



# CITY OF DANBURY

HEALTH, & HUMAN SERVICES DEPARTMENT

155 DEER HILL AVENUE, DANBURY, CONNECTICUT 06810

Central Health & Housing Office

203 - 797-4625

Fax 796-1596

Social Services Office

203 - 797-4569

Fax 797-4566

Mayor Mark D. Boughton  
City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

October 29, 2012

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Re: Health & Human Services Department Monthly Report

Dear Mayor Boughton and Members of the City Council:

The September 2012 Health & Human Services Department monthly report is provided for your review. Detailed reports are attached for each Division, including the Housing, Food Service, Social Services, Women Infants & Children, School Based Health Centers and Environmental Health which identify specific inspections, tasks and hours provided by our staff.

**HURRICANE SANDY NEWS AND INFORMATION:** [www.ct.gov/sandy](http://www.ct.gov/sandy)

Main Topics: The Department continued to work on the computer systems to test and update our inspector's food service inspection programs to produce reports so the public may have access to inspection results by September, seasonal work (pool inspections / beach sampling) implemented, mosquito prevention treatments are being conducted, and partnerships with the Hospital and other medical clinics to improve services have continued as well. You may recall that in 2009, community partners including Danbury Hospital, United Way of Western CT, Danbury Health and Human Services and Western CT State University issued the inaugural Community Report Card. We are pleased to announce our updated, 2012 version is now complete and we invite you to review it at [wcthn.org/report-card](http://wcthn.org/report-card). You are encouraged to review all the information for each Division, as it provides details concerning ongoing activities. Also, I thank you for giving the Health & Human Services Department the opportunity to serve the Citizens of Danbury and feel free to contact us with any questions you may have.

Sincerely,

Scott T. LeRoy, MPH, MS  
Director of Health & Human Services

All City Services 311  
Eviction Prevention 797-4565  
Information-Referral 797-4569

Dial 2-1-1 for all  
Connecticut Services!

Emergency Shelter 796-1661  
Em. Shelter Fax 796-1660  
WIC Program 797-4638



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October 25, 2012

TO: Danbury City Council

FROM: Daniel Barody, Associate Director

RE: Monthly Status Report – Housing, Food Service & Environmental Health Division  
September, 2012

## SEPTEMBER 2012

### Housing, Food Service & Environmental Health Division Combined Stats Report

Inspection / Hours	Sept. 2012	Year to Date (fiscal)
Hazardous Materials Management & Public Health Preparedness (hours)	52	219
Wetlands / Water Resources (hours)	126	388
# Land Use Evaluations (Septic Systems and Well Water Supply)	107	278
# Housing Inspections	71	222
# Food Service Inspections	147	510
# General Nuisance / Miscellaneous Inspections	185	550

See attached narrative

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## *Environmental Health Division Narrative Report*

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The status of major project and program activities of the Environmental Health Division (EHD) for September, 2012 can be summarized as follows.

### **Wetlands / Water Resource Management:**

The EHD continued to provide technical support staff to the Environmental Impact Commission (EIC). EHD staff has conducted review of permit documentation and site plans, site inspection of on going construction of EIC Permitted Projects, attended EIC Meeting and discussed environmental issues related to future projects by organizing pre-application meetings with developers and their consultants.

The EHD continued its management of water resource projects, including Tarrywile Lake. The EHD continued to provide staff support and liaison to the Environmental Impact Commission. (EIC), conducting oversight, environmental monitoring and inspection of public and private construction projects.

The EHD conducted site investigations of complaints and construction activities along the shore front of Candlewood Lake in cooperation with The Candlewood Lake Authority (CLA). The EHD receives and processes complaints, service requests and inquiries through the 311 "City Line" and Q-Alert systems.

### **Program Planning and Administration:**

The Director of Health (DOH) and Associate Director continued to coordinate various environmental programs. New employees both full time and part time are attending training courses to obtain required certifications.

### **Subsurface Sewage Disposal & Private Water Supply Wells Compliance Program:**

The on-site sewage disposal and well permitting program staff continued to perform plan review, site soil suitability testing and inspection.

