

DRAFT

TARRYWILE PARK AUTHORITY
REGULAR MEETING

January 14, 2009

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CALL TO ORDER:

On Wednesday, January 14, 2009 at 6:30 p.m., the regular meeting of the Tarrywile Park Authority, was called to order at Tarrywile Mansion, 70 Southern Blvd., Danbury, CT, by Chairman M. Marcus.

ATTENDANCE

The following board members were recorded as present:

Board Members: B. Talarico, M. Marcus, J. Preston, J. Harner, R. McGarrigal, W. Platz & T. Cutsumpas

Board Members Absent: M. Repole

Park Staff Present: S. Moy

Guests: Mark Nolan

AGENDA:

Mark Nolan of the Friends of Tarrywile took a brief moment at the beginning of the meeting to update the Authority on the Friends activities. They will be participating in WinterFest and will once again be serving refreshments. They are also planning for their annual wine tasting event on Friday June 12, 2009. They already have Union Savings Bank as a sponsor of the event. A brief discussion followed. Mr. Nolan also reported that the Friends are trying to enhance their membership database by purchasing a database software package.

1. Minutes: A motion was made by T. Cutsumpas to approve the minutes of the December 16, 2008 regular meeting. R. McGarrigal seconded. The motion passed unanimously.

2. Financial:

A. Financial Report: A motion was made by R. McGarrigal to approve the November & December 2008 Financial Reports. J. Harner seconded. The motion passed unanimously.

S. Moy also noted that upon reviewing the minutes, the Authority never official approved the 2007/2008 audit and asked that they do so at this time.

A motion was made by B. Talarico to approve the 2007-2008 Audit as presented by the auditor. R. McGarrigal seconded. The motion passed unanimously.

3. Correspondence: NONE

4. Chairman's Report: Chairman Marcus reported that he and Barbara Talarico met with Gina Dennehy and Lucy Prybylski of the Friends of Tarrywile to see how the group was progressing. Barbara agreed to be the liaison between the Board and the Friends and will be attending the Friends meetings.

5. Committee Reports:

A. Greenhouse Roof Repairs: T. Cutsumpas reported that there is nothing new to report since the last meeting.

B. Over Time Review: Chairman Marcus reported that the topic will be brought up later in Executive Session.

6. Staff Reports:

A. New Business:

1. **January 2009 Park & Mansion Use Reports:** The January use report stated that there were 5 events scheduled for the Park with 75 people attending. There were 4 events scheduled for the Mansion with 315 people attending. In January a total of 9 events were held at the Park and Mansion with 390 people attending.

B. Old Business:

1. **Meserve Memorial Foundation Grant:** S. Moy reported that the Meserve Memorial Foundation has awarded Tarrywile \$2,000 towards the Riparian Buffer Garden to be located at Tarrywile Lake. The original grant request was for \$4,098.25 and S. Moy reported that she will be looking at the grant during the next month to see how the project can be revised to keep the costs down.
2. **WinterFest 2009:** S. Moy reported that plans are moving along for WinterFest 2009 and posters are available for the Board members to take tonight. The staff has been in contact with EMS, Danbury Fish & Game, the Danbury Fire Department, the Friends of Tarrywile and Ice Matters and all are planning to attend. In addition, a representative of Wild Birds Unlimited in Brookfield will be giving a talk on birds. Story Walk will be kicked off/introduced to the Park visitors using the book *Tracks in the Snow*. Some of the press releases have already gone out for the monthly publications and the rest will go out to the weekly publications this week.

7. Other Business:

- A. **Castle Task Force Report:** Chairman Marcus reported that there has been no progress in the past month with the Task Force. Ted Cutsumpas reported that in reference to the City of Danbury receiving the Certified Local Government (CLG) designation, the Task Force can proceed with looking for grant opportunities.
- B. **Friends of Tarrywile Report:** This item was previously discussed under both Mr. Nolan's opening comments and the Chairman's report.
- C. **Tarrywile Lake Committee:** Chairman Marcus reported that he along with S. Moy, Dave Manaseck and Amos Turk met last week to discuss the current status of the Lake. The City's representative Dan Barody was unable to make the meeting. Currently the Lake is being drawn down so that the weeds will be exposed to the winter freeze. The residents have expressed their desire to see the Lake treated this coming season. Discussion followed. Chairman Marcus and the staff will keep the Board advised.
- D. **Friends of Tarrywile – other items:** Mark Nolan requested that the Friends and the TPA exchange their minutes so that each group will know what the other is doing. Discussion followed. S. Moy will instruct Becky Petro to email the approved minutes to the Friends. Mr. Nolan also brought up the topic of their monthly meetings being held at the Mansion. He doesn't feel that it is right to have a paid staff member present in the Mansion and that it should not cost the TPA money for the Friends to meet here and that perhaps the Friends should meet elsewhere. He did mention that the group would be open to having a key and code to the building. Discussion followed. For the time being, the Friends are encouraged to continue to have their meetings at the Mansion with a Tarrywile house supervisor present.
- E. **Storage Facility:** Ted Cutsumpas reported that the City has extended the bid agreement with the builder for an additional three months while they are awaiting the bond money.

7. **Other Business - continued:**

F. Milking Parlor Roof Repairs: Mark Nolan congratulated the staff and the TPA on being able to get the Milking Parlor roof repaired for minimal cost along with donations.

G. Pavilion: Ted Cutsumpas reported that there has been no new movement with the Pavilion.

H. Overtime Review: A motion was made by W. Platz to move into Executive Session. R. McGarrigal seconded. The motion passed unanimously.

The meeting moved into Executive Session at 7:22 p.m. and came back into regular session at 7:49 p.m.

A motion was made by T. Cutsumpas to move out of Executive Session and back to the original agenda. R. McGarrigal seconded. The motion passed unanimously.

No votes or motions occurred during the Executive Session.

Adjournment

A motion was made by R. McGarrigal to adjourn the meeting at 7:51 p.m. Seconded by B. Talarico. Motion passed unanimously.

Respectfully Submitted,



Jeffrey Preston, Secretary

***NOTE: These minutes are a draft copy of the January 14, 2009 Tarrywile Park Authority Board Meeting. A final approved copy will not be available until such time as the Board votes on them at their next regularly scheduled Board Meeting. Any corrections will be reflected in the next months minutes.