	-	-	50,000	25,000	-	-	-	-	-	-
King St. @ Robinhood & Birch Road	300,000	300,000	-	-	-	-	-	-	-	-	-	300,000	-	-	-	-
Westville Ave Sidewalk Improvements	1,000,000	-	-	200,000	-	-	-	800,000	1,000,000	-	-	-	-	-	-	-
Oil Mill Rd/Westville Ave Realignmt.	350,000	30,000	320,000	-	-	-	-	-	-	-	30,000	320,000	-	-	-	-
Keeler Street Improvements	250,000	-	250,000	-	-	-	-	-	-	-	30,000	220,000	-	-	-	-
GIS Update with Storm Sewer	100,000	100,000	-	-	-	-	-	-	-	-	50,000	50,000	-	-	-	-

CITY OF DANBURY
 CAPITAL IMPROVEMENT PROGRAM
 APPROVED BY PLANNING COMMISSION 2/3/2016
 PROJECT SCHEDULE
 FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
Franklin St. Ext over Mercer's Pond	800,000	-	-	800,000	-	-	-	-	800,000	-	-	-	-	-	-	-
White @ Locust & Wildman Impvts.	5,900,000	150,000	-	750,000	-	-	5,000,000	-	900,000	-	250,000	4,750,000	-	-	-	-
Miry Brook Rd Bridge @ Harwood	1,250,000	-	1,250,000	-	-	-	-	-	-	-	-	-	-	1,250,000	-	-
Shelter Rock Rd Bridge over Sympaug Brook	1,500,000	-	-	1,500,000	-	-	-	-	1,500,000	-	-	-	-	-	-	-
Middle River Bridge over Brook	200,000	-	-	200,000	-	-	-	-	200,000	-	-	-	-	-	-	-
Traff. Calming, Walk to School Proj.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
King & S. King Intersection	100,000	75,000	-	-	25,000	-	-	-	25,000	-	75,000	-	-	-	-	-
Sandpit & Starr Rds. Intersection	300,000	300,000	-	-	-	-	-	-	-	-	300,000	-	-	-	-	-
Public Works Complex Access	300,000	300,000	-	-	-	-	-	-	-	-	300,000	-	-	-	-	-
Misc. Drainage Improvements	600,000	600,000	-	-	-	-	-	-	-	-	100,000	100,000	100,000	100,000	200,000	-
Rogers Parks Storm Drainage Impts.	3,000,000	3,000,000	-	-	-	-	-	-	-	-	-	-	250,000	500,000	1,150,000	1,100,000
West St. Impts. Main to Exit 4	2,000,000	2,000,000	-	-	-	-	-	-	-	-	-	-	-	2,000,000	-	-
Rehab Signal Equipment Var. Loc.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Mountainville/Long Ridge Impvts.	100,000	-	-	-	100,000	-	-	-	-	-	100,000	-	-	-	-	-
Comp. Drainage Study	500,000	-	500,000	-	-	-	-	-	-	-	250,000	250,000	-	-	-	-
Redesign Chambers & Zinn Inter.	150,000	150,000	-	-	-	-	-	-	-	-	50,000	100,000	-	-	-	-
City Sidewalk/Street Improvement Program	3,600,000	-	150,000	-	195,000	3,255,000	-	-	-	870,000	500,000	500,000	500,000	500,000	730,000	-
Study for Var. Traffic Impvt. Proj.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Kenosia Bridge over Mill Plain Swamp	1,000,000	100,000	900,000	-	-	-	-	-	-	-	-	-	-	1,000,000	-	-
Redesign Tamarack & Virginia Aves	125,000	25,000	100,000	-	-	-	-	-	-	-	25,000	100,000	-	-	-	-
Repair Parks Pond Dam	25,000	25,000	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-
Brushy Hill Rd/Southern Blvd.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Mountainville/Southern Blv.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
South St. School Parking Lot Expans.	50,000	50,000	-	-	-	-	-	-	-	-	50,000	-	-	-	-	-
Segar St. RR Crossing Imprvts.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Main/Garamella RR Gate Reloc.	300,000	-	300,000	-	-	-	-	-	-	-	150,000	150,000	-	-	-	-

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
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PROJECT SCHEDULE
FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
Modernize Traffic Signal Equip.	400,000	400,000	-	-	-	-	-	-	-	-	135,000	135,000	130,000	-	-	-
Eversource Traffic Line Adj for City Communication Lines - Var. Loc	100,000	-	100,000	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Hayestown School Parking Lot Exp.	200,000	-	200,000	-	-	-	-	-	-	-	200,000	-	-	-	-	-
New St. Fire House Pkg. Exp.	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
Hatters Park Pkg Lot/Walkway Ph2	320,000	50,000	270,000	-	-	-	-	-	-	-	50,000	270,000	-	-	-	-
Miry Brook & Backus Intersection	100,000	100,000	-	-	-	-	-	-	-	-	-	100,000	-	-	-	-
Wooster Hts/Terre Haute/Harvard	50,000	-	-	-	50,000	-	-	-	-	-	50,000	-	-	-	-	-
Rte 53/Triangle/Coal Pit Inter.Impvts	3,500,000	-	-	-	-	-	3,500,000	-	-	-	-	-	-	-	-	3,500,000
Rte 53/Triangle/Coal Pit Sidewalk Impvts	275,000	55,000	-	-	-	-	220,000	-	-	-	-	-	275,000	-	-	-
Southern/Lincoln Inter. Imprvts	100,000	100,000	-	-	-	-	-	-	-	-	100,000	-	-	-	-	-
E. Ditch Drainage Imprvts. Ph2	2,500,000	2,500,000	-	-	-	-	-	-	-	-	-	-	-	2,500,000	-	-
Blind Brook Channel Imprvts Ph 2	5,000,000	5,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	5,000,000
Chestnut/Wildman Drainage Imprvts.	2,250,000	2,250,000	-	-	-	-	-	-	-	-	-	-	-	2,250,000	-	-
Private Roads Acceptance	9,000,000	9,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	9,000,000

EQUIPMENT MAINTENANCE

In ground lift replacement	250,000	-	-	250,000	-	-	-	-	-	-	200,000	-	-	-	-	50,000
Road sweeper overhaul program	400,000	-	-	400,000	-	-	-	-	-	-	50,000	50,000	75,000	75,000	-	150,000
Dump body replacement program	480,000	400,000	80,000	-	-	-	-	-	80,000	80,000	80,000	80,000	80,000	80,000	-	-
Truck wash system	375,000	-	-	375,000	-	-	-	-	-	-	-	-	375,000	-	-	-
Diagnostic Tool Program	60,000	-	-	60,000	-	-	-	-	-	-	30,000	30,000	-	-	-	-
Pool Vehicles (Non-Highway)	100,000	100,000	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-

FIRE

Replace Fire Apparatus - Two Pumpers (10 yr. lease purchase)	1,090,920	1,090,920	-	-	-	-	-	-	934,920	156,000	-	-	-	-	-	-
Replace Fire Apparatus - Aerial Ladder Truck (10 yr. lease purchase)	1,074,560	1,074,560	-	-	-	-	-	-	346,994	135,000	134,320	134,320	134,320	134,320	55,286	-
Fire Tool Replacement Program	450,000	450,000	-	-	-	-	-	-	150,000	50,000	50,000	50,000	50,000	50,000	50,000	-

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
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Training Facility Classroom Building	1,100,000	1,000,000	-	-	-	-	-	100,000	1,000,000	100,000	-	-	-	-	-	-
Pumper replacement	1,160,000	1,160,000	-	-	-	-	-	-	150,000	169,000	168,333	168,333	168,333	168,333	167,668	-
Ladder Truck Refurbishment	411,000	411,000	-	-	-	-	-	-	135,000	138,000	138,000	-	-	-	-	-
Radio System Buildout	3,397,500	2,500,000	-	897,500	-	-	-	-	897,500	-	500,000	500,000	500,000	500,000	500,000	-
Turnout Gear	700,000	700,000	-	-	-	-	-	-	350,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
HQ - Remodel & Addition	175,000	175,000	-	-	-	-	-	-	-	105,000	70,000	-	-	-	-	-
Training Facility Improvements	465,000	465,000	-	-	-	-	-	-	-	-	215,000	50,000	50,000	50,000	100,000	-
New HQ	40,000,000	-	-	40,000,000	-	-	-	-	-	-	-	-	-	-	-	40,000,000
Vehicles - FMs and Command Staff	219,640	164,640	55,000	-	-	-	-	-	-	-	37,000	37,000	37,000	37,000	36,000	35,640
Volunteer Station Repairs	375,000	375,000	-	-	-	-	-	-	-	50,000	35,000	40,000	50,000	50,000	-	150,000
Ladder Truck Replacement	1,400,000	1,400,000	-	-	-	-	-	-	-	-	-	-	-	-	-	1,400,000
Training Tower Acquisition	575,000	575,000	-	-	-	-	-	-	-	-	-	-	-	-	-	575,000
Apparatus Repair Facility	3,000,000	3,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000,000
Satellite Road Construction	3,000,000	3,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	3,000,000
Volunteer Station Construction	4,000,000	4,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	4,000,000
Furniture/Equip. Replacement	60,000	60,000	-	-	-	-	-	-	-	-	30,000	30,000	-	-	-	-

FORESTRY

Equipment Replacement Program Road Bond 2020	465,000	-	-	465,000	-	-	-	-	465,000	-	-	-	-	-	-	-
Tree Removal in Public ROW	1,000,000	1,000,000	-	-	-	-	-	-	300,000	25,000	200,000	200,000	200,000	75,000	-	-

HIGHWAY

Replace Highway Equipment	7,455,000	4,000,000	980,000	2,475,000	-	-	-	-	3,220,000	1,335,000	500,000	500,000	500,000	500,000	500,000	400,000
Paving, Drainage & Road Improvements	33,340,400	8,012,033	16,587,967	6,500,000	1,240,400	-	-	1,000,000	18,240,400	5,855,000	1,645,000	1,600,000	1,600,000	1,600,000	1,600,000	1,200,000
Guide Rail Replacement Program	575,000	-	-	575,000	-	-	-	-	-	-	150,000	100,000	100,000	75,000	75,000	75,000
Dredging projects	1,000,000	-	-	1,000,000	-	-	-	-	-	-	250,000	150,000	125,000	125,000	125,000	225,000
Construct new shed	700,000	-	-	700,000	-	-	-	-	-	-	700,000	-	-	-	-	-
Street Sign Replacement Program	180,000	-	-	180,000	-	-	-	-	-	-	30,000	30,000	30,000	30,000	30,000	30,000

INFORMATION TECHNOLOGY

Hardware and software system upgrades (lease/purchase)	2,601,088	2,601,088	-	-	-	-	-	-	2,080,088	521,000	-	-	-	-	-	-
Multi-Functional Device Project/Copiers (5 yr.)	423,782	423,782	-	-	-	-	-	-	218,958	85,000	84,760	35,064	-	-	-	-
City Server and Storage (Existing Project)	375,000	375,000	-	-	-	-	-	-	100,000	50,000	25,000	75,000	50,000	25,000	50,000	-
City VOIP Phone System (Existing Project)	250,000	250,000	-	-	-	-	-	-	250,000	-	-	-	-	-	-	-

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Public Safety Tough Book/Computers (Existing Project)	624,212	249,212	-	-	-	-	-	375,000	249,212	50,000	50,000	150,000	25,000	25,000	50,000	25,000
Computer Technology Hardware (Existing Project)	725,000	725,000	-	-	-	-	-	-	250,000	75,000	75,000	75,000	75,000	75,000	50,000	50,000
New Enterprise Applications - CD/PU (Existing Project)	400,000	200,000	200,000	-	-	-	-	-	300,000	50,000	50,000	-	-	-	-	-
Microsoft 365 Integration (New Project)	125,000	125,000	-	-	-	-	-	-	-	75,000	50,000	-	-	-	-	-
Public Safety Core Network (Existing Project) Road Bond 2020	500,000	-	-	500,000	-	-	-	-	500,000	-	-	-	-	-	-	-
IT Security Hardware & Evaluation (Existing Project)	150,000	150,000	-	-	-	-	-	-	50,000	50,000	50,000	-	-	-	-	-
Microsoft SQL & Active Directory Update	75,000	75,000	-	-	-	-	-	-	-	75,000	-	-	-	-	-	-

OFFICE OF PROJECT EXCELLENCE

Playbook Implementation and Government Initiatives	340,000	340,000	-	-	-	-	-	-	-	340,000	-	-	-	-	-	-
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PARK MAINTENANCE

Equipment Replacement Program	1,187,600	-	-	1,187,600	-	-	-	-	-	-	293,400	209,700	310,000	184,000	190,500	-
City Playgrounds Inspection Program	90,000	-	-	90,000	-	-	-	-	-	-	15,000	15,000	15,000	15,000	15,000	15,000
Park Furniture Replacement	160,000	-	-	160,000	-	-	-	-	-	-	60,000	60,000	-	-	40,000	-
Playground Upgrades	150,000	-	-	150,000	-	-	-	-	-	-	120,000	15,000	15,000	-	-	-

PLANNING

Octagon House Rehabilitation	540,000	-	250,000	20,000	-	-	-	270,000	40,000	500,000	-	-	-	-	-	-
West Street/Deer Hill Beautification/Hatting Statue Project	250,000	200,000	-	-	-	-	-	50,000	100,000	150,000	-	-	-	-	-	-

POLICE

Patrol Vehicle Replacement	2,580,000	2,380,000	200,000	-	-	-	-	-	1,480,000	200,000	250,000	250,000	250,000	150,000	-	-
TASER Replacement	341,022	341,022	-	-	-	-	-	-	65,000	35,000	40,000	40,000	40,000	40,000	40,000	41,022
ICOP Replacement	173,000	173,000	-	-	-	-	-	-	65,000	35,000	40,000	33,000	-	-	-	-
Patrol Equipment	250,000	-	-	-	-	-	-	250,000	-	250,000	-	-	-	-	-	-

PUBLIC BUILDINGS

General

Structural Repairs to Patriot Garage EXISTING	293,000	293,000	-	-	-	-	-	-	235,000	58,000	-	-	-	-	-	-
HVAC Replacement Program EXISTING	3,000,000	2,875,000	125,000	-	-	-	-	-	416,000	125,000	250,000	250,000	250,000	250,000	250,000	1,209,000

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Vehicle Replacement Program	250,000	250,000	-	-	-	-	-	-	60,000	140,000	50,000	-	-	-	-	-
Purchase Thermal Imager	35,310	35,310	-	-	-	-	-	-	-	-	35,310	-	-	-	-	-
Replace Highway Garage Windows	184,648	-	-	-	184,648	-	-	-	-	-	184,648	-	-	-	-	-
Renovate Staff Hygiene Facilities	154,190	-	-	-	154,190	-	-	-	-	-	154,190	-	-	-	-	-
Extemd Garage for HWY and PB#5	1,988,595	1,988,595	-	-	-	-	-	-	-	-	-	-	-	-	1,988,595	-
Install New Veneer PB#4	734,094	734,094	-	-	-	-	-	-	-	-	-	-	734,094	-	-	-
Repaint Portico & Trim Union St.	47,080	-	-	-	47,080	-	-	-	-	-	47,080	-	-	-	-	-
504 ADA Study Public Blgs	30,000	30,000	-	-	-	-	-	-	-	30,000	-	-	-	-	-	-
Charles Ives House HVAC System Replacement	62,000	-	-	-	62,000	-	-	-	-	62,000	-	-	-	-	-	-

City Hall

Replace Floor Covering	150,000	150,000	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-
Extend Passcard System	239,520	-	-	-	239,520	-	-	-	-	-	239,520	-	-	-	-	-
Replace Humidifier	25,000	25,000	-	-	-	-	-	-	-	-	25,000	-	-	-	-	-
Maintain Interior Finishes	122,997	122,997	-	-	-	-	-	-	-	-	122,997	-	-	-	-	-
Replace Ex. Canopies/Windows at South Entrance	73,915	-	-	-	73,915	-	-	-	-	-	73,915	-	-	-	-	-
Building Department Partitions	85,451	-	-	-	85,451	-	-	-	-	-	85,451	-	-	-	-	-
Exterior Rehabilitation	161,838	-	-	-	161,838	-	-	-	-	-	161,838	-	-	-	-	-