### **Land Use:**

The EHD continued administration of the Grading Permit Program, conducting permit application review, site inspection and enforcement.

### **Hazardous Materials Management & Public Health Preparedness:**

The Environmental Health Division (EHD) continues in planning, training and preparedness activities for all hazard events as well as completion of annual contract deliverables required by the Connecticut Department of Public Health (DPH) Public Health Emergency Preparedness Grants.



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## ***HOUSING AND FOOD PROTECTION PROGRAM NARRATIVE***

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The statistical report reflects field activities conducted in connection with housing, public health and food service functions undertaken by the department. This narrative report is intended to summarize administrative activities and enforcement actions initiated by these sections. The narrative also highlights tasks and initiatives that may be of special interest.

The inspectors were not required to make court appearances. Several other cases were resolved by the City's attorneys prior to court hearings being held. While every effort is made to encourage cooperation to correct violations, non-compliance with department orders leads to court action and possible penalties for contempt of court.

The department continues to participate in systematic and complaint inspections with the UNIT program as needed. Our Department inspectors serve as the liaison's to UNIT and participates in inspections as requested. The department also investigates complaints throughout the city referred through the Mayor's complaint line and from other departments in addition to complaints filed directly with the department. The department also receives complaints and service requests through the 311 system. Food service inspections for the month were affected by the extended leave of a full-time food service inspector.

The department's lead poisoning prevention efforts for the month included monitoring of laboratory reports regarding blood lead levels in children in cooperation with the Connecticut Department of Public Health. Staff made contacts with clients in need of follow up tests according to State testing protocols. Preparations were also made to deal with the increased activity expected to result from the implementation of Connecticut's new law that mandates universal blood lead testing of all children in Connecticut. The law went into effect on January 1, 2009 and has resulted in an increase in department activity in the monitoring and follow up of child blood lead test results. Increased testing may also result in the need for more mandatory environmental inspections by the department to address individual cases of elevated blood lead levels. The law also lowers the action level for triggering such investigations.

The department also performed functions as a community partner in the LAMPP Program during the month. Participation makes Danbury property owners eligible to apply for grant funds to abate lead paint, replace windows and perform other repairs necessary to make units lead safe. One application involving a Danbury property is under consideration by LAMPP. In addition, the Health department has submitted program grant application to the HUD Healthy Homes Production and LAMPP. Danbury as a partner will be included in this exciting initiative!

Services to the Health Department and Danbury Home owners will include: Health Intervention providing, Rug replacement; Ventilating fan installation; Mold/mildew removal, etc. LAMPP will provide training the following: Training on healthy homes issues, Assessment tools (HUD Program & IPAD), Training on assessment process. LAMPP will also provide energy efficiency assessments of homes partnering with Northeast Utilities



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TO: Mayor Boughton and City Council

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FR: Social Services

RE: Activities during September, 2012

**Mission Statement:** Our Social Services seek to provide the community and its residents with access to municipal and community social services in an expeditious, cost effective and comprehensive manner. Efforts are focused on improving access to housing and emergency shelters; improving access to medical care and coverage and improving social conditions for residents via collaboration and advocacy at the local, state and federal level by identifying and working to create systems of resources that are inclusive of all residents/clients in need.

The following are the highlights from our Social Services activities for September, 2012:

1. Our Housing Caseworker managed approximately 18 active cases.
2. The Day Center, located at the Emergency Shelter, had approximately 898 visits from homeless individuals or those at risk of becoming homeless (this includes weekend service meetings).  
The breakdown of visits include the following:
  - a. Initial Assessments(new clients): 5
  - b. Laundry Services: 27
  - c. Mail Access: 73
  - d. Veteran Referrals: 2
  - e. Bus Tickets: 13
  - f. Housing Related Issues: 0
  - g. Housing Placement: 2
  - h. Job Searches: 20
  - i. Employed: 1
  - j. Case Management Services: 47
  - k. Showers: 179
  - l. Lunch: 385
  - m. Mental Health Referrals/Case Management: 1
  - n. Adult Medical Referrals: 3
  - o. Phone Usage: 19
  - p. Substance Abuse Referrals/Case Management: 84
  - q. Clothing Vouchers: 9
  - r. Other: 28



