

## REGULAR MEETING

Danbury Aviation Commission  
Danbury City Hall, 155 Deer Hill Avenue, Danbury, CT 06810  
Third Floor / Conference Room #3C / Tuesday, April 15, 2014, at  
7:00 p.m.

### AGENDA:

1. Meeting Called to Order
2. Roll Call  
Minutes of Regular Meeting: November 19, 2013
3. Liaison Report
4. Administrator's Monthly Report
5. Public Speaking Session on Items Listed on Agenda

### OLD BUSINESS:

### NEW BUSINESS:

*Bulk Tie Down Area – see attached letter dated April 10, 2014 from Airport Administrator*

cc: Commission Members  
Town Clerk's Office  
Atty. Pinter, Corp Counsel  
FBO's / Tenants  
File

RECEIVED FOR RECORD  
DANBURY TOWN CLERK

2014 APR 10 P 1:49

BY:





**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

Danbury Municipal Airport  
P. O. Box 2299  
Danbury, CT 06813  
(203) 797-4624  
(203) 796-1569 (fax)

Paul D. Estefan  
Airport Administrator

Michael Safranek  
Assistant Airport Administrator

April 10, 2014

John Ashkar

Chairman

Danbury Aviation Commission

Dear Chairman Ashkar,

The Office of the Airport Administrator is requesting permission from the Danbury Aviation Commission to license out to the Fixed Base Operators" bulk tie down" area on our tower ramp.

The Airport Administrator and Assistant Administrator have noticed that a majority of the FBO's ramp is full and it appears in our opinions that they need additional area to park aircraft.

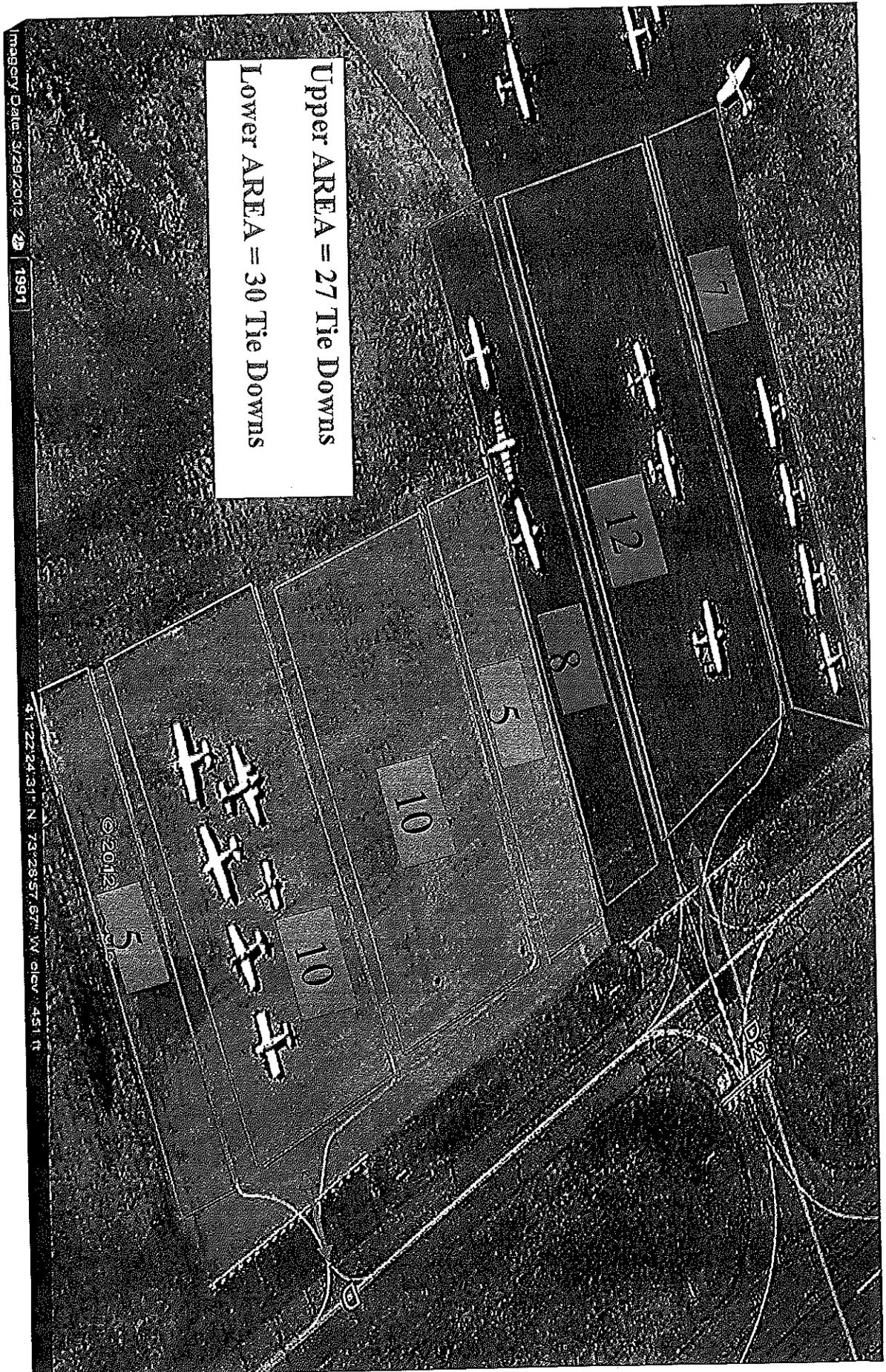
We are recommending the following licensing agreement be considered;

1. Any FBO can license a Block of Tie downs from the Administration Office, the entire block must be licensed.
2. The minimum charge per aircraft in the bulk parking area is \$75.00 per tie down.
3. The FBO has to include in their insurance policy the area that they are occupying and naming the City of Danbury as an additional insured.
4. This licensing agreement will be only for one year from the date the FBO take possession of the parking area. Then after six months a review of how it is working will be reported back to the Aviation Commission for further consideration of continuing the program or not.
5. This request will not impact our current Tie down Customers and no parking on the grass area.

Sincerely

  
Paul D Estefan

Airport Administrator



Upper AREA = 27 Tie Downs  
Lower AREA = 30 Tie Downs

Imagery Date: 3/29/2012 1991

41°22'24.31\" N 74°28'57.67\" W elev: 451 ft

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