

**TARRYWILE PARK AUTHORITY**  
**REGULAR MEETING**

July 20, 2010

**CALL TO ORDER:**

On Tuesday, July 20, 2010 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

**ATTENDANCE**

The following board members were recorded as present:

**Board Members:** M. Marcus, J. Harner, J. Preston, B. Talarico & W. Platz,

**Board Members Absent:** T. Cutsumpas, D. Manacek, R. McGarrigal & M. Repole

**Park Staff :** S. Moy

**AGENDA:**

**1. Chairman's Report:**

**A. Fundraising:** Chairman Marcus reported that with the help of TPA member Ted Cutsumpas they are writing a letter to local corporations asking for their sponsorship of the Park. The Mayor will be signing the letter. Chairman Marcus has also met with Friends Chairperson Gina Dennehy to discuss how the two groups can move forward with a joint fundraiser. Mrs. Dennehy will discuss their conversation with the Friends Board at their next Board meeting. Also in regards to fundraising, Chairman Marcus reported that Sharon Danosky has written a 70-page events & fundraising booklet. He stated, that it may be something the Board looks at buying to help them along with their major fundraiser. Chairman Marcus went on to discuss the Camping Committee. At the last meeting, the committee asked to move forward as the Red Barn Committee and look for ways to generate income from this building. Chairman Marcus concurred and asked the previous committee members to move forward as the Red Barn Committee.

**2. Friends of Tarrywile Report:** No Friends were present to make a report nor did they meet in July due to vacation schedules.

**3. Minutes:** A motion was made by J. Preston to approve the minutes of the June 15, 2010 meeting. W. Platz seconded. The motion passed unanimously.

**4. Financial:**

**A. Financial Report -- YE June 30, 2010:** Chairman Marcus stated that the report shows that even though rentals are down, the staff was able to keep the expenses down.

A motion was made by W. Platz to approve the June 2010 Financial Reports. B. Talarico seconded. The motion passed unanimously.

S. Moy reported that the FY 09/10 audit will be conducted in late August.

**5. Correspondence:** NONE

RECEIVED FOR RECORD  
DANBURY TOWN CLERK

2010 SEP 30 P 1:29

BY: MMC

## **6. Committee Reports:**

- A. Marketing Brochure Update:** S. Moy reported that the brochure is back from the printer and some were passed around for Board members to look at. Discussion followed on where the brochures will be distributed. The Board asked S. Moy to commend the volunteer committee members on a job well done and to thank them for their work. S. Moy then read a request from Committee Chairman Dave Manacek. The committee feels that to increase the public awareness and to further promote the Mansion and the new brochure that the staff should attend a bridal shower and have a booth at the upcoming one in August at the Maron Hotel. Then in the spring, we will hold a bridal show here at the Mansion. Both shows would be held in conjunction with WeddingSteps. Discussion followed.

**A motion was made by J. Harner to accept the recommendations of the committee and participate in the two bridal events. B. Talarico seconded. The motion passed unanimously.**

## **7. Director's Report:**

### **A. New Business:**

- 1. July Park & Mansion Use Reports:** The July use report stated that there were 10 events scheduled for the Park with 223 people attending. There were 9 events scheduled for the Mansion with apx. 397 people attending. A total of 19 events were held at the Park & Mansion with 620 people attending.
- 2. Ives Trail Update:** S. Moy reported that the Ives Trail Committee would like to blaze an extension of the Ives Trail, south through the Tarrywile piece of property bordering Deal Dr. & Old Boston Post Road. Before proceeding with the blazing, they require official permission from the Authority. Discussion followed.

**A motion was made by J. Harner to give the Ives Trail Committee approve to proceed with the blazing of the trail. B. Talarico seconded. The motion passed unanimously.**

### **B. Old Business:**

- 1. DEP Parking Lot Grant Update:** S. Moy reported that she has spoken with Mark Miller of the Danbury Tree Department in regards to the posting of the trees off of the lower parking lot. Complaints were filed regarding the posting, so a hearing will need to take place. No date has been set for the hearing. The staff will keep the Board updated.

## **8. Other Business:**

- A. New Officers:** S. Moy requested that the new slate of officers stop in to the office and sign new signature cards for the bank.

- B. Tenant Review Committee - Farmhouse Lease:** Sandy Moy reported that possible tenants have looked at the house and would like to proceed with the rental. The tenants are four girls, three are students at WestConn and one has graduated and works at Danbury Hospital. Credit checks have been done and along with parents co-signing they would meet our requirements. The move in date would hopefully be by August 7<sup>th</sup>. The Tenant Review Committee recommended that the lease be given to the four young women.

**A motion was made by B. Talarico to approve the recommendation of the tenant review committee and proceed with the lease. W. Platz seconded. The motion was passed unanimously.**

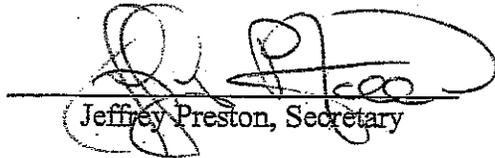
**8. Other Business:**

**B. Tenant Review Committee - Farmhouse Lease - continued:** S. Moy reported that the Grounds & Buildings crew is working in the building to get it prepared for the new tenants. The house will be painted, any needed repairs done and new carpeting will be installed. Chairman Marcus has already approved the new carpeting purchase and installation. In addition a new dishwasher will need to be installed because of the condition and age of the old one. The former tenant will be required to pay for half the cost of the new dishwasher due to damage that can not be repaired because the dishwasher is discontinued and parts can not be found.

**Adjournment**

A motion was made by W. Platz to adjourn the meeting at 7:15 p.m. Seconded by B. Talarico. Motion passed unanimously.

**Respectfully Submitted,**

  
Jeffrey Preston, Secretary