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3. Social Service collaborations were continued for clients regarding health/medical/veteran status and any other required entitlements.
4. Our Emergency Shelter continues to provide homeless individuals with support services, case management and any other necessary mental and physical assistance.
5. The Homeless Management Information System (HMIS) is continually updated on a monthly and quarterly basis to reflect current clients and activities in the Social Services section of the Health Department and through constant liaison with Dream Homes (ARC).
6. Yearly orientation of pre-nurses at Western Connecticut State University for assisting the homeless clients at the Emergency Shelter one day per week for general health issues and taking blood pressure.
7. One (1) meeting was conducted of the Danbury Housing Partnership.
8. One (1) meeting was conducted with the Greater Danbury Continuum of Care (CoC).
9. One (1) meeting was conducted for the annual Farmers' Market.
10. One (1) meeting was conducted for the planning of the annual Danbury Housing Partnership breakfast.
11. One (1) meeting was conducted for further discussion on the Homeless Simulation to take place in December at Western Connecticut State University.
12. One (1) meeting was conducted for the Social Service Committee of the Danbury Housing to decide on recipients of the three awards given at the Annual DHP Breakfast.
13. Mandatory combined quarterly and annual meeting of the Fair Housing Association of Connecticut. Voted to continue on as a Board of Director member for 3 years.
14. Hired individual for additional night staff position at Emergency Shelter.
15. One (1) meeting was conducted for Project Homeless Connect to be held at Western Connecticut State University in December, 2012.
16. One (1) meeting was conducted to plan follow-up luncheon for the merging of the CoC and the Danbury Housing Partnership.
17. Mandatory walk-thru with potential bidders for security system upgrade at Emergency Shelter.
18. Attended monthly Shelter Plus Care committee meeting at WCMHC.
19. Conducted Fair Housing workshop for Greater Danbury Aids Project
20. Prepared final Grant report for DSS regarding funding for Emergency Shelter.
21. Review homeless clients staying at the Emergency Shelter for replacement of Shelter Aide and approved candidate for starting date of September.
22. Opening ceremony, placement, viewing and take down of the Vietnam War Memorial Wall starting September 18<sup>th</sup> through 23<sup>rd</sup>.
23. Attended meeting of the First Congregational Church discussing the year's report of the overflow shelter and Dorothy Day Shelter.



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**TO:** Honorable Members of the Danbury City Council

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**FROM:** Melanie Bonjour, School Based Health Center (SBHC) Clinic Administrator

**RE: Status Report – October 2012**

**Mission:** The City of Danbury’s three school based health centers opened to serve students during the 2011-12 school year on August 30, 2011. The mission of the City of Danbury’s SBHC is to provide access to high quality comprehensive physical and mental health services while being accessible, confidential, culturally sensitive, and developmentally appropriate. The SBHC is built upon mutual respect and collaboration between the school and the health provider to promote the health and educational success of school-aged children and involves students as responsible participants in their care, while encouraging the role of parents and other family members.

**Locations:** On-site medical, mental health, preventative and restorative oral health care services are available to any student attending Danbury High School, Broadview Middle School, and Rogers Park Middle School.

**Combined Service/Utilization Data (for program period 07/01/11 – 06/30/12)\*:**

Number of students utilizing oral health services during the reported period:	257
Number of students receiving dental exam and age appropriate oral health education during the reported period:	257
Number of students receiving protective sealants on the occlusal surfaces of their permanent molar teeth during the reported period:	131
Number of students identified during this period with untreated dental caries:	59
Number of students with untreated dental carries who received treatment and/or referral(s) for treatment during the reported period to resolve this problem:	52

\*The data contained in this report reflects services rendered for all sites combined. \*\* Represents 16% increase in enrollment since start of school year