

DRAFT

TARRYWILE PARK AUTHORITY

REGULAR MEETING

March 15, 2011

CALL TO ORDER:

On Tuesday, March 15, 2011 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: M. Marcus, W. Platz, J. Harner, M. Repole, R. McGarrigal & B. Talarico

Board Members Absent: J. Preston, D. Manacek & T. Cutsumpas

Park Staff: S. Moy

Guests: none

AGENDA:

1. Chairman's Report:

A. Sponsorship Appeal: S. Moy reported that donations started to come in this week. So far, donations have been received from Mitchell Oil & Linda McMahon. Discussion followed in regards to acknowledging the donations both through recognition in the advertising book and by thank you letters. Chairman Marcus and Executive Director Moy will work up a thank you letter and get them out. The Fundraising committee will discuss how the donations will be recognized in the advertising book.

2. Friends of Tarrywile Report: No member of the Friends Organization was able to attend, so B. Talarico reported that she along with M. Repole, S.Moy & B. Petro met with Friends President Sue Lauerman to discuss the Reference Guide and the concern, that we are asking the same organizations for money. Discussion followed. The Fundraising Committee will keep the Board updated.

3. Minutes – February 15, 2011: S. Moy noted to the Board that a correction was caught after the minutes were emailed out. The date at the beginning of the minutes should be listed as February 15th not February 11th.

A motion was made by R. McGarrigal to approve the minutes of the February 15, 2011 meeting. B. Talarico seconded. The motion passed unanimously.

4. Financial:

A. Financial Report – February 2011: A motion was made by R. McGarrigal to approve the February 2011 Financial Reports. **B. Talarico seconded. The motion passed unanimously.**

S. Moy reported that the Planning Director has made the recommendation to the Mayor's Office that in the upcoming Capital Improvement Budget, the Red Barn Renovations at \$35,000 and the Camp Building Roof at \$25,000 be funded. She will keep the Board updated as the Mayor goes over the list and makes his recommendations to the Common Council.

5. Correspondence: NONE.

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BY: 

6. Committee Reports:

- A. Fundraiser – Park Reference Guide/Ad Book:** B. Talarico reported that ads are starting to come in and asked that everyone keep the office updated, so we do not ask vendors more than once for a donation. The office will keep the Board advised with regular emails as far as who is asking what vendors. M. Repole reported further on the meeting that Barbara had mentioned under the Friends of Tarrywile report. She felt the meeting went well and that the group had a very good talk on the Friends roll in the Park and how they should support the Authority and its mission. Much discussion followed. The Committee will keep the Board updated.

7. Director's Report:

A. New Business:

- 1. Arbor Day:** S. Moy reported that once again this year, Bartlett Tree & the City of Danbury Forestry Department will be working together on various projects for Arbor Day. The day will be Friday, April 1st. Matt Flanagan of Bartlett is seeing if he can pull any other companies in for the event.
- 2. Clean City Danbury Day:** S. Moy reported that Park volunteer Steve Hull has volunteered to lead the group again this year. Over 125 emails have gone out to all our volunteers asking for help and the event has been posted on the park website. The event is on Saturday, May 7th.
- 3. March Park & Mansion Use Report:** The March report shows that there were 7 events scheduled for the Park with 105 people attending. There were 2 events scheduled for the Mansion with apx. 18 people attending. A total of 9 events were held at the Park & Mansion with 123 people attending during the month of March.
- 4. Open Space Protection:** Chairman Marcus asked that the item be moved to the end of the agenda.

B. Old Business:

- 1. Gatehouse Repairs:** S. Moy reported that the repairs are still being made to the Gatehouse. The various City inspections have resulted in further work being done on the building including an electrical upgrade to install a dedicated electrical outlet for an air conditioner and a hard wired carbon monoxide detector. Sheet rock will be installed in the next day or so, once the inspector has approved the electrical work. Discussion followed on how to pay for the job. R. McGarrigal asked why insurance won't cover the repairs. S. Moy noted that the deductible for the City is \$50,000 and the costs are no where near that, so the repairs must be paid out of pocket. Further discussion followed. Chairman Marcus & S. Moy will make an appeal to the City for the funds. S. Moy will keep the Board updated.

8. Other Business:

- A. Plein Air Paint Out 2011:** S. Moy reported that the staff is very busy with Plein Air 2011. We are looking for volunteers for the children's program on Saturday, May 28th. We are also looking for set-up help and event docent help on Saturday June 4th. If anyone is interested in volunteering, they should contact the office. M. Repole informed the group that King St. School has a docent program in conjunction with the Aldridge Museum. The museum has trained several youth as docents. M. Repole said she will put the adult program advisor at King St. School in contact with Sandy. S. Moy will keep the Board advised on the progress of the event.

8. Other Business - continued:

- B. Conservation Commission – Deer Management:** S. Moy reported that she and D. Manacek attended a presentation at the last Conservation Commission meeting given by the Fairfield County Municipal Deer Management Alliance. The presentation was concerning the impact deer have on the community and how they can be controlled. The Alliance works with an approved group of bow & arrow hunters to hunt on a certain piece of property and cull the deer herd. After the presentation, D. Manacek & S. Moy talked about the presentation and the pros & cons of the program and do not feel at this time the program would benefit the Park. Discussion followed. The Board concurred with the opinion of D. Manacek & S. Moy. The Conservation Commission will be meeting to further discuss the issue and have invited the Authority to also come to that meeting. S. Moy will keep the Board updated.
- C. Open Space Protection:** Chairman Marcus apologized, that he had not yet read the proposed position statement that the Board had asked S. Moy to prepare on Park Land Preservation. The statement was prepared using the ordinance that formed the TPA. Chairman Marcus asked for the Authority members to look over the statement and bring their thoughts back to the next meeting.

Adjournment

A motion was made by R. McGarrigal to adjourn the meeting at 7:31 p.m. Seconded by B. Talarico. Motion passed unanimously.

Respectfully Submitted,



Marita Repole
Vice Chairman & Acting Secretary

***NOTE: These minutes are a draft copy of the March 15, 2011 Tarrywile Park Authority Board Meeting. A final approved copy will not be available until such time as the Board votes on them at their next regularly scheduled Board Meeting. Any corrections will be reflected in the next months minutes.