Library

Upgrade Older Passenger Elevator	83,214	-	-	-	83,214	-	-	-	-	-	-	83,214	-	-	-	-
Refurbish Plaza Walls & Renov. Fountain Wall	288,900	-	288,900	-	-	-	-	-	-	-	-	288,900	-	-	-	-

Old Library

Replace Remaining Heat Pumps EXISTING	85,000	-	-	-	85,000	-	-	-	85,000	-	-	-	-	-	-	-
Replace Second Floor Flooring	40,000	40,000	-	-	-	-	-	-	-	-	-	40,000	-	-	-	-
Masonry Rehabilitation/Maint.	1,069,893	1,069,893	-	-	-	-	-	-	-	-	-	-	-	-	1,069,893	-
Restore Mural	88,275	88,275	-	-	-	-	-	-	-	-	-	88,275	-	-	-	-

Parks

Rehab. Main House at Farrington Park EXISTING	78,100	7,100	-	-	71,000	-	-	-	78,100	-	-	-	-	-	-	-
Replace Roof on Outbuildings at Farrington Park EXISTING	60,500	5,500	-	-	55,000	-	-	-	60,500	-	-	-	-	-	-	-

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Renovations to Bear Mtn. Cottage EXISTING	90,000	50,000	-	-	40,000	-	-	-	40,000	50,000	-	-	-	-	-	-
Rehab. Guest House and Replace HVAC systems	150,000	150,000	-	-	-	-	-	-	-	-	150,000	-	-	-	-	-
Repairs, Imprvts., Enhancements to 1 Lion's Way Bldgs. & Grounds	247,710	247,710	-	-	-	-	-	-	-	-	-	247,710	-	-	-	-

Senior Center

Repair Stone Wall, Sidewalks, Fencing at Old Jail	147,125	-	-	-	147,125	-	-	-	-	-	-	147,125	-	-	-	-
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Schools

Balance of Roof Replacement Prog. EXISTING	13,000,000	777,000	6,723,000	5,500,000	-	-	-	-	5,500,000	1,500,000	2,000,000	2,000,000	2,000,000	-	-	-
Boiler Replacement Program (EXISTING Lease)	16,123,306	16,123,306	-	-	-	-	-	-	4,909,453	993,000	991,000	991,000	991,000	991,000	991,000	5,265,853
Replace Outdated USTs Various Schools EXISTING	1,605,560	1,030,560	125,000	-	-	-	-	450,000	425,000	450,000	100,000	100,000	100,000	100,000	100,000	230,560
BOE Technology Prog. EXISTING	1,250,000	1,250,000	-	-	-	-	-	-	750,000	250,000	250,000	-	-	-	-	-
HVAC Program EXISTING	7,589,000	7,389,000	-	-	-	-	-	200,000	350,000	200,000	250,000	300,000	350,000	400,000	400,000	5,339,000
Install Grease, Oil & Fat	211,860	211,860	-	-	-	-	-	-	-	-	211,860	-	-	-	-	-
Replace 2 Boilers/HVAC Equip at Hayestown	900,000	900,000	-	-	-	-	-	-	-	-	-	-	-	-	-	900,000
Replace Chiller at Broadview	350,000	350,000	-	-	-	-	-	-	-	-	-	-	-	-	-	350,000
Hazmat Removal, Storage Room at South St. Elem	97,456	97,456	-	-	-	-	-	-	-	-	97,456	-	-	-	-	-
Replace Existing Electric Service at Various Schools	3,887,066	3,887,066	-	-	-	-	-	-	-	-	176,000	250,000	250,000	250,000	250,000	2,711,066
Upgrade Elevators at Various	1,500,000	1,500,000	-	-	-	-	-	-	-	-	-	-	1,500,000	-	-	-
Increase, Add & Replace Heating & Ventilating at Various Schools	7,626,000	-	7,626,000	-	-	-	-	-	-	-	-	-	-	-	-	7,626,000
Repair/Replace Ext. Masonry Stairs at DHS	588,500	-	-	588,500	-	-	-	-	-	-	-	-	-	-	-	588,500
Install Fire Sprinklers at Various Schools	4,771,535	-	4,771,535	-	-	-	-	-	-	-	-	-	-	-	-	4,771,535
HC Access at King St. Primary & Int.	561,544	561,544	-	-	-	-	-	-	-	-	-	-	-	-	-	561,544
Replace Gym Floor at South St. Elem	129,995	129,995	-	-	-	-	-	-	-	-	-	-	129,995	-	-	-
Generator System Upgrades at BB Admin., BMS	531,041	-	531,041	-	-	-	-	-	-	-	-	-	-	-	-	531,041
Install AC in DHS Computer	229,582	229,582	-	-	-	-	-	-	-	-	-	-	229,582	-	-	-
Duct Cleaning at Various Schools	1,168,163	1,168,163	-	-	-	-	-	-	-	-	-	-	-	-	-	1,168,163

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
APPROVED BY PLANNING COMMISSION 2/3/2016
PROJECT SCHEDULE
FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
Brick Repointing and Waterproofing at Various Schools	1,872,021	1,872,021	-	-	-	-	-	-	-	-	-	-	-	-	-	1,872,021
Provide Addressable Fire Alarm System at Mill Ridge Int., DHS, etc	1,443,101	1,443,101	-	-	-	-	-	-	-	-	-	-	-	-	-	1,443,101
Repair/replace Building Soffits	1,563,904	1,563,904	-	-	-	-	-	-	-	-	-	-	-	-	-	1,563,904
Remove Covers and Clean Radiators at DHS	80,693	80,693	-	-	-	-	-	-	-	-	-	-	80,693	-	-	-
ACM Floor and Counter Abatement at DHS and Shelter Rock	5,051,958	-	5,051,958	-	-	-	-	-	-	-	-	-	-	-	-	5,051,958
Replace Exterior Doors at Various Schools	1,494,202	-	1,494,202	-	-	-	-	-	-	-	-	-	-	-	-	1,494,202
Replace Exterior Windows at Various Schools	16,173,773	-	16,173,773	-	-	-	-	-	-	-	-	-	-	-	-	16,173,773
Replace Interior Doors at Various Schools	5,848,133	-	5,848,133	-	-	-	-	-	-	-	-	-	-	-	-	5,848,133
Bathroom Remodeling, Fixture Replacement at Various Schools	12,152,256	-	12,152,256	-	-	-	-	-	-	-	-	-	-	-	-	12,152,256
Study the Utility Tunnels at DHS	73,192	73,192	-	-	-	-	-	-	-	-	-	-	73,192	-	-	-
Replace Ceiling in Cafeteria at Shelter Rock Elem.	58,633	58,633	-	-	-	-	-	-	-	-	-	-	58,633	-	-	-
Replace Unit Ventilators at Various Schools	1,623,458	1,623,458	-	-	-	-	-	-	-	-	-	-	-	-	-	1,623,458
Replace Exhaust Fans at Various Schools	1,049,874	1,049,874	-	-	-	-	-	-	-	-	-	-	-	-	-	1,049,874
Replace Emergency Lighting Systems at Various Schools	571,205	571,205	-	-	-	-	-	-	-	-	-	-	-	-	-	571,205
Replace Compressor Controls at Broadview MS	45,072	45,072	-	-	-	-	-	-	-	-	-	-	45,072	-	-	-
Replace Existing Steam & Condensate Piping at DHS	12,112,407	12,112,407	-	-	-	-	-	-	-	-	-	-	-	-	-	12,112,407
Replace Steam Piping at Hayestown Elem.	1,960,685	1,960,685	-	-	-	-	-	-	-	-	-	-	-	-	-	1,960,685
Replace ACH Chiller at King St. Primary	1,374,610	1,374,610	-	-	-	-	-	-	-	-	-	-	-	-	-	1,374,610
Replace Hot Water Converter at Pembroke Elem.	45,073	45,073	-	-	-	-	-	-	-	-	-	-	45,073	-	-	-
Replace Hot Water Converter at Rogers Park MS	56,342	56,342	-	-	-	-	-	-	-	-	-	-	56,342	-	-	-
Replace Hot Water Converter at King St.	51,814	51,814	-	-	-	-	-	-	-	-	-	-	51,814	-	-	-

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
APPROVED BY PLANNING COMMISSION 2/3/2016

PROJECT SCHEDULE
FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
Evaluate and redesign school parking lots and driveways	112,074	112,074	-	-	-	-	-	-	-	-	-	112,074	-	-	-	-

RECREATION

Danbury Dog Park	75,000	-	-	75,000	-	-	-	-	75,000	-	-	-	-	-	-	-
Rogers Pk Lights/Softball	550,000	550,000	-	-	-	-	-	-	-	-	-	-	300,000	125,000	125,000	-
Outdoor Basketball Courts	100,000	100,000	-	-	-	-	-	-	100,000	-	-	-	-	-	-	-
Steve Kaplanis Memorial Field Lighting	240,000	240,000	-	-	-	-	-	-	-	-	-	150,000	50,000	40,000	-	-

RECYCLING & SOLID WASTE

Road Maintenance - Landfill	29,000	29,000	-	-	-	-	-	-	29,000	-	-	-	-	-	-	-
Landfill Gas Flare (LFG) and Collection System Upgrade - Landfill	227,000	227,000	-	-	-	-	-	-	-	-	227,000	-	-	-	-	-

RICHTER PARK

Sediment Removal on Holes 1,8	40,000	-	-	-	-	-	-	40,000	-	-	-	-	-	-	-	40,000
Vehicle Replacement Program	279,597	-	-	-	-	-	-	279,597	-	-	-	-	-	-	-	279,597
Construct New Turf Care Facility	730,000	-	-	-	-	-	-	730,000	-	-	-	-	-	-	-	730,000
Cart Path Installation	150,000	-	-	-	-	-	-	150,000	-	-	-	-	-	-	-	150,000
Modify Hole 10, Range and Parking	400,000	-	-	-	-	-	-	400,000	-	-	-	-	-	-	-	400,000
Irrigation System Upgrade	1,100,000	-	-	-	-	-	-	1,100,000	-	-	-	-	-	-	-	1,100,000
Tree Maintenance and Removal	60,000	-	-	-	-	-	-	60,000	-	-	-	-	-	-	-	60,000
Replace Fence at Hole 4	25,000	-	25,000	-	-	-	-	-	-	25,000	-	-	-	-	-	-
Wall Installation Holes 8,12	50,000	-	-	-	-	-	-	50,000	-	-	-	-	-	-	-	50,000
Replace Pump Station	100,000	-	-	-	-	-	-	100,000	-	100,000	-	-	-	-	-	-

TARRYWILE PARK

Mansion Oil to Gas Conversion	133,398	-	-	-	133,398	-	-	-	133,398	-	-	-	-	-	-	-
Exterior Painting - Mansion, Carriage House & Gatehouse Building Complex	80,000	80,000	-	-	-	-	-	-	-	-	80,000	-	-	-	-	-
Carriage House Roof Replacement/Renov/Farmhouse Roof	80,000	-	-	-	80,000	-	-	-	40,000	40,000	-	-	-	-	-	-
Camp Building Repairs & Roof Replacement	75,000	-	-	-	75,000	-	-	-	-	-	75,000	-	-	-	-	-
Parking and Driveway Improvements	350,000	350,000	-	-	-	-	-	-	-	-	-	350,000	-	-	-	-

CITY OF DANBURY
CAPITAL IMPROVEMENT PROGRAM
APPROVED BY PLANNING COMMISSION 2/3/2016

PROJECT SCHEDULE
FY 2016/2017 thru FY 2020/2021

Project Description	TOTAL COST	General Fund Capital	Notes	Existing Bonds	LOCIP	CDBG	State/Fed. Grants	Other (State, Fed Loan; Ent. Fund)	Existing Capital Budget	Proposed FY 16/17	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	DEF.
Pavilion Construction	200,000	200,000	-	-	-	-	-	-	-	-	-	200,000	-	-	-	-
Red Barn Env. Center Renov	50,000	-	-	-	50,000	-	-	-	-	-	50,000	-	-	-	-	-
Farmhouse/Greenhouse/Carriage House Oil to Gas Conversion	60,000	-	-	-	60,000	-	-	-	6,500	-	53,500	-	-	-	-	-
Maint Building and Garage Renov/Repairs	70,000	70,000	-	-	-	-	-	-	-	-	-	70,000	-	-	-	-
Hearthstone Castle Stabilization	500,000	-	-	-	-	-	-	500,000	-	-	-	-	-	-	-	500,000
Generator Replacement	50,000	50,000	-	-	-	-	-	-	-	-	-	50,000	-	-	-	-
Tractor Replacement	40,000	40,000	-	-	-	-	-	-	-	-	-	-	40,000	-	-	-
Milking Parlor Rehabilitation	175,000	175,000	-	-	-	-	-	-	-	-	-	-	175,000	-	-	-
Wetlands Boardwalk	200,000	-	-	-	-	-	200,000	-	-	-	-	-	-	-	200,000	-
Hearthstone Castle Preservation	13,000,000	-	-	-	-	-	13,000,000	-	-	-	-	-	-	-	-	13,000,000
ASSESSOR'S OFFICE																
Property Revaluation	600,000	-	600,000	-	-	-	-	-	-	300,000	300,000	-	-	-	-	-
TOTAL	353,217,604	141,809,963	89,478,765	66,998,600	4,498,779	3,255,000	40,271,900	6,904,597	53,501,798	18,135,000	18,423,578	23,437,382	18,076,143	18,084,653	18,633,942	184,925,108

UNFUNDED CAPITAL PROJECT REQUESTS FY 16/17

CODE	DEPARTMENT - DIVISION
AP	Airport
AF	Ambulance Fund
ACF	Animal Control Fund
IT	Information Technology
PLG	Planning
PWE	Public Works Engineering
PWEM	Public Works Equipment Maintenance
PWF	Public Works Forestry
PWH	Public Works Highway
PWPM	Public Works Park Maintenance

CODE	DEPARTMENT - DIVISION
PWPB	Public Works Public Buildings
PWPB-S	Public Works Public Buildings - Schools
PWRSW	Public Works Recycling/Solid Waste
PSF	Public Safety Fire
PSP	Public Safety Police
REC	Recreation
RP	Richter Park
TP	Tarrywile Park
SF	Sewer Fund
WF	Water Fund

Code	Project Description
AIRPORT	
AP	3 Extend Runway 8 Safe Area, Reloc Miry Brook, Land Acquisition
AP	4 Purchase Low-Boy Vehicle
AP	5 Purchase SUV
AP	6 Pavement Analysis
AP	7 Rehab Portion of Taxiway C
AP	8 Purchase Front End Loader
AP	9 Construct Portion of Taxiway C
AP	10 Rehabilitate Hazard Beacons
AP	11 Rehabilitate Runway 8/26, new MIRLS
AP	12 Rehabilitate Runway 17/35

AMBULANCE FUND	
AF	3 EMS Vehicle Replacement Program

ENGINEERING	
PWE	9 King St. @ Robinhood & Birch Road
PWE	10 Westville Ave Sidewalk Improvements
PWE	11 Oil Mill Rd/Westville Ave Realignment
PWE	12 Keeler Street Improvements
PWE	13 GIS Update with Storm Sewer
PWE	14 Franklin St. Ext over Mercer's Pond
PWE	15 White @ Locust & Wildman Improvements
PWE	16 Miry Brook Rd Bridge @ Harwood

Code	Project Description
ENGINEERING (continued)	
PWE	17 Shelter Rock Rd Bridge over Sympaug Brook
PWE	18 Middle River Bridge over Brook
PWE	19 Traffic Calming, Walk to School Projects
PWE	20 King & S. King Intersection
PWE	21 Sandpit & Starr Rds. Intersection
PWE	22 Public Works Complex Access
PWE	23 Misc. Drainage Improvements
PWE	24 Rogers Parks Storm Drainage Improvements
PWE	25 West St. Improvements Main St. to Exit 4
PWE	26 Rehab Signal Equipment Var. Loc.
PWE	27 Mountainville/Long Ridge Improvements
PWE	28 Comprehensive Drainage Study
PWE	29 Redesign Chambers & Zinn Intersection
PWE	31 Study for Various Traffic Improvement Projects
PWE	32 Kenosia Bridge over Mill Plain Swamp
PWE	33 Redesign Tamarack & Virginia Avenues
PWE	34 Repair Parks Pond Dam
PWE	35 Brushy Hill Rd/Southern Blvd.
PWE	36 Mountainville/Southern Blvd.
PWE	37 South St. School Parking Lot Expansion
PWE	38 Segar St. RR Crossing Improvements
PWE	39 Main/Garamella RR Gate Reloc.
PWE	40 Modernize Traffic Signal Equip.

