

**MINUTES OF THE MEETING OF THE DANBURY PARKING AUTHORITY**  
PARKING AUTHORITY OFFICE 8:15 AM December 12, 2013

*In compliance with Connecticut General Statute § 1-225, these minutes are being provided for informational purposes and are subject to approval of the Parking Authority Board of Directors at its next regular meeting.*

PRESENT: A. Peter Damia, Frank Capiello, Mark Chory, Jeff Carrine, Debbie Pacific and Tricia Falls

EXCUSED: Robert Steinberg

The meeting was called to order at 8:22 am.

- 1) **Minutes of the previous meeting:** A motion was made by Jeff Carrine and seconded by Frank Capiello to accept the October minutes as presented. The motion passed unanimously.
- 2) **Financial Statement:** A motion was made by Frank Capiello and seconded by Jeff Carrine to accept the October financial statement as presented. The motion passed unanimously. Mark reported that he and Debbie met with Glenn to review the year-end audit draft. Final report will be presented at the January meeting.
- 3) **Chairman's report:** None
- 4) **Director's report:**
  - a. **Bike rack:** Bike racks were installed with great response and publicity.
  - b. **Patriot Stair repair:** Bob completed repairs to the Patriot Garage stairs. Debbie will check into stair guards to help protect the busy south stairwell.
  - c. **Patriot repairs:** An update was given on the problems encountered during the joint repairs. All maintenance is on hold until spring at which time there will be close communication with the City so that all parties understand any issues that may arise.
  - d. **PSC meters:** Additional Park Smart mechanisms have been purchased and installed. Within a year ParkSmart cards should be available in all meters.
  - e. **Charging Station:** Debbie represented the Parking Authority at the December 3<sup>rd</sup> City Council meeting where the donation of an electric vehicle charging station, secured by Bruce Bennett Nissan, was accepted. We are now waiting for City electricians to assist with the installation.
- 5) **New Business:** Peter reported that he has one handicap parking spot on his property at 241-251 Main St and 101 National Place. He would like to relocate it to an area within the lot that would overlap onto City property. If this is allowed by the City, Peter would like to have a License agreement with the Parking Authority, authorizing us to issue violations for this spot.
- 6) **Old Business:** None
- 7) **Adjournment:** A motion was made by Jeff Carrine and seconded by Frank Capiello to adjourn the meeting at 9:25 am. The motion passed unanimously.

Respectfully Submitted,

Frank Capiello, Secretary

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