



10

CITY OF DANBURY

OFFICE OF THE MAYOR
DANBURY, CONNECTICUT 06810
www.danbury.ct.us

MARK D. BOUGHTON
MAYOR
m.boughton@ci.danbury.ct.us

(203) 797-4511
FAX (203) 796-1666

October 18, 2011

Honorable Members of the City Council
City of Danbury, Connecticut

City Council Members:

The City of Danbury has an opportunity to extend its successful Summer Youth Employment Program via funding from the Northwest Regional Workforce Investment Board (NRWIB).

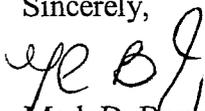
I ask your permission to allow the City of Danbury, through me, to enter into another agreement with NRWIB for funding of the 2011 School-Year Youth Employment program. Attached, for your review, is a resolution that will allow the City to apply for and accept these funds.

Danbury Youth Services will receive, through us as a pass-through, \$36,000 to enroll approximately 15 qualifying Danbury students into this 184-hour work-experience program. DYS will select the students and secure work sites and handle all administration of the program.

I am particularly pleased to make this request because DYS was selected because of its exemplary performance in handling the annual Summer Youth Employment program.

There is no city match required. Thank you for your consideration and authorization.

Sincerely,


Mark D. Boughton
Mayor

10-1



RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

_____ A.D. 2011

RESOLVED BY THE CITY COUNCIL OF THE CITY OF DANBURY

WHEREAS, the Northwest Regional Workforce Investment Board has notified the City of Danbury of a funding opportunity through the State of Connecticut Department of Labor for a Youth Employment Program; and

WHEREAS, this funding will enable the City of Danbury to employ up to 15 student participants for employment during the 2011-2012 school year; and

WHEREAS, this program will engage the participants in work experience including learning daily operations of the assigned workplace, interaction with the public, effective communication and timely attendance at work; and

WHEREAS, this funding will not exceed \$36,000 and is available from September 15, 2011 through June 30, 2012 and requires no City match.

NOW, THEREFORE, BE IT RESOLVED THAT Mark D. Boughton, Mayor of the City of Danbury, is hereby authorized to apply for and accept said funding to sign any contracts or documents in connection therewith to effectuate the purposes of said grant.

School – Year Youth Employment Program (SYEP) Proposal:

Danbury Youth Services, Inc. will provide the necessary recruitment and operations of 15 youth for the City of Danbury School - Year Youth Employment Program. This includes (1) contacting youth and parents for enrollment; (2) interviewing and reviewing applications of possible job applicants and (3) Providing supervision for youth at their job site and coordinating logistics of the program (i.e. tracking attendance, payroll, and other reporting requirements). Additionally, other work required is taking phone calls from parents and guardians and answering appropriate questions. Furthermore, working with school personnel to assist in recruitment is also necessary as well as with Department of Labor representatives.

Also as part of this contract, DYS will secure work-sites throughout the City of Danbury to provide 15 DYS youth workers with job sites to fulfill their 184 hours of job related responsibilities. Work – site representatives are required to sign a work-site agreement contract and provide supervision to youth workers when applicable.

The staff person providing these services is a trained community based life skills professional that has successfully directed DYS youth employment and positive development programs for over 10 years. Other administrative costs are associated with the contract including payroll costs, mileage, supervision, and fiscal oversight.

Danbury Youth Services, Inc. (DYS) is a non-profit youth organization designated as the Youth Services Bureau for the City of Danbury. DYS has operated for over 40 years providing services to youth and their families. DYS mission is to strengthen youth and families by supporting and fostering hope and teaching the skills necessary to lead positive and productive lives.

Julie A. Schmitter, MPA
Executive Director