Code		Project Description
ENGINEERING (continued)		
PWE	41	Eversource Traffic Line Adj for City Communication Lines - Var. Loc
PWE	42	Hayestown School Parking Lot Exp.
PWE	43	New St. Fire House Pkg. Exp.
PWE	44	Hatters Park Pkg Lot/Walkway Ph2
PWE	45	Miry Brook & Backus Intersection
PWE	46	Wooster Hts/Terre Haute/Harvard
PWE	47	Rte 53/Triangle/Coal Pit Intersection Improvements
PWE	48	Rte 53/Triangle/Coal Pit Sidewalk Improvements
PWE	49	Southern/Lincoln Intersection Improvements
PWE	50	E. Ditch Drainage Improvements Ph 2
PWE	51	Blind Brook Channel Improvements Ph 2
PWE	52	Chestnut/Wildman St. Drainage Improvements
PWE	53	Private Roads Acceptance

HIGHWAY

PWH	3	Guide Rail Replacement Program
PWH	4	Dredging projects
PWH	5	Construct new shed
PWH	6	Street Sign Replacement Program

PARK MAINTENANCE

PWPM	1	Equipment Replacement Program
PWPM	2	City Playgrounds Inspection Program
PWPM	3	Park Furniture Replacement Program
PWPM	4	Playground Upgrades

PUBLIC BUILDINGS

PWPB	4	Purchase Thermal Imager
PWPB	5	Replace Highway Garage Windows
PWPB	6	Renovate Staff Hygiene Facilities
PWPB	7	Extend Garage for HWY and PB#5
PWPB	8	Install New Veneer PB#4
PWPB	9	Repaint Portico & Trim Union St.

EQUIPMENT MAINTENANCE

PWEM	1	In ground lift replacement
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Code		Project Description
EQUIPMENT MAINTENANCE (continued)		
PWEM	4	Truck wash system
PWEM	5	Diagnostic Tool Program

FIRE

PSF	7	Radio System Buildout
PSF	10	Training Facility Improvements
PSF	11	New HQ
PSF	12	Command Vehicles
PSF	14	Ladder Truck Replacement
PSF	15	Training Tower Acquisition
PSF	16	Apparatus Repair Facility
PSF	17	Satellite Road Construction
PSF	18	Volunteer Station Construction
PSF	19	Furniture/Equip. Replacement

Library

PWPB	1	Upgrade Older Passenger Elevator
PWPB	2	Refurbish Plaza Walls & Renov. Fountain Wall

Old Library

PWPB	2	Replace Second Floor Flooring
PWPB	3	Masonry Rehabilitation/Maint.
PWPB	4	Restore Mural

Parks

PWPB	4	Rehab. Guest House and Replace HVAC systems
PWPB	5	Repairs, Imprvts., Enhancements to 1 Lion's Way Blgs. & Grounds

Senior Center

PWPB	1	Repair Stone Wall, Sidewalks, Fencing at Old Jail
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Schools

PWPB-S	6	Install Grease, Oil & Fat Separators
PWPB-S	9	Hazmat Removal, Storage Room at South Street
PWPB-S	10	Replace Existing Electric Service at Various Schools
PWPB-S	11	Upgrade Elevators at Various Schools

Code	Project Description	
PWEM	2	Road sweeper overhaul program
Schools (Continued)		
PWPB-S	13	Repair/Replace Ext. Masonry Stairs at DHS
PWPB-S	14	Install Fire Sprinklers at Various Schools
PWPB-S	15	HC Access at King St. Primary & Int.
PWPB-S	16	Replace Gym Floor at South St. Elem
PWPB-S	17	Generator System Upgrades at BB Admin., BMS
PWPB-S	18	Install AC in DHS Computer Room
PWPB-S	19	Duct Cleaning at Various Schools
PWPB-S	20	Brick Repointing and Waterproofing at Various Schools
PWPB-S	21	Provide Addressable Fire Alarm System at Mill Ridge Int., DHS, etc
PWPB-S	22	Repair/replace Building Soffits
PWPB-S	23	Remove Covers and Clean Radiators at DHS
PWPB-S	24	ACM Floor and Counter Abatement at DHS and Shelter Rock
PWPB-S	25	Replace Exterior Doors at Various Schools
PWPB-S	26	Replace Exterior Windows at Various Schools
PWPB-S	27	Replace Interior Doors at Various Schools
PWPB-S	28	Bathroom Remodeling, Fixture Replacement at Various Schools
PWPB-S	29	Study the Utility Tunnels at DHS
PWPB-S	30	Replace Ceiling in Cafeteria at Shelter Rock Elem.
PWPB-S	31	Replace Unit Ventilators at Various Schools
PWPB-S	32	Replace Exhaust Fans at Various Schools
PWPB-S	33	Replace Emergency Lighting Systems at Various Schools
PWPB-S	34	Replace Compressor Controls at Broadview MS
PWPB-S	35	Replace Existing Steam & Condensate Piping at DHS
PWPB-S	36	Replace Steam Piping at Hayestown Elem.
PWPB-S	37	Replace ACH Chiller at King St. Primary
PWPB-S	38	Replace Hot Water Converter at Pembroke Elem.
PWPB-S	39	Replace Hot Water Converter at Rogers Park MS
PWPB-S	40	Replace Hot Water Converter at King St.
PWPB-S	41	Evaluate and redesign school parking lots and driveways

RECYCLING & SOLID WASTE

PWRSW	2	Landfill Gas Flare (LFG) and Collection System Upgrade - Landfill
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RICHTER PARK

Code	Project Description	
PWPB-S	12	Increase, Add & Replace Heating & Ventilating at Various Schools
RICHTER PARK (Continued)		
RP	3	Construct New Turf Care Facility
RP	4	Cart Path Installation
RP	5	Modify Hole 10, Range and Parking
RP	6	Irrigation System Upgrade
RP	7	Tree Maintenance and Removal
RP	9	Wall Installation Holes 8,12

City Hall

PWPB	1	Replace Floor Covering
PWPB	2	Extend Passcard System
PWPB	3	Replace Humidifier
PWPB	4	Maintain Interior Finishes
PWPB	5	Replace Ex. Canopies/Windows at South Entrance
PWPB	6	Building Department Partitions
PWPB	7	Exterior Rehabilitation

RECREATION

REC	2	Rogers Pk Lights/Softball Complex
REC	3	Outdoor Basketball Courts
REC	4	Steve Kaplanis Memorial Field Lighting

TARRYWILE PARK

TP	2	Exterior Painting - Mansion, Carriage Hse & Gatehse Bldg Complex
TP	4	Camp Building Repairs & Roof Replacement
TP	5	Parking and Driveway Improvements
TP	6	Pavilion Construction
TP	7	Red Barn Env. Center Renov
TP	8	Farmhouse/Greenhouse/Carriage House Oil to Gas Conversion
TP	9	Maint Building and Garage Renov/Repairs
TP	10	Hearthstone Castle Stabilization
TP	11	Generator Replacement
TP	12	Tractor Replacement
TP	13	Milking Parlor Rehabilitation
TP	14	Wetlands Boardwalk

Code	Project Description
RP	1 Sediment Removal on Holes 1,8
RP	2 Vehicle Replacement Program

Code	Project Description
TP	15 Hearthstone Castle Preservation

WATER FUND

WF	16	Kenosia Well Field Groundwater Investig.
WF	17	Facilities Study West Lake WTP
WF	18	WestConn Water Storage Tank
WF	19	Raw Water Supply Piping
WF	20	Marjorie UST Removal/Replacement
WF	21	Abandon Well Houses & Structures
WF	22	Marjorie Pump Station Upgrade
WF	23	Security Surv. For WTP and Facilities
WF	24	Kenosia Well Field Groundwater Investigation
WF	25	Spent Backwash Recycling Facilities
WF	26	Kenosia Booster Pump Station Upgrade
WF	27	Comprehensive Water Distrib Study Update
WF	28	Westconn Pump Station Upgrades
WF	29	Water Treatment Residual Mgmt. - West Lake Treatment Plant
WF	30	GIS
WF	31	Supervisory Control and Data Acquisition @ WTP's

SEWER FUND

SF	18	BNR and Plant Upgrades
SF	20	Beaver Brook Pump Station Improvement Program
SF	21	Comprehensive I&I Study
SF	22	Comprehensive Sewer Study Update
SF	23	Security Surveillance System WPCP & Pump Stations
SF	24	Fire Alarm System Upgrades
SF	25	WPCP Site Drainage Repairs
SF	26	Pumps and Valves Upgrade Var. Loc.
SF	27	Replace Pump Controls Var. Loc, 3/yr.
SF	28	Hillside Ext. and Pump Station Removal
SF	29	Triangle St. Pump Station Replace.
SF	30	West Side Sewer Program Line Ph 2
SF	31	Plumtrees Rd. Crossing to Chlorine Bldg.
SF	32	Reconstruct Septic Hauling Road
SF	33	Westville Ave. Sewer Replacement
SF	34	Cover for Aggregate Pile

RISK MANAGEMENT

Asst. Finance Director: Daniel Garrick

PROPOSED BUDGET: 2016-2017

Dept. #: 8008

Statement of Mission:	Risk Management's mission is to protect the City's assets by promoting the safety and health of City employees, minimizing damage and injury claims, promoting public safety, and to efficiently and effectively administer affordable employee benefits.
Department Goals:	Risk Management's goal is to administer and provide the most affordable comprehensive insurance coverage for claims associated with general liability, workers compensation, health, life, dental, and disability.
Fiscal Year: 2015-2016 Accomplishments:	<ul style="list-style-type: none">• Participated in the Medicare D reimbursement program, returning another \$116,000 to the City for retiree medical expenses.• Increased Health Savings Account health plan participation, creating premium savings for City employees while continuing quality medical benefits.• Safety training areas have been expanded.
Major Objectives 2016-2017:	<ul style="list-style-type: none">• Increase participation in the Health Savings Account health plans.• Initiate monthly wellness bulletins for employees.• Create online reporting for Workers Compensation and Liability Claims.

RISK MANAGEMENT

Assistant Director of Finance: Daniel Garrick

PROPOSED BUDGET: 2016-2017

Dept. #: 8008

PERFORMANCE MEASUREMENTS

Department Description:

Risk Management shall be responsible for the identification, analysis, and evaluation of risks or hazards which can adversely affect the ability of the City to perform its services, and shall determine methods to minimize such risks or hazards.

Performance Measurements:

	FY 10-11	FY 11-12	FY 12-13	FY 13-14	FY 14-15	FY 15-16 Projected	FY 16-17 Goal
# of General Liability Claims Filed	150	80	128	137	128	80	100
# of Worker's Compensation Claims Filed	141	117	122	127	96	95	95
# Insured - Medical Coverage: Active Employees	618	594	581	574	573	575	585
# Insured - Medical Coverage: Retirees	250	261	270	285	300	307	317

Sustainable Danbury:

The Risk Management Department will continue to partner with the City insurance carriers to identify and reduce risks to employees and those using public facilities.

Government Authority:

Local and Legal Authority for Operations Management: (Statutes, Charter or Ordinances)
- Chapter VI, Section 6-6, Paragraph E - "Risk Manager", in the City of Danbury Charter

Data Reference(s):

- City Charter
- Cigna Enrollment Records

INTERNAL SERVICE FUND - RISK MANAGEMENT & EMPLOYEE BENEFITS
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4400.4000	Charges for Services - Refund - Prior Year Exp	5,052	0	1,439	0	0	0
4900.1745	Other Financing Sources - Insurance Recoveries	4,320	0	0	0	0	0
	SUBTOTAL CHARGES FOR SERVICES	9,372	0	1,439	0	0	0
4400.4995	Charges for Services - Other Agencies	68,720	100,275	59,990	75,000	108,585	108,585
4400.4996	Charges for Services - Payroll Contributions	1,049,926	1,050,000	700,017	996,038	1,050,000	1,103,266
4400.4997	Charges for Services - COBRA & RETIREES	66,824	0	34,477	40,000	42,213	44,000
	SUBTOTAL CHARGES FOR SERVICES	1,185,469	1,150,275	794,484	1,111,038	1,200,798	1,255,851
4500.1002	Interfund Svc Rev - Provided for General Fund	13,849,857	14,192,195	7,096,098	13,720,947	14,984,246	14,741,851
4500.1003	Interfund Svc Rev - Provided for Water Fund	1,169,353	1,319,050	659,525	1,310,000	1,362,975	1,318,475
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	91,328	126,000	63,000	126,000	129,000	129,000
4500.1005	Interfund Svc Rev - Provided for Ambulance Fun	5,978	6,100	6,100	6,100	6,300	6,300
4500.1006	Interfund Svc Rev - Provided for Animal Control	7,388	10,300	5,150	10,300	10,550	18,000
4500.1008	Interfund Svc Rev - Provided for Special Rev Fun	2,382	0	0	0	0	0
4500.1055	Interfund Svc Rev - BOE Reimb	353,207	566,527	323,044	550,000	578,000	578,000
	SUBTOTAL INTERFUND SERVICES	15,479,493	16,220,172	8,152,916	15,723,347	17,071,071	16,791,626
GRAND TOTAL INTERNAL SERVICE FUND - RISK MANAGEMENT & EMPLOYEE BENEFITS		16,674,334	17,370,447	8,948,839	16,834,385	18,271,869	18,047,477

INTERNAL SERVICE FUND - RISK MANAGEMENT & EMPLOYEE BENEFITS
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
8001	FICA						
5220.4659	Payroll Taxes - Reimbursement of Expenditures	-102	0	0	0	0	0
5220.1500	Payroll Taxes - FICA	1,601,796	1,899,140	1,142,627	1,784,250	1,929,597	1,808,286
SUBTOTAL:	FICA	1,601,694	1,899,140	1,142,627	1,784,250	1,929,597	1,808,286
8005	STATE UNEMPLOYMENT COMP						
5220.1505	Payroll Taxes - Unemployment	53,870	60,000	30,837	60,000	70,000	70,000
SUBTOTAL:	STATE UNEMPLOYMENT COMP	53,870	60,000	30,837	60,000	70,000	70,000
8006	EMPLOYEE HEALTH & LIFE INS						
5230.1555	Employee Group Insurance - Employee Health Insura	9,709,414	8,333,205	7,564,293	8,333,000	9,797,200	9,797,200
5230.1560	Employee Group Insurance - Prescription Drug Insura	669,015	1,775,000	294,758	1,560,600	1,074,000	1,074,000
5230.1565	Employee Group Insurance - Dental Insurance	415,790	502,000	31,632	436,000	447,000	447,000
5230.1570	Employee Group Insurance - Life Insurance	149,186	162,000	103,079	150,230	154,737	154,737
5230.1575	Employee Group Insurance - Disability Insurance	23,612	28,000	18,462	25,000	26,000	26,000
SUBTOTAL:	EMPLOYEE HEALTH & LIFE INS	10,967,016	10,800,205	8,012,224	10,504,830	11,498,937	11,498,937
8007	UNION WELFARE						
5230.1550	Employee Group Insurance - Union Welfare Contribut	2,009,999	2,278,000	1,209,551	2,241,190	2,300,000	2,221,980
SUBTOTAL:	UNION WELFARE	2,009,999	2,278,000	1,209,551	2,241,190	2,300,000	2,221,980
8008	RISK MANAGEMENT						
5020.1000	Salaries - Regular	112,253	136,235	73,713	115,947	167,275	142,214
5030.1000	Overtime - Salaries	137	500	153	306	500	500
5050.1140	Other Salaries - Other Earnings	0	2,178	0	0	0	0
5250.1630	Other Benefits - Sick Leave	1,987	2,106	1,950	1,950	2,223	2,223
5250.1620	Other Benefits - Longevity	533	533	533	533	533	533

INTERNAL SERVICE FUND - RISK MANAGEMENT & EMPLOYEE BENEFITS
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET 2015-2016	AS OF 2/28/2016	EXPENDITURES 2015-2016	BY DEPT 2016-2017	BY MAYOR 2016-2017
8008	RISK MANAGEMENT						
5300.2055	Purch Svcs - Postage	174	500	165	500	500	500
5300.2060	Purch Svcs - Travel/Mileage	179	350	0	300	350	350
5300.2075	Purch Svcs - Training Courses	600	600	0	500	600	600
5300.2085	Purch Svcs - Subscriptions/Memberships	0	300	0	200	300	300
5300.2095	Purch Svcs - Legal & Public Notices	0	200	0	200	200	200
5300.2010	Purch Svcs - Professional Svcs	70,986	107,500	30,000	107,500	125,000	125,000
5500.2420	Maintenance & Repair - Office Equipment	0	1,200	0	0	0	0
5600.2500	Materials & Supplies - Office	300	300	0	300	300	300
5700.2750	Equipment - Safety	0	100	0	85	100	100
5800.2880	Insurance - Auto Deductible	104,066	200,000	103,793	174,028	200,000	200,000
5800.2810	Insurance - Position Bond	0	9,600	0	9,600	9,600	9,600
5800.2815	Insurance - Blanket Bond	0	2,600	0	2,600	2,600	2,600
5800.2820	Insurance - Public Liability	950,836	989,000	789,003	989,000	1,063,444	1,063,444
5800.2830	Insurance - Auto Liability	104,528	110,000	81,802	108,960	112,229	112,229
5800.2850	Insurance - Fire	129,684	133,000	100,180	133,000	137,581	137,581
5800.2870	Insurance - Liability Deductible	565,491	636,300	209,422	598,606	650,000	650,000
SUBTOTAL:	RISK MANAGEMENT	2,041,754	2,333,102	1,390,713	2,244,115	2,473,335	2,448,274
EXPENDITURE GRAND TOTAL:		16,674,334	17,370,447	11,785,953	16,834,385	18,271,869	18,047,477

RISK MANAGEMENT
PROPOSED BUDGET: 2016-2017

RISK MANAGEMENT TABLE OF ORGANIZATION	NUMBER OF POSITIONS			PRESENT RATES	7/1/2016
	2015-2016 BUDGET	CHANGE (+ or -)	2016-2017 BUDGET		PROPOSED BUDGET
(A) RISK MANAGER	0.5		0.5	117,206	58,603
* HEALTH BENEFITS COORDINATOR	1		1	58,549	58,549
* (PF) CLAIMS PROCESSOR	1		1	50,123	50,123
<i>SALARY ADJUSTMENT FOR PARTIALLY FUNDED POS</i>					(25,061)
TOTAL					142,214
(A) 1/2 Finance; 1/2 Risk Management * Union Negotiated * Union Negotiated; (PF) Partially Funded					

INTERNAL SERVICE FUND - WORKERS COMPENSATION
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4400.4000	Charges for Services - Refund - Prior Year Exp	0	0	8,104	8,104	0	0
	SUBTOTAL CHARGES FOR SERVICES	0	0	8,104	8,104	0	0
4500.1002	Interfund Svc Rev - Provided for General Fund	941,382	2,687,100	1,624,760	2,650,860	2,685,223	2,685,223
4500.1003	Interfund Svc Rev - Provided for Water Fund	65,054	115,000	57,500	88,000	116,827	116,827
4500.1006	Interfund Svc Rev - Provided for Animal Control	4,150	4,400	4,400	4,400	4,700	4,700
4500.1008	Interfund Svc Rev - Provided for Special Rev Fun	1,344	0	87	0	0	0
4500.1055	Interfund Svc Rev - BOE Reimb	535,311	997,250	501,040	950,000	997,250	997,250
	SUBTOTAL INTERFUND SERVICES	1,547,241	3,803,750	2,187,787	3,693,260	3,804,000	3,804,000
GRAND TOTAL INTERNAL SERVICE FUND - WORKERS COMPENSATION		1,547,241	3,803,750	2,195,891	3,701,364	3,804,000	3,804,000

INTERNAL SERVICE FUND - WORKERS COMPENSATION
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	EXPENDITURES AS OF 2/28/2016	PROJECTED EXPENDITURES 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
8004	WORKER'S COMPENSATION - H/H						
5230.1595	Employee Group Insurance - Heart/Hypertension	576,094	700,000	502,194	700,000	700,000	700,000
SUBTOTAL:	WORKER'S COMPENSATION - H/H	576,094	700,000	502,194	700,000	700,000	700,000
8008	RISK MANAGEMENT						
5230.1590	Employee Group Insurance - Workers Comp Premium	804,723	853,750	603,693	804,923	854,000	854,000
5300.2040	Purch Svcs - Outside Svcs	0	8,835	8,835	8,835	0	0
5800.2890	Insurance - Workers Comp Deductible	166,424	2,241,165	697,072	2,187,606	2,250,000	2,250,000
SUBTOTAL:	RISK MANAGEMENT	971,147	3,103,750	1,309,600	3,001,364	3,104,000	3,104,000
EXPENDITURE GRAND TOTAL:		1,547,241	3,803,750	1,811,795	3,701,364	3,804,000	3,804,000

INTERNAL SERVICE FUND - PENSION - OPEB
REVENUE PROPOSED BUDGET: 2016-2017

REVENUE CODE	DESCRIPTION	ACTUAL 2014-2015	AMENDED BUDGET 2015-2016	REVENUE AS OF 2/28/2016	PROJECTED REVENUE 2015-2016	PROPOSED BY DEPT 2016-2017	PROPOSED BY MAYOR 2016-2017
4500.1002	Interfund Svc Rev - Provided for General Fund	16,651,175	19,226,647	15,512,689	18,642,215	20,931,850	20,220,850
4500.1003	Interfund Svc Rev - Provided for Water Fund	242,255	311,700	311,700	311,700	500,550	550,550
4500.1004	Interfund Svc Rev - Provided for Sewer Fund	49,609	202,935	202,935	202,935	304,400	354,400
	SUBTOTAL INTERFUND SERVICES	16,943,039	19,741,282	16,027,324	19,156,850	21,736,800	21,125,800
GRAND TOTAL INTERNAL SERVICE FUND - PENSION - OPEB		16,943,039	19,741,282	16,027,324	19,156,850	21,736,800	21,125,800

INTERNAL SERVICE FUND - PENSION & OPEB
PROPOSED BUDGET: 2016-2017

DEPT #	DESCRIPTION	ACTUAL	AMENDED	EXPENDITURES	PROJECTED	PROPOSED	PROPOSED
		2014-2015	BUDGET	AS OF	EXPENDITURES	BY DEPT	BY MAYOR
		2014-2015	2015-2016	2/28/2016	2015-2016	2016-2017	2016-2017
1320	RETIREMENT ADMINISTRATION						
5300.2010	Purch Svcs - Professional Svcs	12,685	30,000	6,428	30,000	40,000	30,000
SUBTOTAL:	RETIREMENT ADMINISTRATION	12,685	30,000	6,428	30,000	40,000	30,000
8002	PENSION EXPENSE						
5240.1602	Pension - Employer Contributions - DC Pla	62,942	125,000	57,242	125,000	147,000	147,000
5240.1600	Pension - Employer Contributions - DB Plan	9,774,833	10,643,000	10,643,000	10,643,000	11,605,000	11,004,000
SUBTOTAL:	PENSION EXPENSE	9,837,775	10,768,000	10,700,242	10,768,000	11,752,000	11,151,000
8006	EMPLOYEE HEALTH & LIFE INS						
5235.1590	Retiree Benefits - OPEB ARC	443,000	920,000	920,000	920,000	1,400,000	1,400,000
5235.1570	Retiree Benefits - Life Insurance	4,429	5,000	0	4,450	5,000	5,000
5235.1565	Retiree Benefits - Dental Insurance	45,024	50,000	0	45,000	45,000	45,000
5235.1560	Retiree Benefits - Prescription Drug Coverage	2,706,920	3,140,000	1,983,614	3,122,400	4,296,000	4,296,000
5235.1555	Retiree Benefits - Health Insurance	3,893,206	4,828,282	835,828	4,267,000	4,198,800	4,198,800
SUBTOTAL:	EMPLOYEE HEALTH & LIFE INS	7,092,579	8,943,282	3,739,443	8,358,850	9,944,800	9,944,800
EXPENDITURE GRAND TOTAL:		16,943,039	19,741,282	14,446,113	19,156,850	21,736,800	21,125,800

GENERAL FUND

PERCENT BREAKDOWN OF ADOPTED/PROPOSED BUDGETS - LAST FIVE FISCAL YEARS

Total 2012-2013	Board of Education	115,795,291	52.6%
Adopted Budget	Education, Health & Welfare	208,575	0.1%
	Debt Service-Schools	3,602,393	1.6%
\$220,100,000	BOE Pension	1,526,800	0.7%
	City	85,545,168	38.9%
	Debt Service City	13,421,773	6.1%
Total 2013-2014	Board of Education	118,295,291	52.1%
Adopted Budget	Education, Health & Welfare	208,575	0.1%
	Debt Service-Schools	2,915,900	1.3%
\$227,350,000	BOE Capital Program	250,000	0.1%
	BOE Pension - non-certified	1,466,000	0.6%
	City	90,029,024	39.6%
	Debt Service City	14,185,210	6.2%
Total 2014-2015	Board of Education	\$121,795,291	51.7%
Adopted Budget	Education, Health & Welfare	208,575	0.1%
	Debt Service-Schools	3,581,000	1.5%
\$235,700,000	BOE Capital Program	250,000	0.1%
	BOE Pension Non-Cert	1,627,000	0.7%
	City	95,469,134	41.3%
	Debt Service City	12,769,000	5.4%
Total 2015-2016	Board of Education	\$ 124,000,000	52.2%
Adopted Budget	Education, Health & Welfare	208,575	0.1%
	Debt Service-Schools	2,676,269	1.1%
\$237,700,000	BOE Capital Program	250,000	0.1%
	BOE Pension Non-Cert	1,660,000	0.7%
	City	95,776,624	40.3%
	Debt Service City	13,128,532	5.5%
Total 2016-2017	Board of Education	\$ 126,200,000	51.7%
Proposed Budget	Education, Health & Welfare	208,575	0.1%
	Debt Service-Schools	2,975,344	1.2%
\$244,100,000	BOE Capital Program	250,000	0.1%
	BOE Pension Non-Cert	1,660,000	0.7%
	City	99,926,624	40.9%
	Debt Service City	12,879,457	5.3%

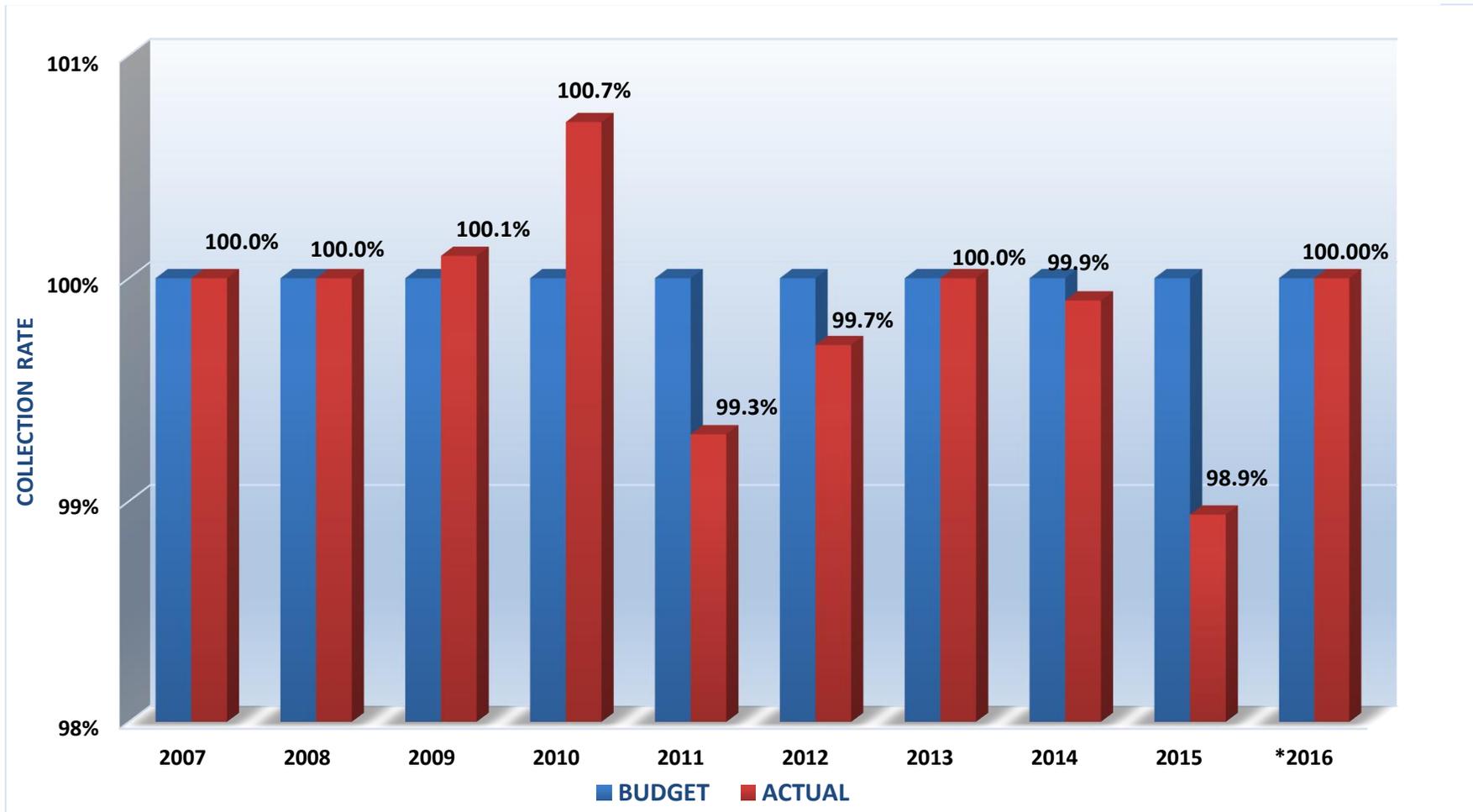
BUDGET STATISTICS

<u>Fiscal</u> <u>Year</u>	<u>Budget</u>	<u>Change</u>	<u>% Change</u>	<u>Mill</u> <u>Rate</u>	<u>Change</u>	<u>% Change</u>	<u>Net Taxable</u> <u>Grand List</u>	<u>Change</u>	<u>% Change</u>
94-95	119,783,605			19.54			4,389,993,410		
95-96	122,230,056	2,446,451	2.04%	19.13	-0.41	-2.10%	4,444,257,600	54,264,190	1.2%
96-97	125,151,205	2,921,149	2.39%	19.13	0.00	0.00%	4,518,020,290	73,762,690	1.7%
97-98	131,033,671	5,882,466	4.70%	19.13	0.00	0.00%	4,558,194,720	40,174,430	0.9%
98-99	131,896,390	862,719	0.66%	19.13	0.00	0.00%	4,457,282,240	(100,912,480)	-2.2%
99-00	134,739,444	2,843,054	2.16%	20.78	1.65	8.63%	4,667,049,310	209,767,070	4.7%
00-01	139,524,338	4,784,894	3.55%	23.19	2.41	11.60%	4,394,762,120	(272,287,190)	-5.8%
01-02	139,164,016	-360,322	-0.26%	24.30	1.11	4.79%	4,468,312,290	73,550,170	1.7%
02-03	149,241,033	10,077,017	7.24%	25.24	0.94	3.87%	4,562,023,370	93,711,080	2.1%
03-04	154,260,763	5,019,730	3.36%	24.29	-0.95	-3.76%	4,892,216,450 *	330,193,080	7.2%
04-05	161,229,195	6,968,432	4.52%	24.86	0.57	2.35%	5,168,936,790 *	276,720,340	5.7%
05-06	169,600,122	8,370,927	5.19%	23.03	-1.83	-7.36%	5,635,667,295 *	466,730,505	9.0%
06-07	178,091,982	8,491,860	5.01%	22.05	-0.98	-4.26%	6,077,532,400 *	441,865,105	7.8%
07-08	191,380,329	13,288,347	7.46%	22.20	0.15	0.68%	6,428,162,780	350,630,380	5.8%
08-09	202,295,259	10,914,930	5.70%	21.35	-0.85	-3.83%	7,146,429,508 *	718,266,728	11.2%
09-10	202,270,205	-25,054	-0.01%	21.66	0.31	1.45%	7,237,979,613 *	91,550,105	1.3%
10-11	209,248,000	6,977,795	3.45%	20.96	-0.70	-3.23%	7,830,251,178 *	592,271,565	8.2%
11-12	215,919,397	6,671,397	3.19%	21.69	0.73	3.48%	7,817,419,112 *	(12,832,066)	-0.2%
12-13	220,100,000	4,180,603	1.94%	22.45	0.76	3.50%	7,862,871,107 *	45,451,995	0.6%
13-14	227,350,000	7,250,000	3.29%	26.80	4.35	19.38%	6,827,106,602	(1,063,154,285)	-13.5%
14-15	235,700,000	8,350,000	3.67%	27.60	0.80	2.98%	6,887,609,487	60,502,885	0.9%
15-16	237,700,000	2,000,000	0.85%	28.26	0.66	2.39%	6,947,001,073	59,391,586	0.9%
16-17	244,100,000	6,400,000	2.69%	28.68	0.42	1.49%	7,026,564,335	79,563,262	1.1%

2001-02 Budget no longer includes State and Federal School Projects. 00-01, 03-04, 08-09, 13-14 are revaluation years.

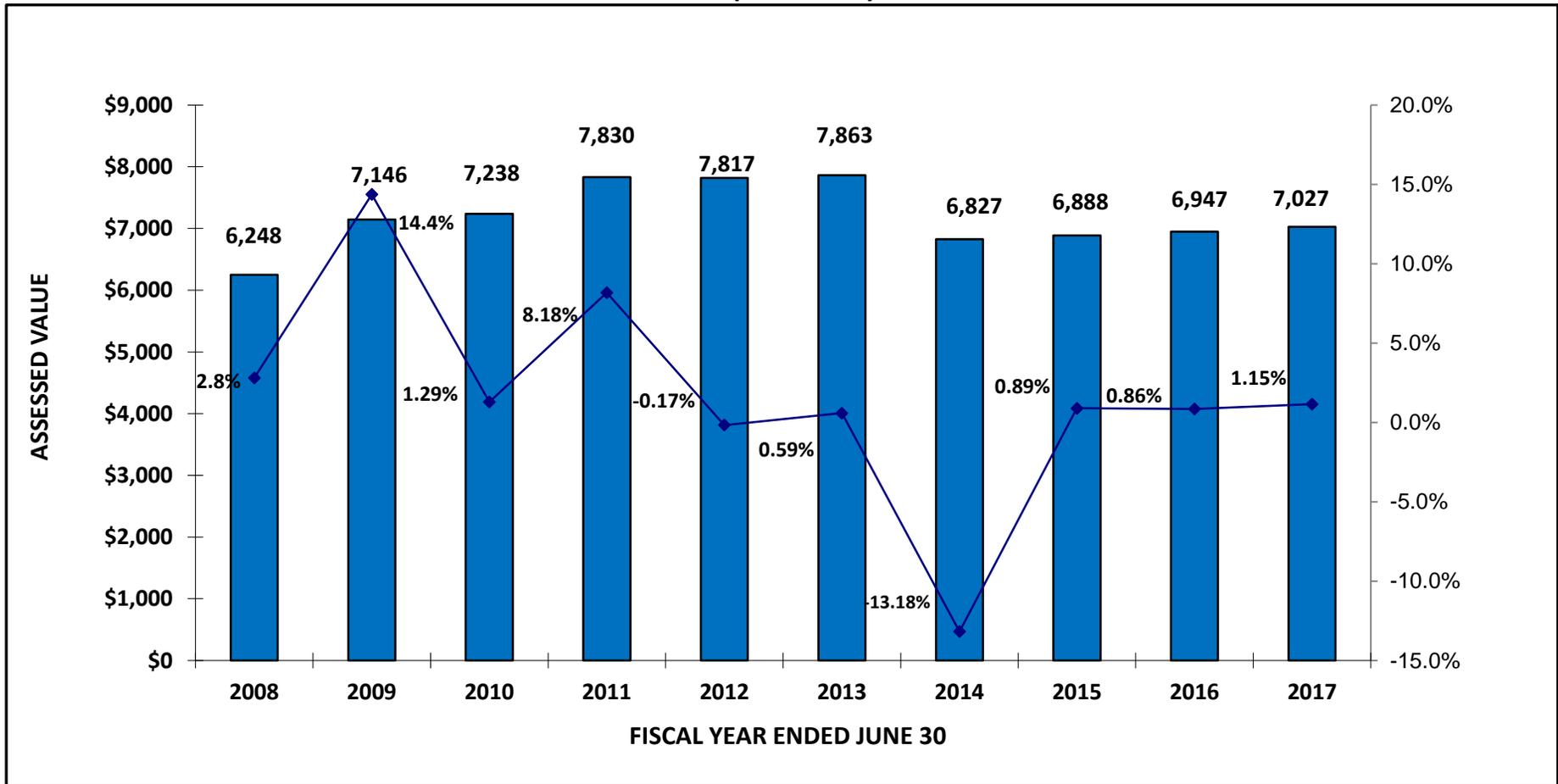
*Reflects phase-in of property revaluation.

**CITY OF DANBURY
TAX COLLECTION RATE HISTORY
CURRENT & PRIOR YEAR TAXES
ACTUAL vs BUDGET**



* Estimated

CITY OF DANBURY
ASSESSED VALUE OF TAXABLE PROPERTY AFTER BOARD OF ASSESSMENT APPEALS
FISCAL YEAR ENDED JUNE 30
(MILLIONS)



*2014 reflects a 14.9% reduction of net taxable value to real estate resulting from the October 1, 2012 revaluation mandated by the State.

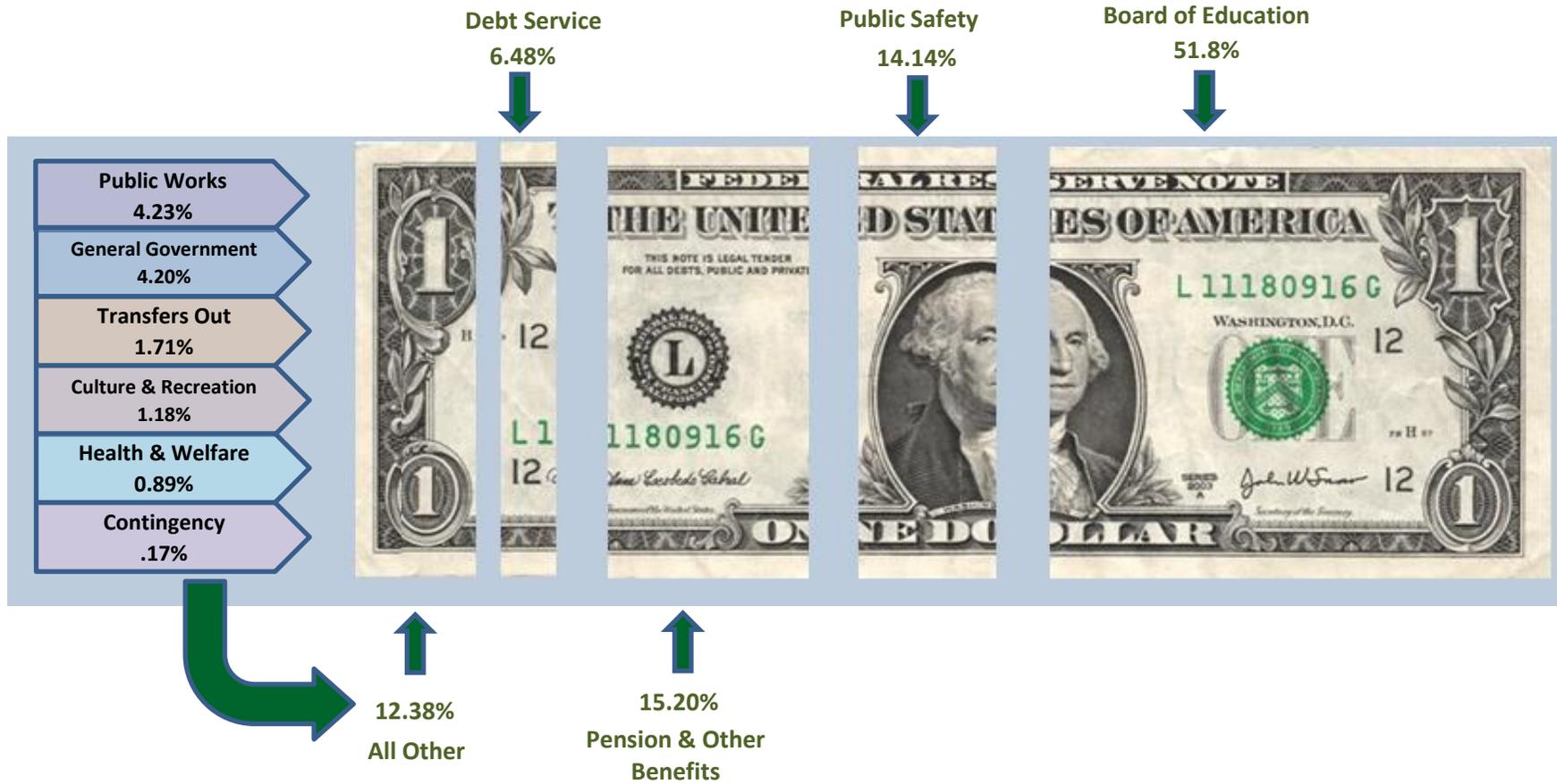
**CITY OF DANBURY
NET TAXABLE GRAND LIST OF OCTOBER 1, 2015**

	OCTOBER 1, 2014	OCTOBER 1, 2015	CHANGE	INCREASE
REAL ESTATE	6,046,122,065	6,089,917,520	43,795,455	0.72%
PERSONAL PROPERTY	386,933,837	409,356,790	22,422,953	5.80%
MOTOR VEHICLES	513,945,171	527,290,025	13,344,854	2.60%
TOTALS	6,947,001,073	7,026,564,335	79,563,262	1.15%

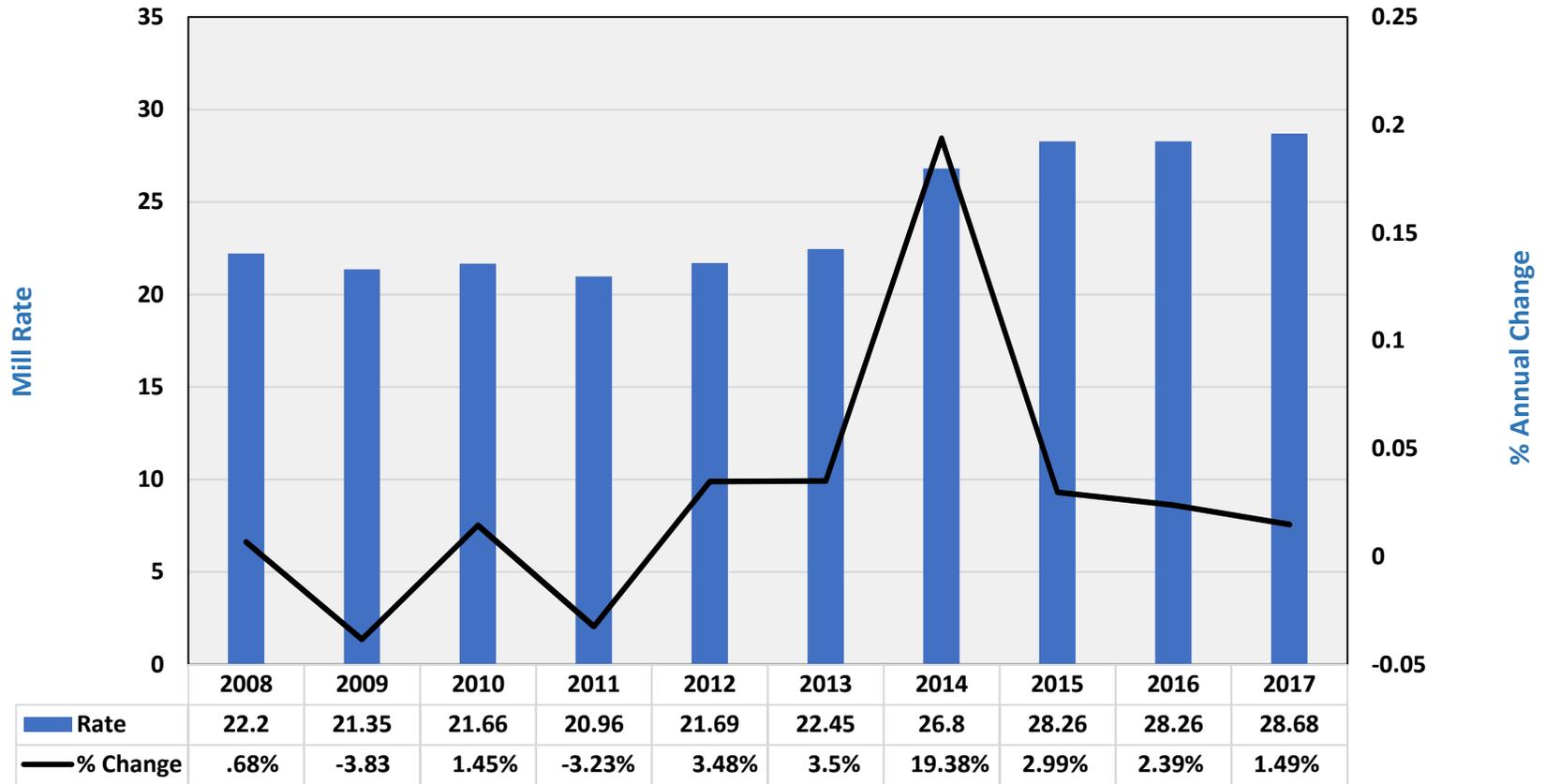
**TEN LARGEST TAXPAYERS
REAL ESTATE, MOTOR VEHICLE AND PERSONAL PROPERTY**

	<u>BUSINESS</u>	<u>TAXABLE VALUATION AS OF 10/1/2015</u>	<u>% of NET TAXABLE GRAND LIST</u>
1. Danbury Mall Associates	Shopping Mall	216,217,900	3.08%
2. Eversource (Connecticut Light & Power)	Public Utility	65,635,300	0.93%
3. Boehringer Ingelheim	Research Center	64,559,590	0.92%
4. Gera Danbury LLC	Real Estate Investor	50,601,900	0.72%
5. Crown Point Gardens	Land Developer	49,772,000	0.71%
6. BLT Reserve LLC	Land Developer	48,303,750	0.69%
7. Melvyn, Mary & Seymour Powers Danbury Industrial Corp & MMP Realty	Industrial Park	40,292,110	0.57%
8. Usrcstadt Biddle Properties LLC	Retail	34,565,200	0.49%
9. Hawley, Ervie, Germantown Plaza Associates & Germantown Medical Center	Shopping Center & Land Developer	34,314,790	0.49%
10. Bldg 45 Eagle LLC	Retail	29,008,800	0.41%
	TOTAL	633,271,340	9.01%

2016-2017 PROPOSED BUDGET YOUR TAX DOLLAR AT WORK



CITY OF DANBURY Mill Rate Ten Year History



Fiscal Year Ended June 30

CITY OF DANBURY
FULL TIME BUDGETED HEADCOUNT - 10 YEAR HISTORY

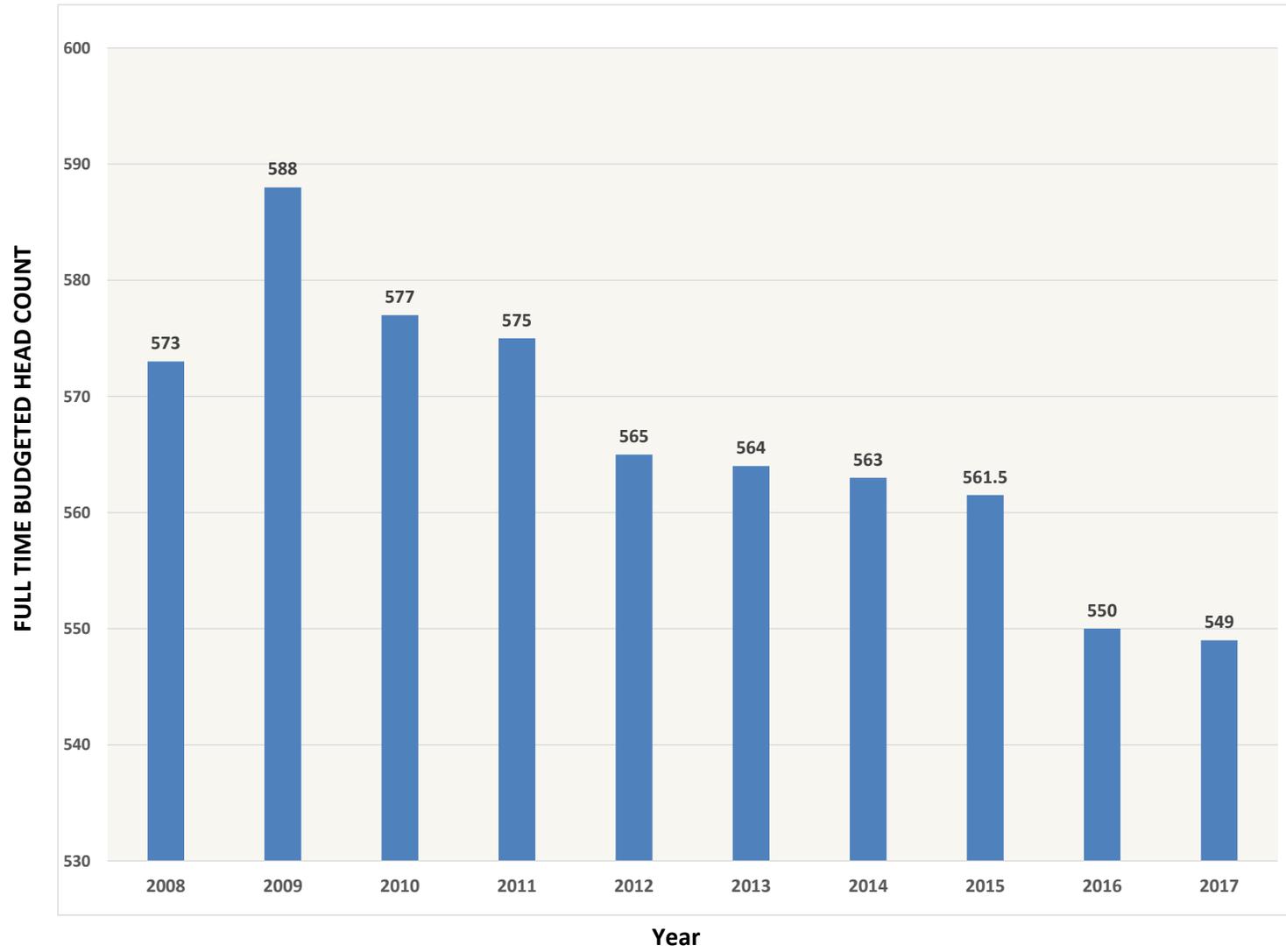
FISCAL YEAR	07/08	08/09	09/10	10/11	11/12	12-13	13-14	14-15	15-16	16-17	1 YR CHANGE
CITY COUNCIL	0	0	0	0	0	0	0	0	0	0	0
MAYOR'S OFFICE	6	6	6	5	5	6	6	6	6	6	0
OFFICE OF PROJECT EXCELLENCE	0	0	0	0	0	0	0	0	0	1	1
LEGISLATIVE ASSISTANT	1	1	1	1	1	1	1	1	1	1	0
REGISTRARS	2	2	2	2	2	2	2	2	2	2	0
CITY TREASURER	1	1	1	1	1	1	1	1	1	1	0
DIRECTOR OF FINANCE	12	12	12	12	12	11	11	10.5	10.5	10.5	0
INFORMATION TECHNOLOGY	4	4	4	4	4	5	5	5	5	1	-4
BUREAU OF ASSESSMENTS	8	8	8	8	8	7	7	7	7	7	0
TAX COLLECTOR	11	11	10	10	8	9	9	9	9	9	0
PURCHASING	3	3	3	3	3	3	3	3	3	3	0
CORPORATION COUNSEL	3	3	3	3	3	3	3	3	3	3	0
TOWN CLERK	7	7	6	6	6	6	6	6	6	6	0
PERMIT COORDINATION	6	6	5	5	5	5	5	5	5	5	0
PLANNING	6	6	6	6	6	6	6	6	6	6	0
ECONOMIC DEVELOPMENT	1	1	0	0	0	1	1	1	1	1	0
HUMAN RESOURCES	2	2	2	2	2	2	2	2	3	3	0
PUBLIC BUILDINGS	15	15	14	14	13	14	14	14	14	14	0
CITY HALL BUILDING	1	1	1	1	1	1	1	1	1	1	0
TOTAL GENERAL GOVERNMENT	89	89	84	83	80	83	83	82.5	83.5	80.5	-3
POLICE DEPARTMENT	159.75	161.75	164.75	164.75	164.75	164	164	164.5	161.5	161	-0.5
ANIMAL CONTROL	3	3	3	3	3	3	3	3	3	3	0
FIRE DEPARTMENT	120.25	129.25	129.25	129.25	129.25	130	130	130	122	122	0
BUILDING INSPECTOR	9	9	9	9	9	9	9	9	9	9	0
CIVIL PREPAREDNESS	0	0	0	0	0	0	0	0	0	0	0
CONSUMER PROTECTION	1	1	1	1	1	1	1	1	0.5	0	-0.5
UNIFORM NEIGH. INSP. TEAM	5	5	4	4	3	4	4	3	3	4	1
AIRPORT	5	5	5	5	5	5	5	5	5	5	0
TOTAL PUBLIC SAFETY	303	314	316	316	315	316	316	315.5	304	304	0

**Included in the 16-17 Budget are 49 vacant positions, which will remain vacant unless decreed absolutely necessary by the Mayor for public safety or financial reasons. As such, positions have been left open at the department level, however, 17 are only partially funded. Some funding may be available at the divisional level that meets the public safety and financial criteria.

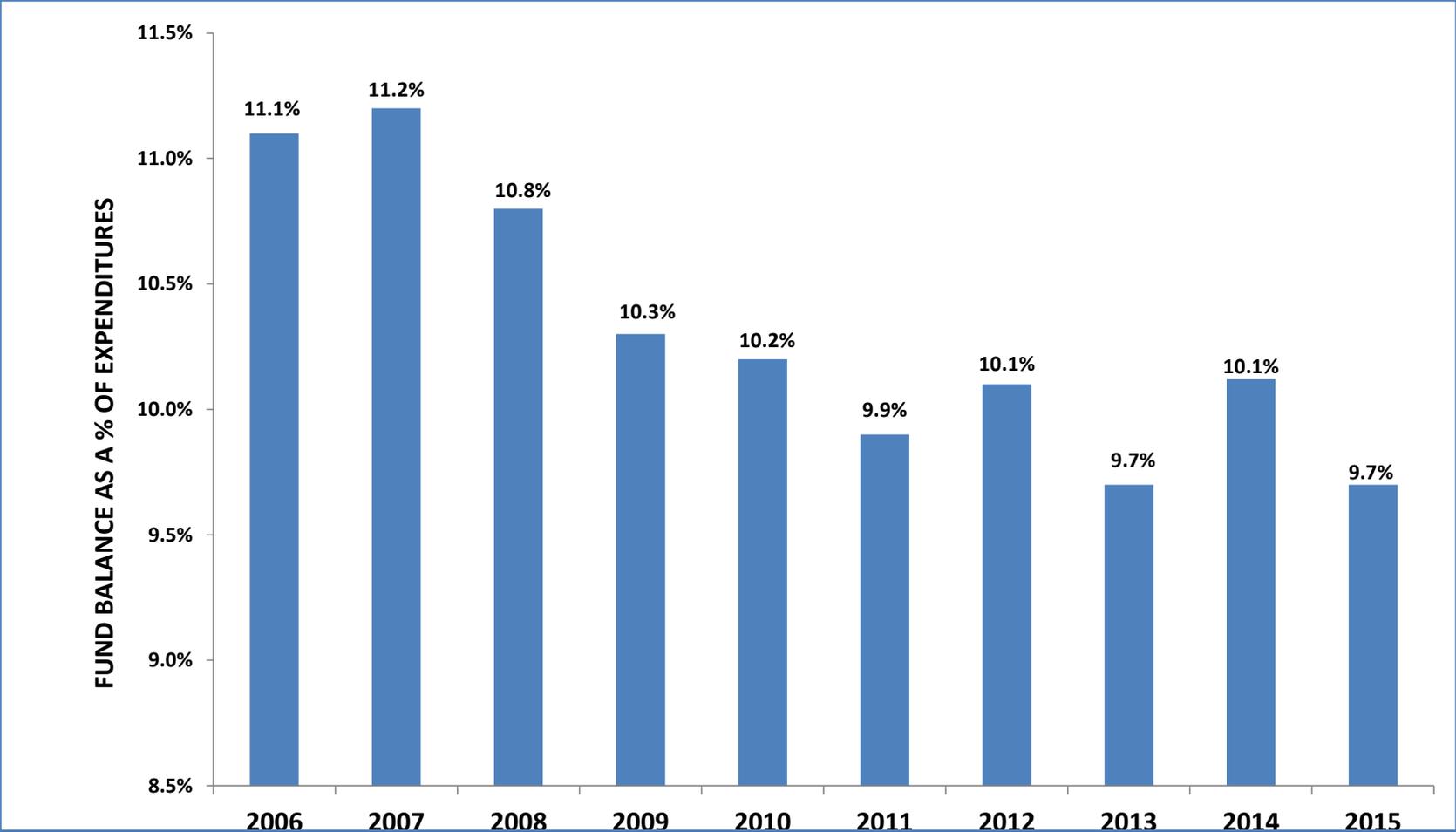
CITY OF DANBURY
FULL TIME BUDGETED HEADCOUNT - 10 YEAR HISTORY

<u>FISCAL YEAR</u>	<u>07/08</u>	<u>08/09</u>	<u>09/10</u>	<u>10/11</u>	<u>11/12</u>	<u>12/13</u>	<u>13/14</u>	<u>14-15</u>	<u>15-16</u>	<u>16-17</u>	<u>1 YR CHANGE</u>
DIR. OF PUBLIC WORKS	0	3	2	2	2	2	2	2	2	2	0
HIGHWAY DEPARTMENT	46	43	43	43	42	43	43	43	43	43	0
PARKS MAINTENANCE	22	18	18	18	17	17	17	17	17	18	1
FORESTRY	0	6	4	4	4	4	4	4	4	4	0
EQUIPMENT MAINTENANCE	7	7	7	7	7	7	7	7	7	7	0
ENGINEERING	13	12	11	11	10	10	10	10	10	10	0
CONSTRUCTION SERVICES	0	3	3	3	3	3	3	3	3	3	0
TOTAL PUBLIC WORKS	88	92	88	88	85	86	86	86	86	87	1
HEALTH & HUMAN SERVICES	17	17	17	17	15	14	14	13	12	12	0
TOTAL HEALTH	17	17	17	17	15	14	14	13	12	12	0
WELFARE	0	0	0	0	0	0	0	0	0	0	0
VETERANS ADVISORY	1	1	1	0	0	0	0	0	0	0	0
COMMISSION ON AGING	4	4	3	3	3	2	2	2	2	2	0
TOTAL PUBLIC WELFARE	5	5	4	3	3	2	2	2	2	2	0
LIBRARY	27	27	25	26	25	22	21	20	20	21	1
TOTAL LIBRARIES	27	27	25	26	25	22	21	20	20	21	1
RECREATION	2	2	2	2	2	1	1	1	1	1	0
TOTAL RECREATION	2	2	2	2	2	1	1	1	1	1	0
INSURANCE	2	2	2	2	2	2	2	2.5	2.5	2.5	0
TOTAL RECURRING COSTS	2	2.5	2.5	2.5	0						
WATER UTILITY	40	40	39	38	37	38	38	39	39	39	0
TOTAL WATER FUND	40	40	39	38	37	38	38	39	39	39	0
GRAND TOTAL	573	588	577	575	565	564	563	561.5	550	549	-1

**CITY OF DANBURY
FULL TIME BUDGETED HEAD COUNT
TEN YEAR HISTORY**



**GENERAL FUND
UNASSIGNED FUND BALANCE AS A PERCENTAGE OF BUDGETARY EXPENDITURES
TEN YEAR HISTORY**



**CITY OF DANBURY
MISCELLANEOUS STATISTICS**

Date of Incorporation: 1889
 Form of Government: Mayor/Council
 Area: 44 square miles
 Present Charter Amended: November 2009

Roads	Sewer System	Water System
Miles of Streets 242	Capacity 15.5 MGD	Reservoirs 8
Number of Street Lights 2,873	Pump Stations 20	Capacity 8.1 MGD

Recreational Areas

Acres of Designated Parks		1,552
Bear Mountain Park 140 acres	Joseph Sauer Memorial Park 2 acres	Rogers Park Playground 1 acre
Blind Brook Playground .5 acre	Kennedy Park 1 acre	Rogers Park Pond 7 acres
Danbury Green 1 acre	Lake Candlewood Park 11 acres	Rowan Street Playground 3 acres
Elmwood Park 2 acres	Lake Kenosia Park 25 acres	Stephen A. Kaplanis Field 5.5 acres
Farrington Open Space 192 acres	Mill Plain Swamp 34 acres	Still River Greenway 35 acres
Hatters Community Park 32 acres	Old Quarry Nature Center 40 acres	Tarrywile Park 722 acres
Highland Playground 8 acres	Richter Park 230 acres	Tom West Park .5 acre
John Perry Field 3 acres	Rogers Park 56 acres	

Education (16-17 Projected)	Police Protection	Fire Protection
High Schools (Grades 9-12) 2	Number of Stations 1	Number of Stations 17
Students 3,095	Number of Uniformed Officers 156	No. of Uniformed Employees 115
Middle Schools (Grades 6-8) 3	Nonuniformed Employees 8	Number of Volunteers 167
Students 2,479		Non Uniformed Employees 2
Elementary Schools (Grades PK-5) 13		Pieces of Equipment 47
Students 5,503		
Total Students <u>11,077</u>	Library	
Total Staff 1,290.76	Number of Branches 1	
	Number of Volumes 110,070	
	Residents with Library Cards 28,925	

CITY OF DANBURY
DEMOGRAPHICS: Age, Income and Education

Age Distribution of the Population				
	City of Danbury		State of Connecticut	
	2010	Percent	2010	Percent
Under 5	5,409	6.7	202,106	5.7
5 - 9	4,618	5.7	222,571	6.2
10 - 14	4,311	5.3	240,265	6.7
15 - 19	5,175	6.4	250,834	7.0
20- 24	6,131	7.6	227,898	6.4
25 - 34	13,301	16.4	420,377	11.8
35 - 44	12,432	15.4	484,438	13.6
45 - 54	11,789	14.6	575,597	16.1
55 - 59	4,867	6.0	240,157	6.7
60 - 64	3,882	4.8	203,295	5.7
65 - 74	4,594	5.7	254,944	7.1
75 - 84	2,908	3.6	166,717	4.7
85 years and over	1,476	1.8	84,898	2.4
Total	80,893	100.0	3,574,097	100.0
Median Age (yrs.)	36.8		37.4	
Source: U.S. Department of Commerce, Bureau of Census, 2010				

Educational Attainment				
	City of Danbury		State of Connecticut	
	Number ¹	Percent	Number ¹	Percent
Less than 9th grade	5,605	10.2	111,982	4.6
9th to 12th grade, no diploma	5,000	9.1	165,538	6.8
High school graduate (includes equivalency)	16,045	29.2	686,496	28.2
Some college, no degree	8,352	15.2	433,320	17.8
Associates' degree	3,242	5.9	172,841	7.1
Bachelor's degree	9,616	17.5	491,745	20.2
Graduate or professional degree	7,088	12.9	372,461	15.3
Total	54,948	100.0	2,434,383	100.0
Percent of high school graduate or higher	80.7		88.6	
Percent of bachelor's degree or higher	30.2		35.5	
*Population 25 years and over.				
Source: U.S. Department of Commerce, Bureau of Census, 2010				

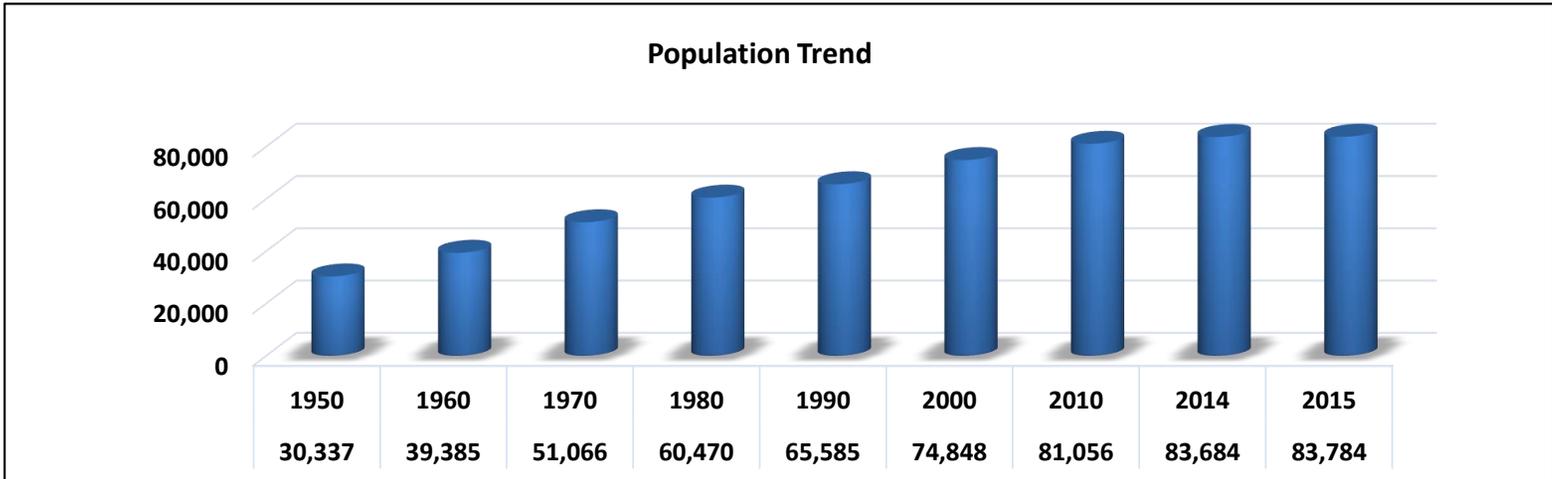
Income Distribution				
	City of Danbury		State of Connecticut	
	Families	Percent	Families	Percent
Less than \$10,000	1,773	6.0	30,286	3.4
\$10,000 to 14,999	502	1.7	20,488	2.3
\$15,000 to 24,999	2,984	10.1	50,774	5.7
\$25,000 to 34,999	1,832	6.2	57,900	6.5
\$35,000 to 49,999	3,457	11.7	97,094	10.9
\$50,000 to 74,999	5,761	19.5	151,431	17.0
\$75,000 to 99,999	3,250	11.0	137,179	15.4
\$100,000 to 149,999	6,500	22.0	176,372	19.8
\$150,000 to 199,999	1,714	5.8	77,497	8.7
\$200,000 or more	1,773	6.0	91,749	10.3
Total	29,546	100.0	890,770	100.0
Source: U.S. Department of Commerce, Bureau of Census, 2010				

Income Levels		
	City of Danbury	State of CT
Per Capita Income, 2015	\$ 31,411	\$ 39,373
Per Capita Income, 2000	\$ 24,500	\$ 28,766
Median Family Income, 2010	\$ 83,366	\$ 108,218
Source: 1980-2014 U.S. Census Bureau adjusted for inflation-American Community survey - year estimates		

CITY OF DANBURY
DEMOGRAPHIC INFORMATION: Population and Density

Demographic Information Population and Density			
Year ⁽¹⁾	Population	% Increase	Density ⁽²⁾
1950	30,337	8.7%	724
1960	39,385	29.8%	940
1970	51,066	29.7%	1219
1980	60,470	18.4%	1444
1990	65,585	8.5%	1566
2000	74,848	14.1%	1787
2010	81,056	8.3%	1935
2012	82,676	2.0%	1974
2014	83,684	1.2%	1998
2015	83,784	0.1%	2000

⁽¹⁾ 1950-2010, U.S. Department of Commerce, Bureau of Census
⁽²⁾ Population per square mile: 41.89 square miles (land)



U.S. Department of Commerce, Bureau of Census

**CITY OF DANBURY
BARGAINING GROUPS and MAJOR EMPLOYERS**

BARGAINING GROUPS

<u>Board of Education Groups</u>		
Non Bargaining Employees	44	N/A
DSAA - School Administrators	43	6/30/2017
NEA Teachers	886	6/30/2017
Local 677 Teamsters Custodians	73	6/30/2016
CSEA Paraprofessionals	446	6/30/2016
School Nurses Association	24	6/30/2017
Local 677 Teamsters School Lunch	71	6/30/2018
Danbury Association of School Secretaries	76	6/30/2018 ¹
Safety Advocates	23	6/30/2018
TOTAL	1,686	
<u>City Groups</u>		
Local 891 Council 15 AFSCME Police	154	6/30/2017 ¹
UPSEIU (formerly DMEA) Municipal Employees	95	6/30/2017
Local 677 Teamsters	108	6/30/2017
Local 801 AFL CIO Firefighters	118	6/30/2017
Non-Bargaining Employees	75	N/A
TOTAL	550	

¹ Includes two canine control officers.

MAJOR EMPLOYERS

<u>Name</u>	<u>Approx. # of Employees</u>
Western Ct Health Network - Danbury	2,283
Boehringer-Ingelheim Pharmaceuticals	1,800
Danbury School Systems	1,509
Cartus (formerly Cendant Mobility)	1,349
GE Commercial Finance	688
UTC B. F. Goodrich	660
Pitney Bowes	650
Western CT State University	626
City of Danbury	540
Praxair, Inc.	406

Source: GDCC

**CITY OF DANBURY
BUILDING PERMIT HISTORY and EMPLOYMENT BY INDUSTRY**

Calendar Year Ending 12/31	BUILDING PERMITS							
	Residential		Commercial		Industrial		Total	
	No.	Value	No.	Value	No.	Value	No.	Value
2015	900	115,268,512	241	\$51,735,137	5	\$1,646,000	1,146	\$168,649,649
2014	951	78,906,280	10	\$13,451,161	192	\$48,270,735	1,153	\$140,628,176
2013	967	42,944,615	219	145,532,615	11	16,709,942	1197	205,187,172
2012	872	92,841,102	273	72,099,494	4	5,422,450	1149	170,363,046
2011	829	30,801,215	235	45,597,554	11	4,619,000	1075	81,017,769
2010	823	29,438,911	225	44,204,745	7	10,037,000	1055	83,680,656
2009	949	59,205,660	165	25,269,316	11	1,450,559	1125	85,925,535
2008	808	34,115,571	226	20,464,467	10	51,439,000	1044	106,019,038
2007	1220	68,757,868	209	73,443,295	17	45,231,176	1446	187,432,339
2006	1368	57,171,613	203	69,518,464	12	28,725,755	1583	155,415,832

Source: Building Department, City of Danbury

Sector	City of Danbury		State of Connecticut	
	Number	Percent	Number	Percent
	Agriculture, Forestry, Fisheries, Mining	174	0.4%	7,413
Construction	4,031	9.0%	97,974	5.5%
Manufacturing	5,571	12.4%	191,057	10.8%
Wholesale Trade	732	1.6%	44,195	2.5%
Retail Trade	6,301	14.1%	191,267	10.8%
Transportation & Warehousing, Utilities	1,400	3.1%	65,068	3.7%
Information	821	1.8%	41,905	2.4%
Finance, Insurance, Real Estate	2,536	5.7%	161,926	9.2%
Professional, Scientific, Mgmt Svcs	5,776	12.9%	197,880	11.2%
Educational, Health, Social Services	9,172	20.5%	467,574	26.5%
Arts, Entertainment, Recreation	4,458	10.0%	154,005	8.7%
Other services (ex. Public Admin)	3,146	7.0%	80,179	4.5%
Public Administration	651	1.5%	66,491	3.8%
Total Labor Force, Employed	44,769	100.0%	1,766,934	100.0%

Source: U.S. Department of Commerce, Bureau of the Census, 2010

Annual Averages	City of Danbury		City of Danbury	Danbury Labor Market	State of CT
	Employed	Unemployed			
	2015	44,516			
2014	43,746	2,471	5.3%	5.3%	6.7%
2013	42,812	2,811	6.2%	6.2%	7.8%
2012	42,745	3,153	6.9%	6.7%	8.4%
2011	43,026	3,305	7.1%	7.2%	8.8%
2010	42,366	3,593	7.8%	7.6%	9.3%
2009	41,382	3,372	7.5%	7.3%	8.3%
2008	42,704	2,097	4.7%	4.5%	5.6%
2007	42,788	1,628	3.7%	3.6%	4.6%
2006	42,183	1,532	3.5%	3.3%	4.4%

Source: Dept. of Labor, State of CT: <https://www1.ctdol.state.ct.us/lmi/LAUS/lmi123.asp>

GLOSSARY of TERMS

A

ACCOUNTS PAYABLE

A short-term liability account reflecting amounts owed to individuals or organizations for goods and services received by a Government.

ACCOUNTS RECEIVABLE

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government (but not including amounts due from other funds or other governments).

ACCRUAL BASIS OF ACCOUNTING

The method of accounting in which transactions are recorded at the time they are earned or incurred, as opposed to when the cash is received or spent.

ACTUARIAL BASIS

A basis used in computing the amount of contributions to be made periodically to a fund or account so that the total contributions, plus the compounded earnings thereon, will equal the required payments to be made out of the fund account.

ADEC (Actuarially Determined Employer Contribution)

ADEC (formerly known as OPEB) are Post-employment benefits provided by an employer to plan participants, beneficiaries and covered dependents through a plan that is separate from a plan to provide retirement income. It includes post-employment health care

benefits provided through a public employee retirement system or pension plan.

ADOPTED BUDGET

The annual operating budget for the fiscal year approved by the City Council. City Charter mandates that the City Council must approve the budget no later than May 15.

AMORTIZATION

The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

ANNUAL REPORT

A non-financial report that outlines the accomplishments and developments of the City departments over the past year. The report is published as an insert in the News-Times.

APPROPRIATION

A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESSED VALUATION

A valuation set upon real estate or other property by a government as a basis for levying taxes. Pursuant to Connecticut statutes, values are assessed at seventy percent (70%), except motor vehicles, which are assessed at average trade-in.

GLOSSARY of TERMS

AUDIT

A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements. It is also a procedure for evaluating whether management has efficiently and effectively carried out its responsibilities. The auditor obtains the evidential matter through observation, inspection, inquiries and confirmations with third parties.

AUDIT COMMITTEE

Three members of the City Council appointed by the Mayor and having specific responsibility for addressing all issues related to the independent audit of the City's financial statements.

AUTHORITY

A government or public agency created to perform a single function or a restricted group of related activities. Usually, such units are financed from service charges, fees and tolls and may be completely independent of other governments or be partially dependent upon other governments for its financing.

B

BALANCED BUDGET POLICY

The City of Danbury is required to present and maintain a balanced budget, which occurs when the sum of estimated net revenues and appropriated fund balance and transfers is equal to appropriations.

Pursuant to the City's Balance Budget Policy, the City of Danbury strives to develop and maintain structurally balanced budgets for all

operating funds. The Policy states: "budgets will be balanced not just simply on a statutory basis where total budgeted revenues equal total budgeted expenditures. Rather operating budgets will be balanced on a true structural and sustainable basis where recurring revenues will exceed recurring expenditures on an annual basis.

BANS (Bond Anticipation Notes)

Bond Anticipation Notes are short-term, interest bearing notes issued by a government in anticipation of bonds to be issued at a later date.

BASIS OF ACCOUNTING

A term used to refer to when revenues, expenditures, expenses and transfers, and the related assets and liabilities, are recognized in the accounts and reported in the financial statements.

BONDS AUTHORIZED AND UNISSUED

Bonds that have been authorized legally but not issued and that can be issued and sold without further authorization.

BOND REFUNDING

The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

BUDGET

An annual plan of financial operation embodying an estimate of proposed expenditures for the fiscal year and the proposed means of financing them.

GLOSSARY of TERMS

BUDGET CALENDAR

The schedule of key dates or milestones which the City Departments follow in the preparation, adoption and administration of the budget.

BUDGET DOCUMENT

The instrument used by the budget-making authority to present a comprehensive financial program to the City Council.

BUDGET MESSAGE

A general discussion of the proposed and adopted budgets as presented in writing by the Mayor to the City Council and the citizens of Danbury.

C

CAFR (Comprehensive Annual Financial Report)

The Comprehensive Annual Financial Report is the official annual financial report of a government. It includes introductory material, Management's Discussion & Analysis, City's financial statements, and supporting schedules to demonstrate legal compliance and statistical information.

CAPITAL PROJECT

A project which constitutes an expense of a minimum of \$25,000 and a useful life of 5 years or more.

CHARGES TO USERS

An amount levied against users of a service provided by the City (e.g., sewer and water charges).

CIP (Capital Improvement Plan)

The City's long range (6 year) plan for proposed capital expenditures to be incurred each year. It sets forth each project and specifies the estimated resources available to finance the expenditures. The City Charter mandates a capital budget for the ensuing year and for the five fiscal years thereafter. The CIP must be approved by the City's Planning Commission by February 15. The Capital Budget is not part of the City's annual operating budget.

CITY COUNCIL

The legislative body for the City of Danbury. The Council consists of 21 members, 2 from each of 7 wards and 7 at-large, all of whom serve a term of 2 years.

COLLECTIVE BARGAINING AGREEMENT

A consent between the City of Danbury and the various employee bargaining groups, which defines working conditions, salary and benefits, and job categories.

COMMUNITY SERVICES

Community Services lists the non-profit organizations that have partnered with the City in providing much needed services for the community that would likely have been provided by the City Government but at a much higher cost to taxpayers if such an arrangement did not exist.

CONTINGENCY

Monies set aside in the annual operating budget to provide for unforeseen expenditures or for anticipated expenditures of uncertain amounts.

GLOSSARY of TERMS

CONTINUING APPROPRIATION

An appropriation that, once established, is automatically renewed without further legislative action, until altered or revoked.

CREDIT RATING

A rating set by an independent agency, which reflects an entity's ability to repay debt resulting from the sale of bonds. Moody's Investor Service, Standard and Poors Corporation and Fitch Investor Service are the three major rating agencies in the United States.

CT DEEP - CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION

The Candlewood Lake Authority outfits and provides a Marine Patrol on the lake who are empowered to enforce many of the CT Boating Laws. Our officers are trained by and operation is overseen by the

CT DEEP - CONNECTICUT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION (continued)

Environmental Conservation Police of the Connecticut Department of Energy and Environmental Protection (**CT DEEP**). This is the legal agreement between them and us on the terms and conditions of that relationship.

D

DEBT MANAGEMENT POLICY

The primary policy objectives are to establish conditions and target benchmark ratios for the use of debt, minimize the City's net debt service and issuance costs, achieve the highest practical credit rating and provide timely and accurate financial disclosure.

DEBT RATIOS

Comparative statistics illustrating the relation between the City's outstanding debt and such factors as its tax base, income or population. These ratios often are used as part of the process of determining the credit ratings of an issue, especially with general obligation bonds.

DEBT SERVICE FUND

A separate fund which is the total of principal and interest paid annually on all the municipality's long-term bonds, notes and leases. It does not include debt payments made by Proprietary Fund types. The City will be introducing this new fund into the FY17 Budget.

DEFERRED ASSESSMENT

The City Charter allows a deferral of a tax assessment for up to 7 years for construction activity that enhances economic development.

DEFERRED COMPENSATION PLAN (457(b))

Retirement plan which gives employees the opportunity to defer receipt of a portion of their salary on a pre-tax basis. The Internal Revenue Code authorizes local governments to provide a deferred compensation plan for its employees. Mass Mutual is the sole provider for the City's (457(b)) deferred compensation plan.

DEFINED BENEFIT PLAN

A pension plan having terms that specify the amount of pension benefits to be provided at a future date or after a certain period of time. The amount specified is usually a function of one or more factors, such as age, years of service, and compensation.

GLOSSARY of TERMS

DEFINED CONTRIBUTION PLAN

A pension plan having terms that specify how contributions to a plan member's account are to be determined, rather than the amount of retirement income the member is to receive. The amount received will depend on the amount contributed to the member's account, earnings on investments, and forfeitures of contributions made for other members that may be allocated to the member's account.

DELINQUENT TAXES

Taxes remaining unpaid on and after the date to which a penalty for non-payment is attached.

DEPARTMENT

A group which is comprised of a specific operation within a functional area. City **Departments** may contain one or more associated Departments.

DEPRECIATION

The process of estimating and recording the lost usefulness, expired useful life or diminution of service from a fixed asset that cannot or will not be restored by repair and will be replaced. The cost of the fixed asset's lost usefulness is the depreciation or the cost to reserve in order to replace the item at the end of its useful life.

E

EMPLOYEE SERVICE BENEFITS

Funds which may be used to pay longevity, salary increases for non-union employees, vacant positions, and contractual sick leave payouts.

ENCUMBRANCE

Commitment of funds to be used for goods and services not yet delivered. Funds are usually reserved or set aside upon execution of a contractual agreement.

ENTERPRISE FUNDS

Proprietary fund types used to report an activity for which a fee is charged to external users for goods or service, i.e. Ambulance, Internal Service, Sewer and Water Funds.

EXEMPT PROPERTIES

Properties of religious, educational, governmental, or charitable organizations not subject to taxation.

EXEMPTION

A deduction to a real or personal property assessment authorized by statute.

EXPENDITURE

A payment, or an incurred liability to make a payment, for an asset or an expense.

F

FIDUCIARY FUNDS

Funds used to report assets held in a trustee or agency capacity for others which cannot be used to support a government's own purpose. Funds in this category include pension (and other employee benefit) trust funds, private purpose trust funds, and agency funds.

GLOSSARY of TERMS

FISCAL YEAR

A 12- month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operation. The fiscal year for the City of Danbury is from July 1 to June 30.

FIXED ASSETS

Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and significant/permanent improvements other than buildings and land.

FUND

A fiscal and accounting entity with a self-balancing set of accounts.

FUND ACCOUNTING

An accounting practice which segregates assets and related liabilities and residual equities for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations and which operates as a separate fiscal entity with a self-balancing set of accounts.

FUND BALANCE

The difference between assets and fund liabilities of governmental and similar trust funds.

G

GAAP (Generally Accepted Accounting Principles)

Uniform minimum standards and guidelines for financial accounting and reporting.

GASB (Governmental Accounting Standards Board)

The authoritative accounting and financial reporting standard setting body for government entities.

GASB #45

Governmental Standard Accounting Board Statement No. 45 relating to Other Post-Employment Benefits (**OPEB**). GASB 45 applies the accounting, actuarial, and reporting requirements used for pension fund assets and liabilities to health benefits for eligible participants who may be current, former or retired employees.

GASB #54

Governmental Accounting Standards Board Statement No. 54 relating to Fund Balance Reporting and Governmental Fund Type Definitions. The objective of GASB #54 is to provide clearer fund balance classifications that can be more consistently applied and clarify the existing governmental fund type definitions.

The Statement also provides for additional classifications such as restricted, committed, assigned and unassigned based on the relative strength of the constraints that control how specific amounts can be spent.

The **restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers or through enabling legislation.

The **committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority.

GLOSSARY of TERMS

GASB #54 (continued)

The **assigned** fund balance includes amounts intended to be used by the government for specific purposes but do not meet the criteria to be classified as restricted or committed.

Unassigned fund balance is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

GENERAL FUND

The General Fund is the general operating fund of the City government. This fund accounts for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS

Bonds for which payment is backed by the full faith and credit of government and is considered payable from taxes and other general revenues.

GFOA (Government Finance Officers Association)

A national association of public finance professionals founded in 1906 as the Municipal Finance Officers Association. Its goal is to provide practical guidance to accounting and auditing professionals serving

GFOA (Government Finance Officers Association) (continued)

State and local government. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and has sponsored awards programs for budgeting and financial reporting since 1946.

GRAND LIST (gross)

The official list of the total assessed value of real estate, personal property and motor vehicles within City boundaries. The taxes are determined October 1 for the ensuing fiscal year in which they are due.

GRAND LIST (net)

The net grand list is the assessed value of all taxable property in a municipality net of exemptions allowed under state statutes as of October 1.

GRANT AGENCY

Any private, non-profit agency, which receives funding from the City to provide services to its residents.

H

HVCEO

An acronym for the **Housatonic Valley Council of Elected Officials**, located in the Old Brookfield Town Hall building. It is a voluntary regional coordinating body maintained by ten municipalities in western Connecticut. Its mission is to make the region a better place in which to live, do business and visit.

I

INDIRECT REVENUE

Any revenues received by the City other than from property tax (tax revenues).

GLOSSARY of TERMS

INTERFUND TRANSFER

Payments from one administrative budget to another, which result in the recording of a receipt and an expenditure.

INTERNAL SERVICE FUNDS

Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments or agencies of the primary government and its component units, or on a cost reimbursement basis.

INTERGOVERNMENTAL REVENUES

Revenues from other governments in the form of grants, entitlements, shared revenues or payment in lieu of taxes.

INVESTMENT POLICY STATEMENT

Pursuant to the recommendations of GFOA (Government Finance Officers Association) to follow "Best Practices" for municipal governments, the City adopted a *Statement of Investment Policies and Guidelines for Cash Management*.

Investment Policy which provide for additional investing guidelines; defines the purpose and overall objectives of the investments; establishing new internal controls/monitoring procedures; and additional oversight.

J

JUDGMENT

An amount to be paid or collected by a government as the result of a court decision including a condemnation award in payment for private property taken for public use.

L

LEASE/PURCHASE AGREEMENTS

Contractual agreements that are termed leases but that in substance are purchase contracts.

LIABILITIES

Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

LINE ITEM

Also called an account. A specific expenditure or revenue category within a departmental budget, e.g., postage, electric, travel, or fuel.

LoCIP (Local Capital Improvement Program)

State of Connecticut program which provides funds to municipalities for eligible local projects, such as road and sidewalk repairs, bridges, dams, sewer and water projects, public park improvements and renovations to public buildings.

LOGIC MODEL

A learning and improvement tool that will help department heads to focus on what they want to accomplish and how they will reach their goals.

GLOSSARY of TERMS

LONG-TERM DEBT

This includes long-term liabilities associated with governmental activities. Items included under the long-term debt category are bonds and notes, for which the municipality has pledged its full faith and credit, and capital lease obligations.

M

MAYOR'S CAPITAL PLAN

The capital expenditure plan which is the first year of the City's Capital Improvement Plan.

MAYOR'S PROPOSED OPERATING BUDGET

The operating budget for the ensuing fiscal year presented to the City Council by the Mayor outlining the financial policy of the City government, providing estimates of revenue and itemized estimates of expenses and the Mayor's recommendation for the amounts to be appropriated. City Charter mandates that the budget be presented no later than April 7.

MILL RATE

The mill rate is the rate of taxation levied on property subject to taxation under Connecticut General Statutes. One mill is equal to 1/1000 of a dollar of assessed value. For example, a tax rate of 20 mills is equivalent to \$20 per \$1,000 of assessed value.

MISCELLANEOUS APPROPRIATION ADJUSTMENT

Adjustments required under GAAP as part of the City's year-end closing procedure.

MOA – MEMORANDUM OF AGREEMENT

A memorandum of agreement (MOA) is a written document describing a cooperative relationship between two parties wishing to work together on a project or to meet an agreed upon objective. An MOA serves as a legal document and describes the terms and details of the partnership agreement.

MODIFIED ACCRUAL ACCOUNTING

A basis of accounting in which revenues are recorded when collected and expenditures are recorded when encumbered.

N

NET BONDED DEBT

Gross bonded debt less any cash or other assets available and earmarked for its retirement and less all self-supporting debt (e.g., revenue bonds).

NET INTEREST COST (NIC)

A method used to calculate a bond issuer's interest cost. The net interest cost (**NIC**) does not take into account the time value of money. The NIC is equal to the total interest payments plus discount (or minus premium), divided by the number of bond years.

GLOSSARY of TERMS

O

OPEB (Other Post-Employment Benefits) funding Policy

OPEB are Post-employment benefits provided by an employer to plan participants, beneficiaries and covered dependents through a plan that is separate from a plan to provide retirement income. It includes post-employment health care benefits provided through a public employee retirement system or pension plan.

With the implementation of GASB 45 accounting requirements, local governments are now required to report the existing obligations for postemployment benefits other than pensions, (**OPEB**).

Consequently, the City of Danbury has adopted an OPEB funding Policy which establishes a funding plan that will fund the OPEB Liability by at least 50% within 30 years by making Incremental increases of 5% over the annual pay-as-you-go funding levels.

OPERATING BUDGET

A plan of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

OPERATING RESULT

The amount by which actual revenues varied from budgeted revenues and actual expenditures varied from budgeted expenditures, aggregated in total, during a fiscal period.

OPERATING TRANSFERS

Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended.

ORDINANCE

A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OTHER FINANCING SOURCES

An increase in the General Fund's resources not classified as revenues. GAAP limits the use of this category to certain specified situations. A component of OFS is "transfers in". Transfers In are transactions between funds received by the fund from another fund within of the municipality.

OTHER FINANCING USES (OFU)

A decrease in the General Fund's resources not classified as expenditures. GAAP limits the use of this category to certain specified situations. A component of **OFU** is "transfers out". Transfers out are transactions between funds paid to the fund from another fund within of the municipality

GLOSSARY of TERMS

P

PERFORMANCE MEASUREMENT

An indication of what a program or service is accomplishing and whether results are being achieved.

PILOT

An acronym for “payment in lieu of taxes”. These payments represent a partial reimbursement for foregone property tax revenues from State owned property and hospitals, tax relief for the elderly and tax exemptions for veterans.

PROPERTY TAX

A tax levied on the value of real property set annually by the City Council to fund general government expenditures. The property tax is expressed as a dollar value per \$1,000 of assessed valuation.

Q

Q-ALERT

A software system used to track the action on requests submitted through City Line 311 or the City’s website. Requests are tracked from submission to completion. The system also provides data and reports to aid managers in analyzing trends in requests and timeliness and effectiveness of service.

R

RECURRING COSTS

Expenditures occurring on an annual basis. Included in this category are FICA taxes, Insurance, Pension Benefits, Worker’s Compensation, State Unemployment Compensation, Employee Service Benefit, Employee Health and Life Insurance and Union Welfare.

REFUNDING BONDS

Bonds issued at a lower interest rate to retire higher interest rate bonds already outstanding.

RESERVE

An account which indicates that a portion of a fund's balance is legally restricted for a specific purpose and is not available for general expenditure.

RESOLUTION

A special temporary order of a legislative body; an order of legislative body requiring less legal formality than an ordinance or statute.

REVALUATION

The reappraisal of all real estate in the City to achieve uniformity in property valuations and ensure all property owners are paying their proportionate share of taxes. Connecticut State Statutes mandate a revaluation every 5 years. The City’s next revaluation is scheduled to be effective October 1, 2017.

GLOSSARY of TERMS

REVENUE

Funds the government receives as income, excluding "other financing sources". Such funds may be tax payments, fines, grants or interest income.

REVENUE BONDS

Bonds usually sold for constructing a project which will produce revenue for the government and whose principal and interest are paid from this revenue.

RISK MANAGEMENT

All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

S

S.A.V.E.

An acronym for "**Seniors Adding Valuable Experience**". This program allows seniors to qualify for a property tax credit through community service in Danbury.

SELF-INSURANCE

The retention of a risk of loss arising out of the ownership of property or from some other case, instead of transferring that risk to an independent third party through the purchase of an insurance policy.

SHORT-TERM DEBT

Debt with a maturity of one year or less after the date of issuance.

SPECIAL REVENUE FUND

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

STATUTE

A written law enacted by a duly organized and constituted legislative body.

T

TAX APPEAL

Taxpayers who disagree with the assessed value of their property can appeal their assessments to the Board of Assessment and Appeal for relief. Taxpayers may take their appeals to court if their efforts at the Board of Assessment and Appeal are unsuccessful.

TAX COLLECTION RATE

The amount of taxes collected compared to the total taxes levied in a given fiscal year.

TAX LEVY

The total amount of taxes imposed by a government to finance services performed for the common benefit.

TAX LIENS

Claims governments have upon properties until the taxes levied against them have been paid. This term is sometimes limited to those delinquent taxes the government has taken legal action to collect through the filing of liens.

GLOSSARY of TERMS

TAX REVENUES

Moneys received from the assessment of real estate, personal property, and motor vehicles within the City of Danbury.

TRANSFERS

Movement of funds from one distinct accounting entity to another.

TRUST FUNDS

Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments and/or other funds.

U

UNENCUMBERED BALANCE

The amount of funds which is neither expended nor reserved, but is still available for future purchases.